



John R. Kasich / Governor
State of Ohio

Richard Hickman / Director
Ohio Facilities Construction Commission



OHIO FACILITIES CONSTRUCTION COMMISSION

Ohio Register

Information of Interest for the
Architectural, Engineering and Construction Industry

Issue Number 252

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Response Deadline:

Varies by project

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OFCC website: <http://ofcc.ohio.gov>

OSFC website: <http://osfc.ohio.gov>

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Ohio Register General Information and Requirements

State of Ohio Standard Forms and Documents

General Requirements for Submittals of the Statement of Qualifications

Firms are required to submit the current State of Ohio version of Statement of Qualifications (Form F110-330) available via the Ohio Facilities Construction Commission (OFCC) website at <http://ofcc.ohio.gov>. The Federal version of the SF330 form will not be accepted.

Cover letters and transmittals are not necessary. Please place the appropriate project number in the space provided on the form.

Due to limited storage space, we request that paper copies, if requested, be stapled and please refrain from submitting three-ring binders, spiral binders and booklets. OFCC requests that supplemental material not be submitted with the Statement of Qualifications. The use of a computerized or typed Statement of Qualifications form is preferred.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Reminders

OFCC no longer requires an annual submittal of Part II of the Statement of Qualifications form for professional design services. However, professional design firms and construction managers responding to a request for qualifications for State of Ohio projects must submit Part II of the Statement of Qualifications (Form F110-330) for each firm on its team.

Form F110-330 (Statement of Qualifications) officially replaced both the ADM-0255 and ADM-0254 forms on March 1, 2008. The ADM-0255 and ADM-0254 forms are no longer accepted.

ORC 9.24 – Auditor of State Unresolved Findings for Recovery

Effective June 1, 2004, Ohio Revised Code (ORC) 9.24 prohibits the State of Ohio from awarding a contract to any individual or organization against whom the [Auditor of State](#) has issued a findings for recovery if the findings for recovery is unresolved at the time of award of contract.

EDGE Participation Required on State Design and Construction Projects

The Encouraging Diversity, Growth and Equity (EDGE) program became law July 1, 2003, when Section 123.152 of the Ohio Revised Code was enacted. The program creates a business development program for economically and socially disadvantaged Ohio businesses.

The EDGE business participation goal is usually 5 percent. Proposers for professional services agreements as well as Bidders on construction contracts must demonstrate actual participation in the EDGE program, or provide a demonstration of their good faith efforts (with a letter requesting a waiver of the advertised EDGE participation goal on its letterhead and supporting evidence) to participate in the EDGE program, or both, as indicated in the Ohio Revised Code (123.152) and the Ohio Administrative Code (123:2-16-09).

Interested A/E firms are required to submit the Commitment to Participate in the Edge Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and/or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises by the name that will participate in the delivery of the proposed professional services solicited in the RFQ.

To learn more about the qualifications for EDGE certification, the process to become an EDGE-certified business, and to find existing EDGE-certified businesses, go to <http://EDGE.ohio.gov>.

Ohio Ethics Law Provision

All professionals that submit or intend to submit proposals for consideration of a contract for professional design services with the state of Ohio are reminded that, as applicable, no sole proprietor, partner, shareholder or other principal of the Architect/Engineer or the spouse of such principal has made, as an individual, at any time within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to the Governor or to the Governor's campaign committee, consistent with Section 3517.13 of the Ohio Revised Code.



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Opportunities

Qualifications-based RFQs	Best Value RFQs/RFPs	Construction Bids	Consultant Lists
Ohio Register Archive	Notices of Commencement		

Best Value Selection (BVS)

"Best Value Selection" is a selection process in which proposals contain both pricing and performance components, and award is based upon a combination of pricing and performance considerations to determine the offer deemed most advantageous and of the greatest value to the public authority.

For the...Construction Manager at Risk (CMR), Design Builder (DB) and Energy Performance Contracting



[Click here](#) to sign up for RFQ and/or Construction Bidding opportunities. *Note: If you are already signed up and are not receiving notifications, please check your spam folder to "unblock" the e-mail notifications.*

Current BVS Requests For Qualifications (As Of September 8, 2014) - Scroll Down For Archived RFQs

Publish Date	Due Date	Project Number	Agency / Institution	Project Name	Primary Service	Project Cost (Est.)	Q&A	Short List (*Selected Firm)
08/22/2014	12/19/2014	DRC-140087	Department of Rehabilitation and Correction	Energy Conservation Project - Marion Correctional Institution	Energy	TBD	N/A	TBD
09/08/2014	10/08/2014	SFC-150371	Liberty Center LSD + OFCC	NEW New K-12 and Career Tech Facility	CMR	\$36,539,610	N/A	TBD
09/06/2014	10/06/2014	SFC-140351	Northwood LSD + OFCC	New K-12 School	CMR	\$33,021,672	N/A	TBD
08/26/2014	09/25/2014	SFC-120314	Cleveland MSD + OFCC	Cleveland MSD Campus International School	CMR	\$21,377,858	N/A	TBD
08/11/2014	09/12/2014	OSU-140067	The Ohio State University	Ross 4th Floor Hybrid Operation Room	CMR	\$2,728,984	N/A	TBD
08/06/2014	09/12/2014	OSU-130149	The Ohio State University	Building Automation System Improvements	DB	\$730,000	N/A	TBD
08/25/2014	09/10/2014	OSU-140335	The Ohio State University	James Cancer Hospital - CCCT Spaces	DB	\$474,400	N/A	TBD
08/06/2014	09/08/2014	SFC-140347	Fairfield CSD + OFCC	Two New Elem & New High School	CMR	\$73,120,019	N/A	TBD
08/15/2014	09/05/2014	OHU-140005	Ohio University	Jefferson Hall Renovation	CMR	\$44,000,000	N/A	TBD
08/04/2014	09/05/2014	SFC-150372	North Central LSD+OFCC	New Middle/High School	CMR	\$8,683,201	N/A	TBD
07/31/2014	09/04/2014	OSU-140105	The Ohio State University	OSU East -- 4th Floor Renovation	CMR	\$1,688,096	N/A	TBD
07/31/2014	09/04/2014	SFC-150369	Defiance City School District	New Middle/High School	CMR	\$55,030,205	Q&A	TBD
08/18/2014	09/03/2014	OSU-120534	The Ohio State University	Vet Hospital MRI	DB	\$1,249,867	N/A	TBD
08/15/2014	09/03/2014	UCN-14169A	University of Cincinnati	Rhodes Hall Replace 2 Air Handling Units	DB	\$500,000	N/A	TBD
08/15/2014	08/29/2014	OSU-140135	The Ohio State University	Schottenstein - Basketball Hallway Graphics	DB	\$700,000	N/A	TBD
07/21/2014	08/25/2014	SFC-150370	Johnstown-Monroe LSD + OFCC	New Elementary and High School	CMR	\$47,173,087 co-funded	Q&A	TBD
08/01/2014	08/15/2014	DYS-150131	Department of Youth Services	CJCF Housing Building Replacement	DB	\$24,920,760	N/A	TBD
7/02/2014	08/04/2014	MUN-100044	Miami University	Shriver Center Phased Renovations	CMR	\$10,500,000	Q&A	TBD
7/03/2014	07/25/2014		Ohio Expo Center	Agriculture Pavillion	DB	\$13,856,500	Q&A	

		EXP-150002							Gioffre Companies Ruhlin Company Ruscilli Construction Co.
06/19/2014	07/25/2014	UCN-14194A	University of Cincinnati	Scioto Hall Renovation & New Services Facility	CMR	\$35,000,000 (Phase 1) \$20,000,000 (Phase 2)	Q&A		*Messer Construction Company Smoot Construction Co. of Ohio Shook Touchstone, LLC
05/12/2014	07/23/2014	EGC-140003	Eastern Gateway Community College	Energy Conservation Project	Energy	TBD	N/A	TBD	
7/11/2014	07/17/2014	EXP-150001	Ohio Expo Center	Gilligan Complex - Parking Deck Improvements	DB	\$1,485,000	N/A		Berglund Construction Company Gutknecht Construction *J.L. Kuck General Contractors
05/14/2014	05/30/2014	OHU-122020	Ohio University	Shoemaker Center Bridge Improvements	DB	\$500,000-\$1,000,000	N/A	TBD	
05/08/2014	05/22/2014	DRC-140044	Department of Rehabilitation and Correction	MaCI Population Mgmt. Fence	DB	\$2,500,000	Q&A		2K General Company The Lusk Group *Thomas & Marker Construction Co.
05/07/2014	05/21/2014	WSU-140005	Wright State University	Shared Services Maintenance Yard Relocation	DB	\$2,400,000	N/A	TBD	
04/30/2014	05/21/2014	OHU-141940	Ohio University	Multi-Phase Corrosion Ctr. Office Addition	DB	\$1,530,000	N/A	TBD	
04/29/2014	05/13/2014	OSU-120645	The Ohio State University	IBMR - 4th Floor Lab and Office Reno	DB	\$3,935,954	N/A	TBD	
03/19/2014	04/18/2014	WSU-140040	Wright State University	Rike Hall Coffee Service Addition	CMR	\$598,000	N/A	TBD	
02/21/2014	03/24/2014	SFC-140352	Perry LSD + OFCC	Perry Local New Elementary School	CMR	\$14,322,035	N/A		Shook Touchstone *Peterson Construction Co. R.L. Bowen Construction Elford, Inc.
02/27/2014	03/17/2014	DOT-140007	Department of Transportation	Chesterville Outpost	DB	\$2,750,000	Q&A		Miles-McClellan Construction Co. *Robertson Construction Services
02/25/2014	03/14/2014	OSU-130389	The Ohio State University	Enarson Classroom HVAC Improvements	DB	\$784,026	N/A	TBD	
02/07/2014	03/14/2014	SFC-140349	Lebanon CSD + OFCC	Renovations/Additions to Two Schools and a New Middle School	CMR	\$62,612,167	N/A		*Lend Lease Cont. Messer Const. Shook Touchstone Smoot Const.
02/27/2014	03/13/2014	DOT-140008	Department of Transportation	District 11 Headquarters Structural Remediation	DB	\$1,350,000	Q&A		*Regency Construction Services PCS Builders, LLC Robertson Construction Services
01/31/2014	03/04/2014	SFC-140361	North Ridgeville CSD + OFCC	New North Ridgeville 3-8 School	CMR	\$52,800,336	N/A		ICON Construction Panzica-Bowen JV *Regency construction Shook Touchstone
01/29/2014	03/03/2014	SFC-140345	Bryan CSD + OFCC	Bryan City New Middle/High School	CMR	\$55,309,004	N/A		Turner Construction Co. *Rudolph/Libbe Inc.
01/27/2014	02/28/2014	CLS-131334	Cleveland State University	Fenn (Fr. Stillwell) Hall Renovation	CMR	\$17,700,000	N/A	TBD	
01/23/2014	02/28/2014	OSU-140125	The Ohio State University	WHAC - Football Locker Room Renovation	CMR	\$2,500,000	N/A	TBD	
10/29/2013	02/28/2014	DRC-130045	Department of Rehabilitation and Correction	Energy Conservation Project - Lebanon & Warren Correctional Institutions	Energy	TBD	Q&A	TBD	
01/24/2014	02/27/2014	SFC-140348	Lakewood CSD + OFCC	Lakewood City New High School	CMR	\$54,789,223	N/A		Panzica-Bowen JV The Albert Higley Company *Turner Construction
01/23/2014	02/26/2014	MUN-100040	Miami University	Hayden Park Baseball Support Facility	CMR	\$3,000,000	N/A	TBD	
01/24/2014	02/25/2014	SFC-140348	Lakewood CSD + OFCC	Lakewood City Three New Pk-5 Elementary Schools	CMR	\$45,611,826	N/A		Panzica-Bowen JV The Albert Higley Company *Turner Construction
11/04/2013	02/21/2014				Energy	TBD	Q&A	TBD	

		SFC-14N710	North Central State College	Energy Conservation Project					
01/13/2014	02/18/2014	SFC-140355	Streetsboro LSD + OFCC	Streetsboro Elementary & Middle School	CMR	\$29,121,931	N/A	*Hammond Construction The Ruhlin Company Panzica-Bowen JV	
01/16/2014	02/18/2014	SFC-140363	Talawanda CSD + OFCC	Talawanda New Kramer Pk-5 Elementary	CMR	\$16,378,316	N/A	Lend Lease Const. *Robertson Const. Shook Touchstone	
01/13/2014	02/14/2014	SFC-140355	Streetsboro LSD + OFCC	Streetsboro High School	CMR	\$26,544,563	N/A	*Hammond Construction The Ruhlin Company Panzica-Bowen JV	
01/27/2014	02/10/2014	OSU-130435	The Ohio State University	Hitchcock - Lecture Hall Improvements	DB	\$774,138	N/A	RW Setterlin Building Company Robertson Construction Services *Teemok Construction Inc.	
01/23/2014	02/10/2014	OSU-140021	The Ohio State University	Neilwood Gables-Plumbing Replacement	DB	\$1,111,000	N/A		TBD
01/08/2014	02/10/2014	SFC-100272	Norton CSD + OFCC	Norton City New High School	CMR	\$32,068,261	Q&A	*C.T. Taylor Company The Ruhlin Company Summit Construction Co.	
01/23/2014	02/07/2014	OSU-130390	The Ohio State University	MacQuigg MCC Replacement	DB	\$832,828	N/A	*Claypool Electric The Superior Group	
01/16/2014	01/31/2014	OSU-130092	The Ohio State University	Mansfield-Eisenhower Food Service	DB	\$1,000,000	N/A		TBD
01/06/2014	01/21/2014	OSU-130335	The Ohio State University	Hale (formerly Enarson) Hall Renovation	DB	\$2,600,000	N/A		TBD
12/30/2013	01/14/2014	OSU-140285	The Ohio State University	Newark - Amphitheater Cover Replacement	DB	\$321,500	N/A		TBD
12/12/2013	01/13/2014	SFC-130329	Brown Local SD + OFCC	Brown Local New K-12 School	CMR	\$23,647,548	N/A	*Hammond Construction The Ruhlin Company Summit Construction Co.	
12/09/2013	01/06/2014	SFC-120304	Greenville CSD + OFCC	Greenville New K-8 Elementary/Middle School	CMR	\$55,265,641	Q&A	* Shook Touchstone Turner Construction Co. Lend Lease (US) Construction	
12/03/2013	01/06/2014	MUN-100036	Miami University	Indoor Sports Center	CMR	\$13,000,000	Q&A		TBD
11/18/2013	12/23/2013	SFC-130322	Lancaster CSD + OFCC	Lancaster South Elementary School	CMR	\$12,529,903	Q&A	*Summit Construction Ruscilli Construction Co. Smoot Construction Co.	
12/06/2013	12/20/2013	OSU-130330	The Ohio State University	Taylor Tower - Chiller Replacement	DB	\$635,000	N/A		TBD
11/22/2013	12/20/2013	BGU-135982	Bowling Green State University	Renovation of Firelands Campus Allied Health & Sciences	CMR	\$15,750,000	N/A	Hammond Construction The Krill Company Lend Lease (US) Construction Quandel Construction Group, Inc. The Apostolos Group dba Thomarios	
11/22/2013	12/20/2013	MUN-100041	Miami University	Shideler Hall Renovation	CMR	\$22,750,000	N/A		TBD
11/18/2013	12/18/2013	SFC-130322	Lancaster CSD + OFCC	Lancaster East Elementary School	CMR	\$14,808,285	Q&A	* Summit Construction Ruscilli Construction Co. Smoot Construction Co.	
11/18/2013	12/16/2013	LCC-100303	Lakeland Community College	Renovation of 3rd Floor / Science Hall - Phase 1	CMR	\$2,200,000	N/A		TBD
11/15/2013	12/16/2013	BGU-135978	Bowling Green State University	Replacement Greek Housing	DB	\$30,000,000	Q&A	Elford Lathrop Quandel The NRP Group Thomas & Marker	
10/28/2013	11/27/2013				CMR	\$30,184,981	Q&A		

		SFC-140362	West Liberty-Salem LSD+OFCC	West Liberty-Salem LSD					*Ruscilli Construction Co Shook TouchstoneSmoot Construction *C.T. Taylor Company The Ruhlin Company Hammond Construction
10/21/2013	11/21/2013	SFC-130339	Coventry LSD + OFCC	New Coventry Local High School	DB	\$30,083,556	Q&A		
10/21/2013	11/21/2013	SFC-140356	West Muskingum LSD +OFCC	New West Muskingum Elementary	CMR	\$16,632,203	N/A		Summit Construction Company *Quandel Construction Group Robertson Construction Services
11/04/2013	11/15/2013	DYS-140122	Department of Youth Services	Circleville Juvenile Correctional Facility Program Building Addition	DB	\$1,500,000	Q&A		*Elford, Inc. Endeavor Construction Robertson Construction Services
10/15/2013	11/15/2013	OSU-130501	The Ohio State University	Kottman Hall Renovation	CMR	\$13,142,200	N/A		*Elford Inc. Ruscilli Construction Company Smoot Construction Co of Ohio The Whiting-Turner Contracting Co.
10/17/2013	11/11/2013	MUN-100039	Miami University	RH North Quad Renovations	DB	\$83,000,000	Q&A		TBD
10/15/2013	10/30/2013	OSU-140182	The Ohio State University	Wayfinding - Highway Signage	DB	\$450,000	N/A		*MP Dory Co.
09/27/2013	10/30/2013	SFC-140343	Milford Exempted VSD + OFCC	Two New Pk-6 Elementary Schools	CMR	\$24,981,289	N/A		Lend Lease (US) Construction Smoot Construction *Turner Construction Company
10/16/2013	10/28/2013	DYS-140123	Department of Youth Services	IRJCF Toilet Installation	DB	\$2,500,000	N/A		*Jeffrey Carr Construction Robertson Construction
09/25/2013	10/25/2013	MUN-100038	Miami University	Western Campus Site Improvements	CMR	\$4,870,000	N/A		TBD
09/25/2013	10/25/2013	MUN-100038	Miami University	Western Campus Site Improvements	CMR	\$4,870,000	N/A		TBD
09/11/2013	10/22/2013	UCN-13017A	University of Cincinnati	Hoxworth Storage Facility	DB	\$1,176,000	N/A		TBD
09/05/2013	10/07/2013	MUN-100035	Miami University	Armstrong Student Center Phase 2	CMR	\$21,000,000	Q&A		TBD
09/05/2013	10/05/2013	SFC-130325	School District Board + OFCC	Apollo Career Center	CMR	\$52,813,316	Q&A		*Shook Tochstone Gilbane Building Company Lend Lease (US) Construction
09/18/2013	10/03/2013	DOT-130009	Department of Transportation	Columbiana Full Service Maintenance Facility	DB	\$6,900,000	N/A		Mike Coates Construction Co. *Regency Construction Services Ruhlin Company
08/23/2013	09/26/2013	OSU-130154	The Ohio State University	Elevator Upgrades	CMR	\$3,258,854	N/A		TBD
09/06/2012	09/21/2012	OSU-110106	The Ohio State University	Indoor Golf Facility	DB	\$6,079,259	N/A		
08/16/2013	09/16/2013	SFC-Carey	School District Board + OFCC	Carey New Pk-12 Elementary & Career Tech	CMR	\$31,087,899	Q&A		*Gilbane Building Company Lend Lease (US) Construction Shook Touchstone
08/10/2012	09/10/2012	OSU-120322	The Ohio State University	Stadium Waterproofing & Concrete Repairs (CM at Risk)	CMR	\$4,297,062	N/A		
08/06/2013	09/03/2013	OHU-131480	Ohio University	Campus Elevator Upgrades	DB	\$1,875,000	N/A		TBD
07/29/2013	08/12/2013	DNR-130049	Department of Natural Resources	Gordon Park Bike Trail Repair	DB	\$2,500,000	N/A		*Huffman Equipment Rental & Contracting Q.B.S. Inc.

07/05/2013	08/09/2013	CLS-131334	Cleveland State University	Stillwell Hall Renovation	CMR	\$12,735,062	Q&A	The Great Lakes Construction Co. Gilbane Building Company Panzica Construction Company The Ruhlin Company *RW Setterlin Building Company
07/15/2013	08/01/2013	OSU-100652	The Ohio State University	Various Building Demolitions	DB	\$1,128,000	N/A	*Robertson Construction Services Teemok Construction, Inc. Elford Miles McClellan Construction
07/15/2013	07/30/2013	DRC-130055	Department of Rehabilitation and Correction	DRC Farm Operations	DB	\$4,500,000	Q&A	Robertson Construction Services R.W. Setterlin Building Company
07/10/2013	07/22/2013	MUN-100034	Miami University	Indoor Practice Facility	DB	\$5,200,000	Q&A	TBD
07/03/2013	07/22/2013	WSU-120034	Wright State University	Creative Arts Center Addition and Renovation	CMR	\$22,752,500	N/A	TBD
06/18/2013	07/18/2013	OSU-130469	The Ohio State University	James Crane Sports Medicine Institute	CMR	\$35,000,000	N/A	*Lend Lease (US) Construction Gilbane Building Company Whiting-Turner Contracting
06/26/2013	07/10/2013	OSU-130638	The Ohio State University	PRB - Air Intake and AHU Modification - Phase 2	DB	\$684,000	N/A	*Kirk Williams Company Bruner Corporation Speer Mechanical
06/10/2013	07/10/2013	OSU-130519	The Ohio State University	Stadium-South Stands and Lighting	CMR	\$7,997,535	N/A	*Barton Malow Kokosing Construction Pepper Construction
06/24/2013	07/08/2013	DOT-130005	Department of Transportation	Warrensville Full Service Maintenance Facility	DB	\$7,770,000	N/A	Jeffrey Carr Construction Ozanne Construction Company *RL Bowen Construction Management
06/14/2013	06/28/2013	OSU-130158	The Ohio State University	Hayes - Envelope, Entrance and Foundation Repair	DB	\$777,500	Q&A	TBD
06/13/2013	05/31/2013	DOT-130004	Department of Transportation	Warren Full Service Maintenance Facility	DB	\$6,800,000	Q&A	*Elford Inc. Humble Construction McTech Corporation
06/06/2013	06/20/2013	WTC-001001	Washington State Community College	2013 Upper Parking Lot Resurfacing	DB	\$750,000	N/A	TBD
05/17/2013	05/31/2013	DOT-130006	Department of Transportation	Athens Full Service Maintenance Facility	DB	\$7,500,000	N/A	Elford Inc. McTech Corporation *Thomas & Marker Construction
05/02/2013	05/30/2013	OHU-121900	Ohio University	Lausche Heating Plant Replacement	DB	\$70,000,000	Q&A	TBD
04/30/2013	05/30/2013	MUN-100032	Miami University	Goggin Ice Center / Steve Cady Arena: Varsity Hockey Performance Enhancement Addition	CMR	\$2,000,000	N/A	TBD
05/09/2013	05/24/2013	OSU-130043	The Ohio State University	1330 Kinnear Road Garage Addition	DB	\$399,501	N/A	*RW Setterlin Building Company 2K General Company Thomas & Marker Construction *Gilbane Building Company
04/26/2013	05/23/2013	OSU-130306	The Ohio State University	Newark - Science Technology Building	CMR	\$25,000,000	N/A	Lend Lease (US) Construction Smoot Construction Adolph Johnson & Son
04/30/2013	05/21/2013	YSU-150166	Youngstown State University	Veterans Resource Center	DB	\$1,000,000	N/A	Davis International Mike Coates Construction
04/30/2013	05/15/2013	OSU-120594	The Ohio State University	Parking Facilities Signage	DB	\$2,905,570	N/A	*Holthous-Lackner Signs

									RW Setterlin Building Company DaNite Sign Company ColorAd
04/18/2013	05/13/2013	BGU-135906	Bowling Green State University	Moseley Hall Renovation	CMR	\$12,469,000	N/A	TBD	
04/18/2013	05/13/2013	BGU-135905	Bowling Green State University	South Hall Renovation	CMR	\$11,679,000	Q&A		Mosser Construction *Regency Construction Rudolph/Libbe Thomas & Marker Construction
03/28/2013	04/22/2013	BGU-135892	Bowling Green State University	College of Health & Human Services	CMR	\$9,300,000	Q&A	TBD	
03/20/2013	04/19/2013	LTC-130001	Rhodes State College	Tech Ed Lab HVAC Replacement	DB	\$1,400,000	N/A		Poggemeyer Design Group Smith-Boughan Touchstone CPM
03/22/2013	04/05/2013	DPS-130002	Department of Public Safety	VOIP	DB	\$600,000	N/A	TBD	
03/04/2013	03/29/2013	OSU-130243	The Ohio State University	Molly Caren-Grain Storage	DB	\$348,000	N/A	TBD	
02/27/2013	03/15/2013	OSU-120594	The Ohio State University	Parking Facilities Signage	DB	\$2,905,570	N/A	TBD	
02/15/2013	03/15/2013	BGU-135868	Bowling Green State University	Olscamp Prototype Learning Space	CMR	\$4,000,000	N/A		Barton Mallow Lathrop Shook Touchstone Messer Construction Shook Touchstone *Smoot Construction Company Hunt Construction Group Turner Construction Company Elford Inc.
02/13/2013	03/15/2013	CSU-010082	Central State University	University Center	CMR	\$29,400,000	Q&A		Humble Construction *Miles-McClellan Garland/DBS, Inc. The Harold J. Becker Company, Inc. *The Enterprise Roofing & Sheet Metal Company Pepper Construction Quandel Construction *Robertson Construction Services Geiger Brothers, Inc. *Robertson Construction Services R.W. Setterlin Building Company
02/08/2013	03/15/2013	UCN-13069A	University of Cincinnati	Nippert Stadium Expansion - West Pavilion	CMR	\$65,000,000	Q&A		
02/21/2013	03/12/2013	DOT-130003	Department of Transportation	Madison Full Service Maintenance Facility	DB	\$8,000,000	Q&A		
02/20/2013	03/08/2013	SFC-130316	School District Board + OFCC	National Trail LSD Roof Remediation	DB	\$1,000,000	N/A		
01/31/2013	03/04/2013	OSU-120600	The Ohio State University	FAES - Student Success Center	CMR	\$2,779,787	N/A		
01/25/2013	03/01/2013	OSU-120602	The Ohio State University	Newark - Maintenance Facility	CMR	\$2,579,243	TBD		
01/07/2013	02/08/2013	SFC-130319	School District Board + OFCC	Morgan Elementary	CMR	\$9,962,281	N/A	TBD	
12/21/2012	01/22/2013	SFC-130315	Ohio Facilities Construction Commission	Franklin Heights High School (CM at Risk)	CMR	\$41,880,000	N/A		
12/18/2012	01/18/2013	OSU-120416	The Ohio State University	OARDC - Roof Replacement Phase 2 (Design Build)	DB	\$828,433	N/A		
11/30/2012	01/16/2013	UCN-11039B	University of Cincinnati	CH-Building B-Addition Aerospace Engineering Combustion Test Cells (Design Build)	DB	\$1,800,000	N/A		D.A.G. Construction HGC Construction *Thumbull-Wahlert Construction Quandel Construction Group
12/21/2012	01/11/2013	OHU-131015	Ohio University	Housing Development Plan - Phase 1 (CM at Risk)	CMR	\$100,000,000	N/A		The Corna Kokosing & Elford Donley's, Inc. Gilbane/Smoot Lend Lease (US) Construction
12/18/2012	01/11/2013	OSU-120212	The Ohio State University	OARDC - Replace Agronomy and Forestry Greenhouses (Design Build)	DB	\$4,100,000	N/A		
12/18/2012	01/11/2013	OHU-131005	Ohio University	Indoor Multi-Purpose Facility (Design Build)	DB	\$12,500,000	N/A		McTech-Karr Joint Venture Rudolph/Libbe *Turner Construction
12/06/2012	01/11/2013				DB	\$950,000	N/A		

		OSU-130044	The Ohio State University	Regional Wayfinding: City and Campus Street Signage (Design Build)				
11/30/2012	01/03/2013	MUN-100027	Miami University	RH-Renovations Summer 2013 (CM at Risk)	CMR	\$5,549,200	Q&A	
12/18/2012	01/02/2013	SFC-130318	Ohio Facilities Construction Commission	Ashland Elementary and Ashland Middle School	Cost Est.	\$43,500,000	N/A	
11/28/2012	12/20/2012	SFC-08134	Ohio Facilities Construction Commission	Grand Valley Remediation (Design Build)	DB	\$4,000,000	N/A	*Hammond Construction Megen Construction Company R.W. Setterlin Building Company
11/30/2012	12/19/2012	OSU-110672	The Ohio State University	North Residential District Transformation (Design Build)	DB	\$396,000,000	Q&A	
11/28/2012	12/17/2012	SFC-Adena	Ohio Facilities Construction Commission	Adena Remediation (Design Build)	DB	\$6,200,000	N/A	Robertson Construction Services *R.W. Setterlin Building Company Megen Construction Company, Inc.
11/20/2012	12/07/2012	BGU-125846	Bowling Green State University	Ohio Bureau of Criminal Identification and Investigation on the Bowling Green State University Campus (CM at Risk)	CMR	\$11,900,000	N/A	
10/17/2012	11/30/2012	OSU-130135	The Ohio State University	Energy Savings Contract	Energy	TBD	Q&A	
11/13/2012	11/26/2012	SFC-08122	Ohio Facilities Construction Commission	Waverly City SD Remediation	DB	\$7,500,000	N/A	Gilbane Building Company R.W. Setterlin Building Company *Robertson Construction Services
10/22/2012	11/19/2012	SFC-130315	Ohio Facilities Construction Commission	Southwestern City SD - Buckeye Woods Elementary School and Darby Woods Elementary School Renovations (CM at Risk)	CMR	\$5,185,000 (Buckeye Woods) \$4,895,000 (Darby Woods)	N/A	*Lend Lease (US) Construction, Inc. Quandel Construction Group, Inc. Smoot Construction Company of Ohio
10/17/2012	11/16/2012	BTC-130007	Belmont College	Health Sciences Center (CM at Risk)	CMR	\$9,100,000	N/A	Project and Construction Services Robertson Construction Services *Ruscilli Construction RW Setterlin Building Company Shook Construction Ozanne Construction Company *Panzica Construction Company Scaparotti Construction Group, LLC ICON
10/10/2012	11/07/2012	SFC-Keystone	Ohio Facilities Construction Commission	Keystone Local Schools (CM at Risk)	CMR	\$19,833,322	N/A	
10/04/2012	11/05/2012	MUN-100022	Miami University	Kreger Hall Rehabilitation & Addition (CM at Risk)	CMR	\$18,200,000	Q&A	
10/15/2012	11/02/2012	MUN-100023	Miami University	Anderson and McFarland Halls Renovations (Design Build)	DB	\$20,000,000	Q&A	
10/01/2012	11/02/2012	CLS-120007	Cleveland State University	Center for Innovation in Health Professions (CM at Risk)	CMR	\$45,000,000	Q&A	
10/01/2012	10/30/2012	OFCC-CMSD1	Ohio Facilities Construction Commission	Max Hayes Career Technical High School (CM at Risk)	CMR	\$35,896,792	N/A	
10/01/2012	10/30/2012	OFCC-CMSD2	Ohio Facilities Construction Commission	Cleveland School for the Arts (CM at Risk)	CMR	\$26,252,145	N/A	
09/20/2012	10/29/2012	OSU-071557	The Ohio State University	Lima Campus - New Student Life Building (CM at Risk)	CMR	\$2,791,334	N/A	

09/19/2012	10/19/2012	OSU-120502	The Ohio State University	Veterinary Hospital Enhancement and Expansion - CM at Risk	CMR	\$17,100,100 (est. CMR Contract Sum)	N/A	
09/20/2012	10/15/2012	OSU-120695	The Ohio State University	McCorckle - Pool Tile Replacement	DB	\$2,090,000	N/A	
09/20/2012	10/11/2012	MUN-100021	Miami University	Hughes C-Wing HVAC Upgrades	DB	\$285,000	Q&A	
08/10/2012	08/17/2012	BGU-5815	Bowling Green State University	Student Recreation Center Addition & Renovation (CM at Risk)	CMR	\$11,000,000	Q&A	Barton Malow Company *Gilbane Construction Mosser Construction Thomas & Marker Construction
07/19/2012	08/17/2012	OSU-120211	The Ohio State University	OARDC - Replace Ag Eng Greenhouses (Design-Build)	DB	\$470,000	N/A	
07/19/2012	08/13/2012	KSU-11B153	Kent State University	New Facility for the College of Architecture and Environmental Design (CM at Risk)	CMR	\$40,000,000	N/A	
07/12/2012	08/13/2012	OSU-110672	The Ohio State University	North Residential District Transformation (CM at Risk)	CMR	\$300,000,000	N/A	
07/12/2012	08/10/2012	WSU-120023	Wright State University	Neuroscience Engineering Collaboration ("NEC") Building (CM at Risk)	DB	\$27,200,000	N/A	
08/01/2012	08/08/2012	OSU-120510	The Ohio State University	Hale Hall Renovation and Relocation	DB	\$641,916	N/A	
07/24/2012	07/31/2012	BWC-130002	Ohio Bureau of Workers' Compensation	OFCC Tenant Improvements (Design-Build)	DB	\$1,425,000	Q&A	*Continental Building Systems Megen Construction Company Star Consultants
06/29/2012	07/30/2011	KSU-12B948	Kent State University	New Building for the College of Applied Engineering, Sustainability and Technology - Construction Manager at Risk	CMR	\$15,000,000	N/A	
07/12/2012	07/20/2012	OSU-120542	The Ohio State University	Jesse Owens South - Gym Floor (Design Build)	DB	\$225,400	N/A	
06/27/2012	07/20/2012	KSU-12B949	Kent State University	Renovations and Additions for the School of Art - Construction Manager at Risk	CMR	\$25,000,000	N/A	
06/14/2012	07/17/2012	OSU-120136	The Ohio State University	Wilce Addition and Renovation - Construction Manager at Risk	CMR	\$3,700,000	N/A	
06/01/2012	07/02/2012	KSU-11B146, KSU-11B147, KSU-11B146	Kent State University	Renovations and Addition to Multiple Science Buildings - Construction Manager at Risk	CMR	\$80,000,000	N/A	

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Qualifications-based Selection (QBS)

"Qualifications-based selection" (QBS) refers to a procurement process used by state agencies, institutions of higher education and school districts for the selection of A/E and A/E services for public construction projects. It is a competitive contract procurement process whereby professional design firms submit qualifications to the public owner who evaluates and selects the most qualified firm, and then negotiates the project scope of work, schedule, budget, and fees.

For the... Architect/Engineer (A/E); Construction Manager Agent (CMA); Owner Agent (OA); Criteria A/E (C-A/E); Commissioning Services (CxA), and Specialty Consultants/Planning (SC)



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Current QBS Requests for Qualifications (as of September 10, 2014) - Scroll down for archived RFQs

Publish Date	Due Date	Project Number	Owner	Project Name	Primary Service	Project Cost	Q&A	Short List (*Selected Firm)
09/10/2014	10/06/2014	CLS-131334	Cleveland State University	NEW Fenn Hall Renovation	CxA	\$23,433,000	N/A	TBD
09/08/2014	09/26/2014	OSU-140264	The Ohio State University	UPDATED Golf Course - Irrigation System and Pump House	A/E	\$4,265,558	N/A	TBD
08/22/2014	09/24/2014	CLS-101427	Cleveland State University	Main Classroom Building - General Classrooms Renovations	A/E	\$4,000,000	N/A	TBD
08/28/2014	09/18/2014	AGO-150001	Attorney General	BCII - London and Richfield	A/E	\$3,200,000	N/A	TBD
08/18/2014	09/15/2014	SFC-120314	Cleveland Municipal SD + OFCC	Cleveland Campus International School	A/E	\$21,377,858	N/A	TBD
08/15/2014	09/15/2014	WSU-150018	Wright State University	Student Union 2nd and 3rd Floor Renovation	A/E	\$3,500,000	N/A	TBD
08/15/2014	09/05/2014 09/15/2014	UCN-14061B	University of Cincinnati	Stratford Heights Densification - Phase 2	A/E	\$1,681,000	N/A	TBD
08/15/2014	09/12/2014	WSU-150009	Wright State University	Classroom Modernization and Maintenance	A/E	\$5,629,000	N/A	TBD
08/27/2014	09/12/2014	JTC-140006	Eastern Gateway Community College	Comprehensive Master Planning	A/E	\$150,000	UPDATED Q&A	TBD
08/14/2014	08/29/2014	HTC-140003	Hocking College	Workforce Development & Training Center Renovation	A/E	\$1,250,000 Phase I \$1,002,275 Phase II	Q&A	TBD
08/13/2014	08/29/2014	DNR-150009	Department of Natural Resources	Environmental Assessment Technical Assistance	A/E	Varies	Q&A	TBD
08/12/2014	08/29/2014	DNR-140071	Department of Natural Resources	State Park Campgrounds Renovation	C-A/E	\$10,000,000	Q&A	TBD

08/12/2014	08/29/2014	DNR-140072	Department of Natural Resources	Little Miami Trail Restoration	A/E	\$3,500,000	Q&A	TBD
08/12/2014	08/29/2014	DNR-140070	Department of Natural Resources	State Park Cottage Renovation	C-A/E	\$10,000,000	Q&A	TBD
07/28/2014	08/28/2014	OHU-151100	Ohio University	Ping Center - Steam Line Replacement	A/E	\$1,200,000	N/A	TBD
08/12/2014	08/26/2014	OHU-157050	Ohio University	Stocker Center Sprinkler Replacement FY2015	A/E	\$2,700,000	N/A	TBD
07/31/2014	08/25/2014	SFC-150368	Groveport Madison LSD + OFCC	Groveport Madison High School	A/E	\$53,369,742	N/A	Moody Nolan SHP Leading Design VSWC Architects
08/01/2014	08/22/2014	CSU-150083	Central State University	Hallie Q. Brown Memorial Library	A/E	\$4,500,000	Q&A	TBD
08/04/2014	08/21/2014	EXP-150004	Ohio Expositions Commission	Electrical Upgrades	A/E	\$1,000,000	N/A	Advanced Engineering Consultants, Inc. Bennett Engineering, Inc. Dynamix Engineering Ltd.
08/04/2014	08/21/2014	EXP-150005	Ohio Expositions Commission	Gilligan Complex - Renovations	A/E	\$7,000,040	N/A	Meacham & Apel Architects, Inc. Schorr Architects, Inc. Star Consultants, Inc.
08/04/2014	08/28/2014	EXP-150003	Ohio Expositions Commission	New Exhibition Hall	A/E	\$24,271,000	Q&A	KZF Design Moody Nolan Schooley Caldwell Associates
07/21/2014	08/20/2014	LCC-150608	Lakeland Community College	Health Technologies Building Renovation and Expansion Project	A/E	\$12,700,000	Q&A	TBD
07/28/2014	08/15/2014	MUN-100045	Miami University	Culinary Center Rehab	A/E	\$937,350	Q&A	TBD
07/09/2014	08/08/2014	OHU-151090	Ohio University	Chiller 2 Upgrade Project	A/E	\$3,000,000	N/A	TBD
07/18/2014	08/06/2014	UCN-14186A	University of Cincinnati	Calhoun, Siddall and Marketpointe at Siddall Electrical Systems Upgrades	A/E	\$1,400,000	N/A	TBD
07/14/2014	07/31/2014	OSU-130504	The Ohio State University	Ohio Union - Ballroom Floor	A/E	\$750,000	N/A	TBD
07/15/2014	07/29/2014	SFC-150370	Johnstown-Monroe Local School District	Johnston-Monroe LSD-LIC-CFAP-2012	A/E	\$41,173,087	Q&A	*BSHM Architects VSWC Architects Garmann/Miller Legat & Kingscott
07/15/2014	07/29/2014	DRC-140067	Department of Rehabilitation and Correction	Medical Area Renovation - London Correctional Institution	A/E	\$1,004,350	N/A	TBD
07/10/2014	07/25/2014	UTO-150967	University of Toledo	Elevator Safety Repairs & Replacements	A/E	\$2,000,000	N/A	Buehrer Group DLZ Domokur Architects Four Points Architectural Services JL Bender, Inc. Schooley Caldwell Associates Technicon Design Group
06/30/2014	07/18/2014	OHU-151080	Ohio University	College of Fine Arts Infrastructure Upgrade	A/E	\$2,700,000	Q&A	TBD
06/19/2014	07/15/2014	JTC-140004	Eastern Gateway Community College	Main Academic Building Renovation	A/E	\$1,500,000	Q&A	TBD
06/17/2014	07/14/2014	BGU-146036	Bowling Green State University	Engineering Services - Pre-Qualified Consultant List	A/E	Varies	Q&A Addendum	TBD
06/10/2014	06/27/2014	UTO-151810	University of Toledo	HSB - Anatomy Specimen Storage Facility	A/E	\$3,500,000	N/A	Buehrer Group Hasenstab Architects, Inc. SSOE, Inc.
06/02/2014	06/23/2014	DNR-150002	Department of Natural Resources	Statewide Technical Services (Capital Projects) FY15-16	A/E	Varies	Q&A	TBD
06/02/2014	06/20/2014				OA	Varies	Q&A	TBD

		DNR-150001	Department of Natural Resources	ODNR - Owner Agent				
05/28/2014	06/11/2014	DYS-150131	Department of Youth Services	CJCF Housing Building Replacement	C-A/E	\$24,920,760	Q&A	SPGB Architects, LLC STAR Consultants, Inc. *Moody Nolan, Inc.
05/16/2014	06/17/2014	UCN-14151A	University of Cincinnati	Old Chemistry Audit & Fit Assessment	SC	\$80,000	Q&A	N/A (Project Cancelled)
05/15/2014	06/13/2014	OSU-140633	The Ohio State University	Columbus Campus Building and Landscape Design Guidelines	SC	\$150,000	Q&A	TBD
05/21/2014	06/10/2014	OSU-140067	The Ohio State University	Ross 4th Floor Hybrid Operating Room	A/E	\$2,728,984	N/A	TBD
05/12/2014	06/10/2014	UCN-14066A	University of Cincinnati	Uptown Campus Arc Flash Study	A/E	\$500,000	Q&A	TBD
05/22/2014	06/09/2014	HTC-140002	Hocking College	Light Hall Roof Repair/Replacement	A/E	\$400,000	N/A	Feinknopf Macioce Schappa Architects eS Architecture and Development, Inc. BDT Architects & Interior Designers
05/19/2014	06/06/2014	UCN-14194A	University of Cincinnati	Scioto Hall Renovation	A/E	\$36,702,000	Q&A	*Richard Fleischman + Partners Architects GBBN Architects, Inc. Moody Nolan, Inc.
05/13/2014	06/03/2014	YSU-151635	Youngstown State University	Elevator Safety Repairs & Replacements	A/E	\$2,500,000	N/A	*Domokur Architects Four Points Architectural Services Olsavesky Jaminet Architects, Inc.
05/07/2014	05/30/2014	UTO-150964	University of Toledo	Campus Infrastructure Improvements	A/E	\$3,000,000	N/A	TBD
05/12/2014	05/26/2014	DRC-120008	Department of Rehabilitation and Correction	FPRC Control Center Upgrade	A/E	\$411,750	N/A	TBD
05/01/2014	05/23/2014	OHU-141040	Ohio University	Alden Library Renovation - Phase 1	A/E	\$2,700,000	Q&A	Feinknopf Macioce Schappa Design Group Glaserworks *Schooley Caldwell BHDP
05/06/2014	05/20/2014	DRC-130012	Department of Rehabilitation and Correction	TCI Roof Replacement	A/E	\$2,500,000	N/A	TBD
04/30/2014	05/20/2014	DNR-140065	Department of Natural Resources	Lake Loramie Dam Spillway Improvements	A/E	\$6,000,000	Q&A	TBD
04/30/2014	05/20/2014	DNR-140046	Department of Natural Resources	Indian Lake Dam Spillway Improvements	A/E	\$8,000,000	Q&A	TBD
04/30/2014	05/20/2014	OHU-140005	Ohio University	Jefferson Hall Renovation	A/E	\$44,000,000	Q&A	TBD
04/16/2014	05/15/2014	DRC-140064	Department of Rehabilitation and Correction	Master Planning and Programming	SC	\$600,000	Q&A	*Carter Goble Associates, LLC Dewberry - OH Designers PC Rosser International, Inc.
04/25/2014	05/09/2014	DRC-140051	Department of Rehabilitation and Correction	OSP Roof Replacement	A/E	\$2,500,000	Q&A	TBD
04/16/2014	05/09/2014	YSU-151634	Youngstown State University	Utility Distribution Upgrades/Expansion	A/E	\$2,500,000	Q&A	*C.L. Firestone, Inc. Fosdick & Hilmer, Inc. GPD Group RMF Engineering, Inc. Prater Engineering Associates, Inc. MS Consultants, Inc.
04/17/2014	05/02/2014	DRC-140048	Department of Rehabilitation and Correction	CRC HVAC Replacement	A/E	\$2,900,000	N/A	*Roger D. Fields & Associates
04/09/2014	04/24/2014	OSU-108006	The Ohio State University	Hot Water Pipe Upgrades	A/E	\$3,200,000	N/A	TBD
04/07/2014	04/23/2014	ADJ-140028	Adjutant General's Department	Brook Park/Cleveland Green Road Armories Paving Project	A/E	\$875,000	N/A	*Star Consultants

04/07/2014	04/23/2014	ADJ-140029	Adjutant General's Department	Stow Armory Plumbing Renovation Project	A/E	\$300,000	N/A	*Richard L. Bowen & Associates
04/07/2014	04/23/2014	ADJ-140030	Adjutant General's Department	Columbus DSCC Armory Window/Door & HVAC Renovation Project	A/E	\$970,000	N/A	*Advanced Engineering Consultants
04/07/2014	04/23/2014	ADJ-140031	Adjutant General's Department	Medina Armory Window/Door Project	A/E	\$240,000	N/A	*Domokur Architects, Inc.
04/01/2014	04/18/2014	DNR-140058	Department of Natural Resources	Statewide Boating Access 2014	A/E	\$5,000,000	Q&A	TBD
03/24/2014	04/14/2014	YSU-151636	Youngstown State University	Roof Repair and Replacements	A/E	\$1,500,000	N/A	David Sommers & Associates GPD Group *BSHM Architects, Inc.
03/25/2014	04/11/2014	SFC-140366	Federal Hocking School District + OFCC	Federal Hocking Roof & Chiller Upgrades	A/E	\$1,461,547	N/A	*RVC Architects, Inc. OHM Advisors Schorr Architects, Inc.
03/24/2014	04/11/2014	DNR-140034	Department of Natural Resources	Neutral Facilitation Consultant List - FY 15 & 16	SC	Varies	Q&A	TBD
03/18/2014	04/11/2014	YSU-149389	Youngstown State University	Building Exterior Repairs	A/E	\$1,300,000	N/A	eS Architecture and Development, Inc. Barber & Hoffman, Inc. *GPD Group BSHM Architects, Inc.
02/27/2014	03/21/2014	OSU-130504	The Ohio State University	Ohio Union - Ballroom Floor (REPOSTED)	C-A/E	\$750,000	N/A	TBD
03/03/2014	03/17/2014	UCN-13091A	University of Cincinnati	UCBA New Classroom Building	A/E	\$5,800,000	Q&A	Emersion DESIGN LLC *glaserworks MSA Architects WSA Studio KZF Design, Inc. *Renouveau Design, Inc. STAR Consultants, Inc. *Karpinski Engineering RMF Engineering KJWW Engineering Consultants
02/19/2014	03/14/2014	DRC-090051	Department of Rehabilitation and Correction	Roof and Cell Window Replacement	A/E	\$6,500,000	Q&A	
02/18/2014	03/05/2014	OSU-130469	The Ohio State University	Jameson Crane Sports Medicine Institute	CxA	\$35,000,000	N/A	
02/18/2014	03/05/2014	OSU-120502	The Ohio State University	Veterinary Hospital Enhancement and Expansion	CxA	\$30,000,000	N/A	TBD
02/11/2014	03/04/2014	OSU-081056	The Ohio State University	South Campus Sewer Separation and Site Improvements	C-A/E	\$1,400,000	N/A	TBD
02/05/2014	02/27/2014	OSU-140088	The Ohio State University	OARDC - Animal Facilities	C-A/E	\$1,546,390	N/A	TBD
02/07/2014	02/21/2014	UCN-14077A	University of Cincinnati	Procter Hall - Level 2000 West Renovation	A/E	\$1,645,000	Q&A	TBD
01/29/2014	02/21/2014	OHU-140001	Ohio University	Basic Renovation - Prequalification List	Varies	TBD	Q&A	TBD
01/29/2014	02/21/2014	OHU-140002	Ohio University	College of Business Expansion	A/E	\$3,000,000	N/A	TBD
01/29/2014	02/21/2014	OHU-140003	Ohio University	Morton Hall Lecture Rooms Renovations	A/E	\$1,500,000	N/A	TBD
01/29/2014	02/21/2014	OHU-140004	Ohio University	Grover Center E-112 Expansion	A/E	\$9,000,000	N/A	TBD
02/03/2014	02/21/2014	OSU-130504	The Ohio State University	Ohio Union - Ballroom Floor	C-A/E	\$750,000	N/A	TBD
01/29/2014	02/17/2014	OSU-130264	The Ohio State University	ATI-Greenhouse Improvements	A/E	\$1,417,347	N/A	TBD
01/06/2014	01/31/2014	SFC-140345	Bryan City SD + OFCC	New Bryan 6-12 Middle High School	A/E	\$55,309,004	N/A	*Beilharz Architects The Collaborative SHP Leading Design Then Design A/E *FMD A/Es VSWC A/Es CR architecture + design KZF Design, Inc.
12/16/2013	01/13/2014	SFC-140355	Streetsboro CSD + OFCC	New Streetsboro Elementary & Middle School	A/E	\$29,121,931	N/A	
12/02/2013	01/10/2014	UCN-14047A	University of Cincinnati	Corbett Center Theater Improvements	SC	\$95,000	Q&A	

									Motz Engineering *Westlake Reed Leskosky
12/16/2013	01/09/2014	SFC-140355	Streetsboro CSD + OFCC	New Streetsboro High School	A/E	\$26,544,563	Q&A		Then Design A/E *FMD A/Es VSWC A/Es
12/06/2013	01/09/2014	SFC-13R888	Ohio Facilities Construction Commission	OFCC Regional Program Management Consultant Services	SC	Varies	Q&A		* Hammond Construction * Regency Construction * Resource International SFA A/Es
12/16/2013	01/08/2014	SFC-140363	Talawanda CSD + OFCC	New Kramer Pk-5 Elementary School	A/E	\$16,378,316	Q&A		*SHP Leading Design VSWC A/Es
12/19/2013	01/08/2013	SFC-140348	Lakewood CSD + OFCC	Lakewood High School	A/E	\$54,789,223	Q&A		Then Design A/E *URS Corp. Design GPD Group
12/19/2013	01/08/2013	SFC-140348	Lakewood CSD + OFCC	Lakewood Elementary Schools	A/E	\$45,611,826	N/A		Then Design A/E URS Corp. Design *GPD Group
12/10/2013	01/08/2014	OSU-130673	The Ohio State University	OARDC - Unit Ventilator Repl Academic Bldgs.	A/E	\$1,900,600	N/A		TBD
12/06/2013	01/08/2014	SFC-13M888	Ohio Facilities Construction Commission	OFCC Facilities Assessment/Master Planning Consulting Services	SC	Varies	Q&A		Award List
12/11/2013	01/03/2014	OSU-130443	The Ohio State University	OARDC - Selby Hall Greenhouses	A/E	\$1,600,000	N/A		TBD
11/27/2013	01/03/2014	CLS-131334	Cleveland State University	Stilwell Hall Alterations	A/E	\$17,700,000	N/A		CBLH Design Perspectus A/E Stantec A/E Van Aukin Akins A/E EMH&T
12/03/2013	12/23/2013	BGU-135984	Bowling Green State University	Moseley, Hanna, South, University Halls Infrastructure A/E	A/E	\$15,000,000	N/A		Fishbeck, Thompson, Carr and Huber URS Corporation
11/22/2013	12/20/2013	OHU-143020	Ohio University	MEP Upgrades - Miscellaneous Projects	A/E	\$1,500,000	N/A		TBD
11/19/2013	12/12/2013	MUN-100043	Miami University	The Hub Tunnel Top Replacement	A/E	\$1,500,000	N/A		TBD
11/12/2013	12/12/2013	OSU-090480	The Ohio State University	OARDC-Road & Parking Lot Resurfacing	A/E	\$618,519	N/A		TBD
11/19/2013	12/10/2013	SFC-140361	North Ridgeville CSD + OFCC	New North Ridgeville 3-8 School	A/E	\$52,800,336	Q&A		*Then Design A/E Balong Steines Hendricks & Manchester A/Es Lesko Associates, Inc. *Facade Forensics Thornton Tomasetti Poggemeyer Design Group
11/22/2013	12/06/2013	DAS-140029	Department of Administrative Services	Rhodes Exterior Project	A/E	\$100,000	Q&A		Cawrse & Associates URS Corporation MSK2, LLC CBT A/Es City A/Es Design Group K2F Design Perspectus A/Es TKA A/Es
11/19/2013	12/06/2013	OSU-140075	The Ohio State University	Mansfield - Campus Roadway	C-A/E	\$750,000	N/A		*Van Aukin Akins Architects LLC BHDP Architecture Domokur Architects Feinknopf Macioce Schappa Architects Inc. Stantec Consulting The Schnieder Corporation *Woolpert, Inc.
10/31/2013	12/06/2013	BGU-135974	Bowling Green State University	Replacement Greek Housing	A/E	\$30,000,000	Q&A		
11/05/2013	12/02/2013	OSU-130662	The Ohio State University	ATI - Classroom and Lab Improvements	A/E	\$3,000,000	N/A		
10/31/2013	11/26/2013	UCN-13143A	University of Cincinnati	West Campus Utility Infrastructure GIS	A/E	\$300,000	Q&A		
11/05/2013	11/22/2013	MUN-100042	Miami University	Roof Replacement / Repairs 2014	A/E	\$1,190,000	N/A		TBD
10/25/2013	11/22/2013	MUN-100040	Miami University	Baseball Facility	A/E	\$2,750,000	Q&A		TBD
10/21/2013	11/21/2013	BGU-135972		Huntington Building Renovation	A/E	\$4,475,000	Q&A		Annette Miller A/Es BHDP A/E

			Bowling Green State University					Champlin A/E URS Corp.
11/05/2013	11/20/2013	DRC-120057	Department of Rehabilitation and Correction	Emergency A/E Distr. Upgrade - NCI	A/E	\$1,421,816	N/A	TBD
11/05/2013	11/20/2013	MUN-100041	Miami University	Shideler Hall Renovation	A/E	\$22,750,000	Q&A	TBD
10/17/2013	11/15/2013	WSU-130008	Wright State University	Woods Commons	A/E	\$3,900,000	N/A	TBD
10/04/2013	11/15/2013	OSU-Prequal	The Ohio State University	General Qualifications for Prequalification List of Professional Services-330, Part II	Varies	Varies	N/A	TBD
10/31/2013	11/15/2013	OSU-130665	The Ohio State University	ATI - Dining Services Renovation	A/E	\$648,000	N/A	*Bass Studio Architects Hasenstab Architects Inc. Schorr Architects Inc. Balog Steines Hendricks & Manchester
10/23/2013	11/14/2013	CLS-131352	Cleveland State University	Cleveland State Master Plan	SC	TBD	Q&A	TBD
10/11/2013	10/28/2013	DAS-140029	Department of Administrative Services	Rhodes State Office Tower	A/E	\$100,000	Q&A	N/A - Readvertised
10/04/2013	10/25/2013	JSC-130002	Supreme Court	Exterior Repair Project	A/E	\$1,494,400	Q&A	*eS Architecture and Development Schorr Architects, Inc. Schooley Caldwell Associates
10/09/2013	10/23/2013	OSU-110672	The Ohio State University	North Residential District Transformation	SC	\$362,644,218	N/A	Geotechnical Consultants Resource International S&ME Inc. *Terracon Consultants
09/25/2013	10/23/2013	BGU-135964	Bowling Green State University	Multi-year Parking Lot Renovation	A/E	\$4 million over approx. 5 years	Q&A	TBD
10/04/2013	10/22/2013	OSU-110672	The Ohio State University	North Residential District Transformation	CxA	\$370,000,000	N/A	*A/E Economics Inc. Facility Dynamics A/E Osborn A/E
10/04/2013	10/21/2013	OSU-130501	The Ohio State University	Kottman Hall Renovation - A/E of Record	A/E	\$13,142,200	N/A	Baxter Hodell Donnelly Preston Inc. *Braun & Steidl A/Es Stantec A/E
10/04/2013	10/21/2013	OSU-130501	The Ohio State University	Kottman Hall Renovation - MEP	A/E	\$13,142,200	N/A	Dynamix A/E HAWA Inc. *Karpinski A/E Korda/Nemeth
10/04/2013	10/18/2013	OSU-130572	The Ohio State University	Book Dep - A/E & Hyrdronic Systems Modifications	A/E	\$600,000	N/A	HAWA Inc. *Karpinski A/E Kramer Engineers
09/11/2013	10/18/2013	BGU-135961	Bowling Green State University	A/E and Landscape A/E Consultant List - 2013-15	A/E	Varies	Q&A	TBD
10/01/2013	10/16/2013	OSU-140145	The Ohio State University	CFAES Master Plan (Planning Services)	A/E	\$167,375	Q&A	NBBJ LLC *Sasaki Associates Stantec A/E
10/01/2013	10/16/2013	OSU-130549	The Ohio State University	CAR and CDME Feasibility Study (Planning Services)	A/E	\$60,000	Q&A	NBBJ *Perkins & Will SSOE Inc. URS
10/01/2013	10/15/2013	OSU-140142	The Ohio State University	Dentistry - New Facility Study (Planning Services)	A/E	\$75,000	Q&A	*Bohlin Cywinski Jackson Kahler Slater Inc. Smithgroup JJR
10/01/2013	10/15/2013	OSU-140116	The Ohio State University	Advanced Materials Facilities Study (Planning Services)	A/E	\$60,000	Q&A	NBBJ Perkins & Will *Smithgroup JJR
10/01/2013	10/15/2013	OSU-130244	The Ohio State University	Fisher College of Business - New Facility Study (Planning Services)	A/E	\$75,000	Q&A	Kallmann McKinnel & Wood A/Es LMN A/Es Perkins & Will Robert AM Stern A/Es
09/27/2013	10/15/2013	SFC-140343	Milford Exempted VSD + OFCC	Two new Pk-6 Elementary Schools	A/E	\$24,981,289	Q&A	*SHP Leading Design McGill Smith Punshon,

									Inc. SFA A/Es, Inc.
09/17/2013	10/04/2013	DRC-130058	Department of Rehabilitation and Correction	AOCI - A/E System Replacement	A/E	\$2,541,250	N/A		Dynamix A/E *Star Consultants Woolpert
09/11/2013	10/02/2013	MUN-100036	Miami University	Indoor Practice Facility	A/E	\$15,397,200	N/A		TBD
09/17/2013	09/30/2013	MUN-100037	Miami University	Shriver Center: Phased Renovation	A/E	\$4,200,000	N/A		TBD
08/23/2012	09/07/2012	BGU-125819	Bowling Green State University	Student Recreation Center and Renovation	CxA	\$11,000,000	Q&A		TBD
08/20/2013	09/05/2013	OSU-130080	The Ohio State University	OARDC - Exterior Campus Lighting	A/E	\$750,000	N/A		Dynamix A/E KLH Engineers Kramer Engineers Scheeser Buckley Mayfield *WE Monks
08/20/2013	09/04/2013	DRC-130056	Department of Rehabilitation & Correction	Wastewater Treatment Plant Upgrade	A/E	\$2,400,000	N/A		*Burgess & Niple CT Consultants URS
08/06/2013	08/27/2013	5062-PF07357	The Ohio State University	East Regional Chilled Water Plant Phase 2 - Distribution	CA/E	\$14,250,000	N/A		EMH&T FTC&H *Jones-Stuckey
08/06/2013	08/23/2013	UTO-141778	The University of Toledo	Kobacker Center Renovations for Geriatric Psych Unit	A/E	\$2,000,000	N/A		*Buehrer Group Hales A/E SSOE
07/22/2013	08/22/2013	OHU-141920	Ohio University	Science Laboratory Building	SC	\$90,000,000	Q&A		TBD
07/29/2013	08/21/2013	SFC-W Muskingum	School District Board + OFCC	New West Muskingum Elementary School	A/E	\$16,632,203	Q&A		*Fanning/Howey Associates SHP Leading Design FMS A/Es
07/15/2013	08/07/2013	OSU-130154	The Ohio State University	Elevator Upgrades	A/E	\$3,258,854	N/A		*Balog Steines Hendricks & Manchester A/Es (BSHM) Davis Wince Schooley Caldwell
07/10/2013	08/02/2013	BWC-140001	Bureau of Workers' Compensation	Fire Alarm System Replacement	A/E	\$1,500,000	Q&A		DLZ Ohio *Star Consultants W.E. Monks
07/15/2013	07/29/2013	OSU-130147	The Ohio State University	Chiller Replacements	A/E	\$2,000,000	N/A		*Fishbeck, Thompson Carr & Huber Motz A/E WE Monks
06/28/2013	07/25/2013	UCN-13121A	University of Cincinnati	Clermont College Facilities Audit	A/E	\$4 to \$6 million	N/A		Fishbeck, Thompson, Carr & Huber Heapy A/E KZF Design PEDCO E&A Services
07/10/2013	07/23/2013	DRC-130036	Department of Rehabilitation & Correction	Wastewater Treatment Plant	A/E	\$2,200,000	N/A		CT Consultants Poggemeyer Design Group *Strand Associates
07/10/2013	07/23/2013	DRC-130057	Department of Rehabilitation & Correction	Shower / Bathroom Renovation	A/E	\$3,550,000	N/A		Dynamix A/E *Kramer Engineers STAR Consultants
06/27/2013	07/11/2013	OHU-121910	Ohio University	Facilities Shops 3 Relocation	A/E	\$2,200,000	N/A		TBD
06/14/2013	07/18/2013	OSU-130335	The Ohio State University	Enarson Hall Renovation	A/E	\$2,600,000	N/A		Chambers Murphy & Burge Restoration Hardlines Design Company John Milner Associates KZF Design
05/17/2013	06/28/2013	OHU-130061	Ohio University	Boyd Dining Hall and Campus Market Renovation	A/E	\$9,300,000	Q&A		Champlin A/E *Davis Wince FRCH A/E
06/06/2013	06/27/2013	SFC-130339	Ohio Facilities Construction Commission	New Coventry High School	A/E	\$28,193,938	N/A		A/EVision Group balog steines hendricks & manchester A/Es *Glaus, Pyle, Schomer, Burns & DeHaven
06/13/2013	06/27/2013				A/E	\$35,000,000	N/A		

		OSU-130469	The Ohio State University	Jameson Crane Sports Med Institute					*Design Group Heery Design NBBJ
06/13/2013	06/27/2013	OSU-130469	The Ohio State University	Jameson Crane Sports Med Institute	A/E	\$35,000,000	N/A		HAWA Inc. Karpinski A/E *Korda A/E
06/06/2013	06/20/2013	OSU-130150	The Ohio State University	Utility Tunnel Safety Upgrades	A/E	\$280,000	N/A		*Dynamix A/E RMF A/E X-CEL A/E
05/29/2013	06/19/2013	OHU-131260	Ohio University	College Green Update	A/E	\$740,000	N/A		TBD
05/20/2013	06/10/2013	OHU-051513	Ohio University	Arts Buildings - Renovation & New Construction	A/E	\$42,000,000	Q&A		TBD
05/16/2013	05/29/2013	OHU-131015	Ohio University	UPDATED Housing Development Plan - Phase 1	CxA	\$106,000,000	N/A		Fixhbeck, Thompson, Carr & Huber, Inc. Heapy Engineering *Four Seasons Environmental, Inc. *SSOE Group The Collaborative TMP A/E
05/10/2013	05/24/2013	UTO-130904	University of Toledo	Larimer Athletic Complex Renovations	A/E	\$5,350,000	N/A		
04/22/2013	05/21/2013	DNR-130043	Department of Natural Resources	Breakwall and Shorewall Reconstructions	A/E	\$6,600,000	N/A		TBD
04/30/2013	05/20/2013	MUN-100033	Miami University	Western Campus Site Improvements	A/E	\$4,870,000	N/A		TBD
04/26/2013	05/17/2013	DMH-130009	Department of Mental Health	A/E Consulting Services	A/E	\$100,000	N/A		TBD
04/26/2013	05/17/2013	DMH-130008	Department of Mental Health	A/E Consulting Services	A/E	\$100,000	N/A		TBD
04/26/2013	05/14/2013	OSU-130306	The Ohio State University	Newark - Science and Technology Bldg	A/E	\$25,000,000	N/A		Bohlin Cywinski Jackson *Design Group NBBJ LLC Stantec A/E
04/26/2013	05/14/2013	OSU-130306	The Ohio State University	Newark - Science and Technology Bldg	CxA	\$25,000,000	N/A		ARAMARK Management Services Brewer-Garrett Company A/E Economics *Heapy A/E Abbot Studios *ES A/E and Development Levin Porter
04/23/2013	05/08/2013	OSU-130146	The Ohio State University	Roof Replacements	A/E	\$3,900,000	N/A		
04/15/2013	05/08/2013	CLS-131334	Cleveland State University	Stilwell Hall Renovation	A/E	\$12,735,062	Q&A		TBD
04/02/2013	05/07/2013	DNR-130036	Department of Natural Resources	East & North Reservoir Dams and Long Lake Flood Gates Rehabilitation	A/E	\$40,700,000	N/A		TBD
04/01/2013	04/26/2013	WSU-120034	Wright State University	Creative Arts Center Addition and Renovation	A/E	\$22,752,000	N/A		TBD
03/28/2013	04/23/2013	UCN-13038A	University of Cincinnati	Lindner COB Facility Audit	A/E	N/A	Q&A		CR A/E + design Emersion Design SHP Leading Design Van Auken Akins
03/12/2013	04/15/2013	DNR-130031	Department of Natural Resources	Abandoned Mine Lands (AML) Emergency Program A/E Services	A/E	\$50,000 per year / contract	N/A		TBD
03/22/2013	04/05/2013	DMR-130003	Department of Developmental Disabilities	WDC MS & CC Bldg Roof Replacements	A/E	\$750,000	N/A		TBD
03/22/2013	04/05/2013	DRC-130022	Department of Rehabilitation & Correction	Fire Alarm Upgrade - RCI	A/E	\$2,600,000	Q&A		*Dynamix A/E KZF Design Prater A/E Star Consultants
03/08/2013	04/05/2013	DNR-130022	Department of Natural Resources	Statewide Dam Safety Services	A/E	\$1,500,000 - \$15,000,000	N/A		TBD
03/18/2013	04/02/2013	MUN-100031	Miami University	Goggin Ice Center / Steve Cady Arena: Varsity Hockey Performance Enhancement Center Addition	A/E	\$2,000,000	N/A		TBD
02/13/2013	03/22/2013				A/E	TBD	N/A		TBD

		DNR-130027	Department of Natural Resources	Ohio Risk Mapping Assessment and Planning					
03/06/2013	03/20/2013	OSU-130148	The Ohio State University	Boiler Replacements	A/E	\$1,000,000	TBD		Advanced A/E Consultants *Dynamix A/E FTC&H
02/25/2013	03/20/2013	CLS-131207	Cleveland State University	Center for Health Professions	CxA	\$45,000,000	N/A		TBD
02/27/2013	03/13/2013	OSU-138009	The Ohio State University	Steam and Condensate Distribution System Upgrades - Phase 3	A/E	\$8,400,000	TBD		Burns & McDonnell A/E FTC&H Inc. *RMF A/E
02/19/2013	03/01/2013	OSU-120210	The Ohio State University	OARDC - Agriculture A/E Building Replacement	CxA	\$14,000,000	Q&A		Brewer-Garrett Company Heapy A/E *Scheeser Buckley Mayfield Fosdick & Hilmer *JDRM A/E M Consultants RMF A/E
02/11/2013	03/01/2013	UTO-131758	University of Toledo	Substation Emergency Power	A/E	\$8,000,000	N/A		
01/22/2013	02/20/2013	OSU-120600	The Ohio State University	Ag Admin - FAES Student Success Center	A/E	\$2,779,787	N/A		TBD
01/24/2013	02/19/2013	SFC-130336	School District Board + OFCC	Batavia PK-5 Elementary School	A/E	\$24,789,118	N/A		*Cole + Russell A/Es SFA A/Es SHP Leading Design GBBN A/Es Heery International Moody Nolan MSA Sport Freytag & Associates *The Collaborative Star Consultants Abbot Studios ms consultants *Star Consultants
01/18/2013	02/15/2013	UCN-13069A	University of Cincinnati	Nippert Stadium Expansion	A/E	\$65,000,000	Q&A		DLZ Architecture / emersion DESIGN Hardlines Design ms consultants *mbi k2m A/E emersion Design *KZF Design URS BHDP A/E *Levin Porter Associates URS Corporation
01/29/2013	02/13/2013	ESC-130001	Edison Community College	Parking Renovation	A/E	\$300,000	N/A		The jdi group JDRM A/E SSOE Group
01/25/2013	02/11/2013	DOT-130006	Department of Transportation	Athens Full Services Maintenance Facility	A/E	\$8,000,000	Q&A		
01/25/2013	02/11/2013	DOT-130005	Department of Transportation	Warrensville Heights & Columbiana Full Service Maintenance Facility	A/E	\$12,000,000	Q&A		
01/25/2013	02/08/2013	DOT-130004	Department of Transportation	Warren Full Service Maintenance Facility	A/E	\$6,000,000	Q&A		
01/18/2013	01/30/2013	OSU-120645	The Ohio State University	IBMR 4th Floor Lab & Office Renovation	C-A/E	\$3,935,954	N/A		
01/09/2013	01/25/2013	UTO-131752	University of Toledo	Core Research Lab Renovation - A/E Upgrade	A/E	\$2,000,000	N/A		
01/09/2013	01/24/2013	OSU-120602	The Ohio State University	Newark - Maintenance Facility	A/E	\$2,579,243	N/A		TBD
12/21/2012	01/25/2013	CLS-131207	Cleveland State University	Center for Innovation in Health Professions	SC	\$45,000,000	Q&A		
12/27/2012	01/16/2013	OSU-050922	The Ohio State University	Kottman Hall Fume Hood Repairs (C-A/E)	A/E	\$2,750,000	N/A		
12/06/2012	01/04/2013	NCC-132000	North Central State College	Kehoe Center Banquet Center Renovation	A/E	\$1,100,000	N/A		
12/06/2012	01/04/2013	NCC-130002	North Central State College	Kehoe Bridge Replacement	A/E	\$650,000	N/A		
12/06/2012	01/04/2013	NCC-130001	North Central State College	Health Sciences Classroom Renovation	A/E	\$850,000	N/A		
12/18/2012	01/02/2013	OSU-120605	The Ohio State University	Midwest Campus Chilled Water System Upgrades	C-A/E	\$5,000,000	N/A		
12/18/2012	12/27/2013	SFC-13E999	Ohio Facilities Construction Commission	OFCC Engineer, Surveying, Energy and Comm. Svcs. Services Consultant List FY14-15	A/E	Varies	Q&A		Presentation Report
12/18/2012	12/27/2012	SFC-130326			A/E	\$16,780,101	Q&A		*Then Design Architecture, Ltd.

			Ohio Facilities Construction Commission	Wellington Exempted Village School				Balog Steines Hendricks & Manchester Architects, Inc. SSOE Group
11/26/2012	12/21/2012	SFC-13A999	Ohio Facilities Construction Commission	OFCC A/E and Landscape A/E Consultant List FY14 -15	A/E	Varies	Q&A	Presentation Report
12/06/2012	12/20/2012	MUN-100029	Miami University	Campus Hardscape Improvements 2013	A/E	\$2,600,000	N/A	
12/06/2012	12/20/2012	MUN-100028	Miami University	M.E.T. Quad Site Improvements	A/E	\$2,145,000	N/A	
12/06/2012	12/28/2012	OSU-Prequal	The Ohio State University	OSU General Qualifications for Prequalifications List of Professional Services - 330, Part II	Varies	Varies	Q&A	
11/30/2012	12/14/2012	DVS-130004	Department of Veterans Services	Resident Safety Renovation	A/E	\$761,548	N/A	*emersion DESIGN KZF Design Poulos + Schmid Design Group
11/21/2012	12/07/2012	CLS-131322	Cleveland State University	CLS A/E Pre-Qualified Consultant List	A/E	Varies	Q&A	
11/21/2012	12/07/2012	CLS-131322	Cleveland State University	CLS Engineer Pre-Qualified Consultant List	A/E	Varies	Q&A	
11/14/2012	12/07/2012	OSU-130106	The Ohio State University	Brain and Spine Hospital Planning Study	SC	\$300,000	N/A	
11/14/2012	12/07/2012	OSU-130107	The Ohio State University	OSUWMC Women and Infants Facilities - Planning Study	SC	\$250,000	N/A	
11/14/2012	12/07/2012	OSU-130111	The Ohio State University	OSUWMC University Hospitals Modernization - Planning Study	SC	\$450,000	N/A	
11/19/2012	12/07/2012	OHU-Varies	Ohio University	Minor Capital Improvements Projects	Varies	\$50,000-\$500,000	N/A	
11/19/2012	12/04/2012	DVS-130009	Department of Veterans Services	Secrest, Giffin Replace Sewer Lines, Traps	A/E	\$4,583,800	N/A	*Poggemeyer Design Group Poulos + Schmid Design Group Star Consultants *Davis Wince, Ltd. eS A/E and Development M+A A/Es
11/15/2012	12/03/2012	EXP-130002	Ohio Expositions Commission	Miscellaneous Improvements - Ohio Expo Center	A/E	\$2,880,000	N/A	
11/21/2012	11/30/2012	OSU-130099	The Ohio State University	SEL - First Floor Renovations	A/E	\$1,909,066	N/A	
11/15/2012	11/30/2012	EXP-130001	Ohio Expositions Commission	Phase 3 A/E Improvements	A/E	\$3,120,000	N/A	*Bennett A/E M-A/E Star Consultants Advanced A/E Consultants Buehrer Group Dynamix A/E Star Consultants
11/15/2012	11/30/2012	ADJ-130015	Adjutant General's Department	Camp Perry Building #2 (Theater) A/E Renovation Project	A/E	\$500,000	N/A	
11/13/2012	11/29/2012	MUN-100026	Miami University	RH - Renovations Summer 2013	A/E	\$4,999,200	Q&A	
11/15/2012	11/29/2012	EXP-130003	Ohio Expositions Commission	Master Plan Update	SC	To Be Negotiated	N/A	*Davis Wince, Ltd. MSK2, LLC mbi k2m A/E
11/01/2012	11/28/2012	JTC-130002	Eastern Gateway Community College	EGCC Pugliese Center Parking Lot Restoration Project	A/E	\$112,500	Q&A	
11/01/2012	11/28/2012	JTC-130001	Eastern Gateway Community College	EGCC Roof Replacement Project	A/E	\$1,001,800	Q&A	
11/15/2012	11/27/2012	ADJ-130016	Adjutant General's Department	Camp Perry Building 2807 Renovation Project	A/E	\$750,000	N/A	*Buerher Group PM WI Star Consultants
11/01/2012	11/27/2012	DVS-130005	Department of Veterans Services	Multipurpose Room Addition	A/E	\$4,018,400	Q&A	*emersion DESIGN KZF Design Group

11/13/2012	11/27/2012	BGU-125842	Bowling Green State University	MMAC A/E System Upgrade	A/E	\$3,051,650	N/A	PFB A/Es SFA A/Es *Baxter Hodell Donnelly Preston eS A/E Levin Porter Associates URS
11/14/2012	11/23/2012	ADJ-130006 - ADJ-130010	Adjutant General's Department	Roof Replacement Project(s): Columbus, Stow, Walbridge, Wooster, Youngstown Armories	A/E	\$1,600,000	N/A	*eS A/E (Stow) *Kabil Associates (Youngstown) *KZF Design (Wooster) Mackovich and Pusti PM WI *SFA A/Es (Columbus) Shremshock A/Es *Star Consultants (Walbridge) KZF Design Group
11/01/2012	11/21/2012	DVS-130010	Department of Veterans Services	Dining Area Renovation	A/E	\$1,038,500	Q&A	PFB A/Es SFA A/Es M A/E
11/01/2012	11/20/2012	DVS-130008	Department of Veterans Services	Secretst, Giffin A/E 2 pipe to 4 pipe	A/E	\$3,579,500	N/A	*Star Consultants URS Corporation
11/01/2012	11/14/2012	MUN-100025	Miami University	Roof Replacement/Repairs Project 2013	A/E	\$1,826,000	Q&A	
11/01/2012	11/14/2012	DVS-130007	Department of Veterans Services					

About OFCC	State Government	Notices	Project Management Tools
Overview	Ohio.gov	Privacy Policy	(Password required)
History	OSFC website	Public Records Policy	Bid Express
The Commission	State Agencies	Public Notices	OAKS CI
Staff Directory	University System of Ohio		CM website
Vision, Mission and Goals	Ohio Laws and Rules		Maintenance Plan (FMR Tool)
Contact Us	Ohio General Assembly		OSFC web apps (prodapp)
			Assessment Tool

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>Hallie Q. Brown Memorial Library - Structural Repair & Modernization</u>	Response Deadline	<u>09/11/2014</u>	<u>1:00 PM</u>	local time
Project Location	<u>1400 Brush Row Road</u>	Project Number	<u>CSU-150083</u>		
City / County	<u>Wilberforce / Greene</u>	Project Manager	<u>Jeff Kring</u>		
Owner	<u>Central State University</u>	Contracting Authority	<u>OFCC</u>		
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>2</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Amber Mock at 30 W. Spring Street, 4th Floor, Columbus, OH 43215. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Amber Mock at amber.mock@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The purpose of this Request for Qualifications (RFQ) is to obtain Professional Architectural/Engineering (A/E) services for the design of repairs to the Central State University, Hallie Q. Brown Memorial Library, located within the Brown-Henderson Building at 1400 Brush Row Road in Wilberforce, OH. The original Henderson-Brown Building was constructed in 1981 and has an approximate total of 181,000 square feet of space on two floors and a basement level. The space is dedicated to Administrative Offices, Classrooms, Computer Labs, and the Campus' Main Library.

The scope of work related to the Hallie Q. Brown Memorial Library – Structural Repair & Modernization project includes repairs to and/or replacement of roofing elements to eliminate water intrusion within the building. Repairs to other building components affected by water intrusion shall also be considered, including but not limited to building structure, masonry veneer, building entry systems, concrete entry plazas, and concrete retaining walls. The project scope is also expected to include evaluation and improvements to the building HVAC systems as well as the survey and remediation of potential environmental hazards.

Other work anticipated to be included in the associated project scope listed above may include, improvements to the building elevator (code related updates), improvements to achieve compliance with current Americans with Disabilities Act Accessibility Guidelines (ADAAG), building lighting upgrades, library informational systems upgrades, and installation of a library security system.

The development of a complete Program of Requirements (POR) will also be included as part of the Professional Design Services as an Additional Service. The development of the POR will include a comprehensive survey/field investigation of the existing building in order to evaluate the building condition in relation to the project scope described above, and in relation to the project budget. The project scope will then be evaluated, prioritized, and defined/redefined to align with available project funds. Evaluation of the project construction schedule will also be a part of the POR stage.

State of Ohio, Capital Improvements Funding will be used to complete the Design and Construction of this project.

All aspects of the project and related issues will be implemented and operated consistently with Central State University policies and procedures.

B. Scope of Services

For projects advertised with an appropriately developed Program of Requirements (POR), upon award of the Agreement, commence with Design. For projects without such a POR, upon award of the Agreement, commence by developing the Program of Requirements.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

Request for Qualifications (Architect / Engineer) continued

- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Hallie Q. Brown Memorial Library - Structural Repair & Modernization` Proposer Firm _____
 Project Number CSU-150083 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 75 miles	5	
	75 miles to 150 miles	2	
	More than 150 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$200,000	2	
	\$200,000 to \$500,000	1	
	More than \$500,000	0	
c. Number of licensed professionals	Less than 5 professionals	2	Max = 3
	5 to 10 professionals	3	
	More than 10 than professionals	1	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 0	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 4 projects	0 - 3	
	4 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 2 projects	0 - 1	
	2 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name Hallie Q. Brown Memorial Library Project Number CSU-150083
Project Location 1400 Brush Row Road

Date posted: August 14, 2014

Date revised: N/A

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. This is to request an expanded explanation of the services the State would like to see from the Roof Consultant for the Hallie Brown project. What roof consulting services will satisfy the State requirement for participation in the project as a member of the RFQ team?
 - A. The inclusion of a Roofing Consultant is at the discretion of the AE. OFCC included the Roofing Consultant as a recommended service due to the nature of the perceived project scope of work and the potential benefit that this specialty may bring to the project.
2. Would the State expect a consultant to be involved in most or all categories of services listed, (Program of Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, additional).
 - A. The involvement of the Consultant would be determined by the AE.
3. Would the State utilize quality assurance monitoring during construction, which is a service recommended by the Industry?
 - A. Quality Control is expected per OBC Chapter 17. Quality Assurance is expected as specified by the AE.
4. Regarding the upgrades to the library informational systems does this primarily involve computer hardware and cabling systems for use by staff and students? Or does this involve a library software system used for searching for books and other materials found in a library?
 - A. The scope of Library Informational systems will be determined / defined by the Owner with guidance of the AE during the Program of Requirements stage.
5. Regarding installation of a library security system does this primarily involve computers, door hardware, cameras, etc. to control access and egress from the building and other surveillance devices?
 - A. The scope of Library Security systems will be determined / defined by the Owner with guidance of the AE during the Program of Requirements stage.
6. Does the updated F110-330v0714 need to be used for this submittal?
 - A. Firms are encouraged to begin using the new form immediately; however, proposals using the previous form will not be rejected.
7. Will you require the new SF330 format to be utilized for this submittal?
 - A. Firms are encouraged to begin using the new form immediately; however, proposals using the previous form will not be rejected.
8. Under Question 1, part c: number of licensed professionals, is the scoring listed correctly? We read this as the most points being awarded to a firm with 5-10 professionals.
 - A. Yes, the scoring is listed correctly.

9. Under Question 2, part b: project design lead, is the scoring supposed to indicate 0-0? If not, will the maximum score of 20 be changed?

A. Yes, the scoring is listed correctly.

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>CJCF Housing Bldg Replacement</u>	Response Deadline	<u>08/15/2014</u>	<u>5:00 p.m.</u> local time
Project Location	<u>Circleville Juvenile Correction Facility</u>	Project Number	<u>DYS-150131</u>	
City / County	<u>Circleville / Pickaway</u>	Project Manager	<u>John McCready</u>	
Owner	<u>Department of Yout Services (DYS)</u>	Contracting Authority	<u>OFCC</u>	
Delivery Method	<u>Design Build</u>	Prevailing Wages	<u>State</u>	
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>3</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Amber Mock at 30 W. Spring St., 5th Floor, Columbus, OH 43215. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Amber Mock at amber.mock@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The project will demolish and replace the existing housing buildings at CJCF. The total scope of the project will provide at least two new buildings, with each building having 6 housing units of 12 sleeping rooms and programming space. Each of the 144 sleeping room will have showers, combo units (toilet/sink/drinking faucet), and fixed bed and locker space. Once the new space is occupied the older housing units will be demolished.

DYS is committed to ensuring a safe and secure environment for youthful offenders and correctional staff, with the established priorities in the areas of: (1) basic security, (2) improvements to the overall functional design, (3) upgrades that improve the supervision and programming of youth and (4) general improvements to the infrastructure to allow more effective rehabilitation of offenders within our care.

The new construction will provide the opportunity to securely meet the housing needs of youth while also supporting:

- Individual and group treatment
- Unit management
- Education and job skills training
- Recreation
- Volunteer and community services

The new housing units and support areas will maximize staff supervision of and interaction with youth. Direct supervision of youth, with living spaces easily monitored by staff, will achieve the highest safety possible. The housing-related activity spaces will be easily monitored by staff in various locations, with clear and direct physical connection between all spaces. Housing spaces will permit a range of smaller group activities so that youth may separate themselves from others (or be separated by staff), as necessary.

Although the conditions are different at each DYS facility, the overall project scope will remain consistent throughout the Agency. The housing unit replacement projects will provide DYS with the current best practices for youth.

B. Scope of Services

The selected Design-Builder ("DB"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner and the Contracting Authority, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Schematic Design, Design Development, Subcontractor Prequalification and Bidding process, Construction Documents, Construction and Closeout stages.

Request for Qualifications (Design-Build Contract) continued

Refer to the *OFC Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The Owner may provide a stipend to shortlisted non-selected firms that submit a responsive Proposal to the RFP.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, and Electrical trades will be awarded by the DB to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority and the Owner, the Criteria A/E and the DB. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the DB's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The DB will work cooperatively with the Contracting Authority and/or Owner, Criteria A/E and Project Team, and will provide, among other services, design development, construction documents preparation, permits, and preconstruction planning throughout the preconstruction stages. The DB shall submit to the Contracting Authority and/or Owner and the Criteria A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Criteria Documents. The DB, the Contracting Authority and/or Owner and the Criteria A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions and the Criteria Documents. The reconciliation shall be approved in writing by the Contracting Authority and/or Owner, the Criteria A/E and the DB. The DB shall then submit to the Contracting Authority, for approval, the DB's proposed final Contract Sum based upon the written approval. Contingent upon the Contracting Authority's approval of the final Contract Sum, the parties will enter into an amendment to the Agreement establishing the Contract Sum ("GMP Amendment"). The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Contracting Authority may terminate its agreement with the DB and seek from other firms, proposals for completion of the Project.

Construction Services: The DB shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, construction execution, progress schedule, weekly progress meetings, testing and inspection, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the DB's selection of subcontractors and any supplemental terms to the subcontract form.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Project Delivery Method (MP, GC, CMR, DB)
2. Role on Project (AE, C-AE, AOR, CMA, OA, CMR, DB, GC, Trade)
3. Youth detention facility
4. Youth rehabilitation program spaces
5. High abuse-resistant facility
6. Fast-track project delivery
7. New construction
8. Construction on occupied site
9. Ohio Capital Improvement Process – State of Ohio Contracts and/or use of OAKS CI

For scope items 1 and 2 listed above, insert one of the noted abbreviations in the Relevant Project Experience Matrix instead of using an " x " when applicable to one of the 10 Example Projects

Request for Qualifications (Design-Build Contract) continued

C. Funding / Estimated Budget

Total Project Cost	<u>\$24,920,760</u>	State Funding	<u>\$24,920,760</u>
Construction Cost	<u>\$23,000,000</u>	Other Funding	<u>\$0</u>

D. Anticipated Schedule

DB Services Start (mm/yy)	<u>02 / 14</u>
Construction Stage Start (mm/yy)	<u>04 / 15</u>
Construction Stage Completed (mm/yy)	<u>11 / 16</u>
DB Services Completed (mm/yy)	<u>12 / 16</u>

E. EDGE Participation Goal

Percent of Preconstruction Compensation	<u>5.0%</u>
Percent of Initial Design Services Fee	<u>5.0%</u>
Percent of Contract Sum	<u>5.0%</u>

F. Evaluation Criteria for Selection

Selection Criteria:

The DB will be selected using (i) a qualifications-based selection process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the Request for Proposal (RFP) stage for the final DB selection. The qualifications-based selection criteria for the RFQ is included in this announcement.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a RFP that will invite the firms to submit pricing proposals containing their proposed preconstruction stage reimbursable expenses, preconstruction fee, preconstruction stage design fee, preconstruction stage personnel costs, construction stage personnel costs, construction stage itemized general conditions cost, construction stage contingency percentage, construction stage design fee percentage, and design-build fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent criteria documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and the Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority and the Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

Qualifications Due	Aug 15, 2014
RFP issued to the Short-Listed Firms	Sep 5, 2014
Submission of GMP	Oct 30, 2014
Interviews	Nov 6, 2014
Selection of DB	Nov 8, 2014

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer

Request for Qualifications (Design-Build Contract) continued

arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested DB firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the DB's team. The EDGE Affidavit and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
4. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name CJCF Housing Bldg Replacement Proposer Firm _____
 Project Number DYS-150131 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$2,000,000	5	
	\$2,000,000 to \$10,000,000	2	
	More than \$10,000,000	0	
2. Primary Qualifications (Maximum 35 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 25
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to coordinate construction documents and develop accurate estimates and schedules	0 - 5	
d. Construction administration staff	Experience / ability of field representatives to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	0 - 10	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in preconstruction stage compensation over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	0	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 2 projects	0 - 3	
	2 to 4 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 2 projects	0 - 1	
	2 to 7 projects	2 - 3	
	More than 7 projects	4 - 5	

* Must be comprised of consulting firm(s) and NOT the lead firm of the team
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Subtotal	
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Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>New Exhibition Hall</u>	Response Deadline	<u>August 28, 2014 4:00 p.m. local time</u>
Project Location	<u>717 East 17th Ave</u>	Project Number	<u>EXP-150003</u>
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Nick Cassidy</u>
Owner	<u>Ohio Exposition Commission</u>	Contracting Authority	<u>OFCC</u>
Delivery Method	<u>CM at Risk</u>	Prevailing Wages	<u>State</u>
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Amber Mock at 30 West Spring Street, 4th floor, Columbus, Ohio 43215. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Amber Mock at amber.mock@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The project will include the demolition of possibly 3 structures, 1st building totaling 28,200 square feet built in 1959, 2nd building totaling 9,600 square feet built in 1969 and the 3rd building built in 2010 totaling approx. 1200 square feet, recycling as much as reasonably possible. Site and utility work in preparation for new building.

The new structure is approximately 100,000 s.f. and will have a large main hall for trade and exhibition shows of all types with multiple level lighting, electrical distribution, networking capability for CCTV & internet, water and drain access, ability to divide into multiple exhibit areas, large access doors with dock for loading in and out and storage space.

This structure should include multiple conference/breakout rooms for meetings/seminars with multiple level lighting, electrical distribution, networking capability for CCTV & internet, ability to divide into multiple spaces if needed. This should include a large common space/lobby with restrooms and concession stands with networking capability, electric access and directional signage to the different areas. All areas/spaces are to be managed thru the existing building management system used on the campus for lighting, heating & cooling and event access.

B. Scope of Services

A Program of Requirements (POR) will be finalized by the team awarded the contract.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the OFC Manual for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 12 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

Please list all major scope services needed to complete the selection process for successful project delivery. The specific scope of services must state particular building types, functional design or specialized professional services required to evaluate the level of experience of each applicant firm (e.g. parking garage, kitchen design, correctional facility, medical facility). The scope of services should also define the types of basic and additional professional design and administration

Request for Qualifications (Architect / Engineer) continued

- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the State of Ohio BIM Protocol available at the OFCC website at <http://ofcc.ohio.gov>.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:

ACEC: American Council of Engineering Companies

AIA or FAIA: American Institute of Architects

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)

DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)

NCARB: National Council of Architectural Registration Boards (list certification only)

NCIDQ: National Council for Interior Design Qualification

NSPE: National Society of Professional Engineers

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name New Exhibition Hall Proposer Firm _____
 Project Number EXP-150003 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 100 miles	5	
	100 miles to 150 miles	2	
	More than 150 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$200,000	2	
	\$200,000 to \$500,000	1	
	More than \$500,000	0	
c. Number of licensed professionals	Less than 10 professionals	1	Max = 3
	10 to 20 professionals	2	
	More than 20 than professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name New Exhibition Hall Project Number EXP-150003
Project Location 717 East 17th Avenue

Date posted: August 25, 2014

Date revised: N/A

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Is pre-engineering metal building experience a pre-qualification for this project?

A. It will benefit the team scoring.

2. Is there a LEED certification goal for the project?

A. No.

3. Can we use printing vendors towards the EDGE goal?

A. No.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>Electrical Upgrades</u>	Response Deadline	<u>August 21, 2014 4:00 pm</u> local time
Project Location	<u>OEC</u>	Project Number	<u>EXP-150004</u>
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Nick Cassidy</u>
Owner	<u>Ohio Exposition Commission</u>	Contracting Authority	<u>OFCC</u>
Delivery Method	<u>Single Prime</u>	Prevailing Wages	<u>State</u>
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>

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Submit all questions regarding this RFQ in writing to Amber Mock at amber.mock@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Continue this multi phased project by burying all primary services that border the north campus along Velma Ave. from 17th Ave north to 20th Ave turning west on 20th Ave to Korbel Ave. Continue south circuit loop at Gate 3 across 17th removing all primary on the Di Salle lawn and continue burying all three primary circuits from 17th and Velma back to the substation at 17th and interstate 71. If funding allows install secondary and lighting along Plaza for Fair ticketing and event safety going north from 17th Ave into the North Parking area.

All work is coordinated with functions and operations at the OEC to minimize interruptions.

B. Scope of Services

Develop the Program of Requirements by review of previous electrical improvement projects.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the OFC Manual for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 10 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience. LEED certification is not a requirement.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Project delivery method (MP, GC, CMR, DB).
2. Role on project (AE, C-AE, AOR-DB, CMA/OA, CMR, DB, GC, Trade).
3. Electrical improvement on State of Ohio facility campuses.
4. State of Ohio OFCC (or SAO) construction administration experience.
5. OAKS CI experience.
6. Relocating overhead power and data lines to underground trenches.
7. Parking light pole lights and bases to match existing type and grid layout.

Request for Qualifications (Architect / Engineer) continued

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

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Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:

ACEC: American Council of Engineering Companies

AIA or FAIA: American Institute of Architects

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)

DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)

NCARB: National Council of Architectural Registration Boards (list certification only)

NCIDQ: National Council for Interior Design Qualification

NSPE: National Society of Professional Engineers

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Electrical Upgrades Proposer Firm _____
 Project Number EXP-150004 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 100 miles	5	
	100 miles to 150 miles	2	
	More than 150 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$200,000	2	
	\$200,000 to \$500,000	1	
	More than \$500,000	0	
c. Number of licensed professionals	Less than 3 professionals	1	Max = 3
	3 to 8 professionals	2	
	More 8 than professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	

* Must be comprised of professional design services consulting firm(s) and NOT the primary firm
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Subtotal	
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Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>Gilligan Complex - Renovations</u>	Response Deadline	<u>August 21, 2014 4:00 pm</u> local time
Project Location	<u>717 East 17th Avenue</u>	Project Number	<u>EXP-150005</u>
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Nick Cassidy</u>
Owner	<u>Ohio Exposition Commission</u>	Contracting Authority	<u>OFCC</u>
Delivery Method	<u>CM at Risk</u>	Prevailing Wages	<u>State</u>
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Amber Mock at 30 West Spring Street, 4th Floor, Columbus, Ohio 43215. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Amber Mock at amber.mock@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

This is a concrete livestock building built in 1977 totaling 309,760 square feet with 1012 permanent horse stalls and parking on the upper level. Evaluate the structure for needed repairs.

Replace all 1012 permanent horse stalls which includes removal of electrical distribution, stall removal, floor repairs and then reinstalling new stalls and electric with similar equipment that is modular and can be repaired by one or two men.

Replace with similar tie out panels for dairy cattle area.

Replacement of all 8 dry sprinkler systems and support equipment, valves, motors, compressors and all related items.

Replace all lighting throughout the building with current energy efficient lighting and to include emergency lighting, office lighting, restroom lighting and milking parlor area lighting.

Replace ventilation equipment with current energy efficient types and styles to include exhaust fans, hvac equipment, air handlers, heaters, boilers and air conditioners.

Repair / renovate all restrooms and showers including all drains, valves, faucets, sinks, lavatories, showers, water heaters, flooring and ceilings.

Replace all overhead doors, door operators and overhead windows.

Renovate the milking parlor with current energy efficient equipment to include pumps, coolers, scales, hoses, glass tubes and related equipment.

Renovations to all major electrical distribution systems by cleaning and inspecting all buss systems, hangers, buss plugs, fused disconnects, and connections of all types.

Repairs / renovations all pedestrian doors, closers, hardware, panic bars, latches and locks.

Upgrade BMS to include lighting controls, hvac and exhaust fans.

Clean all drains and camera inspect to mains outside the building.

The Architect/Engineer (A/E) will verify the facility needs, review the recently prepared Masterplan and prepare a POR.

The horse stall replacement and electrical work has a construction completion milestone of September 20, 2015. All construction work will cease and demobilize for the Good Guys car show, the State Fair and the month of October for the Quarterhorse Congress.

Request for Qualifications (Architect / Engineer) continued

NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

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AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

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LEED AP O+M (Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:

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CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

CMAA: Construction Management Association of America

CPE: Certified Professional Estimator (American Society of Professional Estimators)

DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)

NCARB: National Council of Architectural Registration

Boards (list certification only)

NCIDQ: National Council for Interior Design Qualification

NSPE: National Society of Professional Engineers

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Gilligan Complex - Renovations Proposer Firm _____
 Project Number EXP-150005 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$100,000	2	
	\$100,000 to \$500,000	1	
	More than \$500,000	0	
c. Number of licensed professionals	Less than 5 professionals	1	Max = 3
	5 to 10 professionals	2	
	More than 10 than professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	

* Must be comprised of professional design services consulting firm(s) and NOT the primary firm
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Subtotal	
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Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Building Automation System Improvements</u>	Response Deadline	<u>10/17/14</u>	<u>2:00 pm</u>	local time
Project Location	<u>OSU Main Campus - Various</u>	Project Number	<u>OSU-130149</u>		
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Aldino Stazzone</u>		
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>		
Delivery Method	<u>Design Build</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>2</u>	No. of electronic copies requested on CD (PDF)	<u>3</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Aldino Stazzone at 400 Enarson Classroom Building, 2009 Millikin Road, Columbus, OH 43210. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Aldino Stazzone at stazzone.1@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

For this project, the Owner will be requesting a Competitive GMP at the time of Request for Proposal as part of the Best Value selection process.

This project will upgrade the HVAC controls at three university buildings: Caldwell Laboratory, Dulles Hall and Rightmire Hall. The existing pneumatic controls will be replaced with digital controls and connected to the campus central building automation system. Caldwell Laboratory is a 101,976 gross square foot building constructed in 1950, Dulles Hall is a 40,948 gross square foot building constructed in 1974, and Rightmire Hall is a 71,671 gross square foot building constructed in 1969.

The new Building Automation System shall fully integrate into the existing district wide Building Automation BACnet network as manufactured by Delta Controls, Automated Logic by Emcor or an approved equivalent manufacturer.

B. Scope of Services

The Owner will be requesting a GMP as part of the Best Value selection process; therefore self-performed work will be approved, subject to the firm submitting an acceptable subcontractor plan. The short-listed firms are treated as approved subcontractors for this purpose. There will be no obligation for the selected firm to solicit bids from subcontractors for the purpose of comparing the price of proposed self-performed work. In addition, the contingency utilization provisions related to the award of a low subcontractor bid are waived.

The selected Design-Builder ("DB"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner/Contracting Authority, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Schematic Design, Design Development, Subcontractor Prequalification and Bidding process, Construction Documents, Construction and Closeout stages.

Refer to the *OFC Manual* additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The selected DB will be required to sign the standard agreement. No modifications to the requirements in the agreement will be accepted.

The preconstruction and construction services are generally described below. With the exception of self-performed work, subcontracts including but not limited to Plumbing, Fire Protection, HVAC, and Electrical trades will be awarded by the DB to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all

Request for Qualifications (Design-Build Contract) continued

subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority/Owner, the Criteria A/E and the DB. The Contracting Authority/Owner shall have access to all books, records, documents and other data in the DB's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The DB will work cooperatively with the Contracting Authority/Owner, Criteria A/E and Project Team, and will provide, among other services, schedule development, estimate development, program verification, schematic design, design development, subcontractor prequalification and bidding, construction documents preparation, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages.

Construction Services: The DB shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, construction execution, progress schedule, weekly progress meetings, testing and inspection, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the DB's selection of subcontractors and any supplemental terms to the subcontract form.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Retrofitting of existing building HVAC control systems
2. Integration of new control systems into existing Campus Automation Systems
3. Controls Sequence design and specification
4. State of Ohio Administered Projects
5. Harmonics Evaluations

C. Funding / Estimated Budget

Total Project Cost	<u>\$730,000</u>	State Funding	<u>\$730,000</u>
Construction Cost	<u>\$615,000</u>	Other Funding	<u>\$0</u>

D. Anticipated Schedule

DB Services Start (mm/yy)	<u>12 / 14</u>
Construction Stage Start (mm/yy)	<u>01 / 15</u>
Construction Stage Completed (mm/yy)	<u>04 / 15</u>
DB Services Completed (mm/yy)	<u>04 / 15</u>

E. EDGE Participation Goal

Percent of Preconstruction Compensation	<u>5.0%</u>
Percent of Initial Design Services Fee	<u>5.0%</u>
Percent of Contract Sum	<u>5.0%</u>

F. Evaluation Criteria for Selection

Selection Criteria:

The DB will be selected using (i) a qualifications-based selection process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the Request for Proposal (RFP) stage for the final DB selection. The qualifications-based selection criteria for the RFQ is included in this announcement.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a RFP that will invite the firms to submit pricing proposals containing their proposed preconstruction stage reimbursable expenses, preconstruction fee, preconstruction stage design fee, preconstruction stage personnel costs, construction stage personnel costs, construction stage itemized general conditions cost, construction stage contingency percentage, construction stage design fee percentage, and design-build fee percentage.

Request for Qualifications (Design-Build Contract) continued

The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent criteria documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority/Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority/Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority/Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

Qualifications Due	October 17, 2014
RFP issued to the Short-Listed Firms	October 28, 2014
Pre-Proposal Meeting	November 3, 2014
Proposals Due	November 10, 2014
Interviews	November 17, 2014
Selection of DB	December 12, 2014

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested DB firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the DB's team. The EDGE Affidavit and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

The **EDGE Participation Statement of Intent to Contract and Perform** from Section H. Additional Information must also be submitted. Please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the award process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

Request for Qualifications (Design-Build Contract) continued

1. **Summary:** Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. **Bonding/Insurance:** Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. **Management Systems:** Describe the scheduling and cost control systems the firm would propose to use for the Project
4. **Self-Performed Work:** Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. **Estimating:** Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. **Scheduling:** Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute (list credentials, not memberships)
DBIA or Associate DBIA: Design-Build Institute of America
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name Building Automation System Improvements Proposer Firm _____
 Project Number OSU-130149 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$200,000	5	
	\$200,000 to \$1,000,000	2	
	More than \$1,000,000	0	
2. Primary Qualifications (Maximum 35 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 25
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to coordinate construction documents and develop accurate estimates and schedules	0 - 10	
d. Construction administration staff	Experience / ability of field representatives to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	1 - 10	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in preconstruction stage compensation over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	0	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the lead firm of the team ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: School District Board + OFCC

Project Name	<u>Fairfield CSD Segment 1</u>	Response Deadline	<u>09/08/2014</u>	<u>4:00 p.m.</u> local time
Project Location	<u>Fairfield, Ohio</u>	Project Number	<u>SFC-140347</u>	
City / County	<u>Fairfield / Butler</u>	Project Manager	<u>Paul J. Motylinski</u>	
Owner	<u>Fairfield CSD</u>	Contracting Authority	<u>School District Board + OFCC</u>	
Delivery Method	<u>CM at Risk</u>	Prevailing Wages	<u>None</u>	
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Jill Hoobler at 30 West Spring Street, Columbus, Ohio 43215. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Jill Hoobler at Jill.Hoobler@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

This project includes the following:

1. Construction of two new PK-5 elementary school buildings. Each building will be approximately 90,300 square feet in size. One of the new PK-5 elementary school buildings will be located on the property where the existing Freshman High and Central Elementary currently exist. The other PK-5 elementary school building will be located on a property to be purchased by Fairfield CSD in the near future. Both of the new PK-5 elementary school buildings will be required to be open and operational for occupancy for the start of 2017-2018 school year.
2. Construction of a new Freshman High School. This building will be approximately 140,400 square feet in size and will be located along Holden Boulevard across from the existing Fairfield Senior High. The new Freshman High will be required to be open and operational for occupancy for the start of the 2017-2018 school year.
3. Abatement and demolition of the existing Fairfield Freshman High and Fairfield Central Elementary. The approximate size of Fairfield Freshman High and Fairfield Central Elementary in square feet is 95,900 and 75,300, respectively.

Professional design services will be provided by SHP Leading Design.

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

B. Scope of Services

The selected Construction Manager at Risk (CMR), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Contracting Authority and/or Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages; review and comment on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages for compliance with the *Ohio School Design Manual*; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *OFC Manual* and/or the *Ohio School Design Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (CM at Risk Contract) continued

E. EDGE Participation Goal

Percent of Total Construction Contracts Awarded 5.0% Percent of *initial* TOTAL CM Fee 5.0%

F. Evaluation Criteria for Selection

Selection Criteria:

The CM will be selected using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the final Request for Proposal stage for the final CM selection. The qualifications-based selection criteria for the RFQ are included in this announcement. The best value criteria used in evaluating proposals from the short listed firms will include such factors that are determined to derive or offer the greatest value to the State and the Owner, combining both qualifications and fee.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a Request for Proposal (RFP) that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent design documents (if developed) and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and/or Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority and/or Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget, and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

Qualifications Due	09/08/2014
RFP issued to the Short-Listed Firms	10/03/2014
Interviews	10/30/2014
Selection of CM	11/07/2014

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested CM firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (CM at Risk Contract) continued

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. **Bonding/Insurance:** Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability, and professional liability.
2. **Estimating:** Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
3. **Scheduling:** Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Fairfield CSD Segment 1 Proposer Firm _____
 Project Number SFC-140347 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 25 miles	5	
	25 miles to 50 miles	2	
	More than 50 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$5,000,000	5	
	\$5,000,000 to \$10,000,000	2	
	More than \$10,000,000	0	
2. Primary Qualifications (Maximum 40 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 30
b. Project administration lead	Experience / ability to effectively administer project controls and processes	0 - 5	
c. Technical staff	Experience / ability of technical staff to develop accurate estimates and schedules	0 - 15	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	0 - 5	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 8 projects	4 - 6	
	More than 8 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 6 projects	0 - 1	
	6 to 8 projects	2 - 3	
	More than 8 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>Ross -4th Floor Hybrid Operation Room</u>	Response Deadline	<u>9/12/2014</u>	<u>2:00 pm</u>	local time
Project Location	<u>452 West 10th Avenue Building (0353)</u>	Project Number	<u>OSU-140067</u>		
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Jack Bargaheiser</u>		
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>		
Delivery Method	<u>CM at Risk</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>4</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Jack Bargaheiser at 400 Enarson Classroom Building, 2009 Millikin Rd, Columbus, OH 43210. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Jack Bargaheiser at Bargaheiser.2@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

This project will construct a new Hybrid Operating Room (OR) located at Richard M. Ross Heart Hospital - 452 W. 10th Ave. facility for the Wexner Medical Center at The Ohio State University. This project includes a one story addition of 2,000 sq. ft. and 2,000 sq. ft. of renovated space which will accommodate a new Hybrid Operating Room and Support space. The new and renovated areas and work to include, but not limited to, structural, HVAC, Plumbing, Fire protection, Medical Gas, Electrical. Both the Ross and adjacent EP Labs will remain operational during construction so experience in developing orderly phased projects is of significance.

B. Scope of Services

The selected Construction Manager at Risk (CMR), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Contracting Authority, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *OFC Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The selected CM will be required to sign the standard agreement. No modifications to the requirements in the agreement will be accepted.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority, the A/E and the CM. The Contracting Authority shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CM will work cooperatively with the Contracting Authority, A/E and Project Team, and will provide, among other services, cost estimating, budgeting, value engineering, constructability review, scheduling and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any material incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The CM shall submit to the

Request for Qualifications (CM at Risk Contract) continued

Contracting Authority and the A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The CM, the Contracting Authority and the A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Contracting Authority, the A/E and the CM. The CM shall then submit to the Contracting Authority, for approval, the CM's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Contracting Authority's approval of the final Contract Sum, the parties will enter into an amendment to the Agreement establishing the Contract Sum (GMP Amendment). The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Contracting Authority may terminate the agreement with the CM and seek from other firms, bids for completion of the Project.

Construction Services: The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the CM's selection of subcontractors and any supplemental terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Relevant past work of prospective firm's proposed
2. Past performance of prospective firm and its proposed consultants
3. Previous experience compatible with the proposed project (e.g., type, size).
4. Qualifications and experience of individuals directly involved with the project
5. Construction Manager at Risk GMP experience
6. Coordination of Currently Occupied Facilities
7. Budget estimating analysis and value engineering

C. Funding / Estimated Budget

Total Project Cost	<u>\$2,728,984.00</u>
Construction Cost	<u>\$2,019,478.00</u>
State Funding	<u>\$0</u>
Other Funding	<u>\$0</u>

D. Anticipated Schedule

CM Services Start (mm/yy)	<u>10 / 14</u>
GMP Approval (mm/yy)	<u>11 / 14</u>
Construction Stage Start (mm/yy)	<u>12 / 14</u>
Construction Stage Completed (mm/yy)	<u>06 / 15</u>
CM Services Completed (mm/yy)	<u>07 / 15</u>

E. EDGE Participation Goal

Percent of Total Construction Contracts Awarded	<u>5.0%</u>	Percent of <i>initial</i> TOTAL CM Fee	<u>5.0%</u>
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F. Evaluation Criteria for Selection

Selection Criteria:

The CM will be selected using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii). a best value selection process during the final Request for Proposal stage for the final CM selection. The qualifications-based selection criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from the short listed firms will include such factors that are determined to derive or offer the greatest value to the State and the Owner, combining both qualifications and fee.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Qualifications (CM at Risk Contract) continued

Request for Proposal:

The short-listed firms shall be sent a Request for Proposal (RFP) that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent design documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority/Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority/Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority/Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

RFQ Posted and Advertised	August 11, 2014
Qualifications Due	September 12, 2014
RFP issued to the Short-Listed Firms	September 19, 2014
Interviews	October 07, 2014
Selection of CM	October 08, 2014

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested CM firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Request for Qualifications (CM at Risk Contract) continued

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. **Summary:** Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. **Bonding/Insurance:** Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. **Management Systems:** Describe the scheduling and cost control systems the firm would propose to use for the Project
4. **Self-Performed Work:** Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. **Estimating:** Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. **Scheduling:** Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Ross - 4th Floor Hybrid Operation Room Proposer Firm _____
 Project Number OSU-140067 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$200,000	5	
	\$200,000 to \$1,000,000	2	
	More than \$1,000,000	0	
2. Primary Qualifications (Maximum 40 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 30
b. Project administration lead	Experience / ability to effectively administer project controls and processes	0 - 10	
c. Technical staff	Experience / ability of technical staff to develop accurate estimates and schedules	0 - 15	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	1 - 5	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Criteria A/E)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>State Park Cottage Renovation</u>	Response Deadline	<u>August 29, 2014 4:00 pm</u> local time
Project Location	<u>Varies</u>	Project Number	<u>DNR-140070</u>
City / County	<u>Various / Various</u>	Project Manager	<u>Kevin Russell</u>
Owner	<u>Department of Natural Resources</u>	Contracting Authority	<u>OFCC</u>
Delivery Method	<u>Design Build</u>	Prevailing Wages	<u>State</u>
No. of paper copies requested (stapled, not bound)	<u>2</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Amber Mock at 30 West Spring Street 4th Floor, Columbus, Ohio 43215. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Amber Mock at amber.mock@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The Ohio Department of Natural Resources (ODNR) through the Division of Parks and Recreation (P&R) is responsible for the management of a total of 74 Ohio State Parks, 15 of which offer nightly and weekly rental opportunities of individual one and two bedroom cottages. Of the 15 cottage locations, ODNR manages 8 locations and engages a concessionaire to manage the remaining 7 locations. The number of cottages varies from site to site, ranging from 24 to 66, however the basic footprint and construction type of the cottages remains fairly consistent throughout the state park system. Construction dates for the original cottages range from 1940-1978 with minor updates and infrastructure upgrades at some, but not all, of the cottages taking place over time.

The intent of this project is to develop a site-specific master plan for each cottage location in conjunction with ODNR's strategic facility plans.

The master planning process would include assessments of existing conditions for each cottage and its surroundings, including an inventory and evaluation of structural, electrical, HVAC, interior/exterior furnishings, and technological elements.

The master plan would also include a phased construction strategy to implement new floor plan configurations and to provide modern amenities identified and developed through ODNR's strategic facility plans. This process could result in modest renovations, complete renovations, and/or complete demolition with new construction, depending on the assessment of the existing cottages and the programmatic needs of the specific site. The master plan would then be used to develop criteria documents for the construction needs at each site, contemplating phased construction in order to keep a prescribed number of cottages available for rental during the construction process.

Through this selection process, ODNR contemplates engaging a C-A/E to provide master planning and criteria documents for all cottage locations managed by ODNR, the initial phase of which would include master planning at the 8 ODNR managed cottage locations and criteria documents for an initial phase of construction at Hocking Hills, Mohican, Buck Creek, Cowan Lake, Dillon, Pymatuning, Lake Hope, and Pike Lake. All firms submitting a statement of qualifications will be eligible for award of contract for the period beginning approximately September 15, 2014 through approximately December 31, 2016. However, the Criteria-AE agreement would be extended and amended to add campground locations as capital appropriations are available in future Capital Bill legislation.

Request for Qualifications (Criteria A/E) continued

B. Scope of Services

The selected team will develop site specific master plans for selected locations beginning with facility and site assessments. Master plans will address site utilization needs of various user groups, utility infrastructure needs versus constraints, and vehicular ingress/egress issues. Master plans will also include recommended construction projects and appropriate phasing.

The selected C-A/E, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

The selected C-A/E, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Master Planning, Concept and Criteria Design, Best Value Selection support, Pre-Construction Stage support, Construction Administration and Project Close-Out support, and Additional Services of all types.

Refer to the OFC Manual for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 16 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

Please list all major scope services needed to complete the selection process for successful project delivery. The specific scope of services must state particular building types, functional design or specialized professional services required to evaluate the level of experience of each applicant firm (e.g. parking garage, kitchen design, correctional facility, medical facility). The scope of services should also define the types of basic and additional professional design and administration services necessary for the project (e.g. LEED credentials and experience, previous experience with local jurisdiction or similar sites, previous experience working with the State of Ohio, Building Information Modeling ("BIM") experience and training, specific BIM and Owner-defined requirements, level of development to be achieved within BIM models, BIM deliverables, and Owner's intended use of BIM models after construction). This information will be used by each applicant to populate the Relevant Project Experience Matrix in Section F of Form F110-330.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Experience with Master Planning
2. Identify project delivery method (i.e GC, DB,CM@R)
3. Identify submitters role in project. (i.e AE, C-AE, AOR-DB, CMA/OA)
4. Experience with Phased Construction
5. Experience with the Design Build construction delivery method
6. Experience as a Criteria-Architect
7. Experience with Public Construction
8. Experience with Project Estimating
9. Experience with Schedule Management
10. Experience with Construction Administration

C. Funding / Estimated Budget

Total Project Cost	<u>\$10,000,000</u>	State Funding	<u>\$10,000,000</u>
Construction Cost	<u>\$8,800,000</u>	Other Funding	<u>\$0</u>
Estimated C-A/E Fee	<u>2.0% to 3.0%</u>		

NOTE: The C-A/E fee for this project includes all professional design services, and consultant services necessary for proper completion of the C-A/E Basic Services for the successful completion of the project, including but not limited to: preparation / review and verification of the Program of Requirements, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

Request for Qualifications (Criteria A/E) continued

D. Services Required (see note below)

Primary	<u>Architectural</u>
Secondary	<u>MEP Engineering</u>
	<u>IT/AV Engineering</u>
	<u>Civil Engineering</u>
	<u>Structural Engineering</u>
	<u>Other</u>
	<u>Other</u>
Others	<u>Master Planning Testing Services</u>

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>11/14</u>
Construction Stage Start (mm/yy)	<u>05/15</u>
Construction Stage Completed (mm/yy)	<u>11/16</u>
Professional Services Completed (mm/yy)	<u>12/16</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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NOTE: The primary C-A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected C-A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested C-A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the C-A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the C-A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Request for Qualifications (Criteria A/E) continued

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:

ACEC: American Council of Engineering Companies

AIA or FAIA: American Institute of Architects

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)

CSI or FCSI: Construction Specifications Institute

DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)

NCARB: National Council of Architectural Registration Boards (list certification only)

NCIDQ: National Council for Interior Design Qualification

NSPE: National Society of Professional Engineers

Criteria A/E Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name State Park Cottage Renovation Proposer Firm _____
 Project Number DNR-140070 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Ohio Firm Less than 25 miles	5	
	25 miles to 150 miles	2	
	Out of State Firm More than 150 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$2,000,000	2	
	\$2,000,000 to \$10,000,000	1	
	More than \$10,000,000	0	
c. Number of licensed professionals	Less than 3 professionals	1	Max = 3
	3 to 10 professionals	2	
	More than 10 than professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to document owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create accurate and complete design criteria	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 7 projects	4 - 6	
	More than 7 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 7 projects	2 - 3	
	More than 7 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name State Park Cottage Renovation Project Number DNR-140070
Project Location Various

Date posted: August 13, 2014

Date revised: August 15, 2014

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. The scoring sheet indicates the highest points are awarded to firm proximity of less 25 miles. What is being used as the primary location to determine proximity?
 - A. The RFQ has been revised and posted to the website. The score sheet on the RFQ was revised so that we are scoring for Ohio firms vs. Out of State firms.**

2. The RFQ states these projects are Design Build. Does this mean the successful firm will construct the projects?
 - A. No. These RFQ's are for the Criteria Architect. They will help with the criteria documents and master planning. The Design Build team RFQ will be issued later in the year.**

Request for Qualifications (Criteria A/E)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>State Park Campgrounds Renovation</u>	Response Deadline	<u>August 29, 2014 4:00 pm</u> local time
Project Location	<u>Varies</u>	Project Number	<u>DNR-140071</u>
City / County	<u>Various / Various</u>	Project Manager	<u>Kevin Russell</u>
Owner	<u>Department of Natural Resources</u>	Contracting Authority	<u>OFCC</u>
Delivery Method	<u>Design Build</u>	Prevailing Wages	<u>State</u>
No. of paper copies requested (stapled, not bound)	<u>2</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Amber Mock at 30 West Spring Street 4th Floor, Columbus, Ohio 43215. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Amber Mock at amber.mock@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The Ohio Department of Natural Resources (ODNR) through the Division of Parks and Recreation (P&R) is responsible for the management of 56 campground facilities located in state parks throughout the State of Ohio. These campgrounds include camping sites for "primitive" tent camping as well as sites with differing levels of service connections for Recreational Vehicles (RVs). Some RV sites have no direct service connections whereas other sites have partial to full-service connections that include electrical service, potable water, and sanitary sewer hook-ups. The campgrounds also include support service facilities such as campground offices for camper check-in/check-out, children's play areas, access points for fishing and boating, and fish cleaning stations. Common restroom facilities and common washhouses with restrooms, showers, and laundry facilities are distributed around the campground areas.

The intent of this project is to develop a site-specific master plan for each campground in conjunction ODNR's strategic facility plans. The master planning process would include assessments of existing conditions at each campground, including utility service infrastructure capabilities, existing service connection capabilities, existing restrooms and washhouse facilities, as well as other auxiliary support structures. Many of the existing electrical connections do not provide the appropriate level of electrical service required by modern RVs nor the communication (i.e. internet) services expected by many camping customers. Restrooms are outdated and may need to be renovated or completely rebuilt. Washhouses are undersized, out of date, and, as campgrounds have expanded over the years, no longer are centralized for easy access by all campsites.

These assessments would then be used to develop criteria documents for the construction needs at each site, contemplating phased construction in occupied campgrounds.

Construction would then be undertaken to create the number of full-service RV sites, full-service with "pull-through" access for large RVs, and partial service (i.e., electrical service or potable water only) as identified in the strategic facility plan and as the physical characteristics of each site would allow. Construction of new or renovation of existing washhouses and restroom buildings would be identified in each phase as well as any required site improvements or utility infrastructure upgrades.

Through this selection process, ODNR contemplates engaging a C-A/E to provide master planning and criteria documents for all campgrounds in Ohio's state parks, the initial phase of which would include approximately 9 campgrounds including but not limited to East Harbor, Indian Lake, Hocking Hills, Mohican, Alum Creek, Salt Fork, Caesar Creek, and Deer Creek. All firms submitting a statement of qualifications will be eligible for award of contract for the period beginning approximately September 15, 2014 through approximately December 31, 2016. However, the Criteria-AE agreement would be extended and amended to add campground locations as capital appropriations are available in future Capital Bill legislation.

Request for Qualifications (Criteria A/E) continued

B. Scope of Services

The selected team will develop site specific master plans for selected locations beginning with facility and site assessments. Master plans will address site utilization needs of various user groups, utility infrastructure needs versus constraints, and vehicular ingress/egress issues. Master plans will also include recommended construction projects and appropriate phasing.

The selected C-A/E, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement. As required by the Agreement, and as properly authorized, provide the following categories of services: Master Planning, Concept and Criteria Design, Best Value Selection support, Pre-Construction Stage support, Construction Administration and Project Close-Out support, and Additional Services of all types.

Refer to the OFC Manual for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 16 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

Please list all major scope services needed to complete the selection process for successful project delivery. The specific scope of services must state particular building types, functional design or specialized professional services required to evaluate the level of experience of each applicant firm (e.g. parking garage, kitchen design, correctional facility, medical facility). The scope of services should also define the types of basic and additional professional design and administration services necessary for the project (e.g. LEED credentials and experience, previous experience with local jurisdiction or similar sites, previous experience working with the State of Ohio, Building Information Modeling ("BIM") experience and training, specific BIM and Owner-defined requirements, level of development to be achieved within BIM models, BIM deliverables, and Owner's intended use of BIM models after construction). This information will be used by each applicant to populate the Relevant Project Experience Matrix in Section F of Form F110-330.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Experience with Master Planning
2. Identify project delivery method (i.e GC, DB, CM@R)
3. Identify submitters role in project (i.e AE, C-AE, AOR-DB, CMA-OA)
4. Experience with Phased Construction
5. Experience with the Design Build construction delivery method
6. Experience as a Criteria-Architect
7. Experience with Public Construction
8. Experience with Project Estimating
9. Experience with Schedule Management
10. Experience with Construction Administration

C. Funding / Estimated Budget

Total Project Cost	<u>\$10,000,000.00</u>	State Funding	<u>\$10,000,000.00</u>
Construction Cost	<u>\$8,800,000</u>	Other Funding	<u>\$0</u>
Estimated C-A/E Fee	<u>2.0% to 3.0%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

Request for Qualifications (Criteria A/E) continued

D. Services Required (see note below)

Primary	<u>Architect</u>
Secondary	<u>MEP Engineering</u>
	<u>IT/AV Engineering</u>
	<u>Civil Engineering</u>
	<u>Structural Engineering</u>
	<u>Other</u>
	<u>Other</u>
Others	<u>Master Planning Testing Services</u>

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>11/14</u>
Construction Stage Start (mm/yy)	<u>05/15</u>
Construction Stage Completed (mm/yy)	<u>11/16</u>
Professional Services Completed (mm/yy)	<u>12/16</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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NOTE: The primary C-A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Request for Qualifications (Criteria A/E) continued

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:

ACEC: American Council of Engineering Companies

AIA or FAIA: American Institute of Architects

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)

CSI or FCSI: Construction Specifications Institute

DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)

NCARB: National Council of Architectural Registration Boards (list certification only)

NCIDQ: National Council for Interior Design Qualification

NSPE: National Society of Professional Engineers

Criteria A/E Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name State Park Campgrounds Renovation Proposer Firm _____
 Project Number DNR-140071 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Ohio Firm Less than 25 miles	5	
	25 miles to 150 miles	2	
	Out of State Firm More than 150 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$2,000,000	2	
	\$2,000,000 to \$10,000,000	1	
	More than \$10,000,000	0	
c. Number of licensed professionals	Less than 3 professionals	1	Max = 3
	3 to 10 professionals	2	
	More than 10 than professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to document owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create accurate and complete design criteria	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 7 projects	4 - 6	
	More than 7 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 7 projects	2 - 3	
	More than 7 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name State Park Campgrounds Renovation Project Number DNR-140071
Project Location Various

Date posted: August 15, 2014

Date revised: N/A

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. The scoring sheet indicates the highest points are awarded to firm proximity of less 25 miles. What is being used as the primary location to determine proximity?
 - A. The RFQ has been revised and posted to the website. The score sheet on the RFQ was revised so that we are scoring for Ohio firms vs. Out of State firms.**

2. The RFQ states these projects are Design Build. Does this mean the successful firm will construct the projects?
 - A. No. These RFQ's are for the Criteria Architect. They will help with the criteria documents and master planning. The Design Build team RFQ will be issued later in the year.**

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>Little Miami Trail Restoration</u>	Response Deadline	<u>August 29, 2014 4:00 pm</u> local time
Project Location	<u>Little Miami Trail</u>	Project Number	<u>DNR-140072</u>
City / County	<u>Varies / Greene, Warren, Clermont and Hamilton</u>	Project Manager	<u>Kevin Russell</u>
Owner	<u>Department of Natural Resources</u>	Contracting Authority	<u>OFCC</u>
Delivery Method	<u>Single Prime</u>	Prevailing Wages	<u>State</u>
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Amber Mock at 30 West Spring Street, 4th Floor, Columbus, Ohio 43215. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Amber Mock at amber.mock@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The Ohio Department of Natural Resources (ODNR) through the Division of Parks and Recreation (P&R) is responsible for management of 53 miles of multipurpose rail-trail located along the Little Miami State and National Scenic River in Greene, Warren, Clermont and Hamilton counties. The railroad corridor dates to the mid 1800's and became a State Park in 1979. The trail is paved to a minimum 10 feet wide along its width, and has several areas with additional width (where there were two rails side by side) for joggers and horses. This facility is limited to non-motorized use only for both transportation and recreation between the small communities throughout the Miami Valley. Other amenities along the trail include parking and restrooms, as well as access points for fishing and boating along the scenic river.

The intent of this project is to develop a site-specific master plan for the entire Little Miami State Park in conjunction with ODNR's strategic facility plans. The master planning process would include assessments of existing conditions, including paved and grass surfaces, bridges, drainage, slope stability, restroom and parking, as well as any auxiliary support structures. Much of the trail runs directly adjacent to the Little Miami River and is subject to significant erosion and slope stability issues, some of which create issues with public safety. There are over 60 bridge structures as well as numerous culverts with varying repair and improvement needs. Drainage areas have become overgrown or have filled in with cobbles and no longer function as designed. The pavement ranges in age from 10 to 30 years old and has many areas of degradation from age, root intrusion and failing subgrade. Other items identified as necessary for the function of the park facilities may also be included.

These assessments would be used to develop construction documents for the construction needs along the entire length, contemplating phased construction as Capital funding allows.

Construction would be undertaken to ensure public safety and long term stability of the trail as well as functional and aesthetic improvements as identified in the strategic facility plan. Construction would be phased to ensure the best use of public funds and the least disruption of the overall facility.

Through this selection process, ODNR contemplates engaging an A/E to provide master planning and construction documents for all improvements along the trail, the initial phase would include approximately \$3 million in improvements, to include stability and long term viability. All firms submitting a Statement of Qualifications will be eligible for award of contract for the period beginning approximately September 15, 2014 through approximately December 15, 2016. However, the AE agreement would be extended and amended to add locations of work as Capital appropriations are available in future Capital Bill legislation.

Request for Qualifications (Architect / Engineer) continued

B. Scope of Services

For projects advertised with an appropriately developed Program of Requirements (POR), upon award of the Agreement, commence with Design. For projects without such a POR, upon award of the Agreement, commence by developing the Program of Requirements.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the OFC Manual for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 8 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience. Please list all major scope services needed to complete the selection process for successful project delivery. The specific scope of services must state particular building types, functional design or specialized professional services required to evaluate the level of experience of each applicant firm (e.g. parking garage, kitchen design, correctional facility, medical facility). The scope of services should also define the types of basic and additional professional design and administration services necessary for the project (e.g. LEED credentials and experience, previous experience with local jurisdiction or similar sites, previous experience working with the State of Ohio, Building Information Modeling ("BIM") experience and training, specific BIM and Owner-defined requirements, level of development to be achieved within BIM models, BIM deliverables, and Owner's intended use of BIM models after construction). This information will be used by each applicant to populate the Relevant Project Experience Matrix in Section F of Form F110-330.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Identify Project Delivery method (i.e. MP, GC, CM@R, DB)
2. Identify submitters role on project (i.e AE, C-AE, AOR-DB, CMA/OA)
3. National Scenic River requirements
4. Bike trail rehabilitation
5. Drainage/watershed areas
6. Culverts and bridge rehabilitation and construction
7. Riverbank stabilization
8. State capital construction projects
9. ODOT specifications

C. Funding / Estimated Budget

Total Project Cost	<u>\$3,500,000</u>	State Funding	<u>\$3,500,000</u>
Construction Cost	<u>\$2,600,000</u>	Other Funding	<u>\$0</u>
Estimated A/E Fee	<u>5.0% to 6.0%</u>		

The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

Request for Qualifications (Architect / Engineer) continued

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials:

ACEC: American Council of Engineering Companies

AIA or FAIA: American Institute of Architects

CCCA: Certified Construction Contract Administrator (CSI)

CCM: Certified Construction Manager (CMAA)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Document Technologist (CSI)

CMAA: Construction Management Association of America

CPE: Certified Professional Estimator (American Society of Professional Estimators)

DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)

NCARB: National Council of Architectural Registration Boards (list certification only)

NCIDQ: National Council for Interior Design Qualification

NSPE: National Society of Professional Engineers

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Little Miami Trail Restoration Proposer Firm _____
 Project Number DNR-140072 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$100,000	2	
	\$100,000 to \$5,000,000	1	
	More than \$5,000,000	0	
c. Number of licensed professionals	Less than 3 professionals	3	Max = 3
	3 to 10 professionals	2	
	More than 10 than professionals	1	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name Little Miami Trail Restoration Project Number DNR-140072
Project Location Little Miami Trail

Date posted: August 25, 2014
Date revised: N/A

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Is there a preferred delivery method?

A. GG - General Contracting

2. Are the strategic facility plans available?

A. I will check w DNR, but I do not know of any plans.

3. Please provide clarification to Rating Form item 3b. Is it up to 5 points or can someone receive 2 additional points above 5 pts for each 2% higher than 5%?

A. The stated EDGE goal is 5%. The A/E firm is able to get 1 additional point for every 2% increase over the 5% goal. So, 7% would be worth 1 additional point... 9% would be worth 2 additional points, etc... up to 5 points max.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Stocker Center Sprinkler Replacement FY2015</u>	Response Deadline	<u>August 26, 2014 5:00 PM</u> local time
Project Location	<u>Ohio University</u>	Project Number	<u>OHU-157050</u>
City / County	<u>Athens / Athens</u>	Project Manager	<u>David Brown, PE</u>
Owner	<u>Ohio University</u>	Contracting Authority	<u>Local Higher Education</u>
Delivery Method	<u>Multiple Prime</u>	Prevailing Wages	<u>State</u>
No. of paper copies requested (stapled, not bound)	<u>5</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to David Brown, PE at West Union Street Office Center, 160 West Union Street, Suite 154, 1 Ohio University, Athens, Ohio 45701-2979. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to David Brown, PE at brownd5@ohio.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The Stocker Center was originally built in 1965 as Crook Hall as a residential housing unit. Stocker Center provides more than 3.5 acres of classroom, laboratory, lecture hall, and office space. The building was renovated in 1986 to its current use for the school of engineering. The fire protection sprinkler system was part of the 1986 renovation. Numerous piping repairs have been made over the life of the system. The piping failures are now beyond repair. The objective of this project is to implement replacement and / or repair of the fire protection sprinkler system.

The preliminary study by HAWA, Consulting Engineers is complete. The study reviewed the existing conditions of the facility. Options for the repair and/or replacement of the fire protection system elements were considered and presented in the final report. The recommendation of Risk Management & Safety and Design & Construction is to protect the facility by replacing the existing system in-kind with a new piping system.

B. Scope of Services

For projects advertised with an appropriately developed Program of Requirements (POR), upon award of the Agreement, commence with Design. For projects without such a POR, upon award of the Agreement, commence by developing the Program of Requirements.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *OFC Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 12 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

Please list all major scope services needed to complete the selection process for successful project delivery. The specific scope of services must state particular building types, functional design or specialized professional services required to evaluate the level of experience of each applicant firm (e.g. parking garage, kitchen design, correctional facility, medical

Request for Qualifications (Architect / Engineer) continued

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Stocker Center Sprinkler Replacement FY2015 Proposer Firm _____
 Project Number OHU-157050 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 100 miles	5	
	100 miles to 200 miles	2	
	More than 200 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$50,000	2	
	\$50,000 to \$100,000	1	
	More than \$100,000	0	
c. Number of licensed professionals	Less than 2 professionals	1	Max = 3
	2 to 10 professionals	2	
	More than 10 than professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	2 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 2 projects	0 - 3	
	2 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 2 projects	0 - 1	
	2 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Agency

Project Name	<u>Environmental Assessment Technical Assistance</u>	Response Deadline	<u>August 29, 2014 4:00 PM</u> local time
Project Location	<u>Various</u>	Project Number	<u>DNR-150009</u>
City / County	<u>Various / Various</u>	Project Manager	<u>Tara Lee</u>
Owner	<u>Department of Natural Resources</u>	Contracting Authority	<u>Local Agency</u>
No. of paper copies requested (stapled, not bound)	<u>2</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to the Ohio Department of Natural Resources, Division of Engineering, **Attention: Jason Kirby, 2045 Morse Road, Bldg. E-3, Columbus, Ohio 43229**. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Jason Kirby at Jason.kirby@dnr.state.oh.us with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Request for Professional Services page on the ODNR Division of Engineering website at <http://engineering.ohiodnr.gov/capital-improvements> on a regular basis until one week before the response deadline. The names of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Professional engineering and administration services are requested for environmental assessments, remediation and regulatory compliance pertaining to existing and previously removed petroleum storage systems, asbestos containing materials, hazardous substances, etc., at ODNR facilities statewide. Environmental services may include investigative analyses and reporting; soil and groundwater sampling; removal, disposal, and/or remediation of sites and regulated substances. The selected consultant shall communicate and coordinate with regulatory agencies, in compliance with all applicable laws and rules, obtain all necessary permits, and perform limited construction administration.

B. Scope of Services

While specific projects and scopes of work have not been identified at this time, the selected consultant will be retained through a specific time period (approximately two years); projects and deliverables will be determined on an as needed basis from deficiencies noted by treatment plant operations staff. Fees for each assigned task will be based on an hourly fee schedule to be negotiated as part of the contract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Experience with petroleum storage systems and regulations.
2. Experience with building asbestos investigations and developing abatement plans.
3. Experience with soil and ground water sampling.
4. Experience with remediation of sites and regulated substances.
5. Regulatory permit application and coordination experience.

C. Funding / Estimated Budget

Total Project Cost	<u>Varies with each project</u>	State Funding	<u>100 percent of project cost</u>
Construction Cost	<u>TBD</u>	Other Funding	<u>\$0.00</u>
Estimated A/E Fee	<u>5.0% to 10.0% of project costs, not to exceed \$250,000 total contract</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Statewide Environmental Assessment Technical Assistance Proposer Firm _____
 Project Number DNR-150009 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary A/E Firm Location, Size, and Workload (Maximum 10 points)			
a. Proximity of primary firm to project site	Ohio Firm	5	
	Out of State Firm	0	
b. Number of relevant licensed professionals within primary firm	Less than 10 licensed professionals	2	Max = 3
	10 to 20 licensed professionals	1	
	More than 20 licensed professionals	0	
c. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$100,000 in previous 24 months	2	
	\$100,000 to \$200,000 in previous 24 months	1	
	More than \$200,000 in previous 24 months	0	
2. Primary A/E Qualifications (Maximum 30 points)			
a. Project Manager	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Engineer	Experience of project engineer to achieve design & regulatory requirements	0 - 10	
c. Technical Staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction Administration Staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key Consultants (e.g., civil, mechanical, or electrical engineering, specialty consultants)	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant Participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous Collaboration of the Project Team	Less than 3 sample projects	1	
	3 to 5 sample projects	3	
	More than 5 sample projects	5	
b. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0-5	
5. Overall Team Experience (Maximum 30 points)			
a. Past Performance of the Project Team	Past performance as indicated by A/E evaluations and letters of reference	0 - 10	
b. Experience with similar projects and delivery method	Less than 5 projects	0 - 3	
	5 to 8 projects	4 - 6	
	More than 8 projects	7 - 10	
c. Budget and Schedule Management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements Process	Less than 5 projects	0 - 1	
	5 to 8 projects	2 - 3	
	More than 8 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the primary firm		Subtotal	

Notes:

Evaluator:

Name _____

 Signature Date

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name Environmental Assessment Technical Assistance Project Number DNR-150009
Project Location Various

Date posted: 9/2/2014

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. If a firm is a sub consultant for the ODNR-Owner Agent team (DNR-150001), are they allowed to work as the prime or a sub consultant for the Environmental Assessment Technical Assistance (DNR-150009)?
 - A. Due to the nature of the services required by the Owner Agent, neither it, nor any of its sub-consultants, can be affiliated with or a sub-consultant to any architectural or engineering firm for ODNR projects during the term of the Owner Agent Agreement.
2. Is the web site provided in the "submit all questions" segment of the RFQ introduction correct?
 - A. The correct web address is: <http://engineering.ohiodnr.gov/capital-improvement>
3. Is there a deadline for asking questions and when will they be posted to the web site?
 - A. The deadline for submitting a Statement of Qualifications Form F110-330 for DNR-150009 is 4 PM on August 29, 2014. Every attempt will be made by the Division of Engineering to answer questions and post them in a timely manner, however the deadline will not be extended due to late or last minute question submissions.
4. Scope of Services: are the five requirements listed in this section the intended to be the "scope" items to be entered in the vertical lines of F. Relevant Project Experience Matrix, Page 17 Of 24 of Form F110-330?
 - A. Yes. Per the RFQ:

"For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

 1. Experience with petroleum storage systems and regulations.
 2. Experience with building asbestos investigations and developing abatement plans.
 3. Experience with soil and ground water sampling.
 4. Experience with remediation of sites and regulated substances.
 5. Regulatory permit application and coordination experience."
5. The Note: after item F. and before item G. in the RFQ – does the license required refer to an individual license to practice the listed practice in the State of Ohio, or is this a license for a firm to practice the discipline in the State as an Ohio corporation?
 - A. A sole practitioner would need an individual license. Any other entity would also need a certificate of authorization from the Ohio Board of Examiners. See ORC Section 4703.
6. In the selection criteria scoring table of the RFQ, does an "Ohio Firm" in 1.a mean a firm incorporated in the State of Ohio, or a firm that has an operating office/business unit within the State?
 - A. Both.
7. In the selection criteria scoring table of the RFQ, how can one get a Max of 3 unless the values are additive, and only one answer can be accurate? Is this an error? are the numbers for 1.b and 1.c reversed?

A. The Section Criteria score sheet Section 1.b has been updated to reflect the following:

b. Number of relevant licensed professionals within primary firm	Less than 10 licensed professionals	3	Max = 3
	10 to 20 licensed professionals	2	
	More than 20 licensed professionals	1	

8. In the selection criteria scoring table of the RFQ, are the Key Consultant Qualifications referring to in-house experts and specialists, sub-contracted specialists, or both?

A. Sub consultants.

9. In the selection criteria scoring table of the RFQ, item 5.a, are we expected to provide letters of reference on each project used for our experience? The time for completing the proposal makes this rather difficult for any firm not an incumbent with the ODNR with evaluations at the ready.

A. Please provide letters of reference as available and as demonstrate previous experience per the instructions for completing the Statement of Qualifications (Form F110-330).

10. Is it required that we use the New 330 Format for this submittal?

A. No, you may utilize the previous version.

11. Do you need a Engineering company to perform the work.

A. Yes.

12. Is there a bid form and other attachments so we can bid on the project. I don't have Form F110-330 to submit the appropriate documentation.

A. Form F110-330 can be found on the OFCC website under the documents tab.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Workforce Development & Training Center Renovation</u>	Response Deadline	<u>August 29, 2014 5:00 pm</u> local time
Project Location	<u>Hocking College</u>	Project Number	<u>HTC-140003</u>
City / County	<u>Nelsonville / Athens</u>	Project Manager	<u>Dr. Myriah Davis</u>
Owner	<u>Hocking College</u>	Contracting Authority	<u>Local Higher Education</u>
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>
No. of paper copies requested (stapled, not bound)	<u>2</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Dr. Myriah Davis at Hocking College, Light Hall 147, 3301 Hocking Parkway, Nelsonville, OH 45764. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Tammy Eing at eingm@hocking.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Hocking College is soliciting qualifications for professional services for the Workforce Development & Training Center renovation. In January 2012, Hocking College developed a unique partnership with neighboring Tri-County Adult Career Center to work collaboratively, rather than competitively, to expand local workforce development training opportunities to area business. The college and career center share a workforce training office and present themselves as one entity to the business community. This has created a single point of contact for area businesses to access staff training and continuing education.

Since its inception, the partnership has been actively planning to open a state-of-the art training facility for use by its business clients and the community at large. The purpose of the Workforce Development and Training Center (WDTC) is to help build the capacity of area companies and small businesses by providing them with a state-of-the-art facility specifically designed to meet their technology, training, continuing education, and conference space needs, while simultaneously enhancing the skills of the incumbent workforce in Appalachia.

To that end, in September 2012 partner Tri-County Adult Career Center was awarded an *Appalachian Regional Commission* federal grant totaling \$312,000.00 to fully equip the WDTC with wireless capability, desktop computers, laptop carts, projectors, white boards, high tech lecterns, document camera, microphone system, video conferencing capabilities, copy machine and other related business training equipment and furnishings.

B. Scope of Services

The Inn at Hocking College is a prominent facility adjacent to the central Hocking College campus. The College will renovate the existing building (Inn at Hocking College) in order to develop a state-of-the-art Workforce Development and Training Center. Hocking College is scheduled to receive \$1,250,000 as part of H.B. 497 to complete Phase I of this renovation project consisting of the following areas: computer lab; multi-purpose room; testing center; restrooms; board room and break-out area; business training center/banquet room; banquet break-out space; administrative office. Phase II of the renovation project will be executed if Hocking College is awarded the requested \$1,002,275 Small Campus Targeted Workforce Development Expansion grant. Phase II will include the remaining section of the Workforce Development and Training Center consisting of the following classroom and training center areas: kitchen 1; kitchen 2; expanded pastry kitchen; capstone kitchen.

Request for Qualifications (Architect / Engineer) continued

Approximately 60% of the 49,900 sf facility currently is in active use, housing the McClenaghan Training Center culinary arts program. The remaining 40% (19,800 sf) has been closed for use since spring 2011, and consists mostly of sleeping rooms with fairly typical hotel/motel supporting circulation and support spaces. This unused portion of the facility also contains a 1,600 sf spa suite.

The Architect/Engineer (A/E) will be responsible to prepare a Program of Requirements within the base fee.

The selected A/E, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *OFC Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 12 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Conference Center Planning & Design
2. Educational Culinary Arts Laboratory Planning & Design
3. Design & Planning in a College Campus Context
4. State Of Ohio Capital Project Design & Bidding Experience
5. State Of Ohio Capital Project Construction Administration Experience

C. Funding / Estimated Budget

	\$1,250,000 – Phase I		\$1,250,000 – Phase I
Total Project Cost	\$1,002,275 – Phase II	State Funding	\$601,365 – Phase II
	\$1,041,667 – Phase I		
Construction Cost	\$835,229 – Phase II	Other Funding	\$400,910 – Phase II
Estimated A/E Fee	7.0% to 8.0%		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Architecture</u>
Secondary	<u>Mechanical Engineering Electrical/Lighting</u>
	<u>Engineering Plumbing & Fire Protection</u>
	<u>Engineering Life Safety and Code Analysis</u>

Others	_____

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>09 / 14</u>
Construction Stage Start (mm/yy)	<u>11 / 14</u>
Construction Stage Completed (mm/yy)	<u>04 / 16</u>
Professional Services Completed (mm/yy)	<u>05 / 16</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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Request for Qualifications (Architect / Engineer) continued

NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Project Name Workforce Development & Training Center Renovation Proposer Firm _____
 Project Number HTC-140003 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 100 miles	5	
	100 miles to 250 miles	2	
	More than 250 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$200,000	2	
	\$200,000 to \$500,000	1	
	More than \$500,000	0	
c. Number of licensed professionals	Less than 5 professionals	1	Max = 3
	5 to 10 professionals	2	
	More than 10 than professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 2 projects	0 - 1	
	2 to 4 projects	2 - 3	
	More than 4 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name Workforce Development & Training Center
Renovation Project Number HTC-140003
Project Location Hocking College

Date posted: August 21, 2014

Date revised: August 22, 2014

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Will structural and/or civil engineering be a required service?
 - A. To the best of our knowledge, Hocking College does not believe that the current scope of work will require a structural or civil engineer.
2. Is F110-330, Statement of Qualifications, the correct form to submit and can it be modified?
 - A. Form F110-330, Statement of Qualifications, is the correct form and must be submitted in the current version, available via the OFCC website at <http://ofcc.ohio.gov>
3. Can form F110-330, Statement of Qualifications, be submitted as an email attachment?
 - A. Facsimile or emailed copies of the Statement of Qualifications will not be accepted. Two paper copies and one electronic copy on CD (PDF) must be submitted directly to Dr. Myriah Davis at Hocking College, Light Hall 147, 3301 Hocking Parkway, Nelsonville, OH 45764

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Jefferson Hall Renovation</u>	Response Deadline	<u>9/5/2014</u> <u>4:30 PM</u> local time
Project Location	<u>100 E. Union St.</u>	Project Number	<u>OHU-140005</u>
City / County	<u>Athens / Athens</u>	Project Manager	<u>Terry Baxter-Potter</u>
Owner	<u>Ohio University</u>	Contracting Authority	<u>Local Higher Education</u>
Delivery Method	<u>CM at Risk</u>	Prevailing Wages	<u>State</u>
No. of paper copies requested (stapled, not bound)	<u>5</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Terry Baxter Potter at Ohio University; Architecture, Design & Construction; 160 W.Union St., Suite 154; Athens, Ohio 45701. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Terry Baxter -Potter at baxtert@ohio.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Ohio University (the "Owner") is requesting interested firms to submit proposals to provide pre-construction and construction services as a Construction Manager at Risk for the Jefferson Hall Renovation.

Ohio University completed a Housing Master Plan Update in November of 2012. The Housing Master Plan Update calls for a major redevelopment of the University's Residence Hall facilities. The plan includes new construction, demolition, and major building renovations. The majority of renovation is planned to occur on Ohio University's East Green, the location of Jefferson Hall.

Jefferson Hall is a 4 story, 140,000 GSF building, originally constructed in 1957. The current building use is residence hall (approx. 80,000 GSF), a dining hall (approx. 16,000 GSF), and basement-level garage (approx. 44,000 GSF). The University will commence with the programming of the facility, in conjunction with a recently selected A/E consultant. The Construction Manager at Risk is expected to join the project team at the beginning of the schematic design phase.

The project includes renovation of the entire building, including addressing current non-conforming issues regarding ADA access and 100 year flood plain conformance. Major mechanical and electrical systems will be moved out of the garage portion of the building. The dining hall portion will be renovated as a retail food market with a café component. The residence hall portion will be renovated as a residence hall with living/learning community components.

The Owner intends to pursue LEED Silver certification for this project.

The total project budget is currently designated at \$44,000,000.

Professional design services (A/E) are being acquired by the Owner under a separate contract.

The Program of Requirements (POR) will be developed as a part of this project by the Architect/Engineer (A/E).

A preliminary project schedule has been developed by the Owner. In order to accommodate the programming needs of the two major project stakeholders (Culinary Services and Residential Housing), the project will be accomplished in two phases:

Programming and Design:	September, 2014 thru April, 2016
Construction of Culinary Phase:	October, 2015 thru April, 2016
Construction of Residence Hall Phase:	July, 2016 thru June, 2018

All aspects of the project and related issues will be implemented and operated consistent with the Owner's policies and procedures.

Request for Qualifications (CM at Risk Contract) continued

B. Scope of Services

The selected Construction Manager at Risk (CMR), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *OFC Manual* and/or the *Ohio School Design Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Owner, the A/E and the CM. The Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CM will work cooperatively with the Owner, A/E and Project Team, and will provide, among other services, cost estimating, budgeting, value engineering, constructability review, scheduling and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any material incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The CM shall submit to the Owner and the A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The CM, the Owner and the A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Owner, the A/E and the CM. The CM shall then submit to the Owner, for approval, the CM's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Owner's approval of the final Contract Sum, the parties will enter into an amendment to the Agreement establishing the Contract Sum ("GMP Amendment"). The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Owner may terminate the agreement with the CM and seek from other firms, proposals for completion of the Project.

Construction Services: The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Owner. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Owner reserves the right to approve the CM's selection of subcontractors and any supplemental terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Construction Manager at Risk – Preconstruction and Construction Services Experience
2. Construction Manager at Risk – Contract Sum (GMP) Pricing Experience
3. Constructability Review Experience
4. Higher Education – Residence Halls Experience
5. LEED Project Experience, High-Performance Building Technologies, Energy Performance
6. State of Ohio - Higher Education Project Methodology
7. Culinary/retail food facility experience

Request for Qualifications (CM at Risk Contract) continued

C. Funding / Estimated Budget

Total Project Cost	<u>\$44,000,000</u>
Construction Cost	<u>\$30,000,000</u>
State Funding	<u>\$0</u>
Other Funding	<u>\$44,000,000</u>

D. Anticipated Schedule

CM Services Start (mm/yy)	<u>01 / 15</u>
GMP Approval (mm/yy)	<u>08 / 15</u>
Construction Stage Start (mm/yy)	<u>10 / 15</u>
Construction Stage Completed (mm/yy)	<u>06 / 18</u>
CM Services Completed (mm/yy)	<u>09 / 18</u>

E. EDGE Participation Goal

Percent of Total Construction Contracts Awarded	<u>5.0%</u>	Percent of <i>initial</i> TOTAL CM Fee	<u>5.0%</u>
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F. Evaluation Criteria for Selection

Selection Criteria:

The CM will be selected using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii). a best value selection process during the final Request for Proposal stage for the final CM selection. The qualifications-based selection criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from the short listed firms will include such factors that are determined to derive or offer the greatest value to the State and the Owner, combining both qualifications and fee.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Owner will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Owner determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a Request for Proposal (RFP) that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Owner containing the contract terms and conditions, (ii) a set of the most recent design documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Owner. The purpose of the pre-proposal meeting is to permit the short- listed firms an opportunity to ask the Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Owner will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Owner will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

RFQ Posted and Advertised	August 15, 2014
Qualifications Due	September 5, 2014
RFP issued to the Short-Listed Firms	September 29, 2014
Interviews	November 6, 2014
Selection of CM	November 14, 2014

Cancellation and Rejection:

The Owner reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Owner shall have no liability to any proposer arising out of such cancellation or rejection. The Owner reserves the right to waive minor variations in the selection process.

Request for Qualifications (CM at Risk Contract) continued

Interested CM firms are required to address how they will implement Building Information Modeling (“BIM”) on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM’s team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM’s Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm’s name. Use the “print” feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Owner in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. **Summary:** Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. **Bonding/Insurance:** Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. **Management Systems:** Describe the scheduling and cost control systems the firm would propose to use for the Project
4. **Self-Performed Work:** Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. **Estimating:** Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. **Scheduling:** Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):

LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Request for Qualifications (CM at Risk Contract) continued

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America

CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Jefferson Hall Renovation Proposer Firm _____
 Project Number OHU-140005 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 100 miles	5	
	100 miles to 300 miles	2	
	More than 300 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$50,000	5	
	\$50,000 to \$200,000	2	
	More than \$200,000	0	
2. Primary Qualifications (Maximum 40 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 30
b. Project administration lead	Experience / ability to effectively administer project controls and processes	0 - 10	
c. Technical staff	Experience / ability of technical staff to develop accurate estimates and schedules	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	0 - 5	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 5 projects	0 - 3	
	5 to 9 projects	4 - 6	
	More than 9 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 5 projects	0 - 1	
	5 to 9 projects	2 - 3	
	More than 9 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Schottenstein - Basketball Hallway Graphics</u>	Response Deadline	<u>8/29/14</u>	<u>2:00 pm</u>	local time
Project Location	<u>555 Borror Drive</u>	Project Number	<u>OSU-140135</u>		
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Gary Collier</u>		
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>		
Delivery Method	<u>Design Build</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>5</u>	No. of electronic copies requested on CD (PDF)	<u>5</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Gary Collier at 400 Enarson Classroom Building, 2009 Millikin Road, Columbus, OH 43210. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Gary Collier at collier.26@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

This project will hire a graphics consulting firm to design and install graphics in the main hallway of the newly constructed basketball practice facility in the Schottenstein Center, located on the northwest corner of the Lane Avenue and Olentangy River Road intersection in Columbus, Ohio. Ohio State University will be the criteria architect for the project.

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

B. Scope of Services

The selected Design-Builder ("DB"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner/Contracting Authority, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Design Development, Subcontractor Prequalification and Bidding process, Construction Documents, Construction and Closeout stages.

Refer to the *OFC Manual* additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The selected DB will be required to sign the standard agreement. No modifications to the requirements in the agreement will be accepted.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Electrical trades will be awarded by the DB to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority/Owner and the DB. The Contracting Authority/Owner shall have access to all books, records, documents and other data in the DB's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The DB will work cooperatively with the Contracting Authority/Owner and Project Team, and will provide, among other services, schedule development, estimate development, program verification, design development, Guaranteed Maximum Price (GMP) proposal, subcontractor prequalification and bidding, construction documents preparation, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the DB, together with detailed listing of any material incomplete design elements and the statement of intended scope with respect to such incomplete elements

Request for Qualifications (Design-Build Contract) continued

(the "Design Intent Statement"). The DB shall submit to the Contracting Authority/Owner their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The DB and the Contracting Authority/Owner (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Contracting Authority/Owner and the DB. The DB shall then submit to the Contracting Authority, for approval, the DB's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Contracting Authority's approval of the final Contract Sum, the parties will enter into an amendment to the Agreement establishing the Contract Sum. The final negotiated Contract Sum (GMP Amendment) shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Contracting Authority may terminate its agreement with the DB and seek from other firms, bids for completion of the Project.

Construction Services: The DB shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, construction execution, progress schedule, weekly progress meetings, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the DB's selection of subcontractors and any supplemental terms to the subcontract form.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Projects exhibiting design excellence confirmed by third party (i.e., Design Awards)
2. University Athletic or Recreation Buildings
3. Examples of graphic creativity

For the purpose of the selection of 3 Relevant Projects in Section F of the Statement of Qualification (Form F110-330), projects must be designed by the Lead Firm.

C. Funding / Estimated Budget

Total Project Cost	<u>\$700,000.00</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$575,330.00</u>	Other Funding	<u>\$700,000.00</u>

D. Anticipated Schedule

DB Services Start (mm/yy)	<u>12 / 14</u>
Construction Stage Start (mm/yy)	<u>03 / 15</u>
Construction Stage Completed (mm/yy)	<u>06 / 15</u>
DB Services Completed (mm/yy)	<u>06 / 15</u>

E. EDGE Participation Goal

Percent of Preconstruction Compensation	<u>5.0%</u>
Percent of Initial Design Services Fee	<u>5.0%</u>
Percent of Contract Sum	<u>5.0%</u>

F. Evaluation Criteria for Selection

Selection Criteria:

The DB will be selected using (i) a qualifications-based selection process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the Request for Proposal (RFP) stage for the final DB selection. The qualifications-based selection criteria for the RFQ is included in this announcement.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a RFP that will invite the firms to submit pricing proposals containing their proposed preconstruction stage reimbursable expenses, preconstruction fee, preconstruction stage design fee, preconstruction

Request for Qualifications (Design-Build Contract) continued

stage personnel costs, construction stage personnel costs, construction stage itemized general conditions cost, construction stage contingency percentage, construction stage design fee percentage, and design-build fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent criteria documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority/Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority/Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority/Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

Qualifications Due	August 29, 2014
RFP issued to the Short-Listed Firms	September 2014
Interviews	October 2014
Selection of DB	October 2014

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested DB firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the DB's team. The EDGE Affidavit and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

The **EDGE Participation Statement of Intent to Contract and Perform** from Section H. Additional Information must also be submitted. Please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the award process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

Request for Qualifications (Design-Build Contract) continued

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute (list credentials, not memberships)
DBIA or Associate DBIA: Design-Build Institute of America
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name Schottenstein - Basketball Hallway Graphics Proposer Firm _____
 Project Number OSU-140135 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 150 miles	5	
	150 miles to 300 miles	2	
	More than 300 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$200,000	5	
	\$200,000 to \$1,000,000	2	
	More than \$1,000,000	0	
2. Primary Qualifications (Maximum 35 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 25
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 15	
c. Technical staff	Experience / ability of technical staff to coordinate construction documents and develop accurate estimates and schedules	0 - 5	
d. Construction administration staff	Experience / ability of field representatives to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	1 - 10	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in preconstruction stage compensation over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	0	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 2 projects	0 - 1	
	2 to 4 projects	2 - 3	
	More than 4 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the lead firm of the team ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Stratford Heights Densification – Phase 2</u>	Response Deadline	<u>Sept. 5, 2014</u>	<u>3:00 pm</u>	local time
Project Location	<u>Stratford Dormitories</u>	Project Number	<u>UCN-14061B</u>		
City / County	<u>Cincinnati / Hamilton</u>	Project Manager	<u>John F. Schnieder</u>		
Owner	<u>University of Cincinnati</u>	Contracting Authority	<u>Local Higher Education</u>		
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>4</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to John Schnieder at Division of Administration & Finance, Planning + Design + Construction, University Hall, Suite 640, 51 Goodman Drive, Cincinnati, Ohio 45219. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to John Schnieder at john.schnieder@uc.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The Department of Campus Services - Housing & Food Services has decided to increase the dormitory capacity of existing buildings. The method to increase the dormitory capacity is to change the use of entry-level common rooms (living rooms) into dorm rooms by adding bathrooms on each side of the corridor. The Densification Project Phase 1 is completing for the 2014 Fall Semester occupancy. The Stratford Heights Project was constructed in 2005 and 2006 and has remained as dormitory structures since constructed. There is a mix of building arrangements to receive added bathrooms. The buildings included in this Phase are SH-1, 2, 4, 5, 12, 13, 14 & 15.

B. Scope of Services

1. Campus Services - Housing & Food Services has stated their intention to have added bathrooms completed for occupancy for the Fall Semester of 2016.
2. Because of the similarity of work currently ongoing in other Stratford Heights dormitory buildings, the methodology and methods should be similar. It is critical to duplicate as far as practical the plumbing, fire protection, mechanical and electrical service equipment. This requirement is needed for Facilities Management Operation requirements and management. Record documents are available.
3. Timing is critical to permit construction. The available construction times begin after Spring Semester on May 4, 2015, and Occupancy Permits must be completed by August 14, 2015.
4. The University will provide an opportunity to review Stratford Heights and answer questions on August 28, 2014, from 1:00 pm until 3:00 pm. Interested firms can meet at SH-4, 2646 Stratford Avenue, on the entry level, porch.
5. The A/E will participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.
6. As required by the Agreement, and as properly authorized, provide the following categories of services: Limited services (Schematic Design, Design Development) and full-service for Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Record Documents, Post-Construction, and additional services of all types.
7. During the construction period, provide not less than 16 hours (excluding travel time) on-site construction administration services each week by the Architect firm, including (1) attendance at progress meetings, (2) an A/E-written weekly field report (3) M.E.P. provide not less than 8 hours (excluding travel time) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

Request for Qualifications (Architect / Engineer) continued

8. For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:
 - a) Qualifications and experience with the design and preparation of construction bid documents and administering the construction phase of contracts following the State of Ohio, Department of Administrative Services, Guide for Capital Improvements and the Department of Industrial Compliance.
 - b) Qualifications and experience to participate in construction duration for the requirement to review and approval of shop drawings for material purchases prior to the buildings being available for construction.
 - c) Qualifications and experience on past projects on the Campus of the University of Cincinnati to address the design and construction requirements of partial building renovations.
 - e) Qualifications and experience in the application of the University Design Standards.

C. Funding / Estimated Budget

Total Project Cost	<u>\$1,681,000</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$1,396,000</u>	Other Funding	<u>\$1,681,000</u>
Estimated A/E Fee	<u>6.0%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Architecture</u>
Secondary	<u>Plumbing, Fire Protection, Mechanical & Electrical</u>
	<u> </u>
	<u> </u>
	<u> </u>
Others	<u> </u>

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>09 / 14</u>
Construction Stage Start (mm/yy)	<u>05 / 15</u>
Construction Stage Completed (mm/yy)	<u>08 / 15</u>
Professional Services Completed (mm/yy)	<u>09 / 15</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.

Request for Qualifications (Architect / Engineer) continued

- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Stratford Heights Densification - Phase 2 Proposer Firm _____
 Project Number UCN-14061B City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$100,000	2	
	\$100,000 to \$2,000,000	1	
	More than \$2,000,000	0	
c. Number of licensed professionals	Less than 4 professionals	1	Max = 3
	4 to 10 professionals	2	
	More than 10 than professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	2 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 2 projects	0 - 3	
	2 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 2 projects	0 - 1	
	2 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Rhodes Hall Replace 2 Air Handling Units</u>	Response Deadline	<u>Sept. 3, 2014</u>	<u>4:00 PM</u>	<u>local time</u>
Project Location	<u>University of Cincinnati</u>	Project Number	<u>UCN-14169A</u>		
City / County	<u>Cincinnati / Hamilton</u>	Project Manager	<u>Peter J Luken</u>		
Owner	<u>University of Cincinnati</u>	Contracting Authority	<u>Local Higher Education</u>		
Delivery Method	<u>Design Build</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>one</u>	No. of electronic copies requested on CD (PDF)	<u>three</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Mike Myers at 51 Goodman Dr, Room 310, Cincinnati, Ohio 45219. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Peter Luken at lukenpj@uc.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Rhodes Hall is a 246,000 GSF building built in 1970. The building houses laboratories, classrooms, and offices for the College of Engineering and Applied Science. The project is to replace two 100% outside air units providing approximately 25,000 CFM each. The units could be one or two units, are to be located in the existing mechanical room on the 700 level of the building and should be replaced with a minimum disruption to the building. The units will be served from plant chilled water and steam. The floor can be accessed via 8' x14' freight elevator. The University would consider removing and replacing walls to access the mechanical room or building the units in place; the mechanical room can be accessed through double doors.

The Program of Requirements (POR) will be developed as a part of this project by the University of Cincinnati.

B. Scope of Services

The selected Design-Builder ("DB"), as a portion of its required Scope of Services will discuss and clarify with the Contracting Authority, the breakdown of the Agreement detailed cost components, to address the University's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Plan Approval Process, Construction Documents, Construction and Closeout stages.

Refer to the *OFC Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including, but not limited to, HVAC, air handling unit, controls and electrical trades will be awarded by the DB to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the University, the Criteria A/E and the DB. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the DB's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The DB will work cooperatively with the University and will provide, among other services, schedule development, estimate development, Guaranteed Maximum Price (GMP) proposal, subcontractor prequalification and bidding, construction documents preparation, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the DB, together with the A/E of Record's detailed listing of any material incomplete design elements and the A/E of Record's statement of intended scope with respect to such incomplete elements (the "Design Intent

Request for Qualifications (Design-Build Contract) continued

Statement"). The DB shall submit to the University their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The DB, the University shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the University and the DB. The DB shall then submit to the University, for approval, the DB's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the University's approval of the final Contract Sum, the parties will enter into an amendment to the Agreement establishing the Contract Sum ("GMP Amendment"). The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Contracting Authority may terminate its agreement with the DB and seek from other firms, proposals for completion of the Project.

Construction Services: The DB shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, construction execution, progress schedule, weekly progress meetings, testing and inspection, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the DB's selection of subcontractors and any supplemental terms to the subcontract form.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

- 1. AHU Replacement

C. Funding / Estimated Budget

Total Project Cost	<u>\$500,000</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$425,000</u>	Other Funding	<u>\$500,000</u>

D. Anticipated Schedule

DB Services Start (mm/yy)	<u>10 / 14</u>
Construction Stage Start (mm/yy)	<u>10 / 14</u>
Construction Stage Completed (mm/yy)	<u>03 / 14</u>
DB Services Completed (mm/yy)	<u>04 / 14</u>

E. EDGE Participation Goal

Percent of Preconstruction Compensation	<u>5.0%</u>
Percent of Initial Design Services Fee	<u>5.0%</u>
Percent of Contract Sum	<u>5.0%</u>

F. Evaluation Criteria for Selection

Selection Criteria:

The DB will be selected using (i) a qualifications-based selection process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the Request for Proposal (RFP) stage for the final DB selection. The qualifications-based selection criteria for the RFQ is included in this announcement.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a RFP that will invite the firms to submit pricing proposals containing their proposed preconstruction stage reimbursable expenses, preconstruction fee, preconstruction stage design fee, preconstruction stage personnel costs, construction stage personnel costs, construction stage itemized general conditions cost, construction stage contingency percentage, construction stage design fee percentage, Construction Cost and design-build fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent criteria documents and (iii) a proposed Project schedule.

Request for Qualifications (Design-Build Contract) continued

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the University. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the University questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the University. The purpose of the interview will be to meet the proposed project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

Qualifications Due	9/3/2014
RFP issued to the Short-Listed Firms	9/10/2014
Interviews	10/1/2014
Selection of DB	10/3/2014

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested DB firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the DB's team. The EDGE Affidavit and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.

Request for Qualifications (Design-Build Contract) continued

3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project.
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name Rhodes Hall Replace 2 AHU Proposer Firm _____
 Project Number UCN-14169A City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 25 miles	5	
	25 miles to 50 miles	2	
	More than 50 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$1,000,000	5	
	\$1,000,000 to \$5,000,000	2	
	More than \$5,000,000	0	
2. Primary Qualifications (Maximum 35 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 25
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to coordinate construction documents and develop accurate estimates and schedules	0 - 10	
d. Construction administration staff	Experience / ability of field representatives to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	0 - 10	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in preconstruction stage compensation over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	0	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 5 projects	0 - 3	
	5 to 9 projects	4 - 6	
	More than 9 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
		Subtotal	

* Must be comprised of consulting firm(s) and NOT the lead firm of the team
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Agency

Project Name	<u>Classroom Modernization and Maintenance</u>	Response Deadline	<u>9/12/2014</u>	<u>2:00 pm</u>	local time
Project Location	<u>Wright State University - Main Campus</u>	Project Number	<u>WSU-150009</u>		
City / County	<u>Dayton / Greene</u>	Project Manager	<u>Bradley C. Bubb, AIA</u>		
Owner	<u>Wright State University</u>	Contracting Authority	<u>Local Agency</u>		
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Bradley C. Bubb, AIA at Wright State University, 3640 Colonel Glenn Highway, 384 University Hall, Dayton, Ohio 45435. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Bradley C. Bubb, AIA at brad.bubb@wright.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Wright State University (WSU) is currently working with an Architectural/Engineering firm to produce a comprehensive study of all classrooms across the Dayton campus assessing their conditions. The results from this study will be utilized to prioritize modernizations and maintenance items for these classrooms. A major goal of the campus master plan is to provide a setting that contributes to the accomplishments of the University's mission and enhances the quality of life for students, faculty, staff, and visitors. This project is being undertaken to bring all the classrooms up to a consistently high quality across the entire campus.

B. Scope of Services

The scope of this project is to design and construct the required modernizations and perform required maintenance to all the various campus classrooms in the order of priority and severity outlined in the upcoming classroom conditions assessment study. This study will serve as this project Program of Requirements. The goal is to complete as many classrooms as the funding will permit. It is anticipated that the funding will be exhausted before all the classrooms are completed. There are in excess of 140 classrooms on campus in various configurations, qualities, and states of repair.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *OFC Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 8 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

Request for Qualifications (Architect / Engineer) continued

Interested A/E firms are required to address how they will implement Building Information Modeling (“BIM”) on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E’s team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E’s Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm’s name. Use the “print” feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Classroom Modernization and Maintenance Proposer Firm _____
 Project Number Project Number City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 100 miles	5	
	100 miles to 250 miles	2	
	More than 250 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$100,000	2	
	\$100,000 to \$500,000	1	
	More than \$500,000	0	
c. Number of licensed professionals	Less than 5 professionals	3	Max = 3
	5 to 10 professionals	2	
	More than 10 than professionals	1	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 4 sample projects	1	Max = 3
	4 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 4 projects	0 - 3	
	4 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 4 projects	0 - 1	
	4 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Agency

Project Name	<u>Student Union 2nd & 3rd Floor Renovation</u>	Response Deadline	<u>9-15-14</u>	<u>2:00 pm</u>	local time
Project Location	<u>Wright State University - Main Campus</u>	Project Number	<u>WSU-150018</u>		
City / County	<u>Dayton / Greene</u>	Project Manager	<u>Mark Horsley</u>		
Owner	<u>Wright State University</u>	Contracting Authority	<u>Local Agency</u>		
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Mark Horsley at Wright State University, 3640 Colonel Glenn Highway, 395 University Hall, Dayton, Ohio 45435. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Mark Horsley at mark.horsley@wright.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Wright State University will be renovating roughly 30,000 sf in the Student Union. The 2nd and 3rd floors work in unison with the newly renovated Enrollment Services and Student One Stop as our front facing, student-centric space. When complete, the project will house our international and multi-cultural student serving organizations; Wright State International Gateway (WSIG), University Center for International Education (UCIE), Bolinga Black Cultural Resources Center, Women's Center, Asian/Hispanic/Native American Center (AHNA), and the Multicultural Affairs and Community Engagement (MACE).

B. Scope of Services

The scope of this project is to program, design, and renovate existing space within the Student Union at Wright State University. This includes interior demolition (down to structure) of the existing 2nd and 3rd floors, interior demolition (down to studs) on exterior walls, and new plumbing, mechanical, and electrical fixtures.

Upon award, the Architect/Engineer (A/E) should begin writing a Program of Requirements as well as prepare a schedule and budget including construction times and costs. The A/E will be expected to help identify best and most efficient use of space for the organizations listed above.

The selected A/E, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *OFC Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 8 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

Request for Qualifications (Architect / Engineer) continued

Interested A/E firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

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Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Student Union 2nd & 3rd Floor Renovation Proposer Firm _____
 Project Number Project Number City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 100 miles	5	
	100 miles to 250 miles	2	
	More than 250 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$100,000	2	
	\$100,000 to \$500,000	1	
	More than \$500,000	0	
c. Number of licensed professionals	Less than 5 professionals	3	Max = 3
	5 to 10 professionals	2	
	More than 10 than professionals	1	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 4 sample projects	1	Max = 3
	4 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 4 projects	0 - 3	
	4 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 4 projects	0 - 1	
	4 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Vet Hospital MRI</u>	Response Deadline	<u>09/03/2014</u> <u>2:00 pm</u> local time
Project Location	<u>601 Vernon Tharp St.</u>	Project Number	<u>OSU-120534</u>
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Paul Lenz</u>
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>
Delivery Method	<u>Design Build</u>	Prevailing Wages	<u>State</u>
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Paul Lenz at 400 Enarson Classroom Building, 2009 Millikin Road, Columbus, OH 43210. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Paul Lenz at Lenz.3@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The work entails the renovation of existing space to allow for a new MRI for the Veterinary Medical Center at OSU. Professional services will include demolition of existing infrastructure, new mechanical, plumbing, and electrical work to support the new magnet. The scope will require a shielding expert and physicist to assist with the design in support of the new modality. The location of the new MRI is in the Large Animal section of the Veterinary Medical Center.

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

B. Scope of Services

The selected Design-Builder ("DB"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Schematic Design, Design Development, Subcontractor Prequalification and Bidding process, Construction Documents, Construction and Closeout stages.

Refer to the *OFC Manual* additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The selected DB will be required to sign the standard agreement. No modifications to the requirements in the agreement will be accepted.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, and Electrical trades will be awarded by the DB to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority, the Criteria A/E and the DB. The Contracting Authority shall have access to all books, records, documents and other data in the DB's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The DB will work cooperatively with the Contracting Authority, Criteria A/E and Project Team, and will provide, among other services, schedule development, estimate development, program verification, schematic design, design development, Guaranteed Maximum Price (GMP) proposal, subcontractor prequalification and bidding, construction documents preparation, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the DB,

Request for Qualifications (Design-Build Contract) continued

together with the A/E of Record's detailed listing of any material incomplete design elements and the A/E of Record's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The DB shall submit to the Contracting Authority and the Criteria A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The DB, the Contracting Authority and the Criteria A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Contracting Authority, the Criteria A/E and the DB. The DB shall then submit to the Contracting Authority, for approval, the DB's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Contracting Authority's approval of the final Contract Sum, the parties will enter into an amendment to the Agreement establishing the Contract Sum. The final negotiated Contract Sum (GMP Amendment) shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Contracting Authority may terminate its agreement with the DB and seek from other firms, bids for completion of the Project.

Construction Services: The DB shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, construction execution, progress schedule, weekly progress meetings, testing and inspection, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the DB's selection of subcontractors and any supplemental terms to the subcontract form.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. MRI Projects
2. Veterinary projects
3. Work with OSU
4. Hospital Work

For the purpose of the selection of 10 Relevant Projects in Section F of the Statement of Qualification (Form F110-330), projects must be designed by the Lead Firm.

C. Funding / Estimated Budget

Total Project Cost	<u>\$1,249,867</u>	State Funding	<u>NA</u>
Construction Cost	<u>\$710,000</u>	Other Funding	<u>\$1,249,867</u>

D. Anticipated Schedule

DB Services Start (mm/yy)	<u>10 / 14</u>
Construction Stage Start (mm/yy)	<u>10 / 14</u>
Construction Stage Completed (mm/yy)	<u>01 / 15</u>
DB Services Completed (mm/yy)	<u>02 / 15</u>

E. EDGE Participation Goal

Percent of Preconstruction Compensation	<u>5.0%</u>
Percent of Initial Design Services Fee	<u>5.0%</u>
Percent of Contract Sum	<u>5.0%</u>

F. Evaluation Criteria for Selection

Selection Criteria:

The DB will be selected using (i) a qualifications-based selection process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the Request for Proposal (RFP) stage for the final DB selection. The qualifications-based selection criteria for the RFQ is included in this announcement.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Qualifications (Design-Build Contract) continued

Request for Proposal:

The short-listed firms shall be sent a RFP that will invite the firms to submit pricing proposals containing their proposed preconstruction stage reimbursable expenses, preconstruction fee, preconstruction stage design fee, preconstruction stage personnel costs, construction stage personnel costs, construction stage itemized general conditions cost, construction stage contingency percentage, construction stage design fee percentage, and design-build fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent criteria documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority/Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority/Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority/Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

Qualifications Due	09/03/2014
RFP issued to the Short-Listed Firms	09/08/2014
Interviews	09/16/2014
Selection of DB	09/19/2014

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested DB firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the DB's team. The EDGE Affidavit and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

The **EDGE Participation Statement of Intent to Contract and Perform** from Section H. Additional Information must also be submitted. Please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the award process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Request for Qualifications (Design-Build Contract) continued

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name Veterinary Hospital MRI Proposer Firm _____
 Project Number OSU-120534 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$200,000	5	
	\$200,000 to \$1,000,000	2	
	More than \$1,000,000	0	
2. Primary Qualifications (Maximum 35 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 25
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to coordinate construction documents and develop accurate estimates and schedules	0 - 10	
d. Construction administration staff	Experience / ability of field representatives to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	1 - 10	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in preconstruction stage compensation over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	0	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the lead firm of the team ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: School District Board + OFCC

Project Name	<u>Campus International School</u>	Response Deadline	<u>Sept. 15, 2014</u> <u>4:00 PM</u> local time
Project Location	<u>Cleveland State University Campus</u>	Project Number	<u>SFC-120314</u>
City / County	<u>Cleveland / Cuyahoga County</u>	Project Manager	<u>Bill Courson</u>
Owner	<u>Cleveland Municipal School District</u>	Contracting Authority	<u>School District Board + OFCC</u>
Delivery Method	<u>CM at Risk</u>	Prevailing Wages	<u>None</u>
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Jill Hoobler at 30 West Spring St., 4th Floor, Columbus, OH 43215. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Jill Hoobler at Jill.Hoobler@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

- Build one (1) new Elementary/Middle/School to house 720 students in grades K-8.
- The building is to be approximately 91,783 sf. built in accordance with the Ohio School Design Manual.
- It is anticipated that the new building is to be built on the CSU campus on a site of about 2.5 acres to be determined.
- The School follows the international baccalaureate program model.
- It is anticipated that the students will continue to use CSU's facilities for gym class.
- It is anticipated that some form of Educational Visioning will be undertaken early in the process.
- The Owner understands that the desired schedule is aggressive and is looking for creative ideas from the design and construction team.
- The existing Segment 6 Project Agreement between the District and OSFC will be amended to include this project.

B. Scope of Services

For projects advertised with an appropriately developed Program of Requirements (POR), upon award of the Agreement, commence with Design. For projects without such a POR, upon award of the Agreement, commence by developing the Program of Requirements.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *OFC Manual* and/or the *Ohio School Design Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 16 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

Request for Qualifications (Architect / Engineer) continued

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Project Delivery Method (MP, GC, CMR, DB)
2. Role on Project (CMA, OA, CMR, DB, GC, Trade)
3. Academic Facility
4. K-12 Facility
5. Elementary School (K-5) or High School (9-12)
6. New Construction
7. Construction on Occupied Site
8. LEED Certification (Reg., Cert., Silver, Gold, Plat.)
9. Ohio Capital Improvement Process (State of Ohio Contracts/OAKS CI)
10. 21st Century School Design

For scope items 1, 2, 5, 7 and 8 listed above, insert one of the noted abbreviations in the Relevant Project Experience Matrix instead of using an "x" when applicable to one of the 10 Example Projects.

C. Funding / Estimated Budget

Total Project Cost	<u>\$21,377,858 (excluding LFI)</u>	State Funding	<u>\$14,536,943</u>
Construction Cost	<u>\$18,300,000 (excluding LFI)</u>	Other Funding	<u>\$6,840,915</u>
Estimated A/E Fee	<u>6% to 7%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Architecture</u>
Secondary	<u>Mechanical/Electrical/Plumbing Eng.</u>
	<u>Civil Engineering</u>
	<u>Structural Engineering</u>
	<u>Interiors/Furniture Design</u>
	<u>Technology Design</u>
	<u>Landscape Architecture</u>
Others	<u>Food Service / Acoustical Consulting</u>

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>10 / 14</u>
Construction Stage Start (mm/yy)	<u>TBD / TBD</u>
Construction Stage Completed (mm/yy)	<u>08 / 16</u>
Professional Services Completed (mm/yy)	<u>08 / 17</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.

Request for Qualifications (Architect / Engineer) continued

- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- Past experience with Design-Assist.
- See rating form at end of this RFQ.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name CMSD Campus International School Proposer Firm _____
 Project Number TBD City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$500,000	2	
	\$500,000 to \$2,000,000	1	
	More than \$2,000,000	0	
c. Number of licensed professionals	Less than 3 professionals	1	Max = 3
	3 to 10 professionals	2	
	More than 10 than professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 9 sample projects	2	
	More than 9 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 9 projects	4 - 6	
	More than 9 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 9 projects	2 - 3	
	More than 9 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Main Classroom Building - General Classrooms Renovation</u>	Response Deadline	<u>9-24-2014</u>	<u>4:00 p.m.</u>	local time
Project Location	<u>Cleveland State University</u>	Project Number	<u>CLS-101427</u>		
City / County	<u>Cleveland / County</u>	Project Manager	<u>Melanie Boyd</u>		
Owner	<u>Cleveland State University</u>	Contracting Authority	<u>Local Higher Education</u>		
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>8</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Melanie Boyd at PS216 - 1802 East 25th street, 44114. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Melanie Boyd at m.boyd@csuohio.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Cleveland State University's Main Classroom Building is the primary location for between 35-40% of undergraduate and graduate courses taught at the institution. The building was originally constructed in 1970. While certain basic maintenance and renovations to classrooms and lecture halls have been accomplished in the previous 44 years, it is imperative that these learning environments housed in this building be updated.

Many of these spaces being addressed are in the same condition they were two decades ago. These spaces lag behind the campus standard for design, in terms of finishes, classroom capacity size, technology, and utility infrastructure. They are not adaptable to today's technically advanced teaching environments.

This project will renovate and upgrade approximately 18 general assignment classrooms and 2 lecture halls representing 20,000 square feet of space in the Main Classroom building. The scope is intended to reconfigure outdated existing spaces (walls, egress, building systems, etc), and upgrade to state-of-the-art technology, modernize safety systems and code compliance. The design team will be responsible for recommending a phased construction schedule, in order to keep as many rooms available for instruction during the school year

B. Scope of Services

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *OFC Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 4 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

Request for Qualifications (Architect / Engineer) continued

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Design and planning in major renovations of higher education facilities
2. Design of higher education classroom environments with emphasis on open, flexible, and collaborative learning.
3. Interior design of high performance spaces, including selection and procurement of environmentally friendly and sustainable furniture and materials.
4. Renovation/remodeling work in existing buildings while maintaining occupancy.
5. Experience in design of higher education learning environment's MEPF & Data Systems
6. Experience in Classroom/lecture halls AV design and information technology
7. Experience with phased construction.
8. State Of Ohio Capital Project construction administration experience

C. Funding / Estimated Budget

Total Project Cost	<u>\$4,000,000.00</u>	State Funding	<u>\$4,000,000.00</u>
Construction Cost	<u>\$3,080,000.00</u>	Other Funding	<u>\$0</u>
Estimated A/E Fee	<u>5.0% to 8.0%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Architecture</u>
Secondary	<u>Interior Design</u>
	<u>MEPF engineers</u>
	<u>AV Consultant</u>
	<u> </u>
	<u> </u>
	<u> </u>
Others	<u> </u>

E. Anticipated Schedule

Professional Services Start (mm/yy)	<u>12 / 14</u>
Construction Stage Start (mm/yy)	<u>12 / 15</u>
Construction Stage Completed (mm/yy)	<u>08 / 16</u>
Professional Services Completed (mm/yy)	<u>10 / 16</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Request for Qualifications (Architect / Engineer) continued

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Main Classroom Building - General Classrooms Proposer Firm _____
 Project Number CLS-101427 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$200,000	2	
	\$200,000 to \$1,000,000	1	
	More than \$1,000,000	0	
c. Number of licensed professionals	Less than 5 professionals	1	Max = 3
	5 to 10 professionals	2	
	More than 10 than professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>James Cancer Hosp - CCCT Spaces</u>	Response Deadline	<u>9/10/2014</u>	<u>2:00 pm</u>	local time
Project Location	<u>420 W 10th Avenue</u>	Project Number	<u>OSU-140335</u>		
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Brendan Flaherty</u>		
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>		
Delivery Method	<u>Design Build</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested on CD (PDF)	<u>1 USB Drive</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Brendan Flaherty at 400 Enarson Classroom Building, 2009 Millikin Road, Columbus, OH 43210. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Brendan Flaherty at flaherty.12@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

For this project, the Owner will be requesting a Competitive GMP at the time of Request for Proposal as part of the Best Value selection process.

This project will complete twelve offices, five equipment storage & maintenance rooms, two Supply Rooms, two break rooms and a conference room on the tunnel level to support The James Cancer Hospital Critical Care and Cancer Tower (CCCT) by installing or completing walls, ceilings, some doors, finishes and mechanical & electrical distribution components. All wall ratings as designed by the original CCCT project are being maintained.

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority policies and procedures.

B. Scope of Services

The Owner will be requesting a GMP as part of the Best Value selection process; therefore self-performed work will be approved, subject to the firm submitting an acceptable subcontractor plan. The short-listed firms are treated as approved subcontractors for this purpose. There will be no obligation for the selected firm to solicit bids from subcontractors for the purpose of comparing the price of proposed self-performed work. In addition, the contingency utilization provisions related to the award of a low subcontractor bid are waived.

The selected Design-Builder ("DB"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner/Contracting Authority, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction Documents, Construction and Closeout stages.

Refer to the *OFC Manual* additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The selected DB will be required to sign the standard agreement. No modifications to the requirements in the agreement will be accepted.

The preconstruction and construction services are generally described below. With the exception of self-performed work, subcontracts including but not limited to Plumbing, Fire Protection, HVAC, and Electrical trades will be awarded by the DB to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority/Owner, the

Request for Qualifications (Design-Build Contract) continued

Criteria A/E and the DB. The Contracting Authority/Owner shall have access to all books, records, documents and other data in the DB's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The DB will work cooperatively with the Contracting Authority/Owner, Criteria A/E and Project Team, and will provide, among other services, schedule development, estimate development, subcontractor prequalification and bidding, construction documents preparation, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages.

Construction Services: The DB shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, construction execution, progress schedule, weekly progress meetings, testing and inspection, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the DB's selection of subcontractors and any supplemental terms to the subcontract form.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. OSUMC Project Experience
2. Work in Occupied Hospitals
3. Design Build Construction Projects

For the purpose of the selection of 10 Relevant Projects in Section F of the Statement of Qualification (Form F110-330), projects must be designed by the Lead Firm.

C. Funding / Estimated Budget

Total Project Cost	<u>\$474,400</u>	State Funding	<u>\$N/A</u>
Construction Cost	<u>\$375,000</u>	Other Funding	<u>\$474,400</u>

D. Anticipated Schedule

DB Services Start (mm/yy)	<u>09 / 14</u>
Construction Stage Start (mm/yy)	<u>10 / 14</u>
Construction Stage Completed (mm/yy)	<u>01 / 15</u>
DB Services Completed (mm/yy)	<u>03 / 15</u>

E. EDGE Participation Goal

Percent of Preconstruction Compensation	<u>0%</u>
Percent of Initial Design Services Fee	<u>0%</u>
Percent of Contract Sum	<u>5.0%</u>

F. Evaluation Criteria for Selection

Selection Criteria:

The DB will be selected using (i) a qualifications-based selection process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the Request for Proposal (RFP) stage for the final DB selection. The qualifications-based selection criteria for the RFQ is included in this announcement.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a RFP that will invite the firms to submit pricing proposals containing their proposed preconstruction stage reimbursable expenses, preconstruction fee, preconstruction stage design fee, preconstruction stage personnel costs, construction stage personnel costs, construction stage itemized general conditions cost, construction stage contingency percentage, construction stage design fee percentage, and design-build fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent criteria documents and (iii) a proposed Project schedule.

Request for Qualifications (Design-Build Contract) continued

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority/Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority/Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority/Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

Qualifications Due	9/10/2014
RFP issued to the Short-Listed Firms	9/16/2014
Interviews	TBD
Selection of DB	9/26/2014

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested DB firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested DB firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the DB's team. The EDGE Affidavit and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

The **EDGE Participation Statement of Intent to Contract and Perform** from Section H. Additional Information must also be submitted. Please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the award process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

Request for Qualifications (Design-Build Contract) continued

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute (list credentials, not memberships)
DBIA or Associate DBIA: Design-Build Institute of America
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name James Cancer Hosp - CCCT Spaces Proposer Firm _____
 Project Number OSU-140335 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$200,000	5	
	\$200,000 to \$1,000,000	2	
	More than \$1,000,000	0	
2. Primary Qualifications (Maximum 35 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 25
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to coordinate construction documents and develop accurate estimates and schedules	0 - 10	
d. Construction administration staff	Experience / ability of field representatives to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	1 - 10	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in preconstruction stage compensation over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	0	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the lead firm of the team ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: School District Board + OFCC

Project Name	<u>Campus International School</u>	Response Deadline	<u>Sept.25, 2014</u> <u>4:00 PM</u> local time
Project Location	<u>Cleveland State University Campus</u>	Project Number	<u>SFC - 120314</u>
City / County	<u>Cleveland / Cuyahoga</u>	Project Manager	<u>Bill Courson</u>
Owner	<u>Cleveland Municipal School District</u>	Contracting Authority	<u>School District Board + OFCC</u>
Delivery Method	<u>CM at Risk</u>	Prevailing Wages	<u>None</u>
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested on CD (PDF)	<u>2</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Jill Hoobler at 30 West Spring St., 4th Floor, Columbus, OH 43215. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Jill Hoobler at Jill.Hoobler@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

- Build one (1) new Elementary/Middle/School to house 720 students in grades K-8.
- The building is to be approximately 91,783 sf. built in accordance with the Ohio School Design Manual.
- It is anticipated that the new building is to be built on the CSU campus on a site of about 2.5 acres to be determined.
- The School follows the international baccalaureate program model.
- It is anticipated that the students will continue to use CSU's facilities for gym class.
- It is anticipated that some form of Educational Visioning will be undertaken early in the process.
- The Owner understands that the desired schedule is aggressive and is looking for creative ideas from the design and construction team.
- The existing Segment 6 Project Agreement between the District and OSFC will be amended to include this project.

B. Scope of Services

The selected Construction Manager at Risk (CMR), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Contracting Authority and/or Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *OFC Manual* and/or the *Ohio School Design Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CMR to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority and/or Owner, the A/E and the CMR. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the CMR's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CMR will work cooperatively with the Contracting Authority and/or Owner, A/E and Project Team, and will provide, among other services, cost estimating, budgeting, value engineering, constructability review, scheduling and preconstruction planning throughout the preconstruction stages. When the drawings and specifications

Request for Qualifications (CM at Risk Contract) continued

are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CMR, together with the A/E's detailed listing of any material incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The CMR shall submit to the Contracting Authority and/or Owner and the A/E their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The CMR, the Contracting Authority and/or Owner and the A/E (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies or disagreements relating to the qualifications and assumptions, the Basis Documents or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Contracting Authority and/or Owner, the A/E and the CMR. The CMR shall then submit to the Contracting Authority, for approval, the CMR's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Contracting Authority's approval of the final Contract Sum, the parties will enter into an amendment to the Agreement establishing the Contract Sum ("GMP Amendment"). The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Contracting Authority may terminate the agreement with the CMR and seek from other firms, proposals for completion of the Project.

Construction Services: The CMR shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CMR shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the CMR's selection of subcontractors and any supplemental terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Project Delivery Method (MP, GC, CMR, DB)
2. Role on Project (CMA, OA, CMR, DB, GC, Trade)
3. Academic Facility
4. K-12 Facility
5. Elementary School (K-5) or High School (9-12)
6. New Construction
7. Construction on Occupied Site
8. LEED Certification (Reg., Cert., Silver, Gold, Plat.)
9. Ohio Capital Improvement Process (State of Ohio Contracts/OAKS CI)
10. 21st Century School Design

For scope items 1, 2, 5, 7 and 8 listed above, insert one of the noted abbreviations in the Relevant Project Experience Matrix instead of using an "x" when applicable to one of the 10 Example Projects.

C. Funding / Estimated Budget

Total Project Cost	<u>\$21,377,858 (excluding LFI)</u>
Construction Cost	<u>\$18,300,000 (excluding LFI)</u>
State Funding	<u>\$14,536,943</u>
Other Funding	<u>\$6,840,915</u>

D. Anticipated Schedule

CM Services Start (mm/yy)	<u>12 / 14</u>
GMP Approval (mm/yy)	<u>TBD / TBD</u>
Construction Stage Start (mm/yy)	<u>TBD / TBD</u>
Construction Stage Completed (mm/yy)	<u>08 / 16</u>
CM Services Completed (mm/yy)	<u>08 / 17</u>

E. EDGE Participation Goal

Percent of Total Construction Contracts Awarded 5% Percent of *initial* TOTAL CM Fee 5%

F. Evaluation Criteria for Selection

Selection Criteria:

The CMR will be selected using (i) a qualification based selection process during the initial Request for Qualifications (RFQ) stage to develop a short list and (ii) a best value selection process during the final Request for Proposal stage for the final CMR selection. The qualifications-based selection criteria for the RFQ is included in this announcement. The best

Request for Qualifications (CM at Risk Contract) continued

value criteria used in evaluating proposals from the short listed firms will include such factors that are determined to derive or offer the greatest value to the State and the Owner, combining both qualifications and fee.

Short List:

Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal:

The short-listed firms shall be sent a Request for Proposal (RFP) that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation fee, construction stage personnel costs, construction stage itemized general conditions cost percentage, construction stage contingency percentage and construction stage fee percentage. The short-listed candidates will also receive (i) a form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) a set of the most recent design documents and (iii) a proposed Project schedule.

Pre-Proposal Meeting:

Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and/or Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority and/or Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview:

After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule:

Tentative schedule is subject to change.

RFQ Posted and Advertised	8-25-14
Qualifications Due	9-25-14
RFP issued to the Short-Listed Firms	10-22-14
Pre-Proposal Meeting	To be determined
Interviews	Week of 10-17-14
Selection of CMR	By the end of November 2014

Cancellation and Rejection:

The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested CMR firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CMR's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CMR's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (CM at Risk Contract) continued

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ or RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. **Summary:** Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. **Bonding/Insurance:** Provide evidence of capacity to provide bonding in the amount of the project budget and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability and professional liability.
3. **Management Systems:** Describe the scheduling and cost control systems the firm would propose to use for the Project
4. **Self-Performed Work:** Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. **Estimating:** Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. **Scheduling:** Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name CMSD Campus International School Proposer Firm _____
 Project Number SFC - 120314 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$10,000,000	5	
	\$10,000,000 to \$50,000,000	2	
	More than \$50,000,000	0	
2. Primary Qualifications (Maximum 40 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 30
b. Project administration lead	Experience / ability to effectively administer project controls and processes	0 - 10	
c. Technical staff	Experience / ability of technical staff to develop accurate estimates and schedules	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	0 - 5	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 9 projects	4 - 6	
	More than 9 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 9 projects	2 - 3	
	More than 9 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Planning Services)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Comprehensive Master Planning</u>	Response Deadline	<u>9/12/14</u>	<u>4:00 p.m.</u> local time
Project Location	<u>Eastern Ohio</u>	Project Number	<u>JTC-14006</u>	
City / County	<u>Steubenville / Jefferson</u>	Project Manager	<u>John O'Brien</u>	
Owner	<u>Eastern Gateway Community College</u>	Contracting Authority	<u>Local Higher Education</u>	

No. of paper copies requested (stapled, not bound) 3 No. of electronic copies requested on CD (PDF) 1

Submit the requested number of Statements of Qualifications (Form F110-330) directly to James McGrail, Director Business Services at Eastern Gateway Community College, 4000 Sunset Blvd. Room 2627A, Steubenville Ohio 43952. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to John O'Brien at jobrien@egcc.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Eastern Gateway Community College (EGCC), located in Steubenville Ohio, with campuses in Youngstown and Warren Ohio; intends to retain a consult to assist the college in developing a comprehensive master plan (the Plan) which will provide the framework for future EGCC academic, staffing, and facilities program developments, and support the goals and initiatives of the EGCC Strategic Plan.

EGCC envisions that the comprehensive master plan will be developed from three focused plans, each supporting the goals of the Plan.

- The educational plan will develop strategies for academic program and delivery.
- The staffing plan will develop strategies for staffing growth and support necessary for current college needs, and as required to achieve the goals developed from the educational plan.
- The facilities plan will develop strategies for physical plant maintenance and improvement to support current college needs and develop physical plant concepts to support the goals developed from the educational and staffing plans.

This project will develop the final Master Plan report including evaluations and recommendations from this consultant with consideration given to the gathered data identified below by other consultants / agencies under a separate agreement. Below attachments may be reviewed at publicpurchase.com

- 2010-2015 Strategic Plan (currently under revisions for 2015-2020, selected consultant to assist in completion.
- 2010 Economic Impact Study
- 2012 Technology Plan
- 2014 ACCT Report
- 2014 Assessment Plan
- 2014 Completion Plan
- 2014 Succession Plan
- 2014 Visioning Session Meeting Minutes
- 2014 Demographic / Marketing Plan

The project will have three phases. Phase 1 will gather information through interviews of main departments and regions within EGCC to determine previous and current goals and priorities, current program needs, deficiencies and future initiatives and projects being planned. Program areas will include geographic expansion of current and future campuses, online education, adult education/re-education, professional training programs, and additional program areas as defined by EGCC through the goal and priority development process. Phase 2 will be visioning, setting goals and objectives, developing criteria guidelines for programs and sustainability and determining priority. Phase 3 will be developing the final

Request for Qualifications (Planning Services) continued

plan including site utilization, space usage, staffing and recommended projects and phasing within the multi-biennium Capital Improvement Plan process.

B. Scope of Services

The selected consultant shall perform the necessary interviews, site visits, data collection, surveys and assessment evaluations to develop the various plans and the Plan report. This requires review of existing surveys, previous reports and evaluations, maintenance records including deferred maintenance, and review of other available data that EGCC may make available. EGCC envisions that the consultant may perform the follow tasks for each individual plan with the Plan:

- **Staffing:** Evaluate current staffing organization and structure; determine current efficiencies and deficiencies, benchmark current geographic goals for EGCC against similar organizations for staff and organization requirements, assist EGCC in determining current and future staffing needs and organization to support future geographic, programmatic and strategic goals.
- **Facilities:** Assess and evaluate the physical condition of EGCC facilities through the visual inspection of all building, systems and components, and fixed equipment; develop strategies to address the current and future facilities needs to support the geographic, programmatic and strategic goals, assist EGCC in preparing short-term and long-term capital projects for incorporation into the biennial funding request process
- **Educational:** Assess and evaluate the current academic program and demographic data and assist EGCC in developing strategies for educational program development and delivery, assist EGCC with geographic and programmatic expansion planning.

The selected consultant shall incorporate the strategies and action plans developed from the individual plans into the Plan strategies and action plans. The final Plan report shall include a summary of pending activities to be completed as determined from the assessment and surveys completed through the individual plans, and recommendations from all visioning sessions; phasing recommendations with estimates of costs for renovations, and projected 2/4/6/8/10 year Capital Funding needs and funding strategies.

Anticipated Timeline:

Evaluation of SOQ's	09/12/14
Interviews	10/15/14
Contract Negotiation/Execution	12/02/14
Visioning	12/03/14
Assessments / Data Collection and Analysis	02/11/15
Strategies	04/22/15
Priority Planning	07/01/15
Draft Report	07/02/15
Final Report	07/15/15

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (SAO Form #F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Comprehensive Community College / Higher Education Master Planning Experience
2. Staffing Assessments and Planning for Higher Education Experience
3. Facility Condition Assessments
4. Cost Estimating for Master Plans
5. Knowledge of State of Ohio Capital Improvement Processes
6. Sustainability and Life Cycle Costing Analysis
7. Funding/Phasing Strategy Experience for Capital Projects

The selected Consultant, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner, the cost breakdown of the Consultant Agreement detailed cost components to address the Owner's project requirements.

LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED
construction)

Other Industry Credentials:

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (ASPE)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America
NCARB: National Council of Architectural Registration Boards
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Planning Services Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Comprehensive Master Planning Proposer Firm _____
 Project Number _____ City, State, Zip _____

Selection Criteria		Value	Score
1. Firm Workload and Size (Maximum 10 points)			
a. Amount of fees awarded by Contracting Authority to the Team	Less than \$200,000	5	
	\$200,000 to \$500,000	2	
	More than \$500,000	0	
b. Team number of relevant professionals	Less than 2 planning professionals	0	Max = 5
	2 to 4 planning professionals	2	
	More than 4 planning professionals	5	
2. Primary Qualifications (Maximum 30 points)			
a. Master planning lead	Experience / ability of MP Lead to manage visioning / capital improvement plans	0 - 10	
b. Assessment evaluator lead	Experience / ability of lead to evaluate assessments of various disciplines	0 - 5	Max = 20
c. Planning staff	Experience / ability of planning staff to develop long range master plans	0 - 10	
d. Technical staff	Experience / ability of assessors to accurately collect and evaluate systems and components	0 - 5	
3. Consultant Qualifications (Maximum 10 points)			
a. Key discipline leads	Experience / ability of all key discipline leads to effectively perform the work	0 - 15	
b. Proposed EDGE-certified Consultant*	One additional point for every 2 percent increase in professional service over the advertised EDGE goal	0	
4. Project Team Qualifications (Maximum 15 points)			
a. Previous team collaboration	Less than 2 projects (Low)	0	Max = 10
	2 to 4 projects (Average)	5	
	More than 4 projects (High)	10	
b. LEED** Registered / Certified consultant participation	No projects	0	Max = 0
	Registered	0	
	Certified	0	
c. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
5. Overall Project Team Experience (Maximum 30 points)			
a. Criteria development and prioritization	Performance in establishing owner criteria for capital improvement plans	0 - 10	
b. Experience with similar projects involving programming	Less than 4 projects (Low)	0 - 3	
	4 to 6 projects (Average)	4 - 6	
	More than 6 projects (High)	7 - 10	
c. Past performance	Level of performance as indicated by past evaluations / letters of reference	0 - 10	
		Subtotal	

* Must be comprised of professional design services consulting firm(s) and NOT the primary Firm
 ** LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council

Notes:

Evaluator:

Name _____

Signature _____ Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name Comprehensive Master Planning Project Number JTC-140006
Project Location Eastern Ohio, Steubenville / Jefferson

Date posted: 9/8/14
Date revised: 9/10/14

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Should an analysis of non-academic and non-administrative spaces (e.g. foodservice, campus recreation, student center / union, student housing, athletics) be included with the master plan?
 - A. Yes. An analysis of non-academic and non-administrative spaces should be included with the master plan.
2. In the Project Overview you reference three distinct plans that will come together to create the comprehensive plan. Are the referenced educational and staffing plans being conducted in-house with the Facility Master Planner translating them to Facility requirements and taking the overarching responsibility of authoring the comp plan?
 - A. No. The selected planner will lead and deliver all three plans. The educational plan is primary . The staffing plan and facility plan are secondary (supporting the education plan).
 - B. Significant work has been performed either in house or by separate consultant within last two years. The planner is to utilize the provided work/data in creating the plans. The summation of this work is referenced in the RFQ and provides instruction to access these works on publicpurchase.com.
 - C. Significant work has already been completed. The selected planner will pull it all together and provide the Three Distinct Plans you referenced in your question.
3. I am seeking access to this public data and request your assistance to communicate with Public Purchase to grant me access to all the information you provide them
 - A. Access publicpurchase.com home page at <http://www.publicpurchase.com/gems/browse/home> . Select Free Registration. In the event you have difficulty, use the "chat box" in upper left corner. The company has excellent customer service. If you continue to have difficulty, contact me 740 266 0810 and I will do what I can to assist.
 - B. Once you are registered select "Ohio" in the pull down menu labeled "Select Region". Then select "Eastern Gateway Community College" in the pull down menu labeled "Select Agency."
 - C. Select Project (we only have one project active).
 - D. You will be able to access all attachments referenced in the RFQ
4. Does the college have a complete inventory of the campus space by type, assignment, and square footage in electronic format?
 - A. The College does have an inventory of the Steubenville campus space by type, assignment and square footage as required by Ohio BOR. However, it is in a program called Power Campus. Currently, we are trying to convert this information into an excel format.
5. Are the existing facilities documented in an AutoCAD format or similar?
 - A. The existing facilities for Jefferson Campus only are documented by PDF format. The original building was constructed in 1967 and has had multiple additions and renovations. The college recently had all paper files scanned into pdf format.
 - B. Regarding facilities in Youngstown and Warren. These facilities are not owned by Eastern Gateway Community College. These sites are operated by Eastern Gateway Community College but facilities are funded and managed by a partner.
6. Please confirm that the study will include all campus locations.
 - A. The Academic Plan and the Staffing Plan will include all three campus locations. The Facilities Plan only will be specific to Jefferson Campus since it is the only structure owned.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>BCI Data Center Renovations</u>	Response Deadline	<u>Thur. 09/18/2014 1:00 PM</u> local time
Project Location	<u>BCI London and Richfield</u>	Project Number	<u>AGO-150001</u>
City / County	<u>London / Madison / Richfield / Summit</u>	Project Manager	<u>Jeff Kring</u>
Owner	<u>Ohio Attorney General</u>	Contracting Authority	<u>OFCC</u>
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>
No. of paper copies requested (stapled, not bound)	<u>2</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Amber Mock at 30 West Spring Street, 4th Floor, Columbus, Ohio 43215. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Amber Mock at amber.mock@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The purpose of this Request for Qualifications (RFQ) is to obtain Professional, Architectural/Engineering (A/E) services for the design of renovations for two separate Bureau of Criminal Investigation (BCI) facilities. These two facilities are located in London (1560 State Route 56 SW, London, OH) and Richfield (4055 Highlander Parkway, Richfield, OH). The scope of work for this project includes renovation and upgrade of each facilities data center to meet current standards of data storage and protection.

Due to the unique nature of information gathered, stored, and utilized by BCI, it is imperative to keep pace with the latest data center technology. It is also critical to ensure that the spaces utilized for data collection and storage are sufficient. Therefore the scope of work related to the BCI Data Center Renovations project includes, but is not limited to: upgrades and/or reconfiguration of physical space, uninterrupted power source (UPS), active cooling, failure monitoring, fire suppression, and deployed technology.

The selected A/E will be responsible for the design of each (London and Richfield) BCI facility, including construction administration. It is anticipated that two separate contract document packages will be prepared and issued for separate bidding and construction phases.

The development of a complete Program of Requirements (POR) will also be included as part of the Professional Design Services as an Additional Service. The development of the POR will include a comprehensive survey/field investigation of each existing data center facility in order to evaluate the facility needs in relation to the project scope, and in relation to the project budget. The project scope will then be evaluated, prioritized, and defined/redefined to ensure alignment with available project funds. Creation/evaluation of the project construction schedule will also be a part of the POR stage.

State of Ohio, Capital Improvements Funding will be used to complete the Design and Construction of this project.

All aspects of the project and related issues will be implemented and operated consistently with Attorney General's Office and Bureau of Criminal Investigations policies and procedures.

B. Scope of Services

For projects advertised with an appropriately developed Program of Requirements (POR), upon award of the Agreement, commence with Design. For projects without such a POR, upon award of the Agreement, commence by developing the Program of Requirements.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

Request for Qualifications (Architect / Engineer) continued

- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate
AP: LEED AP (Legacy LEED Accredited Professional without specialty)
AP +: (see below):
LEED AP BD+C (Building Design and Construction specialty)
LEED AP ID+C (Interior Design and Construction specialty)
LEED AP O+M (Operations and Maintenance specialty)
LEED AP ND (Neighborhood Development specialty)
LEED AP Homes (Specialty for residential LEED construction)

Other Industry Credentials

ACEC: American Council of Engineering Companies
AIA or FAIA: American Institute of Architects
CCCA: Certified Construction Contract Administrator (CSI)
CCM: Certified Construction Manager (CMAA)
CCS: Certified Construction Specifier (CSI)
CDT: Construction Document Technologist (CSI)
CMAA: Construction Management Association of America
CPE: Certified Professional Estimator (American Society of Professional Estimators)
CSI or FCSI: Construction Specifications Institute
DBIA or Associate DBIA: Design-Build Institute of America (list credentials, not memberships)
NCARB: National Council of Architectural Registration Boards (list certification only)
NCIDQ: National Council for Interior Design Qualification
NSPE: National Society of Professional Engineers

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name BCI Data Center Renovations Proposer Firm _____
 Project Number AGO-150001 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 150 miles	5	
	150 miles to 200 miles	2	
	More than 200 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$200,000	2	
	\$200,000 to \$500,000	1	
	More than \$500,000	0	
c. Number of licensed professionals	Less than 5 professionals	1	Max = 3
	5 to 10 professionals	3	
	More than 10 than professionals	2	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 4 projects	0 - 3	
	4 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 2 projects	0 - 1	
	2 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

