

Request for Proposal

State of Ohio Standard Forms and Documents

Project DRC-15N001
Energy Conservation Project
DRC: Chillicothe Correction Institution
Chillicothe, Ross County

ADDENDUM NO. 1

January 14, 2016

TO ALL BIDDERS:

Item	Page	Section	Change
1	4 & 6	2	Email correction from CCI.questions@ohio.ofcc.gov to CCI.questions@ofcc.ohio.gov
2	75	Att. 5	<p>5.5 Energy Guarantee The preparation of the annual energy utilization audits will be a requirement of the selected Contractor and will be included in the scope of work for the Service Agreement. For the purposes of the energy guarantee, calculations of energy cost savings are based upon the utility rates paid during the guarantee year, or the baseline utility rates provided in Attachment 3, whichever produces the higher cost savings. <u>The energy cost savings will be measured by calculating the difference in energy consumption between each guarantee year and the pre-established baseline year and multiplying the difference by the utility rate to convert units saved to dollars saved.</u></p> <p>5.5.1 A sample annual savings report is required with an RFP response. <u>The sample report should demonstrate what Project Manager and the Owner should expect to see in annual savings reports for the project.</u></p> <p>5.5.2 Continuous utility monitoring is required as part of the measurement and verification. <u>Quarterly reviews shall be provided beginning three months after construction begins through three (3) years after construction completion, with the options for the Owner to continue service through the entire contract term. In addition, quarterly site visits and maintenance reviews are required. The quarterly review shall be provided to the Project Manager and the Owner in email form that includes the following:</u></p> <ul style="list-style-type: none"> - <u>Utility usage summary</u> - <u>Utility cost summary</u> - <u>Comments and notes for any expected/ unexpected fluctuations and/or issues with usages or billing</u> - <u>Any remediation steps, if necessary, to keep the project on track</u> - <u>Summary of quarterly site visit</u> - <u>Notes from discussions with maintenance staff regarding institution changes which could affect the project savings.</u>
3	3	1	The "Owner" is the Department of Rehabilitation and Correction, not the Department of Administrative Services.
4	232	Att. 16	Added Attachment 16 – Sample Utility Bills
5	238	Att. 17	Added Attachment 17 – Building Square Footages
6	240	Att. 18	Added Attachment 18 – HVAC Equipment List
7	242	Att. 19	Added Attachment 19 – Power Plant Reports
8	5	2	<p>2.3 Eligible Energy Conservation Measures (last paragraph) Savings for energy conservation measures may be claimed over a period not to exceed the useful life of the equipment that is installed <u>or the</u></p>

Item	Page	Section	Change
			<p><u>contract term of ten (10) years, whichever is less.</u> Savings for O&M measures may be claimed for a maximum of five years, and shall not be amortized over the term of the contract.</p>
9	24	Att. 3	<p>CCI has signed a new 36 month electric <u>supply generation</u> contract which will take effect 12/1/2016, the new rate will be \$0.04641/ kWh. There will be no additional monthly service or peak demand charges included in this contract. <u>The new contract will not affect any AEP Ohio charges except for generation and applies to the accounts below highlighted in yellow.</u> (See RFP or Q&A for account list.)</p>