

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name Cleveland State Master Plan Project Number CLS-131352 / LF-1352
Project Location Cleveland State University

Date posted: 11-8-13

Date revised:

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Could you give a general range for the fee on this Master Plan? It will give me the understanding of the team we need to have for this submission.
 - A. We expected the applicants to tell us how much it would cost to do what is asked in the RFQ in the allotted time. **(Note: cost is not a part of the proposal submission.)**
2. For the Center for Innovation in Health Professions, CSU was interested in the signature and experience of a national architect. Is there a similar desire for the comprehensive master plan? If yes, how does that factor into the rating form selection criteria (in particular criteria 1a and 5d)?
 - A. In the CIHP RFQ the Services Required stipulated a Nationally recognized design firm. We did not add this to our RFQ and make it a requirement. We would not be opposed to such a collaboration.
3. On the RFQ p. 4 "Selection Rating Form" it states "Proximity" as "less than 50 = 5 points and more than 100 = 0 points."
 - A. The distances have changed: Less than 150 miles = 5 points; 150 to 300 miles = 2 points and More than 300 miles = 0 points
4. We intend to submit our qualifications.... this RFQ, the note at the bottom of page 2 states:
"NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733."
We are not based in Ohio, and as the project lead, do not have professional registration in the State.....do we as project lead need to employ professionals registered in the State?
 - A. No, since the deliverable will be a document and not a building we are waiving this statement.
5. Does CSU have a Signage Design concept they are happy with?
 - A. No
6. We are assuming that the need for Way Finding is the critical component to the Signage Way-Finding discipline.
 - A. Yes
7. Our local team members are not familiar with the term "Student Success" in terms of physical planning. Does this relate to Student Life, Student Services, Student Centers or is it something more?
 - A. Please go to our website and do a search for "Student Success" - this is all I know relative to the topic – student success is a big push for the university

8. Traffic Engineering is not listed as a discipline so we are not including that in our qualifications at this time. Is this assumption correct?
- A. Correct.
9. University Architecture is not listed as a required discipline so we are assuming that some Architecture may be needed but not to the extent that we will be providing extensive academic space planning for specific building types.
- A. Correct – this is my understanding.
10. Is your RFQ more of a facilities driven project than an architectural or traditional master planning project?
- A. The process will be academically driven and tempered with realities of our facilities.
11. Does the space needs analysis include all space on campus (e.g., all room type classifications)?
- A. The focus will be on academics
12. Is the space assessment to be conducted at the departmental level? If so, does the University have a space inventory with departmental assignments?
- A. Yes and yes.
13. . Does the scope of work include scenarios for program relocations and reassignments of space based on utilization and need results?
- A. Possibility
14. Please clarify what is desired relative to these program areas: STUDENT SUCCESS, STEM and RESEARCH. Do these require specialized academic planning expertise?
- A. These are programs are areas of focus within the university and academics. I am not aware of any specialized expertise.
This will be addressed once we have a short list of firms.
15. If our team is successful in winning the master plan, would we be precluded from implementing any of the projects that emerge from the master plan?
- A. I would think the contract for the Master Plan will be concluded long before any project which may arise out of the Plan is executed, therefore, you could submit your proposal. Any project would have to go through a selection process.