



John R. Kasich / Governor
State of Ohio

Richard Hickman / Director
Ohio Facilities Construction Commission



OHIO FACILITIES CONSTRUCTION COMMISSION

Ohio Register

Information of Interest for the
Architectural, Engineering and Construction Industry

Issue Number 236

April 2013

Response Deadline:

Varies by project

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Ohio Facilities Construction Commission

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Ohio Register: <http://ci.oaks.ohio.gov>

OFCC website: <http://ofcc.ohio.gov>

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Ohio Register General Information and Requirements

State of Ohio Standard Forms and Documents

General Requirements for Submittals of the Statement of Qualifications

Firms are required to submit the current State of Ohio version of Statement of Qualifications (Form F110-330) available via the Ohio Facilities Construction Commission (OFCC) website at <http://ofcc.ohio.gov>. The Federal version of the SF330 form will not be accepted.

Cover letters and transmittals are not necessary. Please place the appropriate project number in the space provided on the form.

Due to limited storage space, we request that paper copies, if requested, be stapled and please refrain from submitting three-ring binders, spiral binders and booklets. OFCC requests that supplemental material not be submitted with the Statement of Qualifications. The use of a computerized or typed Statement of Qualifications form is preferred.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Reminders

OFCC no longer requires an annual submittal of Part II of the Statement of Qualifications form for professional design services. However, professional design firms and construction managers responding to a request for qualifications for State of Ohio projects must submit Part II of the Statement of Qualifications (Form F110-330) for each firm on its team.

Form F110-330 (Statement of Qualifications) officially replaced both the ADM-0255 and ADM-0254 forms on March 1, 2008. The ADM-0255 and ADM-0254 forms are no longer accepted.

ORC 9.24 – Auditor of State Unresolved Findings for Recovery

Effective June 1, 2004, Ohio Revised Code (ORC) 9.24 prohibits the State of Ohio from awarding a contract to any individual or organization against whom the [Auditor of State](#) has issued a findings for recovery if the findings for recovery is unresolved at the time of award of contract.

EDGE Participation Required on State Design and Construction Projects

The Encouraging Diversity, Growth and Equity (EDGE) program became law July 1, 2003, when Section 123.152 of the Ohio Revised Code was enacted. The program creates a business development program for economically and socially disadvantaged Ohio businesses.

The EDGE business participation goal is usually 5 percent. Proposers for professional services agreements as well as Bidders on construction contracts must demonstrate actual participation in the EDGE program, or provide a demonstration of their good faith efforts (with a letter requesting a waiver of the advertised EDGE participation goal on its letterhead and supporting evidence) to participate in the EDGE program, or both, as indicated in the Ohio Revised Code (123.152) and the Ohio Administrative Code (123:2-16-09).

Interested A/E firms are required to submit the Commitment to Participate in the Edge Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and/or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises by the name that will participate in the delivery of the proposed professional services solicited in the RFQ.

To learn more about the qualifications for EDGE certification, the process to become an EDGE-certified business, and to find existing EDGE-certified businesses, go to <http://EDGE.ohio.gov>.

Ohio Ethics Law Provision

All professionals that submit or intend to submit proposals for consideration of a contract for professional design services with the state of Ohio are reminded that, as applicable, no sole proprietor, partner, shareholder or other principal of the Architect/Engineer or the spouse of such principal has made, as an individual, at any time within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to the Governor or to the Governor's campaign committee, consistent with Section 3517.13 of the Ohio Revised Code.



Professional Design Opportunities

Short List Report

Page last updated: April 19, 2013

Published Date	Project Name	Total Project Cost	Short-listed A/E Firms <i>*Indicates selected firm</i>	Negotiated A/E Fee
02/13/2013 OR #234 OFCC-Administered	CSU-010082 Central State University, University Center (CM at Risk), Wilberforce, Ohio	\$29,400,000	Messer Construction Shook Touchstone Smoot Construction Company	TBD
02/21/2013 OR #234 OFCC-Administered	DOT-130003 Department of Transportation, Madison Full Service Maintenance Facility (Design Build), West Jefferson, Ohio	\$8,000,000	Elford Inc. Humble Construction Miles-McClellan	TBD
02/08/2013 OR #234 Locally Administered	UCN-13069A University of Cincinnati, Nippert Stadium Expansion - West Pavilion (CM at Risk), Cincinnati, Ohio	\$65,000,000	Hunt Construction Group Turner Construction Company	TBD
02/15/2013 OR #234 Locally Administered	BGU-135868 Bowling Green State University, Olscamp Prototype Learning Space (CM at Risk), Bowling Green, Ohio	\$4,000,000	Barton Malow Lathrop Shook Touchstone	TBD
02/11/2013 OR #234 Locally Administered	UTO-131758 University of Toledo, Substation Emergency Power, Toledo, Ohio	\$8,000,000	Fosdick & Hilmer *JDRM Engineering M Consultants RMF Engineering	TBD
01/30/2013 OR #233 OFCC Administered	SFC-13P888 Ohio Facilities Construction Commission, Educational Planning, Various Locations, Ohio	Varies	NEW *DeJONG-RICHTER Fanning/Howey Assoc. *Frank Locker FutureThink *Harrison Planning Group Lesko Associates *Warner Concepts	TBD
01/9/2013 OR #233 Locally Administered	UTO-131752 University of Toledo, Core Research Lab Renovation - HVAC Upgrade / Expanded Services - HVAC Upgrade, Toledo, Ohio	\$2,000,000	The jdi group JDRM Engineering SSOE Group	TBD: Contact Agency / Institution
01/29/2013 OR #233 OFCC Administered	ESC-130001 Edison Community College, Parking Renovation, Piqua, Ohio	\$300,000	Freytag & Associates *The Collaborative Star Consultants	TBD
01/18/2013 OR #233 Locally Administered	UCN-13069A University of Cincinnati, Nippert Stadium Expansion (Architect of Record), Cincinnati, Ohio	\$65,000,000	GBBN Architects Heery International Moody Nolan MSA Sport	TBD: Contact Agency / Institution
01/25/2013 OR #233 OFCC Administered	DOT-130006 Ohio Dept of Transportation, Athens Full Service Maintenance Facility (Criteria Architect), Athens, Ohio	\$8,000,000	Abbot Studios ms consultants *Star Consultants	TBD
01/25/2013 OR #233 OFCC Administered	DOT-130005 Ohio Dept of Transportation, Warrensville Heights and Columbiana Full Service Maintenance Facilities (Criteria Architect), Warrensville Hts / Cuyahoga County and Columbiana / Columbiana County	\$12,000,000	DLZ Architecture emersion DESIGN Hardlines Design ms consultants inc *mbi k2m Architecture	TBD
01/25/2013 OR #233 OFCC Administered	DOT-130004 Ohio Dept of Transportation, Warren Full Service Maintenance Facility (Criteria Architect), Lebanon / Warren County	\$6,000,000	emersion Design *KZF Design URS	TBD
12/18/2012 OR #232 Locally Administered	OHU-131005 Ohio University, Indoor Multi-Purpose Facility (Design Build), Athens, Ohio	\$12,500,000	McTech-Karr Joint Venture Rudolph/Libbe *Turner Construction	TBD: Contact Agency / Institution
12/03/2012 OR #232 OFCC-Administered	SFC-13E999 Ohio Facilities Construction Commission, Engineer, Surveying, Energy and Commissioning Services Consultant List FY14-15, Various locations, Ohio	Varies	Presentation Report	TBD
12/18/2012 OR #232 Locally Administered	OHU-131005 Ohio University, Indoor Multi-Purpose Facility (Design Build), Athens, Ohio	\$12,500,000	McTech-Karr Joint Venture Rudolph/Libbe *Turner Construction	TBD: Contact Agency / Institution
12/21/2012	OHU-131015		The Corna Kokosing & Elford Team	TBD: Contact

OR #232 Locally Administered	Ohio University, Housing Development Plan - Phase 1 (CM at Risk), Athens, Ohio	\$100,000,000	Donley's, Inc. Gilbane/Smoot Lend Lease (US) Construction	Agency / Institution
11/26/2012 OR #231 OFCC-Administered	SFC-13A999 Ohio Facilities Construction Commission, Architect and Landscape Architect Consultant List FY14-15, Various locations, Ohio	Varies	Presentation Report	TBD
11/30/2012 OR #231 Locally Administered	UCN-11039B University of Cincinnati, CH-Building B - Addition Aerospace Engineering Combustion Test Cells (Design-Build), Cincinnati, Ohio	\$1,800,000	D.A.G. Construction HGC Construction *Thurnbull-Wahlert Construction Quandel Construction Group	TBD: Contact Agency / Institution
11/20/2012 OR #231 Locally Administered	BGU-125826 Bowling Green State University, Organic Chemistry Lab Renovation, Bowling Green, Ohio	\$900,000	*Baxter Hodell Donnelly Preston eS Architecture Levin Porter Associates URS	TBD: Contact Agency / Institution
11/15/2012 OR #231 OFCC-Administered	ADJ-130015 Adjutant General's Department, Camp Perry Building 2 (Theater) HVAC Renovation, Port Clinton, Ohio	\$500,000	Advanced Engineering Consultants Buehrer Group Dynamix Engineering Star Consultants	TBD
11/15/2012 OR #231 OFCC-Administered	EXP-130001 Ohio Expositions Commission, Phase 3 Electrical Improvements, Columbus, Ohio	\$3,120,000	*Bennett Engineering M-Engineering Star Consultants	TBD
11/15/2012 OR #231 OFCC-Administered	EXP-130003 Ohio Expositions Commission, Master Plan Update, Columbus, Ohio	To be negotiated	*Davis Wince, Ltd. MSK2, LLC mbi k2m Architecture	TBD
11/15/2012 OR #231 OFCC-Administered	EXP-130002 Ohio Expositions Commission, Miscellaneous Improvements, Columbus, Ohio	\$2,880,000	*Davis Wince, Ltd. eS Architecture and Development M+A Architects	TBD
11/15/2012 OR #231 Locally Administered	ADJ-130016 Adjutant General's Department, Camp Perry Bldg. 2807 Renovation Project, Port Clinton, Ohio	\$750,000	*Buehrer Group PM WI Star Consultants	TBD: Contact Agency / Institution
11/14/2012 OR #231 Locally Administered	ADJ-130006 through ADJ-130010 Roof Replacement Project(s): Columbus, Stow, Walbridge, Wooster, Youngstown Armories, Ohio	\$1,600,000	*eS Architecture (Stow) *Kabil Associates (Youngstown) *KZF Design (Wooster) Mackovich and Pusti PM WI *SFA Architects (Columbus) Shremshock Architects *Star Consultants (Walbridge)	TBD: Contact Agency / Institution
11/30/2012 OR #231 OFCC-Administered	DVS-130004 Department of Veterans Services, Resident Safety Renovation, Georgetown, Ohio	\$761,548	*emersion DESIGN KZF Design Poulos + Schmid Design Group	TBD
11/19/2012 OR #231 OFCC-Administered	DVS-130009 Department of Veterans Services, Secret, Giffin Replace Sewer Lines, Traps, Sandusky, Ohio	\$4,583,800	*Poggemeyer Design Group Poulos + Schmid Design Group Star Consultants	TBD
11/01/2012 OR #231 OFCC-Administered	DVS-130003 Department of Veterans Services, Secret Electrical Panel and Service Upgrade, Sandusky, Ohio	\$5,999,500	Dynamix Engineering Poggemeyer Design Group *Tec, Inc.	TBD
11/01/2012 OR #231 OFCC-Administered	DVS-130007 Department of Veterans Services, Secret, Renovate Steam Lines, Sandusky, Ohio	\$2,732,500	Heapy Engineering Poggemeyer Design Group *RMF Engineering URS Corporation	TBD
11/01/2012 OR #231 OFCC-Administered	DVS-130008 Department of Veterans Services, Secret, Giffin HVAC 2 pipe to 4 pipe, Sandusky, Ohio	\$3,579,500	M Engineering *Star Consultants URS Corporation	TBD
11/01/2012 OR #231 OFCC-Administered	DVS-130005 Department of Veterans Services, Multipurpose Room Addition, Georgetown, Ohio	\$4,018,400	*emersion DESIGN KZF Design Group PFB Architects SFA Architects	TBD
11/01/2012 OR #231 OFCC-Administered	DVS-130010 Department of Veterans Services, Dining Area Renovations, Georgetown, Ohio	\$1,038,500	KZF Design Group PFB Architects *SFA Architects	TBD
10/17/2012 OR #230 OFCC-Administered	BTC-130007 Belmont College, Health Sciences Center (CM at Risk), Ohio	\$9,100,000	Project and Construction Services Robertson Construction Services Ruscilli Construction RW Setterlin Building Company Shook Construction	TBD
10/29/2012 OR #230 OFCC-Administered	DMR-120001 Department of Developmental Disabilities, Cambridge Developmental Center, Infrastructure Improvements, Cambridge, Ohio	\$1,600,000	*Advanced Engineering Consultants Karpinski Engineering Roger D. Fields & Associates Scheeser Buckley Mayfield	TBD
10/29/2012 OR #230 OFCC-	DOT-130003 Department of Transportation, Madison Full Service Maintenance Facility, Urbana, Ohio	\$8,000,000	*Renouveau Design RP Architects Star Consultants	TBD

Administered				
10/22/2012 OR #230 Locally Administered	OHU-137010 Ohio University, Heritage College of Osteopathic Medicine, Cleveland, Ohio	\$10,600,000	Bostwick Design Partnership *Design Group Westlake Reed Leskosky	TBD: Contact Agency / Institution
10/18/2012 OR #230 OFCC-Administered	BTC-130009 Belmont College, Main Building HVAC and Lighting Systems Upgrade, St. Clairsville, Ohio	\$2,180,000	DLZ Ohio *Karpinski Engineering Prater Engineering Associates Star Consultants	TBD
09/11/2012 OR #229 OFCC-Administered	DPS-120003 Department of Public Safety, Academy Courtyard Addition, Columbus, Ohio	\$3,590,000	*Feinknopf Macioce Schappa Architects Moody Nolan URS Corporation	TBD
09/30/2012 OR #229 Locally Administered	UTO-130853 University of Toledo, University Hall Renovations, Toledo, Ohio	\$1,500,000 / \$2,000,000	*Duket Architects Planners Munger Munger + Associates Architects The Collaborative, Inc.	TBD: Contact Agency / Institution
09/19/2012 OR #229 Locally Administered	BGU-125824 Bowling Green State University, Ohio Bureau of Criminal Identification and Investigation Organic Chemistry Lab Renovation, Bowling Green, Ohio	\$11,900,000	Bostwick Design Partnership Buehrer Group Architecture & Engineering M+A Architects Moody Nolan SSOE Group	TBD: Contact Agency / Institution
08/21/2012 OR #228 OFCC-Administered	DOT-130002 Department of Transportation, Highland Full Service Maintenance Facility, Hillsboro, Ohio	\$7,500,000	*KZF Design Moody Nolan Renouveau Design Schorr Architects	TBD
08/23/2012 OR #228 Locally Administered	OHU-131140 Ohio University, Convocation Center Concrete Restoration, Athens, Ohio	\$1,100,000	Barber & Hoffman Osborn Engineering Shelly, Metz, Baumann, Hawk, Inc.	TBD: Contact Agency / Institution
08/16/2012 OR #228 Locally Administered	UTO-130850 University of Toledo, Maumee AOC-Wolf Creek Watershed, Oregon, Ohio	\$1,348,595	Barr Engineering Hull & Associates The Mannick & Smith Group	TBD: Contact Agency / Institution
08/1/2012 OR #228 Locally Administered	UTO-130848 University of Toledo, Steam & Chilled Water Line Extension, Toledo, Ohio	\$4,000,000	Fosdick & Hilmer M Engineering *Poggemeyer Design Group RMF Engineering	TBD: Contact Agency / Institution
08/13/2012 OR #228 OFCC-Administered	DVS-130001 Ohio Department of Veterans Services, Paving, Sandusky, Ohio	\$3,900,000	Brunkhorst Engineering KZF Design *Poggemeyer Design Group Star Consultants	TBD
08/21/2012 OR #228 OFCC-Administered	COM-130001 Ohio Department of Commerce, Building A Renovation and Site Infrastructure, Reynoldsburg, Ohio	\$2,500,000	*Feinknopf Macioce Schappa GPD Group Renouveau Design Star Consultants	TBD
08/08/2012 OR #228 Locally Administered	BGU-125815 Bowling Green State University, Student Recreation Center Addition & Renovation (CM at Risk), Bowling Green, Ohio	\$11,000,000	Barton Malow Company *Gilbane Construction Mosser Construction Thomas & Marker Construction	TBD: Contact Agency / Institution
07/10/2012 OR #227 Locally Administered	KSU-11B153 Center for Innovation in Health Professions (Local Architect of Record), Cleveland State University, Cleveland, Ohio	\$35,000,000	Braun & Steidl Architects NBBJ Perspectus Architecture *Stantec Architecture Westlake Reed Leskosky	\$3,019,400
07/19/2012 OR #227 Locally Administered	KSU-11B153 Kent State University, New Facility for the CAED (CM at Risk), Kent, Ohio	\$40,000,000	Gilbane Building Company Ozanne Construction Company Turner Construction Company	TBD: Contact Agency / Institution
07/18/2012 OR #227 Locally Administered	KSU-11B153 Kent State University, New Facility for the CAED (A/E), Kent, Ohio	\$40,000,000	Bialosky + Partners Architects Bohlin Cywinski Jackson (PA) KZF Design NBBJ Richard L. Bowen + Associates The Collaborative Inc. Westlake Reed Leskosky WTW Architects	TBD: Contact Agency / Institution
07/12/2012 OR #227 Locally Administered	YSU 1516-1 Youngstown State University, Melnick Hall Renovations, Youngstown, Ohio	\$4,500,000	BSHM Architects *Stollo Architects URS	TBD: Contact Agency / Institution
07/12/2012 OR #227 Locally Administered	UCN-12120A University of Cincinnati, Lindner Center Graphics & Displays, Cincinnati, Ohio	\$2,500,000	FRCH Design Worldwide HealyKohler Design (MD) Perkins+Will (IL) MSA Architects Populous Architects (MO) Workshop Design (MO)	TBD: Contact Agency / Institution
07/26/2012 OR #227 SAO-Administered	BWC-130001 Ohio Bureau of Workers' Compensation, Emergency Generator Power Back-up to the York Chiller, Columbus, Ohio	\$978,000	DLZ Ohio Prater Engineering *Star Consultants	\$97,500
07/24/2012 OR #227 SAO-Administered	BWC-130002 Ohio Bureau of Workers' Compensation, OFCC Tenant Improvements, Columbus, Ohio	\$1,425,000	*Continental Building Systems Megen Construction Company Star Consultants	TBD
06/14/2012 OR #226	OSU-120253		Cypripedium Landscape / Architecture Studio	

Locally Administered	The Ohio State University, Longaberger Covered Pavilion, Columbus, Ohio	\$1,600,000	MKSK *Rogers Krajnak Architects	\$144,297
06/07/2012 OR #226 Locally Administered	OSU-120263 The Ohio State University, Wexner Education Group Space, Columbus, Ohio	\$2,383,746	Bostwick Design Partnership Braun & Steidl Architects Eric Owen Moss Architects Lincoln Street M+A Architects *Smith-Miller + Hawkinson Architects	TBD: Contact Institution / Agency
06/22/2012 OR #226 SAO-Administered	DMR-120002 Ohio Department of Developmental Disabilities, NODC Infrastructure Improvements, Toledo, Ohio	\$3,500,000	Buehrer Group STAN and Associates Star Consultants	TBD
06/29/2012 OR #226 Locally Administered	KSU-12B948 Kent State University New Building for the CAEST (CM at Risk), Kent, Ohio	\$15,000,000	*Hammond Construction Ozanne Construction Company The Ruhlin Company	TBD: Contact Agency / Institution
06/27/2012 OR #226 Locally Administered	KSU-12B949 Kent State University Renovations and Additions for the School of Art (CM at Risk), Kent, Ohio	\$25,000,000	Donley's, Inc. *Ozanne Construction Company The Ruhlin Company Turner Construction Company	TBD: Contact Agency / Institution
06/11/2012 OR #226 SAO-Administered	NEM-090001 NEOMED, Campus Research and Academic Expansion, Rootstown, Ohio	\$42,263,600	CBLH Design *Ellenzweig FMS Architects HFP Ambuske Architects Paradigm Engineers	\$1,263,877
05/29/2012 OR #225 Locally Administered	OHU-05022012 Ohio University, Indoor Multi-Purpose Facility, Athens, Ohio	\$12,000,000	Lloyd W. Miller, Architect Panich, Noel & Associates *Moody-Nolan MS Consultants	TBD: Contact Agency / Institution
05/30/2012 OR #225 SAO-Administered	BTC-130007 Belmont College, Health Sciences Center, St. Clairsville, Ohio	\$9,100,000	Phillip Markwood Architects *Perspectus Architecture Feinknopf Macioce Schappa DesignGroup	\$730,760
04/26/2012 OR #224 SAO-Administered	DRC-110022 Department of Rehabilitation and Correction, Toledo Correctional Institution, Roof Replacement	\$4,250,000	Design-Build Solutions Kelley Brothers Roofing Richard L. Bowen + Associates	TBD
04/13/2012 OR #224 Locally Administered	BGU-125778 Bowling Green State University, BGSU Firelands Campus, Huron	\$15,750,000	*Bostwick Design Group Braun & Steidl Architects Domokur Architects Weber Murphy Fox	TBD: Contact Agency / Institution
04/06/2012 OR #224 SAO- Administered (CM at Risk)	SOC-120001 Southern State Community College, Brown County Campus, Mount Orab	\$10,000,000	Messer Construction Co. Miles McClellan Construction Co. *Quandel Construction Group Turner Construction Co.	\$65,490
04/04/2012 OR #224 Locally Administered	CLT-100020 Clark State Community College Student Success Center Springfield, Ohio	\$5,400,000	Levin Porter Associates MSA Architects SHP Leading Design The Collaborative, Inc. Woolpert	TBD: Contact Agency / Institution
03/29/2012 OR #223 Locally Administered	DRC-120006 Ohio Department of Rehabilitation and Correction, Sallyport Upgrade - LorCI, Grafton, Ohio	\$730,250	NEW *Kramer Engineers mbi/k2m Renouveau Design	TBD: Contact Agency / Institution
03/09/2012 OR #223 Locally Administered	OSU-090442 The Ohio State University, Smith Lab Rehabilitation, Columbus, Ohio	\$12,000,000	*Gilbane Building Company Hammond Construction Quandel Construction Group	TBD: Contact Agency / Institution
03/20/2012 OR #223 Locally Administered	KSU-11B146, KSU-11B147, KSU-11B148 Kent State University Renovations and Addition to Multiple Science Buildings (CM at Risk), Kent, Ohio	\$80,000,000	Donley's, Inc. Gilbane Building Company Lend Lease (US) Construction *Turner Construction Company	TBD: Contact Agency / Institution
03/14/2012 OR #223 Locally Administered	CLS-121205 Cleveland State University, Viking Hall & Kinko's Demolition, Cleveland, Ohio	\$3,741,259	*Atwell, LLC HzW Environmental Consultants URS Corporation	TBD: Contact Agency / Institution
03/20/2012 OR #223 Locally Administered	KSU-11B146, KSU-11B147 & KSU-11B148 Kent State University, Renovations and Addition to Multiple Science Buildings - CxA, Kent, Ohio	\$80,000,000	Hill International *Karpinski Engineering URS Corporation	TBD: Contact Agency / Institution
03/21/2012 OR #223 Locally Administered	CSU-120017 Central State University, Rehabilitation of Stadium Turf & Lights, Wilberforce, Ohio	\$2,000,000	MSA Architects *The EDGE Group Woolpert Design	TBD: Contact Agency / Institution
03/21/2012 OR #223 Locally Administered	CSU-120016 Central State University, Center for Human Performance and Sensor, Wilberforce, Ohio	\$500,000	Allan Scherr Associates O.A. Spencer, Inc. *Oregon Group Architects	TBD: Contact Agency / Institution
03/14/2012 OR #223 Locally Administered	OHU-03092012 Ohio University, Athens, Ohio	\$1,000,000	Bass Studio Architects KZF Design Phillip Markwood Architects RVC Architects	TBD: Contact Agency / Institution
03/29/2012 OR #223 Locally Administered	KSU-12S605 Kent State University, Science & Nursing Building, Stark Campus, North Canton	\$17,000,000	*BHDP Architecture Hasenstab Architects NBBJ	TBD: Contact Agency / Institution

Administered			Perspectus Architecture	
03/02/2012 OR #223 SAO- Administered	DAS-12P009 Ohio Department of Administrative Services, Assessment for Properties & Facilities Buildings, various locations	\$540,000	Davis Wince, Ltd. *KZF Design SSOE Star Consultants, Inc.	\$486,000
02/09/2012 OR #222 Locally Administered	OSU-080363 The Ohio State University, Schottenstein Center - Basketball Practice Facility, Columbus, Ohio	\$13,771,907	Gutknecht Construction Messer Construction *Russcilli Construction Whiting Turner Contracting	TBD: Contact Agency / Institution
02/09/2012 OR #222 Locally Administered	OSU-081049 The Ohio State University, Selected Tunnel Replacement Project, Columbus, Ohio	\$6,380,000	*George J Igel & Co Gutknecht Construction Whiting Turner Contracting	TBD: Contact Agency / Institution
02/09/2012 OR #222 Locally Administered	OSU-091575 The Ohio State University, Hospital Kitchens Renovation, Columbus, Ohio	\$11,000,000	*Elford Gilbane Building Quandel Building	TBD: Contact Agency / Institution
02/21/2012 OR #222 Locally Administered	UTO-121723 University of Toledo Family Health Services Center (Renovation of VAB) Toledo, Ohio	\$6,000,000	Buehrer Group Architecture & Engineering *SSOE Group The Collaborative Inc. Trinity Health Group	TBD: Contact Agency / Institution
02/08/2012 OR #222 Locally Administered	WSU-120006 Wright State University Enrollment Services Renovation Fairborn, Ohio	\$2,150,000	Annette Miller Architects McGill Smith Punshon Robert Maschke Architects SHP Leading Design	TBD: Contact Agency / Institution
01/06/2012 OR #221 Locally Administered	OSU-120206 The Ohio State University, Celeste and Evans Cooling Improvements, Columbus, Ohio	\$1,500,000	*Karpinski Engineering Korda/Nemeth Engineering Kramer Engineers	\$150,500
01/24/2012 OR #221 Locally Administered	OSU-120192 The Ohio State University, ULAR Animal Facility Building Study, Columbus, Ohio	\$107,000	Flad & Associates Louviere, Stratton & Yodel LLC (MD) *NBBJ ZGF (NY)	\$100,000
01/24/2012 OR #221 Locally Administered	OSU-120136 The Ohio State University, Wilce - Addition and Renovation, Columbus, Ohio	\$3,700,000	Design Group *Perspectus Architecture Phillip T Markwood Architects	\$364,867
01/24/2012 OR #221 Locally Administered	KSU-11B146, KSU-11B147 & KSU-11B148 Kent State University Renovations and Additions to Multiple Science Buildings (MEP Team) Kent, Ohio	\$80,000,000	*Prator Engineering Associates Scheeser Buckley Mayfield URS Corporation	TBD: Contact Agency / Institution
01/24/2012 OR #221 Locally Administered	KSU-11B146, KSU-11B147 & KSU-11B148 Kent State University Renovations and Additions to Multiple Science Buildings (Architectural Team) Kent, Ohio	\$80,000,000	*Ayers Saint Gross BHDP Architecture Stantec Architecture	TBD: Contact Agency / Institution
01/24/2012 OR #221 Locally Administered	OHU-121720 Heritage College of Osteopathic Medicine, Columbus Area Medical Facility - Ohio University Franklin County, Ohio	TBD	*BHDP Bostwick Design Partnership Design Group NBBJ	TBD: Contact Agency / Institution
12/09/2011 OR #220 Locally Administered	OSU-120210 The Ohio State University, OARDC-Ag Engineering Bldg Replacement, Wooster, Ohio	\$14,000,000	Bostwick Design Partnership *NBBJ Stantec Van Auken Akins	\$1,038,261
12/02/2011 OR #220 SAO - Administered	DMH-120003 Patient Unit Renovations - Appalachian Behavioral Healthcare Ohio Department of Mental Health, Athens County, Ohio	\$1,700,000	*ASM Davis Wince Feinknopf Macioce Schappa Renouveau Design	\$144,792
12/12/2011 OR #220 Locally Administered	OSU-120217 The Ohio State University, Kottman Hall Fire Alarm System, Columbus, Ohio	\$512,631	*Advanced Engineering Consultants Motz Consulting Engineers W.E. Monks & Co	\$49,154
11/01/2011 OR #219 Locally Administered	OSU-081049 The Ohio State University, Selected Tunnel Replacement Projects, Columbus, Ohio	\$6,380,000	*DLZ Ohio FTC&H (MI) Jones-Stuckey Ltd Korda Nemeth	\$315,470
10/02/2011 OR #218 SAO - Administered	DOT-120003 Lucas County Maintenance Facility Ohio Department of Transportation, Lucas County, Ohio	\$3,500,000	Buehrer Group Architecture Jerome M. Scott Architects Poggemeyer Design Group *Schorr Architects, Inc.	TBD
08/12/2011 OR #216 Locally Administered	OSU-120059 The Ohio State University, Cannon Drive Relocation, Phase 1, Columbus, Ohio	\$17,500,000	DLZ Ohio *Evans Mechwart Hamblon & Tilton Korda/Nemeth	\$800,000
08/12/2011 OR #216 Locally Administered	OSU-100652 Various Building Demolitions The Ohio State University Columbus, Ohio	\$1,353,000	eS Architecture & Development Feinknopf Macioce Schappa Panich Noel & Associates Perspectus Architecture	TBD: Contact Agency / Institution
08/12/2011 OR #216 Locally Administered	OSU-100652 Various Building Demolitions The Ohio State University Columbus, Ohio	\$1,353,000	eS Architecture & Development Feinknopf Macioce Schappa Panich Noel & Associates Perspectus Architecture	TBD: Contact Agency / Institution

08/1/2011 OR #216 Locally Administered	OSU-110672 North Residential District Transformation The Ohio State University Columbus, Ohio	TBD	Ayers Saint Gross (MD) Design Collective (MD) DiMella Shaffer (MA) *Goody Clancy (MA) Hanbury Evans Wright Vlattas & Co (VA) Moore Ruble Yudell (CA) Robert AM Stern Architects (NY) Sasaki Associates (MA)	TBD: Contact Agency / Institution
07/19/2011 OR #215 Locally Administered	SSC-010003 Administration Building Renovation Shawnee State University Portsmouth, Ohio	\$964,855	BHDP Architecture KZF Design Levin Porter Associates RVC Architects *SPGB Architects TSHD Architects	TBD: Contact Agency / Institution
07/01/2011 OR #215 Locally Administered	UTO-120742 Carlson Library Renovations University of Toledo Toledo, Ohio	\$1,250,000	BHDP Architecture Buehrer Group Architecture & Engineering *The Collaborative, Inc.	TBD: Contact Agency / Institution
07/14/2011 OR #215 SAO-Administered	DAS-120001 North High Complex Phase 5 Ohio Department of Administrative Services Columbus, Ohio	\$17,453,580	*Acock Associates Architects Feinknopf Macioce Schappa URS	\$941,588
07/01/2011 OR #215 SAO-Administered	BWC-110001 L-16 Halon Replacement Project - William Green Building Bureau of Workers' Compensation Columbus, Ohio	\$368,000	M Engineering *Prater Engineering Star Consultants URS	\$35,700
07/12/2011 OR #215 Locally Administered	BGU-115687 Landscape & Civic Structure Master Plan Bowling Green State University Bowling Green, Ohio	\$100,000	The Collaborative JJR Kinzleman Kline Gossman NBBJ Sasaki Associates	TBD: Contact Agency / Institution
06/24/2011 OR #214 Locally Administered	UTO-121665 Replace Air Handler 4 University of Toledo Toledo	\$1,400,000	Contech Design *JDRM Engineering Karpinski Engineering Peters, Tschantz & Associates	TBD: Contact Agency / Institution
06/27/2011 OR #214 SAO-Administered	DOT-110001 & DOT-110002 Jefferson and Wayne County Maintenance Facilities Ohio Department of Transportation Wooster and Wintersville	\$7,000,000	*Miller Watson/JMSA Panich, Noel & Associates Richard Fleischman + Partners Schorr Architects Strollo Architects	\$429,790
06/08/2011 OR #214 Locally Administered	UTO-111619 New Operating Rooms 13 & 14 University of Toledo Toledo, Ohio	\$1,400,000	Buehrer Group Architecture and Engineering Harley Ellis Devereaux RCM Architects	TBD: Contact Agency / Institution
05/27/2011 OR #213 Locally Administered	KSU-11B168 LEED Process Consulting Services Kent State University Kent, Ohio	\$210,000,000	Doty & Miller Emersion Design Heapy Engineering Sasaki Associates	TBD: Contact Agency / Institution
05/03/2011 OR #213 Locally Administered	ADJ-110017 Rickenbacker Enclave Paving Renovation Adjutant General's Department Columbus, Ohio	\$2,500,000	*American Structure EMHT Jobes Henderson	TBD: Contact Agency / Institution
04/20/2011 OR #212 Locally Administered	ADJ-110009 Walbridge Armory HVAC Renovation Adjutant General's Department Walbridge, Ohio	\$540,000	*Advance Engineering Buehrer Group DLZ	TBD: Contact Agency / Institution
04/20/2011 OR #212 Locally Administered	ADJ-110010 Greenville Armory Masonry Renovation Adjutant General's Department Greenville, Ohio	\$180,000	Alan Scheer SFA Shremshock *Star Consultants	TBD: Contact Agency / Institution
04/20/2011 OR #212 Locally Administered	ADJ-110011 Youngstown Armory Paving Renovation Adjutant General's Department Youngstown, Ohio	\$540,000	DLZ KZF *Star Consultants	TBD: Contact Agency / Institution
04/20/2011 OR #212 Locally Administered	ADJ-110012 Tarlton Armory Plumbing Renovation Adjutant General's Department Tarlton, Ohio	\$185,000	Advance Engineering DLZ *Dynamix Engineering	TBD: Contact Agency / Institution
04/20/2011 OR #212 Locally Administered	ADJ-110013 Norwalk Armory Plumbing Renovation Adjutant General's Department Norwalk, Ohio	\$150,000	Bodner *Buehrer Group Dynamix Engineering X-Cel Engineering	TBD: Contact Agency / Institution
4/18/2011 OR #212 Locally Administered	UCN-09113A ACH Campus Lab Energy Savings University of Cincinnati Cincinnati, Ohio	\$3,340,000	Fosdick & Hilmer *Stan & Associates URS Corporation	TBD: Contact Agency / Institution
4/12/2011 OR #212 Locally Administered	UTO-111624 New Cancer Center University of Toledo Toledo, Ohio	\$5,500,000	MBA Architects and Planners Poggemeyer Design Group SSOE	TBD: Contact Agency / Institution
3/31/2011 OR #211 Locally Administered	OSU-081255 High Voltage Switch and Cable Replacement - Phase 2 The Ohio State University Columbus, Ohio	\$13,340,000/font>	Burns & McDonald Fosdick & Hilmer *Patrick Engineering	TBD: Contact Agency / Institution
3/29/2011	OSU-080267		Burns & McDonnell Eng Co.	

OR #211 Locally Administered	Boiler Replacement - McCracken Power Plant The Ohio State University Columbus, Ohio	\$15,180,000	Inc. Fosdick & Hilmer Lutz Daily & Brain *RMF Engineering	TBD: Contact Agency / Institution
3/7/2011 OR #211 Locally Administered	OSU-110269 Northwest Parking Garage Renovation The Ohio State University Columbus, Ohio	\$1,300,000	Carl Walker Inc *Desman Associates O&S Associates	\$95,744
3/29/2011 OR #211 Locally Administered	OSU-110101 Caldwell Lab Expansion The Ohio State University Columbus, Ohio	\$632,904	eS Architecture & Development Robert E Euans Architects *SPGB Architects	\$51,564
3/7/2011 OR #211 Locally Administered	ZSC-6-2011-1 Advanced Science & Technology Center Zane State College Zanesville, Ohio	\$9,750,000	Addis-Davis-Van Wey Design Group Lincoln Street Studio Phillip Markwood Architects *SHP Leading Design URS Corporation	TBD: Contact Agency / Institution
3/7/2011 OR #211 Locally Administered	ZSC-7-2011-1 Cambridge Training & Education Center Zane State College Zanesville, Ohio	\$10,000,000	*Addis-Davis-Van Wey Design Group Lincoln Street Studio Phillip Markwood Architects SHP Leading Design URS Corporation	TBD: Contact Agency / Institution
3/10/2011 OR #211 Locally Administered	UTO-111605 Hospital Clinical Laboratory University of Toledo Toledo, Ohio	\$200,000	*BEI Associates Harley Ellis Devereaux SSOE	TBD: Contact Agency / Institution
03/29/2011 OR #211 Locally Administered	KSU-11L123 Tri-Towers Residence Halls Rooms & HVAC Upgrades (MEP Engineer) Kent State University Kent, Ohio	\$30,000,000	Dynamix Engineering Heapy Engineering *Scheeser Buckley Mayfield Thorson Baker & Associates	TBD: Contact Agency / Institution
03/29/2011 OR #211 Locally Administered	KSU-11L123 Tri-Towers Residence Halls Rooms & HVAC Upgrades (Architect) Kent State University Kent, Ohio	\$30,000,000	*Domokur Architects KZF Design The Collaborative	TBD: Contact Agency / Institution
03/09/2011 OR #211 Locally Administered	UTO-110129 Core Research Facility - Phase IV University of Toledo Toledo, Ohio	\$929,586	Buehrer Group Architecture & Engineering The JDI Group SSOE Group	TBD: Contact Agency / Institution
03/09/2011 OR #211 Locally Administered	UTO-111387 Resource & Community Learning Center - Phase II University of Toledo Toledo, Ohio	\$900,000	Duket Architects Planners MacPherson Architects Thomas Porter Architects	TBD: Contact Agency / Institution
02/22/2011 OR #210 Locally Administered	OSU-030976 Community Heritage Art Gallery The Ohio State University - Lima Campus Lima, Ohio	\$238,894	Levin Porter Associates Phillip Markwood Architects *The Collaborative	\$31,380
02/24/2011 OR #210 Locally Administered	UCN-09137A Storm Water Demonstration Project University of Cincinnati Columbus, Ohio	\$2,600,000	Bayer Becker Kinzelman Kline Gossman *Kleingers & Associates	TBD: Contact Agency / Institution
02/09/2011 OR #210 Locally Administered	CTI-110001 Columbus State Master Plan Columbus State Community College Columbus, Ohio	TBD	The Collaborative MSI Design *NBBJ Stantec Architecture URS	TBD: Contact Agency / Institution
02/14/2011 OR #210 Locally Administered	UCN-10016B Primary Electric Substation University of Cincinnati Cincinnati, Ohio	\$7,300,000	GDP Group *Patrick Engineering RMF Engineering	TBD: Contact Agency / Institution
02/09/2011 OR #210 Locally Administered	UCN-11096A Crosley Tower - Air Handling Unit Replacement University of Cincinnati Cincinnati, Ohio	\$1,500,000	Fosdick & Hilmer *HAWA Incorporated Motz Engineering URS	TBD: Contact Agency / Institution
01/11/2011 OR #209 Locally Administered	5062-PF07357 East Regional Chilled Water Plant (CA) The Ohio State University Columbus, Ohio	\$41,055,000	Aramark Management Services *Engineering Economics Horizon Engineering Assoc	\$431,201
01/04/2011 OR #209 Locally Administered	BGU-015585 PSLB HVAC Upgrades & Fume Hood Replacement Bowling Green State University Bowling Green, Ohio	\$3,000,000	Buehrer Group Architecture & Engineering Heapy Engineering Korda Engineering *URS Corporation	TBD: Contact Agency / Institution
12/17/2010 OR #208 Locally Administered	OSU-110215 Street and Bridge Maintenance Phase 1 The Ohio State University Columbus, Ohio	\$2,146,000	*American Structurepoint Korda/Nemeth Engineering Prime Engineering & Architecture Resource International	\$254,956
12/20/2010 OR #208 Locally Administered	YSU-111224 STEM Planning Youngstown State University Youngstown, Ohio	\$200,000	*BHDP/ms consultants KA, Inc. Architecture Westlake Reed Leskosky	TBD: Contact Agency / Institution
12/17/2010 OR #208	UCN-09080A CARE Roof Fan Support Modifications	\$450,000	Jezerinac Geers Associates *Steven Schaefer Associates	TBD: Contact Agency /

Locally Administered	University of Cincinnati Cincinnati, Ohio		THP Limited	Institution
12/15/2010 OR #208 Locally Administered	UCN-04132B MSB Rehabilitation - Phase 4 (CM) University of Cincinnati Cincinnati, Ohio	\$82,944,661	Bovis Lend Lease Hunt Construction Group Messer Construction Company	TBD: Contact Agency / Institution
12/17/2010 OR #208 Locally Administered	UCN-09080A CARE Roof Fan Support Modifications University of Cincinnati Cincinnati, Ohio	\$450,000	Jezerinac Geers Associates Steven Schaefer Associates THP Limited	TBD: Contact Agency / Institution
12/17/2010 OR #208 Locally Administered	OSU-110215 Street and Bridge Maintenance - Phase 1 Ohio State University Columbus, Ohio	\$2,146,000	*American Structurepoint Korda/Nemeth Engineering Prime Engineering & Architecture Resource International	TBD: Contact Agency / Institution
11/10/2010 OR #207 Locally Administered	OSU-110207 Howlett Hall Roof Replacement The Ohio State University Columbus, Ohio	\$832,821	*CTL Engineering DLZ KZF Design Legat & Kingscott Shremshock Architects & Engineering	\$160,470
11/22/2010 OR #207 Locally Administered	Project Number TBD 2010 Building Infrastructure Improvements: Computer Services Center (CSC) HVAC Improvements Ohio University Athens, Ohio	\$824,000	DLZ *Kramer Engineers SHP Leading Design W.E. Monks	TBD: Contact Agency / Institution
11/22/2010 OR #207 Locally Administered	Project Number TBD 2010 Building Infrastructure Improvements: Voight Hall, Electrical and Access Improvements and Gamertsfelder Hall Fire Alarm Improvements Ohio University Athens, Ohio	\$1,420,000	DLZ Kramer Engineers SHP Leading Design *W.E. Monks	TBD: Contact Agency / Institution
10/21/2010 OR #206 Locally Administered	CLS-101007 Main Classroom - Roof Replacement Cleveland State University Cleveland, Ohio	\$4,400,000	Architectural Vision Group Domokur Architects *Makovich & Pusti Architects mbi-k2m Architecture	\$305,000
10/05/2010 OR #206 Locally Administered	UTO-111538 Clinical Simulation Center The University of Toledo Toledo, Ohio	\$1,000,000	*BHDP Architecture SmithGroup, Inc. SSOE, Inc.	TBD: Contact Agency / Institution
09/21/2010 OR #205 Locally Administered	OSU-100398 McC Campbell Hall - Ambulatory Modifications The Ohio State University Columbus, Ohio	\$10,500,000	Bostwick Design Partnership CBLH Design *Design Group Perspectus Architecture	\$1,011,188
09/21/2010 OR #205 Locally Administered	YSU-111202 Fifth Avenue Athletic Fields Youngstown State University Youngstown, Ohio	\$2,100,000	GPD Group James Burkart Associates JJR	TBD: Contact Agency / Institution
09/09/2010 OR #205 Locally Administered	UTO-111564 UMC 3rd Floor Renovations The University of Toledo Toledo, Ohio	\$4,100,000	*CBLH Design Hasenstab Architects URS	TBD: Contact Agency / Institution
09/28/2010 OR #205 Locally Administered	UCN-10093A Siddall MarketPointe Renovation University of Cincinnati Cincinnati, Ohio	\$2,300,000	*Champlin Architecture FRCH Design MSA Architects	TBD: Contact Agency / Institution
09/27/2010 OR #205 Locally Administered	OSU-108001 BRT-Site Electrical Improvements The Ohio State University Columbus, Ohio	\$2,700,000	Heapy Engineering *Korda/Nemeth Engineering M-Engineering	TBD: Contact Agency / Institution
09/21/2010 OR #205 Locally Administered	OSU-100398 McC Campbell Hall - Ambulatory Modifications The Ohio State University Columbus, Ohio	\$10,500,000	Bostwick Design Partnership CBLH Design Inc. *DesignGroup Perspectus Architecture LLC	TBD: Contact Agency / Institution
09/30/2010 OR #205 Locally Administered	UTO-10656R (readvertised) Center for Biosphere Restoration Research: Bowman-Oddy Laboratories and Wolfe Hall Renovations (CM at Risk) The University of Toledo Toledo, Ohio	\$7,888,000	AMEC E&C Services, Inc. *The Lathrop Company, Inc. The Whiting-Turner Contracting Company	TBD: Contact Agency / Institution
08/30/2010 OR #204 Locally Administered	YSU-111204 M1 & M2 Parking Deck Repair/Restoration Youngstown State University Youngstown, Ohio	\$5,200,000	Carl Walker, Inc. DESMAN Associates Walker Parking Consultants	TBD: Contact Agency / Institution
08/31/2010 OR #204 Locally Administered	WSU-110006 Rinzler Athletic Complex Wright State University Fairborn, Ohio	\$4,400,000	Annette Miller Architects Lorenz Williams, Inc. McGill Smith Punshon MSA Architects	TBD: Contact Agency / Institution
08/31/2010 OR #204 Locally Administered	WSU-090025 Concert Hall Renovation Wright State University Dayton, Ohio	\$4,228,000	H3 Hardy Collaboration Hardlines Design Company GBBN Architects Richard Fleischman	TBD: Contact Agency / Institution
07/01/2010 OR #203 Locally Administered	OSU-090468 Howlett - Kottman Steam Upgrades The Ohio State University Columbus, Ohio	\$1,982,907	Korda/Nemeth Engineering *RMF Engineering SSOE, Inc. Varo Engineers, Inc.	\$168,801.02
07/01/2010	OSU-100738			

OR #203 Locally Administered	Pomerene - History of Art Renovation The Ohio State University Columbus, Ohio	\$400,000	Braun & Steidl Hardlines Design *Miller Watson Architects	\$45,548
06/18/2010 OR #202 Locally Administered	UTO-100656 Center for Biosphere Restoration Research: Bowman-Oddy Laboratories and Wolfe Hall Renovations (C/M at Risk), The University of Toledo Toledo, Ohio	\$7,888,000	Bostleman Mosser, LLC The Lathrop Co. Messer Construction	<i>N/A: Project was readvertised on 09/30/2010 (see OR #205 above)</i>
05/21/2010 OR #201 SAO Administered	DRC-090040 Roof Replacement - Ohio State Penitentiary Youngstown, Ohio	\$1,685,000	N/A - Project Cancelled	N/A - Project Cancelled
05/21/2010 OR #201 SAO Administered	DRC-090053 HVAC Upgrade 2010 - Warren Correctional Institution Lebanon, Ohio	\$2,500,000	DLZ Ohio, Inc. Kramer Engineers *Prater Engineering Associates Scheeser Buckley Mayfield LLC	\$147,500
05/28/2010 OR #201 Locally Administered	MUN-100014 Harris Dining Hall HVAC Replacement Miami University Oxford, Ohio	\$1,400,000	Heapy Engineering KLH Engineers Prater Engineering	TBD: Contact Agency / Institution
05/28/2010 OR #201 Locally Administered	OSU-081047 John Herrick Drive Rebuild Phase 1 The Ohio State University Columbus, Ohio	\$6,300,000	DLZ Ohio, Inc. EMH&T Kleingers & Associates MS Consultants	TBD: Contact Agency / Institution
05/27/2010 OR #201 Locally Administered	DMR-100003 NODC Paving 2010 Northwest Ohio Developmental Center Toledo, Ohio	\$400,000	The Mannik & Smith Group Cheveyey & Piccin *Buehrer Group	\$25,611
04/02/2010 OR #200 SAO Administered	CSU-100010 (CM at Risk) Emery Hall Preservation & Restoration Phase IV Central State University Wilberforce, Ohio	\$1,780,000	Messer Construction Co. *Miles-McClellan Construction Thomas & Marker Construction	TBD
02/24/2010 OR #198 Locally Administered	OSU-100266 Stone Lab Green Energy Program Ph 1 The Ohio State University Gibraltar Island Put-in-Bay, Ohio	\$320,000	*Metro DC Engineering, LLC Santee Consulting Services Poggemeyer Design Group	\$46,798
02/19/2010 OR #198 Locally Administered	OSU-080338 College of Medicine Renovation/Addition Hazardous Material Abatement The Ohio State University Columbus, Ohio	\$13,000,000	*Electro-Analytical Inc (dba EA Group) Lawhon & Associates Gandee & Associates	\$15,040
12/07/2009 OR #196 Locally Administered	DRC-090047 Domestic Water & Boiler Replacement Ohio Department of Rehabilitation and Correction Lebanon, Ohio	\$1,425,003	Advanced Engineering Consultants *Kramer Engineers Roger D. Fields & Associates	TBD: Contact Agency / Institution
12/07/2009 OR #196 Locally Administered	DRC-090049 Exterior Door Replacement - Warren Correctional Ohio Department of Rehabilitation and Correction Lebanon, Ohio	\$1,360,000	*eS Architecture & Development KZF Design Renouveau Design	TBD: Contact Agency / Institution
12/23/2009 OR #196 Locally Administered	OSU-090445 Dreese Exterior Sealant Repair The Ohio State University Columbus, Ohio	\$1,270,000	Abbot Studios Architects & Planners *Shremshock Architects, Inc. CTL Engineering	\$112,649.93
12/23/2009 OR #196 Locally Administered	UTO-010656 New Science Building University of Toledo Toledo, Ohio	\$30,000,000	BHDP Architecture *SSOE The Collaborative	TBD: Contact Agency / Institution
11/18/2009 OR #196 Locally Administered	OSU-091575 Patent Cafe Food Kitchens Renovation (Food Service Consultant) The Ohio State University Columbus, Ohio	\$10,747,694	*JEM Associates (NJ) Robert Rippe & Associates (MN) The Hysen Group (MI)	TBD: Contact Agency / Institution
12/07/2009 OR #196 Locally Administered	OSU-091576 Morehouse Parking Garage - Demolish and Construct Surface Lots The Ohio State University Columbus, Ohio	\$2,209,149	*EMH&T Jobes Henderson & Associates Resource International	\$226,551
11/05/2009 OR #195 Locally Administered	UCN-08085A Kettering North Demolition The University of Cincinnati Cincinnati, Ohio	\$3,000,000	*Champlin Architecture JL Bender TRIAD Architects	TBD: Contact Agency / Institution
11/04/2009 OR #195 Locally Administered	UCN-06040C Morgens Hall Renovation and Scioto Decommissioning The University of Cincinnati Cincinnati, Ohio	\$27,748,000	GBBN Moody Nolan *Richard Fleischman + Partners Architects	TBD: Contact Agency / Institution
11/18/2009 OR #195 Locally Administered	OSU-091575 Patent Cafe Food Kitchens Renovation (A/E) The Ohio State University Columbus, Ohio	\$10,747,694	*FRCH Design Worldwide Hendon & Redmond M+A Architects Perspectus Architecture	\$1,217,199
11/18/2009 OR #195 Locally Administered	OSU-100217 Mason Hall - First and Second Floor Renovations The Ohio State University Columbus, Ohio	\$5,974,259	Champlin Architecture *Kallmann McKinnell & Wood Architects (MA) with Bialosky + Partners Architects Phillip Markwood Architects Westlake Reed Leskosky	\$400,500
			Bohlin Cywinski Jackson (PA)	

11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>Design Architect</i> The Ohio State University Columbus, Ohio	\$126,000,000	David Brody Bond Aedas (NY) Ellenzweig (MA) FLAD Architects (WI) Payette (NY) Pelli Clark Pelli (CT) Perkins + Will (IL) Pohlshek Partnership (NY) SmithGroup (MI) Tsoi-Kobus & Associates (MA) Wilson Architects (NY) Zimmer Gunsul Frasca (NY)	TBD: Contact Agency / Institution
11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>Architect of Record</i> The Ohio State University Columbus, Ohio	\$126,000,000	Anshen + Allen BHPD Braun & Steidl/IKM *Burt Hill Champlin Architecture NBBJ	\$8,425,000
11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>Commissioning</i> The Ohio State University Columbus, Ohio	\$126,000,000	*Four Seasons FTC&H Heapy Engineering Horizon Engineering	\$393,333.54
11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>MEP</i> The Ohio State University Columbus, Ohio	\$126,000,000	Affiliated Engineers (WI) ARUP (NY) HAWA (OH) M/E Engineering (NY) RMF (MD) Vanderweil (MA)	TBD: Contact Agency / Institution
11/24/2009 OR #195 Locally Administered	OSU-081230 William H. Hall Complex Expansion, Phase 2 - Commissioning The Ohio State University Columbus, Ohio	\$33,056,494	*Four Seasons Environmental Horizon Engineering Associates Scheeser Buckley Mayfield	\$68,088.05
11/24/2009 OR #195 Locally Administered	OSU-071589 Hopkins Hall Mechanical Improvements The Ohio State University Columbus, Ohio	\$5,668,290	Advanced Engineering DLZ Kramer Engineering *Prater Engineering	\$398,170
10/09/2009 OR #194 Locally Administered	OHU-091500 Clippinger Lab - Phase 2b-3 Ohio University Athens, Ohio	\$6,900,000	Burt Hill URS W.E. Monks & Co. Westlake, Reed, Leskosky	TBD: Contact Agency / Institution
10/19/2009 OR #194 Locally Administered	WSU-100012 Master Plan - Land Use and Development Wright State University Dayton, Ohio	\$200,000	Burt Hill NBBJ Sasaki	TBD: Contact Agency / Institution
09/21/2009 OR #193 SAO-Administered	NEM-090001 (CM) Campus Research and Academic Expansion NEOUCOM Rootstown, Ohio	\$37,930,000	Bovis Lend Lease, Inc. Donley's Inc. *The Ruhlin Company Welty Building Company	\$1,405,035
09/11/2009 OR #193 SAO-Administered	BWC-100001 BWC Chiller/Ice Tank Replacement Columbus, Ohio	\$1,550,000	DLZ Ohio, Inc. Korda/Nemeth Engineering Motz Engineering *Star Consultants	\$141,260
09/02/2009 OR #193 SAO-Administered	DOT-100001 Noble County Maintenance Facility / ODOT Caldwell, Ohio	\$4,800,000	*Jerome M. Scott Architects ms consultants, inc. Schorr Architects, Inc. Wachtel & McAnally Architects/Planners, Inc.	\$403,171
08/28/2009 OR #192 Locally Administered	WSU-090041 Halon Replacement Project Wright State University Dayton, Ohio	\$500,000	Heapy Engineering Helmig-Lienesch Engineers *Prater Engineering	TBD: Contact Agency / Institution
08/28/2009 OR #192 Locally Administered	WSU-090034 Elevator Upgrades Wright State University Dayton, Ohio	\$500,000	JL Bender Oregon Group Architects *Stilson & Associates, Division of DLZ	TBD: Contact Agency / Institution
08/28/2009 OR #192 Locally Administered	WSU-090038 Health Science Roof Replacement Wright State University Dayton, Ohio	\$317,000	Annette Miller Architects eS Architecture and Development *SFA Architects	TBD: Contact Agency / Institution
08/28/2009 OR #192 Locally Administered	WSU-090029 Rike Hall Second Floor HVAC and General Renovation Wright State University Dayton, Ohio	\$520,000	*Annette Miller Architects Schorr Architects TRIAD Architects	\$50,000
07/14/2009 OR #191 SAO-Administered	NEM-090001 (A/E) Campus Research and Academic Expansion NEOUCOM Rootstown, Ohio	\$37,930,000	Burt Hill, Inc. Hasenstab Architects *TC Architects URS	\$2,727,555
06/15/2009 OR #190 Locally Administered	UCN-09101A Radiology Office Building The University of Cincinnati Cincinnati, Ohio	\$2,100,000	BSA LifeStructures *GBBN PFB Architects	TBD: Contact Agency / Institution
06/18/2009 OR #190 SAO-Administered	DRC-090026 Fire Alarm Upgrade Lebanon Correctional Institution Lebanon, Ohio	\$3,125,500	*Advanced Engineering Consultants DLZ Ohio KZF Design Kramer Engineers Roger D. Fields & Associates	\$235,213

06/18/2009 OR #190 SAO-Administered	DRC-090050 Roof Replacement Correctional Reception Center Orient, Ohio	\$2,604,199	*Archatas, Inc. Asebrook & Co. Architecture eS Architecture and Development Schorr Architects	\$199,750
06/18/2009 OR #190 SAO-Administered	DRC-090052 Medical/Dental Addition Lorain Correctional Institution Grafton, Ohio	\$1,735,000	Kaczmar Architects Incorporated *mbi k2m Architecture Ziska Architecture	\$268,125
05/06/2009 OR #189 SAO-Administered	EXP-090003 North Parking Lot Improvements Ohio Expositions Commission Columbus, Ohio	\$5,000,000	Kabil Associates, Inc. *Korda/Nemeth Engineering, Inc. Star Consultants, Inc.	\$345,975
04/09/2009 OR #189 SAO-Administered	DAS-010100 North High Street Complex Renovation, Phase 4 Ohio Dept. of Administrative Services Columbus, Ohio	\$52,505,945	*Acock Associates Architects Feinknopf Macioce Schappa Architects Schooley Caldwell Associates	\$4,005,429
04/09/2009 OR #188 SAO-Administered	OHU-071730 Scripps College of Communication - Phase 1 Ohio University Athens, Ohio	\$18,000,000	Feinknopf Macioce Schappa Architects Moody Nolan, Inc. NBBJ Schooley Caldwell Associates *The Collaborative, Inc.	\$1,159,650
02/12/2009 OR #186 SAO-Administered	DYS-050133 ORVJCF Classroom Addition - Phase 2 Ohio River Valley Juvenile Correctional Facility	\$6,800,000	KZF Design, Inc. Shremshock Architects, Inc. *Wachtel & McAnally Architects/Planners, Inc.	\$668,827
02/04/2009 OR #186 SAO-Administered	DOT-090005 Rest Areas Renovation Various locations throughout Ohio	\$12,000,000	Feinknopf Macioce Schappa Architects KZF Design *Shremshock Architects	\$889,360
01/30/2009 OR #185 SAO-Administered	CTI-090001 ERC Renovation (Columbus Hall) Columbus State Community College	\$5,400,000	Acock Associates Architects *BHDP Architecture McDonald, Cassell & Bassett Schooley Caldwell Associates	\$389,226
12/15/2008 OR #184 SAO-Administered	DMR-090010 Various Improvements Northwest Ohio & Tiffin Developmental Centers	\$1,655,500	Archatas Bodner & Kerik Architects, Inc. *Buehrer Group Architecture & Engineering, Inc.	\$107,200
12/18/2008 OR #184 SAO-Administered	DMR-090013 Various Improvements Southwest Ohio Developmental Center	\$1,260,000	Archatas *eS Architecture and Development Star Consultants, Inc.	\$158,802
12/01/2008 OR #184 SAO-Administered	DOT-090003 District 11 Re-roof Ohio Department of Transportation New Philadelphia, Ohio	\$4,800,000	Makovich & Pusti Architects, Inc. *Schorr Architects, Inc. Shremshock Architects, Inc.	\$389,000
11/18/2008 OR #183 SAO-Administered	EXP-090002 2008 Electrical Upgrades Ohio Expositions Commission	\$2,100,000	Advanced Engineering Consultants *Bennett Engineering, Inc. DLZ Ohio, Inc. Star Consultants, Inc.	\$180,892
11/10/2008 OR #183 SAO-Administered	EXP-090001 Sheep and Swine Barn Renovations Ohio Expositions Commission Columbus, Ohio	\$11,900,000	Davis Wince, Ltd. McDonald, Cassell & Bassett, Inc. *Schorr Architects, Inc. Star Consultants, Inc.	\$898,244
07/24/2008 OR #179 SAO-Administered	ADJ-090001 Delaware Training and Community Center Adjutant General's Department Delaware, OH	\$21,553,840	KZF Design, Inc. Maddox-NBD, Inc. *Poggemeyer Design Group	\$801,724

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Creative Arts Center Addition and Renovation</u>	Response Deadline	<u>April 26, 2013</u>	<u>5:00 PM</u>	local time
Project Location	<u>Wright State University Dayton Campus</u>	Project Number	<u>WSU-120034</u>		
City / County	<u>Fairborn / Greene</u>	Project Manager	<u>Wende Morgan-Elliott</u>		
Owner	<u>Wright State University</u>	Contracting Authority	<u>Local Higher Education</u>		
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Wende Morgan-Elliott at 395 University Hall, 3640 Colonel Glenn Hwy., Dayton, OH 45435-001. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The scope of this project includes a new addition and renovation of the existing Creative Arts Center (CAC) at Wright State University. This projects impact all departments currently housed in the building include Theater, Dance, Motion Picture, Music and Art. Given that all programs are part of the College of Liberal Arts and are co-located, a stated goal of this project is to create opportunities within the facility for enhanced collaboration and interaction between the programs and students while redefining the CAC as an iconic structure on Wright State University's campus. There is approximately 187,800 gross square feet (GSF) of space existing in the current CAC building.

In addition to the renovations required in the Creative Arts Center, this project relocates the Motion Picture program from the CAC to the current Television Center. The scope of renovation in the TV Center includes updates to the existing production studios, support spaces and additional faculty office spaces in the adjacent Dunbar Library basement. The approach presented herein reuses existing space in the TV Center to the greatest degree possible, with minimal new construction. There is approximately 14,350 GSF of space in the current TV Center and adjacent library office area to be renovated.

The Creative Arts Center building is an existing structure on Wright State's campus located adjacent to Dunbar Library and White Hall. Given the prominent site location on WSU's main campus, it is particularly important that the entry and approach to the proposed Art Gallery and entry to the proposed Commons will provide an iconic architectural statement regarding the use and context of the building. The new construction associated with this project will include interior renovations, a building addition and site improvements resulting from the new addition to the building. The site improvements will create a new entry and approach to the building, as well as to tie the building into the existing infrastructure and existing parking.

The Television Center building work is also within the scope of this project, including interior renovations and limited new construction. It is connected to the University tunnel system and is adjacent to the Creative Arts Center and the Dunbar Library.

WSU leadership recognizes the importance of the Arts to both students on campus and as an outreach to the community. This Program of Requirements (POR) is intended to serve as a design guideline for a facility that will promote the arts on campus, enhance student recruitment and education and to serve a need for high quality performances and programs for the community. The POR provides the basis for the updating, renovation and new construction to allow the Creative Arts Center to better serve the students instructional needs in the Theater, Dance, Motion Picture, Music and Art Programs. A copy of the Program of Requirements can be downloaded from this website:

http://www.wright.edu/administration/facilities/projects/current_future/files/wsu-cac-por-final2013_3_25.pdf

The anticipated project delivery method for this project is Construction Manager at Risk.

State Prevailing Wage requirements apply to this project.

Request for Qualifications (Architect / Engineer) continued

B. Scope of Services

Upon award of the Agreement, Associate is to commence with Design.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 10 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Architecture/ Creative Arts Studio Space and Performing Arts Rehearsal Design
2. PME Engineering
3. Structural Engineering
4. Civil/Site Engineering
5. Fire Protection Engineering
6. Landscape Architecture
7. Interior Design
8. Acoustical Engineering/Theatrical Design
9. Previous Experience working with the State of Ohio
10. Previous Experience working with sub-consultants

C. Funding / Estimated Budget

Total Project Cost	<u>\$22,752,500.00</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$15,375,000.00</u>	Other Funding	<u>\$22,752,500.00</u>
Estimated A/E Fee	<u>8.0% to 9.0%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

Request for Qualifications (Architect / Engineer) continued

D. Services Required (see note below)

Primary	<u>Architecture</u>
	<u>Creative Arts Studio Space</u>
Secondary	<u>Performing Arts Rehearsal Space</u>
	<u>Interior Design</u>
	<u>Structural Design</u>
	<u>Landscape Architecture</u>
	<u>Civil/Site Engineering</u>
	<u>PME Engineering</u>
Others	<u>Other Discipline(s)</u>

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>06 / 13</u>
Construction Contracts Start (mm/yy)	<u>08 / 13</u>
Construction Contracts Completed (mm/yy)	<u>08 / 16</u>
Professional Services Completed (mm/yy)	<u>10 / 16</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

Request for Qualifications (Architect / Engineer) continued

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Wende Morgan-Elliott at wende.morgan-elliott@wright.edu with "CAC Addition and Renovation" included in the subject line (no phone calls please).

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Creative Arts Center Addition and Renovation Proposer Firm _____
 Project Number WSU-120034 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 250 miles from project site	4 - 5	
	250 miles to 500 miles from project site	2 - 3	
	More than 500 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 6 licensed professionals	1	Max = 3
	6 to 10 licensed professionals	2	
	More than 10 licensed professionals	3	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$100,000 in previous 24 months	2	
	\$100,000 to \$500,000 in previous 24 months	1	
	More than \$500,000 in previous 24 months	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	1	
	3 to 7 sample projects	2	
	More than 7 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 5 projects	0 - 3	
	5 to 10 projects	4 - 6	
	More than 10 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the <i>OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 4 projects	0 - 1	
	4 to 7 projects	2 - 3	
	More than 7 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Agency

Project Name	<u>East & North Reservoir Dams and Long Lake Flood Gates Rehabilitation</u>	Response Deadline	<u>05/07/2013</u>	<u>4:30 p.m.</u>	local time
Project Location	<u>Portage Lakes State Park</u>	Project Number	<u>DNR-130036</u>		
City / County	<u>Akron / Summit</u>	Project Manager	<u>Jacob Preston, P.E.</u>		
Owner	<u>ODNR, Division of Engineering</u>	Contracting Authority	<u>Local Agency</u>		
No. of paper copies requested (stapled, not bound) <u>Three</u>		No. of electronic copies requested on CD (PDF) <u>One</u>			

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Jacob Preston at 2045 Morse Road, Bldg. E-3, Columbus, Ohio 43229-6693. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

Professional engineering services are being requested to provide design services, construction bidding documents and construction administration for the rehabilitation of East Reservoir and North Reservoir Dams, and the Long Lake Flood Gates. The selected firm will also update the Emergency Action Plans (EAPs) & Operation, Maintenance and Inspection (OMI) manuals for the rehabilitated dams. The dams and appurtenances are Class I structures.

The anticipated project delivery method for this project is General Contracting.

State Prevailing Wage requirements apply to this project.

B. Scope of Services

Preliminary assessments of East Reservoir and North Reservoir Dams have been completed, including recommended alternative remedial measures. The selected firm shall complete final design and develop construction bidding documents based on the ODNR-approved alternatives necessary to bring each dam and structure into compliance with current regulatory requirements. The referenced assessments are available for review at:

[http://www.ohiodnr.com/engineering/East Reservoir Preliminary Design Report - March 2013.pdf](http://www.ohiodnr.com/engineering/East%20Reservoir%20Preliminary%20Design%20Report%20-%20March%202013.pdf)

[http://www.ohiodnr.com/engineering/North Reservoir Preliminary Report DRAFT 3-22-13.pdf](http://www.ohiodnr.com/engineering/North%20Reservoir%20Preliminary%20Report%20DRAFT%203-22-13.pdf)

No preliminary investigation has been performed for the Long Lake Flood Gates. Therefore, the selected firm shall complete preliminary investigation/assessment, design and preparation of construction bidding documents. The consultant shall apply for and obtain all necessary regulatory permits, assist with addressing downstream/upstream real estate and environmental issues, maintain current estimates of probable construction costs through the design phase, and assist with bidding and construction administration services. All work shall be performed in compliance with all applicable regulatory requirements, including Ohio Dam Safety Rules and Regulations.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Performance of hydrologic, hydraulic and flood routing analyses.
2. Performance of geotechnical analyses pertaining to earthen embankments and abutments.
3. Performance of structural analyses involving the integrity of concrete structures.
4. Performance of seepage and stability analyses for earthen embankments.
5. Knowledge of Ohio Dam Safety Laws and Rules and familiarity with regulatory and permitting agencies having authority over dam and water resources related projects.
6. Experience with design and construction administration of projects using Roller Compacted Concrete (RCC).
7. Experience with design and construction administration of dam-related projects.
8. Experience addressing and mitigating private property impacts related to construction activities, such as rights of entry and potential property acquisition.
9. Development of Emergency Action Plans and Operation, Maintenance & Inspection manuals, in accordance with OAC 1501:21-21-04.
10. Experience working for state and/or other governmental agencies under professional services contracts.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Jacob Preston at Jacob.preston@dnr.state.oh.us with the project number included in the subject line.

Selection of Engineering, Architectural, Landscape Architectural, and Land Surveying Firms

**Ohio Department of Natural Resources
Division of Engineering
Evaluation of Statements of Interest**

PROJECT: Portage Lakes SP, North & East
Reservoir and Long Lake Gates
PROJECT NUMBER: DNR-130036

FIRM: _____

EVALUATORS: _____

CITY, STATE: _____

EVALUATION DATE: _____

		Value	Rating	Weight	Score	
A. FIRM'S LOCATION Proximity of Firm's office to Project site. _____ miles (Estimated)	0-50 miles	5			0	
	51-100 miles	4				
	101-150 miles	3		0.5		
	151-200 miles	2				
	over 200 miles	1				
B. SIZE OF PROJECT TEAM 1. Size from Statement of Interest: Firm _____ Subconsultants _____	Score based on size of team; firm, sub-consultants, as compared to project size and scope.	1-5		1.5	0	
	2. Coordination with subconsultants	Score based on role, location, number & past relationship.	1-5		1	0
C. QUALIFICATIONS OF TEAM 1. Appropriate disciplines and professional registrations provided	Project Manager	1-5		2	0	
	Firm's staff and subconsultants	1-5		3	0	
	2. Relative project experience	Firm	1-5		1.5	0
		Project Manager	1-5		3	0
		Team Members (Firm, Staff and Sub-consultants)	1-5		3	0
D. STATE WORK AWARDED RECENTLY 1. ODNR Contracts (fees) in past 2 years: \$ _____	\$0 - \$75k	5			0	
	\$75k - \$150k	4				
	\$150k - \$225k	3		0.5		
	\$225k - \$300k	2				
	\$300k +	1				
2. Total State of Ohio work (fees) in past 2 years: \$ _____	\$0 - \$250k	5			0	
	\$250k - \$500k	4				
	\$500k - \$750k	3		0.5		
	\$750k - \$1 mil.	2				
	\$1 mil. +	1				
E. GENERAL IMPRESSIONS OF FIRM 1. Quality of Statement of Interest		1-5		1	0	
	2. Performance (ODNR & Others)	1-5		2.5	0	
TOTAL SCORE				20	0	

Revised 04/12

Request for Qualifications (Project Auditing Services)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>Project Auditing Services</u>	Response Deadline	<u>April 30, 2013</u>	<u>4:00 p.m.</u> local time
Project Location	<u>Various</u>	Project Number	<u>SFC-13A888</u>	
City / County	<u>Various / Various</u>	Project Manager	<u>Various</u>	
Owner	<u>Various</u>	Contracting Authority	<u>Ohio Facilities Construction Commission</u>	
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to the Ohio Facilities Construction Commission, Attention: Jill Hoobler, 30 West Spring Street, 4th Floor, Columbus, Ohio 43215. See Section G for additional submittal instructions.

Project Overview

A. Project Description

The Ohio Facilities Construction Commission invites interested parties to submit a statement of qualifications to provide auditing services for capital improvement projects. The Commission's emphasis is toward firms that are familiar with accounting and recording practices of school districts, rather than toward firms with construction auditing expertise.

All firms submitting a statement of qualifications will be eligible for a contract beginning July 1, 2013 and ending June 30, 2015. Fees are based on hourly rates, approved by the Commission. The Commission does not guarantee that a firm will be awarded any work or make a representation of the amount of work a firm may receive within the two-year period.

B. Scope of Services

The scope of services will include, without limitation, project auditing services related to K-12 and Career Technical facilities funded by the Ohio School Facilities Commission.

The selected Consultant, as a portion of its required Scope of Services and prior to submitting its technical and fee proposals, will discuss and clarify with the Commission, the cost breakdown of the Agreement detailed cost components to address the project requirements. The Commission will select firms to provide the following separate services:

1. Delivery of Agreed-Upon-Procedures Reports for school districts participating in Commission programs;
2. Provide Financial Reconciliation Services for Project Closeout; or
3. General Consulting to advise the Commission on auditing procedures, issues, and training.

The Commission will evaluate and select firms separately for the three types of services. The Commission reserves the right to select and enter into a contract with one or more firms.

C. Funding / Estimated Budget

Total Project Cost	<u>Hourly rates approved by OFCC</u>	State Funding	<u>N/A</u>
Construction Cost	<u>N/A</u>	Other Funding	<u>N/A</u>
Estimated Design Fee	<u>N/A</u>		

D. Anticipated Schedule

Response Deadline: April 30, 2013

Eligibility will be effective for the period covering July 1, 2013 – June 30, 2015

E. EDGE Participation Goal

Percent of initial TOTAL Fee: 0%

Request For Qualifications continued

F. Evaluation Criteria for Selection

Evaluation of the statement of qualifications will be based primarily on the following:

1. competence of the firm to perform the required services, as indicated by the technical training, education and experience of the firm's personnel who are likely to be assigned to perform the services;
2. ability in terms of workload and availability of qualified personnel, equipment, and facilities to perform the required services competently and expeditiously;
3. experience of the proposed personnel in performing school district auditing services;
4. experience of the proposed personnel in providing audits for state or federal programs;
5. past performance as reflected in evaluations of previous clients with respect to factors such as quality of work and meeting deadlines;
6. other similar factors.

Qualifications and experience of individual firm's staff. Proposer's apparent resources and capacity to meet the needs of a typical project. The selected firm must have the capability to use the Internet within their normal business location(s) during normal business hours.

G. Submittal Instructions

Firms are required to submit a current F110-330 Statement of Qualifications (blank forms are available as a free download from the OFCC website at <http://ofcc.ohio.gov/Documents.aspx>).

Paper copies or submittals that are e-mailed or faxed will NOT be accepted.

Electronic submittals must be combined into one PDF file named with the project number listed on the RFQ and the firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer.

Send submittals in an envelope, sealed, addressed, and mailed or delivered to the Ohio Facilities Construction Commission, Attention: Jill Hoobler, 30 West Spring Street, 4th Floor, Columbus, Ohio 43215. Label the CD-ROM with the project number listed on the RFQ and your firm's name.

All questions regarding this Request for Qualifications are to be submitted in writing (absolutely no answers will be provided to phone inquiries) to the attention of "RFQ-SFC-13A888" at jill.hoobler@ofcc.ohio.gov. Questions will be answered and posted to the OAKS Capital Improvements website at <http://ci.oaks.ohio.gov> and the OSFC Opportunities website at <http://osfc.ohio.gov/Home/OhioSchoolFacilitiesCommissionOpportunities.aspx> and on a regular basis until one week before the time of proposal submittal. The name or firm of the party submitting a question will not be included on the Question and Answer Document posted by the Commission.

The following special instructions apply to completing the F110-330 form for this selection:

- Firms are requested to list the Project No. (indicated on Page 1 of this RFQ) on the first page of Part I and on Part II of the F110-330.
- Firms are requested to indicate their EDGE-certified business status as either "Certified" or "Non-certified" on Part I Section C (Proposed Team).
- Firms performing current Consultant Contracts should identify those Contracts on Page 1 of Section F (Example Projects Which Best Illustrate Proposed Firm's Qualifications for this Contract).
- Do not submit Page 2 of Section F (Relevant Projects Experience Matrix).
- Do not submit Page 3 of Section H (Commitment to Participate in the EDGE Business Assistance Program).

H. Additional Information

Following this submission, the Commission will evaluate the proposals submitted and identify a list of firms for interviews. These interviews are designed to familiarize Commission staff with the qualifications of firms by further exploring their proposals and the scope and nature of the consulting services they provide.

Consultant Selection Rating (Project Auditing Services)

State of Ohio Standard Forms and Documents

Project Name Project Auditing Services Proposer Firm _____
 Project Number SFC-13A888 City, State, Zip _____

Selection Criteria		Value	Score
1. Team Location, EDGE status and Workload (Maximum 10 points)			
a. Location of firm and EDGE status	Out of State	0	
	Ohio Firm	5	
	EDGE Certified	10	
2. Qualifications (Maximum 80 points)			
a. Experience and Training of Audit Manager		0 - 10	
b. Experience and Training of Key Personnel		0 - 10	
c. School District Auditing Experience		0 - 30	
d. Experience Auditing for State or Federal Programs		0 - 10	
e. Understanding of OFCC and OSFC Policies and Procedures		0 - 10	
f. Availability of Staff		0 - 10	
3. Team Experience (Maximum 10 points)			
a. Past performance - Evaluations / Letters of Reference		0 - 10	
		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name Project Auditing Project Number SFC-13A888
Project Location _____

Date posted: 4/16/2013

Date revised: N/A

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Is the OFCC seeking a firm that will be responsible for creating and generating cost reports, reviewing cost controls, reconciling GMP's and assisting in financial reconciliations as part of this program?
 - A. No

2. What is the definition of auditing for purposes of this RFQ?
 - A. The assignments will be Agreed Upon Procedures Engagements

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Stilwell Hall Renovation</u>	Response Deadline	<u>May 8, 2013</u>	<u>2:00pm</u>	local time
Project Location	<u>1960 E.24th Street</u>	Project Number	<u>CLS-131334</u>		
City / County	<u>Cleveland / Cuyahoga</u>	Project Manager	<u>Jack Baumann</u>		
Owner	<u>Cleveland State University</u>	Contracting Authority	<u>Local Higher Education</u>		
No. of paper copies requested (stapled, not bound)	<u>6</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Jack Baumann at 1802 E.25th Street, Rm 219, Cleveland, Ohio 44115. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

Cleveland State University is requesting qualifications for an Architect/Engineering (A/E) team to provide Planning, Programming, Design, and Project Management for all phases of the project through occupancy. A Construction Manager and other consultants necessary will be selected at a future date and contracted directly with the University.

This project will encompass interior and exterior renovations of Stilwell Hall, which houses the Fenn College of Engineering, originally built in 1924, and most recently renovated in the early 1990's. The total area of the building is approximately 196,000 gsf and the total area of interior renovations required will be determined as part of the planning/programming phase. It is during this phase, that the A/E will develop a Program of Requirements (POR) setting the priorities for the project. Also, during the planning/programming phase, the A/E shall determine what additional scope may be developed that can be utilized as a "master plan" for the College of Engineering within Stilwell Hall, and plan the following phases accordingly to accommodate future program and renovations.

Interior renovations will address key programmatic areas on all five (5) floors of the building (Lower Level through 4th Floor) to meet current and future needs for the College, and to enrich engineering education, research, innovation, and collaboration. Currently, spaces within the building are inefficiently configured and do not allow for flexible use of space. Some spaces may only need minor interior upgrades, while others may need full reconfiguration that is tied to the POR. Student spaces are spread out within the building and need consolidation to encourage collaboration. Areas for renovation include, labs (research and teaching), classrooms, public spaces, student spaces, circulation, and support spaces.

Exterior renovations will include the restoration and re-supporting the failing existing stone skin on the east façade; masonry restoration, new east entry that conveys a new image for the College; replacement of existing windows/curtain wall systems on all façades; new north entry and façade on Chester Avenue that conveys a new image for the College; roof replacement on lower roofs and pedestrian bridge; and site work that ties into the surrounding campus walks and integrates the new entries and perimeter work. **Exterior assessments were performed from 2010 to 2012 for the building envelope. Work done as part of this contract restoring the existing exterior facades to remain will be done through the University's Envelope Consultant, already under contract. The A/E will coordinate the project with this consultant.** ~~Exterior assessments were performed from 2010 to 2012 for the building envelope and will be made available on the CSU Office of the University Architects website at <http://www.csuohio.edu/offices/architect/>.~~

Also, the scope of work will focus on replacement of aging and failing infrastructure and systems that coincide with the reorganization of program spaces. Some upgrades may also be necessary outside of the parameters of the reorganized spaces. The infrastructure and system needs will include new air handling equipment, heating and plumbing piping replacement, HVAC controls, fire suppression, electrical systems, fire alarm, telecommunications, and audio/visual systems. Assessments of systems will be performed by the A/E during the planning/programming phase in conjunction with the anticipated programmatic need for the College. The space planning will consider the reassignment and reuse of existing spaces as much as practical. In interior areas to be renovated, new finishes and laboratory casework are required. The building will remain occupied during construction, and a phased construction and multiple bid packages may be required.

The project will be registered with the USGBC for minimum Silver LEED Certification. Maximizing energy conservation is a critical component of the design goals. The A/E must demonstrate a thorough understanding and commitment to LEED design and are responsible for the design and meeting LEED goals set forth by the University.

The anticipated project delivery method for this project is Construction Manager at Risk.

Request for Qualifications (Architect / Engineer) continued

Federal Prevailing Wage requirements apply to this project.

B. Scope of Services

The A/E will be expected to have strong leadership and design skills with experience in the successful delivery of complex laboratory projects in a campus setting. The successful A/E must have experience in working in collaboration with a complex consulting team and complex user groups.

The project is expected to be recognized for its quality of design; its response to the existing building, site and surrounding campus buildings; connection to campus open space; and contribute to the image of the College on campus and to the city. The A/E will provide study models and 3D renderings during the schematic design and design development phases. The team will be expected to interface and collaborate with the Office of the University Architect and University administration in developing the design aesthetic.

The development of the POR will be a collaborative process and will be guided by the Office of the University Architect. The A/E will be expected to work with the College of Engineering and the facility's occupants to develop a program based on prioritized space needs that will:

1. Provide state of the art instructional lab space
2. Optimize shared interdepartmental space and adjacencies including collaborative research opportunities
3. Maximize sustainable practices by the building and its occupants
4. Create flexibility in lab design with modularity
5. Provide efficient space utilization
6. Increase energy efficiency with the replacement of exterior envelope and new building systems

This project does not have a fully developed Program of Requirements. Upon award of the Agreement, commence by developing the Program of Requirements.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Development, Schematic Design, Design Development, Interior Design, Furniture, Fixtures and Equipment Selection and Bidding, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, Cost Estimating, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 24 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Programming for higher education science/lab/classroom facilities
2. Higher education science/lab teaching facilities
3. Higher education science/lab research facilities
4. Higher education classroom facilities
5. Rehabilitation / retrofit of existing science/lab facilities
6. Exterior envelope rehabilitation/restoration
7. Multiple phase renovations of existing science facilities
8. Mechanical / Electrical phased renovations of an existing science facility
9. Building additions that enhance and update campus architectural aesthetic
10. LEED Certified lab projects

Request for Qualifications (Architect / Engineer) continued

C. Funding / Estimated Budget

Total Project Cost	<u>\$12,735,062.00</u>	State Funding	<u>\$12,735,062.00</u>
Construction Cost	<u>\$ 9,185,000.00</u>	Other Funding	<u>\$0</u>
Estimated A/E Fee	<u>8% to 9%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: development of a Program of Requirements in conjunction with the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., further extensive evaluation or validation of site conditions not outlined in this RFQ, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, permitting and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Architecture</u>
Secondary	<u>Laboratory Planning / Design</u>
	<u>Civil / Landscape Design</u>
	<u>Structural Engineer</u>
	<u>MEPT Engineer</u>
	<u>Fire Alarm Engineer</u>
	<u>Fire Suppression Engineer</u>
Others	<u>Envelope Consultant Hazardous Material</u>

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>07 / 13</u>
Construction Contracts Start (mm/yy)	<u>05 / 14</u>
Construction Contracts Completed (mm/yy)	<u>06 / 15</u>
Professional Services Completed (mm/yy)	<u>08 / 15</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants. Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.
- Experience in exterior envelope restructuring and restoration. Qualifications and experience of individuals directly involved with the project.
- Demonstrate a willingness and experience to approach the programming and design of the lab spaces with flexibility and change in mind.
- Because of the intended, high profile visual impact that the proposed renovations will have at a major entry point to campus, the successful firm will also be considered based on their ability to design buildings that compliment the existing campus context and architecture.

Interested A/E firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (Architect / Engineer) continued

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Pre-Proposal Meeting: The Office of the University Architect will present an overview of the Project and Contract requirements, followed by a tour of the site on **Monday, April 22, 2013 from 1:30pm-3:00pm local time**. The pre-proposal meeting will be held in the Plant Services Building, 1802 E. 25th Street, Cleveland, Ohio 44115 in Room 242. This pre-proposal meeting will provide the only public forum for potential applicants and team members to view the site and ask questions of the client and Office of the University Architect prior to the submission deadline. **Other than this meeting, no personal tours or contact with the Dean or faculty of the College will be permitted.**

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Jack Baumann at j.l.baumann@csuohio.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Stilwell Hall Renovations Proposer Firm _____
 Project Number CLS-131334 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 100 miles from project site	4 - 5	
	100 miles to 200 miles from project site	2 - 3	
	More than 200 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 5 licensed professionals	0	Max = 3
	5 to 15 licensed professionals	2	
	More than 15 licensed professionals	3	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$200,000 in previous 24 months	2	
	\$200,000 to \$500,000 in previous 24 months	1	
	More than \$500,000 in previous 24 months	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	1	
	3 to 7 sample projects	2	
	More than 7 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 5 projects	0 - 3	
	5 to 7 projects	4 - 6	
	More than 7 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the <i>OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 5 projects	0 - 1	
	5 to 10 projects	2 - 3	
	More than 10 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Stilwell Hall Renovation Question and Answer List

Project Name Stilwell Hall Renovation Project Number CLS-131334_RFQ
Cleveland State University – Cleveland
Project Location Ohio

Date posted: April 23, 2013

Date revised: April 26, 2013

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Question: Can you please post the presentation shown at the pre-RFQ meeting held on 4/22/13 to a website?
 - A. Answer: The presentation shown on 4/22/13 during the presentation and walk-through will be posted to the Cleveland State University Office of the University Architect's website at <http://www.csuohio.edu/offices/architect/> to a link on the right side of the page. This will be posted by Friday, April 26, 2013.
2. Question: Is Construction Resources and Lewin (together) a team on the project for façade structural and envelope consulting, contracted by CSU or do we (A/E) have to bring them on, separately or together? I'm a little confused given that the RFQ says we need an envelope consultant.
 - A. Answer: The CR team is the University's Envelope consultant under contract with the University directly. Their team will interface with the A/E during the design and construction process, and at that time, depending on the scope of work determined, will coordinate their documents with the A/E documents for bidding. The CR team's focus will be the analysis of the exterior skin and detailing remedies to tie it back to the existing structure and roof detailing. All new facade design, as determined during the process, will be the A/E's responsibility. The RFP was revised to remove the Envelope Consultant from the A/E.

PRE-INTERVIEW SIGN-IN SHEET

LF-1334

April 22, 2013

Stilwell Hall

<p>Name, Affiliation, : Sandra Madison Robert P. Madison Int'l. Inc. 2930 Euclid Avenue Cleveland, Ohio 44115</p>	<p>Phone: (216) 861-8195 Fax: (216) 621-5738 E-Mail: smadison@rpmadison.com</p>
<p>Name, Affiliation, : DENNIS PORCELLI MAKOVICH & PUSTI ARCHITECTS, INC</p>	<p>Phone: (440) 891-8910 Fax: (440) 891-0086 E-Mail: dporcelli@mparc.com</p>
<p>Name, Affiliation, : DAVE PUSTI MAKOVICH & PUSTI ARCHITECTS INC</p>	<p>Phone: (440) 891 8910 Fax: () E-Mail: dpusti@mparc.com</p>
<p>Name, Affiliation, : Anne Hartman Moody Nolan Inc.</p>	<p>Phone: (216) 472 0696 Fax: () E-Mail: ahartman@moodynolan.com</p>
<p>Name, Affiliation, : Randy Doi Prospectus Architecture</p>	<p>Phone: (216) 752-1800 Fax: () E-Mail: rdoi@prospectusarch.com</p>
<p>Name, Affiliation, : DON RERKO CITY ARCHITECTURE</p>	<p>Phone: (216) 881-2444 Fax: (216) 881-6713 E-Mail: Don@CITYARCH.COM</p>
<p>Name, Affiliation, :</p>	<p>Phone: () Fax: () E-Mail:</p>
<p>Name, Affiliation, :</p>	<p>Phone: () Fax: () E-Mail:</p>
<p>Name, Affiliation, :</p>	<p>Phone: () Fax: () E-Mail:</p>

PRE-INTERVIEW SIGN-IN SHEET

LF-1334

April 22, 2013

Stilwell Hall

<p>Name, Affiliation, : <u>MATT SUTTER, SOL HARRIS/DAY ARCHITECTURE</u></p>	<p>Phone: (330) <u>493 3722</u> Fax: (330) <u>493 5777</u> E-Mail: <u>msutter@solharrisday.com</u></p>
<p>Name, Affiliation, : <u>MIKE AUGUSTIDIS DOMOKUR ARCHITECTS</u></p>	<p>Phone: (910) <u>666 7878</u> Fax: () _____ E-Mail: <u>MAUGUSTIDIS@DOMOKUR.COM</u></p>
<p>Name, Affiliation, : <u>MIKE CARTER STANTEC ARCHITECTURE</u></p>	<p>Phone: (216) <u>454-2152</u> Fax: (216) <u>454-9995</u> E-Mail: <u>Michael.carter@stantec.com</u></p>
<p>Name, Affiliation, : <u>PAT ROSSIGNOL Kampinski Eng.</u></p>	<p>Phone: (216) <u>391-3700</u> Fax: (216) <u>391-0188</u> E-Mail: <u>PROSSIGNOL@KAMPINSKI.ENG.COM</u></p>
<p>Name, Affiliation, : <u>LAUREN BURGE CHAMBERS, MURPHY & BURGE</u> <u>*EDGE FIRM</u></p>	<p>Phone: (330) <u>434-9300</u> Fax: (330) <u>434-9331</u> E-Mail: <u>Lburge@cmbarchitects.com</u></p>
<p>Name, Affiliation, :</p>	<p>Phone: () _____ Fax: () _____ E-Mail: _____</p>
<p>Name, Affiliation, :</p>	<p>Phone: () _____ Fax: () _____ E-Mail: _____</p>
<p>Name, Affiliation, :</p>	<p>Phone: () _____ Fax: () _____ E-Mail: _____</p>
<p>Name, Affiliation, :</p>	<p>Phone: () _____ Fax: () _____ E-Mail: _____</p>

PRE-INTERVIEW SIGN-IN SHEET

LF-1334

April 22, 2013

Stilwell Hall

<p>Name, Affiliation, : PATRICK HYLAND WESTLAKE PHOTO LABS/STK7</p>	<p>Phone: (214) 522-1350 Fax: (214) 522-1357 E-Mail: PHYLA@WRLDESIGN.COM</p>
<p>Name, Affiliation, : MICHAEL GALLEHER H.F. LENZ COMPANY</p>	<p>Phone: (440) 599-7800 Fax: (440) 599-7801 E-Mail: mgalleher@hflenz.com</p>
<p>Name, Affiliation, : GARY BALOG BSHM ARCHITECTS</p>	<p>Phone: (330) 7444401 Fax: (330) 7442370 E-Mail: ggbcbshmarchitects.com</p>
<p>Name, Affiliation, : Dennis Wessel Karpinski Engineering</p>	<p>Phone: (216) 391-3700 Fax: (216) 391-0108 E-Mail: dwessel@karpinskieng.com</p>
<p>Name, Affiliation, : Damian Henri Bostwick Design Partnership</p>	<p>Phone: (216) 621-7900 Fax: (216) 621-4632 E-Mail: henrid@bostwickdesign.com</p>
<p>Name, Affiliation, : Michael Hynds Metropolitan Architecture EDGE</p>	<p>Phone: (216) 623-0290 Fax: () E-Mail: mhynds@metroarchstudio.com</p>
<p>Name, Affiliation, :</p>	<p>Phone: () Fax: () E-Mail:</p>
<p>Name, Affiliation, :</p>	<p>Phone: () Fax: () E-Mail:</p>
<p>Name, Affiliation, :</p>	<p>Phone: () Fax: () E-Mail:</p>

PRE-INTERVIEW SIGN-IN SHEET

LF-1334

April 22, 2013

Stilwell Hall

Name, Affiliation, : SCOTT STURM PERSPECTUS ARCHITECTURE	Phone: (216) 752-1800 Fax: () E-Mail: ssturm@perspectusarch.com
Name, Affiliation, : TIM HUNSICKER CBLH DESIGN	Phone: (4) 243 2000 Fax: (4) 243 3305 E-Mail: thunsicker@cblhdesign.com
Name, Affiliation, : MARCO BITTINGER CBLH DESIGN	Phone: (4) 243-2000 Fax: (4) 243 33005 E-Mail: MBITTINGER@CBLHDESIGN.COM
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LF-1334

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>South Hall Renovation</u>	Response Deadline	<u>May 13, 2013</u>	<u>2:00 PM</u>	local time
Project Location	<u>Bowling Green State University</u>	Project Number	<u>BGU-135905</u>		
City / County	<u>Bowling Green / Wood</u>	Project Manager	<u>Ryan Miller</u>		
Owner	<u>Bowling Green State University</u>	Contracting Authority	<u>Local Higher Education</u>		
No. of paper copies requested (stapled, not bound)	<u>5</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Beth Nagel at bnagel@bgsu.edu. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

Bowling Green State University (the "Owner") is requesting interested Construction Management firms to submit qualifications as directed for the complete renovation, including selective demolition, for the above-mentioned project.

South Hall (39,352 GSF) was originally completed in August 1959 as an Arts & Sciences Building to house the departments of psychology, sociology, and speech. The building is located along the southern edge of campus on East Wooster Street. The building is a simple rectangular form, four stories tall, buff brick with limestone trim, and a flat roof. The building structure is reinforced concrete with a brick veneer exterior. Wall construction consists of concrete and clay tile unit masonry. Roof and floor construction consists of a monolithic concrete slab and joists supported by concrete beams and columns. The ground floor consists of a combination of concrete slab-on-grade and grade beams. The building's foundation consists of concrete walls with spread footings and reinforced concrete piers bearing on bedrock. A campus utility tunnel exists at the perimeter of the building to provide some of the utility services to the building.

The renovation of South Hall on the campus of Bowling Green State University is part of the Owner's overall Master Plan objectives. South Hall is one of four original buildings constructed on campus and is considered part of the Traditions Quadrangle. A Feasibility Study was completed in December 2010 that consisted of a comprehensive analysis of the four buildings, and included an exhaustive survey of each building systems reliability and current condition. The Study determined the building structure to be in excellent condition and structurally sound, with no deficiencies noted. From the results and recommendations of the Study, the University is choosing an adaptive reuse of the building. It is proposed to completely gut the building with only the exterior envelope, structure, circulation stairs, and elevator remaining.

Programming is underway for the targeted LEED Silver minimum renovation that will house the School of Media and Communication (SMC) currently located in West Hall.

Probable spaces to be programmed include, but are not limited to: Class and Seminar rooms, a small theater with support spaces, general office and support spaces, forensic laboratory and support spaces, A/V laboratories and editing spaces, etc.

The Program of Requirements (POR) will be developed as a part of this project by the Architect/Engineer (A/E).

This project will utilize the Construction Manager at Risk (CMR) project delivery method.

Professional design services are being acquired by the Contracting Authority under a separate contract.

State Prevailing Wage requirements apply to this project.

All aspects of the projects and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

Request for Qualifications (CM at Risk Contract) continued

B. Scope of Services

The selected Construction Manager at Risk (CMR), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Contracting Authority and/or Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to General Trades, Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority and/or Owner, the A/E and the CM. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CM will work cooperatively with the Contracting Authority and/or Owner, A/E and Project Team, and will provide, among other services, cost estimating, budgeting, value engineering, constructability review, scheduling and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any material incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The CM shall submit to the Contracting Authority and/or Owner and the A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The CM, the Contracting Authority and/or Owner and the A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Contracting Authority and/or Owner, the A/E and the CM. The CM shall then submit to the Contracting Authority, for approval, the CM's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Contracting Authority's approval of the final Contract Sum (GMP Amendment), the parties will enter into an amendment to the Agreement establishing the Contract Sum (GMP Amendment). The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Contracting Authority may terminate the agreement with the CM and seek from other firms, bids for completion of the Project.

Construction Services: The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the CM's selection of subcontractors and any supplement terms to the form subcontract.

The current intent for the South Hall Renovation would be: a full assessment of the building envelope and structure with attention to current seismic and other appropriate building codes, identification and design of selective demolition required within the structure for the new work involved with the renovation, a complete assessment of existing utilities required to be brought to the building as part of the new work, the complete replacement of all major utilities within the building, including full MEP systems, new 12.47kV primary power to the building from the existing campus loop, fire alarm, technology systems, etc. The scope will also include upgrades to current ADA requirements, and the addition of a fire suppression system and emergency generator. All major utilities will be separately metered and monitored by the existing campus BAS (Invensys). Repointing of exterior stone and some brick is probable.

It should be anticipated that all abatement work currently identified within the building will be completed via a separate contract by the Owner concurrent with this design, and completed prior to the scheduled start of construction.

Request for Qualifications (CM at Risk Contract) continued

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Major facility renovation of similar vintage and make-up
2. State of Ohio Higher Education project experience
3. Higher Education or Professional Telecommunication studios and support spaces (potentially)
4. Higher Education or professional labs, editing spaces, media center for television and radio
5. State of Ohio CMR project experience
6. LEED certified renovation projects
7. Structural and utility analysis on an existing structure
8. BIM (Revit) usage and deliverables to Owner

C. Funding / Estimated Budget

Total Project Cost	<u>\$11,679,000</u>
Construction Cost	<u>\$7,400,000</u>
State Funding	<u>\$7,388,140</u>
Other Funding	<u>\$4,290,860</u>

D. Anticipated Schedule

CM Services Start (mm/yy)	<u>06 / 13</u>
Construction Contracts Start (mm/yy)	<u>10 / 13</u>
Construction Contracts Completed (mm/yy)	<u>06 / 14</u>
CMR Services Completed (mm/yy)	<u>07 / 14</u>
DD GMP Approval (mm/yy)	<u>08 / 13</u>

E. EDGE Participation Goal

Percent of Total Construction Contracts Awarded	<u>5%</u>	Percent of <i>initial</i> TOTAL CM Fee	<u>5%</u>
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F. Evaluation Criteria for Selection

Selection Criteria:

The CM will be selected using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the final Request for Proposal stage for the final CM selection(s). The qualifications-based selection criteria for the RFQ are included in this announcement. The best value criteria used in evaluating proposals from the short listed firms will include such factors that are determined to derive or offer the greatest value to the State and the Owner, combining both qualifications and fee.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a Request for Proposal (RFP) that will invite the firms to submit pricing containing their proposed preconstruction stage compensation fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent design program documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and/or Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms to ask the Contracting Authority and/or Owner questions in an individual setting to help the firms prepare their responses to the RFP. The pre-proposal meeting will be held at a location to be determined by the Owner, or via a teleconference. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Request for Qualifications (CM at Risk Contract) continued

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews. ***Due to the tight timeline set forth, we ask all shortlisted firms hold the interview dates below.***

Selection Schedule:

Tentative schedule is subject to change.

RFQ Posted and Advertised	April 12, 2013
Qualifications Due	May 13, 2013
RFP issued to the Short-Listed Firms	May 20, 2013
Pre-proposal Meetings at Owner (TBD)	Tuesday, May 28, 2013
Proposals Due	June 4, 2013
Interviews at Owner (TBD)	June 6 & 7, 2013
Selection of CM	June 10, 2013
Execution of Agreement	June 21, 2013

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested CM firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the requirements stated by the Owner and the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM's Proposal RFQ. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Beth Nagel at bnagel@bgsu.edu with the project number included in the subject line (**no phone calls please**). Questions will be answered and posted to the BGSU Purchasing Department website at <http://www.bgsu.edu/offices/purchasing/page85370.html> or OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Request for Qualifications (CM at Risk Contract) continued

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CS)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name South Hall Renovations Proposer Firm _____
 Project Number BGU-135905 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary CM Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary CM firm's office where the majority of work will be performed to the principal project site	Less than 60 miles from project site	4 - 5	
	60 miles to 120 miles from project site	2 - 3	
	More than 120 miles from project site	0 - 1	
b. Amount of fees awarded by the Contracting Authority to the primary CM firm in the previous 24 months (exclude projects on hold)	Less than \$5 million in previous 24 months	5	
	\$5 million to \$10 million in previous 24 months	2	
	More than \$10 million in previous 24 months	0	
2. Primary CM Qualifications (Maximum 40 points)			
a. Project Management Lead (e.g., education, experience, credentials)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 40
b. Project Administration Lead (e.g., awards, publications, appropriateness, innovation)	Experience / creativity of project admin staff to achieve owner's vision and requirements	0 - 5	
c. Technical Staff (e.g., BIM/CAD capabilities / scheduling / estimating, education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to fully coordinate construction documents	0 - 10	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 15	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key Consultants	Experience / ability of key consultants to perform effectively and collaboratively	1 - 5	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	1	
	3 to 7 sample projects	2	
	More than 7 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary CM firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary CM firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by CM evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (CM at Risk)	Less than 3 projects	0 - 3	
	3 to 7 projects	4 - 6	
	More than 7 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the <i>OFC Manual</i> , the <i>Standard Requirements</i> , and <i>ORC Chapter 153</i>)	Less than 2 projects	0 - 1	
	2 to 4 projects	2 - 3	
	More than 4 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of consulting firm(s) and NOT the primary CM firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name South Hall Renovation Project Number BGU-135905
Project Location Bowling Green State University

Date posted: May 7, 2013

Date revised: N/A

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. On page 2 of 6 the RFQ describes the current intent for the South Hall Renovation. Will the CMr be involved in the assessment of the building envelope and structure....beyond typical estimating/scheduling/constructability review services?
 - A. *A Structural Engineer will be included on the A/E team, who will complete the assessment of the existing structure. The CMR will be asked to participate with the team to provide the above mentioned services, as well as provide input on solutions to any issues that may arise from the assessment.*
2. On page 3 of 6 the RFQ lists Structural and Utility analysis on an existing structure as one of the relevant scope of work requirements. Please clarify the scope of work requirement that BGSU would be looking from the CMr.
 - A. *The intent of the item is to have the respondent provide past project experience where structural corrections and/or main utility re-work to the structure was required as part of the scope of work.*
3. Looking at the RFQ's for both the South Hall Renovation and Moseley Hall Renovation. It asks for 5 bound copies and 2 CD's...but only gives your email address as a place to submit. Could you give us the proper mailing address for these items? We most likely will hand deliver them. OR are you going to accept only electronic mailing of the RFQ proposals to your email address? (no mailing address required).
 - A. *All submissions must be provided per the RFQ- (5) bound (comb binding preferred) copies and (2) CD's to the BGSU Purchasing Department at 103 Park Avenue Warehouse, Bowling Green, Ohio 43403. As stated in Section H, Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.*

END OF DOCUMENT

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Moseley Hall Renovation</u>	Response Deadline	<u>May 13, 2013</u> <u>2:00 PM</u> local time
Project Location	<u>823 E Wooster St</u>	Project Number	<u>BGU-135906</u>
City / County	<u>Bowling Green / Wood</u>	Project Manager	<u>Tim Burns</u>
Owner	<u>Bowling Green State University</u>	Contracting Authority	<u>Local Higher Education</u>
No. of paper copies requested (stapled, not bound)	<u>5</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Beth Nagel at bnagel@bgsu.edu. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

Moseley Hall

Moseley Hall was built in 1913 and is 43,328 sf. The building is located adjacent to the University Hall and is connected with an enclosed breezeway corridor. The building is four stories tall, buff brick with limestone trim, and a flat roof. The building structure is brick masonry with a brick veneer exterior. Wall construction consists of masonry and plaster veneer. Roof and floor construction consists of a monolithic concrete slab and joists supported by concrete beams and load bearing walls. The ground floor consists of a combination of concrete slab-on-grade and grade beams. The building's foundation consists of concrete walls with spread footings and reinforced concrete piers bearing on bedrock. A campus utility tunnel exists at the perimeter of the building to provide some of the utility services to the building. The building has had some masonry restoration within the last few years.

After the proposed renovation, the building will house the following:

- Math Department Office
- Department Chair
- Administrative Assistant
- Copy, mail, work room space & storage
- Faculty Offices
- One visiting Faculty Office
- Office Support and Storage
- Faculty Break room/Catering Kitchen
- GTA offices
- GTA Break room
- Math Lab
- Thirteen classrooms
- Classroom Support & Storage
- Two Seminar Rooms
- Six Collaboration Areas
- Atrium/Assembly Display Area

Exterior building and site amenities around the perimeter of the building shall also be included with this project. The walkway area connecting Moseley and University Hall shall also be incorporated into the building project.

The renovation of Moseley Hall on the campus of Bowling Green State University is part of the University's overall Master Plan objectives. Moseley Hall is one of four original buildings constructed on campus and is considered part of the Traditions Quadrangle. A Feasibility Study was completed in December 2010 that consisted of a comprehensive analysis of the four buildings, and included an exhaustive survey of each building systems reliability and current condition. The Study determined the building structure to be in excellent condition and structurally sound, with no deficiencies noted. From the results and recommendations of the Study, the University is choosing an adaptive reuse of the building. It is proposed to completely gut the building with only the exterior envelope, structure, and circulation stairs remaining.

Programming is underway for the targeted LEED Silver minimum renovation.

The Program of Requirements (POR) will be developed as a part of this project by the Architect/Engineer (A/E).

Request for Qualifications (CM at Risk Contract) continued

The project will utilize the Construction Manager at Risk (CMR) project delivery method.

Professional design services are being acquired individually by the Contracting Authority under a separate contract.

State Prevailing Wage requirements apply to this project.

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

B. Scope of Services

The selected Construction Manager at Risk (CMR), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Contracting Authority and/or Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to General Trades, Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority and/or Owner, the A/E and the CM. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CM will work cooperatively with the Contracting Authority and/or Owner, A/E and Project Team, and will provide, among other services, cost estimating, budgeting, value engineering, constructability review, scheduling and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any material incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The CM shall submit to the Contracting Authority and/or Owner and the A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The CM, the Contracting Authority and/or Owner and the A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Contracting Authority and/or Owner, the A/E and the CM. The CM shall then submit to the Contracting Authority, for approval, the CM's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Contracting Authority's approval of the final Contract Sum (GMP Amendment), the parties will enter into an amendment to the Agreement establishing the Contract Sum (GMP Amendment). The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Contracting Authority may terminate the agreement with the CM and seek from other firms, bids for completion of the Project.

Construction Services: The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the CM's selection of subcontractors and any supplement terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

Request for Qualifications (CM at Risk Contract) continued

Moseley Hall

The current intent for the Moseley Hall Renovation would be: a full assessment of the structure with attention to current seismic and other appropriate building codes, identification and design of selective demolition required within the structure for the new work involved with the renovation, a complete assessment of existing utilities required to be brought to the building as part of the new work, the complete replacement of all major utilities within the building, including full MEP systems, new 12.47kV primary power to the building from the existing campus loop, fire alarm, technology systems, etc. The scope will also include upgrades to current ADA requirements, elevator installation, and the addition of a fire suppression system and an emergency generator. All major utilities will be separately metered and monitored by the existing campus BAS (Invensys). Building envelope consisting of roof, masonry and windows will be part of this renovation.

It should be anticipated that all abatement work currently identified within the building will be completed via a separate contract by the Owner concurrent with this design, and completed prior to the scheduled start of construction.

1. Major facility renovation of similar vintage and make-up
2. State of Ohio Higher Education project experience
3. Higher Education classrooms and academic department office space.
4. State of Ohio CMR project experience
5. LEED certified renovation projects
6. Structural and utility analysis on an existing structure
7. BIM (Revit) usage and deliverables to Owner

C. Funding / Estimated Budget

Total Project Cost	<u>\$12,469,000</u>
Construction Cost	<u>\$8,000,000</u>
State Funding	<u>\$TBD</u>
Other Funding	<u>\$TBD</u>

D. Anticipated Schedule

CM Services Start (mm/yy)	<u>06 / 13</u>
Construction Contracts Start (mm/yy)	<u>10 / 13</u>
Construction Contracts Completed (mm/yy)	<u>06 / 14</u>
CMR Services Completed (mm/yy)	<u>07 / 14</u>
DD GMP Approval (mm/yy)	<u>08 / 13</u>

E. EDGE Participation Goal

Percent of Total Construction Contracts Awarded	<u>5%</u>	Percent of <i>initial</i> TOTAL CM Fee	<u>5%</u>
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F. Evaluation Criteria for Selection

Selection Criteria:

The CM will be selected for the project using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the final Request for Proposal stage for the final CM selection. The qualifications-based selection criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from the short listed firms will include such factors that are determined to derive or offer the greatest value to the State and the Owner, combining both qualifications and fee.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a Request for Proposal (RFP) that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent design program documents and (iii) a proposed Project schedule.

Request for Qualifications (CM at Risk Contract) continued

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and/or Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms to ask the Contracting Authority and/or Owner questions in an individual setting to help the firms prepare their responses to the RFP. The pre-proposal meeting will be held at a location to be determined by the Owner, or over a teleconference. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews. ***Due to the tight timeline set forth, we ask all shortlisted firms hold the interview dates below.***

Selection Schedule:

Tentative schedule is subject to change.

RFQ Posted and Advertised	April 12, 2013
Qualifications Due	May 13, 2013
RFP issued to the Short-Listed Firms	May 20, 2013
Pre-proposal Meetings at Owner Site (TBD)	May 28, 2013
Proposals Due	Tuesday, June 4, 2013
Interviews at Owner Site (TBD)	May 6-7, 2013
Selection of CM(s)	June 10, 2013
Execution of Agreement	June 21, 2013

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested CM firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to *the requirements stated by the Owner and the State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM's Proposal RFQ. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Request for Qualifications (CM at Risk Contract) continued

Submit all questions regarding this RFQ in writing to Beth Nagel at bnagel@bgsu.edu with the project number included in the subject line (**no phone calls please**). Questions will be answered and posted to the BGSU Purchasing Department website at <http://www.bgsu.edu/offices/purchasing/page85370.html> or OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Moseley Hall Renovation Proposer Firm _____
 Project Number BGU-135906 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary CM Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary CM firm's office where the majority of work will be performed to the principal project site	Less than 60 miles from project site	4 - 5	
	60 miles to 120 miles from project site	2 - 3	
	More than 120 miles from project site	0 - 1	
b. Amount of fees awarded by the Contracting Authority to the primary CM firm in the previous 24 months (exclude projects on hold)	Less than \$5 million in previous 24 months	5	
	\$5 million to \$10 million in previous 24 months	2	
	More than \$10 million in previous 24 months	0	
2. Primary CM Qualifications (Maximum 40 points)			
a. Project Management Lead (e.g., education, experience, credentials)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 40
b. Project Administration Lead (e.g., awards, publications, appropriateness, innovation)	Experience / creativity of project admin staff to achieve owner's vision and requirements	0 - ee	
c. Technical Staff (e.g., BIM/CAD capabilities / scheduling / estimating, education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to fully coordinate construction documents	0 - ff	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - gg	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key Consultants	Experience / ability of key consultants to perform effectively and collaboratively	1 - 5	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	1	
	3 to 7 sample projects	2	
	More than 7 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary CM firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary CM firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by CM evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (CM at Risk)	Less than 3 projects	0 - 3	
	3 to 7 projects	4 - 6	
	More than 7 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the <i>OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 2 projects	0 - 1	
	2 to 4 projects	2 - 3	
	More than 4 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of consulting firm(s) and NOT the primary CM firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Agency

Project Name	<u>Breakwall and Shorewall Reconstructions</u> <u>Edgewater Marina, Cleveland Lakefront</u>	Response Deadline	<u>May 21, 2013</u> <u>4:30 p.m.</u> local time
Project Location	<u>State Park and Geneva State Park</u> <u>Cleveland & Geneva / Cuyahoga &</u>	Project Number	<u>DNR-130043</u>
City / County	<u>Ashtabula Counties</u>	Project Manager	<u>David Mohr, P.E.</u>
Owner	<u>Ohio Department. of Natural Resources</u>	Contracting Authority	<u>Local Agency</u>
No. of paper copies requested (stapled, not bound)	<u>two (2)</u>	No. of electronic copies requested on CD (PDF)	<u>one (1)</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Beth Pratt at 2045 Morse Road, Bldg E-3, Columbus, OH 43229. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

Professional engineering services are being requested to provide site assessments, design, preparation of construction bidding documents and construction administration services for the reconstruction of a portion of the outer breakwall at the Edgewater Marina (Cleveland Lakefront State Park) and the cabin area shore wall (Geneva State Park), both on Lake Erie. Both sites experienced severe damage from wave action generated from the remnants of Hurricane Sandy in November 2012. Reconstructed facilities shall be designed to withstand anticipated wave conditions in a Lake Erie environment, and investigation of alternative structure types (especially at the Geneva SP site) to reduce costs and increase design life will be required as part of the design process.

The anticipated project delivery method for this project is General Contracting.

State Prevailing Wage requirements apply to this project.

B. Scope of Services

The selected firm shall complete condition assessments and site evaluations at both sites. Based on the assessments, the consultant shall complete final design and prepare construction bidding documents for each project. The consultant will also be responsible for applying and obtaining all applicable regulatory permits and approvals, maintaining current estimates of probable construction costs through the design phase, assisting with bidding and providing construction administration services. The expectation is to expedite the design and permitting phase in order to complete construction by the end of 2014.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Performance of geotechnical analyses of site conditions in a coastal environment.
2. Experience in structural evaluation and design of sheet piling structures.
3. Knowledge and experience in near shore wave analyses.
4. Experience in design of breakwalls and shore protection structures in Lake Erie and/or similar environments.
5. Experience in construction oversight of structural projects in Lake Erie and/or similar environments.
6. Experience with regulatory permitting requirements for construction of projects in and along Lake Erie.
7. Demonstrate ability to expedite schedule for various phases of work.
8. Experience working for state and/or other governmental agencies.

C. Funding / Estimated Budget

Total Project Cost	<u>\$6,600,000</u>	State Funding	<u>\$6,600,000</u>
Construction Cost	<u>\$6,000,000</u>	Other Funding	<u>\$0</u>
Estimated A/E Fee	<u>7% to 12%</u>		

NOTE: The fee percentage for this project includes all professional investigative, design and construction administration services necessary for successful completion of the project, which may include: laboratory analyses, soil borings and tests, surveys, regulatory permits, and on-site construction inspection/oversight.

Selection of Engineering, Architectural, Landscape Architectural, and Land Surveying Firms

**Ohio Department of Natural Resources
Division of Engineering
Evaluation of Statements of Interest**

PROJECT: Breakwall/Shorewall Reconstructions
Edgewater Marina & Geneva SP

PROJECT NUMBER: DNR-130043

FIRM: _____

EVALUATORS: _____

CITY, STATE: _____

EVALUATION DATE: _____

		Value	Rating	Weight	Score	
A. FIRM'S LOCATION Proximity of Firm's office where Project Manager is located the Project Site. _____ miles (Estimated)	0-50 miles	5		1.5	0	
	51-100 miles	4				
	101-150 miles	3				
	151-200 miles	2				
	over 200 miles	1				
B. SIZE OF PROJECT TEAM 1. Size from Statement of Interest: Firm _____ Subconsultants _____	Score based on size of team; firm, sub-consultants, as compared to project size and scope.	1-5		1	0	
	2. Coordination with subconsultants	Score based on role, location, number & past relationship.	1-5		1	0
C. QUALIFICATIONS OF TEAM 1. Appropriate disciplines and professional registrations provided	Project Manager	1-5		2	0	
	Firm's staff and subconsultants	1-5		2	0	
	2. Relative project experience	Firm	1-5		3	0
		Project Manager	1-5		3	0
	Team Members (Firm, Staff and Sub-consultants)	1-5		2	0	
D. STATE WORK AWARDED RECENTLY 1. ODNR Contracts (fees) in past 2 years: \$ _____	\$0 - \$75k	5		1	0	
	\$75k - \$150k	4				
	\$150k - \$225k	3				
	\$225k - \$300k	2				
	\$300k +	1				
2. Total State of Ohio work (fees) in past 2 years: \$ _____	\$0 - \$250k	5		1	0	
	\$250k - \$500k	4				
	\$500k - \$750k	3				
	\$750k - \$1 mil.	2				
	\$1 mil. +	1				
E. GENERAL IMPRESSIONS OF FIRM 1. Quality of Statement of Interest		1-5		1	0	
	2. Performance (ODNR & Others)		1-5	1.5	0	
TOTAL SCORE				20	0	

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Roof Replacements</u>	Response Deadline	<u>5-8-13</u>	<u>4:00 PM</u>	local time
Project Location	<u>Four Locations</u>	Project Number	<u>OSU-130146</u>		
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Tim Shepard</u>		
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>		
No. of paper copies requested (stapled, not bound)	<u>4</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Tim Shepard at 400 Central Classroom Building, 2009 Millikin Road, Columbus, OH 43210. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

This project will replace the roof on Mendenhall Laboratory 125 South Oval Mall, Hitchcock Hall 270 Neil Ave, Mathematics Tower 231 West 18th Ave. and Meiling Hall 370 West 9th Ave. Mendenhall includes the replacement of approximately 173 squares of shingles with clay tile along with 31 squares of modified bituminous roofing. Mendenhall also has copper gutters and copper roofing over dormers which need to be replaced. The Mathematics Tower and Hitchcock Hall have a total of 36,500 SF of modified bituminous roofing to be replaced. Meiling Hall will replace the 2nd story roof along with the 3rd story penthouse, comprising approximately 32,400 SF. To a varying greater or lesser degree all four buildings have parapets, cornice structures, roof top equipment and protrusion that will require detailing to repair and dry in. Existing Lightning and fall protection existing systems and needs shall be studied and recommendations made as to inclusion in scopes of work.

Timing of the work shall avoid classroom disruption as much as possible.

A hazardous materials survey shall be made to determine the extent if any of hazardous containing material. If hazardous material exists then remediation shall occur prior to the new roofing being installed.

The interior of the buildings are to remain dry at all times.

The buildings are on the Ohio State University main campus and it is essential that measures to maintain pedestrian safety and building egress be implemented.

The anticipated project delivery method for this project is General Contracting.

State Prevailing Wage requirements apply to this project.

B. Scope of Services

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement. Required Professional Liability Insurance will be \$1,000,000 per claim and annual aggregate.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (Architect / Engineer) continued

- Design quality and demonstrated ability of prospective firm and its proposed consultants to provide design services which represent the University's *Design Values for Campus Development* (fod.osu.edu/proj_del/ref/0200_Design_Values.pdf).
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Tim Shepard at shepard.74@OSU.EDU with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)

LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
DBIA: Design-Build Institute of America

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Roof Replacements Proposer Firm _____
 Project Number OSU-130146 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 50 miles from project site	4 - 5	
	50 miles to 100 miles from project site	2 - 3	
	More than 100 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 5 licensed professionals	3	Max = 3
	5 to 10 licensed professionals	2	
	More than 10 licensed professionals	1	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$100K in previous 24 months	2	
	\$100K to \$250K in previous 24 months	1	
	More than \$250K in previous 24 months	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 10	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 2 sample projects	1	
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the <i>OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Newark - Science and Technology Building</u>	Response Deadline	<u>May 14, 2013</u>	<u>4:30 p.m.</u>	local time
Project Location	<u>Licking County</u>	Project Number	<u>OSU-130306</u>		
City / County	<u>Newark / Licking</u>	Project Manager	<u>Faye Bodyke</u>		
Owner	<u>The Ohio State University and Central Ohio Technical College</u>	Contracting Authority	<u>Local Higher Education</u>		
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Faye Bodyke at 400 Central Classroom Building, 2009 Millikin Road, Columbus, OH 43210. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

This project will construct a new 60,000 GSF Science and Technology Building located on the Newark Campus. This request is for **Architect/Engineer (A/E)** to provide design and project management for all phases for programming, conceptual design, schematic, design development, construction documents, bidding, construction and post-construction phases. The project has been approved for design services through construction documents. The university will amend the A/E contract upon approval for construction.

A MEP Engineering Consultant will be selected separately and will be contracted by the A/E. The A/E will participate in the selection of the MEP Engineering Consultant and will be responsible for final selection of the MEP Engineering Consultant with the advice and consent of the University.

A Commissioning Agent and Construction Manager at Risk will be selected and contracted directly with the University. The A/E will participate in the interview process of both disciplines and will be in an advisory role and will not have a vote for selection.

The project site is south of Hopewell Hall and west of Lefevre Hall as outlined in the Newark Campus Framework Plan.

This building, located in the Academic Core of campus will include teaching and research laboratories for both institutions. This building will bring together multiple programs that include but not limited to Physical, and Biological Sciences, Nursing Technologies, Radiologic Sciences Technology, Surgical Technologies and Engineering. In addition, the campus IT infrastructure will be included in this building that will service the entire campus. The building will contain contiguous blocks of laboratories that promote teaching and clear connectivity that create opportunities for student collaboration. This building will be devoted to teaching and will require the necessary lab support spaces, administration support, instructional labs, and common building support functions. This building is conceptually conceived of 3 floors plus a basement. The A/E shall evaluate massing consideration of a basement.

This project will be registered with the USBC for a minimum Silver LEED Certification.

A copy of the Newark Campus Framework plan can be located at http://newark.osu.edu/facultystaff/campusdepartments/physicalfacilities/Documents/Newark_Campus_Framework_Plan_June_2012_Final.pdf

The project delivery method is Construction Manager at Risk.

State Prevailing Wage requirements apply.

A pre-proposal meeting will be held on Tuesday, May 7th at 10 a.m. until 12:00 p.m. at the Newark Reese Center Auditorium, 1179 University Drive, Newark, OH 43055 for ALL disciplines (A/E, MEP Engineering Consultant, Construction Manager at Risk, and Commissioning Authority). This meeting will provide an overview of the project and an opportunity for questions. Parking is available at no cost in the parking spaces designated with the white lines at any of the parking lots on campus. The University will not be accepting individual meeting requests regarding this project.

Request for Qualifications (Architect / Engineer) continued

B. Scope of Services

The successful A/E will be expected to have strong leadership skills and experience in the successful delivery of large academic laboratory projects. They must demonstrate their ability in design of efficient and flexible space; landscape and civic realm improvements adjacent to the building and relationship with the central academic quad; drainage including ground water issues; pedestrian circulation and amenities such as benches and other outdoor seating; service access including any changes to the LeFevre and Hopewell service entrances; infrastructure relocations; the first portion of the new north/south road; streetscape-sidewalk; lighting; street trees; parking reconfiguration and enhancements to the southern part of the western parking lots; additional parking if needed; swing space if needed. It is desired that the successful Architect have experience working in collaboration with a Construction Manager at Risk and experience and with Guaranteed Maximum Price. It is anticipated that this project will be delivered utilizing BIM and the model will be transferred to the Construction Manager at Risk at construction and they will maintain the model.

The Newark Campus Framework Plan will provide guiding campus planning and design principals. The project is expected to be recognized for its quality of design, energy and functional efficiencies, and flexibility for future use. It is expected to be designed to advance the physical elements of the Framework Plan and contribute to the civic realm of the campus. The team will be expected to interface with the University Architect, University Landscape Architect, University Engineer, and governing Boards for Ohio State University Newark and Central Ohio Technical College.

The development of the space program will be a collaborative process guided by the Regional Campus Cluster Strategic Plan, Newark campus Implementation Plan located at <http://oaa.osu.edu/college-strategic-plans.html>; COTC Strategic Plan <http://www.cotc.edu/faculty-and-staff/institutionalresearch/Documents/SecuringtheFuture2008.pdf>. The Architect of Record's key customer will be the University and will be asked by the University to work with the facility occupants to develop a program based on prioritized university space needs that will:

- 1) Optimize shared interdepartmental space and adjacencies including collaborative teaching opportunities
- 2) Maximize sustainable practices
- 3) Create a flexible design
- 4) Provide efficient space utilization

Upon award of the agreement, the Architect will commence by developing the Program of Requirements in parallel with the conceptual design and will update the PoR at the completion of each of the design phases.

The selected A/E, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement. Required Professional Liability Insurance will be \$3,000,000.00 per claim and annual aggregate.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program of Requirements, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The selected A/E will be required to sign the standard Agreement. No modifications to the requirements in the agreement will be accepted.

During the construction period, provide not less than 20 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Higher Education Laboratory Building
2. Design Excellence (third party endorsement i.e design award)
3. LEED Certified Project
4. BIM Experience with a Construction Manager at Risk
5. State of Ohio Administered Project

Request for Qualifications (Architect / Engineer) continued

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Faye Bodyke at bodyke.3@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
 LEED AP BD+C (Building Design and Construction specialty)
 LEED AP ID+C (Interior Design and Construction specialty)

LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
DBIA: Design-Build Institute of America

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Newark - Science and Technology Building Proposer Firm _____
 Project Number OSU-130306 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 100 miles from project site	4 - 5	
	100 miles to 150 miles from project site	2 - 3	
	More than 150 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 5 licensed professionals	1	Max = 3
	5 to 10 licensed professionals	2	
	More than 10 licensed professionals	3	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$250,000 in previous 24 months	2	
	\$250,000 to \$500,000 in previous 24 months	1	
	More than \$500,000 in previous 24 months	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 2 sample projects	1	
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the <i>OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Newark - Science and Technology Building</u>	Response Deadline	<u>May 23, 2013 4:30 p.m.</u> local time
Project Location	<u>Licking County</u>	Project Number	<u>OSU-130306</u>
City / County	<u>Newark / Licking</u>	Project Manager	<u>Faye Bodyke</u>
Owner	<u>The Ohio State University/Central Ohio Technical College</u>	Contracting Authority	<u>Local Higher Education</u>
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Faye Bodyke at The Ohio State University, Facilities Operations and Development at 400 Central Classroom Building, 2009 Millikin Road, Columbus, OH 43210. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

This project will construct a new 60,000 GSF Science and Technology Building located on the Newark Campus, Newark Ohio. This request is for Construction Manager at Risk (CMR) to provide preconstruction stage and construction stage services. The project has been approved for design services through construction documents. The University will amend the selected the contract upon approval for construction.

The project site is south of Hopewell Hall and west of Lefevre Hall as outlined in the Newark Campus Framework Plan.

This building, located in the Academic Core of campus will include teaching and research laboratories for both institutions. This building will bring together multiple programs that include but not limited to Physical, and Biological Sciences, Nursing Technologies, Radiologic Sciences Technology, Surgical Technologies and Engineering. In addition, the campus IT infrastructure will be included in this building that will service the entire campus. The building will contain contiguous blocks of laboratories that promote teaching and clear connectivity that create opportunities for student collaboration. This building will be devoted to teaching and will require the necessary lab support spaces, administration support, instructional labs, and common building support functions. This building is conceptually conceived of 3 floors plus a basement. The Architect shall evaluate massing consideration of a basement.

This project will utilize the Construction Manager at Risk (CMR) project delivery method.

Professional design services are being acquired by the Owner under a separate contract. The Construction Manager at Risk will participate in the interview process for the Commissioning Agent and will be in an advisory role and will not have a vote for selection.

State Prevailing Wage requirements apply.

All aspects of the project and related issues will be implemented and operated consistent with the Owner and/or Owner's policies and procedures.

A pre-proposal meeting will be held on Tuesday, May 7th at 10 a.m. until 12:00 p.m. at the Newark Reese Center Auditorium, 1179 University Drive, Newark, OH 43055 for ALL disciplines (Architect of Record, MEP Engineer, Construction Manager at Risk, and Commissioning Authority). This meeting will provide an overview of the project and an opportunity for questions. Parking is available at no cost in the parking spaces designated with the white lines at any of the parking lots on campus. The University will not be accepting individual meeting request regarding this project.

B. Scope of Services

The selected Construction Manager at Risk (CM), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering,

Request for Qualifications (CM at Risk Contract) continued

project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Owner, the A/E and the CM. The Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CM will work cooperatively with the Owner, A/E and Project Team, and will provide, among other services, cost estimating, budgeting, value engineering, constructability review, scheduling and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any material incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The CM shall submit to the Owner and the A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The CM, the Owner and the A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Owner, the A/E and the CM. The CM shall then submit to the Owner, for approval, the CM's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Owner's approval of the final Contract Sum (GMP Amendment), the parties will enter into an amendment to the Agreement establishing the Contract Sum (GMP Amendment). The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Owner may terminate the agreement with the CM and seek from other firms, bids for completion of the Project.

Construction Services: The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Owner. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Owner reserves the right to approve the CM's selection of subcontractors and any supplement terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. CM at Risk Preconstruction and Construction Services
2. Constructability Review Services
3. GMP Pricing
4. Higher Education Academic Laboratory Facility
5. Building Information Modeling
6. State of Ohio Administered Projects

C. Funding / Estimated Budget

Total Project Cost	<u>\$25,000,000</u>
Construction Cost	<u>18,668,000</u>
State Funding	<u>\$20,000,000</u>
Other Funding	<u>\$5,000,000</u>

D. Anticipated Schedule

CM Services Start (mm/yy)	<u>09 / 2013</u>
Construction Contracts Start (mm/yy)	<u>09 / 2014</u>
Construction Contracts Completed (mm/yy)	<u>12 / 2015</u>
CMR Services Completed (mm/yy)	<u>02 / 2016</u>
CD GMP Approval (mm/yy)	<u>07 / 2014</u>

Request for Qualifications (CM at Risk Contract) continued

E. EDGE Participation Goal

Percent of Total Construction Contracts Awarded 5% Percent of *initial* TOTAL CM Fee 5%

F. Evaluation Criteria for Selection

Selection Criteria:

The CM will be selected using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the final Request for Proposal stage for the final CM selection. The qualifications-based selection criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from the short listed firms will include such factors that are determined to derive or offer the greatest value to the State and the Owner, combining both qualifications and fee.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Owner will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Owner determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a Request for Proposal (RFP) that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Owner containing the contract terms and conditions, (ii) a set of the most recent design documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms to ask the Owner questions in an individual setting to help the firms prepare their responses to the RFP. The pre-proposal meeting will be held at The Ohio State University – Newark Campus. The Owner will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Owner and representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Owner will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

RFQ Posted and Advertised	April 23, 2014 2013
Qualifications Due	May 23, 2014 2013
RFP issued to the Short-Listed Firms	June 3, 2014 2013
Site Visit at Newark Campus, Newark, Ohio	June 5, 2014 2013
Pre-proposal Meetings at Newark Campus, Newark, Ohio	June 5, 2014 2013
Proposals Due	June 17, 2014 2013
Interviews at 400 Central Classroom Building, 2009 Millikin Road, Columbus, Ohio	June 21, 2014 2013
Selection of CM	June 28, 2014 2013
Controlling Board Meeting for approval of Agreement	August 19, 2014 2013

Cancellation and Rejection:

The Owner reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Owner shall have no liability to any proposer arising out of such cancellation or rejection. The Owner reserves the right to waive minor variations in the selection process.

Interested CM firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (CM at Risk Contract) continued

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Faye Bodyke at bodyke.3@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Unless otherwise noted or exempt, all documents submitted to the Owner in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. **Summary:** Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. **Bonding/Insurance:** Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. **Management Systems:** Describe the scheduling and cost control systems the firm would propose to use for the Project
4. **Self-Performed Work:** Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. **Estimating:** Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. **Scheduling:** Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)
GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials
CCCA: Certified Construction Contract Administrator (CS)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
DBIA: Design-Build Institute of America

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Newark - Science and Technology Building Proposer Firm _____
 Project Number OSU-130306 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary CM Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary CM firm's office where the majority of work will be performed to the principal project site	Less than 100 miles from project site	4 - 5	
	100 miles to 150 miles from project site	2 - 3	
	More than 150 miles from project site	0 - 1	
b. Amount of fees awarded by the Contracting Authority to the primary CM firm in the previous 24 months (exclude projects on hold)	Less than \$250K in previous 24 months	5	
	\$250K to \$500K in previous 24 months	2	
	More than \$500K in previous 24 months	0	
2. Primary CM Qualifications (Maximum 40 points)			
a. Project Management Lead (e.g., education, experience, credentials)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 40
b. Project Administration Lead (e.g., awards, publications, appropriateness, innovation)	Experience / creativity of project admin staff to achieve owner's vision and requirements	0 - 5	
c. Technical Staff (e.g., BIM/CAD capabilities / scheduling / estimating, education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to fully coordinate construction documents	0 - 10	
d. Construction Administration Staff (e.g., education, experience, CDT or CCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 15	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key Consultants	Experience / ability of key consultants to perform effectively and collaboratively	1 - 5	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	1	
	3 to 5 sample projects	2	
	More than 5 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary CM firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary CM firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by CM evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (CM at Risk)	Less than 4 projects	0 - 3	
	4 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the <i>OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 5 projects	2 - 3	
	More than 5 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of consulting firm(s) and NOT the primary CM firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Commissioning Agent)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Newark - Science and Technology Building</u>	Response Deadline	<u>May 14, 2013</u>	<u>4:30 p.m.</u>	local time
Project Location	<u>Licking County</u>	Project Number	<u>OSU-130306</u>		
City / County	<u>Newark / Licking</u>	Project Manager	<u>Faye Bodyke</u>		
Owner	<u>The Ohio State University and Central Ohio Technical College</u>	Contracting Authority	<u>Local Higher Education</u>		
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Faye Bodyke at 400 Central Classroom Building, 2009 Millikin Road, Columbus, OH 43210. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The Ohio State University (the "Owner") is requesting interested firms to submit proposals to provide independent preconstruction and construction services as a Commissioning Agent (CxA) for a new 60,000 GSF Science and Technology Building located on the Newark Campus, Newark, Ohio. The CxA will be contracted directly with the University and will be independent of other members of the design team. The project has been approved for design services through construction documents. The University will amend the contract upon approval for construction.

The A/E will participate in the interview process of the CxA and will be in an advisory role and will not have a vote for selection.

This project is registered with USGBC; the goal is to meet LEED Silver certification. This building will be commissioned to satisfy the requirements of Fundamental Commissioning and Enhanced Commissioning Systems. The University is committed to commissioning this facility to ensure that all systems are well designed, complete and functioning properly upon occupancy and through all seasons, and that staff has adequate system documentation and training. Maximizing energy conservation is a critical component of the design goals to comply with House Bill 251. The CxA will assist in providing design review comments, commissioning related documents to incorporate into the construction documents, and a commissioning plan for the project to ensure the LEED Silver Certification requirements of the project. The anticipated systems to be commissioned include, but are not limited to: HVAC equipment and systems, temperature controls, electrical, plumbing, and site utilities.

The project site, on the Newark Campus is south of Hopewell Hall and west of Lefevre Hall as outlined in the Newark Campus Framework Plan.

http://newark.osu.edu/facultystaff/campusdepartments/physicalfacilities/Documents/Newark_Campus_Framework_Plan_June_2012_Final.pdf

The anticipated project delivery method for this project is Construction Manager at Risk.

State Prevailing Wage requirements apply to this project.

A pre-proposal meeting will be held on Tuesday, May 7th at 10:00 a.m. until 12:00 p.m. at the Newark Reese Center Auditorium, 1179 University Drive, Newark, OH 43055 for ALL disciplines (A/E, MEP Engineering Consultant, Construction Manager at Risk, and Commissioning CxA). This meeting will provide an overview of the project and an opportunity for questions. Parking is available at no cost in the parking spaces designated with the white lines at any of the parking lots on campus. The University will not be accepting individual meeting requests regarding this project.

B. Scope of Services

The objective of commissioning is to provide documented confirmation that a facility fulfills the functional and performance requirements of the building owner, including but not limited to fundamentals contained within Climate Action Plan, Energy & Infrastructure Plan, Green Build and Energy Policy 3.10, and Integrated Energy & Environmental Implementation Strategies, sustainable practices of the University, LEED Commissioning Requirements, occupants and operators. To reach this goal it is necessary for the commissioning process to develop and document the owner's criteria for system function, performance, and maintainability, as well as, to verify document compliance with these criteria throughout design, construction, start-up, initial operation and seasonal operation. In addition complete electronic operation and maintenance (O&M) manuals, as well as training on system operations should be provided to the building operators to

Request for Qualifications (Commissioning Agent) continued

ensure the building continues to operate as intended. The CxA will develop the Owner's Programming of Requirements (OPR).

The CxA will be involved from design phase through the correction period. The CxA will be responsible for reviewing and thoroughly documenting the Owner's Requirements and Basis of Design through reviews and have interaction with the Project Engineer, University Architect, University Engineering, Facilities Operations and Development and OSUN and COTC maintenance. The primary role of the CxA during the overall design phase is to develop detailed commissioning specifications, and to review design to ensure it meets the Owner's objectives as well as LEED certification requirements. During construction, the CxA coordinates the execution of a functional testing plan, which includes observing and documenting all systems' performance to ensure that systems are functioning in accordance with the Owner's objectives and the contract documents. The CxA is not responsible for design or general construction scheduling, cost estimating, or construction management, but it may be necessary to assist with problem solving, non-conformance issues, and deficiencies. The CxA will be required to provide input on the overall Project Schedule where they are to perform tasks.

During the construction period, provide services as necessary per the commissioning plan, including (1) attendance at progress meetings, (2) written reports, (3) field representation comprised of CxA and its consultant staff involved in the project, all having relevant and appropriate types of construction administration experience.

The CxA may be responsible for contracting with a sub-consultant for independent testing, adjusting, and balancing of systems.

Desired Qualifications

It is the Owner's desire for the person designated as the CxA's field representative to satisfy as many of the following requirements as possible:

1. Acted as the principal CxA for at least 3 projects of similar size and scope.
2. Acted as the principal CxA for at least 3 projects that have achieved or are currently pursuing LEED certification.
3. Extensive experience in the operation and troubleshooting of building controls systems, and MEP systems.
4. Extensive field experience is required, with a minimum of 5 years in this type of work.
5. Knowledgeable in building operation and maintenance and O&M training.
6. Knowledgeable in test and balance of air and water systems.
7. Ability to incorporate commissioning requirements into specifications.
8. Direct experience in monitoring and analyzing system operation using the building control system trending and stand-alone data logging equipment.
9. Excellent verbal and written communication skills. Highly organized and able to work with both the office and field personnel of the A/E, Consultant, and CM.

The required expertise for this project will be based on the skill and experience set of the full team making the proposal. A member of the firm will be designated CxA who is a member of the team that will coordinate the commissioning activities from the technical perspective. The CxA must have significant laboratory experience, including technical and management experience on projects of similar scope. If the CxA does not have sufficient skills to commission a specific system, the primary firm shall subcontract with a qualified sub-consultant to do so. Such sub-consultant qualification shall be included and clearly designated in the response to this RFQ.

The Equal Opportunity Division of the Department of Administrative Services shall establish Encouraging Diversity, Growth, and Equity ("EDGE") participation goals.

Design must comply with the requirements of House Bill 251 Inter-University Council guidelines for energy use reduction and the University's Green Build policy.

Major Scope of Work requirements to be used (as a minimum) in Section F, Relevant Project Experience Matrix are:

1. LEED Enhanced Commissioning Services
2. Higher Education Academic Laboratory Facilities Commissioning
3. Building Automation Commissioning
4. Post-occupancy analysis and commissioning
5. State of Ohio Administered Projects

Request for Qualifications (Commissioning Agent)

State of Ohio Standard Forms and Documents

C. Funding / Estimated Budget

Total Project Cost	<u>\$25,000,000</u>	State Funding	<u>\$20,000,000</u>
Construction Cost	<u>\$18,198,082</u>	Other Funding	<u>\$5,000,000</u>
Estimated A/E Fee	<u>0.75% to 1%</u>		

D. Services Required (see note below)

Primary	<u>Commissioning Services</u>
Secondary	<u></u>
	<u></u>
	<u></u>
	<u></u>
	<u></u>
Others	<u></u>

E. Anticipated Schedule

CxA Services Start (mm/yy)	<u>08 / 2013</u>
Construction Contracts Start (mm/yy)	<u>09 / 2014</u>
Construction Contracts Completed (mm/yy)	<u>12 / 2015</u>
CxA Services Completed (mm/yy)	<u>02 / 2016</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL CxA Fee	<u>5%</u>
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G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's apparent resources and capacity to meet the needs of this project.
- Specification writing credentials and experience.
- Proximity of prospective firms to the project site.
- The selected CxA and its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested CxA firms are required to submit the Commitment to participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CxA's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CxA's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Request for Qualifications (Commissioning Agent) continued

Submit all questions regarding this RFQ in writing to Faye Bodyke at bodyke.3@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Commissioning Agent Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Newark - Science and Technology Building Proposer Firm _____
 Project Number OSU-130306 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary CxA Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary CxA firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 100 miles from project site	4 - 5	
	100 miles to 200 miles from project site	2 - 3	
	More than 200 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary CxA firm available to perform the work (based on Part II of F110-330)	Less than 5 licensed professionals	1	Max = 3
	5 to 8 licensed professionals	3	
	More than 8 licensed professionals	3	
c. Amount of fees awarded by the Contracting Authority to the primary CxA firm in the previous 24 months (exclude projects on hold)	Less than \$100K	2	
	\$100K to \$200K	1	
	More than \$200K	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 15	
b. Functional Testing Staff (e.g., education, experience)	Experience / ability of field representative to identify and solve issues during construction	0 - 15	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 2 sample projects	1	
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary CxA firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary CxA firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the <i>OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary CxA firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Consultant)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Newark - Science and Technology Building</u>	Response Deadline	<u>May 14, 2013</u>	<u>4:30 p.m.</u>	local time
Project Location	<u>Licking County</u>	Project Number	<u>OSU-130306</u>		
City / County	<u>Newark / Licking</u>	Project Manager	<u>Faye Bodyke</u>		
Owner	<u>The Ohio State University and Central Ohio Technical College</u>	Contracting Authority	<u>Local Higher Education</u>		
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Faye Bodyke at 400 Central Classroom Building, 2009 Millikin Road, Columbus, OH 43210. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

This project will construct a new 60,000 GSF Science and Technology Building located on the Newark Campus. This request is for **MEP Engineering Consulting Services** for all phases for programming, conceptual design, schematic, design development, construction documents, bidding, construction and post-construction phases. The project has been approved for design services through construction documents. The University will amend the A/E contract upon approval for construction.

The selected A/E will participate in the interviews for the selection of the MEP Engineering Consultant and will be engaged as a subconsultant by the A/E.

A Commissioning Agent (CxA) and Construction Manager at Risk (CM) will be selected and contracted directly with the University. The selected MEP Engineering Consultant will participate in the interview process of the CxA and will be in an advisory role and will not have a vote for selection.

The project site is south of Hopewell Hall and west of Lefevre Hall as outlined in the Newark Campus Framework plan.

This building, located in the Academic Core of campus will include teaching and research laboratories for both institutions. This building will bring together multiple programs that include but not limited to Physical, and Biological Sciences, Nursing Technologies, Radiologic Sciences Technology, Surgical Technologies and Engineering. In addition, the campus IT infrastructure will be included in this building that will service the entire campus. The building will contain contiguous blocks of laboratories that promote teaching and clear connectivity that create opportunities for student collaboration. This building will be devoted to teaching and will require the necessary lab support spaces, administration support, instructional labs, and common building support functions. This building is conceptually conceived of 3 floors plus a basement. The A/E shall evaluate massing consideration of a basement.

This project will be registered with the USBC for a minimum Silver LEED Certification. This facility will also be commissioned to satisfy the requirements of Fundamental Commissioning and Enhanced Commissioning systems under design review include but not limited to HVAC, Electrical, Plumbing and Fire Protection and any specialized building systems that may be included in the design (i.e. compressed air, RO Water)

A copy of the Newark Campus Framework plan is available at http://newark.osu.edu/facultystaff/campusdepartments/physicalfacilities/Documents/Newark_Campus_Framework_Plan_June_2012_Final.pdf

The project delivery method is Construction Manager at Risk.

State Prevailing Wage requirements apply.

A pre-proposal meeting will be held on Tuesday, May 7th at 10:00 a.m. until 12:00 p.m. at the Newark Reese Center Auditorium, 1179 University Drive, Newark, OH 43055 for **ALL disciplines (A/E, MEP Engineering Consultant, Construction Manager at Risk, and Commissioning CxA).** This meeting will provide an overview of the project and an opportunity for questions. Parking is available at no cost in the parking spaces designated with the white lines at any of the parking lots on campus. The University will not be accepting individual meeting requests regarding this project.

Request for Qualifications (Consultant) continued

B. Scope of Services

The Engineer is expected to have strong leadership skills and experience in the successful delivery of large laboratory projects, efficiencies and flexibility of use of space; civic realm improvements adjacent to the building; infrastructure relocations; street scape, sidewalk lighting and parking lot lighting; demolition of the southern wing of Hopewell and site restoration; swing space if needed. The Engineer must have strong collaboration and unison with the Architect of Record's design team, CM and CxA and experience with guaranteed maximum price. It is anticipated that this project will be delivered utilizing BIM and the model will be transferred to the CM at construction and they will maintain the model.

The MEP Engineering Consultant shall develop the Basis of Design (BoD) and keep that updated at the completion of each design phase.

The Newark Campus Framework Plan will provide guiding campus planning and design principals. The project is expected to be recognized for its quality of design, energy and functional efficiencies, and flexibility for future use. It is expected to be designed to advance the physical elements of the Framework Plan and contribute to the civic realm of the campus. The team will be expected to interface with the University Architect, University Landscape Architect, University Engineer, and governing Boards for Ohio State University Newark and Central Ohio Technical College.

The development of the space program will be a collaborative process and will be guided by the Regional campus Cluster Strategic Plan, Newark Campus Implementation Plan, COTC Strategic Plan. These documents can be referenced at www.fod.osu/vendor_resources. The A/E's key customer will be the University and will be asked to by the University to work with the facility occupants to envelope a program based on prioritized university space needs that will:

- 1) Optimize shared interdepartmental space and adjacencies including collaborative teaching opportunities
- 2) Maximize sustainable practices
- 3) Create a flexible design with modularity
- 4) Provide efficient space utilization

Upon award of the agreement, the A/E, with the assistance of the MEP Engineering Consultant, will commence by developing the Program of Requirements in parallel with the conceptual design and will update the PoR at the completion of each of the design phases.

The A/E, with the assistance of the MEP Engineering Consultant, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement. Required Professional Liability Insurance will be \$3,000,000 per claim and annual aggregate.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program of Requirements, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The selected Consultant will be required to sign a consulting agreement with the A/E.

During the construction period, provide not less than 20 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Higher Education Laboratory Building
2. Sustainable practices
3. BIM Experience with Construction Manager at Risk
4. LEED Certified Project
5. State of Ohio Administered Projects

Request for Qualifications (Consultant) continued

C. Funding / Estimated Budget

Total Project Cost	<u>\$25,000,000</u>	State Funding	<u>\$20,000,000</u>
Construction Cost	<u>\$18,198,082</u>	Other Funding	<u>\$5,000,000</u>
Estimated A/E Fee	<u>7% (Total compensation of the A/E and MEP Engineering Consultant)</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>HVAC, Engineering</u>
Secondary	<u>Electrical Engineering</u>
	<u>Plumbing Engineering</u>
	<u>Fire Suppression Design</u>
	<u>Telecommunications Design</u>
	<u>AV Technology Design</u>
Others	<u></u>

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>08 / 2013</u>
Construction Contracts Start (mm/yy)	<u>09 / 2014</u>
Construction Contracts Completed (mm/yy)	<u>12 / 2015</u>
Professional Services Completed (mm/yy)	<u>02 / 2016</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Design quality and demonstrated ability of prospective firm and its proposed consultants to provide design services which represent the University's *Design Values for Campus Development* (fod.osu.edu/proj_del/ref/0200_Design_Values.pdf).
- Specification writing credentials and experience.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested MEP Engineering firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (Consultant) continued

Interested MEP Engineering firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the selected Consultant's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Faye Bodyke at bodyke.3@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Consultant Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Newark - Science and Technology Building Proposer Firm _____
 Project Number OSU-130306 City, State, Zip _____

Selection Criteria		Value	Score
1. Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 100 miles from project site	4 - 5	
	100 miles to 150 miles from project site	2 - 3	
	More than 150 miles from project site	0 - 1	
b. Number of relevant licensed professionals within firm available to perform the work (based on Part II of F110-330)	Less than 5 licensed professionals	1	Max = 3
	5 to 10 licensed professionals	2	
	More than 10 licensed professionals	3	
c. Amount of fees awarded by the Contracting Authority to the firm in the previous 24 months (exclude projects on hold)	Less than \$250,000 in previous 24 months	2	
	\$250,000 to \$500,000 in previous 24 months	1	
	More than \$500,000 in previous 24 months	0	
2. Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	
b. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 10	
c. Construction Administration Staff (e.g., education, experience, CDT or CCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 2 sample projects	1	
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the <i>OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Administration

Project Name	<u>Architectural Consulting Services</u>	Response Deadline	<u>May 17, 2013 5:00 p.m.</u> local time
Project Location	<u>Various</u>	Project Number	<u>DMH-130008</u>
City / County	<u>Various / Various</u>	Project Manager	<u>Robin Cox</u>
Owner	<u>Ohio Department of Mental Health</u>	Contracting Authority	<u>Ohio Department of Mental Health</u>
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Robin Cox at the Ohio Department of Mental Health, Capital Office, 30 E. Broad St., Room 1160, Columbus, OH 43215-3430. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The Ohio Department of Mental Health (ODMH) is seeking a firm to provide architectural services that may include, but not be limited to, small project design, building code review, life safety code review, feasibility studies, construction cost estimates and other specialized tasks.

ODMH operates six (6) behavioral healthcare facilities in Ohio including Athens, Cincinnati, Columbus, Massillon, Northfield and Toledo therefore travel will be required. Each of these facilities is a restricted and secure healthcare facility operating on a 24/7, 365- day per year basis. These facilities generally include patient living and treatment units, dietary kitchen facilities, administrative support, central storerooms and maintenance/boiler plant operations. Work may occur in secure areas.

The anticipated project delivery method for this project may vary.

State Prevailing Wage requirements apply to this project

B. Scope of Services

Work assignments may include, but not be limited to: Architectural (and related specialty consulting services such as structural engineering, civil engineering, landscaping, interior design, minor mechanical/electrical/plumbing engineering, environmental, etc.); Programming (creation or review of Program of Requirements); Design, Plan permit review, Bidding assistance, Construction administration of small projects; Constructability reviews; Building assessments; Building Code review; Life Safety Code review; Cost estimating; Feasibility studies and reports; Product and material review and assessment; Retro-commissioning; Energy conservation.

Projects that require design services may also require programming, building & systems verification, design (schematic, design development and bid documents (drawings & specifications), plan permit review, pre-bid meeting, construction administration and project close-out.

Services will be provided in accordance with a standard form of consultant agreement. As individual projects are identified, ODMH will provide the architect with a Work Order and specific scope of services. Individual projects will be managed using a Work Order authorization system. The architect will submit a Technical Proposal that includes costs itemized by site visits, staff hours (both on-site and office) and reimbursable costs (such as printing, scanning, plan review fees, etc.); a schedule of when services will commence and be completed and a narrative explaining how the project will be executed.

There are a limited quantity of electronic files available for the buildings at each campus. Hard copies of drawings may have to be scanned or re-created as needed. Hard copy submittals of documents and reports may be required as well as electronic (PDF format) to ODMH.

Access to project sites will need to be scheduled in advance with ODMH. The architect will be escorted during site visits where access to secure areas are required. Credentials will be granted to the architect's personnel by each facility

Refer to the Select Manual for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (Architect / Engineer) continued

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Behavioral Healthcare facilities
2. NFPA Codes
3. Joint Commission requirements

C. Funding / Estimated Budget

Total Project Cost	<u>\$100,000</u>	State Funding	<u>\$100,000</u>
Construction Cost	<u>\$Varies</u>	Other Funding	<u>\$0</u>
Estimated A/E Fee	<u>Varies% to Varies%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Architectural</u>
Secondary	<u>_____</u>
	<u>_____</u>
	<u>_____</u>
	<u>_____</u>
Others	<u>Code Analysis; Feasibility Studies; Cost Estimating; Programming; Product Review; Retro-Commissioning;</u>

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>07/13</u>
Construction Contracts Start (mm/yy)	<u>varies/TBD</u>
Construction Contracts Completed (mm/yy)	<u>varies/TBD</u>
Professional Services Completed (mm/yy)	<u>07/14</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's scope, budget, and schedule on previous projects.
- Knowledge of Building Codes, NFPA Codes, Joint Commission requirements as they relate to ODMH facilities.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Proposer's apparent resources and capacity to meet the needs of this project.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be

Request for Qualifications (Architect / Engineer) continued

attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies or submittals that are e-mailed or faxed will NOT be accepted. Mail one (1) copy of electronic PDF, on CD, to: Ohio Department of Mental Health, Capital Office, 30 E. Broad St., Room 1160, Columbus, OH 43215-3430, attn.: Robin Cox.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Robin Cox at robin.cox@mh.ohio.gov with the project number included in the subject line (no phone calls please).

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

Other Industry Credentials:

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Architectural Consulting Services Proposer Firm _____
 Project Number DMH-130008 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 200 miles from project site	4 - 5	
	200 miles to 250 miles from project site	2 - 3	
	More than 250 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 2 licensed professionals	0	Max = 3
	2 to 4 licensed professionals	1	
	More than 4 licensed professionals	2	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$200,000	2	
	\$200,000 to \$300,000	1	
	More than \$300,000	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 10	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	1	
	3 to 5 sample projects	2	
	More than 5 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>The OFC Manual or the OSDM</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ		Subtotal	
** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm			
*** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute			

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Administration

Project Name	<u>Engineering Consulting Services</u>	Response Deadline	<u>May 17, 2013 5:00 pm</u> local time
Project Location	<u>various</u>	Project Number	<u>DMH-130009</u>
City / County	<u>Various / Various</u>	Project Manager	<u>Robin Cox</u>
Owner	<u>Department of Mental Health</u>	Contracting Authority	<u>Department of Mental Health</u>
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Robin Cox at the Ohio Department of Mental Health, Capital Office, 30 E. Broad St., Room 1160, Columbus, OH 43215-3430. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The Ohio Department of Mental Health (ODMH) is seeking a firm to provide engineering services that may include, but not be limited to, small project design, building code review, life safety code review, feasibility studies, construction cost estimates and other specialized tasks.

ODMH operates six (6) behavioral healthcare facilities in Ohio including Athens, Cincinnati, Columbus, Massillon, Northfield and Toledo therefore travel will be required. Each of these facilities is a restricted and secure healthcare facility operating on a 24/7, 365- day per year basis. These facilities generally include patient living and treatment units, dietary kitchen facilities, administrative support, central storerooms and maintenance/boiler plant operations. Work may occur in secure areas.

The anticipated project delivery method for this project is Select Delivery Method.

State Prevailing Wage requirements apply to this project

B. Scope of Services

Work assignments may include, but not be limited to: Engineering (and related specialty consulting services such as structural engineering, civil engineering, environmental, minor architectural, energy modeling & auditing, etc.); Programming (creation or review of Program of Requirements); Design, Plan permit review, Bidding assistance, Construction administration of small projects; Constructability reviews; Building assessments; Building Code review; Life Safety Code review; Cost estimating; Feasibility studies and reports; Product and material review and assessment; Retro-commissioning; Energy conservation.

Projects that require design services may also require programming, building & systems verification, design (schematic, design development and bid documents (drawings & specifications), plan permit review, pre-bid meeting, construction administration and project close-out.

Services will be provided in accordance with a standard form of consultant agreement. As individual projects are identified, ODMH will provide the engineer with a Work Order and specific scope of services. Individual projects will be managed using a Work Order authorization system. The engineer will submit a Technical Proposal that includes costs itemized by site visits, staff hours (both on-site and office) and reimbursable costs (such as printing, scanning, plan review fees, etc.); a schedule of when services will commence and be completed and a narrative explaining how the project will be executed.

There are a limited quantity of electronic files available for the buildings at each campus. Hard copies of drawings may have to be scanned or re-created as needed. Hard copy submittals of documents and reports may be required as well as electronic (PDF format) to ODMH.

Access to project sites will need to be scheduled in advance with ODMH. The engineer will be escorted during site visits where access to secure areas are required. Credentials will be granted to the engineer's personnel by each facility.

Request for Qualifications (Architect / Engineer) continued

Refer to the *OFC Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Behavioral Healthcare facilities
2. NFPA Codes
3. Joint Commission requirements

C. Funding / Estimated Budget

Total Project Cost	<u>\$100,000</u>	State Funding	<u>\$100,000</u>
Construction Cost	<u>Varies/TBD</u>	Other Funding	<u>\$0</u>
Estimated A/E Fee	<u>Varies/TBD</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Engineering</u>
Secondary	<u>Electrical Engineering</u>
	<u>Fire Protection Engineering</u>
	<u>HVAC Engineering</u>
	<u>Plumbing Engineering</u>
	<u>Civil Engineering</u>
	<u>Energy Conservation Engineering</u>
	<u>Code Analysis; Cost estimating; Feasibility Studies; Product Review; Retro-Commissioning; Plan Permit Review/Submission; Programming</u>
Others	

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>07/13</u>
Construction Contracts Start (mm/yy)	<u>Varies/TBD</u>
Construction Contracts Completed (mm/yy)	<u>Varies/TBD</u>
Professional Services Completed (mm/yy)	<u>07/14</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's scope, budget, and schedule on previous projects.
- Knowledge of Building Codes, NFPA Codes, Joint Commission requirements as they relate to ODMH facilities.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Proposer's apparent resources and capacity to meet the needs of this project.

Request for Qualifications (Architect / Engineer) continued

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies or submittals that are e-mailed or faxed will NOT be accepted. Mail one (1) copy of electronic PDF, on CD, to: Ohio Department of Mental Health, Capital Office, 30 E. Broad St., Room 1160, Columbus, OH 43215-3430, attn.: Robin Cox.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Robin Cox at robin.cox@mh.ohio.gov with the project number included in the subject line (no phone calls please).

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
DBIA: Design-Build Institute of America

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Engineering Consulting Services Proposer Firm _____
 Project Number DMH-130009 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 200 miles from project site	4 - 5	
	200 miles to 250 miles from project site	2 - 3	
	More than 250 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 2 licensed professionals	0	Max = 3
	2 to 4 licensed professionals	1	
	More than 4 licensed professionals	2	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$250,000 in previous 24 months	2	
	\$250,000 to \$300,000 in previous 24 months	1	
	More than \$300,000 in previous 24 months	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 10	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	1	
	3 to 5 sample projects	2	
	More than 5 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>The OFC Manual or the OSDM</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ		Subtotal	
** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm			
*** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute			

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	Goggin Ice Center/Steve Cady Arena: Varsity Hockey Performance Enhancement Addition	Response Deadline	05/30/2013	2:00PM	local time
Project Location	Goggin Ice Center - Oxford Campus	Project Number	MUN-100032		
City / County	Oxford / Butler	Project Manager	Kevin Morris		
Owner	Miami University	Contracting Authority	Local Higher Education		
No. of paper copies requested (stapled, not bound)	3	No. of electronic copies requested on CD (PDF)	1		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Elizabeth Davidson at 181 Cole Service Building, 101 S. Fisher Drive, Miami University, Oxford, OH 45056. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

Miami University ("Owner" and "Contracting Authority") is requesting interested and qualified firms to submit proposals to provide preconstruction and construction services as a Construction Manager at Risk (CMR) for the Goggin Ice Center Hockey Performance Enhancement Addition, a 3,550 square foot varsity hockey facility that will include the addition of a multi zone weight training facility, a shooting room, and guest lounge on the southeast corner of the varsity hockey complex with the potential to include a partial second floor mezzanine over the shooting room and lounge (budget pending). Also included in the project is the relocation of adjacent dry change lockers and locker room entry to enhance adjacencies and access between the addition and existing hockey facilities along with reworking finishes between spaces to create an integrated team complex at Ice Level.

This Project will require the following disciplines: Architecture, electrical, plumbing, mechanical, fire alarm, fire suppression, building automation controls, structural engineering, civil engineering, sports venue design, interior design, and graphic design. The University is in the process of selecting the Project Architect/Engineer (A/E) and the selected A/E firm will be tasked with preparing the final Program of Requirements ("POR") for this Project.

This Project will utilize the Construction Manager at Risk (CMR) project delivery method, and the professional design services, including the A/E's services, shall be acquired by the University under a separate contract.

State Prevailing Wage requirements apply to this project.

All aspects of the Project and related issues will be implemented and operated consistent with the University's policies and procedures.

B. Scope of Services

The selected Construction Manager at Risk (CMR), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the University, the breakdown of the Agreement detailed cost components, to address the University's Project requirements and refine the Project Schedule.

As required by the Agreement, and as properly authorized, the CMR shall provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, Project Schedules, and Construction Schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical, general construction, and AV/Technology will be awarded by the CMR to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the University, the A/E and the CMR.

Request for Qualifications (CM at Risk Contract) continued

F. Evaluation Criteria for Selection

Selection Criteria:

The CMR will be selected using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii). a best value selection process during the final Request for Proposal stage for the final CMR selection. The qualifications-based selection criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from the short listed firms will include such factors that are determined to derive or offer the greatest value to the University, combining both qualifications and fee. The University will utilize the State of Ohio's standard forms and documents, as may be updated and amended, prescribed by the DAS through the Ohio Facilities Construction Commission ("OFCC") for the CM at Risk public construction methodology. The forms and documents may be viewed and accessed on the OFCC's website at ofcc.ohio.gov/Documents.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the University will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the University determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a Request for Proposal (RFP) that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage fee percentage. The short-listed candidates will also receive (i) a form of the CMR Agreement, containing the contract terms and conditions, (ii) a set of the most recent design documents and (iii) a proposed Project Schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the University. The purpose of the pre-proposal meeting is to permit the short-listed firms to ask the University questions in an individual setting to help the firms prepare their responses to the RFP. The pre-proposal meeting will be held at the Cole Service Building. The University will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the University. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this Work in compliance with the timetable, budget and EDGE expectations. The University will notify each short-listed firm to schedule individual times for the interviews.

Anticipated Selection Schedule:

(This is a tentative schedule and is subject to change.)

RFQ Posted and Advertised	4/30/13
Qualifications Due	5/30/13
RFP issued to the Short-Listed Firms	6/05/13
Site Visit at project site	6/12/13
Pre-proposal Meetings at Cole Service Building	6/12//13
Proposals Due	6/19/13
Interviews at Cole Service Building	6/26/13
Selection of CMR	6/27/13
Controlling Board Meeting for approval of Agreement	NA

Cancellation and Rejection:

The University reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The University shall have no liability to any proposer arising out of such cancellation or rejection. The University reserves the right to waive minor variations in the selection process.

Interested CMR firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CMR's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CMRs Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

Request for Qualifications (CM at Risk Contract) continued

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Elizabeth Davidson at davidsea@muohio.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted on the University's Facilities Contracting Office's website at www.pfd.muohio.edu/fco and on the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Unless otherwise noted or exempt, all documents submitted to the University in response to this RFQ and the subsequent RFP are public and will be available for inspection at the conclusion of the best value selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. **Summary:** Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. **Bonding/Insurance:** Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. **Management Systems:** Describe the scheduling and cost control systems the firm would propose to use for the Project
4. **Self-Performed Work:** Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. **Estimating:** Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. **Scheduling:** Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CS)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
DBIA: Design-Build Institute of America

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Goggin Ice Center/Steve Cady Arena: Varsity Hockey Performance Enhancement Addition Proposer Firm _____
 Project Number MUN-100032 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary CM Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary CM firm's office where the majority of work will be performed to the principal project site	Less than 50 miles from project site	4 - 5	
	50 miles to 100 miles from project site	2 - 3	
	More than 100 miles from project site	0 - 1	
b. Amount of fees awarded by the Contracting Authority to the primary CM firm in the previous 24 months (exclude projects on hold)	Less than \$500K in previous 24 months	5	
	\$500K to \$5M in previous 24 months	2	
	More than \$5M in previous 24 months	0	
2. Primary CM Qualifications (Maximum 40 points)			
a. Project Management Lead (e.g., education, experience, credentials)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 40
b. Project Administration Lead (e.g., awards, publications, appropriateness, innovation)	Experience / creativity of project admin staff to achieve owner's vision and requirements	0 - 10	
c. Technical Staff (e.g., BIM/CAD capabilities / scheduling / estimating, education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to fully coordinate construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 15	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key Consultants	Experience / ability of key consultants to perform effectively and collaboratively	1 - 5	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 2 sample projects	1	
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary CM firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary CM firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by CM evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (CM at Risk)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>Ohio Facilities Construction Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 2 projects	0 - 1	
	2 to 4 projects	2 - 3	
	More than 4 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of consulting firm(s) and NOT the primary CM firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Parking Facilities Signage</u>	Response Deadline	<u>5/15/2013</u>	<u>4:00pm</u>	local time
Project Location	<u>Columbus Campus</u>	Project Number	<u>OSU-120594</u>		
City / County	<u>Columbus / Ohio</u>	Project Manager	<u>Aldino Stazzone</u>		
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Owner</u>		
No. of paper copies requested (stapled, not bound)	<u>4</u>	No. of electronic copies requested on CD (PDF)	<u>4</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Aldino Stazzone at Central Classroom Building, Room 400, 2009 Millikin Road, Columbus, OH 43210. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The Ohio State University is seeking statements of qualifications from firms interested in providing design, fabrication and installation services for an interior and exterior signage program for OSU's parking facilities, with specific attention to garages which provide visitor parking.

This project will provide construction documents, fabrication and installation of signage, updated painting of wayfinding messaging at visitor and faculty/staff parking garages. A standard Kit of Parts, to include preliminary design, font, symbol and color specifications as well as general location and messaging have been developed by Kate Keating Associates, Incorporated.

This project will utilize the Design-Build project delivery method.

State Prevailing Wage requirements apply to this project.

All aspects of the project and related issues will be implemented and operated consistent with the Owner's policies and procedures.

B. Scope of Services

The selected Design-Builder ("DB"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

The project scope includes interior and exterior signage for up to 15 garages which serve visitor, staff/faculty and students to varying degrees. Design Development level documents have been created for a standardized kit of parts to be used on all visitor garages. Construction documents for one visitor garage have been developed, are in the process of being implemented, and can be used as a prototype for the remaining visitor garages. Consistency of message and design across all garages is critical, however each garage will have unique conditions that may necessitate modifications of the system. The priority for this project is a comprehensive signage package for each of eight (8) visitor garages. If funding is available, the selected bidder will work with the OSU team and the criteria A/E to develop and implement a less extensive package for seven (7) staff and faculty garages which is based on the visitor parking kit of parts. The Scope of services of this project shall include, but is not limited to the following:

First Priority: Visitor Parking Garages

1. Develop final design development documents specific to each of eight (8) Visitor Parking garages. This will include:
 - a. Reviewing the kit of parts and proposing a package of signage which is appropriate for each garage.
 - b. Developing documents for any required modifications to kit of parts as required by unique garage conditions.
 - c. Proposing any recommended additional signage or signage types as required by unique garage conditions.
 - d. Reviewing final proposed design drawings with OSU and obtaining approval for each package for each garage.
 - e. Providing updated cost estimate for each garage.
2. Develop fabrication/construction/installation documents and Shop drawings for each of eight (8) visitor parking garages. Updated cost estimate as necessary, review drawings with OSU and obtain approval.
3. Design deliverables will include design and shop drawings for review, as-built drawings and adobe illustrator files of any signage that has been significantly modified from or added to the kit of parts.

Request for Qualifications (Design-Build Contract) continued

4. Fabricate and Install approved signage in each of eight (8) visitor parking garages, including all necessary electrical and structural elements.
5. Preconstruction services and construction services.

Second Priority: Faculty/Staff Garages

Once final pricing for visitor parking garages has been determined, and if adequate funding remains in the budget, the selected bidder will work with the OSU team and criteria A/E to:

1. Develop final design development documents specific to each of seven (7) Staff/Faculty garages. This will include:
 - a. Reviewing the kit of parts and determine which signage is a priority for staff/faculty garages
 - b. Developing design documents for each staff/faculty garage, including any recommended modifications required by unique garage conditions.
 - c. Reviewing final proposed design drawings with OSU and obtaining approval for each package for each garage.
 - d. Providing updated cost estimate for each garage.
2. Develop fabrication/construction/installation documents and Shop drawings for approved signage in each of seven (7) faculty/staff garages. Update cost estimate as necessary, review drawings with OSU and obtain approval.
3. Design deliverables will include design and shop drawings for review, as-built drawings and adobe illustrator files of any signage that has been significantly modified from or added to the kit of parts.
4. Fabricate and Install approved signage in each of seven (7) staff/faculty garages, including all necessary electrical and structural elements.
5. Preconstruction services and construction services.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts shall include, but are not limited to graphic design, sign fabrication and installation, painting and electrical construction will be awarded by the DB to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Owner, the Criteria A/E and the DB. The Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The DB will work cooperatively with the Owner, Criteria A/E and Project Team, and will provide, among other services, schedule development, estimate development, fabrication/materials verification, Guarantee Maximum Price (GMP) proposal, subcontractor prequalification and bidding, construction documents preparation, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement (the Basis Documents), the DB shall submit to the Owner and the Criteria A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The DB, the Owner and the Criteria A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Owner, the Criteria A/E and the DB. The DB shall then submit to the Owner, for approval, the CM's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Owner's approval of the final Contract Sum (GMP Amendment), the parties will enter into an amendment to the Agreement establishing the Contract Sum. The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Owner may terminate its agreement with the DB and seek from other firms, bids for completion of the Project.

Construction Services: The DB shall obtain all approvals required from the university, fabricate and install the signage pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, construction execution, progress schedule, weekly progress meetings, testing and inspection, quality control, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Owner. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Owner reserves the right to approve the DB's selection of subcontractors and any supplement terms to the form subcontract.

Request for Qualifications (Design-Build Contract) continued

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form #F110-330), below is a list of relevant scope of work requirements for this RFQ:

- 1) Design:
 - a) Research existing conditions at proposed locations.
 - b) Develop detailed final plans for sign locations and associated painting work.
 - c) Consult with university and CampusParc staff to ensure that all university policies and standards are met and submit plan documents for review and approval of signs in campus street rights of way.
- 2) Fabrication and installation documents for signage:
 - a) Shop drawings of signs to show materials, design, colors, font, symbols, size and mounting height of sign face and similar details for poles or other structural support.
 - b) Structural drawings for signs, support structures or poles and foundations.
 - c) Electrical and communications engineering and design drawings for lighted and interactive signs.
 - d) Location and demolition/removal plans for existing outdated or redundant signage.
- 3) Fabrication of signs and structural supports
- 4) Installation of electrical circuits and communications circuits for lighted signs. Work shall also include making all terminations to make a complete and usable system.
- 5) Surface preparation and painting for outdated garage messaging.
- 6) Removal/demolition of outdated and redundant signage.

C. Funding / Estimated Budget

Total Project Cost	<u>\$2,905,570.00</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$2,000,000.00</u>	Other Funding	<u>\$2,905,570.00</u>

D. Anticipated Schedule

DB Services Start (mm/yy)	<u>07 / 13</u>
Construction Stage Start (mm/yy)	<u>09 / 13</u>
DB Services Completed (mm/yy)	<u>10 / 14</u>
Contract Completed (mm/yy)	<u>11 / 14</u>

E. EDGE Participation Goal

Percent of Total Subcontracts Awarded	<u>5%</u>
Percent of Initial Design Services Fee	<u>5%</u>
Percent of Design-Build Compensation	<u>5%</u>

F. Evaluation Criteria for Selection

Selection Criteria:

The DB will be selected using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the final Request for Proposal (RFP) stage for the final DB selection. The qualifications-based selection criteria for the RFQ is included in this announcement.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Owner will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Owner determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a RFP that will invite the firms to submit pricing proposals containing their proposed preconstruction stage design fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage design fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Owner containing the contract terms and conditions, (ii) a set of the most recent design documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms to ask the Owner questions in an individual setting to help the firms prepare their responses to the RFP. The pre-proposal meeting will be held at Central Classroom

Request for Qualifications (Design-Build Contract) continued

Building, Room 400, 2009 Millikin Rd., Columbus Ohio, 43210. The Owner will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Owner will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

Qualifications Due	May 15, 2013
RFP issued to the Short-Listed Firms	May 28, 2013
Site Visit at Central Classroom Building, Room 400, 2009 Millikin Rd., Columbus, OH 43210 project site	June 3, 2013
Pre-proposal Meetings at Central Classroom Building, Room 400, 2009 Millikin Rd., Columbus, OH 43210	June 3, 2013
Proposals Due	June 10, 2013
Interviews at Central Classroom Building, Room 400, 2009 Millikin Rd., Columbus, OH 43210	June 14, 2013
Selection of DB	June 21, 2013
Controlling Board Meeting for approval of the Agreement	N/A

Cancellation and Rejection:

The Owner reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Owner shall have no liability to any proposer arising out of such cancellation or rejection. The Owner reserves the right to waive minor variations in the selection process.

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The EDGE Affidavit and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Aldino Stazzone, Stazzone.1@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Unless otherwise noted or exempt, all documents submitted to the Owner in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Request for Qualifications (Design-Build Contract) continued

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
DBIA: Design-Build Institute of America
SEGD: Society of Environmental Graphic Designers

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name Parking Facilities Signage Proposer Firm _____
 Project Number OSU-120594 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary DB Location Workload (Maximum 10 points)			
a. Proximity of DB's office where the majority of work will be performed to the principal project site	Less than 50 miles from project site	4 - 5	
	50 miles to 100 miles from project site	2 - 3	
	More than 100 miles from project site	0 - 1	
b. Amount of contracts awarded by the Contracting Authority to the DB in the previous 24 months (exclude projects on hold)	Less than \$100K in previous 24 months	5	
	\$100K to \$1M in previous 24 months	2	
	More than \$1M in previous 24 months	0	
2. Primary DB Qualifications (Maximum 35 points)			
a. Project Management Lead (e.g., education, experience, credentials)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Administrative Staff (e.g., superintendent, project engineer, administrative support)	Experience / knowledge of project admin staff to achieve owner's vision and requirements	0 - 5	
c. Project Design Lead (e.g., awards, publications)	Experience / creativity of lead designer	0 - 5	
d. Construction Technical Staff (e.g., scheduling / estimating, education, experience, credentials)	Experience / ability of construction technical staff to fully coordinate estimate and schedule	0 - 5	
e. Design Technical Staff (e.g., BIM/CAD capabilities education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to develop quality construction documents	0 - 5	
f. Construction Administration Staff (e.g., education, experience, CDT, CCM, or CCCA* credentials)	Experience / ability of field representatives to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key Consultants (e.g., architectural, civil, mechanical, or electrical engineering, roofing or other specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 10	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 2 sample projects	0	
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the DB or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the DB or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by CM evaluations and letters of reference	0 - 10	
b. Experience with similar projects and Design-Build project delivery method	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>Ohio Facilities Construction Commission</i> , the <i>Standard Requirements</i> , and <i>ORC Chapter 153</i>)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of consulting firm(s) and NOT the lead firm of the DB entity *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Veterans Resource Center</u>	Response Deadline	<u>May 21, 2013 4:00 pm</u> local time
Project Location	<u>Youngstown State University Campus</u>	Project Number	<u>YSU-150166</u>
City / County	<u>Youngstown / Mahoning</u>	Project Manager	<u>Richard Feldmiller</u>
Owner	<u>Youngstown State University</u>	Contracting Authority	<u>Local Higher Education</u>
No. of paper copies requested (stapled, not bound)	<u>5</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Richard White, Associate Director of Planning and Construction at YSU Planning and Construction, 230 W. Wood Street, Youngstown, Ohio 44555. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

Youngstown State University's proposed Veterans Resource Center is expected to be a signature facility that will provide guidance and resources for veterans who are students or who are prospective students. This facility will accommodate staff offices, lounges, instructional spaces, and study areas.

The Program of Requirements (POR) will be developed as a part of this project by the Criteria Architect/Engineer.

This project will utilize the Design-Build project delivery method.

State Prevailing Wage requirements apply to this project.

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

This new 6,000 square foot, two-story facility will be constructed on the site of the former Peck House on Wick Avenue, between the Pollock House and Melnick Hall. The building will house the Office of Veterans Affairs and is to include staff/advising offices, instructional spaces, meeting rooms, and lounge/recreational spaces.

The building is envisioned as a steel frame or masonry bearing structure with masonry veneer extending full-height on all elevations along with decorative columns on the west elevation along with several arch-top windows and a slate-like shingle roof. The building will also incorporate a new passenger elevator as part of the project. During the project design phase, alternate structural systems and exterior finish materials may be considered.

The building will be heated and cooled to maintain reasonable temperatures that are expected in an office/classroom environment. Utilities for the building will be fed from existing water and natural gas at the site with electricity being supplied from the existing Melnick Hall Building.

Interior finishes are expected be painted gyp-board walls, stained wood doors and wood trim, suspended ceiling system with ceramic tile flooring in the entryways and main corridors and carpeting in the remaining spaces.

Youngstown State University has selected ms consultants of Youngstown, Ohio to be the Cirteria-Architect/Engineer (C-A/E) for the Veterans Resource Center. ms consultants will be developing the Request for Proposal (RFP) for this project. The RFP will include, but not be limited to; Design-Development Site Plan, floor plans, elevations, and performance specifications. The C-A/E will be setting the general design direction along with defining specific alternatives/options for the Design-Builder Team to consider and evaluate in terms of the budget and schedule. The C-A/E, ms consultants, will not be able to be a part of any proposed Design-Builder Teams.

Request for Qualifications (Design-Build Contract) continued

B. Scope of Services

The selected Design-Builder ("DB"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner and the Contracting Authority, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Schematic Design, Design Development, Subcontractor Prequalification and Bidding process, Construction Documents, Construction and Closeout stages. The project will be designed using current best practices in sustainability, but no LEED certification is required.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, and Electrical trades will be awarded by the DB to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority and the Owner, the Criteria A/E and the DB. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The DB will work cooperatively with the Contracting Authority and/or Owner, Criteria A/E and Project Team, and will provide, among other services, schedule development, estimate development, program verification, schematic design, design development, Guaranteed Maximum Price (GMP) proposal, subcontractor prequalification and bidding, construction documents preparation, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the DB, together with the A/E of Record's detailed listing of any material incomplete design elements and the A/E of Record's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The DB shall submit to the Contracting Authority and/or Owner and the Criteria A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The DB, the Contracting Authority and/or Owner and the Criteria A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Contracting Authority and/or Owner, the Criteria A/E and the DB. The DB shall then submit to the Contracting Authority, for approval, the CM's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Contracting Authority's approval of the final Contract Sum (GMP Amendment), the parties will enter into an amendment to the Agreement establishing the Contract Sum. The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Contracting Authority may terminate its agreement with the DB and seek from other firms, bids for completion of the Project.

Construction Services: The DB shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, construction execution, progress schedule, weekly progress meetings, testing and inspection, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the DB's selection of subcontractors and any supplement terms to the subcontract form.

Request for Qualifications (Design-Build Contract) continued

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Higher Education Institutional Experience
2. Office and Administration Building Experience
3. Design-Build Facility Experience
4. Institutional Infrastructure and Utility Engineering and Construction Experience
5. Fast-Track Project Delivery System Experience
6. Experience Using Best Practices in Sustainability

C. Funding / Estimated Budget

Total Project Cost	<u>\$1,000,000</u>	State Funding	<u>\$0.0</u>
Construction Cost	<u>\$956,529</u>	Other Funding	<u>\$1,000,000</u>

D. Anticipated Schedule

DB Services Start (mm/yy)	<u>07 / 13</u>
Construction Stage Start (mm/yy)	<u>08 / 13</u>
Contract Completed (mm/yy)	<u>05 / 14</u>

E. EDGE Participation Goal

Percent of Preconstruction Compensation	<u>5%</u>
Percent of Initial Design Services Fee	<u>5%</u>
Percent of Contract Sum	<u>5%</u>

F. Evaluation Criteria for Selection

Selection Criteria:

The DB will be selected using (i) a qualifications-based selection process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the Request for Proposal (RFP) stage for the final DB selection. The qualifications-based selection criteria for the RFQ is included in this announcement.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a RFP that will invite the firms to submit pricing proposals containing their proposed preconstruction stage reimbursable expenses, preconstruction fee, preconstruction stage design fee, preconstruction stage personnel costs, construction stage personnel costs, construction stage itemized general conditions cost, construction stage contingency percentage, construction stage design fee percentage, and design-build fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent criteria documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and the Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms to ask the Contracting Authority and the Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Request for Qualifications (Design-Build Contract) continued

Selection Schedule:

Tentative schedule is subject to change.

Qualifications Due	May 21, 2013
RFP issued to the Short-Listed Firms	May 29, 2013
Site Visit at YSU Campus project site	June 7, 2013
Pre-proposal Meetings at YSU University Facilities	June 13, 2013
Proposals Due	June 28, 2013
Interviews/Selection at YSU Campus	July 5, 2013

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested DB firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the DB's team. The EDGE Affidavit and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Richard White at rmwhite@ysu.edu with the project number included in the subject line (**no phone calls please**). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. **Summary:** Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. **Bonding/Insurance:** Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. **Management Systems:** Describe the scheduling and cost control systems the firm would propose to use for the Project
4. **Self-Performed Work:** Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.

Request for Qualifications (Design-Build Contract) continued

5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CS)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name YSU Veterans Resouce Center Proposer Firm _____
 Project Number YSU-150166 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary DB Location Workload (Maximum 10 points)			
a. Proximity of DB's office where the majority of work will be performed to the principal project site	Less than 50 miles from project site	4 - 5	
	50 miles to 100 miles from project site	2 - 3	
	More than 100 miles from project site	0 - 1	
b. Amount of contracts awarded by the Contracting Authority to the DB in the previous 24 months (exclude projects on hold)	Less than \$50k in previous 24 months	5	
	\$50k to \$100k in previous 24 months	2	
	More than \$100k in previous 24 months	0	
2. Primary DB Qualifications (Maximum 35 points)			
a. Project Management Lead (e.g., education, experience, credentials)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Administrative Staff (e.g., superintendent, project engineer, administrative support)	Experience / knowledge of project admin staff to achieve owner's vision and requirements	0 - 5	
c. Project Design Lead (e.g., awards, publications)	Experience / creativity of lead designer	0 - 5	
d. Construction Technical Staff (e.g., scheduling / estimating, education, experience, credentials)	Experience / ability of construction technical staff to fully coordinate estimate and schedule	0 - 5	
e. Design Technical Staff (e.g., BIM/CAD capabilities education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to develop quality construction documents	0 - 5	
f. Construction Administration Staff (e.g., education, experience, CDT, CCM, or CCCA* credentials)	Experience / ability of field representatives to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key Consultants (e.g., architectural, civil, mechanical, or electrical engineering, roofing or other specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 10	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in preconstruction stage compensation over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	0	
	3 to 5 sample projects	2	
	More than 5 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the DB or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the DB or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by DB evaluations and letters of reference	0 - 10	
b. Experience with similar projects and Design-Build project delivery method	Less than 3 projects	0 - 3	
	3 to 5 projects	4 - 6	
	More than 5 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the <i>OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 5 projects	0 - 1	
	5 to 10 projects	2 - 3	
	More than 10 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of consulting firm(s) and NOT the lead firm of the DB team *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Western Campus Site Improvements</u>	Response Deadline	<u>May 20, 2013</u>	<u>4:00PM</u>	local time
Project Location	<u>Miami Univeristy Wesern Campus</u>	Project Number	<u>MUN-100033</u>		
City / County	<u>Oxford / Butler</u>	Project Manager	<u>Vincent Cirrito</u>		
Owner	<u>Miami University</u>	Contracting Authority	<u>Local Higher Education</u>		
No. of paper copies requested (stapled, not bound)	<u>1</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Elizabeth Davidson at 181 Cole Service Building, 101 South Fisher Drive, Oxford, Ohio 45056. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

Miami University ("Owner" and "Contracting Authority") is implementing its phased Student Housing and Dining Long Range Master Plan including the current construction of three new residence halls, new dining hall, and geothermal energy plant all within the northern confines of Western Campus. These new developments will have a more contemporary and unique design that are complementary to the Western Campus vernacular. The Western Campus Site Improvement Project ("Project") will be constructed concurrently with the completion of these buildings and is envisioned to seamlessly integrate the new development with the existing fabric of Western Campus as well as the greater Oxford campus.

Miami University ("University") embraces its reputation as one of the nation's most picturesque campuses and strives to ensure a physical environment for learning that continues the tradition of distinction in academics and its physical setting. Currently at a schematic design level, the Project will include the construction of the new "Western Walk" which is envisioned as a major new pedestrian circulation route through Western Campus linking to the greater Campus at Spring Street and Patterson Avenue. Western Walk will include an approximately 150' long pedestrian bridge clad in stone that will be designed to complement existing stone clad bridges in Western Campus. Other work will include the design of pedestrian and vehicular circulation pavements, 40' long pedestrian bridge clad in stone, area lighting, stream restoration, site grading and stormwater management, rain gardens, and landscaping. In addition, work will include the reconstruction of the existing west patio of Havinghurst Hall, transforming this existing space into a new "front door" to the building.

Sustainability initiatives include the construction of rain gardens and stone wall check dams, bio filtration swales, and the elimination of curb and gutter from Western Drive.

The selected firm will be responsible for verifying the design parameters and budgets included in the University developed schematic plans. Short listed firms will be provided a copy of this document for reference and in preparation of interviews. Coordination with existing building and infrastructure plans, ongoing construction operations, and new circulation patterns will be required.

The anticipated project delivery method for this project is General Contracting.

Select Prevailing Wage Requirement to this project.

B. Scope of Services

It is anticipated that the Landscape Architectural design services would be the lead with Civil, Structural, and Electrical Engineering as needed to fulfill the scope of the Project noted. The University would like to bid the Project in November 2013, award in January 2014 with sequenced construction phased between February 2014 and August 2014. All work including punch list and closeout would be completed by no later than November 2014. The selected design team will need to begin work immediately and meet the noted schedule.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the University the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the University's Project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

Request for Qualifications (Architect / Engineer) continued

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 4 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the Project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Landscape Architecture – Projects with emphasis on higher education campus design, pedestrian circulation, rain gardens, and stream restorations.
2. Civil Engineering – Past similar relevant experience with pavement design, grading, stormwater management and ability to support Landscape Architect as lead.
3. Structural Engineering – Past similar relevant experience with multiple structural bridge design styles and ability to support Landscape Architect as lead.
4. Electrical Engineering – Past similar relevant experience with pedestrian lighting design and ability to support Landscape Architect as lead.

C. Funding / Estimated Budget

Total Project Cost	<u>\$4,870,000</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$3,875,000</u>	Other Funding	<u>\$3,875,000</u>
Estimated A/E Fee	<u>6% to 7%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the Project, including but not limited to: review and verification of the Program of Requirements provided by the University, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Landscape Architectural</u>
Secondary	<u>Civil Engineering</u>
	<u>Structural Engineering</u>
	<u>Electrical Engineering</u>
	<u> </u>
Others	<u>Survey</u>

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>06 / 2013</u>
Construction Contracts Start (mm/yy)	<u>02 / 2014</u>
Construction Contracts Completed (mm/yy)	<u>11 / 2014</u>
Professional Services Completed (mm/yy)	<u>11 / 2014</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet the University's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed Project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.

Request for Qualifications (Architect / Engineer) continued

- Qualifications and experience of individuals directly involved with the Project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the Project site.
- Proposer's apparent resources and capacity to meet the needs of this Project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Vincent Cirrito at cirritv@miamioh.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the University's Facilities Contracting Office's website at www.pfd.muohio.edu/fco and on the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Western Campus Site Improvements Proposer Firm _____
 Project Number MUN-100033 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 60 miles from project site	4 - 5	
	60 miles to 120 miles from project site	2 - 3	
	More than 120 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 8 licensed professionals	0-2	Max = 3
	8 to 20 licensed professionals	0-3	
	More than 20 licensed professionals	0-3	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$500K in previous 24 months	2	
	\$500K to \$1M in previous 24 months	1	
	More than \$1M in previous 24 months	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	1	
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 2 projects	0 - 3	
	2 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the <i>Select Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 1 projects	0 - 1	
	1 to 2 projects	2 - 3	
	More than 2 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

