



John R. Kasich / Governor
State of Ohio

David Williamson / Executive Director
Ohio Facilities Construction Commission



OHIO FACILITIES CONSTRUCTION COMMISSION

Ohio Register

Information of Interest for the
Architectural, Engineering and Construction Industry

Issue Number 272

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Response Deadline:

Varies by project

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Ohio Register General Information and Requirements

State of Ohio Standard Forms and Documents

General Requirements for Submittals of the Statement of Qualifications

Firms are required to submit the current State of Ohio version of Statement of Qualifications (Form F110-330) available via the Ohio Facilities Construction Commission (OFCC) website at <http://ofcc.ohio.gov>. The Federal version of the SF330 form will not be accepted.

Cover letters and transmittals are not necessary. Please place the appropriate project number in the space provided on the form.

Due to limited storage space, we request that paper copies, if requested, be stapled and please refrain from submitting three-ring binders, spiral binders and booklets. OFCC requests that supplemental material not be submitted with the Statement of Qualifications. The use of a computerized or typed Statement of Qualifications form is preferred.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Reminders

OFCC no longer requires an annual submittal of Part II of the Statement of Qualifications form for professional design services. However, professional design firms and construction managers responding to a request for qualifications for State of Ohio projects must submit Part II of the Statement of Qualifications (Form F110-330) for each firm on its team.

Form F110-330 (Statement of Qualifications) officially replaced both the ADM-0255 and ADM-0254 forms on March 1, 2008. The ADM-0255 and ADM-0254 forms are no longer accepted.

ORC 9.24 – Auditor of State Unresolved Findings for Recovery

Effective June 1, 2004, Ohio Revised Code (ORC) 9.24 prohibits the State of Ohio from awarding a contract to any individual or organization against whom the [Auditor of State](#) has issued a findings for recovery if the findings for recovery is unresolved at the time of award of contract.

EDGE Participation Required on State Design and Construction Projects

The Encouraging Diversity, Growth and Equity (EDGE) program became law July 1, 2003, when Section 123.152 of the Ohio Revised Code was enacted. The program creates a business development program for economically and socially disadvantaged Ohio businesses.

The EDGE business participation goal is usually 5 percent. Proposers for professional services agreements as well as Bidders on construction contracts must demonstrate actual participation in the EDGE program, or provide a demonstration of their good faith efforts (with a letter requesting a waiver of the advertised EDGE participation goal on its letterhead and supporting evidence) to participate in the EDGE program, or both, as indicated in the Ohio Revised Code (123.152) and the Ohio Administrative Code (123:2-16-09).

Interested A/E firms are required to submit the Commitment to Participate in the Edge Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and/or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises by the name that will participate in the delivery of the proposed professional services solicited in the RFQ.

To learn more about the qualifications for EDGE certification, the process to become an EDGE-certified business, and to find existing EDGE-certified businesses, go to <http://EDGE.ohio.gov>.

Ohio Ethics Law Provision

All professionals that submit or intend to submit proposals for consideration of a contract for professional design services with the state of Ohio are reminded that, as applicable, no sole proprietor, partner, shareholder or other principal of the Architect/Engineer or the spouse of such principal has made, as an individual, at any time within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to the Governor or to the Governor's campaign committee, consistent with Section 3517.13 of the Ohio Revised Code.

Qualifications-based Selection (QBS) Requests for Qualifications

"Qualifications-based Selection" (QBS) refers to a procurement process used by state agencies, institutions of higher education and school districts for the selection of Architect/Engineer (A/E) and A/E services for public construction projects. It is a competitive contract procurement process whereby professional design firms submit qualifications to the public owner who evaluates and selects the most qualified firm, and then negotiates the project scope of work, schedule, budget and fees.

For the...Architect/Engineer (A/E); Construction Manager Agent (CMA); Owner Agent (OA); Criteria A/E (C-A/E); Commissioning Services (Cx) provider; and Specialty Consultant/Planning (SC) provider.

Page last updated: April 27, 2016

Publish Date	Due Date	Project Number	Owner	Project Name	Primary Service	Estimated Project Cost	Q&A	Short List (Selection Starred)	Notes
4/26/2016	5/19/2016	DRC-16F110	Ohio Department of Rehabilitation & Correction	ORW Lincoln Replacement Housing	A/E	\$13,800,000	N/A	TBD	
4/27/2016	5/19/2016	NEW UCN-16126A	University of Cincinnati	Nippert Stadium - Lower Bowl Reconfiguration	A/E	\$3,200,000	N/A	TBD	
4/27/2016	5/18/2016	NEW OHU-2016-001	Ohio University	Consultant List for Estimating Services	SC		N/A	TBD	Project costs will vary

4/22/2016	5/9/2016	OSU-150787	The Ohio State University	Airport Master Plan Update	SC	\$675,000	N/A	TBD	Project cost will range between \$638,000 and \$675,000
4/8/2016	5/6/2016	SFC-150888	Various	Project Auditing Services	SC		Q&A	TBD	Hourly rates approved by OFCC
4/18/2016	5/4/2016	DNR-160076	Ohio Department of Natural Resources	Statewide Technical Services FY 17-18 / Watercraft Projects	A/E		N/A	TBD	Project costs vary
4/6/2016	4/29/2016	UCN-16091A	University of Cincinnati	DAAP Woodshop Improvements	A/E	\$2,100,000	N/A	TBD	
3/28/2016	4/22/2016	YSU-PREQUAL	Youngstown State University	General Qualifications for Prequalification List of Professional Services - 330	A/E		Q&A	TBD	Project costs will vary
3/30/2016	4/22/2016	SFC-TBD2	Clear Fork Valley Local Schools	CFVLS New Elementary Schools	A/E	\$25,599,229	N/A	TBD	Cost does not include LFIs

4/6/2016	4/22/2016	MUN-100065	Miami University	Western Campus Bridge Reconstruction	A/E	\$1,500,000	Q&A	TBD	
4/8/2016	4/22/2016	OSU-150533	The Ohio State University	Doan Hall RTU Replacement	C-A/E	\$8,750,000	N/A	TBD	
4/11/2016	4/22/2016	OSU-160637	The Ohio State University	Ohio Stadium Upgrades	A/E	\$41,600,000	N/A	TBD	
3/17/2016	4/15/2016	SFC-160398	Global Impact STEM Academy	Global Impact STEM Academy	C-A/E	\$6,303,844	Q&A	TBD	
3/29/2016	4/15/2016	DNR-160078	Ohio Department of Natural Resources	Indian Lake State Park Campground Pool	A/E	\$1,500,000	N/A	TBD	
3/29/2016	4/14/2016	OSU-160422	The Ohio State University	UH East Tower - Elevator 10-11	A/E	\$1,490,345	N/A	TBD	
3/21/2016	4/13/2016	DNR-160075	Ohio Department of Natural Resources	Statewide Technical Services FY 17-18	A/E		N/A	TBD	Project cost to be determined
3/23/2016	4/11/2016	SFC-TBD-Rolling Hills	Rolling Hills Local School District	Architectural Pre-Bond Issue	A/E		N/A	TBD	Project cost TBD

				Assistance Service					
3/16/2016	4/6/2016	SFC-150888	Various	Claims Evaluation Services	SC		Q&A	Construction Process Solutions VN Services HR Gray & Associates Kelly Consulting Services	Project costs vary
3/7/2016	4/1/2016	DNR-160070	Ohio Department of Natural Resources	Muskingum River Locks and Dams Assessments and Improvements	A/E	\$3,500,000	Q&A	TBD	
3/14/2016	4/1/2016	DNR-160068	Ohio Department of Natural Resources	Catawba Island Boating Access Renovations	A/E	\$2,000,000	N/A	TBD	
3/16/2016	3/31/2016	MTC 16-001	Marion Technical College	Cadaver Lab	A/E	\$500,000	N/A	TBD	

Best Value Selection (BVS) Requests for Qualifications

"Best Value Selection" (BVS) is a selection process in which proposals contain both pricing and performance components, and award is based upon a combination of pricing and performance considerations to determine the offer deemed most advantageous and of the greatest value to the public authority.

For the...Construction Manager at Risk provider (CM); Design Builder (DB) and Energy Performance Contracting provider.

Page last updated: April 27, 2016

4/26/2016	5/26/2016	DRC-16F110	Ohio Department of Rehabilitation and Correction	ORW Lincoln Replacement Housing	CMR	\$13,800,000	N/A	TBD	
4/18/2016	5/20/2016	SFC-TBD2	Clear Fork Valley Local Schools	CFVLS New Elementary Schools	CMR	\$25,599,229	N/A	TBD	Cost does not include LFIs
4/12/2016	5/16/2016	OSU-160637	The Ohio State University	Ohio Stadium Upgrades	CMR	\$41,600,000	N/A	TBD	
3/31/2016	5/10/2016	UPDATE DRC-16F077	Ohio Department of Rehabilitation and Correction	Population Management Fence Project	DB	\$13,700,000	Q&A Q&A 2	TBD	See highlighted sections of RFQ for updates.
3/10/2016	4/11/2016	SFC-160392	Reading Community City School District	Reading Community CSD	CMR	\$50,972,401	N/A	NEW AECOM Technical Services Shook Touchstone Turner Construction Co.	
2/26/2016	4/7/2016	UCN-15038A	University of Cincinnati	UCBA - Muntz Rehabilitation, Phases 1-4	CMR	\$59,600,000	N/A	TBD	

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name Population Management Fence Project Project Number DRC-16F077

Date posted: 4/7/2016
Date revised: [If needed]

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. For this project, the Proposal/GMP is due on June 3, 2016. Is the GMP for the construction portion required at this date?
 - A. Yes, GMP for the construction portion will be needed at the time of submission of the proposal.

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name	<u>General Qualifications for Prequalification List of Professional Services - 330</u>	Project Number	<u>YSU-PREQUAL</u>
Project Location	<u>Youngstown State University, Youngstown, Ohio</u>		

Date posted: 04/11/2016

Date revised: N/A

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Should we put together a team for submission or do you just want our individual qualifications?
 - A. We only need your individual qualifications and not for any specific project. Please indicate on your 330 form past experience in commercial/industrial projects and in particular, any Ohio higher education projects.

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name Global Impact STEM Academy Project Number SFC-160398

Date posted: March 17, 2016

Date revised: April 13, 2016

1. The RFQ states 16 hours / week is required for on-site construction administration. This seems more appropriate for the architect-of-record and beyond the stated fee structure. Can you confirm the time requirement and clarify the criteria architect's responsibilities on-site?
 - A. We will ask for 8 hours per week in the base contract and 8 hours per week as an additional service.
2. The RFQ states 16 hours / week is required for on-site construction administration. This seems more appropriate for the architect-of-record and beyond the stated fee structure. Can you confirm the time requirement and clarify the criteria architect's responsibilities on-site?
 - A. We will ask for 8 hours per week in the base contract and 8 hours per week as an additional service.
3. Under Scope of Services, "Construction testing, surveying, geotechnical testing", is listed. Are these relevant to this project?
 - A. Construction testing, Surveying and Geotechnical Services will be required on a small scale in relation to the greenhouse, parking lots and building entrances.
4. These do not appear appropriate for Criteria Design Architect services. If needed, will these services either be directly by the owner or by the Design Builder?
 - A. The Criteria Architect will sub consult these services.
5. Under Scope of Services, "Cost Estimating" is included. Is this intended to be an additional service?
 - A. The Criteria Architect is to provide a cost estimate at Schematic Design and GMP under basic services.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Western Campus Bridge Reconstruction</u>	Response Deadline	<u>04/22/2016</u>	<u>2:00PM</u>	local time
Project Location	<u>Oxford Campus</u>	Project Number	<u>MUN-100065</u>		
City / County	<u>Oxford / Butler</u>	Project Manager	<u>Ethan Dole</u>		
Owner	<u>Miami University</u>	Contracting Authority	<u>Local Higher Education</u>		
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>4</u>	No. of electronic copies requested (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Elizabeth Davidson at 101 S. Fisher Drive Oxford, Ohio 45056. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Elizabeth Davidson at davidsea@miamioh.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Miami University ("Owner" and "Contracting Authority") embraces its reputation as one of the nation's most picturesque campuses and strives to ensure a physical environment for learning that continues the tradition of distinction in academics and its physical setting. Currently at a schematic design level, the Project will include the structural stabilization and restoration of the longest stone bridge on the Western Campus. When completed this bridge will serve as a major pedestrian circulation route through Western Campus linking to the greater Campus. This historically significant bridge is an approximately 239' long pedestrian bridge constructed in stone that will be restored to stabilize the structure, and to bring the bridge up to modern building code requirements with the addition of taller hand rails.

The selected firm will be responsible for verifying the design parameters and budgets included in the University developed schematic plans. Short listed firms will be provided a copy of this document for reference and in preparation of interviews. Coordination with existing infrastructure plans, ongoing construction operations, and new circulation patterns will be required.

The anticipated project delivery method for this project is General Contracting.

Prevailing Wage Rates do apply to this project.

B. Scope of Services

The University would like to bid the Project in June 2016, award in July 2016 with construction phased between July 2016 and October 2016. All work including punch list and closeout would be completed by no later than October 2016. The selected design team will need to begin work immediately and meet the noted schedule. The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the University the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the University's Project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Western Campus Bridge Reconstruction Proposer Firm _____
 Project Number MUN-100065 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 75 miles	5	
	75 miles to 150 miles	2	
	More than 150 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$500,000	2	
	\$500,000 to \$1,000,000	1	
	More than \$1,000,000	0	
c. Number of licensed professionals	Less than 10 professionals	2	Max = 3
	10 to 20 professionals	3	
	More than 20 professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 2 projects	0 - 3	
	2 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 2 projects	0 - 1	
	2 to 4 projects	2 - 3	
	More than 4 projects	4 - 5	
		Subtotal	

* Must be comprised of professional design services consulting firm(s) and NOT the lead firm
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____

Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name	<u>Western Campus Bridge Reconstruction</u>	Project Number	<u>MUN-100065</u>
Project Location	<u>Western Campus of Miami University, Oxford Ohio</u>		

Date Q&A posted: 4/8/16

Below are the questions that have been received to date for the RFQ of the above-referenced project:

- Do original construction plans for the bridge exist?

No.

- Other than the railing height, what are the known bridge deficiencies at this time?
 - What requires to be “stabilized” as stated in the project description?

Specific information regarding the structural deficiencies of the bridge will be reviewed with the short list of candidates.

- Have previous inspections been performed and are there accompanying reports for the inspection findings?

Specific information regarding the structural deficiencies of the bridge will be reviewed with the short list of candidates.

- Can you confirm if the project will move forward as a traditional design-bid-build, or as a design-build?

The project will move forward in a traditional design-bid-build format as specified in the RFQ.

- What are the expected deliverables from the selected team?

The expected deliverables from the selected team will be per the State Requirements for the project.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>DAAP Woodshop Improvements</u>	Response Deadline	<u>04/29/2016</u>	<u>2:00 PM</u>	local time
Project Location	<u>3000 Level Wolfson Center, DAAP</u>	Project Number	<u>UCN-16091A</u>		
City / County	<u>Cincinnati / Hamilton</u>	Project Manager	<u>Jack Schnieder</u>		
Owner	<u>University of Cincinnati</u>	Contracting Authority	<u>Local Higher Education</u>		
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>4</u>	No. of electronic copies requested (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to:
Jack Schnieder, University of Cincinnati, Planning+Design+Construction,
University Hall Suite 600, 51 Goodman Drive
Cincinnati, Ohio 45221-0186
See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Jack Schnieder at John.Schnieder@uc.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The proposed Improvements will reconfigure and enlarge the 3000 Level shop areas of Wolfson Center, DAAP. Due to growing enrollment and shop usage, the existing facilities for woodworking, welding, sculpting, painting, machining and foundry have become overcrowded and less than ideal in terms of work flows and student/staff safe operating perimeters. The areas to receive upgrades and safety improvements total approximately 13,000 SF. The reconfigured shop area is documented in a Concept Design Study by KZF Design in August 2015. This study will be made available to all shortlisted teams.

B. Scope of Services

Reconfigure the DAAP Workshop in accordance to the *DAAP Workshop Study* presented by KZF Design to provide safe operation perimeters around each equipment item and segregate tools by use and power ratings. This will significantly increase the shop size and will displace the adjacent Fine Arts Sculpture Studio. The Shop will be divided into Heavy Duty Tools (Wood Shop), Light Duty Tools (Assembly), Machining, Welding, Foundry, & CNC Tools. The tool crib and office zone will be relocated adjacent to the main student entrance. Shop storage areas will be expanded and made accessible within the space and adjacent to the loading dock. Architecturally, the reconfiguration requires wall demolition and construction, including part-high walls, glazed openings, and new doors. Two scenarios have been presented to increase usable space: Option 1 creates a Mezzanine Studio in the High Bay room; Option 2 creates a partial canopy over the Work Court. Further investigation is needed to determine if either will be included in the final scope.

The mechanical dust collection systems will be replaced with a unified system, sized appropriately to serve the additional tool areas. The proposed system will remain near the existing dock and dumpster. Improved air quality will be supplied through a new, make-up air unit and will provide 100% outdoor air.

The electrical system will be upgraded and designed in accordance with the applicable provisions in the latest version of the NEC, NFPA, IESNA, Ohio Building Code, International Building Code, ASHRAE 90.1, and the University of Cincinnati Standards. Existing light fixtures in areas with minor architectural work will be relocated to serve the new layout. In new areas where existing light fixtures cannot be reused, new light fixtures and light switches will be provided. Existing circuit breaker panels will remain and will be used to provide power to new equipment. Existing circuits for relocated equipment will be adjusted/ extended to new equipment locations. New fire alarm devices will be added to the existing fire alarm system as required, and existing fire alarm devices on demolished walls will be removed or relocated.

All work arising out of or resulting from performance of the work shall be performed in accordance with current standards of the industry and in accordance with the most stringent UC guidelines, federal, state and local laws, rules, regulations, codes, requirements and recommendations and in accordance with the University Master Plan. All contracting for this project shall follow Ohio Revised Code section 153.

Request for Qualifications (Architect / Engineer) continued

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 20 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Prior experience of the design team working with the University of Cincinnati
2. Prior experience preparing construction documents and administration on similar State of Ohio projects.
3. Prior experience working with the proposed team members selected for this project.
4. Prior experience with LEED renovation projects.
5. Prior experience with BIM/Revit interior renovation projects.
6. Prior experience in the application of UC Design Standards.
7. Prior experience working within fully occupied buildings.

C. Funding / Estimated Budget

Total Project Cost	<u>\$2,100,000</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$1,400,000</u>	Other Funding	<u>\$2,100,000</u>
Estimated A/E Fee	<u>9.0% to 11.0%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Architecture</u>
Secondary	<u>MEP Engineering</u>
	<u>Structural Engineering</u>
	<u>Fire Protection Engineering</u>
	<u>Building Code Issues</u>
	<u>Dust Collection System Design</u>

Others	<u>Wood/Metal Shop Planning</u>
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E. Anticipated Schedule

Professional Services Start	<u>07 / 16</u>
Construction Notice to Proceed	<u>03 / 17</u>
Substantial Completion of all Work	<u>08 / 17</u>
Professional Services Completed	<u>12 / 17</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name DAAP Woodshop Improvements Proposer Firm _____
 Project Number UCN-16091A City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$100,000	2	
	\$100,000 to \$500,000	1	
	More than \$500,000	0	
c. Number of licensed professionals	Less than 5 professionals	1	Max = 3
	5 to 10 professionals	2	
	More than 10 professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
		Subtotal	

* Must be comprised of professional design services consulting firm(s) and NOT the lead firm
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Project Auditing Services)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>Project Auditing Services</u>	Response Deadline	<u>May 6, 2016</u>	<u>4:00 p.m. local time</u>
Project Location	<u>Various</u>	Project Number	<u>SFC-150888</u>	
City / County	<u>Various / Various</u>	Project Manager	<u>Various</u>	
Owner	<u>Various</u>	Contracting Authority	<u>Ohio Facilities Construction Commission</u>	
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested via email (PDF)	<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Jill Hoobler at Jill.Hoobler@ofcc.ohio.gov. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Jill Hoobler at Jill.Hoobler@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The Ohio Facilities Construction Commission invites interested parties to submit a statement of qualifications to provide auditing services for capital improvement projects. The Commission's emphasis is toward firms that are familiar with accounting and recording practices of school districts, rather than toward firms with construction auditing expertise.

All firms submitting a statement of qualifications will be eligible for a contract beginning July 1, 2016 and ending June 30, 2018. Fees are based on hourly rates, approved by the Commission. The Commission does not guarantee that a firm will be awarded any work or make a representation of the amount of work a firm may receive within the two-year period.

B. Scope of Services

The scope of services will include, without limitation, project auditing services related to K-12 and Career Technical facilities funded by the Ohio School Facilities Commission.

The selected Consultant, as a portion of its required Scope of Services and prior to submitting its technical and fee proposals, will discuss and clarify with the Commission, the cost breakdown of the Agreement detailed cost components to address the project requirements. The Commission will select firms to provide the following separate services:

1. Delivery of Agreed-Upon-Procedures Reports for school districts participating in Commission programs;
2. Provide Financial Reconciliation Services for Project Closeout; or
3. General Consulting to advise the Commission on auditing procedures, issues, and training.

The Commission will evaluate and select firms separately for the three types of services. The Commission reserves the right to select and enter into a contract with one or more firms.

C. Funding / Estimated Budget

Total Project Cost	<u>Hourly rates approved by OFCC</u>	State Funding	<u>N/A</u>
Construction Cost	<u>N/A</u>	Other Funding	<u>N/A</u>
Estimated Design Fee	<u>N/A</u>		

D. Anticipated Schedule

Response Deadline: May 6, 2016
Shortlist: May 18, 2016
Interviews week of May 23, 2016

Eligibility will be effective for the period covering July 1, 2016 – June 30, 2018

Request For Qualifications continued

E. EDGE Participation Goal

Percent of initial TOTAL Fee: 0%

F. Evaluation Criteria for Selection

Evaluation of the statement of qualifications will be based primarily on the following:

1. competence of the firm to perform the required services, as indicated by the technical training, education and experience of the firm's personnel who are likely to be assigned to perform the services;
2. ability in terms of workload and availability of qualified personnel, equipment, and facilities to perform the required services competently and expeditiously;
3. experience of the proposed personnel in performing school district auditing services;
4. experience of the proposed personnel in providing audits for state or federal programs;
5. past performance as reflected in evaluations of previous clients with respect to factors such as quality of work and meeting deadlines;
6. other similar factors.

Qualifications and experience of individual firm's staff. Proposer's apparent resources and capacity to meet the needs of a typical project. The selected firm must have the capability to use the Internet within their normal business location(s) during normal business hours.

G. Submittal Instructions

Firms are required to submit a current F110-330 Statement of Qualifications (blank forms are available as a free download from the OFCC website at <http://ofcc.ohio.gov/Documents.aspx>).

Statements of Qualifications are to be submitted electronically by e-mail. Submittals are to be limited to maximum of one e-mail with the total file size of 25 MB.

Electronic submittals must be combined into one PDF file named with the project number listed on the RFQ and the firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer.

The following special instructions apply to completing the F110-330 form for this selection:

- Firms are requested to list the Project No. (indicated on Page 1 of this RFQ) on the first page of Part I and on Part II of the F110-330.
- Firms are requested to indicate their EDGE-certified business status as either "Certified" or Non-certified" on Part I Section C (Proposed Team).
- Firms performing current Consultant Contracts should identify those Contracts on Page 1 of Section F (Example Projects Which Best Illustrate Proposed Firm's Qualifications for this Contract).
- Do not submit Page 2 of Section F (Relevant Projects Experience Matrix).
- Do not submit Page 3 of Section H (Commitment to Participate in the EDGE Business Assistance Program).

H. Additional Information

Following this submission, the Commission will evaluate the proposals submitted and identify a list of firms for interviews. These interviews are designed to familiarize Commission staff with the qualifications of firms by further exploring their proposals and the scope and nature of the consulting services they provide.

Consultant Selection Rating (Project Auditing Services)

State of Ohio Standard Forms and Documents

Project Name Project Auditing Services Proposer Firm _____
 Project Number SFC-150888 City, State, Zip _____

Selection Criteria		Value	Score
1. Team Location, EDGE status and Workload (Maximum 10 points)			
a. Location of firm and EDGE status	Out of State	0	
	Ohio Firm	5	
	EDGE Certified	10	
2. Qualifications (Maximum 80 points)			
a. Experience and Training of Audit Manager		0 - 10	
b. Experience and Training of Key Personnel		0 - 10	
c. School District Auditing Experience		0 - 30	
d. Experience Auditing for State or Federal Programs		0 - 10	
e. Understanding of OFCC and OSFC Policies and Procedures		0 - 10	
f. Availability of Staff		0 - 10	
3. Team Experience (Maximum 10 points)			
a. Past performance - Evaluations / Letters of Reference		0 - 10	
		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name OFCC Auditing Project Number SFC-150888

Date posted: 04/21/16
Date revised: [If needed]

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Delivery of Agreed-Upon-Procedures Reports for school districts participating in Commission programs, to what extent would this service require on site work at the individual education agency?
 - A. A typical Agreed-Upon-Procedure report requires approximately 3 days working on-site at the school district.
2. Provide Financial Reconciliation Services for Project Closeout; or To what extent would this service require on site work at either the Commission or the individual education agency?
 - A. The majority of the project close-out work can be completed remotely, however, there is potential that a meeting at the school district may be required.
3. General Consulting to advise the Commission on auditing procedures, issues and training, to what extent would this service be on site at the Commission vs. phone/web.
 - A. The majority of the general consulting work can be conducted via phone and/or email. However, there is potential that a meeting at OFCC may be required.
4. I see the fees and project cost are based on hourly rates approved by the Commission. Have these rates already been identified? Or, are the rates negotiated once you have selected the most qualified firm?
 - A. The rates are negotiated once the qualified firm(s) are selected.
5. Will OFCC consider proposals submitted by consulting firms that are not Licensed Accounting / CPA Firms, but which employ professionals with relevant accounting, internal audit, and cost audit expertise?
 - A. The individual(s) conducting the Agreed-Upon-Procedure needs to be a licensed CPA.
6. Can you provide the job titles/departments of the committee members who will be making the decisions on this RFQ?
 - A. We do not give out the names of the interview committee, they will consist of OFCC staff members.
7. Can you provide some more detail regarding what you are looking for specifically in the first service you list in your RFQ – “Delivery of Agreed-Upon-Procedures Reports for school districts participating in Commission programs”?
 - A. The Agreed-Upon-Procedure Reports will contain findings based on specific procedures outlined in the project agreement between OFCC and the school district.
8. Can we include brief information about our company in a separate pdf included in the same email as the RFQ?
 - A. Many firms provide a cover letter in the PDF. However, only the information provided in the 330 will be scored.

Request for Qualifications (Criteria Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Doan Hall RTU Replacement</u>	Response Deadline	<u>04/22/2016</u>	<u>2:00 p.m.</u> local time
Project Location	<u>Doan Hall (Bldg. 089)</u>	Project Number	<u>OSU-150533</u>	
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Mark Banta</u>	
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>	
Delivery Method	<u>Design Build</u>	Prevailing Wages	<u>State</u>	
No. of paper copies requested (stapled, not bound)	<u>5</u>	No. of electronic copies requested (PDF)	<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Mark Banta at 400 Enarson Classroom Building, 2009 Millikin Rd, Columbus, OH 43210. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Mark Banta at banta.16@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Doan Hall, part of OSU Wexner Medical Center's "University Hospital", is a twelve (12) story structure which runs primarily east and west, with a north wing. The roof top air handling equipment currently serving the east and west wings has been in service for 32 years and will be replaced in this project. The primary equipment that will be replaced in this project is known as AHU-RT-1A and AHU-RT-1B, AHU RT-2A and AHU-RT-2B, HRU-3 and HRU-4. The project will be responsible for a complete system replacement, including all required architectural features, mechanical, electrical and structural engineering, including life safety and controls features. The Project will also be responsible for Hazardous materials and MEP Commissioning.

B. Scope of Services

The Criteria A/E Services will include preparing a program of requirements, scope narratives, estimates and conceptual plans through Schematic Design. The Criteria A/E services may include work as an Owner's Representative and provide other project-related design and construction administration services on behalf of the Owner, including, but not limited to, confirming that the design prepared by the Design-Build firm reflects the original design intent established in the design criteria package. The scope of the Criteria A/E Services includes architectural, structural, mechanical, electrical, controls and low voltage.

Pursuant to ORC 153.694, professional design firms selected to provide C-A/E services shall not provide any A/E of Record services for the project for which the professional design firm was selected as the C-A/E.

For projects advertised with an appropriately developed Program of Requirements ("POR"), upon award of the Agreement, commence with Design. For projects without such a POR, upon award of the Agreement, commence by developing the Program of Requirements.

The selected Criteria Architect/Engineer ("C-A/E"), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner/Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity ("EDGE") Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Concept and Design Criteria, Best Value Selection, Preconstruction, Construction and Closeout, and Additional Services of all types including Schematic Design and Design Development if a Design-Builder is not engaged to perform these services.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than four (4) hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site

Request for Qualifications (Architect / Engineer) continued

Interested C-A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the C-A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the C-A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

The **EDGE Participation Statement of Intent to Contract and Perform** from Section H. Additional Information must also be submitted. Please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Criteria Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Doan Hall RTU Replacement Proposer Firm _____
 Project Number OSU-150533 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$200,000	2	
	\$200,000 to \$1,000,000	1	
	More than \$1,000,000	0	
c. Number of licensed professionals	Less than 2 professionals	1	Max = 3
	2 to 10 professionals	2	
	More than 10 professionals	3	
2. Primary Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project criteria design lead	Experience / creativity of criteria designer to document owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create accurate and complete design criteria	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	0	
	2 to 4 sample projects	2	
	More than 4 sample projects	5	
b. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
		Subtotal	

* Must be comprised of professional design services consulting firm(s) and NOT the lead firm

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Ohio Stadium Upgrades</u>	Response Deadline	<u>04/22/2016</u>	<u>2:00 p.m.</u> local time
Project Location	<u>The Ohio Stadium</u>	Project Number	<u>OSU-160637</u>	
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Megan Kadel-Edwards</u>	
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>	
Delivery Method	<u>CM at Risk</u>	Prevailing Wages	<u>State</u>	
No. of paper copies requested (stapled, not bound)	<u>5</u>	No. of electronic copies requested (PDF)	<u>1</u>	<u>USB</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Megan Kadel-Edwards at 400 Enarson Classroom Building, 2009 Millikin Rd, Columbus, OH 43210. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Megan Kadel-Edwards at Kadel-edwards.1@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Ohio Stadium (<http://www.ohiostatebuckeyes.com/facilities/ohio-stadium.html>) is the home field of The Ohio State University Buckeyes football team and is located on Woody Hayes Drive, south of Woodruff Avenue. Opened in 1922 various University departments also have office space and assorted support spaces within the facility. Non-athletics events such as music concerts and graduation ceremonies are also held in the space throughout the year. The Stadium was listed on the National Register of Historic Places in 1974. In 2001, the facility underwent a major renovation at which time the horseshoe was enclosed.

This project will include the following scope items:

- Restore and re-coat the 94-year old concrete on C-deck concourse and seat deck. Repairs include, but are not limited to, new traffic coating, expansion joints, backer rod and sealant replacement, typical concrete repairs in the vomitories and seat deck slabs, guardrail repair and anchoring/sealing, and applying epoxy leveling coating onto all tread surfaces. In addition, the four tower roof systems will be restored.
- For the east, west and south stands; upgrade power distribution systems and provide redundancy.
- Renovate the premium seating area to consolidate the university suites into one University Suite, add 35 Loge Boxes, 12 Luxury Suites, and renovate the associated kitchen and support areas.

All work will be done in coordination with the facilities events scheduled in the facility throughout the year and needs of the various office tenants. The project will be consistent with the One Ohio State Framework Plan (<http://oneframework.osu.edu/>), the Design Guidelines for Buildings and Landscape (<https://fod.osu.edu/sites/default/files/buildings-landscape.pdf>) and the Athletics District Framework Plan Update (http://fod.osu.edu/masterplans/subdistrict/2013_mar_athletics.pdf). The study excerpts as provided will serve as the initial Program of Requirements. A Construction Manager at Risk will be selected and contracted directly with the University. The selected AE shall evaluate this project for USGBC LEED certification and make a recommendation to the University.

This project is required to be designed and delivered within a collaborative BIM-enabled environment following The Ohio State University BIM Project Delivery Standards. The Primary firm submitting for the project will be required to have the BIM expertise capable of meeting the aforementioned standards. The Ohio State University BIM Project Delivery Standards can be accessed via the OSU FOD website: ohio-state_bim_pds.pdf. Unless noted otherwise, the minimum required BIM Use Cases are outlined in Section 2.

B. Scope of Services

Request for Qualifications (Architect / Engineer) continued

The project is expected to be recognized for its quality of design and technical expertise. The A/E team will be expected to interface with the University Architect, University Landscape Architect, University Engineer, the University Design Review Board, the University Board of Trustees, and the Historical Society. The A/E team will be expected to have strong leadership and experience in the successful delivery of large scale occupied renovations. The project will be phased: The University suite is to be completed and ready for opening in August 2017; the power upgrades, suite addition, and loge renovation will be phase beginning in 2017 and completed for opening in August 2019; and C Deck concrete restoration will be accomplished in phases between 2017-2020.

The project team will be expected to provide integrated design documents across design disciplines. For projects advertised with an appropriately developed Program of Requirements (POR), upon award of the Agreement, commence with Design. For projects without such a POR, upon award of the Agreement, commence by developing the Program of Requirements.

The selected A/E, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner’s project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement. Required Professional Liability Insurance will be per Exhibit A – A/E Terms and Conditions Article 7.2.6.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>. The selected A/E will be required to sign the standard agreement. No modifications to the requirements in the agreement will be accepted.

During the construction period, provide not less than 20 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Recognized Design Excellence (as determined by the university)
2. Stadium Renovations on University Campuses
3. Phasing Design and Planning for Occupied Renovations

For the purpose of the selection of 10 Relevant Projects in Section F of the Statement of Qualification (Form F110-330), projects must be designed by the Lead Firm.

C. Funding / Estimated Budget

Total Project Cost	<u>\$41,600,000.00</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$31,228,315.00</u>	Other Funding	<u>\$41,600,000.00</u>
Estimated A/E Fee	<u>6.0%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Architecture</u>
Secondary	<u>Structural Engineer</u>
	<u>MEP Engineering (incl. Technology)</u>

E. Anticipated Schedule

Professional Services Start	<u>05 / 16</u>
Construction Notice to Proceed	<u>11 / 16</u>
Substantial Completion of all Work	<u>07 / 20</u>

Request for Qualifications (Architect / Engineer) continued

	<u>Interior Design & FF&E</u>	Professional Services Completed	<u>07 / 21</u>
	<u>Sound/Audio Visual</u>		
		F. EDGE Participation Goal	
Others	<u>Testing and Hazardous Materials consultants will be selected in collaboration with the university</u>	Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>

NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Design quality and demonstrated ability of prospective firm and its proposed consultants to provide design services which represent the University's *Design Guidelines for Buildings and Landscape* [buildings-landscape.pdf](#)
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.

Interested firms are required to address their BIM project delivery experience and how they will implement Building Information Modeling ("BIM") on the project by documenting:

- The ability for the entire team to effectively collaborate and share models and data.
- Each discipline model manager and their relevant experience.
- How you support a subcontractor that does not have sufficient BIM experience to meet the above expectations.

Interested A/E firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) Section H. Additional Information submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the USB drive sleeve with the project number and firm name if applicable.

Request for Qualifications (Architect / Engineer) continued

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Do not submit sub-consultants for the following services as they will be selected in consultation with the University: Hazardous Materials, Testing, and Geotechnical Services. These subconsultants are not eligible for consideration in meeting the stated EDGE goals.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Ohio Stadium Upgrades Proposer Firm _____
 Project Number OSU-160637 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$200,000	2	
	\$200,000 to \$1,000,000	1	
	More than \$1,000,000	0	
c. Number of licensed professionals	Less than 2 professionals	1	Max = 3
	2 to 10 professionals	2	
	More than 10 professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	

* Must be comprised of professional design services consulting firm(s) and NOT the lead firm
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Subtotal	
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Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Ohio Stadium Upgrades</u>	Response Deadline	<u>05/16/2016</u>	<u>2:00 p.m.</u>	local time
Project Location	<u>The Ohio Stadium</u>	Project Number	<u>OSU-160637</u>		
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Megan Kadel-Edwards</u>		
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>		
Delivery Method	<u>CM at Risk</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>5</u>	No. of electronic copies requested (PDF)		<u>1</u>	USB

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Megan Kadel-Edwards at 400 Enarson Classroom Building, 2009 Millikin Rd, Columbus, OH 43210. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Megan Kadel-Edwards at kadel-edwards.1@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Ohio Stadium (<http://www.ohiostatebuckeyes.com/facilities/ohio-stadium.html>) is the home field of The Ohio State University Buckeyes football team and is located on Woody Hayes Drive, south of Woodruff Avenue. Opened in 1922 various University departments also have office space and assorted support spaces within the facility. Non-athletics events such as music concerts and graduation ceremonies are also held in the space throughout the year. The Stadium was listed on the National Register of Historic Places in 1974. In 2001, the facility underwent a major renovation at which time the horseshoe was enclosed.

This project will include the following scope items:

- o Restore and re-coat the 94-year old concrete on C-deck concourse and seat deck. Repairs include, but are not limited to, new traffic coating, expansion joints, backer rod and sealant replacement, typical concrete repairs in the vomitories and seat deck slabs, guardrail repair and anchoring/sealing, and applying epoxy leveling coating onto all tread surfaces. In addition, the four tower roof systems will be restored.
- o For the east, west and south stands; upgrade power distribution systems and provide redundancy.
- o Renovate the premium seating area to consolidate the university suites into one University Suite, add 35 Loge Boxes, 12 Luxury Suites, and renovate the associated kitchen and support areas.

All work will be done in coordination with the facilities events scheduled in the facility throughout the year and needs of the various office tenants. Professional design services are being acquired by the Contracting Authority under a separate contract.

The Program of Requirements ("POR") will be developed as a part of this project by the Architect/Engineer ("A/E").

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority/Owner's policies and procedures.

This project will be evaluated by the AE and CMR for registration with USGBC for a minimum Silver LEED certification.

This project is required to be constructed and delivered within a collaborative BIM-enabled environment following The Ohio State University BIM Project Delivery Standards. The Primary firm submitting for the project will be required to have the BIM expertise capable of meeting the aforementioned standards. The Primary firm is responsible to support their subcontractors to meet this requirement. The Ohio State University BIM Project Delivery Standards can be accessed via the OSU FOD website: [ohio-state_bim_pds.pdf](#). Unless noted otherwise, the minimum required BIM Use Cases are outlined in Section 2.

The project is expected to be recognized for its quality of design and technical expertise. The selected Construction Manager at Risk ("CM"), will be expected to interface with the A/E, University Architect, University Landscape Architect, University Engineer, the University Design Review Board, the University Board of Trustees, and the Historical Society. The CM team will be expected to have strong leadership and experience in the successful delivery of large scale

Request for Qualifications (CM at Risk Contract) continued

occupied stadium renovations. The project will be phased: The University suite is to be completed and ready for opening in August 2017; the power upgrades, suite addition, and loge renovation will be phase beginning in 2017 and completed for opening in August 2019; and C Deck concrete restoration will be accomplished in phases between 2017-2020.

B. Scope of Services

The selected Construction Manager at Risk ("CM"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Contracting Authority/Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The selected CM will be required to sign the standard agreement. No modifications to the requirements in the agreement will be accepted. Required Professional Liability Insurance will be per General Conditions Articles 10.3.7 and 10.3.8.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority/Owner, the A/E and the CM. The Contracting Authority/Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CM will work cooperatively with the Contracting Authority/Owner, A/E, and Project Team, and will provide, among other services, schedule development, estimate development, Guaranteed Maximum Price (GMP) proposal, subcontractor prequalification and bidding, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at the stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). Contingent upon the Contracting Authority's approval of the GMP, the parties will enter into an amendment to the Agreement establishing the Contract Sum ("GMP Amendment"). If the proposed Contract Sum exceeds the Project Budget established for construction, then the Contracting Authority may terminate the agreement with the CM and seek proposals from other firms for completion of the Project.

Construction Services: The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the CM's selection of subcontractors and any supplemental terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Lead Roll in Project Delivery Method (CMR)
2. Stadium Renovations
3. Phasing Design and Planning for Occupied Renovations

For the purpose of the selection of 10 Relevant Projects in Section F of the Statement of Qualification (Form F110-330), projects must be designed by the Lead Firm.

Request for Qualifications (CM at Risk Contract) continued

C. Funding / Estimated Budget

Total Project Cost	<u>\$41,600,000.00</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$31,228,315.00</u>	Other Funding	<u>\$41,600,000.00</u>

D. Anticipated Schedule

CM Preconstruction Services Start	<u>07 / 16</u>
Construction Stage Notice to Proceed	<u>11 / 16</u>
Substantial Completion of all Work	<u>07 / 20</u>
CM Services Completed	<u>07 / 21</u>

E. EDGE Participation Goal

Percent of the CM's total compensation excluding CM's Contingency*	<u>5.0%</u>
*Preconstruction Stage Compensation plus Contract Sum minus CM's Contingency	

F. Evaluation Criteria for Selection

Selection Criteria: The CM will be selected using (i) qualifications-based process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) best value process during the Request for Proposal stage. The qualifications-based criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from short listed firms will include such factors that are determined to derive or offer the greatest value to the State and Owner, combining both qualifications and fee.

Short List: Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal: The short-listed firms shall be sent a Request for Proposal ("RFP") that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation, construction stage personnel costs, itemized construction stage general conditions costs, construction stage contingency percentage, and construction stage fee percentage. The short-listed candidates will also receive (i) form of Agreement with the Contracting Authority containing the contract terms and conditions, (ii) set of the most recent design documents and (iii) proposed Project schedule.

Pre-Proposal Meeting: Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority/Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority/Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview: After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority/Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule: Tentative schedule is subject to change.

Qualifications Due	05/16/16
RFP issued to the Short-Listed Firms	05/20/16
Interviews	06/17/16
Selection of CM	06/24/16

Cancellation and Rejection: The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested firms are required to address their BIM project delivery experience and how they will implement Building Information Modeling ("BIM") on the project by documenting:

- The ability for the entire team to effectively collaborate and share models and data.
- Each discipline model manager and their relevant experience.

Request for Qualifications (CM at Risk Contract) continued

- How you support a subcontractor that does not have sufficient BIM experience to meet the above expectations.

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

The **EDGE Participation Statement of Intent to Contract and Perform** from Section H. Additional Information must also be submitted. For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ and subsequent RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. **Summary:** Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. **Bonding/Insurance:** Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability, and professional liability insurance.
3. **Management Systems:** Describe the scheduling and cost control systems the firm would propose to use for the Project
4. **Self-Performed Work:** Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. **Estimating:** Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. **Scheduling:** Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Ohio Stadium Upgrades Proposer Firm _____
 Project Number OSU-160637 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$200,000	5	
	\$200,000 to \$1,000,000	2	
	More than \$1,000,000	0	
2. Primary Qualifications (Maximum 40 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 30
b. Project administration lead	Experience / ability to effectively administer project controls and processes	0 - 5	
c. Technical staff	Experience / ability of technical staff to develop accurate estimates and schedules	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 15	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	0 - 5	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in Services compensation** over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the lead firm ** Preconstruction Stage Compensation plus Contract Sum minus Subcontracted Work, Self-performed Work, and CM's Contingency *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>Population Management Fence Project</u>	Response Deadline	<u>05/20/2016 4:00 PM</u> local time
Project Location	<u>Warren, Mansfield, Marysville, & Lebanon</u>	Project Number	<u>DRC-16F077</u>
City / County	<u>Various / Various</u>	Project Manager	<u>Michael Covault/ OFCC PM</u>
Owner	<u>Ohio Dept. of Rehabilitation and Correction</u>	Contracting Authority	<u>OFCC</u>
Delivery Method	<u>Design-Build</u>	Prevailing Wages	<u>State</u>
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested via email (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Sarah Haight at sarah.haight@ofcc.ohio.gov. See Section G of this RFQ for additional submittal instructions.

Please submit all questions regarding this RFQ in writing to Sarah Haight via email with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The Project will include four different DRC Correctional Sites, namely Warren Correctional near Lebanon, Mansfield Correctional north of Mansfield, Ohio Reformatory for Women near Marysville, and Trumbull Correctional near the City of Warren, for installation of non-lethal stun fence systems. Note that two of these facilities, Trumbull and Mansfield, also have Camps. These correctional complexes will need to have stun fence arrays either attached to existing fences (verify/make as structurally adequate) or have existing fences replaced with new self-standing complete stun fence systems. Stun fence systems will need to have sufficient power, emergency back-up power, and communication line connections. Power lines shall be installed between required fence zones and adjacent Building utility rooms, while data feeds shall connect back to security Control Rooms. The stun fence components and operational support programming is intended to provide an added level of security around the entire correctional facility perimeter; including at Sally-ports and Entry Buildings. Additional prevent fences are also anticipated where protection from accidental contact with stun fencing is required. Stun alarm systems must also have ability to link with camera software and mobile maps. Include spare conduits for future camera fiber feeds. Both Camps are to include new vehicle Sally-port enclosures with exterior personnel Sally-entry vestibules. At the Trumbull Camp most of fence posts will requires repairs at grade level due to corrosion. There will be an Alternate for a contraband prevent fence adjacent to the main Correctional Facility and Camp at Trumbull. A perimeter road is to be added around the Mansfield Camp. The Owner has existing electronic site specific drawings and performance standards to be made available at the appropriate time. It will be necessary to confirm an in-depth Program of Requirements for each site, identifying design need issues. All sites will remain in service during on-site work without compromise of needed security functions. All work to be coordinated with DRC personnel and on-site security officers.

The Program of Requirements ("POR") will be developed as a part of this project by the Criteria Architect/Engineer ("Criteria A/E").

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

B. Scope of Services

The selected Design-Builder ("DB"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner and the Contracting Authority, the breakdown of the Agreement detailed preconstruction and construction cost components, address the Owner's Project requirements, and refine the Project Schedule. Work may be phased between sites and if so indicated on said Schedule breakdown.

As required by the Agreement, and as properly authorized, provide the following categories of services: develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Schematic Design, Design Development, Subcontractor Prequalification and Bidding process, Construction Documents, Construction, and Closeout stages.

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Refer to the *Ohio Facilities Construction Manual* additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to General, Communications, and Electrical trades will be awarded by the Design-Builder ("DB") to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority and the Owner, the Criteria A/E and the DB. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the DB's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement. The Project shall be administered using the latest version of the State's Design Build General Conditions as made available on OFCC internet Home Page; "http://ofcc.ohio.gov".

Preconstruction Services: The DB will work cooperatively with the Contracting Authority and/or Owner, Criteria A/E and Project Team, and will provide, among other services, schedule development, estimate development, program verification, schematic design, design development, Guaranteed Maximum Price (GMP) proposal, subcontractor prequalification and bidding, construction documents preparation, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the DB, together with the Architect/Engineer of Record's ("AOR") detailed listing of any materials, incomplete design elements, and the AOR's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The DB shall submit to the Contracting Authority and/or Owner and the Criteria Architect their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The DB, the Contracting Authority and/or the Owner and the Criteria Architect (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies, or disagreements relating to the qualifications and assumptions, the Basis Documents or Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Contracting Authority and/or Owner, the Criteria Architect, and the DB. The DB shall then submit to the Contracting Authority, for approval, the DB's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Contracting Authority's approval of the final Contract Sum, the parties will enter into an amendment to the Agreement establishing the Contract Sum ("GMP Amendment"). The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds the Project Budget established for construction, then the Contracting Authority may terminate the agreement with the DB and seek proposals from other firms for completion of the Project.

Construction Services: The DB shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, construction execution, progress schedule, weekly progress field reports (for work completed, work underway, and anticipated work with two week look-ahead), testing and inspections, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the DB's selection of subcontractors and any supplemental terms to the subcontract form. Subcontractor's, involved with electrified fencing work, must be certified installers of the stun fence system provided, specified, and indicated in the Owner-provided prototype specification.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Experience with Design Build Project Delivery Method
2. Experience with site work associated with fencing Projects
3. Experience with electronic controls and tie-in to uninterrupted power supply systems
4. Working on phased Project with multi-sites
5. Experience with fast-track Projects
6. Electrified Security Fencing
7. Work within secured perimeters, Correctional Facilities (eg: sally-port access, tool controls, etc)
8. Work within an occupied facility/sites
9. Experience with State of Ohio Construction Contracts
10. Familiarity with State of Ohio Construction processes (eg: OAKS CI)

Request for Qualifications (Design-Build Contract) continued

C. Funding / Estimated Budget

Total Project Cost	<u>\$13,700,000</u>	State Funding	<u>\$13,700,000</u>
Construction Cost	<u>\$10,500,000</u>	Other Funding	<u>\$0</u>

D. Anticipated Schedule

DB Preconstruction Services Start	<u>10 / 16</u>
Construction Stage Notice to Proceed	<u>01 / 17</u>
Substantial Completion of all Work	<u>12 / 17</u>
DB Services Completed	<u>01 / 18</u>

E. EDGE Participation Goal

Percent of the DB's total compensation excluding DB's Contingency*	<u>5.0%</u>
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*Preconstruction Stage Compensation plus Contract Sum minus DB's Contingency

F. Evaluation Criteria for Selection

Selection Criteria: The DB will be selected using (i) qualifications-based process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) best value process during the Request for Proposal (RFP) stage. The qualifications-based criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from short listed firms will include such factors that are determined to derive or offer the greatest value to the State and Owner, combining both qualifications and fee.

Short List: Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal: The short-listed firms shall be sent a Request for Proposal ("RFP") that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation, construction stage personnel costs, itemized construction stage general conditions costs, construction stage contingency percentage, construction stage design fee percentage, and design-build fee percentage. The short-listed candidates will also receive (i) form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) set of the most recent criteria documents and (iii) proposed Project schedule.

Pre-Proposal Meeting: Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and the Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority and the Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview: After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule: Tentative schedule is subject to change.

RFP issued to the Short-Listed Firms	05/24/2016
Pre-Proposal Meetings	06/17/2016
Proposals/GMP Due	07/01/2016
Interviews	07/29/2016
Selection of DB	08/01/2016

Cancellation and Rejection: The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested DB firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with

Request for Qualifications (Design-Build Contract) continued

and use EDGE-certified Business Enterprise(s), as a part of the DB's team. The EDGE Affidavit and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please insert the project number and firm name followed by "SOQ" in the e-mail submit line.

Statements of Qualifications are to be submitted electronically by e-mail. Submittals are to be limited to a maximum of one e-mail with the total file size of 25 MB.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ and subsequent RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability, and professional liability insurance.
3. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
4. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
5. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name Population Management Fence Project Proposer Firm _____
 Project Number DRC-16F077 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to ORW Marysville project site	Less than 100 miles	5	
	100 miles to 150 miles	2	
	More than 150 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$2,000,000	5	
	\$2,000,000 to \$10,000,000	2	
	More than \$10,000,000	0	
2. Primary Qualifications (Maximum 35 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 25
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to coordinate construction documents and develop accurate estimates and schedules	0 - 5	
d. Construction administration staff	Experience / ability of field representatives to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	0 - 10	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in Services compensation** over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	0	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 4 projects	0 - 3	
	4 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 4 projects	0 - 1	
	4 to 7 projects	2 - 3	
	More than 7 projects	4 - 5	

* Must be comprised of consulting firm(s) and NOT the lead firm
 ** Preconstruction Stage Compensation plus Contract Sum minus Subcontracted Work, Self-performed Work, and DB's Contingency
 *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Subtotal	
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Notes:

Evaluator:

Name _____

Signature _____ Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name Population Management Fence Project Project Number DRC-16F077

Date posted: 4/21/16
Date revised: [If needed]

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. A request was made to clarify the facilities included in the RFQ. Below is a chart of each facility and it's geographically location. Please note, Project Location refers to the Geographic Location of project site.

A.

DRC Facility	Geographic Location
Warren Correctional	Lebanon
Mansfield	Mansfield
Ohio Reformatory for Women	Marysville
Trumbull	City of Warren

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Agency

Project Name	Statewide Technical Services FY 17-18/ Watercraft Projects	Response Deadline	05/04/2016	4:00 PM	local time
Project Location	Various	Project Number	DNR-160076		
City / County	Various / Various	Project Manager	Samantha Cothorn		
Owner	Ohio Department of Natural Resources	Contracting Authority	Local Agency		
Delivery Method	General Contracting	Prevailing Wages	State		
No. of paper copies requested (stapled, not bound)	2	No. of electronic copies requested (PDF)	2		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Jason Kirby at 2045 Morse Rd. Building E-3, Columbus, OH 43229. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Jason Kirby at jason.kirby@dnr.state.oh.us with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Professional architectural/engineering services are required to provide technical support, on an as needed basis, for various small renovation and improvement projects to be completed at Ohio Department of Natural Resources (ODNR) Watercraft-related facilities statewide. While a specific scope of work has not yet been identified for this contract, it is anticipated that individual projects could involve: rehabilitation of boat ramps for both motorized and non-motorized watercraft; floating and/or pile system boat dock upgrades and replacements; retaining wall reconstruction; electrical, mechanical, HVAC, environmental, structural, and geotechnical assessments; design of minor building construction and/or renovation; and construction administration services of the same. Anticipated work tasks for each project could include:

- On-site evaluation and meetings with facility staff to assess scope of work for individual projects.
- Preparation of investigation reports with alternative analysis, recommendations and cost estimates.
- Preparations of construction documents for selected rehabilitation or improvement projects.
- Application for and securing applicable permits.
- Provide construction administration services.

B. Scope of Services

While specific projects and scopes of work have not been identified at this time, the selected consultant(s) will be retained through a specific time period (approximately two years); projects and deliverables will be determined on an as needed basis from deficiencies noted by facility managers during maintenance or from prior inspections. Fees for each assigned task will be based on an hourly fee schedule to be negotiated as part of the contract.

For projects advertised with an appropriately developed Program of Requirements (POR), upon award of the Agreement, commence with Design. For projects without such a POR, upon award of the Agreement, commence by developing the Program of Requirements.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

During the construction period, provide on-site construction administration services as negotiated for each project, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Experience with design of recreational boating facilities, i.e. marinas, docks, boat ramps.
2. Experience with regulatory permitting related to construction in a marine environment.
3. Experience with minor building renovation and new installations.
4. Experience with electrical system renovations and new installations.
5. Experience with mechanical system renovations and new installations.
6. Experience performing structural assessments.
7. Experience performing geotechnical assessments.
8. Experience performing construction administration services.
9. Experience in managing construction testing services.
10. Experience working with the Ohio Department of Natural Resources.

C. Funding / Estimated Budget

Total Project Cost	<u>Varies</u>	State Funding	<u>\$250,000</u>
Construction Cost	<u>Varies</u>	Other Funding	<u>\$0</u>
Estimated A/E Fee	<u>10.0% to 12.0%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Civil Engineering</u>
Secondary	<u>Architectural</u>
	<u>Structural Engineering</u>
	<u>Electrical Engineering</u>
	<u>Geotechnical Engineering</u>
	<u>Landscape Architecture</u>

Others	<u>Construction Testing Services</u>
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E. Anticipated Schedule

Professional Services Start	<u>08 / 16</u>
Construction Notice to Proceed	<u>09 / 16</u>
Substantial Completion of all Work	<u>06 / 18</u>
Professional Services Completed	<u>06 / 18</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.

Request for Qualifications (Architect / Engineer) continued

- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Statewide Technical Services FY 17-18/
Watercraft Projects Proposer Firm _____
 Project Number DNR-160076 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	In-state	5	
	Out-of-state	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$100,000	2	
	\$100,000 to \$200,000	1	
	More than \$200,000	0	
c. Number of licensed professionals	Less than 10 professionals	3	Max = 3
	10 to 20 professionals	2	
	More than 20 professionals	1	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 5 projects	0 - 3	
	5 to 9 projects	4 - 6	
	More than 9 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 5 projects	0 - 1	
	5 to 9 projects	2 - 3	
	More than 9 projects	4 - 5	
		Subtotal	

* Must be comprised of professional design services consulting firm(s) and NOT the lead firm
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: School District Board + OFCC

Project Name	<u>CFVLSD New Elementary Schools</u>	Response Deadline	<u>05/20/2016</u>	<u>4:00 PM</u> local time
Project Location	<u>See description below</u>	Project Number	<u>SFC-TBD2</u>	
City / County	<u>Bellville / Richland</u>	Project Manager	<u>Anne Frost</u>	
Owner	<u>Clear Fork Valley Local Schools</u>	Contracting Authority	<u>School District Board + OFCC</u>	
Delivery Method	<u>CM at Risk</u>	Prevailing Wages	<u>None</u>	
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested (PDF)		<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Jill Hoobler at jill.hoobler@ofcc.ohio.gov. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to **Jill Hoobler** at jill.hoobler@ofcc.ohio.gov with the project number included in the subject line (no phone calls please). Questions will be answered and posted to Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

- Build two (2) new Elementary Schools in grades PK – 5 to house 387 students each.
The buildings are to be approximately 48,375 sf. each, not including LFI. Total co-funded budget for both schools is approximately \$23.8M.
The buildings will likely include some additional classroom area LFIs (TBD) with a total budget of approximately \$2.0M. The district is also expecting some building enhancement/features as an LFI with a total budget of approximately \$1.0M. Further evaluation is expected.
- Project is to be built in accordance with the Ohio School Design Manual.
- Scope also includes Abatement & Demolition of the existing Bellville Elementary and Butler Elementary schools. Total co-funded budget for both schools is approximately \$1.8M.
- One new school building is intended to be built on the existing Bellville site located at 195 School Street; Bellville, Ohio 44813 Street. The other new school building is intended to be built on the existing Butler Elementary site located at 125 College Street; Butler, Ohio 44822. Further evaluation is expected.
- It is the intent to have the students from the existing two schools remain in their existing facilities until the new buildings are complete. Further evaluation is expected.
- The district has their local funding in place and formal OSFC Commission approval is scheduled for the July 2016 meeting. The Project Agreement between the District and OSFC is anticipated by August 2016 and therefore it is the intent of the OFCC to have the AE Agreement shortly thereafter.

B. Scope of Services

The selected Construction Manager at Risk ("CM"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Contracting Authority and/or Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Schematic Design, Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio School Design Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority and/or Owner, the A/E and the CM. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CM will work cooperatively with the Contracting Authority and/or Owner, A/E, and Project Team, and will provide, among other services, schedule development, estimate development, Guaranteed Maximum Price (GMP) proposal, subcontractor prequalification and bidding, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at the stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). Contingent upon the Contracting Authority's approval of the GMP, the parties will enter into an amendment to the Agreement establishing the Contract Sum ("GMP Amendment"). If the proposed Contract Sum exceeds the Project Budget established for construction, then the Contracting Authority may terminate the agreement with the CM and seek proposals from other firms for completion of the Project.

Construction Services: The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the CM's selection of subcontractors and any supplemental terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Project Delivery Method (MP, GC, CMR, DB)
2. Role on Project (CMA, OA, CMR, DB, GC, Trade)
3. LEED Status (Reg., Cert., Silv., Gold, Plat.)
4. OSFC Projects
5. K-12 Facilities
6. New Construction on new site
7. OAKS CI
8. Abatement / Demolition

For scope items 1, 2 and 3 above, insert one of the noted abbreviations in the Relevant Project Experience Matrix instead of using an "x" when applicable to one of the 10 example projects.

C. Funding / Estimated Budget

Total Project Cost	<u>\$25,599,229 (not including LFIs)</u>	State Funding	<u>\$15,615,530</u>
Construction Cost	<u>\$21,750,000 (not including LFIs)</u>	Other Funding	<u>\$12,983,699 (Includes LFIs)</u>

D. Anticipated Schedule

CM Preconstruction Services Start	<u>08 / 16</u>
Construction Stage Notice to Proceed	<u>08 / 17</u>
Substantial Completion of all Work	<u>12 / 18</u>
CM Services Completed	<u>12 / 19</u>

E. EDGE Participation Goal

Percent of the CM's total compensation excluding CM's Contingency*	<u>5%</u>
*Preconstruction Stage Compensation plus Contract Sum minus CM's Contingency	

F. Evaluation Criteria for Selection

Selection Criteria: The CM will be selected using (i) qualifications-based process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) best value process during the Request for Proposal stage. The qualifications-based criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from

Request for Qualifications (CM at Risk Contract) continued

short listed firms will include such factors that are determined to derive or offer the greatest value to the State and Owner, combining both qualifications and fee.

Short List: Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal: The short-listed firms shall be sent a Request for Proposal ("RFP") that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation, construction stage personnel costs, itemized construction stage general conditions costs, construction stage contingency percentage, and construction stage fee percentage. The short-listed candidates will also receive (i) form of Agreement with the Contracting Authority containing the contract terms and conditions, (ii) set of the most recent design documents and (iii) proposed Project schedule.

Pre-Proposal Meeting: Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and/or Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority and/or Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview: After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule: Tentative schedule is subject to change.

RFP issued to the Short-Listed Firms	June 22, 2016
Interviews	Week of July 25, 2016
Selection of CM	By the end of July 2016

Cancellation and Rejection: The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer.

Statement of Qualifications are to be submitted electronically by e-mail. Submittals are to be limited to a maximum of one e-mail with a total file size of 25MB.

Facsimile copies of the Statement of Qualifications will not be accepted.

Request for Qualifications (CM at Risk Contract) continued

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ and subsequent RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability, and professional liability insurance.
3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name CFVLSD New Elementary Schools Proposer Firm _____
 Project Number SFC-TBD2 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$20,000,000	5	
	\$20,000,000 to \$50,000,000	2	
	More than \$50,000,000	0	
2. Primary Qualifications (Maximum 40 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 30
b. Project administration lead	Experience / ability to effectively administer project controls and processes	0 - 10	
c. Technical staff	Experience / ability of technical staff to develop accurate estimates and schedules	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	0 - 5	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in Services compensation** over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the lead firm ** Preconstruction Stage Compensation plus Contract Sum minus Subcontracted Work, Self-performed Work, and CM's Contingency *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Planning Services)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Airport Master Plan Update</u>	Response Deadline	<u>05/09/2016</u>	<u>2:00 p.m.</u>	local time
Project Location	<u>OSU Don Scott Airport</u>	Project Number	<u>OSU-150787</u>		
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Kimberly Moss, AICP</u>		
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>		
No. of paper copies requested (stapled, not bound)	<u>4</u>	No. of electronic copies requested (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to LEEANNE CHANDLER at 400 ENARSON CLASSROOM BUILDING, 2009 MILLIKIN RD, COLUMBUS, OHIO 43210. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Kimberly Moss at moss.58@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

In June 1942, the university purchased property for the development of an airport to support its pilot training program. The first plane to utilize the new airport, located seven miles north of campus in northwest Columbus, landed at the field on November 5, 1942. What followed was the construction of the airport's first two buildings in the spring of 1943, and two 2,200 feet, hard-surfaced runways, taxiways, and aprons in early 1944.

The Ohio State University Airport / Don Scott Field (KOSU) is home to 200 aircraft and sees an estimated 75,000 flight operations per year. This is the primary facility serving The Ohio State University and the surrounding central Ohio community. KOSU has been identified as a "National Priority" general aviation airport by the FAA, is a Part 139 Certificated Airport, and serves as a general aviation reliever for Port Columbus International Airport.

As one of only three airports owned by a Tier-1 research institution, KOSU is one of the university's "Core Facilities" supporting interdisciplinary teaching and research in such disciplines as Aviation, Aeronautical Engineering, City & Regional Planning, Geography, and Civil Engineering. The airport is also home to the university's Flight Education Program, the only collegiate aviation program in the Midwest that operates in a controlled environment. Finally, the airport provides on-the-job training for future aviation professionals (1/3 of airport employees are students). The airport ranks fourth in Ohio in the number of take-offs and landings, and in the top 5% of airports nationwide.

The Ohio State University Fixed Base Operation is the exclusive FBO on the field and provides complete aircraft services to many of the registered pilots and businesses of Franklin County and surrounding communities, as well as transient users.

The previous master plan for the airport was completed in 1992. The objective of The Ohio State University Airport Master Plan is to update the master plan for The Ohio State University Airport using current data, and to address current and future issues. The plan will focus on the area bounded by the existing FAA boundary. The university will be applying for an FAA grant to fund the master plan update. The project may not move forward unless the grant is approved by the FAA. For more information please visit the OSU Airport's website at: <http://osuairport.org/15>.

B. Scope of Services

The Ohio State University Airport is well beyond the recommended 10-year update cycle and the baseline data for the identified improvement projects is outdated. A new master plan with updated facility use data is necessary for the FAA to continue to fund airport improvements.

The master plan will be prepared using applicable FAA guidelines including but not limited to those stated in:

- FAA Order 5050.4A, Airport Environmental Handbook
- AC 150/5070 6B, Airport Master Plans
- AC 150/5300 13, Airport Design
- FAR Part 77, Objects Affecting Navigable Air Space

Request for Qualifications (Planning Services) continued

Interested firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

The **EDGE Participation Statement of Intent to Contract and Perform** from Section H. Additional Information must also be submitted. Please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

In addition to the EDGE requirement, the airport has a **Federal Disadvantaged Business Enterprise (DBE)** goal of **6.5%**.

The Ohio State University, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantage business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Planning Services Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Airport Master Plan Update Proposer Firm _____
 Project Number OSU-150787 City, State, Zip _____

Selection Criteria		Value	Score
1. Firm Location, Workload and Size (Maximum 15 points)			
a. Proximity of firm to project site	Less than 100 miles	5	
	100 to 150 miles	2	
	More than 150 miles	0	
b. Amount of fees awarded by Contracting Authority	Less than \$200,000	5	
	\$200,000 to \$1,000,000	2	
	More than \$1,000,000	0	
c. Number of relevant professionals	Less than 2 planning professionals	0	Max = 5
	2 to 9 planning professionals	3	
	More than 9 planning professionals	5	
2. Primary Qualifications (Maximum 30 points)			
a. Master planning lead	Experience / ability of lead master planner to manage visioning / capital improvement plans	0 - 10	
b. Assessment lead	Experience / ability of lead to manage assessors of various disciplines	0 - 5	Max = 20
c. Planning staff	Experience / ability of planning staff to develop long range master plans	0 - 10	
d. Technical staff	Experience / ability of assessors to accurately collect data and evaluate systems and components	0 - 5	
3. Sub-Consultant Qualifications (Maximum 10 points)			
Key discipline leads	Experience / ability of all key discipline leads to effectively perform the services	0 - 10	
4. Project Team Qualifications (Maximum 15 points)			
a. Previous team collaboration	Less than 2 projects (Low)	0	Max = 5
	2 to 6 projects (Average)	2	
	More than 6 projects (High)	5	
b. LEED* Registered / Certified consultant participation	No projects	0	Max = 5
	Registered	2	
	Certified	5	
c. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
5. Overall Project Team Experience (Maximum 30 points)			
a. Criteria development and prioritization	Performance in establishing owner criteria for capital improvement plans	0 - 10	
b. Experience with similar planning projects	Less than 3 projects (Low)	0 - 3	
	3 to 6 projects (Average)	4 - 6	
	More than 6 projects (High)	7 - 10	
c. Past performance	Level of performance as indicated by past evaluations / letters of reference	0 - 10	
		Subtotal	

* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>ORW Lincoln Replacement Housing</u>	Response Deadline	<u>05/19/2016</u>	<u>1:00 P.M.</u> local time
Project Location	<u>Ohio Reformatory for Women</u>	Project Number	<u>DRC-16F110</u>	
City / County	<u>Marysville / Union</u>	Project Manager	<u>Nathan Larger - OFCC</u>	
Owner	<u>Ohio Department of Rehabilitation & Correction</u>	Contracting Authority	<u>OFCC</u>	
Delivery Method	<u>CM at Risk</u>	Prevailing Wages	<u>State</u>	
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested via email (PDF)	<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Sarah Haight at sarah.haight@ofcc.ohio.gov. See Section H of this RFQ for additional submittal instructions.

Please submit all questions regarding this RFQ in writing to **Sarah Haight** with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The purpose of this Request for Qualifications (RFQ) is to obtain Professional Architectural/Engineering (A/E) services for the design of a new 43,200 square foot, 288-bed housing building(s) at the Ohio Reformatory for Women (ORW), located at 1479 Collins Avenue, Marysville, OH 43040. ORW opened up in 1916 and is situated on 260 acres, 60 acres of which are within the perimeter fence.

The project will be a new facility, within the security fence, to eventually replace the existing Lincoln Building. The new 288-bed housing building(s) will house a portion of the General Population.

The development of a complete Program of Requirements (POR) will be included as an additional service to the Professional Design Services. The development of the POR will include a comprehensive survey/field investigation of the existing site in order to evaluate the condition in relation to the project scope described above, and in relation to the project budget. Evaluation of the project construction schedule will also be a part of the POR stage.

State of Ohio, Capital Improvements Funding will be used to complete the Design and Construction of this project.

All aspects of the project and related issues will be implemented and operated consistently with Department of Rehabilitation and Corrections policies and procedures.

The project design is expected to be complete at the completion of the Design Development Stage. The CM is expected to deliver the Guaranteed Max Price proposal 2 weeks after the completion of the Design Development stage.

B. Scope of Services

Upon award of the Agreement, commence by developing the Program of Requirements.

The selected A/E, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program of Requirements, Schematic Design, Design Development, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (Architect / Engineer) continued

- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please insert the project number and firm name followed by "SOQ" in the e-mail submit line.

Statements of Qualifications are to be submitted electronically by e-mail. Submittals are to be limited to a maximum of one e-mail with the total file size of 25 MB.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name ORW Lincoln Replacement Housing Proposer Firm _____
 Project Number DRC-16F110 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$500,000	2	
	\$500,000 to \$1,000,000	1	
	More than \$1,000,000	0	
c. Number of licensed professionals	Less than 3 professionals	1	Max = 3
	3 to 10 professionals	3	
	More than 10 professionals	2	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 4 projects	0 - 3	
	4 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
		Subtotal	

* Must be comprised of professional design services consulting firm(s) and NOT the lead firm
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>ORW Lincoln Replacement Housing</u>	Response Deadline	<u>05/26/2016</u>	<u>1:00 p.m.</u> local time
Project Location	<u>Ohio Reformatory for Women</u>	Project Number	<u>DRC-16F110</u>	
City / County	<u>Marysville / Union</u>	Project Manager	<u>Nathan Larger - OFCC</u>	
Owner	<u>Department of Rehabilitation & Correction</u>	Contracting Authority	<u>OFCC</u>	
Delivery Method	<u>CM at Risk</u>	Prevailing Wages	<u>State</u>	
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested via email (PDF)	<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Sarah Haight at sarah.haight@ofcc.ohio.gov. See Section G of this RFQ for additional submittal instructions.

Please submit all questions regarding this RFQ in writing to **Sarah Haight** with the project number included in the subject line (no phone calls please). Questions will be answered and posted to Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The purpose of this Request for Qualifications (RFQ) is to obtain Construction Manager at Risk ("CM") services for the design of a new 43,200 square foot, 288-bed housing building(s) at the Ohio Reformatory for Women (ORW), located at 1479 Collins Avenue, Marysville, OH 43040. ORW opened up in 1916 and is situated on 260 acres, 60 acres of which are within the perimeter fence.

The project will be a new facility, within the security fence, to eventually replace the existing Lincoln Building. The new 288-bed housing building(s) will house a portion of the General Population.

Professional design services are being acquired by the Contracting Authority under a separate contract.

The Program of Requirements ("POR") will be developed as a part of this project by the Architect/Engineer ("A/E").

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

The Guaranteed Max Price proposal is expected to be delivered 2 weeks after the completion of the Design Development stage.

B. Scope of Services

The selected Construction Manager at Risk ("CM"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Contracting Authority and/or Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the Program of Requirements, Schematic Design, and Design Development stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be

Request for Qualifications (CM at Risk Contract) continued

based upon competitive pricing that will be reviewed by the Contracting Authority and/or Owner, the A/E and the CM. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CM will work cooperatively with the Contracting Authority and/or Owner, A/E, and Project Team, and will provide, among other services, schedule development, estimate development, Guaranteed Maximum Price (GMP) proposal, subcontractor prequalification and bidding, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at the stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). Contingent upon the Contracting Authority's approval of the GMP, the parties will enter into an amendment to the Agreement establishing the Contract Sum ("GMP Amendment"). If the proposed Contract Sum exceeds the Project Budget established for construction, then the Contracting Authority may terminate the agreement with the CM and seek proposals from other firms for completion of the Project.

Construction Services: The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the CM's selection of subcontractors and any supplemental terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Project delivery method (CMR).
2. Role on project (CM).
3. Correctional facility project experience.
4. Ohio Reformatory for Women (ORW) project experience.
5. Security, Armory, and ACA experience.
6. LCCA
7. Experience delivering projects at 100% Design Development.
8. Construction in a secured/inmate occupied State Facility.
9. Dormitory style housing experience.
10. Inmate housing project experience.

C. Funding / Estimated Budget

Total Project Cost	<u>\$13,800,000</u>	State Funding	<u>\$13,800,000</u>
Construction Cost	<u>\$11,200,000</u>	Other Funding	<u>\$0</u>

D. Anticipated Schedule

CM Preconstruction Services Start	<u>11 / 16</u>
Construction Stage Notice to Proceed	<u>08 / 17</u>
Substantial Completion of all Work	<u>10 / 18</u>
CM Services Completed	<u>12 / 18</u>

E. EDGE Participation Goal

Percent of the CM's total compensation excluding CM's Contingency*	<u>5.0%</u>
*Preconstruction Stage Compensation plus Contract Sum minus CM's Contingency	

F. Evaluation Criteria for Selection

Selection Criteria: The CM will be selected using (i) qualifications-based process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) best value process during the Request for Proposal stage. The qualifications-based criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from short listed firms will include such factors that are determined to derive or offer the greatest value to the State and Owner, combining both qualifications and fee.

Short List: Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates

Request for Qualifications (CM at Risk Contract) continued

that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal: The short-listed firms shall be sent a Request for Proposal (“RFP”) that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation, construction stage personnel costs, itemized construction stage general conditions costs, construction stage contingency percentage, and construction stage fee percentage. The short-listed candidates will also receive (i) form of Agreement with the Contracting Authority containing the contract terms and conditions, (ii) set of the most recent design documents and (iii) proposed Project schedule.

Pre-Proposal Meeting: Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and/or Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority and/or Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview: After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm’s capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule: Tentative schedule is subject to change.

RFP issued to the Short-Listed Firms	06/17/2016
Proposals Due	07/01/2016
Interviews	07/13/2016
Selection of CM	07/20/2016

Cancellation and Rejection: The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM’s team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM’s Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm’s name. Use the “print” feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please insert the project number and firm name followed by “SOQ” in the e-mail submit line.

Statements of Qualifications are to be submitted electronically by e-mail. Submittals are to be limited to a maximum of one e-mail with the total file size of 25 MB.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ and subsequent RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Request for Qualifications (CM at Risk Contract) continued

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability, and professional liability insurance.
3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name ORW Lincoln Replacement Housing Proposer Firm _____
 Project Number DRC-16F110 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$10,000,000	5	
	\$10,000,000 to \$20,000,000	2	
	More than \$20,000,000	0	
2. Primary Qualifications (Maximum 40 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 30
b. Project administration lead	Experience / ability to effectively administer project controls and processes	0 - 10	
c. Technical staff	Experience / ability of technical staff to develop accurate estimates and schedules	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	0 - 5	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in Services compensation** over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 4 projects	0 - 3	
	4 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 4 projects	0 - 1	
	4 to 9 projects	2 - 3	
	More than 9 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the lead firm ** Preconstruction Stage Compensation plus Contract Sum minus Subcontracted Work, Self-performed Work, and CM's Contingency *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>Population Management Fence Project</u>	Response Deadline	<u>May 10, 2016</u>	<u>4:00 PM</u>	local time
Project Location	<u>Warren, Mansfield, Marysville, & Lebanon</u>	Project Number	<u>DRC-16F077</u>		
City / County	<u>Various / Various</u>	Project Manager	<u>Michael Covault/ OFCC PM</u>		
Owner	<u>Ohio Dept. of Rehabilitation and Corrections</u>	Contracting Authority	<u>OFCC</u>		
Delivery Method	<u>Design-Build</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested via email (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Sarah Haight at sarah.haight@ofcc.ohio.gov. See Section G of this RFQ for additional submittal instructions.

Please submit all questions regarding this RFQ in writing to Sarah Haight via email with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The Project will include **five** different DRC Correctional Sites, namely Warren Correctional near Lebanon, Mansfield Correctional north of Mansfield, Ohio Reformatory for Women near Marysville, Trumbull Correctional **and Ohio State Penitentiary, both** near the City of Warren, for installation of non-lethal stun fence systems. Note that two of these facilities, Trumbull and Mansfield, also have Camps. These correctional complexes will need to have stun fence arrays either attached to existing fences (verify/make as structurally adequate) or have existing fences replaced with new self-standing complete stun fence systems. Stun fence systems will need to have sufficient power, emergency back-up power, and communication line connections. Power lines shall be installed between required fence zones and adjacent Building utility rooms, while data feeds shall connect back to security Control Rooms. The stun fence components and operational support programming is intended to provide an added level of security around the entire correctional facility perimeter; including at Sally-ports and Entry Buildings. Additional prevent fences are also anticipated where protection from accidental contact with stun fencing is required. Stun alarm systems must also have ability to link with camera software and mobile maps. Include spare conduits for future camera fiber feeds. Both Camps are to include new vehicle Sally-port enclosures with exterior personnel Sally-entry vestibules. At the Trumbull Camp most of fence posts will require repairs at grade level due to corrosion. There will be an Alternate for a contraband prevent fence adjacent to the main Correctional Facility and Camp at Trumbull. A perimeter road is to be added around the Mansfield Camp. The Owner has existing electronic site specific drawings and performance standards to be made available at the appropriate time. It will be necessary to confirm an in-depth Program of Requirements for each site, identifying design need issues. All sites will remain in service during on-site work without compromise of needed security functions. All work to be coordinated with DRC personnel and on-site security officers.

The Program of Requirements ("POR") will be developed as a part of this project by the Criteria Architect/Engineer ("Criteria A/E").

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

B. Scope of Services

The selected Design-Builder ("DB"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Owner and the Contracting Authority, the breakdown of the Agreement detailed preconstruction and construction cost components, address the Owner's Project requirements, and refine the Project Schedule. Work may be phased between sites and if so indicated on said Schedule breakdown.

As required by the Agreement, and as properly authorized, provide the following categories of services: develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Schematic Design, Design Development, Subcontractor Prequalification and Bidding process, Construction Documents, Construction, and Closeout stages.

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Refer to the *Ohio Facilities Construction Manual* additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to General, Communications, and Electrical trades will be awarded by the Design-Builder ("DB") to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority and the Owner, the Criteria A/E and the DB. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the DB's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement. The Project shall be administered using the latest version of the State's Design Build General Conditions as made available on OFCC internet Home Page: "http://ofcc.ohio.gov."

Preconstruction Services: The DB will work cooperatively with the Contracting Authority and/or Owner, Criteria A/E and Project Team, and will provide, among other services, schedule development, estimate development, program verification, schematic design, design development, Guaranteed Maximum Price (GMP) proposal, subcontractor prequalification and bidding, construction documents preparation, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the DB, together with the Architect/Engineer of Record's ("AOR") detailed listing of any materials, incomplete design elements, and the AOR's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). The DB shall submit to the Contracting Authority and/or Owner and the Criteria Architect their proposed Guaranteed Maximum Price (the "Contract Sum") and its qualifications and assumptions based upon the Basis Documents and the Design Intent Statement. The DB, the Contracting Authority and/or the Owner and the Criteria Architect (along with selected engineers and consultants) shall meet to reconcile any questions, discrepancies, or disagreements relating to the qualifications and assumptions, the Basis Documents or Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Contracting Authority and/or Owner, the Criteria Architect, and the DB. The DB shall then submit to the Contracting Authority, for approval, the DB's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions and the Design Intent Statement. Contingent upon the Contracting Authority's approval of the final Contract Sum, the parties will enter into an amendment to the Agreement establishing the Contract Sum ("GMP Amendment"). The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds the Project Budget established for construction, then the Contracting Authority may terminate the agreement with the DB and seek proposals from other firms for completion of the Project.

Construction Services: The DB shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, construction execution, progress schedule, weekly progress field reports (for work completed, work underway, and anticipated work with two week look-ahead), testing and inspections, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the DB's selection of subcontractors and any supplemental terms to the subcontract form. Subcontractor's, involved with electrified fencing work, must be certified installers of the stun fence system provided, specified, and indicated in the Owner-provided prototype specification.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Experience with Design Build Project Delivery Method
2. Experience with site work associated with fencing Projects
3. Experience with electronic controls and tie-in to uninterrupted power supply systems
4. Working on phased Project with multi-sites
5. Experience with fast-track Projects
6. Electrified Security Fencing
7. Work within secured perimeters, Correctional Facilities (eg: sally-port access, tool controls, etc)
8. Work within an occupied facility/sites
9. Experience with State of Ohio Construction Contracts
10. Familiarity with State of Ohio Construction processes (eg: OAKS CI)

Request for Qualifications (Design-Build Contract) continued

C. Funding / Estimated Budget

Total Project Cost	<u>\$13,700,000</u>	State Funding	<u>\$13,700,000</u>
Construction Cost	<u>\$10,500,000</u>	Other Funding	<u>\$0</u>

D. Anticipated Schedule

DB Preconstruction Services Start	<u>11 / 16</u>
Construction Stage Notice to Proceed	<u>01 / 17</u>
Substantial Completion of all Work	<u>02 / 18</u>
DB Services Completed	<u>03 / 18</u>

E. EDGE Participation Goal

Percent of the DB's total compensation excluding DB's Contingency*	<u>5.0%</u>
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*Preconstruction Stage Compensation plus Contract Sum minus DB's Contingency

F. Evaluation Criteria for Selection

Selection Criteria: The DB will be selected using (i) qualifications-based process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) best value process during the Request for Proposal (RFP) stage. The qualifications-based criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from short listed firms will include such factors that are determined to derive or offer the greatest value to the State and Owner, combining both qualifications and fee.

Short List: Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal: The short-listed firms shall be sent a Request for Proposal ("RFP") that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation, construction stage personnel costs, itemized construction stage general conditions costs, construction stage contingency percentage, construction stage design fee percentage, and design-build fee percentage. The short-listed candidates will also receive (i) form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) set of the most recent criteria documents and (iii) proposed Project schedule.

Pre-Proposal Meeting: Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and the Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority and the Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview: After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule: Tentative schedule is subject to change.

RFP issued to the Short-Listed Firms	<u>06/14/2016</u>
Pre-Proposal Meetings	<u>07/14/2016</u>
Proposals/GMP Due	<u>08/11/2016</u>
Interviews	<u>09/08/2016</u>
Selection of DB	<u>09/12/2016</u>

Cancellation and Rejection: The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested DB firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with

Request for Qualifications (Design-Build Contract) continued

and use EDGE-certified Business Enterprise(s), as a part of the DB's team. The EDGE Affidavit and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please insert the project number and firm name followed by "SOQ" in the e-mail submit line.

Statements of Qualifications are to be submitted electronically by e-mail. Submittals are to be limited to a maximum of one e-mail with the total file size of 25 MB.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ and subsequent RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability, and professional liability insurance.
3. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
4. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
5. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name Population Management Fence Project Proposer Firm _____
 Project Number DRC-16F077 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to ORW Marysville project site	Less than 100 miles	5	
	100 miles to 150 miles	2	
	More than 150 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$2,000,000	5	
	\$2,000,000 to \$10,000,000	2	
	More than \$10,000,000	0	
2. Primary Qualifications (Maximum 35 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 25
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to coordinate construction documents and develop accurate estimates and schedules	0 - 5	
d. Construction administration staff	Experience / ability of field representatives to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	0 - 10	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in Services compensation** over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	0	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED*** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 4 projects	0 - 3	
	4 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 4 projects	0 - 1	
	4 to 7 projects	2 - 3	
	More than 7 projects	4 - 5	

* Must be comprised of consulting firm(s) and NOT the lead firm
 ** Preconstruction Stage Compensation plus Contract Sum minus Subcontracted Work, Self-performed Work, and DB's Contingency
 *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Subtotal	
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Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Nippert Stadium - Lower Bowl Reconfiguration</u>	Response Deadline	<u>05/19/2016</u>	<u>2:00 PM</u> local time
Project Location	<u>Nippert Stadium - West Campus</u>	Project Number	<u>UCN-16126A</u>	
City / County	<u>Cincinnati / Hamilton</u>	Project Manager	<u>Dale Beeler</u>	
Owner	<u>University of Cincinnati</u>	Contracting Authority	<u>Local Higher Education</u>	
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>	
No. of paper copies requested (stapled, not bound)	<u>4</u>	No. of electronic copies requested (PDF)	<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Dale Beeler, University of Cincinnati, Planning + Design + Construction, University Hall, Suite 600, 51 Goodman Drive, PO Box 210186, Cincinnati, Ohio, 45221 See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Dale Beeler at dale.beeler@uc.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The professional soccer team, Futbol Club Cincinnati (FCC), is contracted with the University of Cincinnati to use Nippert Stadium as its home field and base of operations. Some modifications to Nippert Stadium are necessary to accommodate playing soccer matches at this historic football venue. Prior to the 2016 season, the existing synthetic football field turf was replaced with a new synthetic field turf which is acceptable to both teams, football and soccer. During each sport's season, field lines will be painted on and scrubbed off to switch between sports. While this will allow both teams to utilize the field, this leaves the soccer field smaller than FCC desires. The ideal field size for FCC would be 75 by 115 yards. This project, the Nippert Stadium Lower Bowl Reconfiguration, will reconfigure the perimeter masonry wall, utilities and seating areas at the field level to provide a regulation-size field for soccer. The loss of seating for football will be offset by modular portable bleachers.

B. Scope of Services

Historic Nippert Stadium is the fifth oldest college football stadium in the country. Though the stadium has a long history, the wall at the perimeter of the field does not. This wall will be reconfigured to enable the professional soccer team, FCC, to have a larger field. The existing wall and lower stadium concrete seating tiers were constructed on grade in most cases. Removal of the existing wall will necessitate the construction of a retaining wall to prevent undermining of the remaining existing seating. The field is drained via an under-turf drainage system which connects to perimeter storm sewer lines that also drain the seating bowl. Existing trench drains at every opening in the existing wall will need to be relocated to the edge of the extended field and reconnected to the perimeter storm line. The new wall location will provide a minimum of 12 feet overrun area beyond the soccer field out-of-bounds lines. Similar to the existing wall, the new wall will contain electrical power and water piping as well as the addition of pathways for communications systems. Openings in the wall will be provided at the base of each aisle and have removable barriers. The brick-faced wall will maintain the character of the original wall. Synthetic field turf must match the existing UBU turf installed in 2016. It will be provided at both sidelines and the south end zone area to extended the perimeter of the original field. Removable bleachers will be designed and provided for use when the stadium is set up for football.

The selected A/E, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement and, as properly authorized, provide the following categories of services: Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

During the construction period, provide not less than 20 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Qualifications and experience with UC Projects
2. Qualifications and experience with sports facilities, soccer/football stadiums.
3. Qualifications and experience with State of Ohio higher education facilities.
4. Qualifications and experience with BIM/Revit modeling.
5. Qualifications and experience with the State of Ohio, DAS, Capital Improvements processes.

C. Funding / Estimated Budget

Total Project Cost	<u>\$3,200,000</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$2,200,000</u>	Other Funding	<u>\$3,200,000</u>
Estimated A/E Fee	<u>7.0% to 8.0%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Architecture</u>
Secondary	<u>Structural Engineering</u>
	<u>Plumbing and Electrical Engineering</u>
	<u>Cost Estimating</u>
	<u>Building Code Review</u>
	<u>Field Turf Modifications</u>
	<u>Civil Engineering</u>
Others	<u></u>

E. Anticipated Schedule

Professional Services Start	<u>07 / 16</u>
Construction Notice to Proceed	<u>11 / 16</u>
Substantial Completion of all Work	<u>03 / 17</u>
Professional Services Completed	<u>06 / 17</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's project vision, scope, budget, and schedule on previous projects.
- Previous experience comparable to the proposed renovation project (e.g., type, size).
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Specification writing credentials and experience.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- Proposer's experience with fast track projects with fixed end dates.

Interested A/E firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience,

and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Nippert Stadium - Lower Bowl Reconfiguration Proposer Firm _____
 Project Number UCN-16126A City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 25 miles	5	
	25 miles to 50 miles	2	
	More than 50 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$500,000	2	
	\$500,000 to \$1,000,000	1	
	More than \$1,000,000	0	
c. Number of licensed professionals	Less than 5 professionals	1	Max = 3
	5 to 10 professionals	2	
	More than 10 professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 2 projects	0 - 3	
	2 to 4 projects	4 - 6	
	More than 4 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 5 projects	0 - 1	
	5 to 9 projects	2 - 3	
	More than 9 projects	4 - 5	
		Subtotal	

* Must be comprised of professional design services consulting firm(s) and NOT the lead firm
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Estimating Services)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio University

Project Name	<u>Consultant List for Estimating Services</u>	Response Deadline	<u>05/18/2016</u>	<u>5:00 p.m.</u>	local time
Project Location	<u>Various</u>	Project Number	<u>OHU-2016-001</u>		
City / County	<u>Various</u>	Project Manager	<u>Various</u>		
Owner	<u>Ohio University</u>	Contracting Authority	<u>Ohio University</u>		
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Teri Johnson at johnsot7@ohio.edu. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Candace Vlasek at vlasek@ohio.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Ohio University invites interested parties to submit a statement of qualifications to provide construction estimating services for projects on main campus as well as any branch, satellite, or extension campuses. Prospective applicants should have experience in a wide range of project types and understand regional impacts to pricing.

All firms submitting a statement of qualifications will be eligible for award of contracts for the period beginning June 1, 2016 and ending June 1, 2017. Fees shall be negotiated for each assignment. Ohio University does not guarantee that a firm will be awarded any work or make a representation of the amount of work a firm may receive within the one year period.

B. Scope of Services

The majority of the anticipated services are for the development of conceptual estimating for construction. Expectation for estimating may include analysis of multiple scenarios for construction (phasing, weather, scheduling, location, etc.). Duties may also include review and evaluation of estimates by other consultants or contractors as well as development of detailed estimates as required.

The selected Consultant, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or Contracting Authority, the cost breakdown of the Agreement detailed cost components to address the Owner's project requirements. Participation in the Encouraging Growth, Diversity & Equity ("EDGE") Program is required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: conceptual estimating, phasing and budget impact analysis as well as any additional services agreed upon as provided by the consultant.

A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

Please list all major scope services needed to complete the selection process for successful project delivery. The specific scope of services must state particular building types, functional design or specialized professional services required to evaluate the level of experience of each applicant firm (e.g. parking garage, kitchen design, correctional facility, medical facility). The scope of services should also define the types of basic and additional professional services necessary for the project (e.g. previous experience with local jurisdiction or similar sites, previous experience working with the State of Ohio). This information will be used by each applicant to populate the Relevant Project Experience Matrix in Section F of Form F110-330.

Request for Qualifications (Estimating Services) continued

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. General building estimating
2. Plumbing, mechanical and electrical estimating
3. Building envelope improvement estimating
4. Infrastructure/utility estimating
5. Civil/Landscape estimating
6. Conceptual phase estimating (indicate accuracy)
7. Detailed estimating (indicate accuracy)
8. Phased project estimating (indicate accuracy)
9. LEED experience
10. Understanding of location impact (site and region)

C. Funding / Estimated Budget

Total Project Cost	<u>TBD</u>	State Funding	<u>TBD</u>
		Other Funding	<u>TBD</u>

D. Services Required (see note below)

Primary	<u>Estimating specialist</u>
Secondary	<u>Varies</u>
	<u>_____</u>
	<u>_____</u>
Others	<u>_____</u>

E. Anticipated Schedule

Planning Services Start	<u>2016 / 2017</u>
Planning Services Completed	<u>2016 / 2017</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL Planning Fee	<u>0.0%</u>
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G. Evaluation Criteria for Selection

- Demonstrated ability to provide dependable construction estimates at concept stage.
- Development and analysis of accurate, detailed estimates.
- Demonstrated accuracy on both renovations and new build projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm.
- Qualifications and experience of individuals directly involved with the project.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected firm and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Estimating Services Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Consultant List for Estimating Services Proposer Firm _____

Project Number OHU-2016-001 City, State, Zip _____

Selection Criteria		Value	Score
1. Firm Location, Workload and Size (Maximum 15 points)			
a. Proximity of firm to project site	Located in Ohio	5	
	Located outside Ohio	2	
b. Amount of fees awarded by Contracting Authority	Less than \$50,000	5	
	\$51,000 to \$200,000	2	
	More than \$201,000	0	
c. Number of relevant professionals	Less than 2 estimating professionals	3	Max = 5
	2 to 6 estimating professionals	5	
	More than 6 estimating professionals	5	
2. Primary Qualifications (Maximum 40 points)			
a. Project estimating lead	Experience / accurate estimating for multiple disciplines	0 - 10	
b. Estimating staff	Experience / ability of estimating staff to develop value added options	0 - 15	Max = 30
c. Technical staff	Experience / ability to accurately evaluate systems and components	0 - 15	
3. Project Team Qualifications (Maximum 15 points)			
a. Previous team collaboration	Less than 5 projects (Low)	0	Max = 5
	5 to 10 projects (Average)	2	
	More than 10 projects (High)	5	
b. LEED* Registered / Certified consultant participation	No projects	0	Max = 5
	Registered	2	
	Certified	5	
c. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
4. Overall Project Team Experience (Maximum 30 points)			
a. Criteria development and prioritization	Performance in establishing budgets based on capital improvement plans	0 - 10	
b. Experience with similar estimating projects	Less than 4 projects (Low)	0 - 3	
	4 to 6 projects (Average)	4 - 6	
	More than 7 projects (High)	7 - 10	
c. Past performance	Level of performance as indicated by past evaluations / letters of reference	0 - 10	
		Subtotal	

* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council

Notes:

Evaluator:

Name _____

Signature _____ Date _____