

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name	Architect and Landscape Architect Consultant List FY14- 15	Project Number	SFC-13A999
Project Location	Various		

Date posted: December 13, 2012

Date revised:

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Does the OFCC want submitting firms to include all the necessary consultants to provide the services listed in Section D of the RFQ?
 - A. OFCC is interested in the range of services provided by individual firms. OFCC selects firms based upon the particular services they provide. Firms should respond with information that describes the full range of disciplines within the firm.
2. Are you looking for all submitting firms to assemble teams covering all of the primary and secondary disciplines listed in section D, or should firms simply submit based on the services they can provide in-house?
 - A. Firms should submit on the services they can provide in-house.
3. In section H, you ask for firms to identify current Consultant List projects. Does that apply only to OFCC Consultant List projects or all Consultant List projects for any State of Ohio agency?
 - A. Please list up to 10 projects, whether performed through the State's Consultant List or otherwise, that are relevant to various services described in the Scope of Services on the RFQ.
4. Per Section A – Project Description – I am assuming that you only want SF330's submitted from either architects or landscape architects. But I wanted to confirm this because of the wording in Section D – Services Required. Do we need to submit SF330s for the following as well:
 - Food Service Consulting
 - Roofing consultant
 - LEED
 - Etc.
 - A. The primary services are architecture and landscape architecture. Firms that can provide food service, roofing and LEED consulting as a secondary service in-house, should include those qualifications on their Statement of Qualifications.
5. Is the intent for the proposal to include a Landscape Architecture and Architecture team? Or do Architecture Firms and Landscape Architecture Firms submit individual proposals?
 - A. Each firm should submit an individual Statement of Qualifications. If a firm provides both architectural and landscape architectural services in-house, they should include those qualifications on their Statement of Qualifications.
6. Do secondary services need to be included in the proposal? i.e.- a food service consulting firm needs to be included in the proposal, not just a list of food service consultants we have worked with in the past.
 - A. See the answer to question 1 and 4 above.

7. Part G of the RFQ states that "interested firms are required to address how they will implement BIM on the project..." while Section H of the RFQ states that "Firms are requested to identify their experience.... This information is being collected for statistical purposes and will not be used as criteria for scoring submissions." BIM is also a category under the Consultant Selection Rating form. Am I correct to assume that a level of BIM experience is required?
 - A. Pursuant to the State of Ohio BIM protocol, this information will be scored. We have revised the RFQ accordingly, see the revised RFQ posting. This does not mean that a firm that does not have BIM capability should not submit. However, they will only be considered for projects that will not require use of BIM.
8. For RFQ SFC-13A999, it appears that secondary services are desired for food service consulting, roofing consulting, etc. If we do not have these services in-house, should we plan to compose a team of firms that can provide all of these services (both primary and secondary)?
 - A. See the answer to question 1 and 4 above.
9. The RFQ on page 3, Section H, states that BIM information is being collected for statistical purposes only. However, the Consultant Selection Rating form, Part 5, gives points based on BIM experience. Will a firm's BIM experience be a determining factor in who is selected?
 - A. See the answer to question 7 above.
10. Is this RFQ strictly for Architects? I see a secondary service of food service consulting and a specialties section. My company is a full-service Interior Design Firm. We can team with Architects on an as needed basis.
 - A. See the answer to question 1 and 4 above.
11. Does OFCC suggest that firms create teams to meet all of the disciplines listed in the RFQ or only to respond with in-house staff?
 - A. See the answer to question 1 and 4 above.
12. If submitting as an Architect should you also put together a team of secondary consultants... or just state that the particular consultant will be added for services as needed?
 - A. See the answer to question 1 and 4 above.
13. In section D it lists primary as Architecture and then secondary ...do you want the entire team in the 330? Or just our ability to provide the team?
 - A. See the answer to question 1 and 4 above.
14. Under part D of the RFQ several consultant disciplines are listed such as Food service, Code Analysis, Roofing etc. Should we submit section C and E for all of these consultants or can we select them later when a specific job is known?
 - A. See the answer to question 1 and 4 above.
15. The Services Required seeks Primary Architecture and Landscape Architecture with Secondary services for Programming and Master Planning, Food Service, Roofing, LEED, and Code consulting. Is the RFQ seeking teams in which each service is provided as a complete package or only the Architect or Landscape Architect to which other consultants can be added as needed in the future based upon the project's need?

A. See the answer to question 1 and 4 above.

16. We are an architecture firm – do we need to list the secondary consultants listed in Item D of the RFQ. Most of these services listed fall under our services, but some we would bring consultants, but would depend on project.

A. See the answer to question 1 and 4 above.

17. We are an Architecture and Interior Design firm. We do not have Landscape Architecture, Food Service Consulting or Roofing Consultant services. Would you like us to include subconsultants for those services on our team for this submittal?

A. See the answer to question 1 and 4 above.