



John R. Kasich / Governor
State of Ohio

Robert Blair / Director
Ohio Department of Administrative Services

Ohio**DAS**

General Services
State Architect's Office

Ohio Register

Information of Interest for the
Architectural, Engineering and Construction Industry

Issue Number 220

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Response Deadline:

Varies by project

Jeff Westhoven / Deputy Director
General Services Division

Lane J. Beougher / State Architect
State Architect's Office

Angie Carder / Editor
State Architect's Office
4200 Surface Road
Columbus, OH 43228-1395
Phone 614.752.0448
angie.carder@das.state.oh.us

Ohio Register: <http://ci.oaks.ohio.gov>
State Architect's Office website: <http://ohio.gov/sao>

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Ohio Register General Information and Requirements



Ohio Department of Administrative Services
General Services Division
State Architect's Office • 4200 Surface Road • Columbus, Ohio 43228-1395

<http://ohio.gov/sao>
StateArchOff@das.state.oh.us
Phone 614.466.4761

General Requirements for Submittals of the Statement of Qualifications

Firms are required to submit the current State of Ohio version of Statement of Qualifications (SAO Form F110-330) available via the SAO website at <http://ohio.gov/sao> (click on Forms). The Federal version of the SF330 form will not be accepted.

Cover letters and transmittals are not necessary. Please place the appropriate project number in the space provided on the form.

Due to limited storage space, we request that paper copies, if requested, be stapled and please refrain from submitting three-ring binders, spiral binders and booklets. SAO requests that supplemental material not be submitted with the Statement of Qualifications. The use of a computerized or typed Statement of Qualifications form is preferred.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Reminders

SAO no longer requires an annual submittal of Part II of the Statement of Qualifications form for professional design services. However, professional design firms and construction managers responding to a request for qualifications for State of Ohio projects must submit Part II of the Statement of Qualifications (SAO Form #F110-330) for each firm on its team.

SAO Form #F110-330 (Statement of Qualifications) officially replaced both the ADM-0255 and ADM-0254 forms on March 1, 2008. The ADM-0255 and ADM-0254 forms are no longer accepted.

Declaration Regarding Material Assistance / Non-assistance to a Terrorist Organization

As a result of Ohio Senate Bill 9 (effective April 14, 2006) applicants seeking certain state issued business contracts and funding must fill out new forms indicating that they have not provided financial assistance or support to a terrorist organization.

Prior to executing the Architect/Engineer (A/E) agreement, the selected A/E must represent and warrant that it has not provided any material assistance, as that term is defined in ORC Section 2909.33 (C), to an organization that is identified by, and included on, the United States Department of State Terrorist Exclusion List and that it has truthfully answered "no" to every question on the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization, and that it has provided or shall provide such to the Contracting Authority and/or the Ohio Business Gateway at <https://ohiobusinessgateway.ohio.gov/OBG/Membership/Security.mvc>.

All DMA forms and reference information, including a list of licenses subject to DMA and the Terrorist Exclusion List, can be found on the Ohio Homeland Security website at http://homelandsecurity.ohio.gov/dma/dma_forms.asp.

The Contracting Authority is responsible for either directing applicants to the forms on the Web site or printing and providing hard copies to the applicant. The Contracting Authority will retain the completed forms along with the application.

Anyone with questions can contact Ohio Homeland Security by calling the DMA hotline number at 614.644.3892 or by email at dma-info@dps.state.oh.us.

ORC 9.24 – Auditor of State Unresolved Findings for Recovery

Effective June 1, 2004, Ohio Revised Code (ORC) 9.24 prohibits the State of Ohio from awarding a contract to any individual or organization against whom the [Auditor of State](#) has issued a findings for recovery if the findings for recovery is unresolved at the time of award of contract.

For more information about how this new statute requirement pertains to Associates, Construction Managers, Consultants, Contractors and Owners, visit the SAO website at: <http://ohio.gov/sao> (click on Auditor of State Findings for Recovery under the Hot Links section.)

EDGE Participation Required on State Design and Construction Projects

The Encouraging Diversity, Growth and Equity (EDGE) program became law July 1, 2003, when Section 123.152 of the Ohio Revised Code was enacted. The program creates a business development program for economically and socially disadvantaged Ohio businesses.

The EDGE business participation goal is usually 5 percent. Proposers for professional services agreements as well as Bidders on construction contracts must demonstrate actual participation in the EDGE program, or provide a demonstration of their good faith efforts (with a letter requesting a waiver of the advertised EDGE participation goal on its letterhead and supporting evidence) to participate in the EDGE program, or both, as indicated in the Ohio Revised Code (123.152) and the Ohio Administrative Code (123:2-16-09).

Interested A/E firms are required to submit the Commitment to Participate in the Edge Business Assistance Program form in its Statement of Qualifications (SAO Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the SAO website at <http://ohio.gov/sao> (click on Forms). The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises by the name that will participate in the delivery of the proposed professional services solicited in the RFQ.

To learn more about the qualifications for EDGE certification, the process to become an EDGE-certified business, and to find existing EDGE-certified businesses, go to <http://EDGE.ohio.gov>.

Ohio Ethics Law Provision

All professionals that submit or intend to submit proposals for consideration of a contract for professional design services with the state of Ohio are reminded that, as applicable, no sole proprietor, partner, shareholder or other principal of the Architect/Engineer or the spouse of such principal has made, as an individual, at any time within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to the Governor or to the Governor's campaign committee, consistent with Section 3517.13 of the Ohio Revised Code.



Professional Design Opportunities

Short List Report

Page last updated: January 24, 2012

Published Date	Project Name	Total Project Cost	Short-listed A/E Firms <i>*Indicates selected firm</i>	Negotiated A/E Fee
10/02/2011 OR #218 SAO - Administered	DOT-120003 Lucas County Maintenance Facility Ohio Department of Transportation, Lucas County, Ohio	\$3,500,000	NEW Buehrer Group Architecture Jerome M. Scott Architects Poggemeyer Design Group Schorr Architects, Inc.	TBD
08/12/2011 OR #216 Locally Administered	OSU-100652 Various Building Demolitions The Ohio State University Columbus, Ohio	\$1,353,000	eS Architecture & Development Feinknopf Macioce Schappa Panich Noel & Associates Perspectus Architecture	TBD: Contact Agency / Institution
08/12/2011 OR #216 Locally Administered	OSU-100652 Various Building Demolitions The Ohio State University Columbus, Ohio	\$1,353,000	eS Architecture & Development Feinknopf Macioce Schappa Panich Noel & Associates Perspectus Architecture	TBD: Contact Agency / Institution
08/1/2011 OR #216 Locally Administered	OSU-110672 North Residential District Transformation The Ohio State University Columbus, Ohio	TBD	Ayers Saint Gross (MD) Design Collective (MD) DiMella Shaffer (MA) *Goody Clancy (MA) Hanbury Evans Wright Vlattas & Co (VA) Moore Ruble Yudell (CA) Robert AM Stern Architects (NY) Sasaki Associates (MA)	TBD: Contact Agency / Institution
07/01/2011 OR #215 Locally Administered	UTO-120742 Carlson Library Renovations University of Toledo Toledo, Ohio	\$1,250,000	BHDP Architecture Buehrer Group Architecture & Engineering *The Collaborative, Inc.	TBD: Contact Agency / Institution
07/14/2011 OR #215 SAO- Administered	DAS-120001 North High Complex Phase 5 Ohio Department of Administrative Services Columbus, Ohio	\$17,453,580	*Acock Associates Architects Feinknopf Macioce Schappa URS	TBD
07/01/2011 OR #215 SAO- Administered	BWC-110001 L-16 Halon Replacement Project - William Green Building Bureau of Workers' Compensation Columbus, Ohio	\$368,000	M Engineering *Prater Engineering Star Consultants URS	TBD
07/12/2011 OR #215 Locally Administered	BGU-115687 Landscape & Civic Structure Master Plan Bowling Green State University Bowling Green, Ohio	\$100,000	The Collaborative JJR Kinzleman Kline Gossman NBBJ Sasaki Associates	TBD: Contact Agency / Institution
06/24/2011 OR #214 Locally Administered	UTO-121665 Replace Air Handler 4 University of Toledo Toledo	\$1,400,000	Contech Design *JDRM Engineering Karpinski Engineering Peters, Tschantz & Associates	TBD: Contact Agency / Institution
06/27/2011 OR #214 SAO- Administered	DOT-110001 & DOT-110002 Jefferson and Wayne County Maintenance Facilities Ohio Department of Transportation Wooster and Wintersville	\$7,000,000	*Miller Watson/JMSA Panich, Noel & Associates Richard Fleischman + Partners Schorr Architects Strollo Architects	TBD
06/08/2011 OR #214 Locally Administered	UTO-111619 New Operating Rooms 13 & 14 University of Toledo Toledo, Ohio	\$1,400,000	Buehrer Group Architecture and Engineering Harley Ellis Devereaux RCM Architects	TBD: Contact Agency / Institution
05/27/2011 OR #213 Locally Administered	KSU-11B168 LEED Process Consulting Services Kent State University Kent, Ohio	\$210,000,000	Doty & Miller Emersion Design Heapy Engineering Sasaki Associates	TBD: Contact Agency / Institution
05/03/2011 OR #213 Locally Administered	ADJ-110017 Rickenbacker Enclave Paving Renovation Adjutant General's Department Columbus, Ohio	\$2,500,000	*American Structure EMHT Jobes Henderson	TBD: Contact Agency / Institution

04/20/2011 OR #212 Locally Administered	ADJ-110009 Walbridge Armory HVAC Renovation Adjutant General's Department Walbridge, Ohio	\$540,000	*Advance Engineering Buehrer Group DLZ	TBD: Contact Agency / Institution
04/20/2011 OR #212 Locally Administered	ADJ-110010 Greenville Armory Masonry Renovation Adjutant General's Department Greenville, Ohio	\$180,000	Alan Scheer SFA Shremshock *Star Consultants	TBD: Contact Agency / Institution
04/20/2011 OR #212 Locally Administered	ADJ-110011 Youngstown Armory Paving Renovation Adjutant General's Department Youngstown, Ohio	\$540,000	DLZ KZF *Star Consultants	TBD: Contact Agency / Institution
04/20/2011 OR #212 Locally Administered	ADJ-110012 Tarlton Armory Plumbing Renovation Adjutant General's Department Tarlton, Ohio	\$185,000	Advance Engineering DLZ *Dynamix Engineering	TBD: Contact Agency / Institution
04/20/2011 OR #212 Locally Administered	ADJ-110013 Norwalk Armory Plumbing Renovation Adjutant General's Department Norwalk, Ohio	\$150,000	Bodner *Buehrer Group Dynamix Engineering X-Cel Engineering	TBD: Contact Agency / Institution
4/18/2011 OR #212 Locally Administered	UCN-09113A ACH Campus Lab Energy Savings University of Cincinnati Cincinnati, Ohio	\$3,340,000	Fosdick & Hilmer *Stan & Associates URS Corporation	TBD: Contact Agency / Institution
4/12/2011 OR #212 Locally Administered	UTO-111624 New Cancer Center University of Toledo Toledo, Ohio	\$5,500,000	MBA Architects and Planners Poggemeyer Design Group SSOE	TBD: Contact Agency / Institution
3/31/2011 OR #211 Locally Administered	OSU-081255 High Voltage Switch and Cable Replacement - Phase 2 The Ohio State University Columbus, Ohio	\$13,340,000/font>	Burns & McDonald Fosdick & Hilmer *Patrick Engineering	TBD: Contact Agency / Institution
3/29/2011 OR #211 Locally Administered	OSU-080267 Boiler Replacement - McCracken Power Plant The Ohio State University Columbus, Ohio	\$15,180,000	Burns & McDonnell Eng Co. Inc. Fosdick & Hilmer Lutz Daily & Brain *RMF Engineering	TBD: Contact Agency / Institution
3/7/2011 OR #211 Locally Administered	OSU-110269 Northwest Parking Garage Renovation The Ohio State University Columbus, Ohio	\$1,300,000	Carl Walker Inc *Desman Associates O&S Associates	\$95,744
3/29/2011 OR #211 Locally Administered	OSU-110101 Caldwell Lab Expansion The Ohio State University Columbus, Ohio	\$632,904	eS Architecture & Development Robert E Euans Architects *SPGB Architects	\$51,564
3/7/2011 OR #211 Locally Administered	ZSC-6-2011-1 Advanced Science & Technology Center Zane State College Zanesville, Ohio	\$9,750,000	Addis-Davis-Van Wey Design Group Lincoln Street Studio Phillip Markwood Architects *SHP Leading Design URS Corporation	TBD: Contact Agency / Institution
3/7/2011 OR #211 Locally Administered	ZSC-7-2011-1 Cambridge Training & Education Center Zane State College Zanesville, Ohio	\$10,000,000	*Addis-Davis-Van Wey Design Group Lincoln Street Studio Phillip Markwood Architects SHP Leading Design URS Corporation	TBD: Contact Agency / Institution
3/10/2011 OR #211 Locally Administered	UTO-111605 Hospital Clinical Laboratory University of Toledo Toledo, Ohio	\$200,000	*BEI Associates Harley Ellis Devereaux SSOE	TBD: Contact Agency / Institution
03/29/2011 OR #211 Locally Administered	KSU-11L123 Tri-Towers Residence Halls Rooms & HVAC Upgrades (MEP Engineer) Kent State University Kent, Ohio	\$30,000,000	Dynamix Engineering Heapy Engineering *Scheeser Buckley Mayfield Thorson Baker & Associates	TBD: Contact Agency / Institution
03/29/2011 OR #211 Locally Administered	KSU-11L123 Tri-Towers Residence Halls Rooms & HVAC Upgrades (Architect) Kent State University Kent, Ohio	\$30,000,000	*Domokur Architects KZF Design The Collaborative	TBD: Contact Agency / Institution
03/09/2011 OR #211 Locally Administered	UTO-110129 Core Research Facility - Phase IV University of Toledo Toledo, Ohio	\$929,586	Buehrer Group Architecture & Engineering The JDI Group SSOE Group	TBD: Contact Agency / Institution
03/09/2011 OR #211 Locally Administered	UTO-111387 Resource & Community Learning Center - Phase II University of Toledo Toledo, Ohio	\$900,000	Duket Architects Planners MacPherson Architects Thomas Porter Architects	TBD: Contact Agency / Institution
02/22/2011 OR #210	OSU-030976 Community Heritage Art Gallery	\$238,894	Levin Porter Associates Phillip Markwood Architects	\$31,380

Locally Administered	The Ohio State University - Lima Campus Lima, Ohio		*The Collaborative	
02/24/2011 OR #210 Locally Administered	UCN-09137A Storm Water Demonstration Project University of Cincinnati Columbus, Ohio	\$2,600,000	Bayer Becker Kinzelman Kline Gossman *Kleingers & Associates	TBD: Contact Agency / Institution
02/09/2011 OR #210 Locally Administered	CTI-110001 Columbus State Master Plan Columbus State Community College Columbus, Ohio	TBD	The Collaborative MSI Design *NBBJ Stantec Architecture URS	TBD: Contact Agency / Institution
02/14/2011 OR #210 Locally Administered	UCN-10016B Primary Electric Substation University of Cincinnati Cincinnati, Ohio	\$7,300,000	GDP Group *Patrick Engineering RMF Engineering	TBD: Contact Agency / Institution
02/09/2011 OR #210 Locally Administered	UCN-11096A Crosley Tower - Air Handling Unit Replacement University of Cincinnati Cincinnati, Ohio	\$1,500,000	Fosdick & Hilmer *HAWA Incorporated Motz Engineering URS	TBD: Contact Agency / Institution
01/11/2011 OR #209 Locally Administered	5062-PF07357 East Regional Chilled Water Plant (CA) The Ohio State University Columbus, Ohio	\$41,055,000	Aramark Management Services *Engineering Economics Horizon Engineering Assoc	\$431,201
01/04/2011 OR #209 Locally Administered	BGU-015585 PSLB HVAC Upgrades & Fume Hood Replacement Bowling Green State University Bowling Green, Ohio	\$3,000,000	Buehrer Group Architecture & Engineering Heapy Engineering Korda Engineering *URS Corporation	TBD: Contact Agency / Institution
12/17/2010 OR #208 Locally Administered	OSU-110215 Street and Bridge Maintenance Phase 1 The Ohio State University Columbus, Ohio	\$2,146,000	*American Structurepoint Korda/Nemeth Engineering Prime Engineering & Architecture Resource International	\$254,956
12/20/2010 OR #208 Locally Administered	YSU-111224 STEM Planning Youngstown State University Youngstown, Ohio	\$200,000	*BHDP/ms consultants KA, Inc. Architecture Westlake Reed Leskosky	TBD: Contact Agency / Institution
12/17/2010 OR #208 Locally Administered	UCN-09080A CARE Roof Fan Support Modifications University of Cincinnati Cincinnati, Ohio	\$450,000	Jezerinac Geers Associates *Steven Schaefer Associates THP Limited	TBD: Contact Agency / Institution
12/15/2010 OR #208 Locally Administered	UCN-04132B MSB Rehabilitation - Phase 4 (CM) University of Cincinnati Cincinnati, Ohio	\$82,944,661	Bovis Lend Lease Hunt Construction Group Messer Construction Company	TBD: Contact Agency / Institution
12/17/2010 OR #208 Locally Administered	UCN-09080A CARE Roof Fan Support Modifications University of Cincinnati Cincinnati, Ohio	\$450,000	Jezerinac Geers Associates Steven Schaefer Associates THP Limited	TBD: Contact Agency / Institution
12/17/2010 OR #208 Locally Administered	OSU-110215 Street and Bridge Maintenance - Phase 1 Ohio State University Columbus, Ohio	\$2,146,000	*American Structurepoint Korda/Nemeth Engineering Prime Engineering & Architecture Resource International	TBD: Contact Agency / Institution
11/10/2010 OR #207 Locally Administered	OSU-110207 Howlett Hall Roof Replacement The Ohio State University Columbus, Ohio	\$832,821	*CTL Engineering DLZ KZF Design Legat & Kingscott Shremshock Architects & Engineering	\$160,470
11/22/2010 OR #207 Locally Administered	Project Number TBD 2010 Building Infrastructure Improvements: Computer Services Center (CSC) HVAC Improvements Ohio University Athens, Ohio	\$824,000	DLZ *Kramer Engineers SHP Leading Design W.E. Monks	TBD: Contact Agency / Institution
11/22/2010 OR #207 Locally Administered	Project Number TBD 2010 Building Infrastructure Improvements: Voight Hall, Electrical and Access Improvements and Gamertsfelder Hall Fire Alarm Improvements Ohio University Athens, Ohio	\$1,420,000	DLZ Kramer Engineers SHP Leading Design *W.E. Monks	TBD: Contact Agency / Institution
10/21/2010 OR #206 Locally Administered	CLS-101007 Main Classroom - Roof Replacement Cleveland State University Cleveland, Ohio	\$4,400,000	Architectural Vision Group Domokur Architects *Makovich & Pusti Architects mbi-k2m Architecture	\$305,000
10/05/2010 OR #206 Locally Administered	UTO-111538 Clinical Simulation Center The University of Toledo Toledo, Ohio	\$1,000,000	*BHDP Architecture SmithGroup, Inc. SSOE, Inc.	TBD: Contact Agency / Institution
09/21/2010 OR #205 Locally Administered	OSU-100398 McCampbell Hall - Ambulatory Modifications The Ohio State University Columbus, Ohio	\$10,500,000	Bostwick Design Partnership CBLH Design *Design Group Perspectus Architecture	\$1,011,188

09/21/2010 OR #205 Locally Administered	YSU-111202 Fifth Avenue Athletic Fields Youngstown State University Youngstown, Ohio	\$2,100,000	GPD Group James Burkart Associates JJR	TBD: Contact Agency / Institution
09/09/2010 OR #205 Locally Administered	UTO-111564 UMC 3rd Floor Renovations The University of Toledo Toledo, Ohio	\$4,100,000	*CBLH Design Hasenstab Architects URS	TBD: Contact Agency / Institution
09/28/2010 OR #205 Locally Administered	UCN-10093A Siddall MarketPointe Renovation University of Cincinnati Cincinnati, Ohio	\$2,300,000	*Champlin Architecture FRCH Design MSA Architects	TBD: Contact Agency / Institution
09/27/2010 OR #205 Locally Administered	OSU-108001 BRT-Site Electrical Improvements The Ohio State University Columbus, Ohio	\$2,700,000	Heapy Engineering *Korda/Nemeth Engineering M-Engineering	TBD: Contact Agency / Institution
09/21/2010 OR #205 Locally Administered	OSU-100398 McCampbell Hall - Ambulatory Modifications The Ohio State University Columbus, Ohio	\$10,500,000	Bostwick Design Partnership CBLH Design Inc. *DesignGroup Perspectus Architecture LLC	TBD: Contact Agency / Institution
09/30/2010 OR #205 Locally Administered	UTO-10656R (readvertised) Center for Biosphere Restoration Research: Bowman-Oddy Laboratories and Wolfe Hall Renovations (CM at Risk) The University of Toledo Toledo, Ohio	\$7,888,000	AMEC E&C Services, Inc. *The Lathrop Company, Inc. The Whiting-Turner Contracting Company	TBD: Contact Agency / Institution
08/30/2010 OR #204 Locally Administered	YSU-111204 M1 & M2 Parking Deck Repair/Restoration Youngstown State University Youngstown, Ohio	\$5,200,000	Carl Walker, Inc. DESMAN Associates Walker Parking Consultants	TBD: Contact Agency / Institution
08/31/2010 OR #204 Locally Administered	WSU-110006 Rinzler Athletic Complex Wright State University Fairborn, Ohio	\$4,400,000	Annette Miller Architects Lorenz Williams, Inc. McGill Smith Punshon MSA Architects	TBD: Contact Agency / Institution
08/31/2010 OR #204 Locally Administered	WSU-090025 Concert Hall Renovation Wright State University Dayton, Ohio	\$4,228,000	H3 Hardy Collaboration Hardlines Design Company GBBN Architects Richard Fleischman	TBD: Contact Agency / Institution
07/01/2010 OR #203 Locally Administered	OSU-090468 Howlett - Kottman Steam Upgrades The Ohio State University Columbus, Ohio	\$1,982,907	Korda/Nemeth Engineering *RMF Engineering SSOE, Inc. Varo Engineers, Inc.	\$168,801.02
07/01/2010 OR #203 Locally Administered	OSU-100738 Pomerene - History of Art Renovation The Ohio State University Columbus, Ohio	\$400,000	Braun & Steidl Hardlines Design *Miller Watson Architects	\$45,548
06/18/2010 OR #202 Locally Administered	UTO-100656 Center for Biosphere Restoration Research: Bowman-Oddy Laboratories and Wolfe Hall Renovations (C/M at Risk) The University of Toledo Toledo, Ohio	\$7,888,000	Bostleman Mosser, LLC The Lathrop Co. Messer Construction	N/A: Project was readvertised on 09/30/2010 (see OR #205 above)
05/21/2010 OR #201 SAO Administered	DRC-090040 Roof Replacement - Ohio State Penitentiary Youngstown, Ohio	\$1,685,000	N/A - Project Cancelled	N/A - Project Cancelled
05/21/2010 OR #201 SAO Administered	DRC-090053 HVAC Upgrade 2010 - Warren Correctional Institution Lebanon, Ohio	\$2,500,000	DLZ Ohio, Inc. Kramer Engineers *Prater Engineering Associates Scheeser Buckley Mayfield LLC	TBD / Contract not finalized
05/28/2010 OR #201 Locally Administered	MUN-100014 Harris Dining Hall HVAC Replacement Miami University Oxford, Ohio	\$1,400,000	Heapy Engineering KLH Engineers Prater Engineering	TBD: Contact Agency / Institution
05/28/2010 OR #201 Locally Administered	OSU-081047 John Herrick Drive Rebuild Phase 1 The Ohio State University Columbus, Ohio	\$6,300,000	DLZ Ohio, Inc. EMH&T Kleingers & Associates MS Consultants	TBD: Contact Agency / Institution
05/27/2010 OR #201 Locally Administered	DMR-100003 NODC Paving 2010 Northwest Ohio Developmental Center Toledo, Ohio	\$400,000	The Mannik & Smith Group Chevevey & Piccin *Buehrer Group	\$25,611
04/02/2010 OR #200 SAO Administered	CSU-100010 (CM at Risk) Emery Hall Preservation & Restoration Phase IV Central State University Wilberforce, Ohio	\$1,780,000	Messer Construction Co. *Miles-McClellan Construction Thomas & Marker Construction	TBD / Contract not finalized
02/24/2010 OR #198 Locally Administered	OSU-100266 Stone Lab Green Energy Program Ph 1 The Ohio State University Gibraltar Island Put-in-Bay, Ohio	\$320,000	*Metro DC Engineering, LLC Santee Consulting Services Poggemeyer Design Group	\$46,798

02/19/2010 OR #198 Locally Administered	OSU-080338 College of Medicine Renovation/Addition Hazardous Material Abatement The Ohio State University Columbus, Ohio	\$13,000,000	*Electro-Analytical Inc (dba EA Group) Lawhon & Associates Gandee & Associates	\$15,040
12/07/2009 OR #196 Locally Administered	DRC-090047 Domestic Water & Boiler Replacement Ohio Department of Rehabilitation and Correction Lebanon, Ohio	\$1,425,003	Advanced Engineering Consultants *Kramer Engineers Roger D. Fields & Associates	TBD: Contact Agency / Institution
12/07/2009 OR #196 Locally Administered	DRC-090049 Exterior Door Replacement - Warren Correctional Ohio Department of Rehabilitation and Correction Lebanon, Ohio	\$1,360,000	*eS Architecture & Development KZF Design Renouveau Design	TBD: Contact Agency / Institution
12/23/2009 OR #196 Locally Administered	OSU-090445 Dreese Exterior Sealant Repair The Ohio State University Columbus, Ohio	\$1,270,000	Abbot Studios Architects & Planners *Shremshock Architects, Inc. CTL Engineering	\$112,649.93
12/23/2009 OR #196 Locally Administered	UTO-010656 New Science Building University of Toledo Toledo, Ohio	\$30,000,000	BHDP Architecture *SSOE The Collaborative	TBD: Contact Agency / Institution
11/18/2009 OR #196 Locally Administered	OSU-091575 Patent Cafe Food Kitchens Renovation (Food Service Consultant) The Ohio State University Columbus, Ohio	\$10,747,694	*JEM Associates (NJ) Robert Rippe & Associates (MN) The Hysen Group (MI)	TBD: Contact Agency / Institution
12/07/2009 OR #196 Locally Administered	OSU-091576 Morehouse Parking Garage - Demolish and Construct Surface Lots The Ohio State University Columbus, Ohio	\$2,209,149	*EMH&T Jobes Henderson & Associates Resource International	\$226,551
11/05/2009 OR #195 Locally Administered	UCN-08085A Kettering North Demolition The University of Cincinnati Cincinnati, Ohio	\$3,000,000	*Champlin Architecture JL Bender TRIAD Architects	TBD: Contact Agency / Institution
11/04/2009 OR #195 Locally Administered	UCN-06040C Morgens Hall Renovation and Scioto Decommissioning The University of Cincinnati Cincinnati, Ohio	\$27,748,000	GBBN Moody Nolan *Richard Fleischman + Partners Architects	TBD: Contact Agency / Institution
11/18/2009 OR #195 Locally Administered	OSU-091575 Patent Cafe Food Kitchens Renovation (A/E) The Ohio State University Columbus, Ohio	\$10,747,694	*FRCH Design Worldwide Hendon & Redmond M+A Architects Perspectus Architecture	\$1,217,199
11/18/2009 OR #195 Locally Administered	OSU-100217 Mason Hall - First and Second Floor Renovations The Ohio State University Columbus, Ohio	\$5,974,259	Champlin Architecture *Kallmann McKinnell & Wood Architects (MA) with Bialosky + Partners Architects Phillip Markwood Architects Westlake Reed Leskosky	\$400,500
11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>Design Architect</i> The Ohio State University Columbus, Ohio	\$126,000,000	Bohlin Cywinski Jackson (PA) David Brody Bond Aedas (NY) Ellenzweig (MA) FLAD Architects (WI) Payette (NY) Pelli Clark Pelli (CT) Perkins + Will (IL) Pohlshek Partnership (NY) SmithGroup (MI) Tsoi-Kobus & Associates (MA) Wilson Architects (NY) Zimmer Gunsul Frasca (NY)	TBD: Contact Agency / Institution
11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>Architect of Record</i> The Ohio State University Columbus, Ohio	\$126,000,000	Anshen + Allen BHDP Braun & Steidl/IKM *Burt Hill Champlin Architecture NBBJ	\$8,425,000
11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>Commissioning</i> The Ohio State University Columbus, Ohio	\$126,000,000	*Four Seasons FTC&H Heapy Engineering Horizon Engineering	\$393,333.54
11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>MEP</i> The Ohio State University Columbus, Ohio	\$126,000,000	Affiliated Engineers (WI) ARUP (NY) HAWA (OH) M/E Engineering (NY) RMF (MD) Vanderweil (MA)	TBD: Contact Agency / Institution
11/24/2009 OR #195 Locally	OSU-081230 William H. Hall Complex Expansion, Phase 2 - Commissioning	\$33,056,494	*Four Seasons Environmental Horizon Engineering Associates	\$68,088.05

Administered	The Ohio State University Columbus, Ohio		Scheeser Buckley Mayfield	
11/24/2009 OR #195 Locally Administered	OSU-071589 Hopkins Hall Mechanical Improvements The Ohio State University Columbus, Ohio	\$5,668,290	Advanced Engineering DLZ Kramer Engineering *Prater Engineering	\$398,170
10/09/2009 OR #194 Locally Administered	OHU-091500 Clippinger Lab - Phase 2b-3 Ohio University Athens, Ohio	\$6,900,000	Burt Hill URS W.E. Monks & Co. Westlake, Reed, Leskosky	TBD: Contact Agency / Institution
10/19/2009 OR #194 Locally Administered	WSU-100012 Master Plan - Land Use and Development Wright State University Dayton, Ohio	\$200,000	Burt Hill NBBJ Sasaki	TBD: Contact Agency / Institution
09/21/2009 OR #193 SAO- Administered	NEM-090001 (CM) Campus Research and Academic Expansion NEOUCOM Rootstown, Ohio	\$37,930,000	Bovis Lend Lease, Inc. Donley's Inc. *The Ruhlin Company Welty Building Company	TBD / Contract not finalized
09/11/2009 OR #193 SAO- Administered	BWC-100001 BWC Chiller/Ice Tank Replacement Columbus, Ohio	\$1,550,000	DLZ Ohio, Inc. Korda/Nemeth Engineering Motz Engineering *Star Consultants	\$141,260
09/02/2009 OR #193 SAO- Administered	DOT-100001 Noble County Maintenance Facility / ODOT Caldwell, Ohio	\$4,800,000	*Jerome M. Scott Architects ms consultants, inc. Schorr Architects, Inc. Wachtel & McAnally Architects/Planners, Inc.	\$403,171
08/28/2009 OR #192 Locally Administered	WSU-090041 Halon Replacement Project Wright State University Dayton, Ohio	\$500,000	Heapy Engineering Helmig-Lienesch Engineers *Prater Engineering	TBD: Contact Agency / Institution
08/28/2009 OR #192 Locally Administered	WSU-090034 Elevator Upgrades Wright State University Dayton, Ohio	\$500,000	JL Bender Oregon Group Architects *Stilson & Associates, Division of DLZ	TBD: Contact Agency / Institution
08/28/2009 OR #192 Locally Administered	WSU-090038 Health Science Roof Replacement Wright State University Dayton, Ohio	\$317,000	Annette Miller Architects eS Architecture and Development *SFA Architects	TBD: Contact Agency / Institution
08/28/2009 OR #192 Locally Administered	WSU-090029 Rike Hall Second Floor HVAC and General Renovation Wright State University Dayton, Ohio	\$520,000	*Annette Miller Architects Schorr Architects TRIAD Architects	\$50,000
07/14/2009 OR #191 SAO- Administered	NEM-090001 (A/E) Campus Research and Academic Expansion NEOUCOM Rootstown, Ohio	\$37,930,000	Burt Hill, Inc. Hasenstab Architects *TC Architects URS	TBD / Contract not finalized
06/15/2009 OR #190 Locally Administered	UCN-09101A Radiology Office Building The University of Cincinnati Cincinnati, Ohio	\$2,100,000	BSA LifeStructures *GBBN PFB Architects	TBD: Contact Agency / Institution
06/18/2009 OR #190 SAO- Administered	DRC-090026 Fire Alarm Upgrade Lebanon Correctional Institution Lebanon, Ohio	\$3,125,500	*Advanced Engineering Consultants DLZ Ohio KZF Design Kramer Engineers Roger D. Fields & Associates	\$235,213
06/18/2009 OR #190 SAO- Administered	DRC-090050 Roof Replacement Correctional Reception Center Orient, Ohio	\$2,604,199	*Archatas, Inc. Asebrook & Co. Architecture eS Architecture and Development Schorr Architects	\$199,750
06/18/2009 OR #190 SAO- Administered	DRC-090052 Medical/Dental Addition Lorain Correctional Institution Grafton, Ohio	\$1,735,000	Kaczmar Architects Incorporated *mbi k2m Architecture Ziska Architecture	\$268,125
05/06/2009 OR #189 SAO- Administered	EXP-090003 North Parking Lot Improvements Ohio Expositions Commission Columbus, Ohio	\$5,000,000	Kabil Associates, Inc. *Korda/Nemeth Engineering, Inc. Star Consultants, Inc.	\$345,975
04/09/2009 OR #189 SAO- Administered	DAS-010100 North High Street Complex Renovation, Phase 4 Ohio Dept. of Administrative Services Columbus, Ohio	\$52,505,945	*Acock Associates Architects Feinknopf Macioce Schappa Architects Schooley Caldwell Associates	\$4,005,429
04/09/2009 OR #188 SAO- Administered	OHU-071730 Scripps College of Communication - Phase 1 Ohio University Athens, Ohio	\$18,000,000	Feinknopf Macioce Schappa Architects Moody Nolan, Inc. NBBJ Schooley Caldwell Associates *The Collaborative, Inc.	\$1,159,650
02/12/2009 OR #186	DYS-050133 ORVJCF Classroom Addition - Phase 2	\$6,800,000	KZF Design, Inc. Shremshock Architects, Inc.	\$668,827

SAO-Administered	Ohio River Valley Juvenile Correctional Facility		*Wachtel & McAnally Architects/Planners, Inc.	
02/04/2009 OR #186 SAO-Administered	DOT-090005 Rest Areas Renovation Various locations throughout Ohio	\$12,000,000	Feinknopf Macioce Schappa Architects KZF Design *Shremshock Architects	\$889,360
01/30/2009 OR #185 SAO-Administered	CTI-090001 ERC Renovation (Columbus Hall) Columbus State Community College	\$5,400,000	Acock Associates Architects *BHDP Architecture McDonald, Cassell & Bassett Schooley Caldwell Associates	\$389,226
12/15/2008 OR #184 SAO-Administered	DMR-090010 Various Improvements Northwest Ohio & Tiffin Developmental Centers	\$1,655,500	Archatas Bodner & Kerik Architects, Inc. *Buehrer Group Architecture & Engineering, Inc.	\$107,200
12/18/2008 OR #184 SAO-Administered	DMR-090013 Various Improvements Southwest Ohio Developmental Center	\$1,260,000	Archatas *eS Architecture and Development Star Consultants, Inc.	\$158,802
12/01/2008 OR #184 SAO-Administered	DOT-090003 District 11 Re-roof Ohio Department of Transportation New Philadelphia, Ohio	\$4,800,000	Makovich & Pusti Architects, Inc. *Schorr Architects, Inc. Shremshock Architects, Inc.	\$389,000
11/18/2008 OR #183 SAO-Administered	EXP-090002 2008 Electrical Upgrades Ohio Expositions Commission	\$2,100,000	Advanced Engineering Consultants *Bennett Engineering, Inc. DLZ Ohio, Inc. Star Consultants, Inc.	\$180,892
11/10/2008 OR #183 SAO-Administered	EXP-090001 Sheep and Swine Barn Renovations Ohio Expositions Commission Columbus, Ohio	\$11,900,000	Davis Wince, Ltd. McDonald, Cassell & Bassett, Inc. *Schorr Architects, Inc. Star Consultants, Inc.	\$898,244
07/24/2008 OR #179 SAO-Administered	ADJ-090001 Delaware Training and Community Center Adjutant General's Department Delaware, OH	\$21,553,840	KZF Design, Inc. Maddox-NBD, Inc. *Poggemeyer Design Group	\$801,724



Request for Qualifications (A/E)

State Architect's Office
4200 Surface Road
Columbus, Ohio 43228-1395



<http://ohio.gov>
Phone 614-644-5422

Administration of Project: State Architect's Office

Project Name	<u>Patient Unit Renovations - Appalachian Behavioral Healthcare</u>	Response Deadline	<u>12/23/2011 5:00 p.m.</u> local time
Project Location	<u>Appalachian Behavioral Healthcare</u>	Project Number	<u>DMH-120003</u>
City / County	<u>Athens / Athens</u>	Project Manager	<u>Bob Simkins</u>
Agency/Institution	<u>Department of Mental Health</u>	Contracting Authority*	<u>State Architect's Office</u>

*The Contracting Authority for SAO-administered projects is the State Architect's Office. The Contracting Authority for locally administered projects is the state agency or institution of higher education.

No. of paper copies requested (stapled, not bound) 0 No. of electronic copies requested on CD (PDF) 1

Submit the requested number of Statements of Qualifications (SAO Form F110-330) directly to the following address: State Architect's Office, Attention: Program Services, 4200 Surface Road, Columbus, Ohio 43228. **See Section H for additional submittal instructions.**

Project Overview

A. Project Description

Appalachian Behavioral Healthcare, located at 100 Hospital Drive in Athens, Ohio is a two-story restricted and secure residential psychiatric hospital environment (Occupancy Group I-2; NFPA Health Care Occupancy, Limited Care Facility) that operates on a 24/7, 365-day per year schedule. There are four separate and similar residential patient units; two are located on the 1st floor and two are located directly above on the 2nd floor.

This project involves renovation to each of the four existing patient residential units that will, in general, include, but not be limited to the following: selective demolition of existing spaces; construction of two new patient rooms per unit; patient bathroom improvements that include fixture upgrades; construction of a new nurse station; renovation of existing offices to create group rooms and miscellaneous other finish and fixture upgrades and door relocations.

A Program of Requirements is attached.

B. Scope of Services

This projects is advertised with an appropriately developed Program of Requirements (POR). Upon award of the Agreement, commence with Design.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the State Architect's Office (SAO), the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Phase, Post-Construction Phase, and Extra Services and Additional Services of all types. Refer to The SAO Manual for additional information about the type and extent of services required for each.

During the construction period, provide not less than four (4) hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience (e.g. previous experience with local jurisdiction or similar sites, previous experience working with the State of Ohio). This information will be used by each applicant firm to populate the Relevant Project Experience Matrix in Section F of SAO form #F110-330.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (SAO Form #F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the SAO website at <http://ohio.gov/sao> (click on Forms). The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

Prior to executing the Architect/Engineer Agreement, the selected A/E must represent and warrant that it has not provided any material assistance, as that term is defined in O.R.C. Section 2909.33(C), to an organization that is identified by, and included on, the United States Department of State Terrorist Exclusion List and that it has truthfully answered "no" to every question on the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization, and that it has provided or shall provide such to the Contracting Authority and/or the Ohio Business Gateway (<https://ohiobusinessgateway.ohio.gov/OBG/Membership/Security.mvc>).

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (SAO Form F110-330) available via the SAO website at <http://ohio.gov/sao> (click on Forms).

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Paper copies **of CDs** are not desired and will be discarded. **Please label the CD and the CD cover with the project number and firm name.**

Submit all questions regarding this RFQ in writing to StateArchOff@das.state.oh.us with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until approximately one week before the response deadline. The Question & Answer (Q&A) document can be found by downloading a new version of the RFQ or by clicking on the Q&A link to the right of the project listing. The name of the party submitting a question will not be included on the Q&A document.

Architect/Engineer Selection Rating

State Architect's Office
4200 Surface Road
Columbus, Ohio 43228-1395



http://ohio.gov
Phone 614-644-5422

Project Name	Patient Unit Renovations - Appalachian Behavioral Healthcare	Proposer Firm	_____
Project Number	DMH-120003	City, State, Zip	_____

Selection Criteria		Value	Score
1. A/E Firm Location (5 points)			
Proximity of primary A/E firm office where majority of work is to be performed in relationship to project site	Less than 50 miles	4 - 5	
	50 to 100 miles	2 - 3	
	More than 100 miles	0 - 1	
2. A/E Firm Size (5 points)			
Number of relevant licensed professionals within primary A/E firm available to perform the work.	Small = Less than 10 licensed professionals	4 - 5	
	Medium = 10 to 50 licensed professionals	2 - 3	
	Large = More than 50 licensed professionals	0 - 1	
3. Current Workload (5 points)			
Amount of fees awarded by the Contracting Authority to the primary A/E Firm in the previous 24 months (exclude projects on hold)	Less than \$50,000.00	4 - 5	
	\$50,000.00 to \$200,000.00	2 - 3	
	More than \$200,000.00	0 - 1	
4. Primary A/E Qualifications (30 points)			
a. Project Management Lead	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Design Lead	Experience / creativity of lead designer to meet needs of owner	0 - 5	
c. Technical Staff	Experience / ability of technical staff to develop quality construction documents	0 - 5	
d. Construction Administration	Experience / ability of field representative to identify / solve issues during construction	0 - 10	
5. A/E Consultant Qualifications (10 points)			
Key Discipline Leads	Experience / ability of all key discipline leads to effectively perform the work	0 - 10	
6. Project Team Qualifications (15 points)			
a. Previous Team Collaboration Number of projects that a majority of the team members have worked together	Less than 2 projects (Low)	0 - 1	
	2 to 4 projects (Average)	2 - 3	
	More than 4 projects (High)	4 - 5	
b. LEED* Experience within Team	LEED AP(s)** on Team	0 - 1	
	LEED Registered Project(s)	0 - 2	
	LEED Certified Project(s)	0 - 2	
	Satisfies ALL above Criteria	Sum = 0 - 5	
c. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
7. Overall Project Team Experience (30 points)			
a. Budget and Schedule Management	Performance in completing projects within original budget and schedule limitations	0 - 5	
b. Experience with Similar Project Type	Less than 3 projects (Low)	0 - 3	
	3 to 6 projects (Average)	4 - 6	
	More than 6 projects (High)	7 - 10	
c. Past Performance	Level of performance as indicated by past A/E evaluations / letters of reference	0 - 5	
d. Knowledge of State of Ohio Capital Project Administration Process	Less than 3 projects (Low)	0 - 3	
	3 to 6 projects (Average)	4 - 6	
	More than 6 projects (High)	7 - 10	
		Subtotal	

* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council
** LEED AP = LEED Accredited Professional credential by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____ Date _____

OWNER'S PROGRAM OF REQUIREMENTS

Appalachian Behavioral Healthcare, located at 100 Hospital Drive in Athens, Ohio is a two-story restricted and secure residential psychiatric hospital environment (Occupancy Group I-2; NFPA Health Care Occupancy, Limited Care Facility) that operates on a 24/7, 365-day per year schedule. There are four separate and similar residential patient units; two are located on the 1st floor and two are located directly above on the 2nd floor. Certain programming activities take place off of these residential units.

There are three types of spaces defined within the facility:

1. Where patients CAN be alone (i.e. bedroom)
2. Where patients CAN be supervised (i.e. outside courtyard)
3. Where patients CANNOT be

The first two types of spaces are part of the "Secure Patient Envelope", that is, doors are locked and remain locked even during fire emergencies. As an I-2 occupancy, current Code does not allow egress doors to remain locked until unlocked by staff personnel, therefore, approval of an appeal on this code section is required from the State Board of Building Appeals, a Division within the Department of Commerce. All currently locked egress doors have secured such approval and are allowed to be locked based primarily on the premise that all staff carry keys and are, therefore, able to lead all patients to safety should the need arise.

This project involves renovation to each of the four existing patient residential units that will, in general, include, but not be limited to the following: selective demolition of existing spaces; construction of two new patient rooms per unit; patient bathroom improvements that include fixture upgrades; construction of a new nurse station; renovation of existing offices to create group rooms and miscellaneous other finish and fixture upgrades and door relocations.

The hospital will be occupied and operational during all construction activities, therefore a phasing plan will need to be created. The Owner shall require time to complete moves in between phases. Below is a more detailed description of the scope of work for this project. Refer to the Owner's sketch of Proposed Floor Plans, as well as a copy of the existing floor plans, attached to this document, to further illustrate the proposed alterations.

I. SCOPE OF WORK

A. CONSTRUCTION OF NEW PATIENT BEDROOMS

The space that is currently occupied by a Group Area and a Lounge (1152/1153, 1252/1253, 2152/2153 & 2252/2253) will be renovated to provide space for two patient bedrooms each with bathroom. The two new bedrooms for the two 1st floor units will be

single occupant bedrooms with private bathroom (shower, toilet & lavatory) while the two new bedrooms for the two 2nd floor units will be double occupant bedrooms with bathroom. All bedroom furnishings will be provided under this project. Elements of each room to include:

- The standard patient bedroom shall consist of a BED, WARDROBE, NIGHTSTAND and DESK and will either be an ODMH approved product available from a manufacturer's catalogue (i.e. Norix Attenda series) or designed under this project as part of the millwork package with an outer veneer of an anti-microbial solid surface material. All furnishings to be anchored to the floor and/or wall.
- Lighting to include psychiatric/detention grade fixtures (i.e. Cooper Lighting Fail-Safe). Fixtures to include: 1) recessed ceiling, 2x2, controlled at entry (not centered above the bed); 2) wall, above the head of the bed, controlled at the bed; 3) wall, above the desk, controlled at the desk; 4) wall, above lavatory, controlled at bathroom entry; 5) recessed ceiling in bathroom, controlled at bathroom entry (if needed – conduct lumen study to see if wall light provides enough light).
<click on icons to see sample cut sheets>: 
- Electrical receptacles: include ONE duplex outlet to be located at the head end of the bed. Receptacle to be tamper-resistant, hospital-grade, GFCI with vinyl plate cover.
<click on icon to see sample cut sheet>: 
- Doors shall swing outward and not have a closer but they must positively latch. Door to be steel with a wood-grain, smooth (not panel) finish. Door hardware to be ligature-resistant, mortise type (i.e. Stanley Security, Best Access Systems SPSL).
<click on icons to see sample cut sheets>: 
- Bathroom fixtures to include:
 - **Lavatory** shall be made out of solid surface material with anti-ligature faucet; pneumatic or manual pushbutton operation.
<click on icons to see sample cut sheets>: 
 - **Water Closet Bowl** shall be low consumption back spud wall outlet punched with seat post holes. Use with concealed, push button **flush valve** with trap primer.
<click on icons to see sample cut sheets>: 
 - **Shower** shall be acrylic or solid surface one-piece molded unit with built-in drain. **Shower panel** shall have institutional anti-ligature shower heads with adjustable spray and single temperature pushbutton pneumatic metering valve.
<click on icons to see sample cut sheets>: 
 - **Mirror** shall be frameless and made of polycarbonate material.
<click on icon to see sample cut sheet>: 
 - **Clothes Hook** shall be anti-ligature type.
<click on icon to see sample cut sheet>: 

- **Grab Bar** shall have a closure plate to provide ligature resistance.
<click on icon to see sample cut sheet>: 
- **Fire Suppression Sprinkler Heads** shall be institutional quick response type to match existing.
- **Diffuser/Grill Covers** shall be secure type with small perforations to prevent access to damper vanes while providing anti-ligature points.

ODMH standard patient furnishings and fixtures will be specified and furnished as part of this project. Doors to the corridor shall swing outward and must positively latch. There will not be a door to the bathroom in the single occupant rooms. The bathroom door in the double occupant rooms shall not latch nor lock, shall have a sloped top and be attached with a continuous hinge. Note the pipe chase between the bathrooms for the single bedrooms; the double rooms will have access panels to access plumbing fixtures and shut-off valves. The double rooms shall have a built-in wardrobe unit or a sloped, tapered wing wall to separate the heads of each bed while still maintaining a line of sight to the head of each bed from the doorway.

B. DEMOLITION OF CONFERENCE ROOMS 1148, 1248, 2148, 2248

Existing conference rooms will be demolished to provide an open TV lounge area. Seating shall be furnished under this project and shall be for high-abuse institutional environments. Project shall include a TV cabinet protected by a polycarbonate material. Flooring in this area shall be carpet.

C. OPEN GROUP AREAS 1150, 1250, 2150 & 2250

The existing open Group areas will be converted to a TV viewing lounge. Seating shall be furnished under this project and shall be for high-abuse institutional environments. Project shall include a TV cabinet protected by a polycarbonate material. Flooring in this area shall be carpet.

D. LOUNGE 1126/1226/2126/2236, OFFICE 1137/1237/2137/2237 & OFFICE 1138/1238/2138/2238

These three spaces will be renovated to create a conference room (1138 on the program layout) and a Group/Music Listening Room (1136 on the program layout). Windows (polycarbonate) will be needed in the walls facing the nurse station for both of these rooms.

E. CONSULTATION ROOMS 1117/1217/2117/2217 & 1118/1218/2118/2218

These two rooms will be renovated to create a Group Room. A window (polycarbonate) will be needed in the wall facing corridor 1100. Owner will need to confirm if door from corridor 1109 shall remain.

F. NURSE STATION

The existing nurse station (charting, pantry, med room & counter) will be demolished and a new nurse station to be constructed (see layout). Nurse station shall have separate areas for Nourishment, Charting and Medication Dispensing.

Nourishment

This area functions as a base for distributing food trays from carts to the patients at breakfast, lunch and dinner. It also serves snacks & ice to patients. Furnishings shall include a refrigerator (owner supplied, not in project), ice machine & sink. The opening should be a lockable counter shutter. Note that the Nourishment area expands past an exterior wall.

Charting

This is a private area for staff to review, record and discuss patient information. There should be windows separating it from each adjacent space (nourishment, med dispensing & nurse counter). Room for 3 workstations is needed.

Medication Dispensing

This is where medications are distributed to patients. Furnishings include an Automated Dispensing Machine (ADM) that includes a storage component, keyboard, monitor, printer & refrigerator (owner supplied, not in project); sink & counter. This room shall have a lockable counter shutter with a polycarbonate transaction window and a solid surface counter extending outward. Door shall have a ½ lite polycarbonate panel with classroom function and special keying. This space will need to be situated so that the dispensing window can also be in sight from staff at the nurse counter. Power for the ADM system shall be supplied from a circuit connected to the emergency backup system.

Nurse Counter

There shall be 3 workstations and the counter shall be of a height where a person can have lines of sight from a seated position. Counter shall be of a width to prevent a person from reaching across to grab something off of the lower work surface. Computer monitors shall be protected from patients reach.

G. LAUNDRY ROOM (1108, 1208, 2108 & 2208)

Relocate the existing door to the laundry room so that you enter from corridor 1100 instead of 1101. Move door in corridor 1101 out to where it intersects 1100 and have it swing in towards 1101. Door into laundry room shall have a ½ lite

(polycarbonate) and classroom function. Door into corridor 1101 shall have a ½ lite (polycarbonate) and asylum function.

H. BATHROOM UPGRADES

Existing patient bathrooms shall receive a fixture upgrade to match fixtures as described above except for the existing shower stalls. Existing showers and tile will be repaired/re-grouted/sealed as needed. Shower controls shall be upgraded as described above.

I. MISCELLANEOUS ITEMS

Create a telephone alcove near the dining area with booth seats for two phones that can be seen from the nurse station. Each phone shall have a “kill” switch located at the nurse station.

Re-arrange the existing dining room tables to provide seating for 24 people.

Door that leads outside near area where new bedrooms will be constructed shall be removed and replaced with storefront to match existing (contingent on compliance with life safety code for egress). All glazing to be polycarbonate product or if glass, protected by polycarbonate.

Flooring options will have to be discussed where walls are removed or moved. Newly created areas may receive new flooring instead of trying to match existing.

II. ESTIMATED CONSTRUCTION COST

\$1,400,000

III. SCOPE OF ARCHITECTURAL SERVICES

The architect shall review and verify the Owner’s Program of Requirements (OPR) with the Owner and complete as necessary. Verification shall include confirming dimensions for renovated spaces; locating existing utilities for tie-in points; identifying devices impacted by the work such as sprinkler heads, fire alarm strobes/horns, HVAC supply & return and overhead lighting; and measuring existing furniture, shelving, counters & cabinets planned for re-use in new locations.

Project **DMH-120003**
Patient Unit Renovations
Appalachian Behavioral Healthcare, Athens, Ohio

Once the POR has been completed, the architect shall create an initial project construction budget. Deliverables for this phase include a complete Program of Requirements (description and schematic layout) and a project budget.

Architectural firm responsibilities will include Schematic Design (SD), Design Development (DD), Construction Documents (CD), Plan Review/Permit, Bidding, Construction Administration, and Project Close-out. Specific responsibilities to include but not be limited to:

1. Conduct on-site design review meetings with the Owner at designated intervals as required. Take and distribute meeting minutes. Meetings to culminate in 100% Construction Documents ready for submission to the State Department of Commerce for plan review and issuance of Certificate of Plan Approval.

The design process shall also include field verification site visits, including those by any applicable sub-consultants, as necessary to confirm exact dimensions, locate existing utilities and fixtures that require relocation and locate existing utilities where new work will inter-connect. The AE team will also be responsible for researching, and providing for review by the Owner, at least two additional manufacturers of new fixtures besides the basis of design unless the item is deemed to be sole source due to its proprietary nature or specific psychiatric safety qualities.

- (a) Owner will require 2 full-size printed sets and a CD/DVD containing electronic files in PDF format of Plans & Specs for review purposes at the end of DD and at 80% of the CD phase. Review of specific items during these phases can be accomplished via electronic distribution of PDF files through OAKS CI. Contract documents shall be modified to reflect Owner review comments. A binder showing cut sheets of all new products & fixtures specified for the project, as well as descriptions or pictures of existing items to be relocated, shall also be prepared for the Owner.
 - (b) Two full-size printed sets and a CD/DVD containing a digital version, in PDF format, of the Plans & Specs at 100% of the CD phase that will be submitted to the State Department of Commerce for plan review shall be submitted to the Owner.
 - (c) Two full-size printed sets and a CD/DVD containing a digital version, in PDF format, of the Plans & Specs of the **conformed** project documents that will be published for bidding shall be submitted to the Owner (if different from the plan submission set).
2. Bidding phase. Attend Pre-Bid Meeting (distribute minutes to attendees), answer bidder questions and prepare and distribute Addenda as

necessary. Distribute bid documents and addenda to various statewide plan rooms as required. Attendance at the Bid Opening is **not** required, however, the AE will be responsible for conducting bidder responsibility analyses as necessary and providing recommendation letter to the Owner.

3. Construction Administration: The architect shall be on-site an average of 4 full days per month, once per week during actual construction activities. Site visits/meetings are not necessary during the shop drawing/submittal stage of the construction schedule. A day would include travel time; actual on-site time approximately 4 hours or as needed based on field requirements. Duties shall include field inspections and conducting progress meetings. The architect is responsible for having the services of their sub-consultants available on-site on an as needed basis. The architect shall: take and distribute minutes of meetings; respond to RFI's in a timely manner; and prepare and distribute Bulletins, Field Work Orders and Change Orders.
4. Project Close-out: the architect shall review the Contractor's Punchlist and then create the architect's Punchlist. Review final work to verify completion of all punchlist items. The architect shall prepare final Record Drawings based on as-builts from the contractor(s). Two full-size printed sets of these Record Drawings shall be distributed to the Owner as well as two digital copies on CD/DVD in PDF format.
5. All SAO requirements for utilization of OAKS CI are to be included.
6. Reimbursables:
 - (a) Plan review / Permit fees for State Department of Commerce.
 - (b) Board of Building Appeals fee (if necessary).
 - (c) Cost, if any, to comply with SAO requirement to distribute Plans & Specs to various statewide plan rooms and bid offices.
 - (d) Printing, copying and distribution of the previously stated sets of contract documents for the Owner review.
 - (e) Testing of walls scheduled for demolition for asbestos per National Emissions Standards for Hazardous Air Pollutants (NESHAP). Evaluate need to test for lead paint.

IV. Owner's Sketch of Proposed Modifications:



V. Existing Floor Layout:



END OF DOCUMENT

Patient Unit Renovations – Appalachian Behavioral Healthcare Question and Answer List



Ohio Department of Administrative Services
General Services Division
State Architect's Office ▪ 4200 Surface Road ▪ Columbus, Ohio 43228-1395

<http://ohio.gov/sao>
StateArchOff@das.state.oh.us
Phone 614.466.4761

Project Name	<u>Patient Unit Renovations</u>	Project Number	<u>DMH-120003</u>
Project Location	<u>Appalachian Behavioral Healthcare</u>		

Date posted: December 16, 2011
Date revised: N/A

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. The RFP cover says to provide a PDF on a CD but the last page says CDs are not accepted – please clarify how our response is to be submitted.
 - A. Disregard the statement on the last page. Provide (1) CD.
2. Is a visit to the site possible?
 - A. No. We do not want to burden the facility with visits at the RFQ stage, or raise the bar for all firms and imply that they need to make that investment to be competitive. Specific knowledge of the site is not germane to Qualification Based Selection at this point. A site visit will be scheduled after the shortlist has been created.
3. The program notes possible hazardous materials. Should we list a secondary consultant for hazardous materials or will this be handled by the state/owner?
 - A. The building has previously been surveyed and abated. Any hazardous material encountered is expected to be incidental. ODMH will independently contract for any design and abatement required.
4. How many licensed beds are in the facility?
 - A. 88.
5. Will the renovation occur by unit? By Stack for new rooms?
 - A. By unit. One unit at a time will be vacated for construction.
6. What is the anticipated construction duration – is it six months?
 - A. The RFQ correctly indicates six months. The intended game plan is two months for procurement and four phases of construction at 30 days each. This is aggressive and if it is determined to not be feasible, it can be adjusted. During construction patients will be doubled-up in other units, so ODMH wants to hold the duration of active construction to a minimum. The contractors will not be given access to the first unit until all materials for the unit are on hand.
7. How are the documents to be phased?
 - A. SAO's standard A/E Agreement requires design submittals for three stages: Schematic Design, Design Development and Construction Documents. Phasing of construction should have no effect on this typical procedure.
8. What current drawings exist for the facility? In what format are these drawings?
 - A. CAD floor plans and electrical floor plans exist. Complete paper drawings also exist.

Patient Unit Renovations – Appalachian Behavioral
Project Name Healthcare

Project Number DMH-120003

9. Is the CPM scheduling to be used during design or construction or both?

- A. For projects with a construction estimate over \$500,000, SAO's usual practice is to have the contractors use CPM scheduling for construction. There is no contractual requirement that the A/E use CPM scheduling for overall project planning or during design, but they are free to do so.

10. Is the square footage of this project available? If so what is it?

- A. Scale drawings are embedded in the POR as “clickable” features. Given that the intensity of renovation varies and the renovated areas may not be contiguous in the unit, we see little point in trying to issue a specific figure

11. Are there floor plans available for review in PDF format?

- A. Only those which are embedded in the POR as “clickable” features. No other drawings are being made available at this time. SAO does not want to facilitate firms providing any project-specific graphics at this early stage of the selection process.

Request for Qualifications (A/E)

Ohio Department of Natural Resources
2045 Morse Road, Bldg. E-3
Columbus, Ohio 43229-6693



www.dnr.state.oh.us
Phone 614.265.6948

Administration of Project: Ohio Department of Natural Resources

Project Name	<u>Coal Permit Engineer Review Services</u>	Response Deadline	<u>01/05/2012</u>	<u>4:30 p.m.</u> local time
Project Location	<u>Various Locations in Eastern/Southeastern Ohio</u>	Project Number	<u>DNR-120020</u>	
City / County	<u>Various</u>	Project Manager	<u>Brent Heavilin</u>	
Agency/Institution	<u>Division of Mineral Resources Management</u>	Contracting Authority	<u>ODNR, Division of Mineral Resource Management</u>	
No. of paper copies requested (stapled, not bound)	<u>Two (2)</u>	No. of electronic copies requested on CD (PDF)	<u>One (1)</u>	

Submit the requested number of Statements of Qualifications (SAO Form F110-330) directly to [Beth Pratt at 2045 Morse Road Bldg. E-3, Columbus, Ohio 43229-6693. See Section H for additional submittal instructions.

Project Overview

A. Project Description

Professional engineering services are requested to assist in the review of plans and specifications associated with coal mining permit applications. These reviews shall conform to the requirements of Ohio Revised Code 1513 and Ohio Administrative Code 1501. Additional services may include field evaluations of engineering design and construction projects. To qualify for this RFQ, the engineering firm must not have participated in the permitting process for any Ohio based coal company actively mining coal in the State of Ohio in the past 120 days from the response deadline.

B. Scope of Services

The selected firm shall be provided with the engineering portions of surface and underground mining applications to perform engineering reviews based on the requirements of the ORC 1513, OAC 1501 and Division of Mineral Resources Management procedure directives and policies. The portions of the applications include, but are not limited to, impoundments, diversion ditches, sumps, fills, culverts, roads, reclamation cross sections, coal waste disposal facilities, underground mining, re-mining and subsidence control plans. The selected firm will be asked to review, provide comments and make recommendations on the submitted mining applications. The firm will also be available to conduct field reviews to assist regulatory staff in evaluating engineering reports and projects. Documentation with follow-up reports will be expected in response to the field reviews. The components of the review process leading to the development of engineering guidelines to assist permit reviewers and applicants shall be clearly documented. Correspondence and consultation with industry representatives will be necessary to complete these tasks.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (SAO Form #F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Experience with the engineering requirements of ORC 1513 and OAC 1501.
2. Experience with earthen impoundment design and construction.
3. Experience in the use of SedCadd and other related engineering design software.
4. Experience in underground mining roof control and subsidence control systems.
5. Experience with surface mining systems and practices.
6. Experience with surface and underground mine permitting requirements.
7. Experience with design and construction of coal waste disposal piles and coal slurry impoundments.
8. Experience with highwall mining and auger mining design and operations.

C. Funding / Estimated Budget

Total Project Cost	<u>\$ 225,000.00</u>	State Funding	<u>\$112,500.00</u>	Operating Budget
Construction Cost	<u>NA</u>	Other Funding	<u>\$112,500.00</u>	Federal Grant
Estimated A/E Fee	<u>95%; 5% Administration</u>			

NOTE: The estimated fee percentage for this project includes all professional design services and consultant services necessary to provide the deliverables as specified for successful completion of the project..



Request For Qualifications (A/E) continued

Project Name Coal Permit Engineering Review Services

Project Number DNR-120020

D. Services Required (see note below)

Primary Civil Engineering
Geotechnical Engineering

Secondary Surveying
Hydrology/Hydraulics

Others _____

E. Anticipated Schedule

A/E Services Start (mm/yy) 04 / 12

A/E Services Completed (mm/yy) 06 / 13

F. EDGE Participation Goal

Percent of *initial* TOTAL A/E Fee 5 %

NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to O.R.C. Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to O.R.C. Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to O.R.C. Chapter 4733.

G. Evaluation Criteria for Selection

Previous experience, similar in size and scope to the proposed project, including relevant past work of the prospective firm's proposed staff, sub-consultants and/or other team members; appropriate qualifications of proposed project team members; appropriate size of team for the project; proximity of prospective firm to the project sites; past performance of prospective firm and team for ODNR and others; and dollar value of ODNR and State of Ohio contracts in the previous three years. **Please contact Brent Heavilin, with the ODNR Division of Mineral Resource Management at 740/439-9079, if you have any questions on this project.**

Firms must provide along with SAO Form #F110-330 Parts I and II, the attached ODNR Supplemental Information. Firms who have already submitted a standard pre-qualification information package to ODNR for 2011-2012 need only submit Part I of the SAO Form #F110-330. Please contact Beth Pratt, P.E., with the ODNR Division of Engineering at 614/265-6957, if you have any questions on the Supplemental Information.

Firms responding to this Request for Qualifications are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (SAO Form #F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use of EDGE-certified Business Enterprise(s), as a part of the proposed team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation will be required at the Fee Proposal stage. Both forms can be accessed via the SAO website at <http://ohio.gov/sao> (click on Forms).

In accordance with Section 9.24 of the Ohio Revised Code, ODNR is prohibited from awarding a contract for goods, services, or construction, paid for in whole or in part with state funds, to a person against whom a finding for recovery has been issued by the auditor of state, if the finding for recovery is unresolved. In preparing a short list recommendation for this project, ODNR shall verify each consultant's compliance with the requirements of Section 9.24.

Prior to executing a Contract, the selected firm must represent and warrant that it has not provided any material assistance, as that term is defined in O.R.C. Section 2909.33(C), to an organization that is identified by, and included on, the United States Department of State Terrorist Exclusion List (found on the Ohio Homeland Security web site at www.homelandsecurity.ohio.gov/dma.asp) and that it has truthfully answered "no" to every question on the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization, and that shall provide such to ODNR.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (SAO Form F110-330) available via the SAO website at <http://ohio.gov/sao> (click on Forms).

Paper copies of the Statement of Qualifications should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Architect/Engineer Selection Rating

Ohio Department of Natural Resources
 2045 Morse Road, Bldg. E-3
 Columbus, Ohio 43229-6693



www.dnr.state.oh.us
 Phone 614.265.6948

Selection of Professional Services Firms

**Ohio Department of Natural Resources
 Division of Engineering
 Evaluation of Statements of Interest**

PROJECT: Coal Permitting and
 Engineering Services

PROJECT NUMBER: DNR-120020

EVALUATOR: _____

FIRM: _____

EVALUATION DATE: _____

CITY, STATE: _____

		Value	Rating	Weight	Score
A. Proximity of office where Project Manager will be located to permitting offices and field project sites. _____ miles (Estimated)	0-50 miles	5		2	
	51-100 miles	4			
	101-150 miles	3			
	151-200 miles	2			
	over 200 miles	1			
B. SIZE OF PROJECT TEAM	1. Size from Statement of Interest: Firm _____ Sub-consultants _____	Score based on size of team, firm, sub-consultants, as compared to project size and scope.	1-5	1	
	2. Coordination with sub-consultants	Score based on role, location and number of sub-consultants.	1-5	1	
C. QUALIFICATIONS OF TEAM	1. Appropriate professional disciplines provided _____	Project Manager	1-5	1	
		Firm's staff and sub-consultants	1-5	1	
	2. Relative project experience	Firm	1-5	3	
		Project Manager	1-5	3	
		Team Members (Firm, Staff and Sub-consultants)	1-5	3	
D. STATE WORK AWARDED RECENTLY	1. ODNR Contracts (fees) awarded in past 3 years: \$ _____	\$0 - \$99k	5	1	
		\$100k - \$249k	4		
		\$250k - \$499k	3		
		\$500k - \$750k	2		
		> \$750k	1		
	2. Total State of Ohio Contracts (fees) awarded in past 2 years: \$ _____	\$0 - \$249k	5	0.5	
\$250k - \$499k	4				
\$500k - \$749k	3				
\$750k - \$1 mil.	2				
> \$1 mil.	1				
E. GENERAL IMPRESSIONS OF FIRM	1. Quality of Statement of Interest		1-5	1.5	
	2. Prior performance for ODNR & Others		1-5	2	
TOTAL SCORE					

**STATE OF OHIO
DEPARTMENT OF NATURAL RESOURCES
SUPPLEMENTAL INFORMATION FOR PREQUALIFICATION
FY 2011 – 2012**

FIRM NAME: _____

PRIMARY CORPORATE OFFICE

STREET ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP CODE:** _____

COUNTY: _____

TELEPHONE: _____ **FAX:** _____

PRIMARY OHIO OFFICE (IF PRIMARY CORPORATE OFFICE IS OUT OF STATE)

STREET ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP CODE:** _____

COUNTY: _____

TELEPHONE: _____ **FAX:** _____

SUMMARY OF PROFESSIONAL SERVICES FEES RECEIVED IN THE THREE CALENDAR YEARS LISTED (Insert Index Numbers From Table Below):

	<u>2009</u>	<u>2008</u>	<u>2007</u>
Direct State of Ohio Contract Work:	_____	_____	_____
State of Ohio Subcontract Work:	_____	_____	_____
All Other Work:	_____	_____	_____
Total Fees	_____	_____	_____

INDEX:	
1. Less than \$250,000	4. \$1,000,001 - \$5 million
2. \$250,001 - \$500,000	5. \$5,000,001 - \$10 million
3. \$500,001 - \$1,000,000	6. Greater than \$10 million

The following information is supplemental to Standard Form 330 (Architect-Engineer Qualifications, Part II General Qualifications) submitted to the Division of Engineering, Ohio Department of Natural Resources, for prequalification for professional services as defined in Rule 1501-3-01 of the Administrative Code.

- OHIO CERTIFICATE(S) OF AUTHORIZATION:** Indicate the certificate number(s) of the appropriate certificate(s) issued to your firm by the Board of Registration (Engineers and Surveyors) or Board of Examiners (Architects and Landscape Architects) in accordance with the indicated sections of the Revised Code:

PLEASE NOTE: THESE ARE NOT REGISTRATION NUMBERS FOR INDIVIDUALS. IF UNCERTAIN OF FIRM'S STATUS, CONTACT THE APPROPRIATE BOARD. THIS INFORMATION MUST BE COMPLETED OR YOUR FIRM WILL NOT BE PREQUALIFIED WITH ODNR FOR PROFESSIONAL SERVICES.

4733.16 Engineering and/or Surveying

4703.18 Architecture

4703.331 Landscape Architecture

OR:

If your firm is exempt from Ohio Revised Code Sections 4733.16, 4703.18 and 4703.331, briefly explain the reason for this exemption:

OR:

If you are a sole proprietor, please list the name and registration number of firm's Registered Professional:

2. **AFFIRMATIVE ACTION POLICY:** Pursuant to Section 125.111 of the ORC, the Consultant agrees to develop and implement a written affirmative action program, approved by the State of Ohio, Equal Opportunity Division. To obtain approval, this may be submitted through the <http://ohiobusinessgateway.ohio.gov>.
3. **SEXUAL HARASSMENT POLICY:** Attach a copy of your firm's Sexual Harassment policy statement.
4. **ENCOURAGING DIVERSITY, GROWTH AND EQUITY (EDGE):** If your firm is a certified EDGE participant attach a copy of your current Official EDGE Certificate.
5. **REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION:** Please complete the attached IRS Form W-9.
6. **CERTIFICATE OF INSURANCE:** Please provide evidence of your firm's professional liability insurance coverage as outlined in Section 153.70 of the Ohio Revised Code:

§ 153.70 Professional liability insurance; waiver or substitution.

Text of Statute

(A) Except for any person providing professional design services of a research or training nature, any person rendering professional design services to a public authority shall have and maintain, or be covered by, during the period the services are rendered, a professional liability insurance policy or policies with a company or companies that are authorized to do business in this state and that afford professional liability coverage for the professional design services rendered. The insurance shall be in amount considered sufficient by the public authority.

(B) The requirement for professional liability insurance set forth in division (A) of this section may be waived by the public authority for good cause, or the public authority may allow the person providing the professional design services to provide other assurances of financial responsibility.

HISTORY: 146 v H 231. Eff 11-24-95.

Not analogous to former RC § [153.70](#), amended and renumbered RC § 153.71 in 146 v H 231, eff 11-24-95.

7. **NOTICE ON FINDINGS FOR RECOVERY:** In accordance with Section 9.24 of the Ohio Revised Code, The Department of Natural Resources is prohibited from awarding a contract for goods, services, or construction, paid for in whole or in part with state funds, to a person against whom a finding for recovery has been issued by the Auditor of State, if the finding for recovery is unresolved. Prior to completion of a short list recommendation for each project for which ODNR is selecting firm(s) to provide professional services, ODNR shall verify each consultant's compliance with the requirements of Section 9.24.

8. **COMPOSITION OF FIRM** (Insert number of individuals in appropriate spaces. The number of minority group individuals is to be included in the total as well as Women and Minorities columns, as applicable. Minorities include American Indian, Afro-American, Oriental American and Spanish Surnamed American).

	<u>Total</u>	<u>Women</u>	<u>Minorities</u>
A. <u>Administrative Staff</u>			
Managers	_____	_____	_____
Word Processors, Receptionists, etc.	_____	_____	_____
Accountants, Bookkeepers, etc.	_____	_____	_____
B. <u>Registered Professional Staff</u>			
Professional Engineers	_____	_____	_____
Professional Surveyors	_____	_____	_____
Registered Architects	_____	_____	_____
Registered Landscape Architects	_____	_____	_____
C. <u>Semi-Professional Staff</u>			
Technicians	_____	_____	_____
Drafting Technicians	_____	_____	_____
CADD Operators	_____	_____	_____
D. <u>Other Staff (List Categories)</u>			
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTALS	_____	_____	_____

SIGNATURE OF PREPARER: _____

TITLE: _____ **DATE:** _____

Request for Qualifications (A/E)

Rehabilitation and Correction
770 West Broad Street
Columbus, Ohio 43222



http://ohio.gov
Phone 614-752-1282

Administration of Project: Local Administration

Project Name	<u>Roof Replmt Warehouse & D building -ACI</u>	Response Deadline	<u>12/29/2011 4:00 p.m.</u> local time
Project Location	<u>Lima, Ohio</u>	Project Number	<u>DRC-110019</u>
City / County	<u>Lima / Allen</u>	Project Manager	<u>Tim Elmer</u>
Agency/Institution	<u>Rehabilitation and Correction</u>	Contracting Authority*	<u>Rehabilitation and Correction</u>

*The Contracting Authority for SAO-administered projects is the State Architect's Office. The Contracting Authority for locally administered projects is the state agency or institution of higher education.

No. of paper copies requested (stapled, not bound) 3 No. of electronic copies requested on CD (PDF) 0

Submit the requested number of Statements of Qualifications directly to the Rehabilitation and Correction, Attention: Tim Elmer, at 770 West Broad Street, Columbus, Ohio 43222. **See Section H for additional submittal instructions.**

Project Overview

A. Project Description

This project will include the replacement of the leaking 20 year-old roofs on the ACI Warehouse and 'D' building. "D" building houses the chapel and inmate recreation and the Warehouse stores all essential supplies including food for both ACI and OCF

B. Scope of Services

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the State Architect's Office (SAO), the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Phase, Post-Construction Phase, and Extra Services and Additional Services of all types. Refer to The SAO Manual for additional information about the type and extent of services required for each.

During the construction period, provide not less than 4 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (SAO Form #F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Experience in a correctional facility setting design
2. Previous correctional/security projects experience
3. Bidding multiple prime contract projects experience
4. Previous experience working with the State of Ohio

C. Funding / Estimated Budget

Total Project Cost	<u>\$710,000</u>	State Funding	<u>\$710,000</u>
Construction Cost	<u>\$595,184</u>	Other Funding	<u>\$0</u>
Estimated A/E Fee	<u>5% to 7%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

Request For Qualifications (A/E) continued

Project Name Roof Replmt Warehouse & D building -ACI

Project Number DRC-110019

D. Services Required (see note below)

Primary Architectural
Secondary _____

Other(s) _____

E. Anticipated Schedule

Professional Services Start (mm/yy) 01/12
Construction Contracts Start (mm/yy) TBD
Construction Contracts Completed (mm/yy) TBD
Professional Services Completed (mm/yy) TBD

F. EDGE Participation Goal

Percent of *initial* TOTAL A/E Fee 5.0%

NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to O.R.C. Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to O.R.C. Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to O.R.C. Chapter 4733.

G. Evaluation Criteria for Selection

Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects. Previous experience compatible with the proposed project (e.g., type, size). Relevant past work of prospective firm's proposed consultants. Past performance of prospective firm and its proposed consultants.

Qualifications and experience of individuals directly involved with the project. Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants. Specification writing credentials and experience. Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource. Approach to and success of using partnering and Alternative Dispute Resolution. Proximity of prospective firms to the project site. Proposer's apparent resources and capacity to meet the needs of this project. The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (SAO Form #F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the SAO website at <http://ohio.gov/sao> (click on Forms). The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

Prior to executing the Architect/Engineer Agreement, the selected A/E must represent and warrant that it has not provided any material assistance, as that term is defined in O.R.C. Section 2909.33(C), to an organization that is identified by, and included on, the United States Department of State Terrorist Exclusion List and that it has truthfully answered "no" to every question on the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization, and that it has provided or shall provide such to the Contracting Authority and/or the Ohio Business Gateway (<https://ohiobusinessgateway.ohio.gov/OBG/Membership/Security.mvc>).

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (SAO Form F110-330) available via the SAO website at <http://ohio.gov/sao> (click on Forms). Paper copies of the Statement of Qualifications should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary. Submit all questions regarding this RFQ in writing to Tim Elmer at tim.elmer@odrc.state.oh.us with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until approximately one week before the response deadline. The Question & Answer (Q&A) document can be found by downloading a new version of the RFQ or by clicking on the Q&A link to the right of the project listing. The name of the party submitting a question will not be included on the Q&A document.

Architect/Engineer Selection Rating

Rehabilitation and Correction
770 West Broad Street,
Columbus, Ohio 43222



http://ohio.gov
Phone 614-752-1282

Project Name Roof Replmt Warehouse & D building -ACI Proposer Firm _____
Project Number DRC-110019 City, State, Zip _____

Selection Criteria		Value	Score
1. A/E Firm Location (5 points)			
Proximity of primary A/E firm office where majority of work is to be performed in relationship to project site	Less than 75 miles	4 - 5	
	75 to 150 miles	2 - 3	
	More than 150 miles	0 - 1	
2. A/E Firm Size (5 points)			
Number of relevant licensed professionals within primary A/E firm available to perform the work.	Small = Less than 6 licensed professionals	4 - 5	
	Medium = 6 to 10 licensed professionals	2 - 3	
	Large = More than 10 licensed professionals	0 - 1	
3. Current Workload (5 points)			
Amount of fees awarded by the Contracting Authority to the primary A/E Firm in the previous 24 months (exclude projects on hold)	Less than \$100,000.00	4 - 5	
	\$100,000.00 to \$500,000.00	2 - 3	
	More than \$500,000.00	0 - 1	
4. Primary A/E Qualifications (30 points)			
a. Project Management Lead	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Design Lead	Experience / creativity of lead designer to meet needs of owner	0 - 5	
c. Technical Staff	Experience / ability of technical staff to develop quality construction documents	0 - 5	
d. Construction Administration	Experience / ability of field representative to identify / solve issues during construction	0 - 10	
5. A/E Consultant Qualifications (10 points)			
Key Discipline Leads	Experience / ability of all key discipline leads to effectively perform the work	0 - 10	
6. Project Team Qualifications (15 points)			
a. Previous Team Collaboration Number of projects that a majority of the team members have worked together	Less than 6 projects (Low)	0 - 1	
	6 to 10 projects (Average)	2 - 3	
	More than 10 projects (High)	4 - 5	
b. LEED* Experience within Team	LEED AP(s)** on Team	0 - 1	
	LEED Registered Project(s)	0 - 2	
	LEED Certified Project(s)	0 - 2	
	Satisfies ALL above Criteria	Sum = 0 - 5	
c. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
7. Overall Project Team Experience (30 points)			
a. Budget and Schedule Management	Performance in completing projects within original budget and schedule limitations	0 - 5	
b. Experience with Similar Project Type	Less than 5 projects (Low)	0 - 3	
	5 to 10 projects (Average)	4 - 6	
	More than 10 projects (High)	7 - 10	
c. Past Performance	Level of performance as indicated by past A/E evaluations / letters of reference	0 - 5	
d. Knowledge of State of Ohio Capital Project Administration Process	Less than 4 projects (Low)	0 - 3	
	4 to 7 projects (Average)	4 - 6	
	More than 7 projects (High)	7 - 10	
		Subtotal	

* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council

** LEED AP = LEED Accredited Professional credential by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (A/E)

The Ohio State University
2009 Millikin Rd, 400 Central Classroom Building
Columbus, OH 43210



www.fod.osu.edu
Phone 614-292-4458

Administration of Project: Local Administration

Project Name	<u>OARDC-Ag Engineering Building Repl.</u>	Response Deadline	<u>12/28/11</u>	<u>4:00 p.m.</u>	<u>local time</u>
Project Location	<u>Wooster Regional Campus</u>	Project Number	<u>OSU-120210</u>		
City / County	<u>Wooster / Wayne</u>	Project Manager	<u>Marjory Trishman</u>		
Agency/Institution	<u>The Ohio State University</u>	Contracting Authority	<u>The Ohio State University</u>		
No. of paper copies requested (stapled, not bound)	<u>5</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>		

Submit the requested number of Statements of Qualifications (SAO Form F110-330) directly to Marjory Trishman at 2009 Millikin Road, room 400, Columbus, OH 43210. See Section H for additional submittal instructions.

Project Overview

A. Project Description

The project consists of the demolition of the existing 27,645 sq ft Agricultural Engineering Building and the design and construction of a replacement facility on the existing site. As a part of the demolition project the existing utilities in the tunnel will be disconnected and capped and hazardous materials abated to satisfy LEED requirements. The replacement facility will be aligned with the principles of the Frame Work Plan for the Regional Campuses and will include labs for specialized research, faculty offices, lab and office support spaces, surface parking and connection to the existing utility tunnel system. The scope includes site planning with a goal of strengthening pedestrian and vehicular connections within the campus. Design services will include interior finishes and equipment.

B. Scope of Services

Upon award of the Agreement, commence by developing the Program of Requirements.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Phase, Post-Construction Phase, and Extra Services and Additional Services of all types. Refer to *The SAO Manual* for additional information about the type and extent of services required for each.

During the construction period, provide not less than 20 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (SAO Form #F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Campus Site Planning
2. Research Lab Design
3. Interior Design
4. Demolition Design
5. Demonstrated high quality design excellence (third party endorsement i.e. architectural design award)
6. LEED Design

Projects should represent the work of the architectural firm not consultants.



Request For Qualifications (A/E) continued

Project Name OARDC-Ag Engineering Building Replacement Project Number OSU-120210

C. Funding / Estimated Budget

Total Project Cost	<u>\$14,000,000</u>	State Funding	<u>\$4,400,000</u>
Construction Cost	<u>\$10,800,000</u>	Other Funding	<u>\$9,600,000</u>
Estimated A/E Fee	<u>7.6%</u>		

NOTE: The design fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions). Required Professional Liability Insurance will be \$2,000,000 per claim and annual aggregate.

D. Services Required (see note below)

Primary	<u>Architectural / site planning</u>
Secondary	<u>Structural</u>
	<u>Mechanical</u>
	<u>Plumbing</u>
	<u>Electrical</u>
	<u>Interior Design</u>
	<u>Landscape Architecture</u>
Others	<u>Enclosure Wall Design</u>

E. Anticipated Schedule

A/E Services Start (mm/yy)	<u>Jan / 2012</u>
Construction Contracts Start (mm/yy)	<u>Nov / 2013</u>
Construction Contracts Completed (mm/yy)	<u>April / 2015</u>
A/E Services Completed (mm/yy)	<u>Dec / 2015</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to O.R.C. Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to O.R.C. Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to O.R.C. Chapter 4733.

G. Evaluation Criteria for Selection

Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects. Previous experience compatible with the proposed project (e.g., type, size). Relevant past work of prospective firm's proposed consultants. Past performance of prospective firm and its proposed consultants. Qualifications and experience of individuals directly involved with the project. Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants. Design excellence and demonstrated ability of prospective firm and its proposed consultants to provide design services which represent the University's *Design Values for Campus Development* (fod.osu.edu/proj_del/ref/0200_Design_Values.pdf). Specification writing credentials and experience. Experience and capabilities of using Critical Path Method (CPM) schedules as a project management resource. Proximity of prospective firms to the project site. Proposer's apparent resources and capacity to meet the needs of this project. The selected A/E will be required to sign the Professional Design Services Agreement, which can be accessed at fod.osu.edu/vendor. No modifications to the requirements in the contract will be accepted.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (SAO Form #F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed at fod.osu.edu/vendor. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

Prior to executing the Architect/Engineer Agreement, the selected A/E must represent and warrant that it has not provided any material assistance, as that term is defined in O.R.C. Section 2909.33(C), to an organization that is identified by, and included on, the United States Department of State Terrorist Exclusion List and that it has truthfully answered "no" to

Request For Qualifications (A/E) continued

Project Name OARDC-Ag Engineering Building Replacement

Project Number OSU-120210

every question on the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization, and that it has provided or shall provide such to the Contracting Authority (www.homelandsecurity.ohio.gov/dma/dma_forms.asp).

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (SAO Form F110-330) available via the SAO website at <http://ohio.gov/sao> (click on Forms).

Paper copies of the Statement of Qualifications should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing via email to Marjory Trishman at trishman.2@osu.edu with the project number included in the subject line (no phone calls please).

Architect/Engineer Selection Rating

The Ohio State University
 2009 Millikin Rd, 400 Central Classroom Building
 Columbus, OH 43210



www.fod.osu.edu
 Phone 614-292-4458

Project Name OARDC- Ag Engineering Building Repl. Proposer Firm _____
 Project Number OSU-120210 City, State, Zip _____

Selection Criteria		Value	Score
1. A/E Firm Location (5 points)			
Proximity of primary A/E firm office where majority of work is to be performed in relationship to project site	Less than 50 miles	4 - 5	
	50 to 100 miles	2 - 3	
	More than 100 miles	0 - 1	
2. A/E Firm Size (5 points)			
Number of relevant licensed professionals within primary A/E firm available to perform the work.	Small = Less than 5 licensed professionals	1	
	Medium = 5 to 10 licensed professionals	3	
	Large = More than 10 licensed professionals	5	
3. Current Workload (5 points)			
Amount of fees awarded by the Contracting Authority to the primary A/E Firm in the previous 24 months (exclude projects on hold)	Less than \$250,000	4 - 5	
	\$250,000 to \$750,000	2 - 3	
	More than \$750,000	0 - 1	
4. Primary A/E Qualifications (30 points)			
a. Project Management Lead	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Design Lead	Experience / creativity of lead designer to meet needs of owner	0 - 10	
c. Technical Staff	Experience / ability of technical staff to develop quality construction documents	0 - 5	
d. Construction Administration	Experience / ability of field representative to identify / solve issues during construction	0 - 5	
5. A/E Consultant Qualifications (10 points)			
Key Discipline Leads	Experience / ability of all key discipline leads to effectively perform the work	0 - 10	
6. Project Team Qualifications (15 points)			
a. Previous Team Collaboration Number of projects that a majority of the team members have worked together	Less than 2 projects (Low)	0 - 1	
	2 to 4 projects (Average)	2 - 3	
	More than 4 projects (High)	4 - 5	
b. LEED* Experience within Team	LEED AP(s)** on Team	0 - 1	
	LEED Registered Project(s)	0 - 2	
	LEED Certified Project(s)	0 - 2	
	Satisfies ALL above Criteria	Sum = 0 - 5	
c. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
7. Overall Project Team Experience (30 points)			
a. Budget and Schedule Management	Performance in completing projects within original budget and schedule limitations	0 - 5	
b. Experience with Similar Project Type	Less than 3 projects (Low)	0 - 3	
	3 to 6 projects (Average)	4 - 6	
	More than 6 projects (High)	7 - 10	
c. Past Performance	Level of performance as indicated by past A/E evaluations / letters of reference	0 - 5	
d. Knowledge of State of Ohio Capital Project Administration Process	Less than 3 projects (Low)	0 - 3	
	3 to 6 projects (Average)	4 - 6	
	More than 6 projects (High)	7 - 10	
		Subtotal	

* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council
 ** LEED AP = LEED Accredited Professional credential by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (A/E)

Ohio University - Design & Construction
Ridges Building #19, Suite 220
Athens, Ohio 45701



http://www.facilities.ohiou.edu/design_construction
Phone 740-593-2727

Administration of Project: Local Administration

Project Name	<u>Housing Redevelopment</u>	Response Deadline	<u>Jan. 12, 2012 4:00 PM</u> local time
Project Location	<u>Ohio University Main Campus</u>	Project Number	<u>12092011</u>
City / County	<u>Athens / Athens</u>	Project Manager	<u>Richard Shultz</u>
Agency/Institution	<u>Ohio University</u>	Contracting Authority	<u>Ohio University</u>
No. of paper copies requested (stapled, not bound)	<u>three</u>	No. of electronic copies requested on CD (PDF)	<u>one</u>

Submit the requested number of Statements of Qualifications (SAO Form F110-330) directly to Richard Shultz at [Address and/or E-mail Address]. See Section H for additional submittal instructions.

Project Overview

A. Project Description

Ohio University completed a Housing Redevelopment master plan update in April of 2011. The master plan calls for a redevelopment in three phases over a 10 year period. The University intends to further refine all three phases of the 10 year plan with a comprehensive conceptual site plan as part of this project scope. All new construction and demolition is planned to occur on the University's South Green, and the majority of renovation is planned to occur on the University's East Green. The project will utilize the campus central steam and chilled water systems, and a Utility Infrastructure Development Plan (by others) will be used in developing the comprehensive site plan.

It is the University's intent to hire an architectural and engineering team that can serve a multi-phase housing expansion plan, including the site planning for the entire 10 year plan, and the provision of design drawings and specifications for the implementation of specific projects as the University is ready to proceed with each individual phase.

At this time the University is ready to proceed with implementation drawings and specifications for Phase 1 upon completion of the conceptual site plan. With the expectation of the new administrative rules being available to support the new construction reform approved by the legislature, the University is considering utilizing Construction Manager at Risk as the project delivery method and will contract with the selected architectural and engineering team to develop the appropriate documents to reach a Guarantee Maximum Price. There is a possibility of early site and foundation packages that will follow a design/bid/build method. The University desires to maintain flexibility in construction delivery methods used in any of the phases throughout the project. The consultant fees be assessed in relation to the economy of scale for the construction delivery method(s) chosen.

It is anticipated that there will be considerable economy of scale in developing program of requirements and documents for each individual phase as all residence hall rehabilitation projects and all new residence hall construction projects will be the same in terms of types of spaces, residence room requirements, relationship of spaces, and building and system specifications.

Phase 1:

Construction of two new buildings providing approximately 930 beds.
Demolition of 6 buildings.
Rehabilitation of 2 buildings.

Phase 2:

Construction of one new building providing approximately 513 beds.
Demolition of 3 buildings.

Phase 3:

Construction of 1 new building providing approximately 615 beds.
Demolition of 6 buildings.
Rehabilitation of 6 buildings

Request For Qualifications (A/E) continued



Project Name Housing Redevelopment

Project Number 12092011

B. Scope of Services

Prior to submitting proposals, the selected architectural and engineering team as a portion of its required scope of services will discuss and clarify with the Owner Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components necessary to address the Owners project requirements.

The selected Architectural and Engineering team will participate in the Encouraging Growth, Diversity, & Equity (EDGE) Program as required by state statute in the Agreement.

The scope of services may be altered based on the construction delivery method shown. As required by the agreement and as appropriately authorized the Architect/Engineer may provide the following categories of services: Criteria Documents Package, Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Phase, Post-Construction Phase, Extra Services, and Additional Services of all types. Refer to the SAO Manual for additional information about the type and extent of services required for each.

During the construction period, for a requested construction administration scope of work the Architect/Engineer will provide not less than 24 hours (excluding travel time) of on-site construction administration services each week, depending on the phase of the project. These services will include:

- 1.) attendance at progress meetings
- 2.) a written field report of each site visit,
- 3.) on-site representation consisting of the architectural and engineering team and its staff each having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (SAO form #f 110-330) below is a list of relevant scope of work requirements for this RFQ,

1. Site and Land Planning
2. University Housing Programming and Design
3. LEED Project Design and Certification
4. Building Demolition and Construction on Restricted Site
5. Building Renovation
6. Development of Documents for a CM at Risk delivery method
7. Involvement in Design/Build Delivery projects
8. Phasing of Complex Projects with Multiple Buildings

C. Funding / Estimated Budget

Total Project Cost	<u>\$368,000,000</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$276,000,000</u>	Other Funding	<u>\$368,000,000</u>
Estimated A/E Fee	<u>5% depending on scope and delivery method</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

Request For Qualifications (A/E) continued



Project Name Housing Redevelopment

Project Number 12092011

D. Services Required (see note below)

Primary	<u>Architectural Programming & Design</u>
Secondary	<u>Site, Building & Campus Planning</u>
	<u>Mechanical Engineering</u>
	<u>Electrical Engineering</u>
	<u>Landscaping</u>
	<u>Civil Engineering</u>
	<u>Surveying</u>
Others	<u></u>

E. Anticipated Schedule

A/E Services Start (mm/yy)	<u>Mar 1, 2012</u>
Construction Contracts Start (mm/yy)	<u>TBD / per phase</u>
Construction Contracts Completed (mm/yy)	<u>TBD / per phase</u>
A/E Services Completed (mm/yy)	<u>TBD / per phase</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5 %</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to O.R.C. Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to O.R.C. Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to O.R.C. Chapter 4733.

G. Evaluation Criteria for Selection

Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects. Relevant past work of prospective firm and the firm's proposed consultants. Past performance of prospective firm and its proposed consultants. Qualifications and experience of individuals directly involved with the project. Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants. Specification writing credentials and experience. Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource. Approach to and success of using partnering and Alternative Dispute Resolution. Proximity of prospective firms to the project site. Proposer's apparent resources and capacity to meet the needs of this project. The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (SAO Form #F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the SAO website at <http://ohio.gov/sao> (click on Forms). The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

Prior to executing the Architect/Engineer Agreement, the selected A/E must represent and warrant that it has not provided any material assistance, as that term is defined in O.R.C. Section 2909.33(C), to an organization that is identified by, and included on, the United States Department of State Terrorist Exclusion List and that it has truthfully answered "no" to every question on the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization, and that it has provided or shall provide such to the Contracting Authority and/or the Ohio Business Gateway (<https://ohiobusinessgateway.ohio.gov/OBG/Membership/Security.mvc>).

Each submitter must include with their submission a cover letter addressing the following questions:

Does your primary firm have experience in residential housing projects for higher education? Yes or No?

If yes, list the five most recent projects.

Did the currently proposed team members participate in any of those projects? Yes or No?

If yes, list those persons.

In the past five years has your primary firm performed projects with a CM at Risk or Design Build delivery method? Yes or No?

If yes, list those projects.

Did any or the currently proposed team members participate in any of these CM at Risk or Design/Build projects? Yes or No?

If yes, list those persons.

Request For Qualifications (A/E) continued



Project Name Housing Redevelopment

Project Number 12092011

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (SAO Form F110-330) available via the SAO website at <http://ohio.gov/sao> (click on Forms).

Paper copies of the Statement of Qualifications should be stapled only. Do not use special bindings or coverings of any type.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Richard Shultz at shultz@ohio.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The Question & Answer (Q&A) document can be found by downloading a new version of the RFQ or by clicking on the Q&A link to the right of the project listing. The name of the party submitting a question will not be included on the Q&A document.

A/E Selection Rating

Ohio University - Design & Construction
 Ridges Building #19, Suite 220
 Athens, Ohio 45701



http://www.facilities.ohiou.edu/design_construction
 Phone 740-593-2727

Project Name Housing Redevelopment Proposer Firm _____
 Project Number 12092011 City, State, Zip _____

Selection Criteria		Value	Score
1. A/E Firm Location (5 points)			
Proximity of primary A/E firm office where majority of work is to be performed in relationship to project site	Less than 100 miles	4 - 5	
	100 to 250 miles	2 - 3	
	More than 250 miles	0 - 1	
2. A/E Firm Size (5 points)			
Number of relevant licensed professionals within primary A/E firm available to perform the work.	Small = Less than 5 licensed professionals	1	
	Medium = 5 to 10 licensed professionals	3	
	Large = More than 10 licensed professionals	5	
3. Current Workload (5 points)			
Amount of fees awarded by the Contracting Authority to the primary A/E Firm in the previous 24 months (exclude projects on hold)	Less than \$500,000	4 - 5	
	\$500,000 to \$1,000,000	2 - 3	
	More than \$1,000,000	0 - 1	
4. Primary A/E Qualifications (30 points)			
a. Project Management Lead	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Design Lead	Experience / creativity of lead designer to meet needs of owner	0 - 5	
c. Technical Staff	Experience / ability of technical staff to develop quality construction documents	0 - 5	
d. Construction Administration	Experience / ability of field representative to identify / solve issues during construction	0 - 10	
5. A/E Consultant Qualifications (10 points)			
Key Discipline Leads	Experience / ability of all key discipline leads to effectively perform the work	0 - 10	
6. Project Team Qualifications (15 points)			
a. Previous Team Collaboration Number of projects that a majority of the team members have worked together	Less than 3 projects (Low)	0 - 1	
	3 to 6 projects (Average)	2 - 3	
	More than 6 projects (High)	4 - 5	
b. LEED* Experience within Team	LEED AP(s)** on Team	0 - 1	
	LEED Registered Project(s)	0 - 2	
	LEED Certified Project(s)	0 - 2	
	Satisfies ALL above Criteria	Sum = 0 - 5	
c. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
7. Overall Project Team Experience (30 points)			
a. Budget and Schedule Management	Performance in completing projects within original budget and schedule limitations	0 - 5	
b. Experience with Similar Project Type	Less than 4 projects (Low)	0 - 3	
	4 to 8 projects (Average)	4 - 6	
	More than 8 projects (High)	7 - 10	
c. Past Performance	Level of performance as indicated by past A/E evaluations / letters of reference	0 - 5	
d. Knowledge of State of Ohio Capital Project Administration Process	Less than 3 projects (Low)	0 - 3	
	3 to 5 projects (Average)	4 - 6	
	More than 5 projects (High)	7 - 10	
		Subtotal	

* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council
 ** LEED AP = LEED Accredited Professional credential by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (A/E)

The Ohio State University
2009 Millikin Rd, 400 Central Classroom Building
Columbus, OH 43210



www.fod.osu.edu
Phone 614-292-4458

Administration of Project: Local Administration

Project Name	<u>North Residential District Transformation (Infrastructure Team)</u>	Response Deadline	<u>01/10/2011 3:00pm</u> local time
Project Location	<u>Columbus, OH</u>	Project Number	<u>OSU-110672</u>
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Megan Kadel-Edwards</u>
Agency/Institution	<u>The Ohio State University</u>	Contracting Authority	<u>The Ohio State University</u>
No. of paper copies requested (stapled, not bound)	<u>4</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (SAO Form F110-330) directly to the Project Manager at 2009 Millikin Road, room 400, Columbus, OH 43210. See Section H for additional submittal instructions.

Project Overview

A. Project Description

The Ohio State University is preparing to transform our north residential community through the addition of 3,200 beds of new student housing, new dining and recreation facilities creating a new, vibrant neighborhood of nearly 6,000 student residents. The newly transformed district will include integrated corridors, roadway removals, substantial infrastructure improvements, service/parking relocations and an enhanced open space system. Guided by our recently completed One University Framework Plan (<http://oneframework.osu.edu/>), and our dynamic vision for Student Life, this new, densely developed North Campus Residential District must be carefully planned in a manner to reflect the best practices in both urban design, campus planning, and campus-based student residential life.

Currently the University is working with a Design Architect/Urban Planner, Goody Clancy/Elkus Manfredi, who will serve as our leading planning/design consultant for the preparation of a District Plan for the entire 27 acre North Residential District project area. TransAssociates and CDM have been retained by Goody Clancy/Elkus Manfredi to perform Transportation Planning and Storm Water Planning respectively. This District Plan will provide the planning framework and design guidelines for the future development of the district and will establish the Program of Requirements, building locations, infrastructure master plans, district development plans and strategies, budgets, overall schedule and phasing for the project.

This RFQ requests proposals from civil engineering firms to lead an Infrastructure Team who will perform two distinct scopes of work:

1. **Infrastructure Master Plan:** The Infrastructure Team will be assigned as a subconsultant to Goody Clancy/Elkus Manfredi. The fee for this work will be negotiated between the Civil Engineer and Goody Clancy/Elkus Manfredi and services will commence immediately. The Infrastructure Team will work under the direction of Goody Clancy/Elkus Manfredi to design an Infrastructure Master Plan (with detailed cost estimates) in conjunction with the North Residential District Transformation District Plan.
2. **Infrastructure Implementation:** Should the Board of Trustees approve the implementation of the district plan (approval is anticipated to be requested in April) the infrastructure team will likely be contracted to the University for the Infrastructure Implementation of the North Residential District Transformation. The anticipated fee and time line for this work is listed in section C of this RFQ.

B. Scope of Services

Submitting civil engineering teams shall include mechanical, electrical, and plumbing engineers on their submittal in order to provide the services described herein. Under the direction of the lead planning/design consultants, and in collaboration with other members of the consulting team, the selected Infrastructure Team must have the expertise to design and provide district wide all transportation systems (including roadways pedestrian, transit, service, etc.), site grading, medium voltage electrical, chilled water piping, storm sewers, sanitary sewers, domestic water, heating hot water, natural gas, and fire protection piping. The final project implementation phasing of the project will be determined by the district planning process, but currently the University envisions two or more implementation phases. A minimum of 5% EDGE participation will be required on the contract between the University and the Civil Engineer. The University requires that all facilities will minimally obtain LEED Silver certification.

Request For Qualifications (A/E) continued

Project Name North Residential District Transformation

Project Number OSU-110672

1. **Infrastructure Master Plan:** The Infrastructure Team will be responsible for providing the preliminary engineering plans (and refined cost estimates) for all infrastructure needed to support the proposed development of the district. The Infrastructure Master Plan shall include complete transportation system plans (in coordination with Trans Associates), a final utility distribution system plan, preliminary utility sizing, sanitary/storm water management plans (in coordination with CDM), civil/site planning (in coordination with Goody Clancy/Elkus Manfredi), and coordination with the district landscaping master plan. In addition, the Infrastructure Team shall be responsible for coordinating with the City of Columbus on issues involving city utilities or site development regulations. The Infrastructure Team may recommend to remove or relocate existing utilities to achieve the best infrastructure solution for the existing and new buildings based on the goals of the Framework Plan, the university's current master infrastructure plans, and our sustainability strategies. During design, a strong emphasis will be placed on incorporating sustainable and green technology approaches to the master planning effort. This is particularly true for storm water management, energy use, and Transportation system design. Where unique or innovative approaches to green infrastructure emerge from this planning effort, the university may choose to engage the involvement of appropriate academic units of the university to help assess the opportunities for evaluating/measuring such new approaches over time, and developing living-learning laboratories for our researchers.

2. **Infrastructure Implementation:** Assuming successful completion of the Infrastructure Master Plan scope of work, the selected Infrastructure Team will likely be contracted for the Infrastructure Implementation. In that capacity, the Infrastructure Team will be responsible for the design, bidding, and construction administration of all sitework, landscaping, roadways, new utilities, utility upgrades, utility relocation, and temporary utilities up to the building envelope as required to implement the district plan. Portions of work may lay outside of the boundaries of the district. A Landscape Architect will be selected by the University and assigned to the Civil Engineer as part of the Infrastructure Team under their basic services. Do not propose a Landscape Architect as part of your submission. Trans Associates will be assigned to the Infrastructure as a subconsultant to assist in the implementation of the transportation and circulation plans for this district (automotive, service vehicles, transit, pedestrian and bicycle). CDM shall be assigned to the Infrastructure Team and shall be a subconsultant to the Civil Engineer under their basic services to assist in the implementation of a master storm water plan for this district. The University previously contracted with Korda/Nemeth Engineering Inc. to complete a thorough topographic and utility survey of the North Residential District. This survey will be provided to the Infrastructure Team as documentation of existing conditions. If it is determined that a Hazardous Materials Consultant is needed as part of the Infrastructure Team, they will be selected in collaboration with the University. In addition, the Infrastructure Team shall be responsible for permitting with the City of Columbus on zoning, roadway, sanitary, and storm. Multiple phases and bid packages will be required to implement the district infrastructure. The Infrastructure Team shall coordinate with multiple Architects of Record and shall provide all bid packages as the University requests.

The successful shortlisted civil engineering firm will need to show a demonstrated ability in the following: Higher Education (or similar) infrastructure and utility planning, utility master planning and implementation, a successful track record of large-scale residential civil/site development projects, projects in a complex environment (similar to those found in higher education environments), infrastructure planning within previously developed, dense infill settings, ability to creatively identify cost effective solutions to infrastructure challenges, responsiveness and flexibility to changes in scope and schedule, successful design and implementation of significant infrastructure projects, experience working in collaboration with a design/planning team, and must meet the state licensure requirements noted on page 3.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (SAO Form #F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Large Scale, Multi-Phase Development Projects
2. Utility/Infrastructure Master Planning & Implementation with Applicable Systems
3. Complex Higher Education Environment (or similar)
4. Close Collaboration with Lead Planner and/or Design Architect and Project Design Team
5. Established Working Relationship with City of Columbus and Familiarity with Applicable Infrastructure Regulations
6. Projects with State of Ohio Agencies

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.



Request For Qualifications (A/E) continued

Project Name North Residential District Transformation

Project Number OSU-110672

As required by the Agreement, and as properly authorized, provide the following categories of services: Program of Requirements Development, Preliminary/Schematic Design and if project implementation is approved, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Phase, Post-Construction Phase, and Extra Services and Additional Services of all types. Refer to *The SAO Manual* for additional information about the type and extent of services required for each.

During the construction period, provide not less than 20 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

C. Funding / Estimated Budget

Total Project Cost	<u>TBD</u>	State Funding	<u>\$0</u>
Construction Cost	<u>Civil/Site & Landscape: \$30,000,000.00</u>	Other Funding	<u>\$Bonds</u>
Estimated A/E Fee	<u>6% for basic services</u>		

NOTE: The design fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions). Required Professional Liability Insurance will be \$3,000,000 per claim and annual aggregate.

D. Services Required (see note below)

Primary	<u>Civil Engineering</u>
Secondary	<u>MEP Engineering</u>
	<u>_____</u>
	<u>_____</u>
	<u>_____</u>
Others	<u>_____</u>

E. Anticipated Schedule

A/E Services Start (mm/yy)	<u>04 / 12</u>
Construction Contracts Start (mm/yy)	<u>11 / 12</u>
Construction Contracts Completed (mm/yy)	<u>04 / 16</u>
A/E Services Completed (mm/yy)	<u>04 / 17</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to O.R.C. Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to O.R.C. Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to O.R.C. Chapter 4733.

G. Evaluation Criteria for Selection

Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects. Previous experience compatible with the proposed project (e.g., type, size). Relevant past work of prospective firm's proposed consultants. Past performance of prospective firm and its proposed consultants. Qualifications and experience of individuals directly involved with the project. Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants. Design quality and demonstrated ability of prospective firm and its proposed consultants to provide design services which represent the University's *Design Values for Campus Development* (fod.osu.edu/proj_del/ref/0200_Design_Values.pdf). Specification writing credentials and experience. Experience and capabilities of using Critical Path Method (CPM) schedules as a project management resource. Proximity of prospective firms to the project site. Proposer's apparent resources and capacity to meet the needs of this project. The selected A/E will be required to sign the Professional Design Services Agreement, which can be accessed at fod.osu.edu/vendor. No modifications to the requirements in the contract will be accepted.

Request For Qualifications (A/E) continued

Project Name North Residential District Transformation

Project Number OSU-110672

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (SAO Form #F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed at fod.osu.edu/vendor. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

Prior to executing the Architect/Engineer Agreement, the selected A/E must represent and warrant that it has not provided any material assistance, as that term is defined in O.R.C. Section 2909.33(C), to an organization that is identified by, and included on, the United States Department of State Terrorist Exclusion List and that it has truthfully answered "no" to every question on the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization, and that it has provided or shall provide such to the Contracting Authority (www.homelandsecurity.ohio.gov/dma/dma_forms.asp).

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (SAO Form F110-330) available via the SAO website at <http://ohio.gov/sao> (click on Forms).

Paper copies of the Statement of Qualifications should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing via email to Megan Kadel-Edwards at kadel-edwards.1@osu.edu with the project number included in the subject line (no phone calls please).

Architect/Engineer Selection Rating

The Ohio State University
 2009 Millikin Rd, 400 Central Classroom Building
 Columbus, OH 43210



www.fod.osu.edu
 Phone 614-292-4458

Project Name North Residential District Transformation Proposer Firm _____
 Project Number OSU-110672 City, State, Zip _____

Selection Criteria		Value	Score
1. A/E Firm Location (5 points)			
Proximity of primary A/E firm office where majority of work is to be performed in relationship to project site	Less than 50 miles	4 - 5	
	50 to 100 miles	2 - 3	
	More than 100 miles	0 - 1	
2. A/E Firm Size (5 points)			
Number of relevant licensed professionals within primary A/E firm available to perform the work.	Small = Less than 6 licensed professionals	0 - 1	
	Medium = 6 to 11 licensed professionals	2 - 3	
	Large = More than 11 licensed professionals	4 - 5	
3. Current Workload (5 points)			
Amount of fees awarded by the Contracting Authority to the primary A/E Firm in the previous 24 months (exclude projects on hold)	Less than \$50,000	4 - 5	
	\$50,000 to \$100,000	2 - 3	
	More than \$100,000	0 - 1	
4. Primary A/E Qualifications (30 points)			
a. Project Management Lead	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Design Lead	Experience / creativity of lead designer to meet needs of owner	0 - 5	
c. Technical Staff	Experience / ability of technical staff to develop quality construction documents	0 - 5	
d. Construction Administration	Experience / ability of field representative to identify / solve issues during construction	0 - 10	
5. A/E Consultant Qualifications (10 points)			
Key Discipline Leads	Experience / ability of all key discipline leads to effectively perform the work	0 - 10	
6. Project Team Qualifications (15 points)			
a. Previous Team Collaboration Number of projects that a majority of the team members have worked together	Less than 2 projects (Low)	0 - 1	
	2 to 4 projects (Average)	2 - 3	
	More than 4 projects (High)	4 - 5	
b. LEED* Experience within Team	LEED AP(s)** on Team	0 - 1	
	LEED Registered Project(s)	0 - 2	
	LEED Certified Project(s)	0 - 2	
	Satisfies ALL above Criteria	Sum = 0 - 5	
c. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
7. Overall Project Team Experience (30 points)			
a. Budget and Schedule Management	Performance in completing projects within original budget and schedule limitations	0 - 5	
b. Experience with Similar Project Type	Less than 3 projects (Low)	0 - 3	
	3 to 6 projects (Average)	4 - 6	
	More than 6 projects (High)	7 - 10	
c. Past Performance	Level of performance as indicated by past A/E evaluations / letters of reference	0 - 5	
d. Knowledge of State of Ohio Capital Project Administration Process	Less than 3 projects (Low)	0 - 3	
	3 to 6 projects (Average)	4 - 6	
	More than 6 projects (High)	7 - 10	
		Subtotal	

* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council
 ** LEED AP = LEED Accredited Professional credential by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____ Date _____

