

# RFQ Question and Answer List

## State of Ohio Standard Forms and Documents

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Project Name Little Killbuck Creek Invasive Species Closure Project Number DNR-160066  
Project Location Little Killbuck Creek

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Date posted: 03/22/2016

Date revised: 03/23/2016

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Is it possible to get a digital copy of the ODNR Feasibility Study forwarded for review?
  - A. Selected preliminary design reports and investigations for this project will be provided to shortlisted firms. For the purposes of providing a statement of qualifications, the detailed information provided in these reports is not necessary. Please refer to the project description for information regarding the scope of this project.
2. While we've had a chance to review the GLMRIS report, we could not find online the preliminary investigation of closure options at the Little Killbuck Creek connection site and the ODNR feasibility study to perform the final design of the closure alternative. Could you forward those documents or point us in the right direction?
  - A. Selected preliminary design reports and investigations for this project will be provided to shortlisted firms. For the purposes of providing a statement of qualifications, the detailed information provided in these reports is not necessary. Please refer to the project description for information regarding the scope of this project.
3. Can you provide any more specifics related to the Laboratory Services that are expected to be needed for this project? I assume geotechnical lab testing would be required, but does ODNR anticipate other forms or laboratory services?
  - A. Laboratory services include geotechnical lab sampling and testing and other services as required to implement final design.
4. In response to the RFQ, are all of the response forms required in the SOQ form F110-330-Statement of Qualifications? If there are any other required forms for the submittal please advise.
  - A. All instructions and required forms are included in the F110-330-Statement of Qualifications document.
5. In the SOQ form F110-330, it lists in the instructions for Section D, A/E Standard Titles for Specific Roles. Are we limited to only those titles for staff in the response? Does this also include subcontractor consultants which will be on the team?
  - A. As stated in the instructions, use the standard titles provided for all team members. Names and roles of all key personnel should be listed in Section E and the firm they are associated with as listed in Section C. Please refrain from using company titles.
6. Do subcontractor consultants on the team for the proposal need to complete Part II of the SOQ for their firm, or is only the primary consultant required to complete this? Specifically I am referring to the following language:  
"1. Submit Part II with each Statement of Qualifications. Prepare a separate Part II for each firm that will be part of the team proposed for a specific contract and submitted with Part I. If a firm has branch offices, submit a separate Part II for each branch office that has a key role on the team."
  - A. Part II - General Qualifications is required for each firm that will be part of the proposed team, including subcontractors.
7. Can paper submittals be hand delivered to ODNR on Friday, March 25?
  - A. Submittals may be delivered by hand or courier directly to Jason Kirby at 2045 Morse Road, Building E-3, Columbus, OH 43229-6693 by the response deadline stated in the RFQ.
8. How should the electronic copies be delivered?

- A. Electronic copies will be accepted on CD-R or flash drive with hard copy submittal.
9. Does the Engineering Consulting company submitting a response to the RFQ have to already be on the approved consultant list, or is this open to any company which meets the qualifications?
- A. No, any firm is welcome to submit.