



RFQ Question and Answer List

Project Name General Qualifications for Prequalification List Project Number n/a  
Project Location Varies locations

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Date posted: October 31, 2014  
Date revised:

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Is there a maximum project size (construction cost or contract amount) for projects awarded as part of this contracting mechanism?  

A. No, the University has the option to use this list as determined necessary.
2. Is this Pre-Qualifications List used to select firms to perform programming and planning services for major projects that will be publically advertised at a later date?  

A. Yes, this list can be used for programming or planning services.
3. Are all prequalified firms eligible for consideration on all projects (regardless of size) or are there 'levels' of prequalification such that a particular firm might be prequalified for projects up to a certain value?  

A. There are no levels of prequalification
4. Our company is being acquired by another company 2 weeks after this submittal is due. For our Columbus office it is really just a change in name. Will we (with our new name) still be prequalified for next year, or will we have to make an adjustment?  

A. The submittal should be written with the new company name and information to be looked at for consideration on the 2015 list.
5. Last year you didn't require firms to fill out Block 10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS, do you need it filled out and submitted on the 330 PART II this year  

A. Only firms seeking prequalification for architectural services (function code 06 – Architect) need to include Block 10. However, that information is useful to project managers when selecting firms from the approved Prequalified list.
6. We have a question in regards to the subject RFQ. The list of disciplines of professional services does not include **16 - Construction Manager**. I checked last year's RFQ and the Construction Manager discipline was included. We would like to know if this discipline will be considered by the OSU for this RFQ  

A. The Ohio Revised Code does not allow prequalification of Construction Managers.
7. In section "C" of the RFQ it states applications are requested to identify professional registrations and certifications. Where are we supposed to put these on our Part II form? Also we are to include our State of Ohio professional registration/certification number on Section 2a. Is this our individual professional numbers or our firms number?  

A. Professional registrations and certifications can be included in Section 2a.

# Question and Answer List

(continued)

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- B. The Professional registration/certification number should preferably be the firm's number, but can be individual's as well.
8. Can an architectural firm that specializes in Historic Preservation list their disciplines as both 06 – Architects and OSU – 67 Historic Preservation Consultants?
- A. A firm can list multiple disciplines on Section 9b.
9. The RFQ says “Submit the requested number of Statements of Qualifications (Form F110-330) directly to PreQual@osu.edu.” Does this mean we are allowed to submit electronically this year?
- A. The University is requesting that all Statements of Qualifications be submitted via email this year.
10. The RFQ says “See Section H of this RFQ for additional submittal instructions.” There is no section H.
- A. Section H refers to the section in the Statement of Qualification form Part I. This information will be required when project specific submittals are requested. Only Part II is required for this RFQ.
11. When filling out #9.c. Employees by Discipline - Licensed/Non-Licensed on Part II, are you looking for only Ohio licensed employees or employees licensed in any state?
- A. Include only Ohio licensed employees.