



RFQ Question and Answer List

Project Name CNG Fueling Station Project Number OSU-150418
Project Location OSU Main Campus, TTM Area, Kenny Rd.

Date posted: March 23, 2015
Date revised: March 30, 2015

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Question: Per the "Project Overview (D.)" (p.2 of 4) of the RFQ says the Primary Scope on the project is Site/Civil Engineering and Secondary is Compressed Natural Gas Fueling Stations. According to the scope we feel the Primary is CNG. Our firm specializes in design engineering of CNG fueling infrastructure, so it is our intention to be the Primary on the project. Are there any objections to us being the Primary with appropriate Civil Engineering as a key Secondary Sub-consultant?

Answer: The NOTE section referenced under Others, applies to the Primary firm. Therefore, since the primary firm is to be a Site/Civil Engineer, the firm should have a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4633. If the CNG consultant submits as primary they would need to have an engineer on their staff with the above license.

2. Question: Has there been any preliminary assessment or outside evaluation done prior to issuing the RFQ for this project by another consulting firm? If so, which consulting firm?

Answer: Preliminary assessments have been completed by IGS Energy - CNG Services and Clean Fuels Ohio.

3. Question: In the F110-330 Statement of Qualifications Form, Part I, B 6, where you put the name of the firm it states that the name be the "Legal name on file with the Ohio Secretary of State", does that mean the primary firm has to be from Ohio? Our company is based in California, is that ok?

Answer: The firm does not have to be from Ohio, however the firm will have to obtain a Certificate of Good Standing from the Ohio Secretary of State showing the right to do business in the State of Ohio before a contractual agreement can move forward. Additionally, the firm will have to secure an Ohio Workers Compensation Certificate.

4. Question: The project description refers to a Design build project, but the scope of work just includes engineering tasks. Is this procurement for engineering only?

Answer: The project description does not refer to the project delivery being design build. This RFQ is for engineering, design, bidding and award support and construction administrative support.

5. Question: How do you plan to handle O&M for the station? Is this going to eventually be included in the solicitation?

Answer: Operation and Maintenance of the station will be by the university. Operation & Maintenance will not be included in solicitation.

Question and Answer List (continued)



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6. Question: what type/how many vehicles do they plan to fuel? University currently has four CNG buses they plan to refuel. In other words what class of vehicles will be fueling and if known, the approximate tank size of the vehicles fueling and their proposed fueling patterns? This is critical in determining the sizing of the equipment needed to adequately and efficiently fuel the facility.

Answer: Determining equipment and sizes is premature at this point. This RFQ is solely based on firm qualifications to provide engineering and management services for the design and construction of the CNG station.

7. Will the CNG station be open to the public?

Answer: At this point, this has not yet been determined.

8. Question: We are a General Contracting firm in Dublin, OH and I wanted to confirm that the Request for Qualifications for the above referenced project is for the design entity selection only, and that it would be put out to bid at a later date? Or is it for a Best Value RFQ/RFP for Design Build team selection? I just want to make sure that I am understanding this project opportunity correctly.

Answer: Correct, as the RFQ indicates, the university is soliciting proposals from Architect-Engineering firms for design and engineering services.

9. Question: Is this for OSU vehicles only, or will it be public access?

Answer: Yes, OSU vehicles only.

10. Question: How many CNG vehicles does the University have?

Answer: Currently, the University has four CNG Buses.

11. Question: Please provide insurance requirements for this RFQ. Insurance requirements are referenced as attachments in RFQ Architect/Engineer document page 1 of 4 and A/E Agreement Form, section 6.1.1. The bidder is unable to locate the attachments.

Answer: As indicated in the RFQ, "Required Professional Liability Insurance will be per Exhibit A A/E Terms and Conditions Article 7.2.6." Link to A/E Standard Terms and Conditions, http://ofcc.ohio.gov/Portals/0/Documents/FormDoc/PS%20Agreements/2014%20Edition/M110-01-2014-AUG-AE_Terms-Conditions.pdf . Which is also found at the OFCC Website, <http://ofcc.ohio.gov>

12. Question: A&E and consulting agreements are referenced in the RFQ documents. Which agreement does Ohio State University anticipate the successful awardee entering into?

Answer: As indicated in the RFQ, "Refer to the OFC Manual for additional information about the type and extent of services required for each. A copy of the standard Professional Services Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov> ."

13. Question: Can the winning A&E firm bid on the forthcoming construction RFP?

Answer: No, the selected A/E firm cannot bid on the construction part of the project.

Question and Answer List (continued)



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14. Question: Would the university consider extending the RFQ deadline of Mar 31st, 2015?

Answer: At this point the University does not intend to extend the date that submissions are required for this RFQ.

15. Question: The "Scope of Work" describes Architectural & Engineering services, however, in (A. Project Description), it mentions construction. Would you please clarify if construction of the facility is part of the scope of work or is the scope strictly A/E?

Answer: Scope of the RFQ includes A/E services. The A/E services include development of documents, bidding, award and construction administration support, and close-out. The actual construction work is not part of the RFQ, and will be bid through state of Ohio process later.

16. Question: Does the university have specific equipment queued up for the CNG station project? I would like to bid on the project but we are not a design build firm. That said I can bid out the equipment.

Answer: The university does not have specific equipment identified for the CNG Station Project. That will be the A/E firms responsibility to design. This project is not design build. The RFQ indicates General Contracting.

17. Question: Are you looking for only an Architect/Engineer?

Answer: As indicated in the RFQ, an Architect/Engineer and a CNG sub consultant can be part of their team.

18. Question: Is list of bidders available?

Answer: The Request for Qualifications (RFQ) is for Engineering Services only. Services included will be design, bidding, award and construction administration support. There will not be a bidders list for at least 6-9 months, as the project will need to be designed.