

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name Mid-Rise / Mixed-Use Facility Project Number UCN-15018A
Project Location 2911 Scioto Lane

Date Q&A posted: 10/7/14

Date Q&A revised: N/A

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Our understanding is that the Design Architect will not be responsible for building a team of consultants. Is it, then, expected that we include an organizational chart in section D of the F110-330 form? If yes, should this describe our internal team organization?
 - A. The Design Architect will not be responsible for building a team of consultants. That is the responsibility of the Architect-of-Record which was handled via a separate RFQ that is now closed. The University expects the Design Architect to include an organizational chart that describes their internal team organization.
2. Regarding the Design Architect RFQ for the University of Cincinnati Mid-Rise / Mixed-Use Facility – there is no listing of the “relevant scope of work” to complete Section F. Relevant Project Experience Matrix of the F110-330 form. Please advise what scope of work requirements you’d like us to use on the form.
 - A. Similar or relevant University projects located in an urban setting that include:
 1. Your firm’s ability to meet the Owner’s project vision including program, budget, and schedule.
 2. University food service facilities.
 3. University dormitory facilities.
 4. Mid-rise / mixed use facilities.
 5. Your successful application of LEED design practices.
 6. Your successful coordination of a project with an Architect-of-Record and a Programmer.
 7. Projects constructed utilizing a Construction Manager-at-Risk
3. Under Section B. Scope of Services it states that “the Design Architect shall submit portfolios of similar or relevant University projects located in an urban setting that were either designed or constructed within the last 5 years.” We would like to submit our comprehensive firm portfolio that has relevant projects that are older than five years. Is this acceptable? Also, does the five year limitation apply to the F110-330 as well as the portfolio? If so, is there any chance that it can be extended to seven years?
 - A. A comprehensive firm portfolio that includes relevant projects that are older than five years is acceptable; however the University would like to limit the Statement of Qualifications (F110-330) to the five year limitation.
4. In the role of Design Architect, whose contract will be assigned to the Architect of Record, is it required to complete the Commitment to Participate in the Edge Business Assistance Program? It appears that the real impact of this program would be for the Architect of Record and Consultant Team.
 - A. EDGE Participation does not pertain to the Design Architect. This only pertains to the AOR and his assembled consultant team.
5. We are considering pursuing this project, and I was curious if we needed to pull together a full team (local architect, engineers, etc) or if you are just looking for the Design Architect to submit.
 - A. The RFQ that is presently posted is for a Design Architect only. The Design Architect will be assigned to the Architect-of-Record (AOR) and become an integral part of the AOR’s design team. An RFQ for an AOR for this project was previously posted, but the submittal of Statements of Qualifications for the AOR is now closed as they were due at 2:00 PM on October 6, 2014. The AOR RFQ required the AOR to assemble a full team of consultants.

6. We will not be including a local architect, as that is already Brailsford & Dunlavey. My question, then, is do we need to include engineers or any other consultants.
 - A. The local architect is **not** Brailsford & Dunlavey. Brailsford & Dunlavey has only been hired by the University to prepare a Program of Requirements for this project. The Design Architect will be a stand-alone selection and he/she will be assigned to the AOR selected for the project. The Design Architect does **not** need to include any other consultants in his submittal.