

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Agency

Project Name	<u>Statewide Dam Safety Services</u>	Response Deadline	<u>04/05/2013</u>	<u>4:30 p.m.</u>	local time
Project Location	<u>Various Counties within Ohio</u>	Project Number	<u>DNR-130022</u>		
City / County	<u>N / A</u>	Project Manager	<u>Beth Pratt, P.E.</u>		
Owner	<u>ODNR, Division of Engineering</u>	Contracting Authority	<u>Local Agency</u>		
No. of paper copies requested (stapled, not bound)	<u>Three</u>	No. of electronic copies requested on CD (PDF)	<u>One</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Beth Pratt at 2045 Morse Road, Bldg. E-3, Columbus, Ohio 43229-6693. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

Professional engineering services are being requested to support the ongoing dam safety initiative involving dams owned by the Ohio Department of Natural Resources at various facilities statewide. Services being requested include initial site assessments, preliminary and final design services, construction administration for rehabilitation projects, and development of Emergency Action Plans (EAPs) & Operation, Maintenance and Inspection (OMI) manual for existing dams. The dams and appurtenances to be rehabilitated are primarily Class I and Class II structures and an aggressive schedule will be established and strictly adhered to for the completion of all the work tasks. Specific dam sites will not be provided for this phase of the consultant selection process.

The anticipated project delivery method for this project is General Contracting.

Prevailing Wage requirements do not apply to this project.

B. Scope of Services

The scope of services for an individual contract may include, but is not limited to; topographical surveys of the dam site, including upstream and downstream areas; performance of geotechnical investigations of the dam and appurtenances to evaluate stability, seepage, and structural condition; performance of hydrologic, hydraulic and flood routing analyses for adequacy of and to provide alternatives for meeting required discharge/storage capacities; recommendations of alternatives for rehabilitation of dams with associated cost estimates; applying for and obtaining all applicable permits and approvals; completion of preliminary and final design documents for construction; performance of construction administration services; and preparation of Emergency Action Plans & Operation, Maintenance and Inspection manuals for assigned dams in accordance with the requirements of Ohio Administrative Rule 1501:21-21-04. All work shall be performed in compliance with Ohio Dam Safety Rules and Regulations.

It is anticipated that up to eight individual contracts would be awarded to firms most qualified to complete the primary scope of each contract: providing Site Assessments; completing EAPs for existing dams; preparing Final Design, Construction Documents and performing Construction Administration Services; and providing immediate technical response, as necessary, for urgent and/or emergency dam-related situations. Firms will be evaluated for all contracts, but are only eligible to be awarded one contract. Please note that all contracts will not produce construction bidding documents.

Request for Qualifications (Architect / Engineer) continued

request letter and Demonstration of Good Faith Effort form(s) with complete documentation will be required at the Fee Proposal stage. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Beth Pratt at beth.pratt@dnr.state.oh.us with the project number included in the subject line.

Selection of Engineering, Architectural, Landscape Architectural, and Land Surveying Firms

**Ohio Department of Natural Resources
Division of Engineering
Evaluation of Statements of Interest**

PROJECT: Statewide Dam Rehabilitation

PROJECT NUMBER: DNR-130022

FIRM: _____

EVALUATORS: _____

CITY, STATE: _____

EVALUATION DATE: _____

		Value	Rating	Weight	Score	
A. FIRM'S LOCATION Proximity of Firm's office where Project Manager is located to ODNR Central Office. _____ miles (Estimated)	0-50 miles	5			0	
	51-100 miles	4				
	101-150 miles	3		1		
	151-200 miles	2				
	over 200 miles	1				
B. SIZE OF PROJECT TEAM 1. Size from Statement of Interest: Firm _____ Subconsultants _____	Score based on size of team; firm, sub-consultants, as compared to project size and scope.	1-5		1.5	0	
	2. Coordination with subconsultants	Score based on role, location, number & past relationship.	1-5		1.5	0
C. QUALIFICATIONS OF TEAM 1. Appropriate disciplines and professional registrations provided	Project Manager	1-5		2	0	
	Firm's staff and subconsultants	1-5		3	0	
	2. Relative project experience	Firm	1-5		1.5	0
		Project Manager	1-5		3	0
		Team Members (Firm, Staff and Sub-consultants)	1-5		3	0
D. STATE WORK AWARDED RECENTLY 1. ODNR Contracts (fees) in past 2 years: \$ _____	\$0 - \$75k	5			0	
	\$75k - \$150k	4				
	\$150k - \$225k	3		0.5		
	\$225k - \$300k	2				
	\$300k +	1				
2. Total State of Ohio work (fees) in past 2 years: \$ _____	\$0 - \$250k	5			0	
	\$250k - \$500k	4				
	\$500k - \$750k	3		0.5		
	\$750k - \$1 mil.	2				
	\$1 mil. +	1				
E. GENERAL IMPRESSIONS OF FIRM 1. Quality of Statement of Interest		1-5		0.5	0	
	2. Performance (ODNR & Others)	1-5		2	0	
TOTAL SCORE				20	0	