

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Agency

Project Name	<u>East & North Reservoir Dams and Long Lake Flood Gates Rehabilitation</u>	Response Deadline	<u>05/07/2013</u>	<u>4:30 p.m.</u>	local time
Project Location	<u>Portage Lakes State Park</u>	Project Number	<u>DNR-130036</u>		
City / County	<u>Akron / Summit</u>	Project Manager	<u>Jacob Preston, P.E.</u>		
Owner	<u>ODNR, Division of Engineering</u>	Contracting Authority	<u>Local Agency</u>		
No. of paper copies requested (stapled, not bound)	<u>Three</u>	No. of electronic copies requested on CD (PDF)	<u>One</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Jacob Preston at 2045 Morse Road, Bldg. E-3, Columbus, Ohio 43229-6693. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

Professional engineering services are being requested to provide design services, construction bidding documents and construction administration for the rehabilitation of East Reservoir and North Reservoir Dams, and the Long Lake Flood Gates. The selected firm will also update the Emergency Action Plans (EAPs) & Operation, Maintenance and Inspection (OMI) manuals for the rehabilitated dams. The dams and appurtenances are Class I structures.

The anticipated project delivery method for this project is General Contracting.

State Prevailing Wage requirements apply to this project.

B. Scope of Services

Preliminary assessments of East Reservoir and North Reservoir Dams have been completed, including recommended alternative remedial measures. The selected firm shall complete final design and develop construction bidding documents based on the ODNR-approved alternatives necessary to bring each dam and structure into compliance with current regulatory requirements. The referenced assessments are available for review at:

[http://www.ohiodnr.com/engineering/East Reservoir Preliminary Design Report - March 2013.pdf](http://www.ohiodnr.com/engineering/East%20Reservoir%20Preliminary%20Design%20Report%20-%20March%202013.pdf)

[http://www.ohiodnr.com/engineering/North Reservoir Preliminary Report DRAFT 3-22-13.pdf](http://www.ohiodnr.com/engineering/North%20Reservoir%20Preliminary%20Report%20DRAFT%203-22-13.pdf)

No preliminary investigation has been performed for the Long Lake Flood Gates. Therefore, the selected firm shall complete preliminary investigation/assessment, design and preparation of construction bidding documents. The consultant shall apply for and obtain all necessary regulatory permits, assist with addressing downstream/upstream real estate and environmental issues, maintain current estimates of probable construction costs through the design phase, and assist with bidding and construction administration services. All work shall be performed in compliance with all applicable regulatory requirements, including Ohio Dam Safety Rules and Regulations.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Performance of hydrologic, hydraulic and flood routing analyses.
2. Performance of geotechnical analyses pertaining to earthen embankments and abutments.
3. Performance of structural analyses involving the integrity of concrete structures.
4. Performance of seepage and stability analyses for earthen embankments.
5. Knowledge of Ohio Dam Safety Laws and Rules and familiarity with regulatory and permitting agencies having authority over dam and water resources related projects.
6. Experience with design and construction administration of projects using Roller Compacted Concrete (RCC).
7. Experience with design and construction administration of dam-related projects.
8. Experience addressing and mitigating private property impacts related to construction activities, such as rights of entry and potential property acquisition.
9. Development of Emergency Action Plans and Operation, Maintenance & Inspection manuals, in accordance with OAC 1501:21-21-04.
10. Experience working for state and/or other governmental agencies under professional services contracts.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Jacob Preston at Jacob.preston@dnr.state.oh.us with the project number included in the subject line.

Selection of Engineering, Architectural, Landscape Architectural, and Land Surveying Firms

**Ohio Department of Natural Resources
Division of Engineering
Evaluation of Statements of Interest**

PROJECT: Portage Lakes SP, North & East
Reservoir and Long Lake Gates

PROJECT NUMBER: DNR-130036

FIRM: _____

EVALUATORS: _____

CITY, STATE: _____

EVALUATION DATE: _____

		Value	Rating	Weight	Score	
A. FIRM'S LOCATION Proximity of Firm's office to Project site. _____ miles (Estimated)	0-50 miles	5			0	
	51-100 miles	4				
	101-150 miles	3		0.5		
	151-200 miles	2				
	over 200 miles	1				
B. SIZE OF PROJECT TEAM 1. Size from Statement of Interest: Firm _____ Subconsultants _____	Score based on size of team; firm, sub-consultants, as compared to project size and scope.	1-5		1.5	0	
	2. Coordination with subconsultants	Score based on role, location, number & past relationship.	1-5	1	0	
C. QUALIFICATIONS OF TEAM 1. Appropriate disciplines and professional registrations provided	Project Manager	1-5		2	0	
	Firm's staff and subconsultants	1-5		3	0	
	2. Relative project experience	Firm	1-5		1.5	0
		Project Manager	1-5		3	0
		Team Members (Firm, Staff and Sub-consultants)	1-5		3	0
D. STATE WORK AWARDED RECENTLY 1. ODNR Contracts (fees) in past 2 years: \$ _____	\$0 - \$75k	5			0	
	\$75k - \$150k	4				
	\$150k - \$225k	3		0.5		
	\$225k - \$300k	2				
	\$300k +	1				
2. Total State of Ohio work (fees) in past 2 years: \$ _____	\$0 - \$250k	5			0	
	\$250k - \$500k	4				
	\$500k - \$750k	3		0.5		
	\$750k - \$1 mil.	2				
	\$1 mil. +	1				
E. GENERAL IMPRESSIONS OF FIRM 1. Quality of Statement of Interest		1-5		1	0	
	2. Performance (ODNR & Others)	1-5		2.5	0	
TOTAL SCORE				20	0	

Revised 04/12