



John R. Kasich / Governor
State of Ohio

Richard Hickman / Director
Ohio Facilities Construction Commission



OHIO FACILITIES CONSTRUCTION COMMISSION

Ohio Register

Information of Interest for the
Architectural, Engineering and Construction Industry

Issue Number 232

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Response Deadline:

Varies by project

Angie Carder / Editor

Ohio Facilities Construction Commission

30 West Spring Street, 4th Floor

Columbus, OH 43215

Phone 614.752.0448

angie.carder@ofcc.ohio.gov

Ohio Register: <http://ci.oaks.ohio.gov>

OFCC website: <http://ofcc.ohio.gov>

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Ohio Register General Information and Requirements

State of Ohio Standard Forms and Documents

General Requirements for Submittals of the Statement of Qualifications

Firms are required to submit the current State of Ohio version of Statement of Qualifications (Form F110-330) available via the Ohio Facilities Construction Commission (OFCC) website at <http://ofcc.ohio.gov>. The Federal version of the SF330 form will not be accepted.

Cover letters and transmittals are not necessary. Please place the appropriate project number in the space provided on the form.

Due to limited storage space, we request that paper copies, if requested, be stapled and please refrain from submitting three-ring binders, spiral binders and booklets. OFCC requests that supplemental material not be submitted with the Statement of Qualifications. The use of a computerized or typed Statement of Qualifications form is preferred.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Reminders

OFCC no longer requires an annual submittal of Part II of the Statement of Qualifications form for professional design services. However, professional design firms and construction managers responding to a request for qualifications for State of Ohio projects must submit Part II of the Statement of Qualifications (Form F110-330) for each firm on its team.

Form F110-330 (Statement of Qualifications) officially replaced both the ADM-0255 and ADM-0254 forms on March 1, 2008. The ADM-0255 and ADM-0254 forms are no longer accepted.

ORC 9.24 – Auditor of State Unresolved Findings for Recovery

Effective June 1, 2004, Ohio Revised Code (ORC) 9.24 prohibits the State of Ohio from awarding a contract to any individual or organization against whom the [Auditor of State](#) has issued a findings for recovery if the findings for recovery is unresolved at the time of award of contract.

EDGE Participation Required on State Design and Construction Projects

The Encouraging Diversity, Growth and Equity (EDGE) program became law July 1, 2003, when Section 123.152 of the Ohio Revised Code was enacted. The program creates a business development program for economically and socially disadvantaged Ohio businesses.

The EDGE business participation goal is usually 5 percent. Proposers for professional services agreements as well as Bidders on construction contracts must demonstrate actual participation in the EDGE program, or provide a demonstration of their good faith efforts (with a letter requesting a waiver of the advertised EDGE participation goal on its letterhead and supporting evidence) to participate in the EDGE program, or both, as indicated in the Ohio Revised Code (123.152) and the Ohio Administrative Code (123:2-16-09).

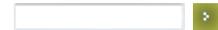
Interested A/E firms are required to submit the Commitment to Participate in the Edge Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and/or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises by the name that will participate in the delivery of the proposed professional services solicited in the RFQ.

To learn more about the qualifications for EDGE certification, the process to become an EDGE-certified business, and to find existing EDGE-certified businesses, go to <http://EDGE.ohio.gov>.

Ohio Ethics Law Provision

All professionals that submit or intend to submit proposals for consideration of a contract for professional design services with the state of Ohio are reminded that, as applicable, no sole proprietor, partner, shareholder or other principal of the Architect/Engineer or the spouse of such principal has made, as an individual, at any time within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to the Governor or to the Governor's campaign committee, consistent with Section 3517.13 of the Ohio Revised Code.



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Professional Design Opportunities

Short List Report

Page last updated: December 28, 2012

Published Date	Project Name	Total Project Cost	Short-listed A/E Firms <i>*Indicates selected firm</i>	Negotiated A/E Fee
11/15/2012 OR #231 Locally Administered	ADJ-130016 Adjutant General's Department, Camp Perry Bldg. 2807 Renovation Project, Port Clinton, Ohio	\$750,000	NEW *Buerher Group PM WI Star Consultants	TBD: Contact Agency / Institution
11/14/2012 OR #231 Locally Administered	ADJ-130006 through ADJ-130010 Roof Replacement Project(s): Columbus, Stow, Walbridge, Wooster, Youngstown Armories, Ohio	\$1,600,000	NEW *eS Architecture (Stow) *Kabil Associates (Youngstown) *KZF Design (Wooster) Mackovich and Pusti PM WI *SFA Architects (Columbus) Shremshock Architects *Star Consultants (Walbridge)	TBD: Contact Agency / Institution
11/30/2012 OR #231 OFCC-Administered	DVS-130004 Department of Veterans Services, Resident Safety Renovation, Georgetown, Ohio	\$761,548	UPDATED *emersion DESIGN KZF Design Poulos + Schmid Design Group	TBD
11/19/2012 OR #231 OFCC-Administered	DVS-130009 Department of Veterans Services, Secrest, Giffin Replace Sewer Lines, Traps, Sandusky, Ohio	\$4,583,800	UPDATED *Poggemeyer Design Group Poulos + Schmid Design Group Star Consultants	TBD
11/01/2012 OR #231 OFCC-Administered	DVS-130003 Department of Veterans Services, Secrest Electrical Panel and Service Upgrade, Sandusky, Ohio	\$5,999,500	UPDATED Dynamix Engineering Poggemeyer Design Group *Tec, Inc.	TBD
11/01/2012 OR #231 OFCC-Administered	DVS-130007 Department of Veterans Services, Secrest, Renovate Steam Lines, Sandusky, Ohio	\$2,732,500	NEW Heapy Engineering Poggemeyer Design Group *RMF Engineering URS Corporation	TBD
11/01/2012 OR #231 OFCC-Administered	DVS-130008 Department of Veterans Services, Secrest, Giffin HVAC 2 pipe to 4 pipe, Sandusky, Ohio	\$3,579,500	NEW M Engineering *Star Consultants URS Corporation	TBD
11/01/2012 OR #231 OFCC-Administered	DVS-130005 Department of Veterans Services, Multipurpose Room Addition, Georgetown, Ohio	\$4,018,400	NEW *emersion DESIGN KZF Design Group PFB Architects SFA Architects	TBD
11/01/2012 OR #231 OFCC-Administered	DVS-130010 Department of Veterans Services, Dining Area Renovations, Georgetown, Ohio	\$1,038,500	NEW KZF Design Group PFB Architects *SFA Architects	TBD
10/29/2012 OR #230 OFCC-Administered	DMR-120001 Department of Developmental Disabilities, Cambridge Developmental Center, Infrastructure Improvements, Cambridge, Ohio	\$1,600,000	Advanced Engineering Consultants Karpinski Engineering Roger D. Fields & Associates Scheeser Buckley Mayfield	TBD
10/29/2012 OR #230 OFCC-Administered	DOT-130003 Department of Transportation, Madison Full Service Maintenance Facility, Urbana, Ohio	\$8,000,000	UPDATED *Renouveau Design RP Architects Star Consultants	TBD
10/18/2012 OR #230 OFCC-Administered	BTC-130009 Belmont College, Main Building HVAC and Lighting Systems Upgrade, St. Clairsville, Ohio	\$2,180,000	UPDATED DLZ Ohio *Karpinski Engineering Prater Engineering Associates Star Consultants	TBD
09/11/2012 OR #229 OFCC-Administered	DPS-120003 Department of Public Safety, Academy Courtyard Addition, Columbus, Ohio	\$3,590,000	NEW Feinknopf Macioce Schappa Architects Moody Nolan URS Corporation	TBD
09/30/2012 OR #229 Locally Administered	UTO-130853 University of Toledo, University Hall Renovations, Toledo, Ohio	\$1,500,000 / \$2,000,000	UPDATED *Duket Architects Planners Munger Munger + Associates Architects The Collaborative, Inc.	TBD: Contact Agency / Institution
09/19/2012 OR #229	BGU-125824 Bowling Green State University, Ohio Bureau of	\$11,900,000	Bostwick Design Partnership Buehrer Group Architecture & Engineering	TBD: Contact Agency /

Locally Administered	Criminal Identification and Investigation, Ohio		M+A Architects Moody Nolan SSOE Group	Institution
08/23/2012 OR #228 Locally Administered	OHU-131140 Ohio University, Convocation Center Concrete Restoration, Athens, Ohio	\$1,100,000	Barber & Hoffman Osborn Engineering Shelly, Metz, Baumann, Hawk, Inc.	TBD: Contact Agency / Institution
08/16/2012 OR #228 Locally Administered	UTO-130850 University of Toledo, Maumee AOC-Wolf Creek Watershed, Oregon, Ohio	\$1,348,595	Barr Engineering Hull & Associates The Mannick & Smith Group	TBD: Contact Agency / Institution
08/1/2012 OR #228 Locally Administered	UTO-130848 University of Toledo, Steam & Chilled Water Line Extension, Toledo, Ohio	\$4,000,000	Fosdick & Hilmer M Engineering *Poggemeyer Design Group RMF Engineering	TBD: Contact Agency / Institution
08/13/2012 OR #228 OFCC-Administered	DVS-130001 Ohio Department of Veterans Services, Paving, Sandusky, Ohio	\$3,900,000	Brunkhorst Engineering KZF Design *Poggemeyer Design Group Star Consultants	TBD
08/21/2012 OR #228 OFCC-Administered	COM-130001 Ohio Department of Commerce, Building A Renovation and Site Infrastructure, Reynoldsburg, Ohio	\$2,500,000	*Feinknopf Macioce Schappa GPD Group Renouveau Design Star Consultants	TBD
08/08/2012 OR #228 Locally Administered	BGU-125815 Bowling Green State University, Student Recreation Center Addition & Renovation (CM at Risk), Bowling Green, Ohio	\$11,000,000	Barton Malow Company *Gilbane Construction Mosser Construction Thomas & Marker Construction	TBD: Contact Agency / Institution
07/18/2012 OR #227 Locally Administered	KSU-11B153 Kent State University, New Facility for the CAED (AVE), Kent, Ohio	\$40,000,000	Bialosky + Partners Architects Bohlin Cywinski Jackson (PA) KZF Design NBBJ Richard L. Bowen + Associates The Collaborative Inc. Westlake Reed Leskosky WTW Architects	TBD: Contact Agency / Institution
07/12/2012 OR #227 Locally Administered	YSU 1516-1 Youngstown State University, Melnick Hall Renovations, Youngstown, Ohio	\$4,500,000	BSHM Architects *Stollo Architects URS	TBD: Contact Agency / Institution
07/12/2012 OR #227 Locally Administered	UCN-12120A University of Cincinnati, Lindner Center Graphics & Displays, Cincinnati, Ohio	\$2,500,000	FRCH Design Worldwide HealyKohler Design (MD) Perkins+Will (IL) MSA Architects Populous Architects (MO) Workshop Design (MO)	TBD: Contact Agency / Institution
07/26/2012 OR #227 SAO-Administered	BWC-130001 Ohio Bureau of Workers' Compensation, Emergency Generator Power Back-up to the York Chiller, Columbus, Ohio	\$978,000	DLZ Ohio Prater Engineering *Star Consultants	TBD
07/24/2012 OR #227 SAO-Administered	BWC-130002 Ohio Bureau of Workers' Compensation, OFCC Tenant Improvements, Columbus, Ohio	\$1,425,000	*Continental Building Systems Megen Construction Company Star Consultants	TBD
06/14/2012 OR #226 Locally Administered	OSU-120253 The Ohio State University, Longaberger Covered Pavilion, Columbus, Ohio	\$1,600,000	Cyripedium Landscape / Architecture Studio MKSK *Rogers Krajnak Architects	\$144,297
06/07/2012 OR #226 Locally Administered	OSU-120263 The Ohio State University, Wexner Education Group Space, Columbus, Ohio	\$2,383,746	Bostwick Design Partnership Braun & Steidl Architects Eric Owen Moss Architects Lincoln Street M+A Architects *Smith-Miller + Hawkinson Architects	TBD: Contact Institution / Agency
06/22/2012 OR #226 SAO-Administered	DMR-120002 Ohio Department of Developmental Disabilities, NODC Infrastructure Improvements, Toledo, Ohio	\$3,500,000	Buehrer Group STAN and Associates Star Consultants	TBD
06/29/2012 OR #226 Locally Administered	KSU-12B948 Kent State University New Building for the CAEST (CM at Risk), Kent, Ohio	\$15,000,000	*Hammond Construction Ozanne Construction Company The Ruhlin Company	TBD: Contact Agency / Institution
06/27/2012 OR #226 Locally Administered	KSU-12B949 Kent State University Renovations and Additions for the School of Art (CM at Risk), Kent, Ohio	\$25,000,000	Donley's, Inc. *Ozanne Construction Company The Ruhlin Company Turner Construction Company	TBD: Contact Agency / Institution
06/11/2012 OR #226 SAO-Administered	NEM-090001 NEOMED, Campus Research and Academic Expansion, Rootstown, Ohio	\$42,263,600	CB LH Design *Ellenzweig FMS Architects HFP Ambuske Architects Paradigm Engineers	\$1,263,877
05/29/2012 OR #225 Locally Administered	OHU-05022012 Ohio University, Indoor Multi-Purpose Facility, Athens, Ohio	\$12,000,000	Lloyd W. Miller, Architect Panich, Noel & Associates *Moody-Nolan MS Consultants	TBD: Contact Agency / Institution
05/30/2012 OR #225 SAO-Administered	BTC-130007 Belmont College, Health Sciences Center, St. Clairsville, Ohio	\$9,100,000	Phillip Markwood Architects *Perspectus Architecture Feinknopf Macioce Schappa DesignGroup	TBD

04/26/2012 OR #224 SAO-Administered	DRC-110022 Department of Rehabilitation and Correction, Toledo Correctional Institution, Roof Replacement	\$4,250,000	Design-Build Solutions Kelley Brothers Roofing Richard L. Bowen + Associates	TBD
04/13/2012 OR #224 Locally Administered	BGU-125778 Bowling Green State University, BGSU Firelands Campus, Huron	\$15,750,000	*Bostwick Design Group Braun & Steidl Architects Domokur Architects Weber Murphy Fox	TBD: Contact Agency / Institution
04/06/2012 OR #224 SAO- Administered (CM at Risk)	SOC-120001 Southern State Community College, Brown County Campus, Mount Orab	\$10,000,000	Messer Construction Co. Miles McClellan Construction Co. *Quandel Construction Group Turner Construction Co.	TBD
04/04/2012 OR #224 Locally Administered	CLT-100020 Clark State Community College Student Success Center Springfield, Ohio	\$5,400,000	Levin Porter Associates MSA Architects SHP Leading Design The Collaborative, Inc. Woolpert	TBD: Contact Agency / Institution
03/09/2012 OR #223 Locally Administered	OSU-090442 The Ohio State University, Smith Lab Rehabilitation, Columbus, Ohio	\$12,000,000	*Gilbane Building Company Hammond Construction Quandel Construction Group	TBD: Contact Agency / Institution
03/20/2012 OR #223 Locally Administered	KSU-11B146, KSU-11B147, KSU-11B148 Kent State University Renovations and Addition to Multiple Science Buildings (CM at Risk), Kent, Ohio	\$80,000,000	Donley's, Inc. Gilbane Building Company Lend Lease (US) Construction *Turner Construction Company	TBD: Contact Agency / Institution
03/14/2012 OR #223 Locally Administered	CLS-121205 Cleveland State University, Viking Hall & Kinko's Demolition, Cleveland, Ohio	\$3,741,259	*Atwell, LLC HzW Environmental Consultants URS Corporation	TBD: Contact Agency / Institution
03/20/2012 OR #223 Locally Administered	KSU-11B146, KSU-11B147 & KSU-11B148 Kent State University, Renovations and Addition to Multiple Science Buildings - CxA, Kent, Ohio	\$80,000,000	Hill International *Karpinski Engineering URS Corporation	TBD: Contact Agency / Institution
03/21/2012 OR #223 Locally Administered	CSU-120017 Central State University, Rehabilitation of Stadium Turf & Lights, Wilberforce, Ohio	\$2,000,000	MSA Architects *The EDGE Group Woolpert Design	TBD: Contact Agency / Institution
03/21/2012 OR #223 Locally Administered	CSU-120016 Central State University, Center for Human Performance and Sensor, Wilberforce, Ohio	\$500,000	Allan Scherr Associates O.A. Spencer, Inc. *Oregon Group Architects	TBD: Contact Agency / Institution
03/14/2012 OR #223 Locally Administered	OHU-03092012 Ohio University, Athens, Ohio	\$1,000,000	Bass Studio Architects KZF Design Phillip Markwood Architects RVC Architects	TBD: Contact Agency / Institution
03/29/2012 OR #223 Locally Administered	KSU-12S605 Kent State University, Science & Nursing Building, Stark Campus, North Canton	\$17,000,000	*BHDP Architecture Hasenstab Architects NBBJ Perspectus Architecture	TBD: Contact Agency / Institution
03/02/2012 OR #223 SAO- Administered	DAS-12P009 Ohio Department of Administrative Services, Assessment for Properties & Facilities Buildings, various locations	\$540,000	Davis Wince, Ltd. *KZF Design SSOE Star Consultants, Inc.	\$486,000
02/09/2012 OR #222 Locally Administered	OSU-080363 The Ohio State University, Schottenstein Center - Basketball Practice Facility, Columbus, Ohio	\$13,771,907	Gutknecht Construction Messer Construction *Ruscilli Construction Whiting Turner Contracting	TBD: Contact Agency / Institution
02/09/2012 OR #222 Locally Administered	OSU-081049 The Ohio State University, Selected Tunnel Replacement Project, Columbus, Ohio	\$6,380,000	*George J Igel & Co Gutknecht Construction Whiting Turner Contracting	TBD: Contact Agency / Institution
02/09/2012 OR #222 Locally Administered	OSU-091575 The Ohio State University, Hospital Kitchens Renovation, Columbus, Ohio	\$11,000,000	*Elford Gilbane Building Quandel Building	TBD: Contact Agency / Institution
02/21/2012 OR #222 Locally Administered	UTO-121723 University of Toledo Family Health Services Center (Renovation of VAB) Toledo, Ohio	\$6,000,000	Buehrer Group Architecture & Engineering *SSOE Group The Collaborative Inc. Trinity Health Group	TBD: Contact Agency / Institution
02/08/2012 OR #222 Locally Administered	WSU-120006 Wright State University Enrollment Services Renovation Fairborn, Ohio	\$2,150,000	Annette Miller Architects McGill Smith Punshon Robert Maschke Architects SHP Leading Design	TBD: Contact Agency / Institution
01/06/2012 OR #221 Locally Administered	OSU-120206 The Ohio State University, Celeste and Evans Cooling Improvements, Columbus, Ohio	\$1,500,000	*Karpinski Engineering Korda/Nemeth Engineering Kramer Engineers	\$150,500
01/24/2012 OR #221 Locally Administered	OSU-120192 The Ohio State University, ULAR Animal Facility Building Study, Columbus, Ohio	\$107,000	Flad & Associates Louviere, Stratton & Yodel LLC (MD) *NBBJ ZGF (NY)	\$100,000
01/24/2012 OR #221 Locally Administered	OSU-120136 The Ohio State University, Wilce - Addition and Renovation, Columbus, Ohio	\$3,700,000	Design Group *Perspectus Architecture Phillip T Markwood Architects	\$364,867

01/24/2012 OR #221 Locally Administered	KSU-11B146, KSU-11B147 & KSU-11B148 Kent State University Renovations and Additions to Multiple Science Buildings (MEP Team) Kent, Ohio	\$80,000,000	*Prator Engineering Associates Scheeser Buckley Mayfield URS Corporation	TBD: Contact Agency / Institution
01/24/2012 OR #221 Locally Administered	KSU-11B146, KSU-11B147 & KSU-11B148 Kent State University Renovations and Additions to Multiple Science Buildings (Architectural Team) Kent, Ohio	\$80,000,000	*Ayers Saint Gross BHDP Architecture Stantec Architecture	TBD: Contact Agency / Institution
01/24/2012 OR #221 Locally Administered	OHU-121720 Heritage College of Osteopathic Medicine, Columbus Area Medical Facility - Ohio University Franklin County, Ohio	TBD	*BHDP Bostwick Design Partnership Design Group NBBJ	TBD: Contact Agency / Institution
12/09/2011 OR #220 Locally Administered	OSU-120210 The Ohio State University, OARDC-Ag Engineering Bldg Replacement, Wooster, Ohio	\$14,000,000	Bostwick Design Partnership *NBBJ Stantec Van Auken Akins	\$1,038,261
12/02/2011 OR #220 SAO - Administered	DMH-120003 Patient Unit Renovations - Appalachian Behavioral Healthcare Ohio Department of Mental Health, Athens County, Ohio	\$1,700,000	*ASM Davis Wince Feinknopf Macioce Schappa Renouveau Design	\$144,792
12/12/2011 OR #220 Locally Administered	OSU-120217 The Ohio State University, Kottman Hall Fire Alarm System, Columbus, Ohio	\$512,631	*Advanced Engineering Consultants Motz Consulting Engineers W.E. Monks & Co	\$49,154
11/01/2011 OR #219 Locally Administered	OSU-081049 The Ohio State University, Selected Tunnel Replacement Projects, Columbus, Ohio	\$6,380,000	*DLZ Ohio FTC&H (MI) Jones-Stuckey Ltd Korda Nemeth	\$315,470
10/02/2011 OR #218 SAO - Administered	DOT-120003 Lucas County Maintenance Facility Ohio Department of Transportation, Lucas County, Ohio	\$3,500,000	Buehrer Group Architecture Jerome M. Scott Architects Poggemeyer Design Group *Schorr Architects, Inc.	TBD
08/12/2011 OR #216 Locally Administered	OSU-120059 The Ohio State University, Cannon Drive Relocation, Phase 1, Columbus, Ohio	\$17,500,000	DLZ Ohio *Evans Mechwart Hamblen & Tilton Korda/Nemeth	\$800,000
08/12/2011 OR #216 Locally Administered	OSU-100652 Various Building Demolitions The Ohio State University Columbus, Ohio	\$1,353,000	eS Architecture & Development Feinknopf Macioce Schappa Panich Noel & Associates Perspectus Architecture	TBD: Contact Agency / Institution
08/12/2011 OR #216 Locally Administered	OSU-100652 Various Building Demolitions The Ohio State University Columbus, Ohio	\$1,353,000	eS Architecture & Development Feinknopf Macioce Schappa Panich Noel & Associates Perspectus Architecture	TBD: Contact Agency / Institution
08/1/2011 OR #216 Locally Administered	OSU-110672 North Residential District Transformation The Ohio State University Columbus, Ohio	TBD	Ayers Saint Gross (MD) Design Collective (MD) DiMella Shaffer (MA) *Goody Clancy (MA) Hanbury Evans Wright Vlattas & Co (VA) Moore Ruble Yudell (CA) Robert AM Stern Architects (NY) Sasaki Associates (MA)	TBD: Contact Agency / Institution
07/19/2011 OR #215 Locally Administered	SSC-010003 Administration Building Renovation Shawnee State University Portsmouth, Ohio	\$964,855	BHDP Architecture KZF Design Levin Porter Associates RVC Architects *SPGB Architects TSHD Architects	TBD: Contact Agency / Institution
07/01/2011 OR #215 Locally Administered	UTO-120742 Carlson Library Renovations University of Toledo Toledo, Ohio	\$1,250,000	BHDP Architecture Buehrer Group Architecture & Engineering *The Collaborative, Inc.	TBD: Contact Agency / Institution
07/14/2011 OR #215 SAO-Administered	DAS-120001 North High Complex Phase 5 Ohio Department of Administrative Services Columbus, Ohio	\$17,453,580	*Acock Associates Architects Feinknopf Macioce Schappa URS	\$941,588
07/01/2011 OR #215 SAO-Administered	BWC-110001 L-16 Halon Replacement Project - William Green Building Bureau of Workers' Compensation Columbus, Ohio	\$368,000	M Engineering *Prator Engineering Star Consultants URS	\$35,700
07/12/2011 OR #215 Locally Administered	BGU-115687 Landscape & Civic Structure Master Plan Bowling Green State University Bowling Green, Ohio	\$100,000	The Collaborative JJR Kinzleman Kline Gossman NBBJ Sasaki Associates	TBD: Contact Agency / Institution
06/24/2011 OR #214 Locally Administered	UTO-121665 Replace Air Handler 4 University of Toledo Toledo	\$1,400,000	Contech Design *JDRM Engineering Karpinski Engineering Peters, Tschantz & Associates	TBD: Contact Agency / Institution
06/27/2011 OR #214	DOT-110001 & DOT-110002 Jefferson and Wayne County Maintenance Facilities Ohio Department of Transportation	\$7,000,000	*Miller Watson/JMSA Panich, Noel & Associates Richard Fleischman + Partners	\$429,790

SAO-Administered	Wooster and Wintersville		Schorr Architects Strollo Architects	
06/08/2011 OR #214 Locally Administered	UTO-111619 New Operating Rooms 13 & 14 University of Toledo Toledo, Ohio	\$1,400,000	Buehrer Group Architecture and Engineering Harley Ellis Devereaux RCM Architects	TBD: Contact Agency / Institution
05/27/2011 OR #213 Locally Administered	KSU-11B168 LEED Process Consulting Services Kent State University Kent, Ohio	\$210,000,000	Doty & Miller Emersion Design Heapy Engineering Sasaki Associates	TBD: Contact Agency / Institution
05/03/2011 OR #213 Locally Administered	ADJ-110017 Rickenbacker Enclave Paving Renovation Adjutant General's Department Columbus, Ohio	\$2,500,000	*American Structure EMHT Jobes Henderson	TBD: Contact Agency / Institution
04/20/2011 OR #212 Locally Administered	ADJ-110009 Walbridge Armory HVAC Renovation Adjutant General's Department Walbridge, Ohio	\$540,000	*Advance Engineering Buehrer Group DLZ	TBD: Contact Agency / Institution
04/20/2011 OR #212 Locally Administered	ADJ-110010 Greenville Armory Masonry Renovation Adjutant General's Department Greenville, Ohio	\$180,000	Alan Scheer SFA Shremshock *Star Consultants	TBD: Contact Agency / Institution
04/20/2011 OR #212 Locally Administered	ADJ-110011 Youngstown Armory Paving Renovation Adjutant General's Department Youngstown, Ohio	\$540,000	DLZ KZF *Star Consultants	TBD: Contact Agency / Institution
04/20/2011 OR #212 Locally Administered	ADJ-110012 Tarlton Armory Plumbing Renovation Adjutant General's Department Tarlton, Ohio	\$185,000	Advance Engineering DLZ *Dynamix Engineering	TBD: Contact Agency / Institution
04/20/2011 OR #212 Locally Administered	ADJ-110013 Norwalk Armory Plumbing Renovation Adjutant General's Department Norwalk, Ohio	\$150,000	Bodner *Buehrer Group Dynamix Engineering X-Cel Engineering	TBD: Contact Agency / Institution
4/18/2011 OR #212 Locally Administered	UCN-09113A ACH Campus Lab Energy Savings University of Cincinnati Cincinnati, Ohio	\$3,340,000	Fosdick & Hilmer *Stan & Associates URS Corporation	TBD: Contact Agency / Institution
4/12/2011 OR #212 Locally Administered	UTO-111624 New Cancer Center University of Toledo Toledo, Ohio	\$5,500,000	MBA Architects and Planners Poggemeyer Design Group SSOE	TBD: Contact Agency / Institution
3/31/2011 OR #211 Locally Administered	OSU-081255 High Voltage Switch and Cable Replacement - Phase 2 The Ohio State University Columbus, Ohio	\$13,340,000/font>	Burns & McDonald Fosdick & Hilmer *Patrick Engineering	TBD: Contact Agency / Institution
3/29/2011 OR #211 Locally Administered	OSU-080267 Boiler Replacement - McCracken Power Plant The Ohio State University Columbus, Ohio	\$15,180,000	Burns & McDonnell Eng Co. Inc. Fosdick & Hilmer Lutz Daily & Brain *RMF Engineering	TBD: Contact Agency / Institution
3/7/2011 OR #211 Locally Administered	OSU-110269 Northwest Parking Garage Renovation The Ohio State University Columbus, Ohio	\$1,300,000	Carl Walker Inc *Desman Associates O&S Associates	\$95,744
3/29/2011 OR #211 Locally Administered	OSU-110101 Caldwell Lab Expansion The Ohio State University Columbus, Ohio	\$632,904	eS Architecture & Development Robert E Euans Architects *SPGB Architects	\$51,564
3/7/2011 OR #211 Locally Administered	ZSC-6-2011-1 Advanced Science & Technology Center Zane State College Zanesville, Ohio	\$9,750,000	Addis-Davis-Van Wey Design Group Lincoln Street Studio Phillip Markwood Architects *SHP Leading Design URS Corporation	TBD: Contact Agency / Institution
3/7/2011 OR #211 Locally Administered	ZSC-7-2011-1 Cambridge Training & Education Center Zane State College Zanesville, Ohio	\$10,000,000	*Addis-Davis-Van Wey Design Group Lincoln Street Studio Phillip Markwood Architects SHP Leading Design URS Corporation	TBD: Contact Agency / Institution
3/10/2011 OR #211 Locally Administered	UTO-111605 Hospital Clinical Laboratory University of Toledo Toledo, Ohio	\$200,000	*BEI Associates Harley Ellis Devereaux SSOE	TBD: Contact Agency / Institution
03/29/2011 OR #211 Locally Administered	KSU-11L123 Tri-Towers Residence Halls Rooms & HVAC Upgrades (MEP Engineer) Kent State University Kent, Ohio	\$30,000,000	Dynamix Engineering Heapy Engineering *Scheeser Buckley Mayfield Thorson Baker & Associates	TBD: Contact Agency / Institution
03/29/2011 OR #211 Locally Administered	KSU-11L123 Tri-Towers Residence Halls Rooms & HVAC Upgrades (Architect) Kent State University Kent, Ohio	\$30,000,000	*Domokur Architects KZF Design The Collaborative	TBD: Contact Agency / Institution
03/09/2011 OR #211	UTO-110129 Core Research Facility - Phase IV		Buehrer Group Architecture & Engineering	TBD: Contact

Locally Administered	University of Toledo Toledo, Ohio	\$929,586	The JDI Group SSOE Group	Agency / Institution
03/09/2011 OR #211 Locally Administered	UTO-111387 Resource & Community Learning Center - Phase II University of Toledo Toledo, Ohio	\$900,000	Duket Architects Planners MacPherson Architects Thomas Porter Architects	TBD: Contact Agency / Institution
02/22/2011 OR #210 Locally Administered	OSU-030976 Community Heritage Art Gallery The Ohio State University - Lima Campus Lima, Ohio	\$238,894	Levin Porter Associates Phillip Markwood Architects *The Collaborative	\$31,380
02/24/2011 OR #210 Locally Administered	UCN-09137A Storm Water Demonstration Project University of Cincinnati Columbus, Ohio	\$2,600,000	Bayer Becker Kinzelman Kline Gossman *Kleingers & Associates	TBD: Contact Agency / Institution
02/09/2011 OR #210 Locally Administered	CTI-110001 Columbus State Master Plan Columbus State Community College Columbus, Ohio	TBD	The Collaborative MSI Design *NBBJ Stantec Architecture URS	TBD: Contact Agency / Institution
02/14/2011 OR #210 Locally Administered	UCN-10016B Primary Electric Substation University of Cincinnati Cincinnati, Ohio	\$7,300,000	GDP Group *Patrick Engineering RMF Engineering	TBD: Contact Agency / Institution
02/09/2011 OR #210 Locally Administered	UCN-11096A Crosley Tower - Air Handling Unit Replacement University of Cincinnati Cincinnati, Ohio	\$1,500,000	Fosdick & Hilmer *HAWA Incorporated Motz Engineering URS	TBD: Contact Agency / Institution
01/11/2011 OR #209 Locally Administered	5062-PF07357 East Regional Chilled Water Plant (CA) The Ohio State University Columbus, Ohio	\$41,055,000	Aramark Management Services *Engineering Economics Horizon Engineering Assoc	\$431,201
01/04/2011 OR #209 Locally Administered	BGU-015585 PSLB HVAC Upgrades & Fume Hood Replacement Bowling Green State University Bowling Green, Ohio	\$3,000,000	Buehrer Group Architecture & Engineering Heapy Engineering Korda Engineering *URS Corporation	TBD: Contact Agency / Institution
12/17/2010 OR #208 Locally Administered	OSU-110215 Street and Bridge Maintenance Phase 1 The Ohio State University Columbus, Ohio	\$2,146,000	*American Structurepoint Korda/Nemeth Engineering Prime Engineering & Architecture Resource International	\$254,956
12/20/2010 OR #208 Locally Administered	YSU-111224 STEM Planning Youngstown State University Youngstown, Ohio	\$200,000	*BHDP/ms consultants KA, Inc. Architecture Westlake Reed Leskosky	TBD: Contact Agency / Institution
12/17/2010 OR #208 Locally Administered	UCN-09080A CARE Roof Fan Support Modifications University of Cincinnati Cincinnati, Ohio	\$450,000	Jezerinac Geers Associates *Steven Schaefer Associates THP Limited	TBD: Contact Agency / Institution
12/15/2010 OR #208 Locally Administered	UCN-04132B MSB Rehabilitation - Phase 4 (CM) University of Cincinnati Cincinnati, Ohio	\$82,944,661	Bovis Lend Lease Hunt Construction Group Messer Construction Company	TBD: Contact Agency / Institution
12/17/2010 OR #208 Locally Administered	UCN-09080A CARE Roof Fan Support Modifications University of Cincinnati Cincinnati, Ohio	\$450,000	Jezerinac Geers Associates Steven Schaefer Associates THP Limited	TBD: Contact Agency / Institution
12/17/2010 OR #208 Locally Administered	OSU-110215 Street and Bridge Maintenance - Phase 1 Ohio State University Columbus, Ohio	\$2,146,000	*American Structurepoint Korda/Nemeth Engineering Prime Engineering & Architecture Resource International	TBD: Contact Agency / Institution
11/10/2010 OR #207 Locally Administered	OSU-110207 Howlett Hall Roof Replacement The Ohio State University Columbus, Ohio	\$832,821	*CTL Engineering DLZ KZF Design Legat & Kingscott Shremshock Architects & Engineering	\$160,470
11/22/2010 OR #207 Locally Administered	Project Number TBD 2010 Building Infrastructure Improvements: Computer Services Center (CSC) HVAC Improvements Ohio University Athens, Ohio	\$824,000	DLZ *Kramer Engineers SHP Leading Design W.E. Monks	TBD: Contact Agency / Institution
11/22/2010 OR #207 Locally Administered	Project Number TBD 2010 Building Infrastructure Improvements: Voight Hall, Electrical and Access Improvements and Gamertsfelder Hall Fire Alarm Improvements Ohio University Athens, Ohio	\$1,420,000	DLZ Kramer Engineers SHP Leading Design *W.E. Monks	TBD: Contact Agency / Institution
10/21/2010 OR #206 Locally Administered	CLS-101007 Main Classroom - Roof Replacement Cleveland State University Cleveland, Ohio	\$4,400,000	Architectural Vision Group Domokur Architects *Makovich & Pusti Architects mbi-k2m Architecture	\$305,000
10/05/2010 OR #206 Locally Administered	UTO-111538 Clinical Simulation Center The University of Toledo Toledo, Ohio	\$1,000,000	*BHDP Architecture SmithGroup, Inc. SSOE, Inc.	TBD: Contact Agency / Institution
09/21/2010	OSU-100398		Bostwick Design Partnership	

OR #205 Locally Administered	McC Campbell Hall - Ambulatory Modifications The Ohio State University Columbus, Ohio	\$10,500,000	CBLH Design *Design Group Perspectus Architecture	\$1,011,188
09/21/2010 OR #205 Locally Administered	YSU-111202 Fifth Avenue Athletic Fields Youngstown State University Youngstown, Ohio	\$2,100,000	GPD Group James Burkart Associates JJR	TBD: Contact Agency / Institution
09/09/2010 OR #205 Locally Administered	UTO-111564 UMC 3rd Floor Renovations The University of Toledo Toledo, Ohio	\$4,100,000	*CBLH Design Hasenstab Architects URS	TBD: Contact Agency / Institution
09/28/2010 OR #205 Locally Administered	UCN-10093A Siddall MarketPointe Renovation University of Cincinnati Cincinnati, Ohio	\$2,300,000	*Champlin Architecture FRCH Design MSA Architects	TBD: Contact Agency / Institution
09/27/2010 OR #205 Locally Administered	OSU-108001 BRT-Site Electrical Improvements The Ohio State University Columbus, Ohio	\$2,700,000	Heapy Engineering *Korda/Nemeth Engineering M-Engineering	TBD: Contact Agency / Institution
09/21/2010 OR #205 Locally Administered	OSU-100398 McC Campbell Hall - Ambulatory Modifications The Ohio State University Columbus, Ohio	\$10,500,000	Bostwick Design Partnership CBLH Design Inc. *DesignGroup Perspectus Architecture LLC	TBD: Contact Agency / Institution
09/30/2010 OR #205 Locally Administered	UTO-10656R (readvertised) Center for Biosphere Restoration Research: Bowman-Oddy Laboratories and Wolfe Hall Renovations (CM at Risk) The University of Toledo Toledo, Ohio	\$7,888,000	AMEC E&C Services, Inc. *The Lathrop Company, Inc. The Whiting-Turner Contracting Company	TBD: Contact Agency / Institution
08/30/2010 OR #204 Locally Administered	YSU-111204 M1 & M2 Parking Deck Repair/Restoration Youngstown State University Youngstown, Ohio	\$5,200,000	Carl Walker, Inc. DESMAN Associates Walker Parking Consultants	TBD: Contact Agency / Institution
08/31/2010 OR #204 Locally Administered	WSU-110006 Rinzler Athletic Complex Wright State University Fairborn, Ohio	\$4,400,000	Annette Miller Architects Lorenz Williams, Inc. McGill Smith Punshon MSA Architects	TBD: Contact Agency / Institution
08/31/2010 OR #204 Locally Administered	WSU-090025 Concert Hall Renovation Wright State University Dayton, Ohio	\$4,228,000	H3 Hardy Collaboration Hardlines Design Company GBBN Architects Richard Fleischman	TBD: Contact Agency / Institution
07/01/2010 OR #203 Locally Administered	OSU-090468 Howlett - Kottman Steam Upgrades The Ohio State University Columbus, Ohio	\$1,982,907	Korda/Nemeth Engineering *RMF Engineering SSOE, Inc. Varo Engineers, Inc.	\$168,801.02
07/01/2010 OR #203 Locally Administered	OSU-100738 Pomerene - History of Art Renovation The Ohio State University Columbus, Ohio	\$400,000	Braun & Steidl Hardlines Design *Miller Watson Architects	\$45,548
06/18/2010 OR #202 Locally Administered	UTO-100656 Center for Biosphere Restoration Research: Bowman-Oddy Laboratories and Wolfe Hall Renovations (C/M at Risk), The University of Toledo Toledo, Ohio	\$7,888,000	Bostleman Mosser, LLC The Lathrop Co. Messer Construction	N/A: Project was readvertised on 09/30/2010 (see OR #205 above)
05/21/2010 OR #201 SAO Administered	DRC-090040 Roof Replacement - Ohio State Penitentiary Youngstown, Ohio	\$1,685,000	N/A - Project Cancelled	N/A - Project Cancelled
05/21/2010 OR #201 SAO Administered	DRC-090053 HVAC Upgrade 2010 - Warren Correctional Institution Lebanon, Ohio	\$2,500,000	DLZ Ohio, Inc. Kramer Engineers *Prater Engineering Associates Scheeser Buckley Mayfield LLC	\$147,500
05/28/2010 OR #201 Locally Administered	MUN-100014 Harris Dining Hall HVAC Replacement Miami University Oxford, Ohio	\$1,400,000	Heapy Engineering KLH Engineers Prater Engineering	TBD: Contact Agency / Institution
05/28/2010 OR #201 Locally Administered	OSU-081047 John Herrick Drive Rebuild Phase 1 The Ohio State University Columbus, Ohio	\$6,300,000	DLZ Ohio, Inc. EMH&T Kleingers & Associates MS Consultants	TBD: Contact Agency / Institution
05/27/2010 OR #201 Locally Administered	DMR-100003 NODC Paving 2010 Northwest Ohio Developmental Center Toledo, Ohio	\$400,000	The Mannik & Smith Group Chevevey & Piccin *Buehrer Group	\$25,611
04/02/2010 OR #200 SAO Administered	CSU-100010 (CM at Risk) Emery Hall Preservation & Restoration Phase IV Central State University Wilberforce, Ohio	\$1,780,000	Messer Construction Co. *Miles-McClellan Construction Thomas & Marker Construction	TBD
02/24/2010 OR #198 Locally Administered	OSU-100266 Stone Lab Green Energy Program Ph 1 The Ohio State University Gibraltar Island Put-in-Bay, Ohio	\$320,000	*Metro DC Engineering, LLC Santee Consulting Services Poggemeyer Design Group	\$46,798
02/19/2010 OR #198 Locally Administered	OSU-080338 College of Medicine Renovation/Addition Hazardous Material Abatement The Ohio State University	\$13,000,000	*Electro-Analytical Inc (dba EA Group) Lawhon & Associates	\$15,040

Administered	Columbus, Ohio		Gandee & Associates	
12/07/2009 OR #196 Locally Administered	DRC-090047 Domestic Water & Boiler Replacement Ohio Department of Rehabilitation and Correction Lebanon, Ohio	\$1,425,003	Advanced Engineering Consultants *Kramer Engineers Roger D. Fields & Associates	TBD: Contact Agency / Institution
12/07/2009 OR #196 Locally Administered	DRC-090049 Exterior Door Replacement - Warren Correctional Ohio Department of Rehabilitation and Correction Lebanon, Ohio	\$1,360,000	*eS Architecture & Development KZF Design Renouveau Design	TBD: Contact Agency / Institution
12/23/2009 OR #196 Locally Administered	OSU-090445 Dreese Exterior Sealant Repair The Ohio State University Columbus, Ohio	\$1,270,000	Abbot Studios Architects & Planners *Shremshock Architects, Inc. CTL Engineering	\$112,649.93
12/23/2009 OR #196 Locally Administered	UTO-010656 New Science Building University of Toledo Toledo, Ohio	\$30,000,000	BHDP Architecture *SSOE The Collaborative	TBD: Contact Agency / Institution
11/18/2009 OR #196 Locally Administered	OSU-091575 Patent Cafe Food Kitchens Renovation (Food Service Consultant) The Ohio State University Columbus, Ohio	\$10,747,694	*JEM Associates (NJ) Robert Rippe & Associates (MN) The Hysen Group (MI)	TBD: Contact Agency / Institution
12/07/2009 OR #196 Locally Administered	OSU-091576 Morehouse Parking Garage - Demolish and Construct Surface Lots The Ohio State University Columbus, Ohio	\$2,209,149	*EMH&T Jobes Henderson & Associates Resource International	\$226,551
11/05/2009 OR #195 Locally Administered	UCN-08085A Kettering North Demolition The University of Cincinnati Cincinnati, Ohio	\$3,000,000	*Champlin Architecture JL Bender TRIAD Architects	TBD: Contact Agency / Institution
11/04/2009 OR #195 Locally Administered	UCN-06040C Morgens Hall Renovation and Scioto Decommissioning The University of Cincinnati Cincinnati, Ohio	\$27,748,000	GBBN Moody Nolan *Richard Fleischman + Partners Architects	TBD: Contact Agency / Institution
11/18/2009 OR #195 Locally Administered	OSU-091575 Patent Cafe Food Kitchens Renovation (A/E) The Ohio State University Columbus, Ohio	\$10,747,694	*FRCH Design Worldwide Hendon & Redmond M+A Architects Perspectus Architecture	\$1,217,199
11/18/2009 OR #195 Locally Administered	OSU-100217 Mason Hall - First and Second Floor Renovations The Ohio State University Columbus, Ohio	\$5,974,259	Champlin Architecture *Kallmann McKinnell & Wood Architects (MA) with Bialosky + Partners Architects Phillip Markwood Architects Westlake Reed Leskosky	\$400,500
11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>Design Architect</i> The Ohio State University Columbus, Ohio	\$126,000,000	Bohlin Cywinski Jackson (PA) David Brody Bond Aedas (NY) Ellenzweig (MA) FLAD Architects (WI) Payette (NY) Pelli Clark Pelli (CT) Perkins + Will (IL) Pohlshek Partnership (NY) SmithGroup (MI) Tsoi-Kobus & Associates (MA) Wilson Architects (NY) Zimmer Gunsul Frasca (NY)	TBD: Contact Agency / Institution
11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>Architect of Record</i> The Ohio State University Columbus, Ohio	\$126,000,000	Anshen + Allen BHDP Braun & Steidl/IKM *Burt Hill Champlin Architecture NBBJ	\$8,425,000
11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>Commissioning</i> The Ohio State University Columbus, Ohio	\$126,000,000	*Four Seasons FTC&H Heapy Engineering Horizon Engineering	\$393,333.54
11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>MEP</i> The Ohio State University Columbus, Ohio	\$126,000,000	Affiliated Engineers (WI) ARUP (NY) HAWA (OH) M/E Engineering (NY) RMF (MD) Vanderweil (MA)	TBD: Contact Agency / Institution
11/24/2009 OR #195 Locally Administered	OSU-081230 William H. Hall Complex Expansion, Phase 2 - Commissioning The Ohio State University Columbus, Ohio	\$33,056,494	*Four Seasons Environmental Horizon Engineering Associates Scheeser Buckley Mayfield	\$68,088.05
11/24/2009 OR #195 Locally Administered	OSU-071589 Hopkins Hall Mechanical Improvements The Ohio State University Columbus, Ohio	\$5,668,290	Advanced Engineering DLZ Kramer Engineering *Prater Engineering	\$398,170
10/09/2009 OR #194 Locally Administered	OHU-091500 Clippinger Lab - Phase 2b-3 Ohio University Athens, Ohio	\$6,900,000	Burt Hill URS W.E. Monks & Co. Westlake, Reed, Leskosky	TBD: Contact Agency / Institution

10/19/2009 OR #194 Locally Administered	WSU-100012 Master Plan - Land Use and Development Wright State University Dayton, Ohio	\$200,000	Burt Hill NBBJ Sasaki	TBD: Contact Agency / Institution
09/21/2009 OR #193 SAO-Administered	NEM-090001 (CM) Campus Research and Academic Expansion NEOUCOM Rootstown, Ohio	\$37,930,000	Bovis Lend Lease, Inc. Donley's Inc. *The Ruhlman Company Welly Building Company	\$1,405,035
09/11/2009 OR #193 SAO-Administered	BWC-100001 BWC Chiller/Ice Tank Replacement Columbus, Ohio	\$1,550,000	DLZ Ohio, Inc. Korda/Nemeth Engineering Motz Engineering *Star Consultants	\$141,260
09/02/2009 OR #193 SAO-Administered	DOT-100001 Noble County Maintenance Facility / ODOT Caldwell, Ohio	\$4,800,000	*Jerome M. Scott Architects ms consultants, inc. Schorr Architects, Inc. Wachtel & McAnally Architects/Planners, Inc.	\$403,171
08/28/2009 OR #192 Locally Administered	WSU-090041 Halon Replacement Project Wright State University Dayton, Ohio	\$500,000	Heapy Engineering Helmig-Lienesch Engineers *Prater Engineering	TBD: Contact Agency / Institution
08/28/2009 OR #192 Locally Administered	WSU-090034 Elevator Upgrades Wright State University Dayton, Ohio	\$500,000	JL Bender Oregon Group Architects *Stilson & Associates, Division of DLZ	TBD: Contact Agency / Institution
08/28/2009 OR #192 Locally Administered	WSU-090038 Health Science Roof Replacement Wright State University Dayton, Ohio	\$317,000	Annette Miller Architects eS Architecture and Development *SFA Architects	TBD: Contact Agency / Institution
08/28/2009 OR #192 Locally Administered	WSU-090029 Rike Hall Second Floor HVAC and General Renovation Wright State University Dayton, Ohio	\$520,000	*Annette Miller Architects Schorr Architects TRIAD Architects	\$50,000
07/14/2009 OR #191 SAO-Administered	NEM-090001 (A/E) Campus Research and Academic Expansion NEOUCOM Rootstown, Ohio	\$37,930,000	Burt Hill, Inc. Hasenstab Architects *TC Architects URS	\$2,727,555
06/15/2009 OR #190 Locally Administered	UCN-09101A Radiology Office Building The University of Cincinnati Cincinnati, Ohio	\$2,100,000	BSA LifeStructures *GBBN PFB Architects	TBD: Contact Agency / Institution
06/18/2009 OR #190 SAO-Administered	DRC-090026 Fire Alarm Upgrade Lebanon Correctional Institution Lebanon, Ohio	\$3,125,500	*Advanced Engineering Consultants DLZ Ohio KZF Design Kramer Engineers Roger D. Fields & Associates	\$235,213
06/18/2009 OR #190 SAO-Administered	DRC-090050 Roof Replacement Correctional Reception Center Orient, Ohio	\$2,604,199	*Archatas, Inc. Asebrook & Co. Architecture eS Architecture and Development Schorr Architects	\$199,750
06/18/2009 OR #190 SAO-Administered	DRC-090052 Medical/Dental Addition Lorain Correctional Institution Grafton, Ohio	\$1,735,000	Kaczmar Architects Incorporated *mbi k2m Architecture Ziska Architecture	\$268,125
05/06/2009 OR #189 SAO-Administered	EXP-090003 North Parking Lot Improvements Ohio Expositions Commission Columbus, Ohio	\$5,000,000	Kabil Associates, Inc. *Korda/Nemeth Engineering, Inc. Star Consultants, Inc.	\$345,975
04/09/2009 OR #189 SAO-Administered	DAS-010100 North High Street Complex Renovation, Phase 4 Ohio Dept. of Administrative Services Columbus, Ohio	\$52,505,945	*Acock Associates Architects Feinknopf Macioce Schappa Architects Schooley Caldwell Associates	\$4,005,429
04/09/2009 OR #188 SAO-Administered	OHU-071730 Scripps College of Communication - Phase 1 Ohio University Athens, Ohio	\$18,000,000	Feinknopf Macioce Schappa Architects Moody Nolan, Inc. NBBJ Schooley Caldwell Associates *The Collaborative, Inc.	\$1,159,650
02/12/2009 OR #186 SAO-Administered	DYS-050133 ORVJCF Classroom Addition - Phase 2 Ohio River Valley Juvenile Correctional Facility	\$6,800,000	KZF Design, Inc. Shremshock Architects, Inc. *Wachtel & McAnally Architects/Planners, Inc.	\$668,827
02/04/2009 OR #186 SAO-Administered	DOT-090005 Rest Areas Renovation Various locations throughout Ohio	\$12,000,000	Feinknopf Macioce Schappa Architects KZF Design *Shremshock Architects	\$889,360
01/30/2009 OR #185 SAO-Administered	CTI-090001 ERC Renovation (Columbus Hall) Columbus State Community College	\$5,400,000	Acock Associates Architects *BHDP Architecture McDonald, Cassell & Bassett Schooley Caldwell Associates	\$389,226
12/15/2008 OR #184 SAO-Administered	DMR-090010 Various Improvements Northwest Ohio & Tiffin Developmental Centers	\$1,655,500	Archatas Bodner & Kerik Architects, Inc. *Buehrer Group Architecture & Engineering, Inc.	\$107,200
12/18/2008	DMR-090013		Archatas	

OR #184 SAO-Administered	Various Improvements Southwest Ohio Developmental Center	\$1,260,000	*eS Architecture and Development Star Consultants, Inc.	\$158,802
12/01/2008 OR #184 SAO-Administered	DOT-090003 District 11 Re-roof Ohio Department of Transportation New Philadelphia, Ohio	\$4,800,000	Makovich & Pusti Architects, Inc. *Schorr Architects, Inc. Shremshock Architects, Inc.	\$389,000
11/18/2008 OR #183 SAO-Administered	EXP-090002 2008 Electrical Upgrades Ohio Expositions Commission	\$2,100,000	Advanced Engineering Consultants *Bennett Engineering, Inc. DLZ Ohio, Inc. Star Consultants, Inc.	\$180,892
11/10/2008 OR #183 SAO-Administered	EXP-090001 Sheep and Swine Barn Renovations Ohio Expositions Commission Columbus, Ohio	\$11,900,000	Davis Wince, Ltd. McDonald, Cassell & Bassett, Inc. *Schorr Architects, Inc. Star Consultants, Inc.	\$898,244
07/24/2008 OR #179 SAO-Administered	ADJ-090001 Delaware Training and Community Center Adjutant General's Department Delaware, OH	\$21,553,840	KZF Design, Inc. Maddox-NBD, Inc. *Poggemeyer Design Group	\$801,724



Request for Qualifications

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>OFCC Engineer, Surveying, Energy and Commissioning Services Consultant List – FY14-15</u>	Response Deadline	<u>12/28/2012</u>	<u>4:00 p.m.</u> local time
Project Location	<u>Various</u>	Project Number	<u>SFC-13E999</u>	
City / County	<u>Various / Various</u>	Project Manager	<u>Various</u>	
Owner	<u>Various</u>	Contracting Authority	<u>Ohio Facilities Construction Commission</u>	
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to the Ohio Facilities Construction Commission, Attention: Christina Miller, 30 West Spring Street, 4th Floor, Columbus, Ohio 43215. See Section H for additional submittal instructions.

Project Overview

A. Project Description

The Ohio Facilities Construction Commission (OFCC) intends to pre-qualify firms to provide engineering, surveying, energy and commissioning services for projects that are not advertised through the Ohio Register. In order for any firm on the FY14-FY15 list to be considered in the pre-qualification process for future projects, they must reapply.

This list is used to determine a list of pre-qualified firms that will be eligible for award of contracts for the period beginning July 1, 2013 and ending June 30, 2015. The current OFCC Consultant List, formerly titled the SAO Consultant List, expires on June 30, 2013.

Services are in support of the OFCC design and management of projects, as well as to support state agency administration of projects. Consultants are generally utilized for small projects or specialized tasks in which the usual Ohio Register selection process would be cumbersome. All firms submitting a proposal in response to this RFQ will be eligible for consulting services opportunities.

Upon completion of the selection process, OFCC will seek Controlling Board approval for total contract awards to each pre-qualified firm up to the amount of \$250,000 for the two-year period. Fees for each individual assignment will usually range in the amount of \$25,000 - \$75,000 per project. However, there may be exceptions where fees for an individual assignment will exceed \$75,000.

Consultant selections will be in accordance with Section 153:1-1-02 of the Ohio Administrative Code. Selection of consultants under \$50,000 may be in accordance with either Section 153:1-1-02 of the Ohio Administrative Code or Section 153.71(A) of the Ohio Revised Code.

The number of pre-qualified engineering, surveying, energy and commissioning consultants selected through this process is within the discretion of OFCC. While pre-qualified status means that a firm is eligible for award of contracts, OFCC does not guarantee that a firm will be awarded any work or make a representation of the amount of work a firm may receive within the two-year period.

B. Scope of Services

Work assignments may include: engineering (any engineering discipline) and surveying, and related specialty consulting services including but not limited to facility evaluation and master planning services; review or creation of a Program of Requirements; various studies; prototype building design; preparation of bidding and construction documents; pre-design investigations; quality assurance testing during construction; validation of existing site conditions; preparation of cost estimates; extensive pre-design investigations; code-required special inspection and testing; quality assurance testing during construction, surveying services; soil testing and engineering, energy auditing services, energy conservation design, commissioning/retro-commissioning, lighting consulting, maintenance planning, manual and document preparation, assist with performance contract RFP development and assist with utility bill data entry, analysis, management, auditing and reporting services.

Request For Qualifications (Consultant) continued

Services will be provided in accordance with a standard form of consultant agreement. As a project is identified for engineering, surveyor, energy or commissioning services, OFCC will notify a pre-qualified firm or firms of the project and provide a scope of work. Only the firm selected for an assignment will be requested to provide a fee proposal. The scope of work and schedule for a specific project will be described in an exhibit document attached to the agreement.

OFCC will initiate contract negotiations directed toward:

- (1) Ensuring that the firm and the agency have a mutual understanding of the essential requirements involved in providing the required services;
- (2) Determining that the firm will make available the necessary personnel, equipment, and facilities to perform the services within the required time; and
- (3) Agreeing upon fair and reasonable compensation, taking into account the estimated value, scope, complexity, and nature of the services.

Upon failure to negotiate a contract with an identified pre-qualified firm, OFCC will inform the firm in writing of the termination of negotiations and enter into negotiations with another firm on the pre-qualified list.

C. Funding / Estimated Budget

Total Project Cost	<u>Varies</u>	State Funding	<u>Varies</u>
Construction Cost	<u>Varies</u>	Other Funding	<u>Varies</u>
Estimated Design Fee	<u>Varies</u>		

NOTE: The design fee percentage for this project includes all professional design services, and any necessary reimbursable expenses and allowances necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the scope of services provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Reimbursable expenses and allowances may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Engineering (all disciplines)</u>
Secondary	<u>Surveying</u>
	<u>Soil Testing and Engineering</u>
	<u>LEED Consulting</u>
	<u>Code Analysis</u>
	<u>Studies</u>
	<u>Energy Conservation Design</u>
	<u>Commissioning, Retro-Commissioning,</u>
	<u>Energy Auditing, Lighting Design,</u>
Others	<u>Maintenance Planning, Utility Bill Analysis</u>

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>07/13</u>
Construction Contracts Start (mm/yy)	<u>Varies</u>
Construction Contracts Completed (mm/yy)	<u>Varies</u>
Professional Services Completed (mm/yy)	<u>Varies</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>0</u>
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G. Evaluation Criteria for Selection

Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects. Relevant past performance of prospective firm.

Qualifications and experience of individual firm's staff. Specification writing credentials and experience. Experience and capabilities of creating or using Alternative Dispute Resolution. Proposer's apparent resources and capacity to meet the needs of a typical project. The selected firm must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience,

Request For Qualifications (Consultant) continued

and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested firms are requested to address their experience with Alternative Project Delivery Methods including experience serving as the Engineer of Record on Construction Manager at Risk projects, the Criteria Engineer on Design-Build projects as a consultant to the Owner, and the Engineer of Record as a consultant to the Design-Builder or leading a Design-Build team.

Anticipated Schedule:

Proposal Due Date: Dec. 28, 2012

Announce Short List for Interviews: January 2013

Interviews in Columbus: March 2013

Pre-Qualification will be effective for the period covering July 1, 2013 – June 30, 2015

H. Submittal Instructions

Firms are required to submit a current F110-330 Statement of Qualifications (blank forms are available as a free download from the OFCC website).

Paper copies or submittals that are e-mailed or faxed will NOT be accepted.

Electronic submittals must be combined into one PDF file named with the project number listed on the RFQ and the firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Send submittals in an envelope, sealed, addressed, and mailed or delivered to the Ohio Facilities Construction Commission, Attention: Christina Miller, 30 West Spring Street, Columbus, Ohio 43215. Label the CD-ROM with the project number listed on the RFQ and your firm's name.

All questions regarding this Request for Qualifications are to be submitted in writing (absolutely no answers will be provided to phone inquires) to the attention of "RFQ-SFC-13E999" at christina.miller@ofcc.ohio.gov. Questions will be answered and posted to the OAKS Capital Improvements website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the time of proposal submittal. The name or firm of the party submitting a question will not be included on the Question and Answer Document posted by OFCC.

The following special instructions apply to completing the F110-330 form for this selection:

- Firms are requested to list the Project No. (indicated on Page 1 of this RFQ) on the first page of Part I and on Part II of the F110-330.
- Firms are requested to indicate their EDGE-certified business status as either "Certified" or Non-certified" on Part I Section C (Proposed Team).
- Firms performing current Consultant List projects should identify those projects on Page 1 of Section F (Example Projects Which Best Illustrate Proposed Firm's Qualifications for this Contract).
- Do not submit Page 2 of Section F (Relevant Projects Experience Matrix).
- Do not submit Page 3 of Section H (Commitment to Participate in the EDGE Business Assistance Program).
- Firms are requested to identify their experience, preparedness, software, and training relevant to their use of building information modeling (BIM) authoring and analysis tools. This information is being collected for statistical purposes and will not be used as criteria for scoring submissions. Provide in narrative form in Section H of the F110-330 form.

Request For Qualifications (Consultant) continued

- Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technology (CSI)

DBIA: Design-Build Institute of America

I. Additional Information

Following this submission, OFCC will evaluate the proposals submitted and identify a list of firms for pre-qualification interviews. These interviews are designed to familiarize OFCC staff with the qualifications of firms by further exploring their proposals and the scope and nature of the consulting services they provide. OFCC will seek Controlling Board approval of all submitting firms for contracting eligibility through June 30, 2015.

Consultant Selection Rating

State of Ohio Standard Forms and Documents

Project Name OFCC Engineering, Surveying, Energy and Commissioning Services Consultant List Proposer Firm _____
 Project Location Various City, State, Zip _____
 Project Number SFC-13E999

Selection Criteria		Value	Score
1. Firm Location and EDGE Status (Maximum 10 points)			
Location of firm and EDGE-certified status	Out of State	0	
	Ohio Firm	5	
	EDGE Certified	10	
2. Firm Size (Maximum 5 points)			
Number of relevant licensed professionals within primary firm available to perform the work.	Small = Less than 3 licensed professionals	5	
	Medium = 3 to 4 licensed professionals	2	
	Large = More than 4 licensed professionals	0	
3. Current Workload (Maximum 5 points)			
Amount of fees awarded by the Contracting Authority to the primary firm in the previous 24 months (exclude projects on hold)	Less than \$100,000	5	
	\$100,000 to \$300,000	2	
	More than \$300,000	0	
4. Primary Firm Qualifications (Maximum 40 points)			
a. Project Management Lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Design Lead	Experience / creativity of lead designer to meet needs of owner	0 - 10	
c. Technical Staff	Experience / ability of technical staff to develop quality construction documents	0 - 10	
d. Construction Administration	Experience / ability of field representative to identify / solve issues during construction	0 - 10	
5. Project Team Qualifications (Maximum 10 points)			
a. Previous Team Collaboration (Internal) Number of projects that a majority of the team members have worked together	Less than 4 projects (Low)	1	
	4 to 7 projects (Average)	2	
	More than 7 projects (High)	3	
b. Building Information Modeling experience within team (see BIM Protocol)	BIM training, software and experience as demonstrated in Section H of Form 110-330	0 - 3	
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED Registered (RP) projects -OR- LEED Certified (CP) projects (Maximum 2 points)	RP	1
		CP	2
d. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
6. Overall Project Team Experience (Maximum 30 points)			
a. Budget & Schedule Management	Performance in completing projects within original budget and schedule limitations	0 - 5	
b. Experience with OFCC (SAO or OSFC) Consultant List Projects in the previous 24 months	Less than 2 projects (Low)	10	
	2 to 3 projects (Average)	5	
	More than 3 projects (High)	0	
c. Past Performance	Level of performance as indicated by past evaluations / letters of reference	0 - 5	
d. Knowledge of State of Ohio Capital Project Administration Process	Less than 2 projects (Low)	0	
	2 to 3 projects (Average)	5	
	More than 3 projects (High)	10	
		Subtotal	

* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council
 ** See list of LEED credentials in Section H of the RFQ

Notes:

OFCC Evaluation:

Name _____

Signature _____ Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name OFCC Engineering, Surveying, Energy and Commissioning Services Consultant List – FY14-15 Project Number SFC-13E999
Project Location Various

Date posted: December 28, 2012

Date revised: N/A

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Is the lead firm required to provide BIM services?
 - A. Section G, "Evaluation Criteria for Selection," paragraph 2 states:

"Interested firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the State of Ohio BIM Protocol available at the OFCC website at <http://ofcc.ohio.gov>."
2. Will you consider a firm which provides only a specialty 'related' service?
 - A. For this Consultant List, we are soliciting forms that are licensed to practice Engineering or Surveying under Chapter 4733 of the Revised Code.
3. If you were on the list can you still bid on the construction end of the project, our firm does both.
 - A. The only limitation would be if you provided Design Services or Criteria Engineering of a project, you would not be eligible to bid or propose or provide Engineer of Record services on that project.
4. Are Environmental Engineering Firms included in above referenced RFQ or will that be a different RFQ?
 - A. The primary service is identified as "Engineering (all disciplines)". This would include Environmental Engineering. Please submit your qualifications.
5. Can you please tell me if environmental services are covered by this RFP?
 - A. Please see the answer to Question #5.
6. Item 2 in the selection criteria, points are given for smaller firms. Is that correct?
 - A. Our Consultant List is an opportunity for small firms to gain experience on small state contracts that they might not be able to compete for in a project-specific RFQ. We are providing more points to small firms.
7. In addition to identifying all the items listed in Section H (Submittal Instructions) in the RFQ, do we need to submit project examples on the resume pages (Section E, Block 23 of the 330) or are we just supposed to complete Blocks 16-22 on the resume pages?
 - A. Please fill out the F110-330 according to the instructions in the RFQ.
8. In the Statement of Qualifications Part II, Block 11 – Does work include only projects where we were the prime contracted with the Contracting Authority or other State Agency, or does this include projects where we were a sub-consultant to another firm?
 - A. It is acceptable to submit projects for which you were a sub-consultant provided you describe your role appropriately.

9. In Question 6b, is the scoring system correct. Instinctively, it seems inverted. Can you please advise?
- A. The scoring is correct. We are attempting to work with firms that have not had an opportunity in the current biennium.
10. In questions 5a and 5b, Building Information Modeling and LEED are not applicable for the project types we are submitting our qualifications for (Engineering) for purposes of this RFQ (and as engineering consulting firm, BIM is not applicable for our business type)> In the Consultant Selection Rating point system, do we get penalized for this?
- A. Pursuant to the State of Ohio BIM protocol, this information will be scored. We have revised the RFQ accordingly, see the revised RFQ posting. This does not mean that a firm that does not have BIM capability should not submit. However, they will only be considered for projects that will not require use of BIM.
11. Does OFCC suggest that firms create teams to meet all of the disciplines listed in the RFQ or only to respond with in-house staff?
- A. OFCC is interested in the range of services provided by individual firms. OFCC selects firms based upon the particular services they provide. Firms should respond with information that describes the full range of disciplines within the firm.
- The primary services are Engineering, Surveying and Energy and Commissioning Services. Firms that can provide a secondary service in-house, should include those qualifications on their Statement of Qualifications.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>M.E.T. Quad Site Improvements</u>	Response Deadline	<u>12/20/2012</u>	<u>4:00 PM</u>	local time
Project Location	<u>Miami University - M.E.T. Quad</u>	Project Number	<u>MUN-100028</u>		
City / County	<u>Oxford / Butler</u>	Project Manager	<u>Vincent Cirrito</u>		
Owner	<u>Miami University</u>	Contracting Authority	<u>Local Higher Education</u>		
No. of paper copies requested (stapled, not bound) <u>1</u>		No. of electronic copies requested on CD (PDF) <u>1</u>			

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Elizabeth Davidson at 181 Cole Service Building, Oxford, OH 45056, davidsea@miamiOH.edu. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

Miami University's M.E.T. Quad is located on the Oxford campus of Miami University and is surrounded by Morris Hall, Tappan Hall, Emerson Hall, and Etheridge Hall (Opening Fall 2013). The M.E.T. quad, surrounded by Miami's distinctive modified Georgian architecture, houses approximately 1,100 coed first year undergraduate students and is host to many summer conferences throughout the summer months. The University embraces its reputation as one of the nation's most picturesque campuses and strives to ensure a physical environment for learning that continues the tradition of distinction in academics and its physical setting.

Morris, Tappan and Emerson Halls, built in the 1960's, and Etheridge Hall, currently under construction and scheduled for completion fall 2013, frame a formal quad where surrounding landscapes, pavement, lighting, and Stormwater systems have not been fully renovated in a comprehensive manner in the last 50 years. This project seeks to renovate the greater quad landscapes and hardscapes to seamlessly integrate the new building site into the existing quad fabric.

Taking design cues from the planned site improvements of Etheridge Hall, planned improvements include the complete reconstruction of quad entry patios to Morris, Tappan, and Emerson Halls providing attractive gathering areas for the enjoyment of building residents. In addition, the back patio of Emerson Hall will be reconstructed, the Maple Street entrance plaza to Morris Hall will be reconstructed, and a sunken patio on the north side of Tappan Hall will be reconstructed to provide a unique space for outdoor gatherings and social events.

Replacement and reconfiguration of concrete walks and service drives, the construction of a bikeway, site lighting, lawn irrigation, stormwater management, and new building foundation plantings are planned throughout the greater quad area. A lawn area (Maple Street Field) between Etheridge Hall and the Center for Performing Arts will be reconstructed, sized, and graded to allow for informal sporting activities with an adjacent area returned to a woodland habitat. Emergency apparatus access to buildings via sidewalks and reinforced turf will also be included.

Sustainability initiatives include the construction of a new stormwater pond on the east side of Patterson Avenue at a natural swale to capture and store the additional stormwater generated from recent development of new residential and dining hall buildings. This pond will be constructed and sized to irrigate two large lawn areas (existing band field and Maple Street Field) according to the University's Stormwater Master Plan document. In addition, a cistern constructed as part of the Etheridge Hall project is planned to be used to irrigate the M.E.T. Quad Tappan Hall frontage to South Patterson.

Miami University is the "Owner" and "Contracting Authority" as such terms are used in this RFQ.

The selected firm will be responsible for verifying the design parameters and budgets included in the University developed concept plans. Short listed firms will be provided a copy of this document for reference and in preparation of interviews.

The anticipated project delivery method for this project is General Contracting.

State Prevailing Wage requirements apply to this project.

Request for Qualifications (Architect / Engineer) continued

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants. Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Vincent Cirrito at cirritv@miamiOH.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Facilities Contracting Office's website at www.pfd.muohio.edu and to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name M.E.T. Quad Site Improvements Proposer Firm _____
 Project Number MUN-100028 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 60 miles from project site	4 - 5	
	60 miles to 120 miles from project site	2 - 3	
	More than 120 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 7 licensed professionals	0-3	Max = 3
	7 to 20 licensed professionals	0-3	
	More than 20 licensed professionals	0-3	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$500k in previous 24 months	2	
	\$500k to \$1mil in previous 24 months	1	
	More than \$1 mi in previous 24 months	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	1	
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 2 projects	0 - 3	
	2 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>The OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 1 projects	0 - 1	
	1 to 2 projects	2 - 3	
	More than 2 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name	<u>M.E.T. Quad Site Improvements</u>	Project Number	<u>MUN-100028</u>
Project Location	<u>Oxford, Ohio</u>		

Date posted: 12/19/12

Below is the sole question that has been received to date for the RFQ of the above-referenced project:

Question: The "Relevant Project Matrix" provided in Section F of the RFQ does not appear to align with the type of services requested – is what is printed in the RFQ accurate?

Answer: For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Landscape Architecture – Projects with emphasis on higher education campus design, pedestrian circulation, and pavement design.
2. Civil Engineering – Past similar relevant experience and ability to support Landscape Architect as lead.
3. Structural Engineering – Past similar relevant experience and ability to support Landscape Architect as lead.
4. Electrical Engineering – Past similar relevant experience with pedestrian lighting design and ability to support Landscape Architect as lead.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Campus Hardscape Improvements 2013</u>	Response Deadline	<u>12/20/2012</u>	<u>4:00 PM</u>	local time
Project Location	<u>Miami University - Various Locations</u>	Project Number	<u>MUN-100029</u>		
City / County	<u>Oxford / Butler</u>	Project Manager	<u>Vincent Cirrito</u>		
Owner	<u>Miami University</u>	Contracting Authority	<u>Local Higher Education</u>		
No. of paper copies requested (stapled, not bound) <u>1</u>		No. of electronic copies requested on CD (PDF) <u>1</u>			

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Elizabeth Davidson at 181 Cole Service Building, Oxford, OH 45056, davidsea@miamiOH.edu. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The Oxford campus encompasses more than 2,000 acres and with its distinctive modified Georgian architecture is widely regarded as one of the most beautiful campuses in America. The University embraces its reputation as one of the nation's most picturesque campuses and strives to ensure a physical environment for learning that continues the tradition of distinction in academics and its physical setting.

The University's system of walks and drives are extensive and are in varying condition of repair. Hand trowel concrete pavement along with brick and bluestone accented plazas characterize the pedestrian areas while asphalt covers the vast majority of vehicular zones. Under a yearly program renovating these pavements throughout campus, this year's project seeks to improve many highly visible locations including the following:

1. Bishop Woods Drive: Bordered by Upham Hall, Hughes Hall and the new Armstrong Student Center (opening 2014), Bishop Woods, a naturalized wooded area in the heart of campus, is currently surrounded by an oval asphalt drive and parking area. The concrete curb, asphalt pavement, and adjacent concrete sidewalk are in poor condition and in need of repair. Per the University's Circulation Master Plan, this project will transform this drive and parking area to a "Naked Street", closing the drive to all vehicles except emergency, service and those with Handicap placards. Scored concrete pavement along with new lighting, specialty paving, and pedestrian amenities are planned to further enhance this area for the anticipated increase in pedestrian traffic to the new student center. Sustainable goals will include the reuse of existing asphalt pavement for base material.
2. Upham Hall Archway and Terrace: The famed Upham Hall Arch, where Miami tradition says that couples who kiss under the Arch's lantern at the stroke of midnight are destined to marry, and terrace are one of the most visited and photographed sites on campus. The archway, when conceived and constructed in the late 1940's, was to connect the campus that already existed to the west to the part of Miami's campus not yet built to the east. The terrace, consisting of slate walks and garden plantings, overlooks Bishop Woods to the east. This project will repair and reconstruct deteriorated pavements and walls. Pavement work will include the full replacement of slate pavement in the archway and selective removal and replacement of bluestone pavement in the garden area. Flanking stairs (concrete and limestone) and brick walls will be repaired and/ or replaced and the existing balustrade will be reset and grouted. Improvements to drainage at stairs and landscape enhancements in the garden area are also planned.
3. King Library Entry Plaza: Situated at the main entrance to the University's main library, the entrance plaza is constructed of concrete pavement and is in need of enhancements to better signify this important campus gathering space. Specialty paving, new lighting, and seating are planned.
4. Yager Stadium: Home of Miami's football team and the site of commencement festivities, Yager Stadium hosts various other events drawing vehicular and foot traffic to the area. This project will enhance the west entry gates of the stadium through thoughtful repair and/ or replacement of concrete and asphalt pavements. Drainage improvements are also planned.
5. Miscellaneous Pavement Work: Replacement of concrete sidewalks along Campus Avenue, replacement of various residence hall service drive asphalt pavements, and new asphalt pavement at the Equestrian Center are planned.

The selected firm will be responsible for verifying the design parameters and budgets included in the University developed 2013 Walks and Drives Improvement Plans. Short listed firms will be provided a copy of this document for reference and in preparation of interviews.

The anticipated project delivery method for this project is General Contracting. State Prevailing Wage requirements apply to this project.

Miami University is the "Owner" and the "Contracting Authority" as such terms are used in this RFQ.

Request for Qualifications (Architect / Engineer) continued

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants. Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Vincent Cirrito at cirritv@miamiOH.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Facilities Contracting Office's website at www.pfd.muohio.edu and to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Campus Hardscape Improvements 2013 Proposer Firm _____
 Project Number MUN-100029 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 60 miles from project site	4 - 5	
	60 miles to 120 miles from project site	2 - 3	
	More than 120 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 7 licensed professionals	0-3	Max = 3
	7 to 20 licensed professionals	0-3	
	More than 20 licensed professionals	0-3	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$500k in previous 24 months	2	
	\$500k to \$1mil in previous 24 months	1	
	More than \$1 mi in previous 24 months	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	1	
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 2 projects	0 - 3	
	2 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>The OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 1 projects	0 - 1	
	1 to 2 projects	2 - 3	
	More than 2 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Health Sciences Classroom Renovation</u>	Response Deadline	<u>01/04/2012</u>	<u>4:00 P.M.</u>	local time
Project Location	<u>2401 Kewood Circle</u>	Project Number	<u>NCC-130001</u>		
City / County	<u>Mansfield / Richland</u>	Project Manager	<u>Dean M. Schaad</u>		
Owner	<u>North Central State College</u>	Contracting Authority	<u>North Central State College</u>		
No. of paper copies requested (stapled, not bound)	<u>4</u>	No. of electronic copies requested on CD (PDF)	<u>0</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Dean M. Schaad at 2441 Kenwood Circle Mansfield, Ohio 44906. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The renovation of the Health Sciences Center will enhance the overall organization of the building entry, circulation, and functionality of this high use of space. The renovation includes renovation of the vestibule building entries and renovating of existing classrooms, labs, and offices to increase the number of students entering our existing programs. Classroom renovations will consist of renovating a classroom to a chemistry lab, enlarging the open computer lab and various other minor classroom renovations.

The anticipated project delivery method for this project is Multiple-Prime.

State Prevailing Wage requirements apply to this project.

Add additional project description here...

B. Scope of Services

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 4 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

Upon award of the Agreement, the selected Architect/Engineer (A/E) shall commence with Design by verifying the Program of Requirements provided by the Owner (attached hereto).

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner and the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements.

Included in the Scope of Basic Services, the A/E shall:

- Provide Interior Design Services for building finish selections to be included in the construction Bid Documents.

Additional Services include:

- Provide Furniture Planning Design and Selection, and create Furniture Bid Documents that will be bid as a separate bid package at an appropriate time during construction, including associated support services.

Request for Qualifications (Architect / Engineer) continued

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Dean M. Schaad at dschaad@ncstatecollege.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Health Sciences Classroom Renovations Proposer Firm _____
 Project Number NCC-130001 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 75 miles from project site	4 - 5	
	75 miles to 120 miles from project site	2 - 3	
	More than 120 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 5 licensed professionals	3	Max = 3
	5 to 10 licensed professionals	2	
	More than 10 licensed professionals	0	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$100,000 in previous 24 months	2	
	\$100,000 to \$200,000 in previous 24 months	1	
	More than \$200,000 in previous 24 months	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 2 sample projects	1	
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>The OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Kehoe Bridge Replacement</u>	Response Deadline	<u>01/04/2012</u>	<u>4:00 pm</u>	local time
Project Location	<u>175 Mansfield Ave. Shelby Ohio 44875</u>	Project Number	<u>NCC-130002</u>		
City / County	<u>Shelby / Richland</u>	Project Manager	<u>Dean M. Schaad</u>		
Owner	<u>North Central State College</u>	Contracting Authority	<u>North Central State College</u>		
No. of paper copies requested (stapled, not bound)	<u>4</u>	No. of electronic copies requested on CD (PDF)	<u>0</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Dean M. Schaad at 2441 Kenwood Circle Mansfield, Ohio 44906. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The project will consist of using existing analysis to determine and design specifications for the repairs or replacement of the vehicular bridge located on campus. The college also proposes to resurface an existing 80,000 square feet concrete parking lot to asphalt.

The anticipated project delivery method for this project is General Contracting.

State Prevailing Wage requirements apply to this project.

B. Scope of Services

For projects advertised with an appropriately developed Program of Requirements (POR), upon award of the Agreement, commence with Design. For projects without such a POR, upon award of the Agreement, commence by developing the Program of Requirements.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 4 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (SAO Form #F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Experience in performing geotechnical analyses to determine embankment stability.
2. Experience in performing structural analyses to determine integrity of concrete bridge structures.
3. Experience with regulatory agencies with authority of water resource related projects.
 1. Determination of optimal survey methodology and scope
 2. Assessment of pavement condition and prioritizing repairs
 3. Design of parking lots and private drives
 4. Determination of optimum methods for repaving
 5. Determination of appropriate design detail, bid strategy and CA scope of services
 6. Construction administration of paving renovation
 7. Estimating of paving renovation
 8. Design and administration of State of Ohio or other public projects
 9. Familiarity with OAKS CI

Request for Qualifications (Architect / Engineer) continued

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Dean M. Schaad at dschaad@ncstatecollege.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Kehoe Bridge Replacement Proposer Firm _____
 Project Number NCC-130002 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 75 miles from project site	4 - 5	
	75 miles to 120 miles from project site	2 - 3	
	More than 120 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 5 licensed professionals	3	Max = 3
	5 to 10 licensed professionals	2	
	More than 10 licensed professionals	0	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$100,000 in previous 24 months	2	
	\$100,000 to \$200,000 in previous 24 months	1	
	More than \$200,000 in previous 24 months	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 2 sample projects	1	
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>The OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Kehoe Center Banquet Center Renovation</u>	Response Deadline	<u>01/04/2012</u>	<u>4:00 pm</u>	local time
Project Location	<u>175 Mansfield Ave. Shelby Ohio</u>	Project Number	<u>NCC-132000</u>		
City / County	<u>Mansfield / Richland</u>	Project Manager	<u>Dean M. Schaad</u>		
Owner	<u>North Central State College</u>	Contracting Authority	<u>North Central State College</u>		
No. of paper copies requested (stapled, not bound)	<u>4</u>	No. of electronic copies requested on CD (PDF)	<u>0</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Dean M. Schaad at 2441 Kenwood Circle Mansfield, Ohio 44906. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

North Central State College is initiating plans for a state-of-the-art, upscale, multi-purpose conference center facility at Kehoe Center in Shelby. This project on the Kehoe Center's third floor will utilize 24,000 square feet of currently unused space to support regional business development and give the College the ability to expand educational offerings and workforce training. This development project illustrates the value of nonprofit and profit entities collaborating to bring about economic growth and investment in the north central Ohio region. This project (Phase 1) Features 450-seat, high-tech meeting and banquet facility with exhibit hall and wireless Internet service for corporate training and meetings, seminars, awards events, retreats, and College course classes, workforce training, and programming.

The anticipated project delivery method for this project is General Contracting.

State Prevailing Wage requirements apply to this project.

B. Scope of Services

For projects advertised with an appropriately developed Program of Requirements (POR), upon award of the Agreement, commence with Design. For projects without such a POR, upon award of the Agreement, commence by developing the Program of Requirements.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Phase, Post-Construction Phase, and Extra Services and Additional Services of all types. Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 4 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (SAO Form #F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Programming for higher education classroom and administration offices
2. Modern higher education large conference center design (500 seats)
3. LEED certified design for all areas including MEP
4. Structural assessment of existing structures
5. Traffic modeling of re-programmed space
6. Interior renovation experience
7. 7. State of Ohio project administration process experience

Request for Qualifications (Architect / Engineer) continued

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Dean M. Schaad at dschaad@ncstatecollege.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Kehoe Center Banquet Room Renovation Proposer Firm _____
 Project Number NCC-132000 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 75 miles from project site	4 - 5	
	75 miles to 120 miles from project site	2 - 3	
	More than 120 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 5 licensed professionals	3	Max = 3
	5 to 10 licensed professionals	2	
	More than 10 licensed professionals	0	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$100,000 in previous 24 months	2	
	\$100,000 to \$200,000 in previous 24 months	1	
	More than \$200,000 in previous 24 months	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 2 sample projects	1	
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>The OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	Regional Wayfinding: City and Campus Street Signage	Response Deadline	1/11/13	4:00pm	local time
Project Location	The Ohio State University, Columbus Campus	Project Number	OSU-130044		
City / County	Columbus / Ohio	Project Manager	Aldino Stazzone		
Owner	The Ohio State University	Contracting Authority	Owner		
No. of paper copies requested (stapled, not bound)	3	No. of electronic copies requested on CD (PDF)	6		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Aldino Stazzone at Central Classroom Building, Room 400, 2009 Millikin Road, Columbus, OH 43210. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The Ohio State University is seeking statements of qualifications from firms interested in providing design, fabrication and installation services for vehicular wayfinding signage on city and campus Streets.

This project will provide construction documents, fabrication and installation of approximately 80 post mounted and overhead vehicular directional signs to be located in the right of way on city and campus streets. The signage design is based on the City of Columbus visitor signage system which exists downtown, the Arena District and the Short North areas, with some color and symbol modifications for the on-campus signs. Preliminary design, font, symbol and color specifications as well as general location and messaging have been developed by the criteria designer, Kolar Design.

This project will utilize the Design-Build project delivery method.

State Prevailing Wage requirements apply to this project.

All aspects of the project and related issues will be implemented and operated consistent with the Owner's policies and procedures.

B. Scope of Services

The selected Design-Builder ("DB"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

The Scope of Services for this project shall include, but are limited to the following:

- provide fabrication and installation review comments on preliminary design documents produced by the Criteria A/E including recommendations for materials and fabrication/installation methods and an evaluation of benefits (in money/time savings improved quality, reduced long term maintenance, etc) of alternative methods
- develop detailed fabrication and installation plans including all site research, structural and traffic engineering services required to locate, engineer, and obtain all needed permits for signage to be installed in city or campus rights of way.
- develop removal plans for redundant and outdated vehicular wayfinding signage, such as previous trailblazer and event parking systems.
- develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontract or Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts shall include, but are not limited to Civil, Structural Utility, and Electrical construction will be awarded by the DB to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Owner, the Criteria A/E and the DB. The Owner shall have

Request for Qualifications (Design-Build Contract) continued

access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The DB will work cooperatively with the Owner, Criteria A/E and Project Team, and will provide, among other services, schedule development, estimate development, fabrication/materials verification, Guarantee Maximum Price (GMP) proposal, subcontractor prequalification and bidding, construction documents preparation, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement (the Basis Documents), the DB shall submit to the Owner and the Criteria A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The DB, the Owner and the Criteria A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Owner, the Criteria A/E and the DB. The DB shall then submit to the Owner, for approval, the CM's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Owner's approval of the final Contract Sum (GMP Amendment), the parties will enter into an amendment to the Agreement establishing the Contract Sum. The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Owner may terminate its agreement with the DB and seek from other firms, bids for completion of the Project.

Construction Services: The DB shall obtain all permits and approvals required from the university and the city, fabricate and install the signage pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, construction execution, progress schedule, weekly progress meetings, testing and inspection, quality control, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Owner. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Owner reserves the right to approve the DB's selection of subcontractors and any supplement terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form #F110-330), below is a list of relevant scope of work requirements for this RFQ:

- 1) Traffic engineering:
 - a) Research proposed locations for existing conditions
 - b) Develop detailed final location plans for sign locations within the right of way to ensure compatibility with existing traffic control signage and underground utilities
 - c) Consult with City of Columbus Public Service Department to ensure that all city policies and standards are met and submit plan documents for review and approval of signs in city rights of way.
 - d) Consult with university staff to ensure that all university policies and standards are met and submit plan documents for review and approval of signs in campus street rights of way.
- 2) Fabrication and installation documents for signage:
 - a) Shop drawings of signs to show materials, design, colors, font, symbols, size and mounting height of sign face and similar details for poles or other structural support.
 - b) Provide prototypes for each sign type (2 primary types are anticipated) for review and approval.
 - c) Structural drawings for signs, support structures or poles and foundations.
 - d) Location and demolition/removal plans for existing outdated or redundant signage along routes.
- 3) Fabrication of signs and structural supports
- 4) Installation of signs including obtaining any permits required for installation, marking of utilities, installation of foundations, etc.
- 5) Removal/demolition of outdated and redundant signage.

C. Funding / Estimated Budget

Total Project Cost	<u>\$950,000</u>	State Funding	<u>\$</u>
Construction Cost	<u>\$670,000</u>	Other Funding	<u>\$950,000</u>

Request for Qualifications (Design-Build Contract) continued

D. Anticipated Schedule

DB Services Start (mm/yy)	<u>03 / 13</u>
Construction Stage Start (mm/yy)	<u>05 / 13</u>
DB Services Completed (mm/yy)	<u>09 / 13</u>
Contract Completed (mm/yy)	<u>10 / 13</u>

E. EDGE Participation Goal

Percent of Total Subcontracts Awarded	<u>5%</u>
Percent of Initial Design Services Fee	<u>5%</u>
Percent of Design-Build Compensation	<u>5%</u>

F. Evaluation Criteria for Selection

Selection Criteria:

The DB will be selected using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the final Request for Proposal (RFP) stage for the final DB selection. The qualifications-based selection criteria for the RFQ is included in this announcement.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Owner will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Owner determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a RFP that will invite the firms to submit pricing proposals containing their proposed preconstruction stage design fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage design fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Owner containing the contract terms and conditions, (ii) a set of the most recent design documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms to ask the Owner questions in an individual setting to help the firms prepare their responses to the RFP. The pre-proposal meeting will be held at Central Classroom Building, Room 400, 2009 Millikin Rd., Columbus Ohio, 43210. The Owner will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Owner will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

Qualifications Due	January 11, 2013
RFP issued to the Short-Listed Firms	January 25, 2013
Site Visit at Central Classroom Building, Room 400, 2009 Millikin Rd., Columbus, OH 43210 project site	February 4, 2013
Pre-proposal Meetings at Central Classroom Building, Room 400, 2009 Millikin Rd., Columbus, OH 43210	February 4, 2013
Proposals Due	February 18, 2013
Interviews at Central Classroom Building, Room 400, 2009 Millikin Rd., Columbus, OH 43210	February 27, 2013
Selection of DB	March 12, 2013
Controlling Board Meeting for approval of the Agreement	N/A

Cancellation and Rejection:

The Owner reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Owner shall have no liability to any proposer arising out of such cancellation or rejection. The Owner reserves the right to waive minor variations in the selection process.

Request for Qualifications (Design-Build Contract) continued

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The EDGE Affidavit and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Aldino Stazzone, Stazzone.1@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Unless otherwise noted or exempt, all documents submitted to the Owner in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. **Summary:** Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. **Bonding/Insurance:** Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. **Management Systems:** Describe the scheduling and cost control systems the firm would propose to use for the Project
4. **Self-Performed Work:** Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. **Estimating:** Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. **Scheduling:** Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)
Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CS)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
DBIA: Design-Build Institute of America
SEGD: Society of Environmental Graphic Designers

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name Regional Wayfinding: City and Campus Street Signage Proposer Firm _____
 Project Number OSU-130044 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary DB Location Workload (Maximum 10 points)			
a. Proximity of DB's office where the majority of work will be performed to the principal project site	Less than 50 miles from project site	4 - 5	
	50 miles to 100 miles from project site	2 - 3	
	More than 100 miles from project site	0 - 1	
b. Amount of contracts awarded by the Contracting Authority to the DB in the previous 24 months (exclude projects on hold)	Less than \$100K in previous 24 months	5	
	\$100K to \$1M in previous 24 months	2	
	More than \$1M in previous 24 months	0	
2. Primary DB Qualifications (Maximum 35 points)			
a. Project Management Lead (e.g., education, experience, credentials)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Administrative Staff (e.g., superintendent, project engineer, administrative support)	Experience / knowledge of project admin staff to achieve owner's vision and requirements	0 - 5	
c. Project Design Lead (e.g., awards, publications)	Experience / creativity of lead designer	0 - 5	
d. Construction Technical Staff (e.g., scheduling / estimating, education, experience, credentials)	Experience / ability of construction technical staff to fully coordinate estimate and schedule	0 - 5	
e. Design Technical Staff (e.g., BIM/CAD capabilities education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to develop quality construction documents	0 - 5	
f. Construction Administration Staff (e.g., education, experience, CDT, CCM, or CCCA* credentials)	Experience / ability of field representatives to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key Consultants (e.g., architectural, civil, mechanical, or electrical engineering, roofing or other specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 10	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 2 sample projects	0	
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the DB or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the DB or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by CM evaluations and letters of reference	0 - 10	
b. Experience with similar projects and Design-Build project delivery method	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>Ohio Facilities Construction Commission</i> , the <i>Standard Requirements</i> , and <i>ORC Chapter 153</i>)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of consulting firm(s) and NOT the lead firm of the DB entity *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Request for Qualifications (Design-Build Contract) continued

Signature

Date

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>General Qualifications for Prequalification List of Professional Services - 330, Part II</u>	Response Deadline	<u>Dec. 28, 2012</u> <u>2:00 pm</u> local time
Project Location	<u>Columbus and Branch Campuses</u>	Project Number	<u>Varies</u>
City / County	<u>Varies / Varies</u>	Project Manager	<u>Varies</u>
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>
No. of paper copies requested (stapled, not bound) <u>1</u>		No. of electronic copies requested on CD (PDF) <u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Bernie Costantino at Central Classroom Building, room 400, 2009 Millikin Road, Columbus OH 43210. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The purpose of this request is to solicit firms that are interested in professional service contracts for new construction and renovation projects that commence in calendar year 2013. **Professional service firms who were pre-qualified for calendar years 2012 must re-apply to this RFQ to maintain their pre-qualification status.** The Ohio State University intends to place qualified firms on the Architectural, Engineering and Special Consultant list of pre-qualified professional service firms to provide services for projects that are not advertised through the Ohio Register.

Firms will be evaluated for qualification for specific project types and disciplines and will be placed on one or more of the **"List of Professionals"** by **project type or discipline**. Interested firms must submit **only Form #F110-330 part II**. **Provide a paper copy and an electronic copy in your submission.** There is no promise and no guarantee that any firm on The Ohio State University "List of Professionals" will be awarded a professional service contract as the result of the firm being on the list.

The Ohio State University initiates projects based on the needs of the University and program requirements. Contracts for projects will be awarded by using the **Qualifications Based Selection (QBS)** process to select a qualified firm from its "List of Professionals". OSU will short list candidates from the "List of Professionals" and request short listed candidates to submit Statement of Qualifications **form #F110-330 parts I and II** to specific projects to demonstrate their experience and expertise regarding a proposed team, EDGE participation, consultants and approach to the project.

Firms responding to this request must identify office locations(s) and discipline(s) of professional services that they seek to be included in "List of Professionals" for contracts awarded through the QBS process. The disciplines (function codes) requiring professional services to be considered by The Ohio State University include:

01 – Acoustical Engineer/Consultant	42 – Mechanical Engineer
06 – Architect	47 – Planner: Urban/Regional
12 – Civil Engineer	55 – Soils Engineer
16 – Construction Manager	57 – Structural Engineer
18 – Cost Engineer/Estimator	60 – Transportation Engineer
21 – Electrical Engineer	OSU-63 – Curtain Wall Consultant
25 – Fire Protection Engineer	OSU-64 – Laboratory Planning & Design
26 – Forensic Engineer	OSU-65 – Hazardous Materials Consultant
27 – Foundation/Geotechnical Engineer	OSU-66 – Lighting Design Consultant
31 – Health Facility Planner	OSU-67 – Historic Preservation Consultant
37 – Interior Designer	OSU-68 – Graphic Designer
38 – Land Surveyor	OSU-69 – Communications System Engineer
39 – Landscape Architect	

State Prevailing Wage requirements apply to these projects.

Request for Qualifications (Architect / Engineer) continued

B. Scope of Services

Firms seeking approval for architectural services (function code 06 – Architect) must also indicate the building type (profile code) that they seek to be included in the “List of Professionals” for contracts awarded through the QBS process. The experience categories (profile codes) requiring professional services to be considered by The Ohio State University include:

A11 – Auditoriums and Theaters	H09 – Hospital and Medical Facilities
C05 – Child Care/Development Facilities	L01 – Laboratories; Medical Research Facilities
C13 – Computer Facilities; Computer Service	L04 – Libraries; Museums; Galleries
D07 – Dining Halls; Clubs; Restaurants	R04 – Recreation Facilities
E02 – Educational Facilities; Classrooms	R08 – Research Facilities
E05 – Elevators; Escalators; People-Movers	R12 – Roofing
F02 – Field Houses; Gyms; Stadiums	OSU-20 Student Housing
G01 – Garages; Vehicles Maintenance Facilities; Parking Decks	

The Ohio State University will determine qualification of firms responding to this announcement pursuant to Ohio Revised Code Section 153.69. Those firms considered for a specific project will be requested to identify additional qualifications and availability of personnel, specific consultants, if any, and project approach for final ranking, and selection.

Project Specific Submittal(s): As The Ohio State University determines the need for design services, it will issue a Request for Qualifications to a minimum of three firms from the *pre-qualified list(s)* indicating the anticipated scope of services, project schedule, budget, location, evaluation criteria for selection and other appropriate information.

Firms will be ranked based on the evaluation criteria for the specific project. This evaluation will be based on their response to the RFQ and conversations to clarify their qualifications.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner’s project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement. Design must comply with the requirements of House Bill 251 Inter-University Council guidelines for energy use reduction and the University’s Green Build Policy. Required Professional Liability Insurance will be \$1,000,000 per claim and annual aggregate.

The Professional Services vary depending upon specific needs of the project. The firm may be required to provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Phase, Post-Construction Phase, and Extra Services and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The selected A/E will be required to sign the standard Agreement. No modifications to the requirements in the agreement will be accepted.

During the construction period, the selected firm shall provide on-site construction administration services, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

C. Funding / Estimated Budget

Total Project Cost	<u>\$Varies</u>	State Funding	<u>\$N/A</u>
Construction Cost	<u>\$Varies</u>	Other Funding	<u>\$N/A</u>
Estimated A/E Fee	<u>Varies% to Varies%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

Request for Qualifications (Architect / Engineer) continued

D. Services Required (see note below)

Primary	Discipline(s) by Project Type
Secondary	
Others	

E. Anticipated Schedule

Professional Services Start (mm/yy)	mm / yy
Construction Contracts Start (mm/yy)	mm / yy
Construction Contracts Completed (mm/yy)	mm / yy
Professional Services Completed (mm/yy)	mm / yy

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	5%
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

Response to this Request For Qualifications (RFQ): Firms must submit a fully completed Part II SOQ on form #F110-330. Cover sheets or introductory letters are neither necessary nor desired. Clearly indicate the applicant's area of discipline or core business and, for architectural services, the building types described in Item A of this RFQ that is intended for the University's evaluation of the SOQ. Applications are requested to identify professional registrations and certifications to include: Professional Registration(s), LEED-AP, CCCA, CCM, CCS, CDT and any appropriate certifications. Include your State of Ohio professional registration/certification number (2) on Section 2a. Also, clearly state in Section 5b whether your firm is EDGE and/or MBE certified.

The Ohio State University will approve the firms that will be included on the **pre-qualified "List of Professionals"** by **Project Type and Discipline** based on experience, expertise, capacity and resources to meet the anticipated needs for the area(s) of special expertise that the firm indicates in its Statement of Qualifications. Firms illustrating experience and qualifications in specific disciplines will be further ranked for specific projects as the University determines the need for services.

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Design quality and demonstrated ability of prospective firm and its proposed consultants to provide design services which represent the University's *Design Values for Campus Development* (fod.osu.edu/proj_del/ref/0200_Design_Values.pdf).
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Selected A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's

Request for Qualifications (Architect / Engineer) continued

Technical Proposal. Both forms can be accessed at fod.osu.edu/vendor. The Intent to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) Part II available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Kathy Fortenbaugh at fortenbaugh.1@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

General Qualifications for Prequalifications 2013 Question and Answer List



The Ohio State University
400 Central Classroom Building, 2009 Millikin Rd
Columbus, Ohio 43210

www.fod.osu.edu
Phone: 614-292-4458

Project Name	<u>General Qualifications for Prequalification List of Professional Services – 330, Part II</u>	Project Number	<u>Varies</u>
Project Location	<u>Columbus and Branch Campuses</u>		

Date posted: December 17, 2012
Date revised:

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Question

Could you verify that you are only requesting Part II of the 330 form for The Ohio State University Prequalification? The Evaluation Criteria suggests that we should include additional information typically submitted on the 330 Part I.

A. We are requesting only Part II of the 330 form. Information normally in resumes, such as individual's professional registrations and certifications, requested in Sections G and H are not required. The only registration/certification requirement is the firm State of Ohio professional registration/certification number on Section 2a and whether your firm is EDGE and/or MBE certified in Section 5b

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Indoor Multi-Purpose Facility</u>	Response Deadline	<u>January 11, 2013</u>	<u>5:00 PM</u>	local time
Project Location	<u>Ohio University</u>	Project Number	<u>OHU-131005</u>		
City / County	<u>Athens / Athens</u>	Project Manager	<u>David Brown, P.E.</u>		
Owner	<u>Ohio University</u>	Contracting Authority	<u>Owner</u>		
No. of paper copies requested (stapled, not bound) <u>5</u>		No. of electronic copies requested on CD (PDF) <u>1</u>			

Submit the requested number of Statements of Qualifications (Form F110-330) directly to David Brown, P.E., Senior Project Manager at Ohio University, Design and Construction, Building 19, The Ridges, 108 Ridges Circle, Suite 220, 1 Ohio University, Athens, Ohio 45701-2979 . See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

Ohio University's proposed Multi-Purpose Facility is expected to be a signature facility comparable to the university's Convocation Center, Ping Center, Baker University Center and Peden Stadium. The facility will accommodate Academic, Athletic and Student Recreation/Event functions.

The Program of Requirements (POR) will be developed as a part of this project by the Criteria Architect/Engineer.

This project will utilize the Design-Build project delivery method.

State Prevailing Wage requirements apply to this project.

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

This Multi-Purpose Facility is envisioned as a large open space suited to a variety of sports, physical education, and recreational activities. The building will be sized to accommodate a 100 yard football field. Field markings would be provided to accommodate a variety of sports activities. The field surface will be similar to the artificial turf system currently installed in Peden Stadium. In order to limit building code requirements pertinent to large assembly spaces, the facility will be limited to a maximum of 320 occupants. The facility will not be designed for nor intended to accommodate spectators, and will have no provisions for spectator seating. The project will also include the relocation of an outdoor turf type football practice field.

The building is currently envisioned as a steel frame structure, possibly with a masonry veneer extending up several feet around the perimeter, metal siding and roofing. Special attention will be given to providing an aesthetically acceptable building using economy-minded materials. During the project design phase, alternate structural systems and exterior finish materials may be considered.

The building will be heated to a maximum temperature of 60 degrees, and will feature a large-capacity ventilation system, but not air conditioning. This ventilation system is expected to reduce the inside air temperature to about 10 degrees less than the outside temperature. Use in the extremely hot summer months is not anticipated. Modern high-efficiency direct/indirect lighting will be provided, as well as provisions for natural lighting in the building's design.

An additional area of up to 5,000 SF will be required to provide restrooms for facility users, office space, custodial space, and storage space for various equipment. This storage space is intended to house incidental equipment that is not easily brought into the facility on a regular basis, but not to provide major storage for programs that currently function elsewhere on campus. It is assumed that athletic teams will utilize the locker rooms that they currently occupy in existing Athletics Department facilities.

The facility is anticipated to be located immediately east of Peden Stadium, in the area currently occupied by the natural turf practice fields. The proposed building will employ a method of flood protection known as "wet-flood proofing", wherein flood waters are allowed to flow through the structure by way of a series of special flood vents. Critical mechanical and electrical equipment will be located on a mezzanine level out of the flood plain.

Request for Qualifications (Design-Build Contract) continued

Due to the very large size of the proposed building, the building code may require a 60' wide open space on all sides of the structure. Because of this large footprint, the planned retention of one of the existing natural turf practice fields on this site may be difficult. Solutions to accommodate the relocated outdoor field may require location to another (as yet unidentified) site, or relocation of the adjacent golf course green area may be required. Also, some of the existing mature trees on the site will have to be removed to accommodate the structure.

Ohio University has selected Moody-Nolan Inc. of Columbus, Ohio to be the Criteria-Architect/Engineer (C-A/E) for the Indoor Multi-Purpose Facility. Moody-Nolan will be developing the Request For Proposal (RFP) for this project. The RFP will include, but not be limited to; Design-Development Site Plan, floor plans, elevations, sections and performance specifications. The C-A/E will be setting the general design direction along with defining specific alternatives/options for the Design-Builder Team to consider and evaluate in terms of the budget and schedule. The C-A/E, Moody-Nolan, will not be able to be a part of any proposed Design-Builder Teams.

B. Scope of Services

The selected Design-Builder ("DB"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner and the Contracting Authority, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the Criteria A/E during the Design Development and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontract or Prequalification and Bidding process, Construction and Closeout Stage. The design of the facility shall be in accordance with Ohio University, Design Standards. The guidelines may be found on-line at the Ohio University, Design and Construction website at http://www.ohio.edu/facilities/design-construction/university_standards.htm. The project will be designed to LEED Silver Standards.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the DB to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority and/or Owner, the Criteria A/E and the DB. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the DB's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The DB will work cooperatively with the Contracting Authority and/or Owner, Criteria A/E and Project Team, and will provide, among other services, schedule development, estimate development, design development, Guarantee Maximum Price (GMP) proposal, subcontractor prequalification and bidding, construction documents preparation, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the DB, together with the A/E of Record's detailed listing of any material incomplete design elements and the A/E of Record's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The DB shall submit to the Contracting Authority and/or Owner and the Criteria A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The DB, the Contracting Authority and/or Owner and the Criteria A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Contracting Authority and/or Owner, the Criteria A/E and the DB. The DB shall then submit to the Contracting Authority, for approval, the CM's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Contracting Authority's approval of the final Contract Sum (GMP Amendment), the parties will enter into an amendment to the Agreement establishing the Contract Sum. The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Contracting Authority may terminate its agreement with the DB and seek from other firms, bids for completion of the Project.

Construction Services: The DB shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, construction execution, progress schedule, weekly progress meetings, testing and inspection, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable

Request for Qualifications (Design-Build Contract) continued

laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the DB's selection of subcontractors and any supplement terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form #F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Higher Education Institutional Experience
2. Indoor Academic/Athletic/Student-Recreational Facilities
3. Design-Build Facility Experience
4. Long Span Structural Design-Build Experience
5. Sports Facility Architectural Experience
6. Sports Facility Structural Experience
7. Sports Facility Mechanical/Electrical/Plumbing Experience
8. Institutional Infrastructure and Utility Engineering and Construction Experience
9. Fast-Track Project Delivery System Experience
10. Athletic Field Turf Experience
11. LEED Design-Build Project Experience
12. Ohio University Design Standards

C. Funding / Estimated Budget

Total Project Cost	<u>\$12,500,000.00</u>	State Funding	<u>\$0.00</u>
Construction Cost	<u>\$11,000,000.00</u>	Other Funding	<u>\$12,500,000.00</u>

D. Anticipated Schedule

DB Services Start (mm/yy)	<u>03 / 13</u>
Construction Stage Start (mm/yy)	<u>05 / 13</u>
DB Services Completed (mm/yy)	<u>01 / 14</u>
Contract Completed (mm/yy)	<u>01 / 14</u>

E. EDGE Participation Goal

Percent of Total Subcontracts Awarded	<u>5%</u>
Percent of Initial Design Services Fee	<u>5%</u>
Percent of Design-Build Compensation	<u>5%</u>

F. Evaluation Criteria for Selection

Selection Criteria:

The DB will be selected using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the final Request for Proposal (RFP) stage for the final DB selection. The qualifications-based selection criteria for the RFQ are included in this announcement.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a RFP that will invite the firms to submit pricing proposals containing their proposed preconstruction stage design fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage design fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent design documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and the Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms to ask the

Request for Qualifications (Design-Build Contract) continued

Contracting Authority and the Owner questions in an individual setting to help the firms prepare their responses to the RFP. The pre-proposal meeting will be held at the Ohio University Main Campus. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

Qualifications Due	01/11/2013
RFP issued to the Short-Listed Firms	02/08/2013
Site Visit at Ohio University Main Campus project site	02/15/2013
Pre-proposal Meetings at Ohio University Main Campus	02/22/2013
Proposals Due	03/08/2013
Interviews at Ohio University Main Campus	03/08/2013
Selection of DB	03/15/2013

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested DB firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the DB's team. The EDGE Affidavit and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to David Brown, PE at brownd5@ohio.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

Request for Qualifications (Design-Build Contract) continued

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name Multi-Purpose Facility Proposer Firm _____
 Project Number OHU-131005 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary DB Location Workload (Maximum 10 points)			
a. Proximity of DB's office where the majority of work will be performed to the principal project site	Less than 250 miles from project site	4 - 5	
	250 miles to 500 miles from project site	2 - 3	
	More than 500 miles from project site	0 - 1	
b. Amount of contracts awarded by the Contracting Authority to the DB in the previous 24 months (exclude projects on hold)	Less than \$50K in previous 24 months	5	
	\$50K to \$100K in previous 24 months	2	
	More than \$100K in previous 24 months	0	
2. Primary DB Qualifications (Maximum 35 points)			
a. Project Management Lead (e.g., education, experience, credentials)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Administrative Staff (e.g., superintendent, project engineer, administrative support)	Experience / knowledge of project admin staff to achieve owner's vision and requirements	0 - 5	
c. Project Design Lead (e.g., awards, publications)	Experience / creativity of lead designer	0 - 5	
d. Construction Technical Staff (e.g., scheduling / estimating, education, experience, credentials)	Experience / ability of construction technical staff to fully coordinate estimate and schedule	0 - 5	
e. Design Technical Staff (e.g., BIM/CAD capabilities education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to develop quality construction documents	0 - 5	
f. Construction Administration Staff (e.g., education, experience, CDT, CCM, or CCCA* credentials)	Experience / ability of field representatives to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key Consultants (e.g., architectural, civil, mechanical, or electrical engineering, roofing or other specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 10	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	0	
	3 to 5 sample projects	2	
	More than 5 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the DB or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the DB or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by DB evaluations and letters of reference	0 - 10	
b. Experience with similar projects and Design-Build project delivery method	Less than 3 projects	0 - 3	
	3 to 5 projects	4 - 6	
	More than 5 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following The OFC Manual, the Standard Requirements, and ORC Chapter 153)	Less than 10 projects	0 - 1	
	10 to 20 projects	2 - 3	
	More than 20 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of consulting firm(s) and NOT the lead firm of the DB entity *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>OARDC-Replace Agronomy and Forestry Greenhouses</u>	Response Deadline	<u>1/11/13</u>	<u>4:00pm</u>	local time
Project Location	<u>OARDC Campus</u>	Project Number	<u>OSU-120212</u>		
City / County	<u>Wooster / Wayne County</u>	Project Manager	<u>Rick Van Deusen</u>		
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Owner</u>		
No. of paper copies requested (stapled, not bound) <u>6</u>		No. of electronic copies requested on CD (PDF) <u>1</u>			

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Rick Van Deusen at 400 Central Classroom Building, 2009 Millikin Rd, Columbus OH 43210. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The projects will replace greenhouses lost in the tornado of 2010. The scope of work includes two research greenhouses nominally 60' x 120' in length. The pricing proposals will include Alternates to add rooms to both houses as documented in the Criteria Architect's Conceptual package. It's anticipated that an Equipment package will be procured by the University and will require coordination with the Design/Builder's construction sequence.

The Program of Requirements (POR) will be developed as a part of this project by the Criteria Architect/Engineer. The Criteria Architect is SFA Architects, Inc

This project will utilize the Design-Build project delivery method.

State Prevailing Wage requirements apply to this project.

All aspects of the project and related issues will be implemented and operated consistent with the Owner's policies and procedures.

B. Scope of Services

The selected Design-Builder ("DB"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on Schematic Design documents produced by the Criteria A/E; develop Design Development Documents for University review and Construction Documents for Building Permit, estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontract or Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the DB to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Owner, the Criteria A/E and the DB. The Owner shall have access to all books, records, documents and other data in the DB's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The DB will work cooperatively with the Owner, Criteria A/E and Project Team, and will provide, among other services, schedule development, estimate development, program verification, design development, Guarantee Maximum Price (GMP) proposal, subcontractor prequalification and bidding, construction documents preparation, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the DB, together with the A/E of Record's detailed listing of any material incomplete design elements and the A/E of Record's statement of intended scope

Request for Qualifications (Design-Build Contract) continued

with respect to such incomplete elements (the "Design Intent Statement"). The DB shall submit to the Owner and the Criteria A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The DB, the Owner and the Criteria A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Owner, the Criteria A/E and the DB. The DB shall then submit to the Owner, for approval, the DB's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Owner's approval of the final Contract Sum (GMP Amendment), the parties will enter into an amendment to the Agreement establishing the Contract Sum. The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Owner may terminate its agreement with the DB and seek from other firms, bids for completion of the Project.

Construction Services: The DB shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, construction execution, progress schedule, weekly progress meetings, testing and inspection, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Owner. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Owner reserves the right to approve the DB's selection of subcontractors and any supplement terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form #F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Research Greenhouse Projects
2. Projects on University Campus
3. Design / Build Projects
4. Fast Track Construction Projects

C. Funding / Estimated Budget

Total Project Cost	<u>\$4,100,000</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$3,300,000</u>	Other Funding	<u>\$4,100,000</u>

D. Anticipated Schedule

DB Services Start (mm/yy)	<u>05 / 13</u>
Construction Stage Start (mm/yy)	<u>07 / 13</u>
DB Services Completed (mm/yy)	<u>04 / 14</u>
Contract Completed (mm/yy)	<u>04 / 15</u>

E. EDGE Participation Goal

Percent of Total Subcontracts Awarded	<u>5%</u>
Percent of Initial Design Services Fee	<u>5%</u>
Percent of Design-Build Compensation	<u>5%</u>

F. Evaluation Criteria for Selection

Selection Criteria:

The DB will be selected using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the final Request for Proposal (RFP) stage for the final DB selection. The qualifications-based selection criteria for the RFQ is included in this announcement.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Owner will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Owner determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a RFP that will invite the firms to submit pricing proposals containing their proposed preconstruction stage design fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage design fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Owner containing the contract terms and conditions, (ii) a set of the most recent design documents and (iii) a proposed Project schedule.

Request for Qualifications (Design-Build Contract) continued

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms to ask the Owner questions in an individual setting to help the firms prepare their responses to the RFP. The pre-proposal meeting will be held at the OARDC Campus in Wooster. The Owner will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Owner will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

Qualifications Due	1/11/13
RFP issued to the Short-Listed Firms	2/1/13
Site Visit at OARDC project site	2/20/13
Pre-proposal Meetings at OARDC	2/20/13
Proposals Due	3/15/13
Interviews at OARDC	4/10/13
Selection of DB	4/12/13
Controlling Board Meeting for approval of the Agreement	NA

Cancellation and Rejection:

The Owner reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Owner shall have no liability to any proposer arising out of such cancellation or rejection. The Owner reserves the right to waive minor variations in the selection process.

Interested DB firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the DB's team. The Intent to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed at fod.osu.edu/vendor. The Intent to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Rick Van Deusen at van-deusen.2@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Unless otherwise noted or exempt, all documents submitted to the Owner in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

Request for Qualifications (Design-Build Contract) continued

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations for the Architect of Record registered in the State of Ohio, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CS)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
DBIA: Design-Build Institute of America

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name OARDC-Replace Agronomy and Forestry Greenhouses Proposer Firm _____
 Project Number OSU-120212 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary DB Location Workload (Maximum 10 points)			
a. Proximity of DB's office where the majority of work will be performed to the principal project site	Less than 50 miles from project site	4 - 5	
	50 miles to 100 miles from project site	2 - 3	
	More than 100 miles from project site	0 - 1	
b. Amount of contracts awarded by the Contracting Authority to the DB in the previous 24 months (exclude projects on hold)	Less than \$250K in previous 24 months	5	
	\$250K to \$500K in previous 24 months	2	
	More than \$500K in previous 24 months	0	
2. Primary DB Qualifications (Maximum 35 points)			
a. Project Management Lead (e.g., education, experience, credentials)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Administrative Staff (e.g., superintendent, project engineer, administrative support)	Experience / knowledge of project admin staff to achieve owner's vision and requirements	0 - 5	
c. Project Design Lead (e.g., awards, publications)	Experience / creativity of lead designer	0 - 5	
d. Construction Technical Staff (e.g., scheduling / estimating, education, experience, credentials)	Experience / ability of construction technical staff to fully coordinate estimate and schedule	0 - 5	
e. Design Technical Staff (e.g., BIM/CAD capabilities education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to develop quality construction documents	0 - 5	
f. Construction Administration Staff (e.g., education, experience, CDT, CCM, or CCCA* credentials)	Experience / ability of field representatives to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key Consultants (e.g., architectural, civil, mechanical, or electrical engineering, roofing or other specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 10	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	0	
	3 to 5 sample projects	2	
	More than 5 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the DB or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the DB or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by CM evaluations and letters of reference	0 - 10	
b. Experience with similar projects and Design-Build project delivery method	Less than 3 projects	0 - 3	
	3 to 5 projects	4 - 6	
	More than 5 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>Ohio Facilities Construction Commission</i> , the <i>Standard Requirements</i> , and <i>ORC Chapter 153</i>)	Less than 3 projects	0 - 1	
	3 to 5 projects	2 - 3	
	More than 5 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of consulting firm(s) and NOT the lead firm of the DB entity *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>OARDC-Roof Replacement Phase 2</u>	Response Deadline	<u>1/18/13</u>	<u>4:00pm</u>	local time
Project Location	<u>OARDC Campus</u>	Project Number	<u>OSU-120416</u>		
City / County	<u>Wooster / Wayne</u>	Project Manager	<u>Rick Van Deusen</u>		
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Owner</u>		
No. of paper copies requested (stapled, not bound)	<u>6</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Rick Van Deusen at 400 Central Classroom Building, 2009 Millikin Rd, Columbus OH 43210. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The project will replace various roofs on five buildings damaged by the tornado of 2010. These buildings include Food Animal Health, Gourley Headhouse, Thorne Annex, Thorne Hall and Arden Shisler Center. Work includes removing existing roofing systems and replacing with single-ply thermal plastic roofing systems meeting University Design Standards.

The Criteria Architect/Engineer is KZF Architects.

This project will utilize the Design-Build project delivery method.

State Prevailing Wage requirements apply to this project.

All aspects of the project and related issues will be implemented and operated consistent with the Owner's policies and procedures.

B. Scope of Services

The selected Design-Builder ("DB"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on the Schematic Design documents produced by the Criteria A/E; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontract or Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including Electrical for lightning protection will be awarded by the DB to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which subcontracted work shall be based upon competitive pricing that will be reviewed by the Owner, the Criteria A/E and the DB. The Owner shall have access to all books, records, documents and other data in the DB's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The DB will work cooperatively with the Owner, Criteria A/E and Project Team, and will provide, among other services, schedule development, estimate development, design development documents for review by the University, Guarantee Maximum Price (GMP) proposal, subcontractor prequalification and bidding, construction documents preparation, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the DB, together with the A/E of Record's detailed listing of any material incomplete design elements and the A/E of Record's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The DB shall submit to the Owner and the Criteria A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The DB, the Owner and the Criteria A/E shall meet to

Request for Qualifications (Design-Build Contract) continued

reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Owner, the Criteria A/E and the DB. The DB shall then submit to the Owner, for approval, the DB's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Owner's approval of the final Contract Sum (GMP Amendment), the parties will enter into an amendment to the Agreement establishing the Contract Sum. The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Owner may terminate its agreement with the DB and seek from other firms, bids for completion of the Project.

Construction Services: The DB shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, construction execution, progress schedule, weekly progress meetings, testing and inspection, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Owner. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Owner reserves the right to approve the DB's selection of subcontractors and any supplement terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form #F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Roof Replacement projects
2. Work on University projects
3. Multiple projects with the same Owner(s)

C. Funding / Estimated Budget

Total Project Cost	<u>\$828,433</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$662,746</u>	Other Funding	<u>\$828,433</u>

D. Anticipated Schedule

DB Services Start (mm/yy)	<u>05 / 13</u>
Construction Stage Start (mm/yy)	<u>08 / 13</u>
DB Services Completed (mm/yy)	<u>10 / 13</u>
Contract Completed (mm/yy)	<u>12 / 13</u>

E. EDGE Participation Goal

Percent of Total Subcontracts Awarded	<u>5%</u>
Percent of Initial Design Services Fee	<u>5%</u>
Percent of Design-Build Compensation	<u>5%</u>

F. Evaluation Criteria for Selection

Selection Criteria:

The DB will be selected using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the final Request for Proposal (RFP) stage for the final DB selection. The qualifications-based selection criteria for the RFQ is included in this announcement.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Owner will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Owner determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a RFP that will invite the firms to submit pricing proposals containing their proposed preconstruction stage design fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage design fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Owner containing the contract terms and conditions, (ii) a set of the most recent design documents and (iii) a proposed Project schedule.

Request for Qualifications (Design-Build Contract) continued

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms to ask the Owner questions in an individual setting to help the firms prepare their responses to the RFP. The pre-proposal meeting will be held at the OARDC Campus in Wooster. The Owner will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Owner will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

Qualifications Due	1/18/13
RFP issued to the Short-Listed Firms	1/31/13
Site Visit at Wooster project site	2/20/13
Pre-proposal Meetings at Wooster	2/20/13
Proposals Due	3/15/13
Interviews at Wooster	4/17/13
Selection of DB	4/19/13
Controlling Board Meeting for approval of the Agreement	NA

Cancellation and Rejection:

The Owner reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Owner shall have no liability to any proposer arising out of such cancellation or rejection. The Owner reserves the right to waive minor variations in the selection process.

Interested DB firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the DB's team. The Intent to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed at fod.osu.edu/vendor. The Intent to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Rick Van Deusen at van-deusen.2@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Unless otherwise noted or exempt, all documents submitted to the Owner in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

Request for Qualifications (Design-Build Contract) continued

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CS)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name OARDC-Roof Replacement Phase 2 Proposer Firm _____
 Project Number OSU-120416 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary DB Location Workload (Maximum 10 points)			
a. Proximity of DB's office where the majority of work will be performed to the principal project site	Less than 50 miles from project site	4 - 5	
	50 miles to 100 miles from project site	2 - 3	
	More than 100 miles from project site	0 - 1	
b. Amount of contracts awarded by the Contracting Authority to the DB in the previous 24 months (exclude projects on hold)	Less than \$250K in previous 24 months	5	
	\$250K to \$500K in previous 24 months	2	
	More than \$500K in previous 24 months	0	
2. Primary DB Qualifications (Maximum 35 points)			
a. Project Management Lead (e.g., education, experience, credentials)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Administrative Staff (e.g., superintendent, project engineer, administrative support)	Experience / knowledge of project admin staff to achieve owner's vision and requirements	0 - 5	
c. Project Design Lead (e.g., awards, publications)	Experience / creativity of lead designer	0 - 5	
d. Construction Technical Staff (e.g., scheduling / estimating, education, experience, credentials)	Experience / ability of construction technical staff to fully coordinate estimate and schedule	0 - 5	
e. Design Technical Staff (e.g., BIM/CAD capabilities education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to develop quality construction documents	0 - 5	
f. Construction Administration Staff (e.g., education, experience, CDT, CCM, or CCCA* credentials)	Experience / ability of field representatives to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key Consultants (e.g., architectural, civil, mechanical, or electrical engineering, roofing or other specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 10	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	0	
	3 to 5 sample projects	2	
	More than 5 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the DB or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the DB or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by CM evaluations and letters of reference	0 - 10	
b. Experience with similar projects and Design-Build project delivery method	Less than 3 projects	0 - 3	
	3 to 5 projects	4 - 6	
	More than 5 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following The OFC Manual, the Standard Requirements, and ORC Chapter 153)	Less than 3i projects	0 - 1	
	3 to 5 projects	2 - 3	
	More than 5 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of consulting firm(s) and NOT the lead firm of the DB entity *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Criteria A/E)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Midwest Campus Chilled Water System Upgrades</u>	Response Deadline	<u>1/2/2013 4 pm</u>	local time
Project Location	<u>Columbus Midwest Campus</u>	Project Number	<u>OSU-120605</u>	
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Barry J Mazik</u>	
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>	
No. of paper copies requested (stapled, not bound)	<u>6</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Barry J Mazik at Central Classroom Building, room 400, 2009 Millikin Road, Columbus OH 43210. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The scope of the **Midwest Chilled Water System Upgrade project** will focus on upgrades to and possibly partial or total replacement of the existing Howlett Headhouse chilled water plant and distribution systems. These systems provide chilled water to Kottman Hall, Howlett Hall and Parker Food Sciences. The current central plant system incorporates three (3) chillers for a total capacity of approximately 1200 tons of cooling. The goal of this project is to improve the performance and reliability of the central plant and distribution pumping and piping system, provide individual building chilled water metering and provide an integrated plant/building control system to allow optimization of control of the chilled water plant and distribution.

The Criteria A/E shall review the existing conditions within the Howlett Head House, chilled water distribution system and each of the three (3) buildings served by this chilled water system. The Criteria A/E shall prepare a comprehensive evaluation and report which shall then be formally presented to the University. The report will provide recommendations to upgrade the Midwest Chilled Water System which shall be based upon priority and estimated cost. This evaluation shall occur before the criteria design begins.

The Criteria A/E will then provide a criteria design based on the recommendations approved by the University. This could include the replacement of chillers, pumps, cooling towers, piping distribution systems, system controls and upgrades to the overall system performance. The criteria design shall include all associated mechanical, electrical, structural, and control systems. The project is responsible for the evaluation, design, removal and oversight of any impacted hazardous materials

The anticipated project delivery method for this project is Design-Build.

State Prevailing Wage requirements apply to this project.

B. Scope of Services

The Criteria A/E's services will include preparing conceptual plans and specifications to assist the Owner in connection with the establishment of the design criteria for the Project. The Criteria A/E's services also include serving as a representative of the Owner and providing other project-related design and construction administration services on behalf of the Owner, including but not limited to, confirming that the design prepared by the design-build firm reflects the original design intent established in the design criteria package.

The Criteria A/E's services will be set forth in more detail in the Criteria A/E's contract with the Owner.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The selected A/E will be required to sign the standard Agreement. No modifications to the requirements in the agreement will be accepted.

Request for Qualifications (Criteria A/E) continued

- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed at fod.osu.edu/vendor. The Intent to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to **Barry J Mazik** at mazik.6@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

5

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Criteria A/E Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Midwest Campus Chilled Water System Upgrades Proposer Firm _____
 Project Number OSU-120605 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 50 miles from project site	4 - 5	
	50 miles to 120 miles from project site	2 - 3	
	More than 120 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 5 licensed professionals	1	Max = 3
	5 to 10 licensed professionals	2	
	More than 10 licensed professionals	3	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$50K in previous 24 months	2	
	\$50K to \$200K in previous 24 months	1	
	More than \$200K in previous 24 months	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 2 sample projects	1	
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>The OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 3 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Owner Agent Consultant)

State of Ohio Standard Forms and Documents

Administration of Project: School District Board + OFCC

Project Name	<u>Ashland Elementary and Ashland Middle School</u>	Response Deadline	<u>Jan. 2, 2013</u>	<u>4:00 p.m.</u> local time
Project Location	<u>E. Main Street and 1440 King Road</u>	Project Number	<u>SFC-130318</u>	
City / County	<u>Ashland/Ashland</u>	Project Manager	<u>Amy Lloyd</u>	
Owner	<u>Ashland City School District Board</u>	Contracting Authority	<u>School District Board + OFCC</u>	
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Jill Hoobler at 30 W Spring, 4th Floor Columbus, Ohio 43215. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

This project is part of a co-funded (OFCC + School District Board) Classroom Facilities Assistance Program.

This project includes the following:

1. One new Elementary School (grades K-3) to accommodate 414 students and will be approximately 51,000 SF.
2. One new Middle School (grades 6-8) to accommodate 699 students and will be approximately 99,000 SF.
3. Abatement and demolition of 4 buildings if the school district would so choose.

The School District will also be pursuing a couple of Locally Funded Initiatives (LFIs). The LFIs will include an auditorium addition and entry addition at the existing High School.

The anticipated project delivery method for this project is General Contracting.

Prevailing Wage requirements do not apply to this project.

These buildings will be pursuing LEED Certification at a minimum of LEED silver.

B. Scope of Services

Work assignments may include: review of design documents or criteria for project to understand the co-owner's program, design intent and perform compliance and constructability reviews; review AE cost estimates for accuracy; prepare independent cost estimates of discrete portions of work to validate the AE's estimates; assist in reconciling cost estimates with the project budget; attend progress meetings for project as needed; review contractor's monthly pay applications during construction stage for co-owner's approval; supplement AE and commissioning agent's construction observation activities for QA/QC; assist in punch-list review for owner occupancy; any other related assigned duties.

Services will be provided in accordance with a standard form of consultant agreement.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Experience with OSFC Projects
2. K-12 Construction Experience
3. Experience with General Contracting Delivery Method
4. Experience with Site Constraints due to Existing Facilities
5. LEED Experience

Request for Qualifications (Owner Agent Consultant) continued

C. Funding / Estimated Budget

Total Project Cost	<u>\$43,500,000</u>	State Funding	<u>\$15,800,000</u>
Construction Cost	<u>\$36,500,000</u>	Other Funding	<u>\$27,700,000</u>

D. Services Required (see note below)

Primary	<u>Cost Estimating</u>
Secondary	<u>Compliance and Constructability Reviews</u>
	<u>CPM Scheduling Review</u>
	<u>Project Phasing Review</u>
	<u>Bid Packaging Review</u>
	<u>QA/QC Reviews of Design & Construction</u>
	<u>Monthly Contractor Pay Application Review</u>
Other	<u>Financial status reports and reconciliation</u>

E. Anticipated Schedule

Consultant Services Start (mm/yy)	<u>02/13</u>
Construction Contracts Start (mm/yy)	<u>04/14</u>
Consultant Services Completed (mm/yy)	<u>12/15</u>
Construction Contracts Completed (mm/yy)	<u>08/15</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL CM Fee	<u>5%</u>
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G. Evaluation Criteria for Selection

The evaluation of proposals will be based primarily on the following: (1) competence of the firm to perform the required services, as indicated by the technical training, education, and experience of the firm's personnel who would be assigned to perform the services; (2) ability in terms of workload and availability of qualified personnel, equipment, and facilities to perform the required services competently and expeditiously; (3) past performance as reflected by the evaluation of previous clients with respect to qualifications listed above; (4) understanding of the Ohio School Design Manual and State of Ohio project administration processes and procedures; and (5) other similar factors.

Prior to executing the Agreement, the selected firm must represent and warrant that it will not perform any of its services outside of the United States.

All questions regarding this Request for Qualifications are to be submitted in writing (absolutely no answers will be provided to phone inquires) to the attention of "RFQ-Owner Agent Consultant Services" at jill.hoobler@osfc.ohio.gov. Questions will be answered and posted to the OSFC Web site at <http://osfc.ohio.gov/> on a regular basis until one week before the time of proposal submittal. The name or firm of the party submitting a question will not be included on the Question and Answer Document posted by OSFC.

Interested firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the Consultant's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the Consultant's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Request for Qualifications (Owner Agent Consultant) continued

Submit all questions regarding this RFQ in writing to Jill Hoobler at jill.hoobler@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP EBO+M (Existing Building, Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Owner Agent Consultant Selection Rating

State of Ohio Standard Forms and Documents

Project Name Ashland Elementary and Ashland Middle School Proposer Firm _____
 Project Number SFC-130318 City, State, Zip _____

Selection Criteria		Value	Score
1. Firm Location (10 points)			
Proximity of primary office where majority of work is to be performed in relationship to project site	Less than 50 miles from project site	10	
	50 miles to 100 miles from project site	5	
	More than 100 miles from project site	0	
2. Firm Size (5 points)			
Staff availability by number of project management staff within primary firm to perform the work	Small = Less than 5 project management staff	5	
	Medium = 5 to 10 project management staff	3	
	Large = More than 10 project management staff	0	
3. Current Workload (5 points)			
Amount of fees awarded by the Contracting Authority to the primary firm in the previous 24 months (exclude projects on hold)	Less than \$100,000.00	5	
	\$100,000.00 to \$300,000.00	3	
	More than \$300,000.00	0	
4. Primary Firm Qualifications (40 points)			
a. Project Management Lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Administration	Experience / creativity of project administration staff to achieve owner's vision and requirements	0 - 10	
c. Technical Staff	Experience / ability of technical staff to develop accurate estimates and schedules	0 - 10	
d. Construction Administration	Experience / ability of field representative to identify / solve issues during construction	0 - 10	
5. Project Team Qualifications (15 points)			
a. Previous Team Collaboration (Internal) Number of projects that a majority of the team members have worked together	Less than 4 projects (Low)	0	
	4 to 7 projects (Average)	3	
	More than 7 projects (High)	5	
b. LEED* Experience within Team	LEED AP Credentials** (Maximum of 3 points)	GA	1
		AP	2
		AP+	3
	LEED Registered (RP) projects -OR- LEED Certified (CP) projects (Maximum of 2 points)	RP	1
		CP	2
c. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
6. Overall Project Team Experience (25 points)			
a. Budget & Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original budget and schedule limitations	0 - 5	
b. Experience with similar projects and providing Owner's Representative services	Less than 2 projects (Low)	0	
	3 to 6 projects (Average)	3	
	More than 6 projects (High)	5	
c. Past Performance (provided reference letters from sample project contacts)	Level of performance as indicated by past evaluations / letters of reference	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the Ohio School Design Manual, Standard Requirements, and ORC Chapter 153)	Less than 2 projects (Low)	0	
	2 to 3 projects (Average)	5	
	More than 3 projects (High)	10	
		Subtotal	

* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council

** See list of LEED credentials in Section H of the RFQ

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: OSFC + School District Board

Project Name	<u>Wellington Exempted Village School</u>	Response Deadline	<u>12/27/2012</u>	<u>4:00 p.m.</u> local time
Project Location	<u>Wellington, OH</u>	Project Number	<u>SFC-130326</u>	
City / County	<u>Wellington / Lorain</u>	Project Manager	<u>Jennifer Stokes (PA)</u>	
Owner	<u>School District Board</u>	Contracting Authority	<u>OSFC + School District Board</u>	
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Ohio Facilities Construction Commission (Attn: Jill Hoobler) at 30 W. Spring Street, 4th Floor, Columbus, OH 43215. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The Project is part of a co-funded Exceptional Needs Program project. The total co-funded ENP project includes 1 new Elementary/Middle School. The co-owners have elected to use the Construction Manager-at-Risk project delivery model for the Wellington Exempted Village Schools project.

- Build one (1) new Elementary/Middle School to house 447 students in grades 4-8.
 - o The building is to be 62,967 sf. and built in accordance with the Ohio School Design Manual.
 - o The Construction Budget for the New Elementary/Middle building is \$15,109,700 for the co-funded portion of scope.
- Abate and demolish McCormick Elementary Middle School building.
- An allowance has been included in the project budget for the purpose of achieving LEED for Schools Silver (with a preference for attaining points in the Energy and Atmosphere category).
- An allowance of \$300,000 has been included to be used for Site Access Safety Improvements at the new Elementary/Middle School building.
- The School District Board passed a bond issue in November 2012 to fund its share of the OSFC ENP funding.
- A Project Agreement between the District and OSFC is anticipated to be signed no later than February/March 2013.

The Program of Requirements (POR) will be developed as a part of this project by the Architect/Engineer (A/E).

The anticipated project delivery method for this project is Construction Manager at Risk.

Prevailing Wage requirements do not apply to this project.

B. Scope of Services

The Basis of Design and construction includes conformance with the Ohio School Design Manual (unless otherwise waived by Commission approved variance) and the United States Green Building Council's Leadership in Energy and Environmental Design (LEED) – for Schools Silver Certification with a preferred investment in attaining points in the Energy and Atmosphere category. Basic Services to be provided by the Architect shall consist of six (6) phases, Program of Requirements, Schematic Design, Design Development, Construction Documents, Bidding/Negotiation, Construction Phases and Project Closeout, and include without limitation normal architectural, civil, structural, mechanical, electrical, technology, landscape design, engineering and closeout service for the Project, and any necessary design and engineering services related to signage and graphics, acoustics, security systems, computers, communications (telephone and data), fixtures, furnishings, interior design and equipment.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Ohio Facilities Construction Commission (OFCC) and the School District, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types. Refer to the

Request for Qualifications (Architect / Engineer) continued

Ohio School Design Manual for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 16 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. New OSFC K-12 combo school building experience
2. New K-12 combo school building experience
3. OSFC new school experience
4. OSFC experience
5. Experience with CMR delivery method
6. LEED experience
7. Experience with OAKS CI reporting system on non-OSFC projects

C. Funding / Estimated Budget

Total Project Cost	<u>\$16,780,101</u>	State Funding	<u>\$6,208,637</u>
Construction Cost	<u>\$15,109,699 - includes SSAA</u>	Other Funding	<u>\$10,571,464</u>
Estimated A/E Fee	<u>6% to 6.5%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Architectural</u>
Secondary	<u>Electrical</u>
	<u>Mechanical</u>
	<u>Plumbing</u>
	<u>Civil Engineering Services</u>
	<u>Commercial Food Services</u>
	<u>Technology/AV Design</u>
Others	<u>Interior Design and FF&E Selection</u>

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>01 / 13</u>
Construction Contracts Start (mm/yy)	<u>02 / 14</u>
Construction Contracts Completed (mm/yy)	<u>08 / 16</u>
Professional Services Completed (mm/yy)	<u>10 / 16</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Co-Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.

Request for Qualifications (Architect / Engineer) continued

- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants. Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project name and number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project name and firm name.

Submit all questions regarding this RFQ in writing to Jill Hoobler at jill.hoobler@ofcc.ohio.gov with the project name included in the subject line (no phone calls please). The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
DBIA: Design-Build Institute of America

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name Wellington Exempted Village SD Project Number SFC-130326
Project Location Wellington/Lorain

Date posted: 12/13/2012

Date revised:

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Section B. Scope of Services: Relevant Project Experience: #7 - Why is experience with OAKS CI reporting system on non-OSFC projects a relevant requirement for this project?
 - A. This language was left in case OAKS CI for K-12 is utilized in the future, however based on the current projection, we won't be utilizing OAKS CI during preconstruction, but it could be available for the construction phase.
2. Did a separate request will come out for the geotechnical and environmental engineering services as well as the construction materials engineering and testing?
 - A. Geotechnical and Construction Testing Consultants will be procured under a separate contract.
3. Structural was not listed as a secondary service. Should we include a consultant for that?
 - A. Structural engineering is a required element of the scope of services. Submitting firms may provide these services through a consultant or internal staff resources.
4. Can we submit the 330 on a jump drive, instead of a CD?
 - A. No, per the RFQ there should be two electronic copies on CD.

Request for Qualifications (Program Management Services)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Center for Innovation in Health Professions</u>	Response Deadline	<u>January 25, 2013 2:00 PM</u> local time
Project Location	<u>2112 Euclid Avenue</u>	Project Number	<u>LF-1207 / CLS-131207</u>
City / County	<u>Cleveland / Cuyahoga</u>	Project Manager	<u>Jack Baumann</u>
Owner	<u>Cleveland State University</u>	Contracting Authority*	<u>Cleveland State University</u>

*The Contracting Authority for OFCC-administered projects is OFCC. The Contracting Authority for locally administered projects is the Owner.
No. of paper copies requested (stapled or bound) 5 -
not bound Tabbed No. of electronic copies requested on CD (PDF) 1

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Cleveland State University, Attention: Jack Baumann Baughman, Division of Capital Planning, 1802 E. 25th Street, PS 219, Cleveland, Ohio 44115-2214 or electronically to j.l.baumann@csu.ohio.edu. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

Cleveland State University (CSU) is seeking qualified firms to submit qualifications related to Program Management and Oversight Services associated with the Center for Innovation in Health Professions (CIHP) building. As a part of the Program Management team, CSU is requesting a Diversity Consultant as part of the team to achieve the university's goals.

The facility will provide the University an identity and presence it has never had by bringing together medical programs in one building; expanding the opportunity to encourage collaboration across disciplines. In addition a new partnership with NEOMED will allow for a permanent presence for the medical school on CSU's campus.

The University has concluded an internal building planning study and is selecting the A/E and Construction Manager at Risk for the project. During the first 6 weeks of the A/E's contract, they will perform a program validation study. The proposed building is programmed at approximately 100,000 gsf and will include simulation labs, classrooms, offices, public atriums/spaces, and various flexible research areas.

The new Center will be located on approximately 1.7 acres where Viking Hall and Wolfe Music Building (also known as the Kinko's Building) are currently located. The site is bounded by Euclid Ave. to the north, Prospect Ave. to the south, E.21st Street to the west, and E.22nd Street to the east. Currently, the demolition and abatement of the two existing buildings, parking lots, and site amenities are being performed under a separate contract. This portion of the project will be completed prior to the start of the CIHP contracts and is being managed by the Office of the University Architect.

In addition to the A/E and CMR firm, separate consultants will be contracted with CSU for a Commissioning Agent.

The selected Program Management firm will be a key member of the executive project team for CIHP. The selected Program Management firm will not be eligible for either A/E or CMR contracts for projects managed within this program. The executive team members and their roles are listed below:

- Owner: CSU – including Office of the University Architect; Facilities & Safety; Vice President of Business Affairs and Finance; Office of the Provost and the Office of the President.
- The Owner will be responsible for overall planning, programming and prioritization decisions for the project. In addition, the Owner (working with consulting architects) will be responsible for space planning and programming decisions for the above projects, concept design and schematic design acceptance and budget approvals.
- Program Manager: On behalf of the owner, the Program Manager will assist in coordinating many aspects of the work provided by the executive team, ensure that alternatives are identified and properly analyzed, and other information needed for owner decisions is prepared and presented in a timely manner. The specific scope items are defined later in this RFQ.

A Pre-Proposal Meeting will be held on January 11, 2013, 1:00 p.m., in Room 242, CSU Plant Services Building, 1802 E.25th Street, Cleveland, Ohio 44225. This meeting will provide an overview of the project and an opportunity for questions. This pre-proposal meeting will provide the only public forum for potential applicants and team members to view the site and ask questions of the client and the Office of the University Architect prior to the submission deadline.

Request for Qualifications (Program Management Services) continued

The project will be registered with the USGBC for minimum Silver LEED certification. The Program Manager must demonstrate a thorough understanding, experience, and commitment to LEED design and is responsible for executing the design and meeting LEED goals as set forth by the University.

State Prevailing Wage requirements apply to this project.

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

B. Scope of Services

CSU is seeking the services of a firm or firms with experience facilitating and managing the implementation of substantial university project utilizing university funds; establishing the procedures and protocols; assembling and coordinating the efforts of programming, planning and delivery teams; organizing and advertising the project; managing the university's projects process within State of Ohio guidelines; and assist the University in achieving its diversity and local participation goals. This firm shall have the experience and capabilities of providing/managing an array of services including, but not limited to those listed below. For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Managing projects utilizing the Construction Manager at Risk within the state of Ohio's Construction Reform rules and regulations.
2. Project Budgeting and Development of Scope of Services
3. Overall Program Scheduling and Management
4. Advising on Project Delivery Structure and Scopes of Services
5. Project Oversight and Management
6. University Stakeholder Engagement and Communication Coordination
7. Project Implementation and Post Occupancy Evaluation
8. Diversity Goal Setting
9. Project Accounting and Budget Reconciliation
10. Managing project utilizing OAKS CI Experience

The selected Program Manager as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Contracting Authority and/or Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontract or Prequalification and Bidding process, Construction and Closeout Stage. Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The CMR and the A/E will be performing parallel cost estimates and will be required to reconcile their respective construction estimates at each phase of the design process up to final bid documents. These estimates will be provided at the Schematic Design (SD) Phase, Design Development (DD) Phase, and a minimum of two (2) Construction Document (CD) Phase estimates prior to going out to bid. The Program Manager is to oversee and advise the CMR and A/E during this process.

Preconstruction Services:

The Program Manager will work cooperatively with the Contracting Authority and/or Owner, CMR, A/E and Project Team, and will provide, among other services, the following:

1. Facilitation of weekly Owner, A/E, and CMR meetings
2. Facilitation of internal Owner user group meetings for updates, coordination with A/E needs, and presentations
3. Oversight and monitoring cost estimates developed by the A/E and CMR
4. Manage project soft costs in conjunction with the Owner
5. Procurement management

Request for Qualifications (Program Management Services) continued

6. Review, inventory, and document existing FF&E that may be reused from existing spaces on campus to the new CIHP building.
7. Manage project contingencies in conjunction with the Owner
8. Manage consultant pay applications and change orders
9. Project cost accounting and budget reconciliation
10. Oversight and advising on value engineering
11. Constructability support of documents prepared by A/E in conjunction with the CMR review at each phase of development
12. Review schedules produced by A/E and CMR
13. Review estimates produced by A/E and CMR
14. Bid package preparation support for bid reviews, evaluation, and recommendation on FF&E documents developed by A/E
15. Bid package preparation support for bid reviews, evaluation, and recommendation
16. Weekly reporting to the University on all aspects of the project

Multiple bid packages will be developed by the A/E and CMR to “fast track” the design and construction. The Program Manager is to work with the A/E and CMR to coordinate estimating, bidding, and construction of these separate packages. The Program Manager shall oversee and manage the Contract Sum (GMP) process between the A/E and CMR until approval of the final Contract Sum by the Contracting Authority.

During the Preconstruction Services, the Program Manager shall oversee and manage the CMR and the A/E on Building Information Modeling (BIM) for the project to prepare for the Construction Services phase of the Project.

Construction Services:

During the construction period, provide on-site construction administration services each week for a total of 40hrs/week, not including travel time to and from the site, include:

1. On-site representation comprised of the Program Management and its consultant staff involved in the project, all having relevant and appropriate types of construction administration experience
2. Attendance at all progress meetings
3. Written daily observation reports
4. Project photo documentation
5. Review, monitor, and document project schedules produced by CMR
6. Review of Requests for Information (RFI)
7. Review of shop drawings and submittals in conjunction with the CMR and A/E review
8. Review and documentation of change orders
9. Review and documentation of pay applications
10. Manage project construction (hard) costs to predetermined budget set by the University
11. Manage project soft costs in conjunction with the Owner
12. Manage project contingencies in conjunction with the Owner
13. Weekly reporting to the University on all aspects of the project

Diversity Consulting:

Through the Program Manager’s services, CSU will require the support of a company that has extensive experience in Diversity Consulting for construction projects in the Northeast Ohio market place to assist the University in achieving its goals for the project. The Diversity Consultant will work closely with the team to identify, monitor, and report contractor participation to meet the University’s goals.

Services that the Diversity Consultant shall provide are:

- A. Identify potential subcontractors and suppliers
 - a. Engage with the CMR to identify types of services/trades sought and establish a protocol for tracking participation
 - b. Outreach to local services/trades
 - c. Ability to pre-qualify diverse suppliers if needed, and assist in obtaining required certifications from the State of Ohio and other certifying agencies
 - d. Work with the CMR and pre-qualified suppliers during the bidding phase
- B. Monitor EDGE, DBE, SBE, FBE, VBE, minority workforce, and local workforce participation
 - a. Work with established University goals for participation

Request for Qualifications (Program Management Services) continued

- b. Track data for contractors and workforce on the Project
- c. Report to CSU and CMR on any variations from established goals in a timely fashion
- C. Report data gathered to Cleveland State University representatives monthly
 - a. EDGE, DBE, SBE, FBE, VBE, minority workforce, and local workforce goals and results
 - b. Largest suppliers (by contract size)

The Diversity Consultant shall attend internal coordination meetings with the University, the Program Manager, the CMR, and the A/E during key points of the project to discuss and review the above services. The consultant shall conduct outreach meetings/seminars to services and trades, with the University Representative, the Program Manager, and the CMR present. They shall also participate and present at all pre-bid meetings, scope review meetings, and pre-construction meetings.

C. Funding / Estimated Budget

Total Project Cost	<u>\$45,000,000</u>
Construction Cost	<u>\$35,000,000</u>
State Funding	<u>\$0</u>
Other Funding	<u>\$45,000,000</u>

D. Anticipated Schedule

Services Start (mm/yy)	<u>2 / 2012</u>
Construction Contracts Start (mm/yy)	<u>08 / 2013</u>
Services Completed (mm/yy)	<u>05 / 2015</u>
Construction Contracts Completed (mm/yy)	<u>01 / 2015</u>

E. EDGE Participation Goal

Percent of *initial* TOTAL Fee 5%

F. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.

The university is seeking a firm (or team) with a broad range of skills in facilitating decisions and managing the process of the CIHP project. Special attention will be paid to experience in the college and university setting. The CSU project will be funded with public bonds. Therefore, experience related to construction and renovation projects utilizing State of Ohio public financing will be strongly considered along with experience with large and complex projects financed through alternative funding mechanisms, among other relevant factors, in selecting a company that will provide the best services to CSU under this RFQ. CSU will expect the firm to assist with University stakeholder engagement and coordination.

Please provide CSU a written response to the following questions. Responses that do not follow the format of this RFP and do not provide the information requested may not be considered. Provide the responses in Section H of SAO Form 110-330.

1. Provide complete name, business address, phone number and web address of the submitting firm(s).
2. Provide year established and a brief history and overview of the firm.
3. List not more than two principals from the submitting firm who may be contacted. List name, title, and contact telephone number. Listed principals must be empowered to speak for the firm on policy and contractual matters.
4. Provide total number of personnel and describe the overall capacity of the firm. Briefly describe your commitment to provide and maintain professionally qualified personnel throughout the duration of the program.
5. Describe the professional disciplines within the firm and the firm's overall capabilities with respect to the proposed services.
6. If the firm intends to provide any services through a joint venture, professional affiliation or outside consultants, please indicate which services and the proposed team including names and one page overview of all partner firms, professional affiliates and/or outside consultants.

Request for Qualifications (Program Management Services) continued

7. Summarize financial viability and longevity of the firm. Indicate approximate volume of work and number of projects delivered in the past two (2) years.
8. List at least three (3) educational institutions/clients for which your firm has provided similar capital projects program planning services, including client name, title and contact information. Indicate whether the projects were funded through public or private project financing. Provide a case study for each project.
9. Describe your firm's experience with large capital bond programs, including, but not limited to, types of bonds, accounting for different bond series, familiarity with compliance related to bond expenditures, as well as processes and systems for assisting the University with compliance matters, and proper documentation and reporting.
10. Describe your firm's experience with large corporate or other privately funded capital programs and projects, including, but not limited to, types of financing, any related accounting and covenant compliance experience, as well as processes and systems for assisting the corporate or private client in any financial, covenant or other compliance matters, and proper documentation and reporting.
11. Describe how your team would anticipate staffing this assignment at each phase of the project.
12. Describe your firm's previous experience working with Cleveland State University, if any.
13. Describe your firm's experience with the management of other construction management companies and the CM at risk delivery model.
14. Describe your firm's commitment to, experience with and capabilities with regard to high performing, sustainable higher education building and LEED.
15. Describe your firm's experience in identifying diverse suppliers (EDGE, FBE, DBE, SBE, VBE) to bid on projects. Describe how supplier diversity goals have been met.
16. Identify your firm's professional liability claims insurance limits.
17. Please describe the type of fee arrangement your firm would propose for services including a list of any reimbursable expenses and markups.
18. Please identify and provide resumes of key individuals who would be assigned to this project.
19. Please indicate your earliest availability or the amount of time you would require to commence a project as set forth above.
20. Provide through narrative discussion the reasons why your firm is especially qualified to undertake this assignment. Respondents may include anything they wish in support of their qualifications; however the response should be limited to no more than four (4) pages.

Conciseness and clarity of response is strongly encouraged. Therefore the response to this RFQ should be no more than twenty (20) pages in length, single-sided, minimum of one (1) inch margins and eleven (11) pt font. Responses shall include acknowledgement that the firm has reviewed and understands the information and data provided in the Request for Qualifications. A principal of the firm must sign the completed response and affirm that the information provided is true, complete and accurate.

CSU will evaluate the Proposals received which meet the submittal requirements listed in this document. CSU may contact respondents for clarification or additional information at its sole discretion.

A list of short-listed firms will be compiled and presentations by the firms will occur February 2013 (exact day and time will be confirmed). CSU anticipates that three firms will be short-listed but the number may be greater or less depending on the review of the qualifications submissions.

Award of a contract may be made solely on the basis of the qualifications submissions.

Interested firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

Request for Qualifications (Program Management Services) continued

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Jack Baumann at j.l.baumann@csuohio.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
DBIA: Design-Build Institute of America

Program Management Services Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Center for Innovation in Health Professions Proposer Firm _____
 Project Number LF-1207 / CLS-131207 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary firm's office where the majority of work will be performed to the principal project site	Less than 50 miles from project site	4 - 5	
	50 miles to 100 miles from project site	2 - 3	
	More than 100 miles from project site	0 - 1	
b. Amount of fees awarded by the Contracting Authority to the primary CM firm in the previous 24 months (exclude projects on hold)	Less than \$250k in previous 24 months	5	
	\$250k to \$500k in previous 24 months	2	
	More than \$500k in previous 24 months	0	
2. Primary Qualifications (Maximum 30 points)			
a. Project Management Lead (e.g., education, experience, credentials)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project Administration Lead (e.g., awards, publications, appropriateness, innovation)	Experience / creativity of project admin staff to achieve owner's vision and requirements	0 - 5	
c. Technical Staff (e.g., BIM/CAD capabilities / scheduling / estimating, education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to fully coordinate construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 4 sample projects	1	
	4 to 6 sample projects	2	
	More than 6 sample projects	3	
a. LEED*** Training / Professional Accreditation (demonstrated either by the primary firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (CM at Risk)	Less than 4 projects	0 - 3	
	4 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
a. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>The OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 2 projects	0 - 1	
	2 to 3 projects	2 - 3	
	More than 4 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of consulting firm(s) and NOT the primary CM firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Center for Innovation in Health Professions Program Management Services Question and Answer List State of Ohio Standard Forms and Documents

Project Name Center for Innovation in Health Professions Project Number CLS-131207
Project Location Cleveland State University

Date posted: 01/09/2013
Date revised: 01/11/2013 & 01/22/2013

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Question: On page 5 of the RFP where it indicates a total page count of 20 pages, does this page count encompass Form 110-330 Section A through H and Part IIs? Or are the 20 pages just for the Section H?
 - A. Answer: Please limit Section H to a maximum of 20 pages.
2. Question: Do the forms (Commitment to Participate in EDGE, Intent to Contract) count in the page limitation?
 - A. Answer: The forms do not count in the page count.
3. Question: The line on page 5 under number 20 "Respondents may include anything they wish in support of their qualification; however the response should be limited to no more than 4 pages", does this 4 page limitation refer to the entire section H answers 1-20 or just number 20?
 - A. Answer: This response is limited to 4 pages just for number 20.
4. Clarification: Add #14 to the Construction Services portion of the RFQ to include the following:
 - A. 14. Coordinate and Manage moves on campus for departments vacating existing buildings into the new CIHP facility. Utilize existing and new FF&E, determined at the design phase, to be included into the new facility and coordinate with the CMR on installations.
5. Additional Information: Add January 11, 2013 Pre-proposal sign-in sheet
6. Clarification: Revise #17 to Section F – Evaluation Criteria for Selection
 - A. 17. Please describe the type of fee arrangement (**percentage of staff and consultant commitment during phases of the project**) your firm would propose for services including a list of any reimbursable expenses (**type**) and markup (**percentage**). **A dollar amount is not requested as part of this RFQ.**
7. Question: What is the scope of work related to BIM that the Program Manager will have to coordinate?
 - A. Answer: The Program Manager will interface with the A/E, CMR, and Commissioning Agent during all phases of design and construction to determine the required BIM criteria on CSU's behalf, but not manipulate or change the model. The BIM model will be developed by the A/E during the design phases and turned over to the CMR at the start of construction for their coordination purposes. At the end of the project, the Program Manager will make sure that the final BIM model conforms to the requirements set forth early in the project.

Question and Answer List continued

Center for Innovation in Health Professions

Project Name Program Management Services

Project Number CLS-131207

8. Question: If a firm is pursuing the CMR contract for this project, is that firm, or its sub-consultants, eligible to pursue the Program Management Services contract?
- A. Answer: Per the RFQ, in Part A, it states "The selected Program Management firm will not be eligible for either A/E or CMR contracts for projects managed within this program." All firms are eligible to pursue the project, even if they are seeking the CMR contract. If that firm gets selected for the CMR contract, they cannot be the Program Manager.
9. Question: Although the A/E, CMR, and PM RFQ documents respectively call for 5% EDGE participation, are we correct to presume that the ultimate contracting and workforce diversity goals for the CIHP project be greater?
- A. Answer: Yes.
10. Question: Could you disclose the bond series type as well as structure of this project's financing, elaborate on your expectations for the PM to oversee project financing, and whether this would involve interfacing with the Department of Business Affairs and Finance?
- A. Answer: Bond funding is secured and is in place for the project. As stated in detail in the RFQ, the PM shall manage the full \$45,000,000 budget. The PM will work throughout the project with the Office of the University Architect and the Department of Business Affairs and Finance on updates, reporting, and presentations through all phases of design and construction as stated in the RFQ.
11. Question: Will the PM's participation in the CIHP project involve assisting the University and other project stakeholders with the sale of bonds or generating and executing associated agreements (i.e. development, disbursing and payment)?
- A. Answer: No. Bond funding is secured and is in place for the project.

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Housing Development Plan - Phase1</u>	Response Deadline	<u>01/11/2013</u>	<u>4:00 PM</u>	local time
Project Location	<u>Athens, Ohio</u>	Project Number	<u>OHU - 131015</u>		
City / County	<u>Athens / Athens</u>	Project Manager	<u>Terry Baxter-Potter</u>		
Owner	<u>Ohio University</u>	Contracting Authority	<u>Local Higher Education</u>		
No. of paper copies requested (stapled, not bound)	<u>5</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Terry Baxter-Potter at Ohio University Office of Design and Construction, 108 Ridges Circle, Bldg 19, Athens, Ohio 45701. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

Ohio University (the "Owner") is requesting interested firms to submit proposals to provide pre-construction and construction services as a Construction Manager at Risk for Phase 1 of the new construction portion of the Housing Development Plan.

Ohio University completed a Housing Master Plan Update in November of 2012. The Housing Master Plan Update calls for a redevelopment in three phases over a 10 year period. The University intends to further refine all three phases of the 10 year plan. Currently the University is working with an Architect to create the Housing Development Plan for the Project which will establish the Program of Requirements, building locations, utility strategy, budgets, schedule, and phasing for the Project.

All new construction and demolition is planned to occur on Ohio University's South Green, and the majority of renovation is planned to occur on Ohio University's East Green. The Project may utilize the campus central steam and chilled water systems. A Utility Infrastructure Development Plan is currently under development to determine capacity and best locations for any new or relocated utility infrastructure.

The Owner desires to maintain flexibility in construction delivery methods used in later phases of the Project. Services will be negotiated separately for Phases 2 and 3.

Phase 1: Construction of new buildings providing approximately 900 beds.

Phase 2: Construction of new building(s) providing approximately 640 beds.

Phase 3: Construction of one new building(s) providing approximately 520 beds.

The Owner intends to pursue LEED Silver certification for all 3 Phases of the Housing Development Plan.

The scope that is described in this RFQ is preliminary and may be changed as a result of the final Sector Plan.

Professional design services have been acquired by the Contracting Authority under a separate contract.

State Prevailing Wage requirements apply to this project.

All aspects of the Project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

B. Scope of Services

The selected Construction Manager at Risk (CMR), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Contracting Authority and/or Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the Project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority and/or Owner, the A/E and the CM. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CM will work cooperatively with the Contracting Authority and/or Owner, A/E and Project Team, and will provide, among other services, cost estimating, budgeting, value engineering, constructability review, scheduling and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any material incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The CM shall submit to the Contracting Authority and/or Owner and the A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The CM, the Contracting Authority and/or Owner and the A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Contracting Authority and/or Owner, the A/E and the CM. The CM shall then submit to the Contracting Authority, for approval, the CM's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Contracting Authority's approval of the final Contract Sum (GMP Amendment), the parties will enter into an amendment to the Agreement establishing the Contract Sum (GMP Amendment). The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Contracting Authority may terminate the agreement with the CM and seek from other firms, bids for completion of the Project.

Construction Services: The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the CM's selection of subcontractors and any supplement terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Construction Manager at Risk – Preconstruction and Construction Services Experience
2. Construction Manager at Risk – Contract Sum (GMP) Pricing Experience
3. Constructability Review Experience
4. Higher Education – Residence Halls Experience
5. LEED Project Experience, High-Performance Building Technologies, Energy Performance
6. State of Ohio - Higher Education Project Methodology

Request for Qualifications (CM at Risk Contract) continued

Selection Schedule:

Tentative schedule is subject to change.

RFQ Posted and Advertised	December 20, 2013
Qualifications Due	January 11, 2013
RFP issued to the Short-Listed Firms	January 18, 2013
Site Visit at Ohio University Project site	January 22, 2013
Pre-proposal Meetings at Ohio University	January 23, 2013
Proposals Due	February 8, 2013
Interviews at Ohio University	February 19, 2013
Selection of CM	February 22, 2013
Controlling Board Meeting for approval of Agreement	NA (Local Funding)

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested CM firms are required to address how they will implement Building Information Modeling ("BIM") on the Project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Terry Baxter-Potter at baxtert@ohio.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Request for Qualifications (CM at Risk Contract) continued

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on two pages or less, describing why your firm/team is the most qualified for the Project.
2. Personnel/Staffing: Provide a project organizational chart containing the names and titles of the proposed staff for the Project. At a minimum, the chart should include at least three (3) officers or senior employees (e.g., Project executive, Principal-in-charge, Project Manager or Project Superintendent or similar designation) who will be available for work on the Project. For every person listed on the chart, provide a one-page resume highlighting relevant experience and identify the phase(s) of the Project to which the individual will be assigned and the percentage of that individual's time to be devoted to the Project.
3. Similar Experience: Provide names, addresses and telephone numbers of references for projects where your firm (or top firm principal or officer) has led or managed construction of a project similar in scope and complexity as the Project. Describe any prior experience with a construction manager at-risk project delivery method.
4. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
5. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
6. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
7. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
8. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Housing Development Plan - Phase 1 Proposer Firm _____
 Project Number OHU - 131015 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary CM Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary CM firm's office where the majority of work will be performed to the principal project site	Less than 250 miles from project site	4 - 5	
	250 miles to 500 miles from project site	2 - 3	
	More than 500 miles from project site	0 - 1	
b. Amount of fees awarded by the Contracting Authority to the primary CM firm in the previous 24 months (exclude projects on hold)	Less than \$50K in previous 24 months	5	
	\$50K to \$100K in previous 24 months	2	
	More than \$100K in previous 24 months	0	
2. Primary CM Qualifications (Maximum 40 points)			
a. Project Management Lead (e.g., education, experience, credentials)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 40
b. Project Administration Lead (e.g., awards, publications, appropriateness, innovation)	Experience / creativity of project admin staff to achieve owner's vision and requirements	0 - 15	
c. Technical Staff (e.g., BIM/CAD capabilities / scheduling / estimating, education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to fully coordinate construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key Consultants	Experience / ability of key consultants to perform effectively and collaboratively	1 - 5	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	1	
	3 to 5 sample projects	2	
	More than 5 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary CM firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary CM firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by CM evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (CM at Risk)	Less than 5 projects	0 - 3	
	5 to 15 projects	4 - 6	
	More than 15 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>Ohio Facilities Construction Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 5 projects	0 - 1	
	5 to 10 projects	2 - 3	
	More than 10 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of consulting firm(s) and NOT the primary CM firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: School District Board + OFCC

Project Name	<u>Franklin Heights High School</u> 1001 Demorest Rd.	Response Deadline	<u>01/22/13</u> <u>12:00 PM</u> local time
Project Location	<u>Columbus, OH 43204</u>	Project Number	<u>SFC-130315</u>
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Todd Hager</u>
Owner	<u>South-Western City School District</u>	Contracting Authority	<u>School District Board + OFCC</u>
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Jill Hoobler at 30 W. Spring Street, 4th Floor, Columbus, OH 43215. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

A new 178,258 sf high school housing grades 9-12 and career technical space. The high school will be attached to an existing auditorium. The renovation work associated with this auditorium will be part of your scope. The existing high school will remain functional during construction and will be abated and demolished by you after the new high school is built.

This project will utilize the Construction Manager at Risk project delivery method.

Professional design services are provided by SHP Leading Design.

Prevailing Wage requirements do not apply to this project.

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

B. Scope of Services

The selected Construction Manager at Risk (CMR), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Contracting Authority and/or Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio School Design Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority and/or Owner, the A/E and the CM. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CM will work cooperatively with the Contracting Authority and/or Owner, A/E and Project Team, and will provide, among other services, cost estimating, budgeting, value engineering, constructability review, scheduling and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any material incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The CM shall submit to the Contracting Authority and/or Owner and the A/E their proposed Guaranteed Maximum Price (the

Request for Qualifications (CM at Risk Contract) continued

"Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The CM, the Contracting Authority and/or Owner and the A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Contracting Authority and/or Owner, the A/E and the CM. The CM shall then submit to the Contracting Authority, for approval, the CM's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Contracting Authority's approval of the final Contract Sum (GMP Amendment), the parties will enter into an amendment to the Agreement establishing the Contract Sum (GMP Amendment). The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Contracting Authority may terminate the agreement with the CM and seek from other firms, bids for completion of the Project.

Construction Services: The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the CM's selection of subcontractors and any supplement terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Construction Manager-at-Risk Preconstruction Services
2. Construction Manager-at-Risk Construction Services
3. Construction Manager-at-Risk Contract Sum (GMP) Pricing Experience
4. Constructability Review Experience
5. Experience with OSFC Projects
6. K-12 Construction Experience
7. Experience with SAO OAKS CI reporting system on non-OSFC projects
8. LEED Experience

C. Funding / Estimated Budget

Total Project Cost	<u>\$41,880,000</u>
Construction Cost	<u>\$36,090,000</u>
State Funding	<u>\$20,940,000</u>
Other Funding	<u>\$20,940,000</u>

D. Anticipated Schedule

CM Services Start (mm/yy)	<u>03 / 13</u>
Construction Contracts Start (mm/yy)	<u>09 / 13</u>
Construction Contracts Completed (mm/yy)	<u>05 / 16</u>
CMR Services Completed (mm/yy)	<u>08 / 16</u>
DD GMP Approval (mm/yy)	<u>06 / 13</u>

E. EDGE Participation Goal

Percent of Total Construction Contracts Awarded	<u>5 %</u>	Percent of <i>initial</i> TOTAL CM Fee	<u>5 %</u>
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F. Evaluation Criteria for Selection

Selection Criteria:

The CM will be selected using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the final Request for Proposal stage for the final CM selection. The qualifications-based selection criterion for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from the short listed firms will include such factors that are determined to derive or offer the greatest value to the State and the Owner, combining both qualifications and fee.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers

Request for Qualifications (CM at Risk Contract) continued

to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a Request for Proposal (RFP) that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent design documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and/or Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms to ask the Contracting Authority and/or Owner questions in an individual setting to help the firms prepare their responses to the RFP. The pre-proposal meeting will be held at SWCS District Service Center, 3805 Marlane Drive, Grove City, Ohio 43123. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

RFQ Posted and Advertised	12/22/12
Qualifications Due	1/22/13
RFP issued to the Short-Listed Firms	1/28/13
Site Visit at Franklin Heights HS project site	1/30/13
Pre-proposal Meetings at SWCS Service Center, 3805 Marlane Drive, Grove City, Ohio 43123	1/30/13
Proposals Due	2/7/13
Interviews at 3805 Marlane Drive, Grove City, Ohio 43123	2/21/13
Selection of CM	2/28/13

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested CM firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

Request for Qualifications (CM at Risk Contract) continued

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Jill Hoobler at jill.hoobler@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CS)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
DBIA: Design-Build Institute of America

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name SWCS Franklin Heights High School Proposer Firm _____
 Project Number Project Number City, State, Zip _____

Selection Criteria		Value	Score
1. Primary CM Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary CM firm's office where the majority of work will be performed to the principal project site	Less than 50 miles from project site	4 - 5	
	50 miles to 100 miles from project site	2 - 3	
	More than 100 miles from project site	0 - 1	
b. Amount of fees awarded by the Contracting Authority to the primary CM firm in the previous 24 months (exclude projects on hold)	Less than \$500K in previous 24 months	5	
	\$500K to \$5 M in previous 24 months	2	
	More than \$5 M in previous 24 months	0	
2. Primary CM Qualifications (Maximum 40 points)			
a. Project Management Lead (e.g., education, experience, credentials)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 40
b. Project Administration Lead (e.g., awards, publications, appropriateness, innovation)	Experience / creativity of project admin staff to achieve owner's vision and requirements	0 - 10	
c. Technical Staff (e.g., BIM/CAD capabilities / scheduling / estimating, education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to fully coordinate construction documents	0 - 10	
d. Construction Administration Staff (e.g., education, experience, CDT or CCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key Consultants	Experience / ability of key consultants to perform effectively and collaboratively	1 - 5	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 4 sample projects	1	
	4 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary CM firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary CM firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by CM evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (CM at Risk)	Less than 3 projects	0 - 3	
	3 to 10 projects	4 - 6	
	More than 10 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>Ohio School Design Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 10 projects	2 - 3	
	More than 10 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of consulting firm(s) and NOT the primary CM firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>Neutral Facilitation Consultant List – FY14-15</u>	Response Deadline	<u>01/18/2013</u>	<u>4:00 p.m.</u> local time
Project Location	<u>Various</u>	Project Number	<u>SFC-13F888</u>	
City / County	<u>Various / Various</u>	Project Manager	<u>Various</u>	
Owner	<u>Various</u>	Contracting Authority	<u>Ohio Facilities Construction Commission</u>	
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to the Ohio Facilities Construction Commission, Attention: Jill Hoobler, 30 West Spring Street, 4th Floor, Columbus, Ohio 43215. See Section G for additional submittal instructions.

Project Overview

A. Project Description

The Ohio Facilities Construction Commission (OFCC) invites interested parties to submit a statement of qualifications to provide neutral facilitation services for projects. Services are to provide partnering facilitation services for OFCC project teams.

All firms submitting a statement of qualifications will be eligible for award of contracts for the period beginning July 1, 2013 and ending June 30, 2015. Fees are negotiated for each assignment. OFCC does not guarantee that a firm will be awarded any work or make a representation of the amount of work a firm may receive within the two-year period.

B. Scope of Services

The following types of facilitation services are within the scope of work that a firm may be requested to support:

- a) Organizational Partnering
- b) Trade Contractor Partnering
- c) Dispute / Claims Resolution & Mediation
- d) GMP Negotiation
- e) Eco-Charrettes and LEED Goal Setting
- f) Third-party Agreements and Strategic Planning

The services generally include the following: pre-workshop interviews of individual project team members in order to identify key issues and prepare an agenda that is specific to the needs of the project; and conduct the workshop to include discussion of the specific issues for the project team to plan activities or processes to address the specific issues.

C. Funding / Estimated Budget

Total Project Cost	<u>Varies with each project</u>	State Funding	<u>As applicable</u>
Construction Cost	<u>Varies with each project</u>	Other Funding	<u>As applicable</u>
Estimated Design Fee	<u>TBD</u>		

D. Anticipated Schedule

Response Deadline: January 18, 2013

Eligibility will be effective for the period covering July 1, 2013 – June 30, 2015

E. EDGE Participation Goal

Percent of initial TOTAL Fee: 0%

Request For Qualifications continued

F. Evaluation Criteria for Selection

Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects. Relevant past performance of prospective firm.

Qualifications and experience of individual firm's staff. Specification writing credentials and experience. Experience and capabilities of creating or using Alternative Dispute Resolution. Proposer's apparent resources and capacity to meet the needs of a typical project. The selected firm must have the capability to use the Internet within their normal business location(s) during normal business hours.

Anticipated Schedule:

Proposal Due Date: January 18, 2013

Announce Short List for Interviews: February 2013

Interviews in Columbus: March 2013

Pre-Qualification will be effective for the period covering July 1, 2013 – June 30, 2015

G. Submittal Instructions

Firms are required to submit a current F110-330 Statement of Qualifications (blank forms are available as a free download from the OFCC website).

Paper copies or submittals that are e-mailed or faxed will NOT be accepted.

Electronic submittals must be combined into one PDF file named with the project number listed on the RFQ and the firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer.

Send submittals in an envelope, sealed, addressed, and mailed or delivered to the Ohio Facilities Construction Commission, Attention: Jill Hoobler, 30 West Spring Street, 4th Floor, Columbus, Ohio 43215. Label the CD-ROM with the project number listed on the RFQ and your firm's name.

All questions regarding this Request for Qualifications are to be submitted in writing (absolutely no answers will be provided to phone inquires) to the attention of "RFQ-SFC-13F888" at jill.hoobler@ofcc.ohio.gov. Questions will be answered and posted to the OAKS Capital Improvements website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the time of proposal submittal. The name or firm of the party submitting a question will not be included on the Question and Answer Document posted by OFCC.

The following special instructions apply to completing the F110-330 form for this selection:

- Firms are requested to list the Project No. (indicated on Page 1 of this RFQ) on the first page of Part I and on Part II of the F110-330.
- Firms are requested to indicate their EDGE-certified business status as either "Certified" or Non-certified" on Part I Section C (Proposed Team).
- Firms performing current Consultant List projects should identify those projects on Page 1 of Section F (Example Projects Which Best Illustrate Proposed Firm's Qualifications for this Contract).
- Do not submit Page 2 of Section F (Relevant Projects Experience Matrix).
- Do not submit Page 3 of Section H (Commitment to Participate in the EDGE Business Assistance Program).
- Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

Request For Qualifications continued

LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
DBIA: Design-Build Institute of America

H. Additional Information

Following this submission, OFCC will evaluate the proposals submitted and identify a list of firms for pre-qualification interviews. These interviews are designed to familiarize OFCC staff with the qualifications of firms by further exploring their proposals and the scope and nature of the consulting services they provide. OFCC will seek Controlling Board approval of all submitting firms for contracting eligibility through June 30, 2015.

Consultant Selection Rating

State of Ohio Standard Forms and Documents

Project Name Neutral Facilitation Consultant List Proposer Firm _____
 Project Number SFC-13F888 City, State, Zip _____

Selection Criteria		Value	Score
1. Team Location, EDGE status and Workload (Maximum 20 points)			
a. Location of firm and EDGE status	Out of State	0	
	Ohio Firm	5	
	EDGE Certified	10	
b. Amount of contracts in previous 24 months	Less than \$100,000	10	
	\$100,000 to \$200,000	5	
	More than \$200,000	0	
2. Qualifications (Maximum 60 points)			
a. Organizational Partnering		0 - 10	
b. Trade Contractor Partnering		0 - 10	
c. Dispute / Claims Resolution & Mediation		0 - 10	
d. GMP Negotiation		0 - 10	
e. Eco-Charrettes and LEED Goal Setting		0 - 10	
f. Third-party Agreements and Strategic Planning		0 - 10	
3. Team Experience (Maximum 20 points)			
a. Experience with OFCC (SAO or OSFC) Consultant List Projects in the previous 24 months	Less than 2 projects	10	
	2 to 3 projects	5	
	More than 3 projects	0	
b. Past performance - Evaluations / Letters of Reference		0 - 10	
		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Criteria A/E)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Kottman Hall Fume Hood Repairs</u>	Response Deadline	<u>01/16/2013</u>	<u>4:00 p.m.</u>	local time
Project Location	<u>The Ohio State University</u>	Project Number	<u>315-2005-922 / OSU-050922</u>		
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Bill Holtz</u>		
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>		
No. of paper copies requested (stapled, not bound)	<u>4</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Bill Holtz at 400 Central Classroom Building, 2009 Millikin Road, Columbus, Ohio 43210. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

Kottman Hall is a 169,664 square foot building that was occupied in 1981. The goal of the Kottman Fume Hood Repair is to improve the performance and reliability of the HVAC systems to improve the comfort conditions and provide a positive building pressure to eliminate air infiltration from the outside.

Kottman Hall provides services and accommodations for environmental sciences. The building contains classrooms, laboratories, faculty and grad student offices. The building has been in use for over two decades. The primary HVAC systems are generally constant air volume. The exhaust air systems fans and some of the ductwork are deteriorated and need to be replaced. The supply air systems and distribution systems need to be tested to determine the magnitude of replacement or improvements that are needed. New heating hot water convertors (steam to HW) will be required to replace the existing convertors. New direct digital controls will be required for the air handling units, terminal units and exhaust air systems.

The anticipated project delivery method for this project is Design-Build.

State Prevailing Wage requirements apply to this project.

B. Scope of Services

The Criteria A/E's services will include preparing conceptual plans and specifications to assist the Owner in connection with the establishment of the design criteria for the Project. The Criteria A/E's services may also include serving as a representative of the Owner and providing other project-related design and construction administration services on behalf of the Owner, including but not limited to, confirming that the design prepared by the design-build team reflects the original design intent established in the design criteria package.

The Criteria A/E's services will be set forth in more detail in the Criteria A/E's agreement with the Owner.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ in order of importance. Projects should represent the work of the primary firm, not consultants.

1. HVAC systems renovations
2. Integrating digital controls with existing and new building equipment
3. Retro-Commissioning & Commissioning
4. Laboratory building systems.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (Criteria A/E) continued

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Provide a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability, and professional liability.

Submit all questions regarding this RFQ in writing via email to Bill Holtz at holtz.28@osu.edu with the project number included in the subject line (no phone calls please). Answers to any questions shall be in writing and shall be sent to all firms who have received this RFQ.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Criteria A/E Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Kottman Hall Fume Hood Repairs Proposer Firm _____
 Project Number 315-2005-922 / OSU-050922 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 50 miles from project site	4 - 5	
	50 miles to 120 miles from project site	2 - 3	
	More than 120 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary firm available to perform the work (based on Part II of F110-330)	Less than 5 licensed professionals	0	Max = 3
	5 to 10 licensed professionals	3	
	More than 10 licensed professionals	1	
c. Amount of fees awarded by the Contracting Authority to the primary firm in the previous 24 months (exclude projects on hold)	Less than \$250,000 in previous 24 months	2	
	\$250,000 to \$500,000 in previous 24 months	1	
	More than \$500,000 in previous 24 months	0	
2. Primary Criteria A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 2 sample projects	1	
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by C-A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (Design-Build)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>The OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	

* Refer to list of applicable credentials in Section H of the RFQ

** Must be comprised of professional design services consulting firm(s) and NOT the primary firm

*** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Subtotal

