

# RFQ Question and Answer List

## State of Ohio Standard Forms and Documents

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Project Name Claim Consultant Project Number SFC-150888

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Date posted: 03/23/2016  
Date revised: 03/25/2016

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Who are the incumbent firms currently holding these contracts?
  - A. Construction Process Solutions, Ltd., VN Services, Inc., H.R. Gray & Associates, Inc.
2. Evaluation Criteria for Selection – makes references to experience and past performance performing “planning services” – should this read “claims evaluation services”?
  - A. In Section F. Evaluation Criteria for Selection, replace the words “planning services” with “claims evaluation services” in items (1) and (3)
3. EDGE Participation Goal – the total goal is 0%; however, EDGE certified firms receive 10 points on the Selection Criteria Form. Is this correct?
  - A. Yes this is correct. Although there is no EDGE participation requirement, a response submitted by an EDGE certified firm will be awarded 10 points on the Selection Form.
4. Scope of Services – makes reference to “professional responsibility analysis.” Does this refer to analysis of issues revolving standard of care?
  - A. Responsibility analysis refers more explicitly to identifying potential fault or responsibility for defective work among a variety of potential parties. It may result in a subsequent standard of care analysis by the selected firm or an additional entity.
5. Would selection by the OFCC for the Claims Evaluation Services contract (SFC-150888) prohibit the selected firm from pursuing or being selected for CMA or CMR contracts with OFCC?
  - A. It does not preclude the selected firm from pursuing or being selected for other contracts with OFCC, but a firm performing other services may not receive assignments due to a potential conflict of interest.
6. Regarding the April 6 submission date, would OFCC consider a time extension of 1 week?
  - A. The due of submissions is April 6, 2016 and will need to remain.
7. How much work was awarded to each selected firm? How many task orders were awarded to each firm?
  - A. VN Services, Inc. \$32,524.90 3-4 tasks  
H. R. Gray and Associates \$91,766.88 3- 4 task  
Construction Process Solutions \$249,603.43 3 tasks
8. Does OFCC have any current projects that have experienced claims, such that OFCC anticipates they will require expert witness support for potential litigation?
  - A. In several instances, claims were assigned and the matter was settled without going to trial or experiencing significant litigation. The matters assigned to CPS involved substantial litigation and

mediation participation. There are currently several issues and or claims that may result in the need to retain a claims consultant and/ or expert witness.

9. Relating to Selection Criteria, 2b. "Experience in providing professional responsibility analysis on matters in dispute", please clarify what "professions" are relevant. (For example, is the reference to "professions" intended that the proposers provide their experience in Architecture, Engineering, Geo-Technical, Construction Manager (at Risk), Design-Build, other?)
  - A. All of the professions listed are potentially relevant, but it is not expected that firms must have experience in each of those fields
10. Relating to RFQ SFC-150888, Section F, (1) "competence of the firm to perform the required services, as indicated by the technical training, education and experience of the firm's personnel who are likely to perform the planning services", please define what types of "planning services" are situated within the context of the scope of this RFQ.
  - A. In Section F. Evaluation Criteria for Selection, replace the words "planning services" with "claims evaluation services" in items (1) and (3).
11. The first paragraph of RFQ SFC-150888, states, "See section H of this RFQ for additional submittal instructions." There is no Section H of RFQ SFC-150888. Are you referencing Section H of form F110-330.
  - A. This should read "section G.
12. Do 'Letters of Reference' (Selection Criteria, 3b. Past Performance | Evaluations/Letters of Reference), as opposed to "Evaluations," meet the criterion indicated in Section F, (4) "past performance as reflected in evaluations of previous clients with respect to factors such as quality of work indicated by successful outcomes and meeting deadlines"? This is noted because formal evaluations such as those normally conducted of CM, Contractor, and A/E efforts are almost never performed on the efforts of a "Claims Evaluations" services providers.
  - A. Letters of Reference are acceptable.