



John R. Kasich / Governor
State of Ohio

Richard Hickman / Director
Ohio Facilities Construction Commission



OHIO FACILITIES CONSTRUCTION COMMISSION

Ohio Register

Information of Interest for the
Architectural, Engineering and Construction Industry

Issue Number 240
August 2013

Response Deadline:
Varies by project

Angie Carder / Editor

Ohio Facilities Construction Commission
30 West Spring Street, 4th Floor
Columbus, OH 43215
Phone 614.752.0448
angie.carder@ofcc.ohio.gov

Ohio Register: <http://ci.oaks.ohio.gov>
OFCC website: <http://ofcc.ohio.gov>
OSFC website: <http://osfc.ohio.gov>

An Equal Opportunity Employer

Ohio Register General Information and Requirements

State of Ohio Standard Forms and Documents

General Requirements for Submittals of the Statement of Qualifications

Firms are required to submit the current State of Ohio version of Statement of Qualifications (Form F110-330) available via the Ohio Facilities Construction Commission (OFCC) website at <http://ofcc.ohio.gov>. The Federal version of the SF330 form will not be accepted.

Cover letters and transmittals are not necessary. Please place the appropriate project number in the space provided on the form.

Due to limited storage space, we request that paper copies, if requested, be stapled and please refrain from submitting three-ring binders, spiral binders and booklets. OFCC requests that supplemental material not be submitted with the Statement of Qualifications. The use of a computerized or typed Statement of Qualifications form is preferred.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Reminders

OFCC no longer requires an annual submittal of Part II of the Statement of Qualifications form for professional design services. However, professional design firms and construction managers responding to a request for qualifications for State of Ohio projects must submit Part II of the Statement of Qualifications (Form F110-330) for each firm on its team.

Form F110-330 (Statement of Qualifications) officially replaced both the ADM-0255 and ADM-0254 forms on March 1, 2008. The ADM-0255 and ADM-0254 forms are no longer accepted.

ORC 9.24 – Auditor of State Unresolved Findings for Recovery

Effective June 1, 2004, Ohio Revised Code (ORC) 9.24 prohibits the State of Ohio from awarding a contract to any individual or organization against whom the [Auditor of State](#) has issued a findings for recovery if the findings for recovery is unresolved at the time of award of contract.

EDGE Participation Required on State Design and Construction Projects

The Encouraging Diversity, Growth and Equity (EDGE) program became law July 1, 2003, when Section 123.152 of the Ohio Revised Code was enacted. The program creates a business development program for economically and socially disadvantaged Ohio businesses.

The EDGE business participation goal is usually 5 percent. Proposers for professional services agreements as well as Bidders on construction contracts must demonstrate actual participation in the EDGE program, or provide a demonstration of their good faith efforts (with a letter requesting a waiver of the advertised EDGE participation goal on its letterhead and supporting evidence) to participate in the EDGE program, or both, as indicated in the Ohio Revised Code (123.152) and the Ohio Administrative Code (123:2-16-09).

Interested A/E firms are required to submit the Commitment to Participate in the Edge Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and/or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises by the name that will participate in the delivery of the proposed professional services solicited in the RFQ.

To learn more about the qualifications for EDGE certification, the process to become an EDGE-certified business, and to find existing EDGE-certified businesses, go to <http://EDGE.ohio.gov>.

Ohio Ethics Law Provision

All professionals that submit or intend to submit proposals for consideration of a contract for professional design services with the state of Ohio are reminded that, as applicable, no sole proprietor, partner, shareholder or other principal of the Architect/Engineer or the spouse of such principal has made, as an individual, at any time within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to the Governor or to the Governor's campaign committee, consistent with Section 3517.13 of the Ohio Revised Code.



Search OFCC...

[Home](#)[Services](#)[Documents](#)[Opportunities](#)[OAKS CI](#)[Compliance](#)[Media Center](#)

Opportunities Archive

[QBS RFQ Archive / Short List](#)[BVS RFQ Archive / Short List](#)[BIDDING Archive](#)[Ohio Register Archive](#)[Back to Current Opportunities](#)

Archived BVS Requests for Qualifications (as of August 20, 2013)

For the Construction Manager at Risk (CMR), Design Builder (DB)

Published Date	Due Date	Project Number	Agency / Institution	Project Name	RFQ Type	Primary Service	Project Cost (Est.)	Q&A / Misc	Short List	Selected Firm
07/29/2013	08/12/2013	DNR-130049	Department of Natural Resources	Gordon Park Bike Trail Repair	DB	Design Builder	\$2,500,000	N/A	NEW Huffman Equipment Rental & Contracting Q.B.S. Inc. The Great Lakes Construction Co.	TBD
07/05/2013	08/09/2013	CLS-131334	Cleveland State University	Stillwell Hall Renovation	CMR	CM at Risk	\$12,735,062	Q&A	TBD	TBD
07/15/2013	08/01/2013	OSU-100652	The Ohio State University	Various Building Demolitions	DB	Design Builder	\$1,128,000	N/A	TBD	TBD
07/15/2013	07/30/2013	DRC-130055	Department of Rehabilitation and Correction	DRC Farm Operations	DB	Design Builder	\$4,500,000	Q&A	TBD	TBD
07/10/2013	07/22/2013	MUN-100034	Miami University	Indoor Practice Facility	DB	Design Builder	\$5,200,000	Q&A	TBD	TBD
07/03/2013	07/22/2013	WSU-120034	Wright State University	Creative Arts Center Addition and Renovation	CMR	Construction Management	\$22,752,500	N/A	TBD	TBD
06/18/2013	07/18/2013	OSU-130469	The Ohio State University	James Crane Sports Medicine Institute	CMR	Construction Management	\$35,000,000	N/A	TBD	TBD
06/26/2013	07/10/2013	OSU-130638	The Ohio State University	PRB - Air Intake and AHU Modification - Phase 2	DB	Design Builder	\$684,000	N/A	TBD	TBD
06/10/2013	07/10/2013	OSU-130519	The Ohio State University	Stadium-South Stands and Lighting	CMR	Construction Management	\$7,997,535	N/A	TBD	TBD
06/24/2013	07/08/2013	DOT-130005	Department of Transportation	Warrensville Full Service Maintenance Facility	DB	Design Builder	\$7,770,000	N/A	Jeffrey Carr Construction Ozanne Construction	TBD

									Company RL Bowen Construction Management	
06/14/2013	06/28/2013	OSU-130158	The Ohio State University	Hayes - Envelope, Entrance and Foundation Repair	DB	Design Builder	\$777,500	Q&A	TBD	TBD
06/13/2013	05/31/2013	DOT-130004	Department of Transportation	Warren Full Service Maintenance Facility	DB	Design Builder	\$6,800,000	Q&A	TBD	TBD
06/06/2013	06/20/2013	WTC-001001	Washington State Community College	2013 Upper Parking Lot Resurfacing	DB	Design Builder	\$750,000	N/A	TBD	TBD
05/17/2013	05/31/2013	DOT-130006	Department of Transportation	Athens Full Service Maintenance Facility	DB	Design Builder	\$7,500,000	N/A	Elford Inc. McTech Corporation Thomas & Marker Construction	TBD
05/02/2013	05/30/2013	OHU-121900	Ohio University	Lausche Heating Plant Replacement	DB	Design Builder	\$70,000,000	Q&A	TBD	TBD
04/30/2013	05/30/2013	MUN-100032	Miami University	Goggin Ice Center / Steve Cady Arena: Varsity Hockey Performance Enhancement Addition	CMR	Construction Management	\$2,000,000	N/A	TBD	TBD
05/09/2013	05/24/2013	OSU-130043	The Ohio State University	1330 Kinnear Road Garage Addition	DB	Design Builder	\$399,501	N/A	TBD	TBD
04/26/2013	05/23/2013	OSU-130306	The Ohio State University	Newark - Science Technology Building	CMR	Construction Management	\$25,000,000	N/A	TBD	TBD
04/30/2013	05/21/2013	YSU-150166	Youngstown State University	Veterans Resource Center	DB	Design Builder	\$1,000,000	N/A	Adolph Johnson & Son Davis International Mike Coates Construction	TBD
04/30/2013	05/15/2013	OSU-120594	The Ohio State University	Parking Facilities Signage	DB	Design Builder	\$2,905,570	N/A	TBD	TBD
04/18/2013	05/13/2013	BGU-135906	Bowling Green State University	Moseley Hall Renovation	CMR	Construction Management	\$12,469,000	N/A	TBD	TBD
04/18/2013	05/13/2013	BGU-135905	Bowling Green State University	South Hall Renovation	CMR	Construction Management	\$11,679,000	Q&A	TBD	TBD
03/28/2013	04/22/2013	BGU-135892	Bowling Green State University	College of Health & Human Services	CMR	Construction Management	\$9,300,000	Q&A	TBD	TBD
03/20/2013	04/19/2013				DB		\$1,400,000	N/A		TBD

		LTC-130001	Rhodes State College	Tech Ed Lab HVAC Replacement		Design Builder			Poggemeyer Design Group Smith-Boughan Touchstone CPM	
03/22/2013	04/05/2013	DPS-130002	Department of Public Safety	VOIP	DB	Design Builder	\$600,000	N/A	TBD	TBD
03/04/2013	03/29/2013	OSU-130243	The Ohio State University	Molly Caren-Grain Storage	DB	Design Builder	\$348,000	N/A	TBD	TBD
02/27/2013	03/15/2013	OSU-120594	The Ohio State University	Parking Facilities Signage	DB	Design Builder	\$2,905,570	N/A	TBD	TBD
02/15/2013	03/15/2013	BGU-135868	Bowling Green State University	Olscamp Prototype Learning Space	CMR	Construction Management	\$4,000,000	N/A	Barton Mallow Lathrop Shook Touchstone	TBD
02/13/2013	03/15/2013	CSU-010082	Central State University	University Center	CMR	Construction Management	\$29,400,000	Q&A	Messer Construction Shook Touchstone Smoot Construction Company	Smoot Construction Company
02/08/2013	03/15/2013	UCN-13069A	University of Cincinnati	Nippert Stadium Expansion - West Pavilion	CMR	Construction Management	\$65,000,000	Q&A	Hunt Construction Group Turner Construction Company	TBD
02/21/2013	03/12/2013	DOT-130003	Department of Transportation	Madison Full Service Maintenance Facility	DB	Design Builder	\$8,000,000	Q&A	Elford Inc. Humble Construction Miles-McClellan	Miles-McClellan
02/20/2013	03/08/2013	SFC-130316	School District Board + OFCC	National Trail LSD Roof Remediation	DB	Design Builder	\$1,000,000	N/A	TBD	TBD
01/31/2013	03/04/2013	OSU-120600	The Ohio State University	FAES - Student Success Center	CMR	Construction Management	\$2,779,787	N/A	TBD	TBD
01/25/2013	03/01/2013	OSU-120602	The Ohio State University	Newark - Maintenance Facility	CMR	Construction Management	\$2,579,243	TBD	TBD	TBD
01/07/2013	02/08/2013	SFC-130319	School District Board + OFCC	Morgan Elementary	CMR	Construction Management	\$9,962,281	N/A	TBD	TBD

[Back to Current Opportunities](#)



- Home
- Services
- Documents
- Opportunities
- OAKS CI
- Compliance
- Media Center

Opportunities Archive

- QBS RFQ Archive / Short List
- BVS RFQ Archive / Short List
- BIDDING Archive
- Ohio Register Archive

[Back to Current Opportunities](#)

Archived QBS Requests for Qualifications (as of August 28, 2013)

For the Architect/Engineer (A/E), Criteria Architect/Engineer (C-AE), Construction Manager Agent (CMA), Planning Consultant and Owner Agent (OA)

Published Date	Due Date	Project Number	Agency / Institution	Project Name	RFQ Type	Primary Service	Project Cost (Est.)	Q&A / Misc	Shortlist	Selected Firm
07/22/2013	08/22/2013	OHU-141920	Ohio University	Science Laboratory Building	A/E	Laboratory Planning & Design	\$90,000,000	Q&A	TBD	TBD
07/29/2013	08/21/2013	SFC-West Muskingum	School District Board + OFCC	New West Muskingum Elementary School	A/E	Architecture	\$16,632,203	Q&A	TBD	TBD
07/15/2013	08/07/2013	OSU-130154	The Ohio State University	Elevator Upgrades	A/E	Architectural	\$3,258,854	N/A	TBD	TBD
07/10/2013	08/02/2013	BWC-140001	Bureau of Workers' Compensation	Fire Alarm System Replacement	A/E	Fire Alarm Systems Engineering	\$1,500,000	Q&A	NEW DLZ Ohio Star Consultants W.E. Monks	TBD
07/15/2013	07/29/2013	OSU-130147	The Ohio State University	Chiller Replacements	C-AE	Mechanical Engineering	\$2,000,000	N/A	TBD	TBD
06/28/2013	07/25/2013	UCN-13121A	University of Cincinnati	Clermont College Facilities Audit	A/E	Mechanical & Electrical Engineering	\$4 to \$6 million	N/A	Fishbeck, Thompson, Carr & Huber Heapy Engineering KZF Design PEDCO E&A Services	TBD
07/10/2013	07/23/2013	DRC-130036	Department of Rehabilitation & Correction	Wastewater Treatment Plant	A/E	Sanitary Engineering	\$2,200,000	N/A	CT Consultants Poggemeyer Design Group Strand Associates	Strand Associates
07/10/2013	07/23/2013	DRC-130057	Department of Rehabilitation & Correction	Shower / Bathroom Renovation	A/E	MEP Engineering	\$3,550,000	N/A	TBD	TBD
06/27/2013	07/11/2013	OHU-121910	Ohio University	Facilities Shops 3 Relocation	A/E	Architecture	\$2,200,000	N/A	TBD	TBD
06/14/2013	07/18/2013	OSU-130335	The Ohio State University	Enarson Hall Renovation	C-AE	Architecture	\$2,600,000	N/A	TBD	TBD
05/17/2013	06/28/2013	OHU-130061	Ohio University	Boyd Dining Hall and Campus Market Renovation	A/E	Architecture / Interiors	\$9,300,000	Q&A	TBD	TBD
06/06/2013	06/27/2013				C-AE	Architecture	\$28,193,938	N/A		

		SFC-130339	Ohio Facilities Construction Commission	New Coventry High School					Architectural Vision Group balog steines hendricks & manchester architects Glaus, Pyle, Schomer, Burns & DeHaven	Glaus, Pyle, Schomer, Burns & DeHaven
06/13/2013	06/27/2013	OSU-130469	The Ohio State University	Jameson Crane Sports Med Institute	A/E	Architecture	\$35,000,000	N/A	TBD	TBD
06/13/2013	06/27/2013	OSU-130469	The Ohio State University	Jameson Crane Sports Med Institute	A/E	MEP Engineer (s)	\$35,000,000	N/A	TBD	TBD
06/06/2013	06/20/2013	OSU-130150	The Ohio State University	Utility Tunnel Safety Upgrades	A/E	Electrical Engineering	\$280,000	N/A	TBD	TBD
05/29/2013	06/19/2013	OHU-131260	Ohio University	College Green Update	A/E	Landscape Architecture	\$740,000	N/A	TBD	TBD
05/20/2013	06/10/2013	OHU-051513	Ohio University	Arts Buildings - Renovation & New Construction	A/E	Architecture	\$42,000,000	Q&A	TBD	TBD
05/16/2013	05/29/2013	OHU-131015	Ohio University	Housing Development Plan - Phase 1	A/E	Commissioning Services	\$106,000,000	N/A	TBD	TBD
05/10/2013	05/24/2013	UTO-130904	University of Toledo	Larimer Athletic Complex Renovations	A/E	Architecture	\$5,350,000	N/A	SSOE Group The Collaborative TMP Architecture	SSOE Group
04/22/2013	05/21/2013	DNR-130043	Department of Natural Resources	Breakwall and Shorewall Reconstructions	A/E	Civil Engineering	\$6,600,000	N/A	TBD	TBD
04/30/2013	05/20/2013	MUN-100033	Miami University	Western Campus Site Improvements	A/E	Landscape Architecture	\$4,870,000	N/A	TBD	TBD
04/26/2013	05/17/2013	DMH-130009	Department of Mental Health	Engineering Consulting Services	A/E	Engineering	\$100,000	N/A	TBD	TBD
04/26/2013	05/17/2013	DMH-130008	Department of Mental Health	Architectural Consulting Services	A/E	Architecture	\$100,000	N/A	TBD	TBD
04/26/2013	05/14/2013	OSU-130306	The Ohio State University	Newark - Science and Technology Building	A/E	HVAC, Engineering	\$25,000,000	N/A	TBD	TBD
04/26/2013	05/14/2013	OSU-130306	The Ohio State University	Newark - Science and Technology Building	A/E	Commissioning Services	\$25,000,000	N/A	TBD	TBD
04/23/2013	05/08/2013	OSU-130146	The Ohio State University	Roof Replacements	A/E	Architecture	\$3,900,000	N/A	TBD	TBD
04/15/2013	05/08/2013	CLS-131334	Cleveland State University	Stilwell Hall Renovation	A/E	Architecture	\$12,735,062	Q&A	TBD	TBD
04/02/2013	05/07/2013	DNR-130036	Department of Natural Resources	East & North Reservoir Dams and Long Lake Flood Gates Rehabilitation	A/E	Civil Engineering	\$40,700,000	N/A	TBD	TBD
04/01/2013	04/26/2013	WSU-120034	Wright State University		A/E	Architecture	\$22,752,000	N/A	TBD	TBD

										Consultants RMF Engineering	
01/22/2013	02/20/2013	OSU-120600	The Ohio State University	Ag Admin - FAES Student Success Center	A/E	Architecture	\$2,779,787	N/A	TBD	TBD	
01/24/2013	02/19/2013	SFC-130336	School District Board + OFCC	Batavia PK-5 Elementary School	A/E	Architecture	\$24,789,118	N/A	SFA Architects	Cole + Russell Architects	Cole + Russell Architects
01/18/2013	02/15/2013	UCN-13069A	University of Cincinnati	Nippert Stadium Expansion	A/E	Architecture	\$65,000,000	Q&A	SHP Leading Design GBBN Architects Heery International Moody Nolan MSA Sport Freytag & Associates	TBD	
01/29/2013	02/13/2013	ESC-130001	Edison Community College	Parking Renovation	A/E	Architecture	\$300,000	N/A	The Collaborative Star Consultants	The Collaborative Star	
01/25/2013	02/11/2013	DOT-130006	Department of Transportation	Athens Full Services Maintenance Facility	C-AE	Architecture	\$8,000,000	Q&A	Abbot Studios ms consultants Star Consultants	Star Consultants	
01/25/2013	02/11/2013	DOT-130005	Department of Transportation	Warrensville Heights & Columbiana Full Service Maintenance Facility	C-AE	Architecture	\$12,000,000	Q&A	DLZ Architecture / emersion DESIGN Hardlines Design ms consultants mbi k2m Architecture emersion Design KZF Design URS	mbi k2m Architecture	
01/25/2013	02/08/2013	DOT-130004	Department of Transportation	Warren Full Service Maintenance Facility	C-AE	Architecture	\$6,000,000	Q&A	emersion Design KZF Design URS	KZF Design	
01/18/2013	01/30/2013	OSU-120645	The Ohio State University	IBMR 4th Floor Lab & Office Renovation	C-AE	Architecture	\$3,935,954	N/A	TBD	TBD	
01/09/2013	01/25/2013	UTO-131752	University of Toledo	Core Research Lab Renovation - HVAC Upgrade	A/E	Architecture	\$2,000,000	N/A	The jdi group JDRM Engineering SSOE Group	TBD	
01/09/2013	01/24/2013	OSU-120602	The Ohio State University	Newark - Maintenance Facility	A/E	Architecture	\$2,579,243	N/A	TBD	TBD	

[Back to Current Opportunities](#)

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Campus Elevator Upgrades</u>	Response Deadline	<u>9/03/13</u>	<u>2:00 pm</u>	local time
Project Location	<u>Ohio University</u>	Project Number	<u>OHU-131480</u>		
City / County	<u>Athens / Athens</u>	Project Manager	<u>Brody Bauers</u>		
Owner	<u>Ohio University</u>	Contracting Authority	<u>Local Higher Education</u>		
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Brody Bauers at Ohio University, Design & Construction, 160 W. Union Street, Suite 154, Athens Ohio, 45701. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The Ohio University is requesting interested Design-Build teams to submit qualifications for this campus elevator upgrade project. The project involves modernization of one (1) elevator in each of Ellis Hall (1), Seigfred Hall (1), Clippinger Hall (1), Kennedy Museum/ Lin Hall (1), and three (3) elevators in Vernon Alden Library. The scope of work includes but is not limited to replacement and refurbishment of control systems, drives, motors and machines; upgrades to safety features, doors, door controls, hall and car fixtures, ADA compliance upgrades, new car finishes; as well as associated improvements to HVAC and electrical provisions.

A Developed Design Criteria will be prepared as a part of this project by the Criteria Architect/Engineer and will be considered the "Basis Documents" for the project.

This project will utilize the Design-Build project delivery method. A GMP submittal will be requested at the time of the Request for Proposal (RFP). The DB shall submit to the Owner and the Criteria A/E their proposed Guaranteed Maximum Price (GMP) and its qualifications and assumptions based upon the Basis Documents.

State Prevailing Wage requirements apply to this project.

All aspects of the project and related issues will be implemented and operated consistent with Owner's policies and procedures.

B. Scope of Services

The selected Design-Builder ("DB"), as a portion of its required DB Scope of Services will discuss and clarify with the Owner, the breakdown of the Agreements detailed cost components, to address the Owner's project requirements and refine the project schedule.

The Design Builder will provide the following categories of services: value engineering, project schedules and construction schedules, Design Development documents, lead and manage the Construction Documents, Subcontractor Prequalification and Bidding process, Construction, and Closeout stages.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to elevator modernization, plus related general trades HVAC, and electrical will be awarded by the DB to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Owner, the Criteria A/E and the DB. Owner shall have access to all books, records, documents and other data in the DB's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The DB will work cooperatively with Owner and Criteria A/E and will provide, among other services, schedule development, subcontractor prequalification and bidding, construction documents preparation, plan approval and elevator permits.

Request for Qualifications (Design-Build Contract) continued

The DB, Owner and the Criteria A/E (along with selected consultants) shall meet to reconcile any questions relating to the Basis Documents. The reconciliation shall be reviewed and approved by the Owner and the Criteria A/E.

Construction Services: The DB shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, construction execution, progress schedule, weekly progress meetings, testing and inspection, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Owner. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Owner reserves the right to approve the DB's selection of subcontractors and any supplement terms to the subcontract form.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Higher Education Institutional Experience
2. Experience with Design-Built procurement method
3. Familiarity with Ohio University Design Standards
4. Experience with Elevator Installation and Modernization work

C. Funding / Estimated Budget

Total Project Cost	<u>\$1,875,000</u>	State Funding	<u>\$1,875,000</u>
Construction Cost	<u>\$1,410,000</u>	Other Funding	<u>\$0</u>

D. Anticipated Schedule

DB Services Start (mm/yy)	<u>12 / 13</u>
Construction Stage Start (mm/yy)	<u>01 / 14</u>
Contract Completed (mm/yy)	<u>07 / 15</u>

E. EDGE Participation Goal

Percent of Preconstruction Compensation	<u>5%</u>
Percent of Initial Design Services Fee	<u>0%</u>
Percent of Contract Sum	<u>5%</u>

F. Evaluation Criteria for Selection

Selection Criteria:

The DB will be selected using (i) a qualifications-based selection process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the Request for Proposal (RFP) stage for the final DB selection. The qualifications-based selection criteria for the RFQ is included in this announcement.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Owner will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Owner determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a RFP that will invite the firms to submit pricing proposals containing their proposed preconstruction stage reimbursable expenses, preconstruction fee, preconstruction stage design fee, preconstruction stage personnel costs, construction stage personnel costs, construction stage itemized general conditions cost, construction stage contingency percentage, construction stage design fee percentage, and design-build fee percentage, as well as the construction stage GMP. The short-listed candidates will also receive (i) a form of the Agreement with the Owner containing the contract terms and conditions, (ii) a set of the most recent criteria documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms to ask the Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Owner will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Request for Qualifications (Design-Build Contract) continued

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Owner and representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Owner will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

Qualifications Due	09/03/13
RFP issued to the Short-Listed Firms	09/11/13
Site Visit at Ohio University project site	09/18/13
Pre-proposal Meeting at Ohio University	09/30/13
Proposals Due	10/15/13
Interviews at Ohio University	10/16/13 – 10/22/13
Selection of DB	10/29/13
Controlling Board Meeting for approval of the Agreement	11/18/13

Cancellation and Rejection:

The Owner reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Owner shall have no liability to any proposer arising out of such cancellation or rejection. The Owner reserves the right to waive minor variations in the selection process.

Interested DB firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the DB's team. The EDGE Affidavit and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Brody Bauers at bauersb@ohio.edu with the project number included in the subject line (no phone calls please). The name of the party submitting a question will not be included on the Q&A document.

Unless otherwise noted or exempt, all documents submitted to the Owner in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

Request for Qualifications (Design-Build Contract) continued

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CS)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name Campus Elevator Upgrades Proposer Firm _____
 Project Number OHU-131480 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary DB Location Workload (Maximum 10 points)			
a. Proximity of DB's office where the majority of work will be performed to the principal project site	Less than 100 miles from project site	4 - 5	
	100 miles to 200 miles from project site	2 - 3	
	More than 200 miles from project site	0 - 1	
b. Amount of contracts awarded by the Contracting Authority to the DB in the previous 24 months (exclude projects on hold)	Less than \$250K in previous 24 months	5	
	\$250K to \$500k in previous 24 months	2	
	More than \$500k in previous 24 months	0	
2. Primary DB Qualifications (Maximum 35 points)			
a. Project Management Lead (e.g., education, experience, credentials)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Administrative Staff (e.g., superintendent, project engineer, administrative support)	Experience / knowledge of project admin staff to achieve owner's vision and requirements	0 - 5	
c. Project Design Lead (e.g., awards, publications)	Experience / creativity of lead designer	0 - 5	
d. Construction Technical Staff (e.g., scheduling / estimating, education, experience, credentials)	Experience / ability of construction technical staff to fully coordinate estimate and schedule	0 - 5	
e. Design Technical Staff (e.g., BIM/CAD capabilities education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to develop quality construction documents	0 - 5	
f. Construction Administration Staff (e.g., education, experience, CDT, CCM, or CCCA* credentials)	Experience / ability of field representatives to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key Consultants (e.g., architectural, civil, mechanical, or electrical engineering, roofing or other specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 10	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in preconstruction stage compensation over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 2 sample projects	0	
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the DB or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the DB or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by DB evaluations and letters of reference	0 - 10	
b. Experience with similar projects and Design-Build project delivery method	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the <i>OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of consulting firm(s) and NOT the lead firm of the DB team *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	East Regional Chilled Water Plant Phase 2 - Distribution	Response Deadline	08/27/2013	2:00 pm	local time
Project Location	Main Campus	Project Number	5062-PF07357		
City / County	Columbus / Franklin	Project Manager	Tom Ekegren		
Owner	The Ohio State University	Contracting Authority	Local Higher Education		
No. of paper copies requested (stapled, not bound)	3	No. of electronic copies requested on CD (PDF)	1		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Tom Ekegren at 400 Enarson Classroom Building, 2009 Millikin Road, Columbus, OH 43210. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The East Regional Chilled Water Plant (ERCWP) project has multiple phases. Phase 1 is currently in construction. It consists of the physical plant as well as distribution along the south side of the Arps Garage and north on College Road, terminating at the intersection of College Road and Woodruff Ave.

This Request for Qualifications is for Phase 2 of the Distribution scope. **Phase 2 – Distribution** extends the distribution network built in phase 1 westward, under 18th Ave, to the vicinity of Magruder Drive, provides chilled water laterals to the adjacent buildings along the extended network, and rebuilds 18th Ave.

The anticipated project delivery method for this project is General Contracting.

State Prevailing Wage requirements apply to this project.

B. Scope of Services

The Phase 2 – Distribution AE will extend the utility network from a vault on the east side of the 18th Ave and College Road intersection westward to the vicinity of Magruder Drive. This will consist of designing and constructing a new tunnel parallel to an existing tunnel which will remain in service until existing utilities can be reconfigured or relocated into the new tunnel. Evaluating the tunnel laterals to each building is included. Providing a chilled water connection to the Celeste Quad by March 2015 is a major project milestone and will be required to be phased into the overall project scope.

A utility distribution study will be necessary to comprehend how the buildings are currently being serviced, and how the distribution will be reconfigured by this project. Reconfiguration options include routing through the new tunnel, routing through the existing buildings, or providing local equipment in the building and disconnecting from the distribution network.

The selected AE will develop a Program of Requirements (PoR) to evaluate these options and to determine a phasing plan to maintain these utilities during construction. The building utility services that are anticipated to be reconfigured include, but not limited to, high pressure steam and condensate, chilled water, domestic hot water supply and return, heating hot water supply and return, and compressed air.

Asbestos may be encountered within the existing tunnel and pipe insulation; an abatement plan shall be developed for the reconfiguration of utilities as well as the complete removal of the existing tunnel once new utility services are online.

A condition assessment of existing utilities within the street (sewer, water, gas, etc.) will be needed to determine if replacement is warranted.

The roadway will be replaced similar to recently rebuilt roadways in the vicinity. 18th Ave, between College Road and Neil Ave, will be designed to a schematic level. Based on budget and disturbed area, the design will continue through construction documents to rebuild 18th Ave. The AE's Landscape Architect will play a significant role in programming and developing the final design of the roadway. The University's Academic Core North Landscape District Plan will be available after selection to assist in developing the final design.

Request for Qualifications (Architect / Engineer) continued

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement. Required Professional Liability Insurance will be \$1,000,000 per claim and annual aggregate.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The selected A/E will be required to sign the standard Agreement. No modifications to the requirements in the agreement will be accepted.

During the construction period, provide not less than 20 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ. Use only these items in the matrix:

1. Utility tunnel design
2. Chilled water & High Pressure steam distribution
3. Pumped condensate piping distribution system
4. Detailed vehicular and pedestrian maintenance of traffic
5. Urban/campus roadways
6. OFCC Construction Administration

C. Funding / Estimated Budget

Total Project Cost	<u>\$14,250,000</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$11,600,000</u>	Other Funding	<u>\$14,250,000</u>
Estimated A/E Fee	<u>6.80% to 8.16%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Civil Engineering</u>
Secondary	<u>MEP Engineering</u>
	<u>Structural Engineering</u>
	<u>Landscape Architecture</u>
	<u>Asbestos Evaluating and Abatement</u>
	<u>Construction Administration</u>
Others	<u>Surveying, Geotechnical, Construction Testing</u>

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>09 / 2013</u>
Construction Contracts Start (mm/yy)	<u>06 / 2014</u>
Construction Contracts Completed (mm/yy)	<u>08 / 2015</u>
Professional Services Completed (mm/yy)	<u>12 / 2015</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5%</u>
---	-----------

NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

G. Evaluation Criteria for Selection

- The Relevant Project Experience Matrix in Section F. Use the relevant scope items mentioned above only to complete the matrix.
- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Design quality and demonstrated ability of prospective firm and its proposed consultants to provide design services which represent the University's *Design Values for Campus Development* (fod.osu.edu/proj_del/ref/0200_Design_Values.pdf).
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Tom Ekegren at ekegren.3@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Request for Qualifications (Architect / Engineer) continued

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name ERCWP - Ph 2 Distribution Proposer Firm _____
 Project Number 5062-PF07357 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 50 miles from project site	4 - 5	
	50 miles to 100 miles from project site	2 - 3	
	More than 100 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 2 licensed professionals	1	Max = 3
	2 to 10 licensed professionals	2	
	More than 10 licensed professionals	3	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$250K in previous 24 months	2	
	\$250K to \$1M in previous 24 months	1	
	More than \$1M in previous 24 months	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 2 sample projects	1	
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the <i>OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>KOB Reno. for Geriatric Psych Unit</u>	Response Deadline	<u>Aug. 23, 2013</u> <u>4:30 p.m.</u> local time
Project Location	<u>1400 E. Medical Loop</u>	Project Number	<u>5007-14-1778/UTO-141778</u>
City / County	<u>Toledo / Lucas</u>	Project Manager	<u>Nick Hogrefe</u>
Owner	<u>The University of Toledo</u>	Contracting Authority	<u>Local Higher Education</u>
No. of paper copies requested (stapled, not bound)	<u>4</u>	No. of electronic copies requested on CD (PDF)	<u>0</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Joy Martin at 2801 W. Bancroft Street, MS 216, Toledo OH 43606. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The University of Toledo is soliciting qualifications for professional services for the renovation of the Kobacker Center located on the University's Health Science Campus to develop an In-patient Geriatric Psychiatric Unit. The Kobacker Center is a single-story, 41,000 GSF facility that was constructed in 1982. The area of renovation will be in the West wing of the facility which encompasses 14,000 GSF. The project will include the renovation of the existing classroom wing into a fully functional In-patient Geriatric Psychiatric Unit. The Unit will include a 19 beds, with both private and semi-private rooms. The new Psychiatric Unit is to contain all appropriate support spaces as required by code for this unit designation. During the renovations, the adjacent In-patient Adolescent Psychiatric Unit and Out-patient Psychiatric Clinic will be required to maintain its operation in an uninterrupted manner. The scope of this project may be expanded to include additional renovation/new construction at the Kobacker Center as a future phase.

The anticipated project delivery method for this project is Multiple-Prime.

State Prevailing Wage requirements apply to this project.

B. Scope of Services

For projects advertised with an appropriately developed Program of Requirements (POR), upon award of the Agreement, commence with Design. For projects without such a POR, upon award of the Agreement, commence by developing the Program of Requirements. This project has had a preliminary program of requirements generated and will require additional programming development. The preliminary program along with conceptual floor plan layout will be made available to the short-listed firms. CAD floor plans of the building and copies of the original construction documents will also be provided to the short-listed firms. There will be a non-mandatory pre-interview walk-through for the short-listed firms.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Selected A/E is to provide 3D computer modeling for design exploration and for creation of presentation renderings.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 6 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

Request for Qualifications (Architect / Engineer) continued

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Design of In-patient Geriatric Psychiatric Units
2. Renovation/expansion of Healthcare Facilities
3. Previous experience in managing Healthcare Facility construction projects adjacent to facilities that need to maintain operation
4. Engineering for infrastructure/building systems upgrades in renovations/additions
5. Previous experience working with UT
6. Previous experience working with State of Ohio
7. Previous experience working with sub-consultants

C. Funding / Estimated Budget

Total Project Cost	<u>\$2,000,000</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$1,700,000</u>	Other Funding	<u>\$2,000,000</u>
Estimated A/E Fee	<u>\$136,000</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Architectural</u>
Secondary	<u>Mechanical</u>
	<u>Electrical</u>
	<u>Plumbing</u>
	<u>Structural</u>
	<u>Technology/AV/Data</u>
	<u>Fire Protection</u>

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>09 / 13</u>
Construction Contracts Start (mm/yy)	<u>01 / 14</u>
Construction Contracts Completed (mm/yy)	<u>06 / 14</u>
Professional Services Completed (mm/yy)	<u>07 / 14</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>10%</u>
---	------------

NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Request for Qualifications (Architect / Engineer) continued

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

The Contracting Authority reserves the right to reject any or all submissions and cancel at any time for any reason this solicitation, any portion of this solicitation, or any phase of the Project. If Contracting Authority and the apparent chosen A/E are unable to reach agreement on the terms and conditions of the A/E Agreement, Contracting Authority reserves the right to reject the firm and utilize the short list to select an A/E. The Contracting Authority shall have no liability to any firm arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

In Section H of Statement of Qualifications (SAO Form F110-330), provide a summary of your firm's/team's qualifications in each of the selection criteria included on the Architect/Engineer Selection Rating score sheet included in this RFQ. Use the numbering system of the selection criteria on the score sheet to organize your response in Section H. Identify by name the individual(s) you are proposing to serve in the roles identified in selection criteria 2 and 3.

Submit all questions regarding this RFQ in writing to Nick Hogrefe at nicholas.hogrefe@utoledo.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP EBO+M (Existing Buildings, Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name KOB Reno. for Geriatric Psych Unit Proposer Firm _____
 Project Number 5007-14-1778/UTO-141778 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 25 miles from project site	4 - 5	
	25 miles to 150 miles from project site	2 - 3	
	More than 150 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 5 licensed professionals	1	Max = 3
	5 to 10 licensed professionals	2	
	More than 10 licensed professionals	3	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$200,000 in previous 24 months	2	
	\$200,000 to \$500,000 in previous 24 months	1	
	More than \$500,000 in previous 24 months	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	1	
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 3 projects	0 - 3	
	3 to 5 projects	4 - 6	
	More than 5 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the <i>OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 5 projects	2 - 3	
	More than 5 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: School District Board + OFCC

Project Name	<u>New Pk-12 Elementary & Career Tech</u>	Response Deadline	<u>9/16/13</u>	<u>4:00 pm</u> local time
Project Location	<u>N. Vance Street</u>	Project Number	<u>TBD</u>	
City / County	<u>Carey / Wyandot</u>	Project Manager	<u>Keith VanDeusen</u>	
Owner	<u>Carey Exempted Village School District</u>	Contracting Authority	<u>School District Board + OFCC</u>	
No. of paper copies requested (stapled, not bound)	<u>1</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Jill Hoobler at 40 West Spring Street, 4th Floor, Columbus, Ohio 43215. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The Program of Requirements (POR) will be developed as a part of this project by the Architect/Engineer (A/E).

This project will utilize the Construction Manager at Risk (CMR) project delivery method.

Professional design services will be provided by Fanning & Howey Architects and are being acquired by the School District and OFCC under a separate contract

Prevailing Wage requirements do not apply to this project.

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

The Project is a co-funded Classroom Facilities Assistance Program project, which also includes certain improvements that are outside the scope of the co-funded building program that will be funded by the Carey Exempted Village School District Board ("School District Board"), as described in this description. The scope of the Project includes:

- Abate and demolish the existing Carey K-12 Building. Demolition of this building is optional, and the School District Board has not determined at this time if the building will be demolished.
 - Abatement and Demolition Budget is \$517,215 and covers the demolition only. Environmental consulting services are being acquired by the School District and OFCC under a separate contract.
- Build one 125,847 Sq. Ft. New School to house 859 students grades PK-12 and 55 students for Career Tech core space.
 - The construction budget for the New K-12 building is \$22,624,763.
- Build 8,992 Sq. Ft of Career Tech program space for Agribusiness and Production Systems.
 - The Construction budget for the Career Tech space is \$1,758,617.
- An Allowance of \$241,099 has been included in the project budget for the purpose of Site Access Safety.
- The Construction Budget for Locally Funded Initiatives (LFI) for this project is \$1,596,000 and being used for additional Sq. Ft. and materials upgrades such Terazzo and Roofing.
- The total construction budget for which construction management services are requested is \$25,141,694. This amount includes basic services for the new elementary school, site access safety, and optional demolition of the existing school building, and optional LFI improvements. This amount does not include the abatement construction budget associated with the building that may be demolished.

Request for Qualifications (CM at Risk Contract) continued

B. Scope of Services

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio School Design Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority and/or Owner, the A/E and the CM. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CM will work cooperatively with the Contracting Authority and/or Owner, A/E and Project Team, and will provide, among other services, cost estimating, budgeting, value engineering, constructability review, scheduling and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any material incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The CM shall submit to the Contracting Authority and/or Owner and the A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The CM, the Contracting Authority and/or Owner and the A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Contracting Authority and/or Owner, the A/E and the CM. The CM shall then submit to the Contracting Authority, for approval, the CM's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Contracting Authority's approval of the final Contract Sum (GMP Amendment), the parties will enter into an amendment to the Agreement establishing the Contract Sum (GMP Amendment). The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Contracting Authority may terminate the agreement with the CM and seek from other firms, bids for completion of the Project.

Construction Services: The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the CM's selection of subcontractors and any supplement terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. OSFC and OFCC Procedures
2. Publicly Funded Projects
3. K-12 School Construction Projects
4. Career Tech Construction projects
5. Construction Manager at Risk Projects

Request for Qualifications (CM at Risk Contract) continued

C. Funding / Estimated Budget

Total Project Cost	<u>\$31,087,899</u>
Construction Cost	<u>\$25,141,694</u>
State Funding	<u>\$21,761,529</u>
Other Funding	<u>\$9,326,370</u>

D. Anticipated Schedule

CM Services Start (mm/yy)	<u>11 / 2013</u>
Construction Start (mm/yy)	<u>07 / 14</u>
Construction Completed (mm/yy)	<u>12 / 15</u>
CMR Services Completed (mm/yy)	<u>03 / 16</u>

E. EDGE Participation Goal

Percent of Total Construction Contracts Awarded	<u>5%</u>	Percent of <i>initial</i> TOTAL CM Fee	<u>5%</u>
---	-----------	--	-----------

F. Evaluation Criteria for Selection

Selection Criteria:

The CM will be selected using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii). a best value selection process during the final Request for Proposal stage for the final CM selection. The qualifications-based selection criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from the short listed firms will include such factors that are determined to derive or offer the greatest value to the State and the Owner, combining both qualifications and fee.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a Request for Proposal (RFP) that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent design documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and/or Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms to ask the Contracting Authority and/or Owner questions in an individual setting to help the firms prepare their responses to the RFP. The pre-proposal meeting will be held at the offices of the School District Board. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

RFQ Posted and Advertised	8/16/13
Qualifications Due	9/16/13
RFP issued to the Short-Listed Firms	9/24/13
Site Visit at project site	10/4/13
Pre-proposal Meetings at School District Offices	10/4/13
Proposals Due	10/21/13
Interviews at School District Offices	11/1/13
Selection of CM	11/8/13

Request for Qualifications (CM at Risk Contract) continued

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project name listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Jill Hoobler at jill.hoobler@ofcc.ohio.gov (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Request for Qualifications (CM at Risk Contract) continued

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CS)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name New_k-12 elementary & Career Tech Proposer Firm _____
 Project Number TBD City, State, Zip _____

Selection Criteria		Value	Score
1. Primary CM Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary CM firm's office where the majority of work will be performed to the principal project site	Less than 100 miles from project site	4 - 5	
	100 miles to 150 miles from project site	2 - 3	
	More than 150 miles from project site	0 - 1	
b. Amount of fees awarded by the Contracting Authority to the primary CM firm in the previous 24 months (exclude projects on hold)	Less than \$1,000,000	5	
	\$1,500,000 to \$2,000,000	2	
	More than \$2,000,000	0	
2. Primary CM Qualifications (Maximum 40 points)			
a. Project Management Lead (e.g., education, experience, credentials)	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 40
b. Project Administration Lead (e.g., awards, publications, appropriateness, innovation)	Experience / creativity of project admin staff to achieve owner's vision and requirements	0 - 5	
c. Technical Staff (e.g., BIM/CAD capabilities / scheduling / estimating, education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to fully coordinate construction documents	0 - 10	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 15	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key Consultants	Experience / ability of key consultants to perform effectively and collaboratively	1 - 5	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 4 sample projects	1	
	4 to 8 sample projects	2	
	More than 8 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary CM firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary CM firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by CM evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (CM at Risk)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the OSDM, the Standard Requirements, and ORC Chapter 153)	Less than 4 projects	0 - 1	
	4 to 8 projects	2 - 3	
	More than 8 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of consulting firm(s) and NOT the primary CM firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name	Carey Exempted VSD - New Pk-12 & Career Tech	Project Number	TBD
Project Location	N. Vance Street		

Date posted: August 28, 2013

Date revised: 09/06/2013

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Who decides which firms are short listed and who will be selecting the CM @ Risk.
 - A. The evaluation committee for the initial submissions will be comprised of two members of the OFCC staff and two representatives from the district. The RFP stage, where short listed firms will be invited to a pre-proposal meeting and then an interview, will be staffed by member of the OFCC staff and representatives from the district. We do not release the names or title of committee members in a selection processes, however the OFCC Project Manager for Carey Exempted Village School District is Keith VanDeusen.
2. Will the owner, Carey Schools, directly contract for professional services with QBS approach as done in the past or will they be included in the CM at Risk contract? After reading "Preconstruction Services" scope perhaps the geotechnical work is hired by the A/E which is Fanning & Howey?
 - A. It is our intention to secure those services as part of the negotiated Architect's Agreement
3. On the score sheet under Primary CM Qualifications, can you provide more detail regarding the Project Administration Lead? Is this our on-site superintendent or project engineer? And can you share some examples as to what you mean with innovation, publications and appropriateness as well as the creativity of project admin staff to achieve owner's vision and requirements?
 - A. Project Administration lead would refer to the person who will be in charge of the overall administration of the project from design through construction and closeout. The innovation, publications and appropriateness is referring to any credentials that person would possess that makes them the most qualified candidate. As far as creativity, we are looking for instances of how the proposed staff was able to meet and exceed stakeholder expectations.
4. On the score sheet under Primary CM Qualifications, letter "D" Construction Administration staff, does this reflect the CM equivalent of a Superintendent?
 - A. Yes
5. In the Experience Matrix where K-12 School Construction Projects is listed, can you clarify if you will be scoring on whether the project falls under a K-12 program/market sector or if K-12 means the building itself is a K-12 facility under one roof or one campus.
 - A. Firms should use their best judgment as to whether or not you feel the project you are listing falls under the category of a K-12 project/ program.
6. Can the Key Consultant designation in item 3a be specifically defined?
 - A. The education level or professional licenses or accreditation of the firm's key consultants are evaluated in this category. The number of years experience in the industry, amount of experience in the specific consultant role, the number of similar projects completed, the level of experience and ability to identify and solve issues during construction, and past performance of specific staff performing similar role are factors to consider in the evaluation of the firm's key consultants.

7. Can the Key Consultant designation in item 3a be specifically defined?

A. An EDGE firm or firms may be a key consultant and would therefore be among the group of consultants evaluated in category 3a.

8. Will an Owner's Agent be utilized on this project and, if so, who might that be?

A. We have not made that decision as of yet. If an Owner Rep is utilized it will be for a minimal scope and we will select from the established pre-approved consultants list.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>Wastewater Treatment Plant Upgrade</u>	Response Deadline	<u>09/04/2013 4:00 p.m.</u> 08/27/2013 local time
Project Location	<u>5900 B.I.S. Road</u>	Project Number	<u>DRC-130056</u>
City / County	<u>Lancaster / Fairfield</u>	Project Manager	<u>Kevin Russell</u>
Owner	<u>Rehabilitation and Correction</u>	Contracting Authority	<u>Ohio Facilities Construction Commission</u>
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to **Christina Miller at 40 West Spring Street, 4th Floor, Columbus, Ohio 43215.** Christina.miller@ofcc.ohio.gov. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The Southeastern Correctional Institution opened in 1980 and currently has a population of approximately 2,055 male inmates under security levels 1, 2 and 3. This project will include upgrades to the existing wastewater treatment system in the facility. The anticipated project delivery method for this project is General Contracting.

State Prevailing Wage requirements apply to this project.

B. Scope of Services

For projects advertised with an appropriately developed Program of Requirements (POR), upon award of the Agreement, commence with Design. For projects without such a POR, upon award of the Agreement, commence by developing the Program of Requirements.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the \Ohio Facilities Construction Manual for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>. During the construction period, provide not less than 8 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Experience upgrading existing wastewater treatment systems.
2. Bio-solid handling and storage facility experience.
3. Large Bio-solid capacity belt press on centrifuge.
4. Experience with wastewater renovation in an occupied facility.

Request for Qualifications (Architect / Engineer) continued

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Christina Miller at christina.miller@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
DBIA: Design-Build Institute of America

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Wastewater Treatment Plant Upgrade Proposer Firm _____
 Project Number DRC-130056 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 50 miles from project site	4 - 5	
	50 miles to 100 miles from project site	2 - 3	
	More than 100 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 4 licensed professionals	1	Max = 3
	4 to 8 licensed professionals	2	
	More than 8 licensed professionals	3	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$100,000	2	
	\$100,000 to \$300,000	1	
	More than \$300,000	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 3 sample projects	1	
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following <i>The OFC Manual or the OSDM</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ		Subtotal	
** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm			
*** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute			

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>OARDC - Exterior Campus Lighting</u>	Response Deadline	<u>9/5/2013</u>	<u>2:00 PM</u>	local time
Project Location	<u>OARDC Campus</u>	Project Number	<u>OSU-130080</u>		
City / County	<u>Wooster / Wayne</u>	Project Manager	<u>Marjory Trishman</u>		
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>		
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Marjory Trishman at 400 Enarson Classroom Building, 2009 Millikin Road, Columbus, OH 43210. See Section H of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

This project will replace all existing exterior campus lighting on the OARDC campus. It will also expand exterior campus lighting to areas of campus currently insufficiently illuminated or not illuminated at all. Much of the existing exterior campus lighting was destroyed during the tornado event which occurred on campus in September 2010. It is expected a lighting study for the campus will need to be completed by the Architect/Engineer (A/E) as an Additional Service.

The anticipated project delivery method for this project is General Contracting.

State Prevailing Wage requirements apply to this project.

B. Scope of Services

Upon execution of the Agreement, the A/E team will commence its services by developing the Program of Requirements/Lighting Study. This project will set the new standard for OARDC campus lighting. Considerations during the design process will include aesthetics, light distribution levels, energy and operating efficiency, campus security needs, and expansion of lighting to dimly lit areas. Other considerations may be incorporated as recommended by the successful A/E team, as the design moves forward.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

Required Professional Liability Insurance will be \$1,000,000 per claim and annual aggregate.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The selected A/E will be required to sign the standard Agreement. No modifications to the requirements in the agreement will be accepted.

During the construction period, provide not less than 4 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

Request for Qualifications (Architect / Engineer) continued

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Exterior Site Lighting Experience
2. Energy Efficient Lighting Design
3. Security Lighting Design

C. Funding / Estimated Budget

Total Project Cost	<u>\$750,000.00</u>	State Funding	<u>\$650,000.00</u>
Construction Cost	<u>\$624,000.00</u>	Other Funding	<u>\$100,000.00</u>
Estimated A/E Fee	<u>7.8% to 8.8%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Electrical Engineering</u>
Secondary	<u>Civil Engineering</u>
	<u>Landscape Architecture</u>
	<u> </u>
	<u> </u>
	<u> </u>
Others	<u>Site Lighting Consultant</u>

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>12 / 2013</u>
Construction Contracts Start (mm/yy)	<u>06 / 2014</u>
Construction Contracts Completed (mm/yy)	<u>06 / 2015</u>
Professional Services Completed (mm/yy)	<u>09 / 2015</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5%</u>
---	-----------

NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Design quality and demonstrated ability of prospective firm and its proposed consultants to provide design services which represent the University's *Design Values for Campus Development* (fod.osu.edu/proj_del/ref/0200_Design_Values.pdf).
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Request for Qualifications (Architect / Engineer) continued

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Marjory Trishman at Trishman.2@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name OARDC Exterior Campus Lighting Proposer Firm _____
 Project Number OSU-130080 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary A/E firm's office where the majority of work will be performed to the principal project site, and knowledge of local conditions	Less than 100 miles from project site	4 - 5	
	100 miles to 150 miles from project site	2 - 3	
	More than 150 miles from project site	0 - 1	
b. Number of relevant licensed professionals within primary A/E firm available to perform the work (based on Part II of F110-330)	Less than 2 licensed professionals	1	Max = 3
	2 to 10 licensed professionals	3	
	More than 10 licensed professionals	2	
c. Amount of fees awarded by the Contracting Authority to the primary A/E firm in the previous 24 months (exclude projects on hold)	Less than \$200,000	2	
	\$200,000 to \$1,000,000	1	
	More than \$1,000,000	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager (e.g., education, experience, credentials, effective communication skills)	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Designer (e.g., design awards, publications, appropriateness, innovation)	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical Staff (e.g., BIM/CAD operator / specifier education, experience, CDT or CCS* credentials)	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff (e.g., education, experience, CDT or CCCA* credentials)	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	1 - 15	
b. Proposed EDGE-certified Consultant Participation** (fully executed Statements of Intent to Contract and Perform with relevant EDGE firms)	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team (sample projects on which a significant number of individual team members have worked together)	Less than 2 sample projects	1	
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Training / Professional Accreditation (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Credentials* (Maximum 3 points)	GA	1
		AP	2
		AP+	3
c. LEED*** Registered / Certified Project Experience (demonstrated either by the primary A/E firm or relevant consultant)	LEED*** Registered Projects (RP) or LEED*** Certified Projects (CP) (Maximum 2 points)	RP	1
		CP	2
d. Team Organization (showed formal relationships between owner, contracting authority, consultants)	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team (provided reference letters from sample project contacts)	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and anticipated project delivery method (e.g., Multiple-Prime, General Contracting, CM at Risk, Design-Build)	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and Schedule Management (included data on estimate versus bid and original contract sum & time versus change orders for sample projects)	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process (e.g., experience following the <i>OFC Manual</i> , the Standard Requirements, and ORC Chapter 153)	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Refer to list of applicable credentials in Section H of the RFQ ** Must be comprised of professional design services consulting firm(s) and NOT the primary A/E firm *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Elevator Upgrades</u>	Response Deadline	<u>9/26/2013</u>	<u>2:00 p.m.</u> local time
Project Location	<u>Various Buildings</u>	Project Number	<u>OSU-130154</u>	
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Eric Pike</u>	
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>	
No. of paper copies requested (stapled, not bound)	<u>6</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Eric Pike at Facilities Operations and Development, 400 Enarson Classroom Building, 2009 Millikin Road, Columbus, OH 43210. See Section G of this RFQ for additional submittal instructions.

Project Overview

A. Project Description

The Elevator Upgrades project will focus on upgrading and replacing the elevator power and controller equipment, upgrades to the elevator cars; plus any required building and elevator code upgrades to the machine rooms, shafts, and pits in Atwell Hall, Campbell Hall, Graves Hall, Pomerene Hall, and Starling-Loving Hall. This project combines several separate elevator projects into one larger project and will require the services of a Construction Manager at Risk firm to complete the project.

All of the above mentioned buildings contain various types, sizes, and ages of traction and/or hydraulic elevators.

- Atwell Hall contains 2 elevators
- Campbell Hall contains 1 elevator
- Graves Hall contains 5 elevators
- Pomerene contains 2 elevators
- Starling/Loving contains 4 elevators

Each of these buildings are unique in their own age, history, architectural style, building composition and function to the University. The elevators listed above represent what will be the subject for review of condition and prioritization, during the establishment of the Program of Requirements (POR) but may not be included in the final scope due to budget restrictions.

All of the listed buildings will be occupied during construction; phasing and staging of activities will be carefully planned during the design. Pedestrian traffic and ADA access must be maintained at all times in each of the facilities with all applicable detour signage posted inside and outside the building directing ADA patrons to the nearest usable elevator. Careful planning must be taken to assure that there is one usable elevator operable at all times in each of the buildings listed.

The POR will be developed as a part of this project by the Architect/Engineer (A/E). The Architect/Engineer (A/E) will employ an Elevator Consultant as part of their design team.

This project will utilize the Construction Manager at Risk (CMR) project delivery method.

Professional design services are being acquired by the Contracting Authority under a separate contract.

State Prevailing Wage requirements apply to this project.

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

Request for Qualifications (CM at Risk Contract) continued

B. Scope of Services

The selected Construction Manager at Risk (CMR), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Owner, the A/E and the CM. The Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CM will work cooperatively with the Owner, A/E and Project Team, and will provide, among other services, cost estimating, budgeting, value engineering, constructability review, scheduling and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any material incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The CM shall submit to the Owner and the A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. **The GMP Package shall be based upon 100% complete Design Development (DD) Drawings.** The CM, the Owner and the A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Owner, the A/E and the CM. The CM shall then submit to the Owner, for approval, the CM's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Owner's approval of the final Contract Sum (GMP Amendment), the parties will enter into an amendment to the Agreement establishing the Contract Sum (GMP Amendment). The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Owner may terminate the agreement with the CM and seek from other firms, bids for completion of the Project.

Construction Services: The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Owner. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Owner reserves the right to approve the CM's selection of subcontractors and any supplement terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Projects containing new elevators
2. Projects with upgrades to existing elevators
3. Renovations to elevators in Historic buildings
4. Upgrades to multiple elevators in a single building
5. Coordination of multiple currently occupied facilities under construction
6. Projects of similar size and scope

Request for Qualifications (CM at Risk Contract) continued

C. Funding / Estimated Budget

Total Project Cost	<u>\$3,258,854.51</u>
Construction Cost	<u>\$2,657,887.00</u>
State Funding	<u>\$3,258,854.51</u>
Other Funding	<u>\$0</u>

D. Anticipated Schedule

CM Services Start (mm/yy)	<u>12 / 13</u>
DD GMP Approval (mm/yy)	<u>12 / 13</u>
Construction Stage Start (mm/yy)	<u>04 / 14</u>
Construction Stage Completed (mm/yy)	<u>04 / 15</u>
CM Services Completed (mm/yy)	<u>05 / 15</u>

E. EDGE Participation Goal

Percent of Total Construction Contracts Awarded	<u>5%</u>	Percent of <i>initial</i> TOTAL CM Fee	<u>5%</u>
---	-----------	--	-----------

F. Evaluation Criteria for Selection

Selection Criteria:

The CM will be selected using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the final Request for Proposal stage for the final CM selection. The qualifications-based selection criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from the short listed firms will include such factors that are determined to derive or offer the greatest value to the State and the Owner, combining both qualifications and fee.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a Request for Proposal (RFP) that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent design documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms to ask the Owner questions in an individual setting to help the firms prepare their responses to the RFP. The pre-proposal meeting will be held at 209A Maintenance Building, 2000 Tuttle Park Place, Columbus, OH 43210. The Owner will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Owner will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

RFQ Posted and Advertised	8/23/13
Qualifications Due	9/26/13
RFP issued to the Short-Listed Firms	10/18/13
Site Visit at multiple building project sites	10/24/13
Pre-proposal Meetings at 209A Maintenance Building	10/29/13 – 10/30/13
Proposals Due	11/15/13
Interviews at 209A Maintenance Building	11/22/13
Selection of CM	11/25/13

Cancellation and Rejection:

Request for Qualifications (CM at Risk Contract) continued

The Owner reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Owner shall have no liability to any proposer arising out of such cancellation or rejection. The Owner reserves the right to waive minor variations in the selection process.

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name. Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Submit all questions regarding this RFQ in writing to Eric Pike at pike.15@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. **Summary:** Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. **Bonding/Insurance:** Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. **Management Systems:** Describe the scheduling and cost control systems the firm would propose to use for the Project
4. **Self-Performed Work:** Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. **Estimating:** Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. **Scheduling:** Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design
(Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without
specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

CCCA: Certified Construction Contract Administrator (CS)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

DBIA: Design-Build Institute of America

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Elevator Upgrades Proposer Firm _____
 Project Number OSU-130154 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$5,000,000	5	
	\$5,000,000 to \$10,000,000	2	
	More than \$10,000,000	0	
2. Primary Qualifications (Maximum 40 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 30
b. Project administration lead	Experience / ability to effectively administer project controls and processes	0 - 5	
c. Technical staff	Experience / ability of technical staff to develop accurate estimates and schedules	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	1 - 5	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 2 projects	0 - 1	
	2 to 4 projects	2 - 3	
	More than 4 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

