



John R. Kasich / Governor
State of Ohio

David Williamson / Executive Director
Ohio Facilities Construction Commission



OHIO FACILITIES CONSTRUCTION COMMISSION

Ohio Register

Information of Interest for the
Architectural, Engineering and Construction Industry

Issue Number 274

June 2016

Response Deadline:

Varies by project

Lindsay Deering / Editor

Ohio Facilities Construction Commission

30 West Spring Street, 4th Floor

Columbus, OH 43215

Phone 614.752.0448

lindsay.deering@ofcc.ohio.gov

OFCC website: <http://ofcc.ohio.gov>

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Ohio Register General Information and Requirements

State of Ohio Standard Forms and Documents

General Requirements for Submittals of the Statement of Qualifications

Firms are required to submit the current State of Ohio version of Statement of Qualifications (Form F110-330) available via the Ohio Facilities Construction Commission (OFCC) website at <http://ofcc.ohio.gov>. The Federal version of the SF330 form will not be accepted.

Cover letters and transmittals are not necessary. Please place the appropriate project number in the space provided on the form.

Due to limited storage space, we request that paper copies, if requested, be stapled and please refrain from submitting three-ring binders, spiral binders and booklets. OFCC requests that supplemental material not be submitted with the Statement of Qualifications. The use of a computerized or typed Statement of Qualifications form is preferred.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Reminders

OFCC no longer requires an annual submittal of Part II of the Statement of Qualifications form for professional design services. However, professional design firms and construction managers responding to a request for qualifications for State of Ohio projects must submit Part II of the Statement of Qualifications (Form F110-330) for each firm on its team.

Form F110-330 (Statement of Qualifications) officially replaced both the ADM-0255 and ADM-0254 forms on March 1, 2008. The ADM-0255 and ADM-0254 forms are no longer accepted.

ORC 9.24 – Auditor of State Unresolved Findings for Recovery

Effective June 1, 2004, Ohio Revised Code (ORC) 9.24 prohibits the State of Ohio from awarding a contract to any individual or organization against whom the [Auditor of State](#) has issued a findings for recovery if the findings for recovery is unresolved at the time of award of contract.

EDGE Participation Required on State Design and Construction Projects

The Encouraging Diversity, Growth and Equity (EDGE) program became law July 1, 2003, when Section 123.152 of the Ohio Revised Code was enacted. The program creates a business development program for economically and socially disadvantaged Ohio businesses.

The EDGE business participation goal is usually 5 percent. Proposers for professional services agreements as well as Bidders on construction contracts must demonstrate actual participation in the EDGE program, or provide a demonstration of their good faith efforts (with a letter requesting a waiver of the advertised EDGE participation goal on its letterhead and supporting evidence) to participate in the EDGE program, or both, as indicated in the Ohio Revised Code (123.152) and the Ohio Administrative Code (123:2-16-09).

Interested A/E firms are required to submit the Commitment to Participate in the Edge Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and/or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises by the name that will participate in the delivery of the proposed professional services solicited in the RFQ.

To learn more about the qualifications for EDGE certification, the process to become an EDGE-certified business, and to find existing EDGE-certified businesses, go to <http://EDGE.ohio.gov>.

Ohio Ethics Law Provision

All professionals that submit or intend to submit proposals for consideration of a contract for professional design services with the state of Ohio are reminded that, as applicable, no sole proprietor, partner, shareholder or other principal of the Architect/Engineer or the spouse of such principal has made, as an individual, at any time within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to the Governor or to the Governor's campaign committee, consistent with Section 3517.13 of the Ohio Revised Code.

Best Value Selection (BVS) Requests for Qualifications

"Best Value Selection" (BVS) is a selection process in which proposals contain both pricing and performance components, and award is based upon a combination of pricing and performance considerations to determine the offer deemed most advantageous and of the greatest value to the public authority.

For the...Construction Manager at Risk provider (CM); Design Builder (DB) and Energy Performance Contracting provider.

Page last updated: June 27, 2016

<u>Publish Date</u>	<u>Due Date</u>	<u>Project Number</u>	<u>Owner</u>	<u>Project Name</u>	<u>Primary Service</u>	<u>Estimated Project Cost</u>	<u>Q&A Misc</u>	<u>Short List (Selection Starred)</u>	<u>Notes</u>
6/13/2016	7/13/2016	<u>SFC-160399</u>	Carrollton Exempted Village SD	Carrollton New 6-12 (Segmented)	CMR	\$23,842,562	N/A	TBD	
6/1/2016	7/7/2016	<u>UCN-16018A</u>	University of Cincinnati	Lindner College of Business	CMR	\$120,000,000	N/A	TBD	Updates highlighted in yellow
6/20/2016	7/7/2016	<u>MUN-100066</u>	Miami University	McKie Field at Hayden Park - Synthetic Turf Conversion	DB	\$600,000	N/A	TBD	Estimate = \$400,000 base, \$600,000 with alternates
5/9/2016	6/7/2016	<u>OSU-160625</u>	The Ohio State University	Medical Center Parking Garage	DB	\$50,627,460	<u>Q&A</u>	TBD	
5/16/2016	5/27/2016	<u>DNR-160084</u>	Ohio Department of Natural Resources	Water Treatment Plant Improvements - Hocking Hills SP	DB	\$1,100,000	N/A	TBD	
4/26/2016	5/26/2016	<u>DRC-16F110</u>	Ohio Department of	ORW Lincoln Replacement Housing	CMR	\$13,800,000	<u>Q&A</u>	Elford Peterson Construction	

			Rehabilitation and Correction					Smoot Construction	
4/18/2016	5/20/2016	SFC- TBD2	Clear Fork Valley Local Schools	CFVLSD New Elementary Schools	CMR	\$25,599,229	N/A	TBD	Cost does not include LFIs
4/12/2016	5/16/2016	OSU- 160637	The Ohio State University	Ohio Stadium Upgrades	CMR	\$41,600,000	N/A	TBD	
3/31/2016	5/10/2016	DRC- 16F077	Ohio Department of Rehabilitation and Correction	Population Management Fence Project	DB	\$13,700,000	Q&A	GPD Services Company Thomas & Marker Construction Touchstone CPM	See highlighted sections of RFQ for updates.
3/10/2016	4/11/2016	SFC- 160392	Reading Community City School District	Reading Community CSD	CMR	\$50,972,401	N/A	AECOM Technical Services *Shook Touchstone Turner Construction Co.	Selection: Shook Touchstone
2/26/2016	4/7/2016	Cancelled UCN- 15038A	University of Cincinnati	UCBA - Muntz Rehabilitation, Phases 1-4	CMR	\$59,600,000	N/A	Selection Cancelled	Selection Cancelled
2/19/2016	3/21/2016	SFC- 160391	Chillicothe City School District	Chillicothe City School District - CFAP	CMR	\$46,705,261	N/A	*Summit Construction Smoot Construction Robertson Construction	Selection: Summit Construction
2/8/2016	3/14/2016	SFC- 160396	Harrison Hills City Schools	Harrison Hills New PK-12 Project	CMR	\$44,947,580	.Q&A .Geo Report	*Hammond Construction Skanska USA Robertson Construction	Selection: Hammond Construction

12/23/2015	3/11/2016	DRC-15N001	Ohio Department of Rehabilitation and Correction	Energy Conservation Project - Chillicothe Correctional Institution	Energy			·Meeting Minutes ·Addendum ·Q&A ·Additional Docs	Ameresco Brewer-Garrett Constellation	Cost TBD
2/17/2016	3/4/2016	OSU-160235	The Ohio State University	Doan - Precert Office Renovation	DB	\$490,000	N/A		N/A	
1/19/2016	2/19/2016	SFC-160393	Chippewa Local School District	Chippewa New 7-12 MS/HS	CMR	\$28,050,778	N/A		*CT Taylor Co. Ruhlin Co. Hammond Construction	Selection: CT Taylor
1/12/2016	2/12/2016	DYS-160143	Ohio Department of Youth Services	CJCF Housing Building Replacement	CMR	\$23,969,412	N/A		Regency/Shook Robertson Construction Services *Smoot Construction	Selection: Smoot Construction
1/12/2016	2/12/2016	SFC-160394	Champion Local School District	Champion LSD PK-8	CMR	\$31,344,142	N/A		*Hammond Construction ICON construction Solutions Skanska USA Building Inc.	Selection: Hammond Construction
1/11/2016	1/25/2016	OSU-160247	The Ohio State University	Dodd Hall Chiller Replacement	DB	\$599,350	N/A		TBD	
1/4/2016	1/18/2016	DOT-160001	Ohio Department of Transportation	ODOT Rest Areas - Wood Co.	DB			Q&A	*Lathrop Co. Spieker Co. Robertson	Selection: Lathrop Co Project cost TBD

									Construction Services
12/14/2015	1/18/2016	MUN-100062	Miami University	New Residence Halls 2018	CMR	\$84,000,000	N/A	TBD	
12/8/2015	1/8/2016	OSU-150447	The Ohio State University	Knowlton - Window Modifications	DB	\$270,000	N/A	TBD	
11/19/2015	12/23/2015	OSU-160195	The Ohio State University	Airport Enhancements	CMR	\$20,000,000	N/A	TBD	
11/23/2015	12/22/2015	MUN-100063	Miami University	Minnich and Scott Halls Renovations	DB	\$60,000,000	Q&A	TBD	Due date revised from 12/15/2015
11/16/2015	12/2/2015	OSU-150377	The Ohio State University	Newark-Founders Roof Replacement	DB	\$819,262	N/A	TBD	
10/1/2015	11/2/2015	SFC-160389	Miami Trace Local School District	Miami Trace New High School	CMR	\$41,014,315	N/A	*Ruscilli Construction Summit Construction R.W. Setterlin Building Co. Smoot Construction	Selection: Ruscilli Construction
9/21/2015	10/21/2015	OSU-140300	The Ohio State University	Schottenstein Center - North Expansion and Concourse Renovation	CMR	\$31,935,000	N/A	TBD	
9/18/2015	10/20/2015	SFC-150384	Northridge Local Schools	Northridge Local Schools	CMR	\$50,987,405	N/A	*Shook Touchstone Smoot	Selection: Shook Touchstone

Construction
Skanska USA
Building

9/9/2015	10/12/2015	OSU-160054	The Ohio State University	Newark - Residence Hall	CMR	\$12,900,000	N/A	TBD	
9/21/2015	10/8/2015	MUN-100059	Miami University	Pearson Hall Laboratory Renovation	DB	\$71,000,000	Q&A	TBD	
9/21/2015	10/7/2015	OSU-160058	The Ohio State University	James Tower - Med Gas Lines	DB	\$1,594,321	N/A	TBD	
9/3/2015	10/5/2015	OSU-150637	The Ohio State University	Covelli Multi-Sport Arena	CMR	\$30,000,000	N/A	TBD	
9/3/2015	10/5/2015	OSU-150638	The Ohio State University	Student - Athlete Development Center	CMR	\$32,000,000	N/A	TBD	
9/3/2016	10/5/2015	MUN-100056	Miami University	Western Geothermal Infrastructure Ph 2	CMR	\$9,000,000	N/A	TBD	
8/31/2015	9/21/2015	MUN-100058	Miami University	Varsity Tennis Courts	DB	\$2,000,000	N/A	TBD	
8/4/2015	8/21/2015	OSU-150438	The Ohio State University	Campbell - Room 100 Renovation	DB	\$798,323	N/A	TBD	
7/22/2015	8/20/2015	DNR-150080	Ohio Department	Buckeye Lake Dam	CMR	\$110,000,000	Q&A	TBD	Project Cost:

			of Natural Resources	Improvements - Phase I & II					\$40,000,000 Phase I / \$70,000,000 Phase II
7/14/2015	8/13/2015	SFC-TBD	Lakeview Local School District	Lakeview LSD New PK-8	CMR	\$31,314,657	Q&A	Shook Touchstone *Hammond Construction The Albert M. Higley Co.	Selection: Hammond Construction
7/6/2015	8/7/2015	SFC-150382	Lake Local School District	Lake Local Middle/High School Project	CMR	\$33,874,310	N/A	ICON Construction Solutions *Hammond Construction The Albert M. Higley Co.	Selection: Hammond Construction
7/6/2015	8/6/2015	SFC-150382	Lake Local School District	Lake Local Elementary School Project	CMR	\$39,593,925	N/A	ICON Construction Solutions *Hammond Construction The Albert M. Higley Co.	Selection: Hammond Construction
7/2/2015	8/3/2015	SFC-160387A	Cleveland Municipal School District	CMSD Segment 7 Project - New Skyline Group A	CMR	\$13,336,604	Q&A	ICON Construction RL Bowen Construction *Panzica Construction	Selection: Panzica Construction
7/2/2015	8/3/2015	SFC-160387B	Cleveland Municipal	CMSD Segment 7 Project - New	CMR	\$45,929,164	Q&A	ICON Construction Panzica	Selection: AM Higley

			School District	JFK High School and New Charles Eliot K-8 Group B				Construction *AM Higley	
7/2/2015	8/3/2015	SFC-160387C	Cleveland Municipal School District	CMSD Segment 7 Project - New West Side Relief High School and New Waverly K-8 Group C	CMR	\$40,619,698	Q&A	* ICON Construction Panzica Construction AM Higley	Selection: ICON Construction
7/2/2015	8/3/2015	SFC-160387D	Cleveland Municipal School District	CMSD Segment 7 Project - New William Rainey Harper K-8 and H. Barbara Booker K-8 Group D	CMR	\$27,080,849	Q&A	ICON Construction Panzica Construction *AM Higley	Selection: AM Higley
7/2/2015	8/3/2015	SFC-160387E	Cleveland Municipal School District	CMSD Segment 7 Project - New Oliver Hazard Perry K-8 and Fullerton K-8 Group E	CMR	\$26,733,208	Q&A	* ICON Construction Panzica Construction AM Higley	Selection: ICON Construction
7/1/2015	7/31/2015	SFC-160388	Ayersville Local School District	Ayersville Local School District (CMR)	CMR	\$33,844,458	Q&A	AECOM Technical Services *Shook Touchstone	Selection: Shook Touchstone

6/19/2015	7/16/2015	UCN-14017B	University of Cincinnati	Fishwick - Grounds, Moving and Transportation - New Building	DB	\$2,000,000	N/A	Performance Construction *Conger Construction Schumacher Construction Mgmt	Selection: Conger Construction
6/26/2015	7/13/2015	OSU-150378	The Ohio State University	Bevis Hall - First Floor Renovation	DB	\$986,793	N/A	TBD	
5/27/2015	7/10/2015	UCN-15074A	University of Cincinnati	Fifth Third Arena Renovation	CMR	\$80,000,000	N/A	Hunt Construction Group The Whiting-Turner Contracting Company *Skanska USA Building Turner Construction Company	Selection: Skanska USA Building

Qualifications-based Selection (QBS) Requests for Qualifications

"Qualifications-based Selection" (QBS) refers to a procurement process used by state agencies, institutions of higher education and school districts for the selection of Architect/Engineer (A/E) and A/E services for public construction projects. It is a competitive contract procurement process whereby professional design firms submit qualifications to the public owner who evaluates and selects the most qualified firm, and then negotiates the project scope of work, schedule, budget and fees.

For the...Architect/Engineer (A/E); Construction Manager Agent (CMA); Owner Agent (OA); Criteria A/E (C-A/E); Commissioning Services (CxA) provider; and Specialty Consultant/Planning (SC) provider.

Page last updated: July 1, 2016

6/17/2016	7/19/2016	OHU-160020	Ohio University	Ohio University - RTV Chiller Replacement	A/E	\$3,000,000	N/A	TBD	
6/17/2016	7/19/2016	OHU-160021	Ohio University	Ohio University - Alden Library Chiller Replacement Project	A/E	\$3,000,000	N/A	TBD	
6/27/2016	7/19/2016	OHU-TBD	Ohio University	James Hall Heating Upgrade	A/E	\$2,000,000	N/A	TBD	
6/27/2016	7/14/2016	OSU-160464	The Ohio State University	Mack - Restroom Renovations	A/E	\$4,229,739	N/A	TBD	
6/16/2016	7/8/2016	BGU-166215	Bowling Green State University	Harshman/Centrex Load Center Electrical Conversions	A/E	\$6,703,776	N/A	TBD	Drawings added 6/20/16
6/17/2016	7/8/2016	YSU-1718-4	Youngstown State University	Academic Area Renovations and Upgrades	A/E	\$3,750,000	N/A	TBD	
6/23/2016	7/8/2016	CTI-170001	Columbus State Community College	School of Hospitality Management and Culinary Arts	A/E	\$30,000,000	Q&A	TBD	Project cost will \$25-30 million

6/7/2016	7/1/2016	YSU-1718-2	Youngstown State University	Jones Hall Student Success Facility Upgrades - Roofing	A/E	\$1,000,000	N/A	TBD
6/7/2016	7/1/2016	YSU-1718-7	Youngstown State University	Stambaugh Stadium Press Box	A/E	\$1,780,000	N/A	TBD
6/13/2016	6/27/2016	OTC01-2016-AH-WATINF	Owens Community College	Administration Hall Water Infiltration Project	A/E	\$1,000,000	N/A	TBD
6/8/2016	6/24/2016	BGU-166211	Bowling Green State University	MP-FCS/West Hall Demolition	A/E	\$1,544,000	N/A	TBD
6/1/2016	6/23/2016	OTC01-2016-IT-EXPAND	Owens Community College	Transportation Technology Expansion	A/E	\$1,400,000	QA	The JDI Group Poggemeyer Design Group Richard L. Bowen + Associates
5/26/2016	6/17/2016	UTO-170166	University of Toledo	Building Envelope/Weatherproofing	A/E	\$1,750,000	QA	TBD
5/20/2016	6/10/2016	UTO-171845	University of Toledo	Research Laboratory Renovations Phase I	A/E	\$2,000,000	N/A	NEW Baxter Hodell Donnelly Preston Champlin Haupt Architects Harley Ellis Devereaux SSOE Group
5/20/2016	6/10/2016	UTO-170964	University of Toledo	Campus Infrastructure Improvements	A/E	\$2,750,000	N/A	TBD
5/27/2016	6/10/2016	CSU-2016-0005	Central State University	Capital Projects Program Manager Services	PMS		N/A	Project costs will vary

5/10/2016	6/3/2016	DNR-160085	Ohio Department of Natural Resources	Neutral Facilitation Services - FY17-18	SC		N/A	TBD	Update to Section A. Project Description Project costs vary
5/12/2016	6/3/2016	SFC-150990	Various	Pre-qualified Project Management Services List	PMS		Q&A	*Blue Guardian Construction Advisors *Construction Support Solutions *Hill International *Megen Construction Company *Regency Construction Services *Resource International *The Ruhlin Company	Project costs vary Contact list
5/11/2016	6/1/2016	SFC-150888 Neutral Facilitation	Various	Neutral Facilitation Consultant List	SC		N/A	*Project Management Consultants *Clearsage Consulting	Costs vary by project Selection: Project Management Consultants Clearsage Consulting
5/13/2016	5/31/2016	OHU-160010	Ohio University	Ellis Hall Renovation - 2016	A/E	\$12,000,000	Q&A	SPGB Architects Glaser Associates dba glaserworks	

								Champlin/Haupt Architects dba Champlin Architecture
5/13/20 16	5/31/20 16	OHU- 160011 MEP	Ohio University	Ellis Hall Renovation - 2016 - MEP	A/E	\$12,000,00 0	Q&A	TBD
5/16/20 16	5/31/20 16	JSC- 140002	The Supreme Court of Ohio	Moyer Judicial Center, Chiller-Boiler Replacement	AE	\$3,447,028	Q&A	*Dynamix Engineering Ltd. Prater Engineering Associates Star Consultants Selection: Dynamix Engineerin g Ltd.
4/26/20 16	5/19/20 16	DRC- 16F110	Ohio Department of Rehabilitation & Correction	ORW Lincoln Replacement Housing	A/E	\$13,800,00 0	Q&A	*K2M Design Schorr Architects DLZ Architects, Inc. Selection: K2M Design
4/27/20 16	5/19/20 16	UCN- 16126A	University of Cincinnati	Nippert Stadium - Lower Bowl Reconfiguration	A/E	\$3,200,000	N/A	TBD
4/27/20 16	5/18/20 16	OHU- 2016- 001	Ohio University	Consultant List for Estimating Services	SC		N/A	TBD Mailing address added and email address corrected - 5/18/16 Project costs will vary
4/22/20 16	5/9/201 6	OSU-150787	The Ohio State University	Airport Master Plan Update	SC	\$675,000	Q&A	TBD Project cost will range between \$638,000 and \$675,000

4/8/2016	5/6/2016	SFC-150888	Various	Project Auditing Services	SC		Q&A	*Kennedy Cottrell Richards *Julian & Grube, Inc.	Hourly rates approved by OFCC Selection: Kennedy Cottrell Richards Julian & Grube, Inc.
4/18/2016	5/4/2016	DNR-160076	Ohio Department of Natural Resources	Statewide Technical Services FY 17-18 / Watercraft Projects	A/E		N/A	TBD	Project costs vary
4/6/2016	4/29/2016	UCN-16091A	University of Cincinnati	DAAP Woodshop Improvements	A/E	\$2,100,000	N/A	*McGill Smith Punshon SMP Design SHP Leading Design	Selection: McGill Smith Punshon
3/28/2016	4/22/2016	YSU-PREQUAL	Youngstown State University	General Qualifications for Prequalification List of Professional Services - 330	A/E		Q&A	TBD	Project costs will vary
3/30/2016	4/22/2016	SFC-TBD2	Clear Fork Valley Local Schools	CFVLSD New Elementary Schools	A/E	\$25,599,229	N/A	*Garman/Miller GPD Group BSHM Architects	Cost does not include LFIs
4/6/2016	4/22/2016	MUN-100065	Miami University	Western Campus Bridge Reconstruction	A/E	\$1,500,000	Q&A	TBD	
4/8/2016	4/22/2016	OSU-150533	The Ohio State University	Doan Hall RTU Replacement	C-A/E	\$8,750,000	N/A	*Karpinski Engineering	Selection: Karpinski Engineering
4/11/2016	4/22/2016	OSU-160637	The Ohio State University	Ohio Stadium Upgrades	A/E	\$41,600,000	N/A	TBD	

3/17/2016	4/15/2016	SFC-160398	Global Impact STEM Academy	Global Impact STEM Academy	C-A/E	\$6,303,844	Q&A	SHP Leading Design *SPGB Architects Moody Nolan	Selection: SPGB Architects
3/29/2016	4/15/2016	DNR-160078	Ohio Department of Natural Resources	Indian Lake State Park Campground Pool	A/E	\$1,500,000	N/A	TBD	
3/29/2016	4/14/2016	OSU-160422	The Ohio State University	UH East Tower - Elevator 10-11	A/E	\$1,490,345	N/A	TBD	
3/21/2016	4/13/2016	DNR-160075	Ohio Department of Natural Resources	Statewide Technical Services FY 17-18	A/E		N/A	TBD	Project cost to be determined
3/23/2016	4/11/2016	SFC-TBD-Rolling Hills	Rolling Hills Local School District	Architectural Pre-Bond Issue Assistance Service	A/E		N/A	TBD	Project cost TBD
3/16/2016	4/6/2016	SFC-150888	Various	Claims Evaluation Services	SC		Q&A	*Construction Process Solutions *VN Services *HR Gray & Associates *Kelly Consulting Services	Project costs vary Selection: Construction Process Solutions VN Services HR Gray & Associates Kelly Consulting Services
3/7/2016	4/1/2016	DNR-160070	Ohio Department of Natural Resources	Muskingum River Locks and Dams Assessments and Improvements	A/E	\$3,500,000	Q&A	TBD	
3/14/2016	4/1/2016	DNR-160068	Ohio Department	Catawba Island Boating Access Renovations	A/E	\$2,000,000	N/A	TBD	

				Department of Natural Resources					
3/16/2016	3/31/2016	MTC-16-001	Marion Technical College	Cadaver Lab	A/E	\$500,000	N/A	TBD	
3/7/2016	3/25/2016	DNR-150013	Ohio Department of Natural Resources	Roadway Infrastructure Assessment	A/E	\$150,000	N/A	TBD	
3/7/2016	3/25/2016	DNR-160066	Ohio Department of Natural Resources	Little Killbuck Creek Invasive Species Closure	A/E	\$5,250,000	Q&A	TBD	
2/24/2016	3/24/2016	UCN-16152C	University of Cincinnati	College of Law - New Building	A/E	\$76,000,000	Q&A	BHDP Architecture Champlin Architecture Stantec Architecture	
3/2/2016	3/24/2016	OSU-160302	The Ohio State University	Rhodes Hall - Public Restroom Renovation	A/E	\$1,179,533	N/A	TBD	
3/1/2016	3/22/2016	OSU-160380	The Ohio State University	Wexner Medical Center - 72-Bed Build Out	A/E	\$58,496,460	Q&A	TBD	
2/24/2016	3/21/2016	SFC-TBD	Carrollton Exempted Village School District	Carrollton New 9-12 School	A/E	\$23,748,964	N/A	Harris/Day Architects *Lesko Associates BSHM Architect	Selection: Lesko Associates
2/26/2016	3/18/2016	BGU-166184	Bowling Green State University	Regional Architectural Services Provider	A/E		Q&A	Short List	Project cost varies



RFQ Question and Answer List

Project Name Building Envelope/Weatherproofing Project No. UTO-170166/1130-17-166
Project Location Toledo

Date posted: 06/02/2016

Below are the questions that have been received to date for the RFQ for the above-referenced project:

1. Please confirm the EDGE requirement is 15% for this project.
 - A. Yes. The University of Toledo's EDGE requirement has been 15% since 1/1/16. This applies to both A/E contracts and construction contracts.

2. Will the selected consultant have the opportunity to perform a field review to verify work items and document their locations and quantities?
 - A. Yes. The selected consultant will be expected to do field review to verify work items and to document locations and quantities. There will not, however, be a pre-interview walk-through with the short-listed firms.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Transportation Technology Expansion</u>	Response Deadline	<u>June 23, 2016</u> <u>1:00pm</u> local time
Project Location	<u>Owens Community College</u>	Project Number	<u>OTC01-2016-TT-EXPAND</u>
City / County	<u>Perrysburg / Wood</u>	Project Manager	<u>Michael McDonald</u>
Owner	<u>Owens Community College</u>	Contracting Authority	<u>Local Higher Education</u>
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Danielle Tracy at PO Box 10000, Toledo, OH 43699. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Danielle Tracy at danielle_tracy@owens.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Owens Community College is seeking professional services for design and construction administration for the expansion of our Transportation Technology Building. The Transportation Technology Building has been home to the Caterpillar and John Deere technician degree programs for the past two decades. The expansion project will be a 7,830 square foot addition to the current Transportation Technology Building lab space. The addition will allow newer, more advanced and much heavier equipment to become part of the training experience. This project will also include repairs and updates to 40' of concrete apron surrounding the building to support the equipment.

B. Scope of Services

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participation in the Encouraging Growth, Diversity & Equity (EDGE) Program is encouraged.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 20 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Architectural design of higher education facilities
2. Renovation/additions to existing occupied buildings
3. Scheduling and estimating
4. Constricted-site college campus
5. Office located less than 50 miles of project site
6. Envelope evaluation
7. High bay construction

H. RFQ Evaluation Schedule

Activity	Anticipated Date
RFQ Responses Due	June 23, 2016
Short-Listed Firms Notified	July 1, 2016
Site walkthrough	July 6, 2016 10am-12pm
Interview Date	July 25, 2016
Preferred Firm Selected	August 1, 2016
Contract Award	September 27, 2016

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Transportation Technology Expansion Proposer Firm _____
 Project Number OTC01-2016-TT-EXPAND City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 250 miles	2	
	More than 250 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$50,000	2	
	\$50,000 to \$500,000	1	
	More than \$500,000	0	
c. Number of licensed professionals	Less than 4 professionals	1	Max = 3
	4 to 10 professionals	2	
	More than 10 professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 5 sample projects	1	Max = 3
	5 to 9 sample projects	2	
	More than 9 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 5 projects	0 - 3	
	5 to 9 projects	4 - 6	
	More than 9 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 5 projects	0 - 1	
	5 to 9 projects	2 - 3	
	More than 9 projects	4 - 5	
		Subtotal	

* Must be comprised of professional design services consulting firm(s) and NOT the lead firm
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____

Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name Transportation Technology Expansion Project Number OTC01-2016-TT-EXPAND
Project Location Owens Community College

Date Posted: 6/3/16

Date Revised: 6/13/16

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Are you looking for contractors or engineering firms or for a design-build team?
 - A. We are looking for A/E services to do a design-bid-build but we would like the delivery method of the project to be bid as single prime (general contracting).
2. On page 1 under the "relevant scope of work requirements," one of the items listed is "Office located less than 50 miles of project site." Is that a general qualification that you're looking for, and not something specific to each sample project that we would submit in Section F.?
 - A. That is correct, that is a general qualification and not something we are looking for in the sample projects submitted in Section F.

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Lindner College of Business</u>	Response Deadline	<u>July 7, 2016</u>	<u>5:00 PM</u>	local time
Project Location	<u>University of Cincinnati</u>	Project Number	<u>UCN-16018A</u>		
City / County	<u>Cincinnati, Ohio / Hamilton</u>	Project Manager	<u>Robert Marton</u>		
Owner	<u>University of Cincinnati</u>	Contracting Authority	<u>Local Higher Education</u>		
Delivery Method	<u>CM at Risk</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>5</u>	No. of electronic copies requested (PDF)		<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to **Robert Marton** at the **University of Cincinnati, Planning + Design + Construction, University Hall 6th Floor, Suite 600, 51 Goodman Drive, Cincinnati, Ohio 45219** (courier address). See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to **Robert Marton** at Robert.Marton@uc.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The University of Cincinnati (as the Contracting Authority and Owner) is soliciting the services of a Construction Manager at-Risk team to construct the new Lindner College of Business. The proposed building is a five-story 225,000 gsf state-of-the-art business school that will replace the current undersized and inadequate Lindner Hall complex that will be retained and possibly updated and repurposed in the future. The selected site is centrally located on UC's Uptown West campus in the current location of the Alumni Center and Faculty Club. The new freestanding building consists of instructional spaces, administrative offices and conference space, student study, common areas and shared facilities.

The project limits are Woodside Drive on the west, University Way on the south, Campus Green Garage on the north and Campus Green on the east. Site development envisions the realignment and a change in configuration of Campus Green Dr. south of the existing garage and Lindner Hall. The concept design suggests a LEED v4 Gold (possibly Platinum) certified building with a concrete frame, multiple atria and an exterior curtain wall system. The design of the new facility will respect, compliment and embrace the adjacent world-class architecture and associated outdoor spaces that are the essence of MainStreet and the University of Cincinnati

Professional design services are under a separate contract between the University and Architect of Record, KZF Design, Inc. in association with the Design Architect, Henning Larsen. The Program of Requirements ("POR") is complete, and the project is currently in its schematic design phase.

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority/Owner's policies and procedures. State Prevailing Wage requirements apply to this Project.

B. Scope of Services

The selected Construction Manager at Risk ("CM"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Contracting Authority/Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E at the end of the Schematic Design stage and during the Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

The preconstruction and construction services are generally described below. Subcontracts including but not limited to General Trades, Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority/Owner, the A/E and the CM. The Contracting Authority/Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CM will work cooperatively with the Contracting Authority/Owner, A/E, and Project Team, and will provide, among other services, schedule development, estimate development, Guaranteed Maximum Price (GMP) proposal, subcontractor prequalification and bidding, constructability review, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. Both the CM and the A/E will be responsible for the development of design phase estimates and the joint reconciliation thereof. When the drawings and specifications are at the stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). Contingent upon the Contracting Authority's approval of the GMP, the parties will enter into an amendment to the Agreement establishing the Contract Sum ("GMP Amendment"). If the proposed Contract Sum exceeds the Project Budget established for construction, then the Contracting Authority may terminate the agreement with the CM and seek proposals from other firms for completion of the Project.

Construction Services: The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the CM's selection of subcontractors and any supplemental terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant work experience requirements for this RFQ:

1. OFCC - CMR project delivery method and CMR role on project
2. LEED v4 Gold (possibly Platinum) building certification
3. Working without incident in the heart of a vibrant urban university environment
4. Maintaining normal university operations and infrastructure during construction
5. Working with a Design Architect in association with an Architect of Record
6. History of meeting diversity goals or other inclusion programs
7. Providing on-time project delivery within the design and construction contingency limits
8. Prebid initiatives to stimulate bidder interest and obtain multiple bids in a robust construction market
9. Design-Assist services
10. Value management and solutions related to material fabrication/delivery/quality and labor force issues

C. Funding / Estimated Budget

Total Project Cost	<u>\$120,000,000</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$85,000,000</u>	Other Funding	<u>\$120,000,000</u>

D. Anticipated Schedule

CM Preconstruction Services Start	<u>09 / 16</u>
Construction Stage Notice to Proceed	<u>03 / 17</u>
Substantial Completion of all Work	<u>07 / 19</u>
CM Services Completed	<u>01 / 20</u>

E. EDGE Participation Goal

Percent of the CM's total compensation excluding CM's Contingency*	<u>10.0%</u>
*Preconstruction Stage Compensation plus Contract Sum minus CM's Contingency	

F. Evaluation Criteria for Selection

Selection Criteria: The CM will be selected using (i) qualifications-based process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) best value process during the Request for Proposal stage. The qualifications-based criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from

Request for Qualifications (CM at Risk Contract) continued

short listed firms will include such factors that are determined to derive or offer the greatest value to the State and Owner, combining both qualifications and fee.

Short List: Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal: The short-listed firms shall be sent a Request for Proposal ("RFP") that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation, construction stage personnel costs, itemized construction stage general conditions costs, construction stage contingency percentage, and construction stage fee percentage. The short-listed candidates will also receive (i) form of Agreement with the Contracting Authority containing the contract terms and conditions, (ii) set of the most recent design documents and (iii) proposed Project schedule. The CMR team makeup and organizational structure at this RFP stage shall not differ from that submitted in the RFQ.

Pre-Proposal Meeting: Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority/Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority/Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview: After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule: Tentative schedule is subject to change.

RFP issued to the Short-Listed Firms	July 2016
Interviews	August 2016
Selection of CM	August 2016

Cancellation and Rejection: The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested CM firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

Should there be a desire to respond to this RFQ as a Joint Venture, it is the University's preference that a "joint venture" collaboration between businesses be developed rather than creating a new business entity with the State of Ohio.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (CM at Risk Contract) continued

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ and subsequent RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance. Post selection debriefs with the University or A/E will not be conducted.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project. Proposers are welcome to expand on any of the 10 experience factors listed on page 2 of this RFQ (associated with section F of form F110-330).
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability, and *professional liability insurance*.
3. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
4. Estimating: Demonstrate your track record of performance in estimating on projects comparable to this Project and in conjunction with the A/E's estimating efforts.
5. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.
6. Project Management System: The University is transitioning to the E-Builder Project Management System on its Capital and Renovation projects. There is an expectation that the project team (Owner / AE / CM) will fully embrace the capabilities of that system on this project. The University will provide user licenses and training. Please comment on incorporating this system into your construction services and in conjunction with your prescribed corporate project management systems, if any.
7. Multiple/Phased GMP's: While multiple/phased GMP's are likely, it is the desire of the university and design team to limit them to 2. Provide a plan to achieve that desired result. The design schedule is available upon request.
8. Design and Construction Contingency: Provide your philosophy on the inclusion, distribution and disposition (i.e. shared, not shared) of contingencies during design and construction.
9. Design-Assist: Provide lessons learned with your Design-Assist experience (both simple Design-Assist and also a D-A with transition to construction).
10. Extra Ordinary Efforts: Explain the extraordinary efforts you plan to undertake to insure that the design is progressing within the constraints of the construction budget and to safeguard design contingency to the greatest extent possible.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Lindner College of Business Proposer Firm _____
 Project Number UCN-16018A City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 25 miles	5	
	25 miles to 50 miles	2	
	More than 50 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$5,000,000	5	
	\$5,000,000 to \$10,000,000	2	
	More than \$10,000,000	0	
2. Primary Qualifications (Maximum 40 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 30
b. Project administration lead	Experience / ability to effectively administer project controls and processes	0 - 10	
c. Technical staff	Experience / ability of technical staff to develop accurate estimates and schedules	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	0 - 5	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in Services compensation** over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED*** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 2 projects	0 - 1	
	2 to 4 projects	2 - 3	
	More than 4 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the lead firm ** Preconstruction Stage Compensation plus Contract Sum minus Subcontracted Work, Self-performed Work, and CM's Contingency *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Stambaugh Stadium Press Box</u>	Response Deadline	<u>July 1, 2016</u>	<u>4:00 pm</u>	local time
Project Location	<u>Youngstown State University Campus</u>	Project Number	<u>YSU 1718-7</u>		
City / County	<u>Youngstown / Mahoning</u>	Project Manager	<u>TBD</u>		
Owner	<u>Youngstown State University</u>	Contracting Authority	<u>Local Higher Education</u>		
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>5</u>	No. of electronic copies requested (PDF)		<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Richard White at Youngstown State University, One University Plaza, c/o Facilities, Youngstown, Ohio 44555. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Richard White at rmwhite@ysu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

This project will be the construction of a pressbox on the east side of Stambaugh Stadium, on the existing east side grandstand structure. The new press box area will be constructed on the existing east grandstand structure and will include: press area, restroom facilities, elevator, and classroom/lab facilities.

B. Scope of Services

The scope of this project will be to construct a new pressbox area and classroom/lab facilities on the east side of Stambaugh Stadium, above the east side grandstands. The successful consultant will work with YSU staff to develop an appropriate design for the pressbox construction, to develop complete bid documents using all necessary consultants and subconsultants, provide bidding assistance to the university including bid evaluations and recommendations, and then provide construction management throughout the duration of the project.

For projects advertised with an appropriately developed Program of Requirements (POR), upon award of the Agreement, commence with Design. For projects without such a POR, upon award of the Agreement, commence by developing the Program of Requirements.

The selected A/E, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 8 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Stambaugh Stadium Press Box Relocation Proposer Firm _____
 Project Number YSU 1718-7 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$100,000	2	
	\$100,000 to \$200,000	1	
	More than \$200,000	0	
c. Number of licensed professionals	Less than 2 professionals	1	Max = 3
	2 to 6 professionals	2	
	More than 6 professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	2 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 4 projects	0 - 3	
	4 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 2 projects	0 - 1	
	2 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
		Subtotal	

* Must be comprised of professional design services consulting firm(s) and NOT the lead firm
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	Jones Hall Student Success Facility Upgrades - Roofing	Response Deadline	July 1, 2016	4:00 pm	local time
Project Location	Youngstown State University Campus	Project Number	YSU 1718-2		
City / County	Youngstown / Mahoning	Project Manager	Richard Feldmiller		
Owner	Youngstown State University	Contracting Authority	Local Higher Education		
Delivery Method	General Contracting	Prevailing Wages	State		
No. of paper copies requested (stapled, not bound)	5	No. of electronic copies requested (PDF)		1	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Richard White at Youngstown State University, One University Plaza, c/o Facilities, Youngstown, Ohio 44555. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Richard White at rmwhite@ysu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

This project will be to develop bid documents to replace the existing slate roof system, gutters and downspouts, and repair exterior soffits and interior water damage caused by the existing roof system, on Youngstown State's most iconic building, Jones Hall.

B. Scope of Services

The A/E will be responsible for evaluating the existing slate roof system on Jones Hall, develop detailed bid documents to repair/replace the existing slate roof, gutters and downspouts, and specify all necessary exterior and interior repairs related to the deteriorated slate roofing system. Also as part of this project, the A/E will assist with bidding, recommend bid award, and provide onsite construction administration.

All projects will have an appropriately developed Program of Requirements (POR) and upon award of the Agreement, the projects will commence with design. For projects without such a POR, upon award of the Agreement, commence by developing the Program of Requirements. The selected Associate, as a portion of the required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner, the cost breakdown of the Associate Agreement detailed cost components to address the Owner's project requirements. Participation in the EDGE Program will be as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Conceptual Development, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Construction Phase, Post-Construction Phase, and Extra Services and Additional Services of all types. Refer to The SAO Manual for additional information about the type and extent of services required for each.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 8 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site

Request for Qualifications (Architect / Engineer) continued

- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Jones Hall Student Success Facility Upgrades - Roofing Proposer Firm _____
 Project Number YSU-1718-2 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$50,000	2	
	\$50,000 to \$100,000	1	
	More than \$100,000	0	
c. Number of licensed professionals	Less than 2 professionals	1	Max = 3
	2 to 4 professionals	2	
	More than 4 professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 4 projects	0 - 3	
	4 to 8 projects	4 - 6	
	More than 8 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the lead firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>MP-FCS / West Hall Demolition</u>	Response Deadline	<u>June 24, 2016</u>	<u>11:00 am</u> local time
Project Location	<u>Bowling Green State University</u>	Project Number	<u>BGU-166211</u>	
City / County	<u>Bowling Green / Wood</u>	Project Manager	<u>Ryan Miller</u>	
Owner	<u>Bowling Green State University</u>	Contracting Authority	<u>Local Higher Education</u>	
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>	
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested (PDF)		<u>(1) flash drive</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to BGSU Purchasing Dept., Attn: Beth Nagel at 1851 N. Research Drive, Bowling Green, Ohio 43403. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Beth Nagel at bnagel@bgsu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Bowling Green State University (the "Owner") is requesting interested firms to submit qualifications for full design and construction administration services as the Architect/Engineer of Record for the demolition/renovations to occur as stated below on the above-referenced project.

This project consists of the complete demolition of two buildings- Family & Consumer Science (FCS) and West Hall (West), and the selective demolition and infill of an abandoned cooling tower well that served Founders Residence Hall (Founders). Both buildings and the well are partially connected, or in close proximity, to Founders Hall. A part of this scope will be the design and renovation oversight of those portions of the north facades of Founders where parts of the two buildings and well were connected. The top floor of FCS includes an approximate 15' high x 33' wide room connected to Founders. Secondly, Founders has a wing of the building (Treadway) that was built to abut West that is approximately 48' wide x 45' tall. These locations will require infill and/or a new veneer. Finally, the sunken cooling tower well is located within the courtyard area created by the three buildings and is adjacent to the north main entrance of Founders.

Both the FCS and West Hall buildings are comprised of structural concrete and brick/stone veneer constructed in the late 1950's. The cooling tower well is comprised of poured concrete walls, metal screening, and two concrete equipment pads.

Abatement of hazardous building materials are included within this project, however will be completed via a separate contract from this scope of work and performed immediately prior to demolition.

An in-depth review and survey of existing utilities to be disconnected, removed, and capped will be required. Existing utilities include, but are not limited to: power, data, steam and condensate, water, storm and sanitary. A structural evaluation of the existing Founders Hall at all demolition locations will be required both prior to and after demolition.

The intent is to leave the project limits as a finished green space that, in the near future, will be designed to be a memorial garden space.

B. Scope of Services

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Creation of an Owner approved Program of Requirements, Program Verification, Schematic Design, Design Development, Construction

Request for Qualifications (Architect / Engineer) continued

Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name MP-FCS / West Hall Demolition Proposer Firm _____
 Project Number BGU-166211 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$500,000	2	
	\$500,000 to \$1,000,000	1	
	More than \$1,000,000	0	
c. Number of licensed professionals	Less than 2 professionals	1	Max = 3
	2 to 6 professionals	2	
	More than 6 professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	2 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 4 projects	0 - 1	
	4 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
		Subtotal	

* Must be comprised of professional design services consulting firm(s) and NOT the lead firm
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Lindner College of Business</u>	Response Deadline	<u>July 7, 2016</u>	<u>5:00 PM</u>	local time
Project Location	<u>University of Cincinnati</u>	Project Number	<u>UCN-16018A</u>		
City / County	<u>Cincinnati, Ohio / Hamilton</u>	Project Manager	<u>Robert Marton</u>		
Owner	<u>University of Cincinnati</u>	Contracting Authority	<u>Local Higher Education</u>		
Delivery Method	<u>CM at Risk</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>Five</u>	No. of electronic copies requested (PDF)		<u>One</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to **Michael Myres** at the **University of Cincinnati, Department of Purchasing University Hall 3rd Floor, Suite 320, 51 Goodman Drive, Cincinnati, Ohio 45219** (courier address). See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to **Michael Myres** at Michael.Myres@uc.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The University of Cincinnati (as the Contracting Authority and Owner) is soliciting the services of a Construction Manager at-Risk team to construct the new Lindner College of Business. The proposed building is a five-story 225,000 gsf state-of-the-art business school that will replace the current undersized and inadequate Lindner Hall complex that will be retained and possibly updated and repurposed in the future. The selected site is centrally located on UC's Uptown West campus in the current location of the Alumni Center and Faculty Club. The new freestanding building consists of instructional spaces, administrative offices and conference space, student study, common areas and shared facilities.

The project limits are Woodside Drive on the west, University Way on the south, Campus Green Garage on the north and Campus Green on the east. Site development envisions the realignment and a change in configuration of Campus Green Dr. south of the existing garage and Lindner Hall. The concept design suggests a LEED v4 Gold (possibly Platinum) certified building with a concrete frame, multiple atria and an exterior curtain wall system. The design of the new facility will respect, compliment and embrace the adjacent world-class architecture and associated outdoor spaces that are the essence of MainStreet and the University of Cincinnati

Professional design services are under a separate contract between the University and Architect of Record, KZF Design, Inc. in association with the Design Architect, Henning Larsen. The Program of Requirements ("POR") is complete, and the project is currently in its schematic design phase.

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority/Owner's policies and procedures. State Prevailing Wage requirements apply to this Project.

B. Scope of Services

The selected Construction Manager at Risk ("CM"), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Contracting Authority/Owner, the breakdown of the Agreement detailed cost components, to address the Owner's project requirements and refine the project schedule.

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E at the end of the Schematic Design stage and during the Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

The preconstruction and construction services are generally described below. Subcontracts including but not limited to General Trades, Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority/Owner, the A/E and the CM. The Contracting Authority/Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CM will work cooperatively with the Contracting Authority/Owner, A/E, and Project Team, and will provide, among other services, schedule development, estimate development, Guaranteed Maximum Price (GMP) proposal, subcontractor prequalification and bidding, constructability review, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. Both the CM and the A/E will be responsible for the development of design phase estimates and the joint reconciliation thereof. When the drawings and specifications are at the stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). Contingent upon the Contracting Authority's approval of the GMP, the parties will enter into an amendment to the Agreement establishing the Contract Sum ("GMP Amendment"). If the proposed Contract Sum exceeds the Project Budget established for construction, then the Contracting Authority may terminate the agreement with the CM and seek proposals from other firms for completion of the Project.

Construction Services: The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the CM's selection of subcontractors and any supplemental terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant work experience requirements for this RFQ:

1. OFCC - CMR project delivery method and CMR role on project
2. LEED v4 Gold (possibly Platinum) building certification
3. Working without incident in the heart of a vibrant urban university environment
4. Maintaining normal university operations and infrastructure during construction
5. Working with a Design Architect in association with an Architect of Record
6. History of meeting diversity goals or other inclusion programs
7. Providing on-time project delivery within the design and construction contingency limits
8. Prebid initiatives to stimulate bidder interest and obtain multiple bids in a robust construction market
9. Design-Assist services
10. Value management and solutions related to material fabrication/delivery/quality and labor force issues

C. Funding / Estimated Budget

Total Project Cost	<u>\$120,000,000</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$85,000,000</u>	Other Funding	<u>\$120,000,000</u>

D. Anticipated Schedule

CM Preconstruction Services Start	<u>09 / 16</u>
Construction Stage Notice to Proceed	<u>03 / 17</u>
Substantial Completion of all Work	<u>07 / 19</u>
CM Services Completed	<u>01 / 20</u>

E. EDGE Participation Goal

Percent of the CM's total compensation excluding CM's Contingency*	<u>10.0%</u>
*Preconstruction Stage Compensation plus Contract Sum minus CM's Contingency	

F. Evaluation Criteria for Selection

Selection Criteria: The CM will be selected using (i) qualifications-based process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) best value process during the Request for Proposal stage. The qualifications-based criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from

Request for Qualifications (CM at Risk Contract) continued

short listed firms will include such factors that are determined to derive or offer the greatest value to the State and Owner, combining both qualifications and fee.

Short List: Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal: The short-listed firms shall be sent a Request for Proposal ("RFP") that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation, construction stage personnel costs, itemized construction stage general conditions costs, construction stage contingency percentage, and construction stage fee percentage. The short-listed candidates will also receive (i) form of Agreement with the Contracting Authority containing the contract terms and conditions, (ii) set of the most recent design documents and (iii) proposed Project schedule. The CMR team makeup and organizational structure at this RFP stage shall not differ from that submitted in the RFQ.

Pre-Proposal Meeting: Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority/Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority/Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview: After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule: Tentative schedule is subject to change.

RFP issued to the Short-Listed Firms	July 2016
Interviews	August 2016
Selection of CM	August 2016

Cancellation and Rejection: The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested CM firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

Should there be a desire to respond to this RFQ as a Joint Venture, it is the University's preference that a "joint venture" collaboration between businesses be developed rather than creating a new business entity with the State of Ohio.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Request for Qualifications (CM at Risk Contract) continued

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ and subsequent RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance. Post selection debriefs with the University or A/E will not be conducted.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project. Proposers are welcome to expand on any of the 10 experience factors listed on page 2 of this RFQ (associated with section F of form F110-330).
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability, and *professional liability insurance*.
3. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
4. Estimating: Demonstrate your track record of performance in estimating on projects comparable to this Project and in conjunction with the A/E's estimating efforts.
5. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.
6. Project Management System: The University is transitioning to the E-Builder Project Management System on its Capital and Renovation projects. There is an expectation that the project team (Owner / AE / CM) will fully embrace the capabilities of that system on this project. The University will provide user licenses and training. Please comment on incorporating this system into your construction services and in conjunction with your prescribed corporate project management systems, if any.
7. Multiple/Phased GMP's: While multiple/phased GMP's are likely, it is the desire of the university and design team to limit them to 2. Provide a plan to achieve that desired result. The design schedule is available upon request.
8. Design and Construction Contingency: Provide your philosophy on the inclusion, distribution and disposition (i.e. shared, not shared) of contingencies during design and construction.
9. Design-Assist: Provide lessons learned with your Design-Assist experience (both simple Design-Assist and also a D-A with transition to construction).
10. Extra Ordinary Efforts: Explain the extraordinary efforts you plan to undertake to insure that the design is progressing within the constraints of the construction budget and to safeguard design contingency to the greatest extent possible.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Lindner College of Business Proposer Firm _____
 Project Number UCN-16018A City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 25 miles	5	
	25 miles to 50 miles	2	
	More than 50 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$5,000,000	5	
	\$5,000,000 to \$10,000,000	2	
	More than \$10,000,000	0	
2. Primary Qualifications (Maximum 40 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 30
b. Project administration lead	Experience / ability to effectively administer project controls and processes	0 - 10	
c. Technical staff	Experience / ability of technical staff to develop accurate estimates and schedules	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	0 - 5	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in Services compensation** over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED*** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 2 projects	0 - 1	
	2 to 4 projects	2 - 3	
	More than 4 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the lead firm ** Preconstruction Stage Compensation plus Contract Sum minus Subcontracted Work, Self-performed Work, and CM's Contingency *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Administration Hall Water Infiltration Project</u>	Response Deadline	<u>June 27, 2016</u> <u>1:00pm</u> local time
Project Location	<u>Owens Community College</u>	Project Number	<u>OTC01-2016-AH-WATINF</u>
City / County	<u>Perrysburg / Wood</u>	Project Manager	<u>Michael McDonald</u>
Owner	<u>Owens Community College</u>	Contracting Authority	<u>Local Higher Education</u>
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested (PDF)	<u>1</u>

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Danielle Tracy at danielle_tracy@owens.edu. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Danielle Tracy at danielle_tracy@owens.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Owens Community College (the "Owner") is requesting interested firms to submit qualifications for initial investigation and construction documents related to the Administration Hall building envelope modifications, repairs, weatherproofing, repair/replacement of flashing, masonry repairs, caulking and evaluation of existing openings. Currently during rain and snow storms, moisture is penetrating through exterior walls and has caused interior damages to finishes.

Administration Hall is located on OCC's main campus in Perrysburg TWP, is fully occupied and will remain occupied during the investigation and modification phases. As-built/existing drawings will not be made available until the selection process is complete.

B. Scope of Services

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participation in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement is not expected.

As required by the Agreement, and as properly authorized, provide for participation in the following categories: Organizational Meeting and Program Verification Stage. Additional services will be discussed as necessary during the negotiation phase. Reimbursable Expenses will be approved per the Agreement.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

Note that all respondents to this RFQ will be responsible for, and held to, the terms in the standard Agreement and Exhibits as completed by the Owner. Any clarification or requested modifications should be identified in the Respondent's

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Approach to identifying problems and presenting solutions
- Proximity of prospective firms to the project site.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Administration Hall Water Infiltration Project Proposer Firm _____
 Project Number OTC01-2016-AH-WATINF City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 25 miles	5	
	25 miles to 50 miles	2	
	More than 50 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$1,000,000	2	
	\$1,000,000 to \$2,000,000	1	
	More than \$2,000,000	0	
c. Number of licensed professionals	Less than 10 professionals	1	Max = 3
	10 to 20 professionals	2	
	More than 20 professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 2 projects	0 - 3	
	2 to 4 projects	4 - 6	
	More than 4 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
		Subtotal	

* Must be comprised of professional design services consulting firm(s) and NOT the lead firm
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (CM at Risk Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	<u>Carrollton New 6-12 (Segmented)</u>	Response Deadline	<u>July 13, 2016</u>	<u>4:00 pm</u>	local time
Project Location	<u>Carrollton, OH 44615</u>	Project Number	<u>SFC-160399</u>		
City / County	<u>Carrollton / Carroll</u>	Project Manager	<u>Karen Little</u>		
Owner	<u>Carrollton Exempted Village SD</u>	Contracting Authority	<u>School District Board + OFCC</u>		
Delivery Method	<u>CM at Risk</u>	Prevailing Wages	<u>None</u>		
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested (PDF)		<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to **Jill Hoobler at jill.hoobler@ofcc.ohio.gov**. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to **Jill Hoobler** with the project number included in the subject line (no phone calls please). Questions will be answered and posted to Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

- **Build the “High School portion”, grades 9-12, (segment one) of a new PK-12 (plus Career Tech) school.**
- The overall total PK-12 building is to be approximately 243,428 sf for 1,937 students; **however, only grades 9 thru 12 will be fully designed and constructed.** Total square footage for this segment is 99,327 sf.
- The Architect will be designing the entire PK-12 building through Schematic Phase, and then continue with only grades 9-12 thereafter.
- It is anticipated that in October/November of 2016, the project will be amended to bring the Middle School portion, grades 6-8, into the project. Therefore, it is **anticipated** the AE and CMR contracts will be amended accordingly at that time as well. The total square footage for grades 6-8 is 66,366 sf; therefore, the amended amount of square footage will be increased to 166,693 sf.
- There is an allowance of \$300,000 for Site Safety Access.
- Anticipated LFI projects: Fixed seat auditorium - approx. \$3M; and detached field house – approx. \$1.5M.
- Project is to be built in accordance with the Ohio School Design Manual. The district is interested in exploring SCLE (HPLE) for this project and have conducted the visioning sessions with Frank Locker.
- Scope also includes Abatement & Demolition of three existing schools: Augusta Elementary, Dellroy Elementary, Bell-Herron Middle. Co-funded budget for all 3 schools is approximately \$1.1 M.
- The new school building is proposed to be built on their existing 177 acre Board Office / Athletic Complex site off State Rt.332 (40.563508, -81.094868).
- The students from the existing schools will remain in their existing facilities until the new building is complete.
- Formal OSFC Commission approval is anticipated for the July 2016 meeting. The Project Agreement between the District and OSFC is anticipated by August 2016 and therefore it is the intent of the OFCC to execute the CMR Agreement shortly thereafter.
- The architect selected is Lesko Associates from Westlake, Ohio.

B. Scope of Services

The selected Construction Manager at Risk (“CM”), as a portion of its required Scope of Services and prior to submitting its proposal, will discuss and clarify with the Contracting Authority and/or Owner, the breakdown of the Agreement detailed cost components, to address the Owner’s project requirements and refine the project schedule.

Request for Qualifications (CM at Risk Contract) continued

As required by the Agreement, and as properly authorized, provide the following categories of services: provide constructability review comments on documents produced by the A/E during the POR/Schematic Design, Design Development, and Construction Document stages; develop and maintain estimates of probable construction cost, value engineering, project budgets, financial tracking, project schedules, and construction schedules; lead and manage the Subcontractor Prequalification and Bidding process, Construction and Closeout Stage.

Refer to the *Ohio School Design Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including but not limited to Plumbing, Fire Protection, HVAC, Electrical and AV/Technology will be awarded by the CM to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority and/or Owner, the A/E and the CM. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the CM's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The CM will work cooperatively with the Contracting Authority and/or Owner, A/E, and Project Team, and will provide, among other services, schedule development, estimate development, Guaranteed Maximum Price (GMP) proposal, subcontractor prequalification and bidding, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at the stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the CM, together with the A/E's detailed listing of any incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). Contingent upon the Contracting Authority's approval of the GMP, the parties will enter into an amendment to the Agreement establishing the Contract Sum ("GMP Amendment"). If the proposed Contract Sum exceeds the Project Budget established for construction, then the Contracting Authority may terminate the agreement with the CM and seek proposals from other firms for completion of the Project.

Construction Services: The CM shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The CM shall hold all subcontracts and shall be fully responsible for the means and methods of construction, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the CM's selection of subcontractors and any supplemental terms to the form subcontract.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Project Delivery Method (MP, GC, CMR, DB)
2. Role on Project (CMA, OA, CMR, DB, GC, Trade)
3. LEED Status (Reg., Cert., Silv., Gold, Plat.)
4. OSFC Projects
5. K-12 Facilities
6. New Construction on new site
7. OAKS CI experience
8. Student Centered Learning Environments (HPLE)
9. Managing Project Finances

C. Funding / Estimated Budget

Total Project Cost	<u>\$23,842,562</u>	State Funding	<u>\$9,775,450</u>
Construction Cost	<u>\$20,200,000 (est.)</u>	Other Funding	<u>\$14,067,984 (not incl. LFI's)</u>

Request for Qualifications (CM at Risk Contract) continued

D. Anticipated Schedule

CM Preconstruction Services Start	<u>08 / 16</u>
Construction Stage Notice to Proceed	<u>03 / 17</u>
Substantial Completion of all Work	<u>08 / 18</u>
CM Services Completed	<u>05 / 19</u>

E. EDGE Participation Goal

Percent of the CM's total compensation excluding CM's Contingency* 5.0%

*Preconstruction Stage Compensation plus Contract Sum minus CM's Contingency

F. Evaluation Criteria for Selection

Selection Criteria: The CM will be selected using (i) qualifications-based process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) best value process during the Request for Proposal stage. The qualifications-based criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from short listed firms will include such factors that are determined to derive or offer the greatest value to the State and Owner, combining both qualifications and fee.

Short List: Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal: The short-listed firms shall be sent a Request for Proposal ("RFP") that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation, construction stage personnel costs, itemized construction stage general conditions costs, construction stage contingency percentage, and construction stage fee percentage. The short-listed candidates will also receive (i) form of Agreement with the Contracting Authority containing the contract terms and conditions, (ii) set of the most recent design documents and (iii) proposed Project schedule.

Pre-Proposal Meeting: Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and/or Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority and/or Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview: After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule: Tentative schedule is subject to change.

RFP issued to the Short-Listed Firms	July 27, 2016
Interviews	August 11, 2016
Selection of CM	August 15, 2016

Cancellation and Rejection: The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested CM firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the CM's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the CM's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

Request for Qualifications (CM at Risk Contract) continued

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ and subsequent RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. Summary: Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. Bonding/Insurance: Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability, and professional liability insurance.
3. Management Systems: Describe the scheduling and cost control systems the firm would propose to use for the Project. Tracking the project finances, both Owner and CMR, from pre-construction through closeout.
4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

CM at Risk Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Carrollton New 6-12 (Segmented) Proposer Firm _____
 Project Number SFC-160399 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 25 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$20,000,000	5	
	\$20,000,000 to \$50,000,000	2	
	More than \$50,000,000	0	
2. Primary Qualifications (Maximum 40 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 30
b. Project administration lead	Experience / ability to effectively administer project controls and processes	0 - 10	
c. Technical staff	Experience / ability of technical staff to develop accurate estimates and schedules	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 10 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	0 - 5	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in Services compensation** over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 7 sample projects	2	
	More than 7 sample projects	3	
b. LEED*** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 7 projects	4 - 6	
	More than 7 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 8 projects	2 - 3	
	More than 8 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the lead firm ** Preconstruction Stage Compensation plus Contract Sum minus Subcontracted Work, Self-performed Work, and CM's Contingency *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Academic Area Renovations and Upgrades</u>	Response Deadline	<u>July 8, 2016</u>	<u>4:00pm</u>	local time
Project Location	<u>Youngstown State University Campus</u>	Project Number	<u>YSU 1718-4</u>		
City / County	<u>Youngstown / Mahoning</u>	Project Manager	<u>Richard Feldmiller</u>		
Owner	<u>Youngstown State University</u>	Contracting Authority	<u>Local Higher Education</u>		
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>5</u>	No. of electronic copies requested (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Richard White at Youngstown State University, One University Plaza, c/o Facilities, Youngstown, Ohio 44555. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Richard White at rmwhite@ysu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

This project will be the renovation and upgrade of instructional spaces and academic areas in several buildings across Youngstown State's campus. These renovations will occur in the Beeghly Center natatorium, classrooms, labs, general instructional spaces across campus, and also in their associated support areas. These upgrades will include replacement of stationary equipment (sinks, case work, benches, plumbing, filtering system, etc.), lighting upgrades, plumbing, electrical and HVAC upgrades, technology upgrades, structural repairs, and upgrades to the interior finishes.

B. Scope of Services

The Architect/Engineer (A/E) will be responsible for evaluating the existing natatorium, classrooms, labs, and associated areas as directed by a university steering committee. The successful A/E will then develop detailed bid documents for repairs and upgrades, assist the university with bidding, conduct bid evaluation and recommendation of bid award, and also provide onsite construction administration.

For projects advertised without an appropriately developed Program of Requirements (POR), upon award of the Agreement, commence by developing the Program of Requirements. The selected A/E, as a portion of the required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participation in the EDGE Program will be as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than **8 hours** (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

Request for Qualifications (Architect / Engineer) continued

For purposes of completing the Relevant Project Experience Matrix in Section G of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Experience in evaluating existing university science labs and classrooms for upgrades.
2. Previous experience with designing/detailing university science labs and science/general classrooms.
3. Previous experience with evaluating indoor collegiate pools and associated pool systems.
4. Previous experience designing/detailing collegiate pools and pool system renovations and upgrades.
5. Previous experience with the State of Ohio construction projects.
6. Previous University construction experience.
7. Previous experience in construction administration (budgeting, scheduling, construction observation).

C. Funding / Estimated Budget

Total Project Cost	<u>\$3,750,000</u>	State Funding	<u>\$3,750,000</u>
Construction Cost	<u>\$3,100,000</u>	Other Funding	<u>\$0</u>
Estimated A/E Fee	<u>6.0% to 8.0%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Architectural</u>
Secondary	<u>Mechanical</u>
	<u>Electrical</u>
	<u>Plumbing</u>
	<u>Structural</u>
	<u>Natorium</u>
Others	<u></u>

E. Anticipated Schedule

Professional Services Start	<u>09 / 16</u>
Construction Notice to Proceed	<u>04 / 17</u>
Substantial Completion of all Work	<u>09 / 18</u>
Professional Services Completed	<u>09 / 18</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract

with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Academic Area Renovations and Upgrades Proposer Firm _____
 Project Number YSU-1718-4 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$50,000	2	
	\$50,000 to \$100,000	1	
	More than \$100,000	0	
c. Number of licensed professionals	Less than 2 professionals	1	Max = 3
	2 to 4 professionals	2	
	More than 4 professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 4 sample projects	1	Max = 3
	4 to 8 sample projects	2	
	More than 8 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 6 projects	0 - 3	
	6 to 9 projects	4 - 6	
	More than 9 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 4 projects	0 - 1	
	4 to 8 projects	2 - 3	
	More than 8 projects	4 - 5	
		Subtotal	

* Must be comprised of professional design services consulting firm(s) and NOT the lead firm
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	Ohio University- Alden Library Chiller Replacement Project	Response Deadline	07/19/2016	2:00 P.M. local time
Project Location	Athens, Ohio	Project Number	OHU-160021	
City / County	Athens / Athens	Project Manager	Brody Bauers	
Owner	Owner	Contracting Authority	Local Higher Education	
Delivery Method	General Contracting	Prevailing Wages	State	
No. of paper copies requested (stapled, not bound)	0	No. of electronic copies requested (PDF)	1	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Brody Bauers at bauersb@ohio.edu. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Brody Bauers at bauersb@ohio.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The Ohio University- Athens Campus is developing a project at the Alden Library where existing building chiller systems need replaced, based on thorough assessments of performance, condition, and age. Replacement of chiller systems will be assessed and executed as appropriate.

B. Scope of Services

This scope of work includes, but is not limited to, the replacement of a Building-Based Chiller System.

The project scope will be established in coordination with the OU Facilities Maintenance staff.

Associated material abatement scope may be required as part of the work activities and are anticipated to be part of this contract. Early equipment pre-purchase contracts are anticipated for maintaining appropriate university schedules.

The project will be evaluated for applicable scope, including possible alternates for functions most suitable for the existing facilities/system.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 8 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Develop feasible scope to allow the effective replacement of existing chillers and associated systems.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name OU- Alden Library Chiller Replacement Project Proposer Firm _____
 Project Number OHU-160021 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 100 miles	5	
	100 miles to 200 miles	2	
	More than 200 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$100,000	2	
	\$100,000 to \$200,000	1	
	More than \$200,000	0	
c. Number of licensed professionals	Less than 5 professionals	1	Max = 3
	5 to 10 professionals	2	
	More than 10 professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
		Subtotal	

* Must be comprised of professional design services consulting firm(s) and NOT the lead firm
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Ohio University- RTV Chiller Replacement Project</u>	Response Deadline	<u>7/19/16</u>	<u>2:00 P.M.</u> local time
Project Location	<u>Athens, Ohio</u>	Project Number	<u>OHU-160020</u>	
City / County	<u>Athens / Athens</u>	Project Manager	<u>Brody Bauers</u>	
Owner	<u>Owner</u>	Contracting Authority	<u>Local Higher Education</u>	
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>	
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested (PDF)	<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Brody Bauers at bauersb@ohio.edu. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Brody Bauers at bauersb@ohio.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The Ohio University- Athens Campus is developing a project at the Radio TV Communications (RTV) Building where existing building chiller systems need replaced, based on thorough assessments of performance, condition, and age. Replacement of chiller systems will be assessed and executed as appropriate.

B. Scope of Services

This scope of work includes, but is not limited to, the replacement of a Building-Based Chiller System.

The project scope will be established based on an initial study of the existing system and building conditions, and will be coordinated with the OU Facilities Maintenance staff.

Associated material abatement scope may be required as part of the work activities and are anticipated to be part of this contract. Early equipment pre-purchase may be needed for maintaining appropriate university schedules.

The project will be evaluated for applicable scope, including possible alternates for functions most suitable for the existing facilities/system.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

During the construction period, provide not less than 8 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name OU- Alden Library Chiller Replacement Project Proposer Firm _____
 Project Number OHU-160020 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 100 miles	5	
	100 miles to 200 miles	2	
	More than 200 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$100,000	2	
	\$100,000 to \$200,000	1	
	More than \$200,000	0	
c. Number of licensed professionals	Less than 5 professionals	1	Max = 3
	5 to 10 professionals	2	
	More than 10 professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
		Subtotal	

* Must be comprised of professional design services consulting firm(s) and NOT the lead firm
 ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Harshman/Centrex Load Center Electrical Conversions</u>	Response Deadline	<u>July 8, 2016</u>	<u>11:00 am</u> local time
Project Location	<u>Bowling Green State University</u>	Project Number	<u>BGU-166215</u>	
City / County	<u>Bowling Green / Wood</u>	Project Manager	<u>Robert Boucher/Dan Lemmerbrock</u>	
Owner	<u>Bowling Green State University</u>	Contracting Authority	<u>Local Higher Education</u>	
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>	
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested (PDF)	<u>(1) flash drive</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to BGSU Purchasing Dept., Attn: Beth Nagel at 1851 N. Research Drive, Bowling Green, Ohio 43403. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Beth Nagel at bnagel@bgsu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Bowling Green State University (the "Owner") is requesting interested firms to submit qualifications for full design and construction administration services as the Engineer of Record for the conversion of identified buildings from 4.16kV power to 12.47kV power.

Harshman Load Center Scope of Work

This project consists of first converting primary electrical feed from 4160V to 12.47kV of (1) Fine Arts Building (2 feeds), (2) Mileti Alumni Center, (3) Kreischer Quadrangle, (4) Ice Arena, and (5) Perry Stadium and related peripherals. Upon completing conversions abandon and remove 4160V load centers located in Ice Arena and Perry Stadium. In addition, re-feed Conklin Hall from a different switch and provide new feeds from existing switches and new switches as required.

Centrex Load Center Scope of Work

This project consists of first converting primary electrical feed from 4160V to 12.47kV of (1) Business Administration, (2) Olscamp Hall, (3) Education Building, and (4) Memorial Hall. Upon completing conversions abandon and remove 4160V load centers located in Centrex Building. In addition, separate the East Hall feed from the Kohl Hall feed and re-feed East Hall on its own switch and provide new feeds from existing switches and new switches as required.

Attached drawings SU-EL8 and SU-EL9 are created to better depict intended scopes of work.

Abatement of hazardous building materials are included within this project.

B. Scope of Services

The selected A/E, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Creation of an Owner approved Program of Requirements, Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services deemed necessary during the fee negotiation phase.

Reimbursable Expenses will be approved per the Agreement, including travel reimbursement and meal rates according to the Owner's Controlling Office (<http://www.bgsu.edu/finance-and-administration/controller/university-travel-and-business>).

Request for Qualifications (Architect / Engineer) continued

[entertainment/university-travel-reimbursement-rates.html](#)). Mileage will not be paid for travel within 60 miles of the project site.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

Note that all respondents to this RFQ will be responsible for, and held to, the terms of the standard Agreement and Exhibits as completed by the Owner. Any clarification or requested modifications to the same should be identified in the Firm's response to this RFQ. No modifications to the requirements in the Agreement or Exhibits will be accepted at time of negotiation or technical proposal.

During the construction period, provide not less than (16) hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

Contract Documents shall be developed in a manner that facilitates separate bidding of Harshman Load Center and Centrex Load Center scopes of work.

BGSU will engage a Construction Manager (Adviser) to assist in overall construction project management.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Engineering experience in removing existing load centers and converting buildings to accept new incoming primary voltage.
2. Extensive project management experience in finitely sequencing and coordinating building shut-downs to accommodate power conversion.
3. Experience in presenting to vast array of affected end users the broader project vision.
4. Landscape architectural experience to design site restorative efforts and guide in positioning/screening of electrical equipment and accessories.
5. State of Ohio Higher Education project experience.
6. State of Ohio General Contracting delivery method experience.
7. All permitting/notifications for State of Ohio/EPA/AHJ/etc.
8. Utility survey and documentation
9. State of Ohio Special Inspection requirements

C. Funding / Estimated Budget

Total Project Cost	<u>\$6,703,776.00</u>	State Funding	<u>\$4,443,776.00</u>
Construction Cost	<u>\$6,012,355.00</u>	Other Funding	<u>\$2,260,000.00</u>
Estimated A/E Fee	<u>7.0% to 9.0%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Electrical Engineering</u>
Secondary	<u>Mechanical Engineering</u>
	<u>Civil Engineering</u>
	<u>Structural Engineering</u>
	<u>Architecture</u>
	<u>Landscape Architecture</u>
	<u>Hazardous Material Abatement</u>
Others	<u></u>

E. Anticipated Schedule

Professional Services Start	<u>07 / 16</u>
Construction Notice to Proceed	<u>01 / 17</u>
Substantial Completion of all Work	<u>08 / 17</u>
Professional Services Completed	<u>10 / 17</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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Request for Qualifications (Architect / Engineer) continued

NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the flash drive with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Harshman/Centrex Load Center Electrical Conversions Proposer Firm _____
 Project Number BGU-166215 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 100 miles	5	
	100 miles to 200 miles	2	
	More than 200 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$1,000,000	2	
	\$1,000,000 to \$2,000,000	1	
	More than \$2,000,000	0	
c. Number of licensed professionals	Less than 10 professionals	1	Max = 3
	10 to 20 professionals	2	
	More than 20 professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 10	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	2 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 4 projects	0 - 1	
	4 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the lead firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

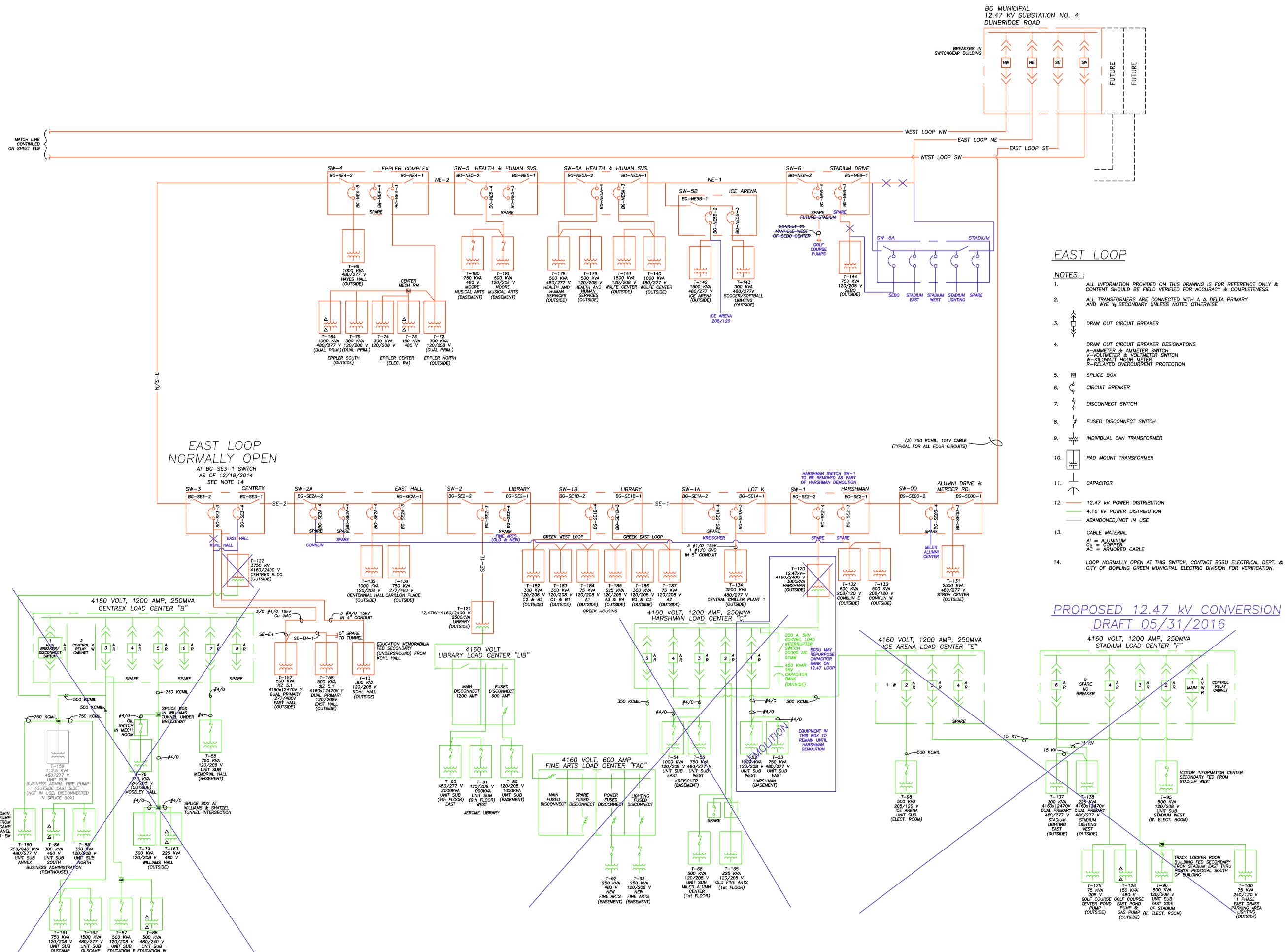
Name _____

Signature _____ Date _____

**CAMPUS PRIMARY ELECTRIC SINGLE LINE
UTILITY PLAN
EAST LOOP
BGSU MAIN CAMPUS**

Project Number:
File:
Drawn By:
Checked By:
Approved By:
DATE: 5/20/2016

CAMPUS PRIMARY
ELECTRIC SINGLE LINE
UTILITY PLAN
EAST LOOP



EAST LOOP

- NOTES:**
- ALL INFORMATION PROVIDED ON THIS DRAWING IS FOR REFERENCE ONLY & CONTENT SHOULD BE FIELD VERIFIED FOR ACCURACY & COMPLETENESS.
 - ALL TRANSFORMERS ARE CONNECTED WITH A Δ DELTA PRIMARY AND WYE ¼ SECONDARY UNLESS NOTED OTHERWISE.
 - DRAW OUT CIRCUIT BREAKER
 - DRAW OUT CIRCUIT BREAKER DESIGNATIONS
A-AMMETER & AMMETER SWITCH
V-VOLTMETER & VOLTMETER SWITCH
W-FLOWMETER & FLOWMETER
R-RELATED OVERCURRENT PROTECTION
 - SPICE BOX
 - CIRCUIT BREAKER
 - DISCONNECT SWITCH
 - FUSED DISCONNECT SWITCH
 - INDIVIDUAL CAN TRANSFORMER
 - PAD MOUNT TRANSFORMER
 - CAPACITOR
 - 12.47 kV POWER DISTRIBUTION
4.16 kV POWER DISTRIBUTION
ABANDONED/NOT IN USE
 - CABLE MATERIAL
AL = ALUMINUM
CU = COPPER
AC = ARMORED CABLE
 - LOOP NORMALLY OPEN AT THIS SWITCH. CONTACT BGSU ELECTRICAL DEPT. & CITY OF BOWLING GREEN MUNICIPAL ELECTRIC DIVISION FOR VERIFICATION.

**PROPOSED 12.47 kV CONVERSION
DRAFT 05/31/2016**

**EAST LOOP
NORMALLY OPEN**
AT BG-SE3-1 SWITCH
AS OF 12/18/2014
SEE NOTE 14

Request for Qualifications (Design-Build Contract)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>McKie Field at Hayden Park - Synthetic Turf Conversion</u>	Response Deadline	<u>July 7, 2016</u>	<u>3:00pm local time</u>
Project Location	<u>Miami University / Hayden Park</u>	Project Number	<u>MUN-100066</u>	
City / County	<u>Oxford / Butler</u>	Project Manager	<u>Kevin Morris</u>	
Owner	<u>Miami University</u>	Contracting Authority	<u>Local Higher Education</u>	
Delivery Method	<u>Design-Build</u>	Prevailing Wages	<u>State</u>	
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested (PDF)	<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Elizabeth Davidson at davidsea@miamioh.edu. See Section G of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Elizabeth Davidson at davidsea@miamioh.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

This project will convert Miami University's Varsity Baseball complex, McKie Field at Hayden Park from a natural to a synthetic playing surface. The project includes a base scope of replacing the infield and dug outs with synthetic turf along with a request for alternate pricing to also possibly convert the outfield to synthetic turf simultaneously, or one calendar year later. It is Intercollegiate Athletics' desire to complete the construction mid-October through the end of November 2016. However, due to late arrival of this request, part of the evaluation and selection of the Design-Build team will be vetting and agreement to a mutually viable and readily achievable schedule.

The Program of Requirements ("POR") will be developed as a part of this project by the Criteria Architect/Engineer ("Criteria A/E"). The criteria architect will prepare a site survey, review of existing under field storm water drainage system adaptability and modifications required, and performance specification for installed synthetic system.

All aspects of the project and related issues will be implemented and operated consistent with the Contracting Authority and/or Owner's policies and procedures.

Firms submitting must exhibit multiple past relevant, successful installations of a minimum of eight NCAA Division 1 or MLB synthetic baseball fields prior, with references for each project completed.

B. Scope of Services

As required by the Agreement, and as properly authorized, provide the following categories of services: develop and maintain estimates of probable construction cost, value engineering, project schedules, and construction schedules; lead and manage the Design, Subcontractor Prequalification and Bidding process, Construction Documents, Construction and Closeout stages.

Refer to the *Ohio Facilities Construction Manual* additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>.

The preconstruction and construction services are generally described below. Subcontracts including Plumbing, Fire Protection, HVAC, and Electrical trades will be awarded by the Design-Builder ("DB") to prequalified vendors using a competitive process. The parties will engage in an "open book" pricing method in which all subcontracted work shall be based upon competitive pricing that will be reviewed by the Contracting Authority and the Owner, the Criteria A/E and the DB. The Contracting Authority and/or Owner shall have access to all books, records, documents and other data in the DB's possession related to itself, its subcontractors and material suppliers pertaining to bidding, pricing or performance of the Agreement.

Preconstruction Services: The DB will work cooperatively with the Owner, Criteria A/E and Project Team, and will provide, among other services, schedule development, estimate development, program verification, schematic design, design

Request for Qualifications (Design-Build Contract) continued

development, Guaranteed Maximum Price (GMP) proposal, subcontractor prequalification and bidding, construction documents preparation, constructability review, permits, budgeting, value engineering, and preconstruction planning throughout the preconstruction stages. When the drawings and specifications are at a stage of completion specified in the Agreement, such partially completed documents (the "Basis Documents") shall be provided to the DB, together with the Architect/Engineer of Record's ("AOR") detailed listing of any incomplete design elements and the AOR's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"). Contingent upon the Contracting Authority's approval of the GMP, the parties will enter into an amendment to the Agreement establishing the Contract Sum ("GMP Amendment"). If the proposed Contract Sum exceeds the Project Budget established for construction, then the Contracting Authority may terminate the agreement with the DB and seek proposals from other firms for completion of the Project.

Construction Services: The DB shall construct the Project pursuant to the construction documents and in accordance with the schedule requirements. The DB shall hold all subcontracts and shall be fully responsible for the means and methods of construction, weekly progress meetings, testing and inspections, project safety, project completion within the schedule agreed upon in the preconstruction phase, compliance with all applicable laws and regulations including monitoring compliance with all EDGE, equal employment, and prevailing wage requirements, and submitting monthly reports of these activities to the Contracting Authority. All subcontracts shall be on the subcontract form prescribed by OAC Section 153:1-03-02. The Contracting Authority reserves the right to approve the DB's selection of subcontractors and any supplemental terms to the subcontract form.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Experience in Design Build "turn-key" delivery of synthetic playfields
2. Experience installing NCAA Division 1 or MLB synthetic baseball fields
3. Experience managing subcontractors on civil, earthmoving, and grading projects
4. Experience in developing responsive bid drawings for similar project types

C. Funding / Estimated Budget

Total Project Cost	<u>\$400,000 base, \$600,000 alternates</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$325,000 base, \$550,000 alternates</u>	Other Funding	<u>\$600,000</u>

D. Anticipated Schedule

DB Preconstruction Services Start	<u>08 / 16</u>
Construction Stage Notice to Proceed	<u>10 / 16</u>
Substantial Completion of all Work	<u>11 / 16</u>
DB Services Completed	<u>12 / 16</u>

E. EDGE Participation Goal

Percent of the DB's total compensation excluding DB's Contingency*	<u>5.0%</u>
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*Preconstruction Stage Compensation plus Contract Sum minus DB's Contingency

F. Evaluation Criteria for Selection

Selection Criteria: The DB will be selected using (i) qualifications-based process during the Request for Qualifications (RFQ) stage to develop a short list and (ii) best value process during the Request for Proposal (RFP) stage. The qualifications-based criteria for the RFQ is included in this announcement. The best value criteria used in evaluating proposals from short listed firms will include such factors that are determined to derive or offer the greatest value to the State and Owner, combining both qualifications and fee.

Short List: Each firm responding to this RFQ will be evaluated and selected based on its qualifications and the qualifications and experience of the particular individuals identified as the candidate's proposed team for the Project. After evaluating the responses to this RFQ, the Contracting Authority will select a short list of no fewer than three candidates that it considers to be the most qualified, except if the Contracting Authority determines that fewer than three firms are qualified, it will only select the qualified firms.

Request for Proposal: The short-listed firms shall be sent a Request for Proposal ("RFP") that will invite the firms to submit pricing proposals containing their proposed preconstruction stage compensation, construction stage personnel costs, itemized construction stage general conditions costs, construction stage contingency percentage, construction stage design fee percentage, and design-build fee percentage. The short-listed candidates will also receive (i) form of the Agreement with the Contracting Authority containing the contract terms and conditions, (ii) set of the most recent criteria documents and (iii) proposed Project schedule.

Request for Qualifications (Design-Build Contract) continued

Pre-Proposal Meeting: Prior to submitting a response to the RFP, the short-listed firms will be invited to meet individually with the Contracting Authority and the Owner. The purpose of the pre-proposal meeting is to permit the short-listed firms an opportunity to ask the Contracting Authority and the Owner questions in an individual setting to help the firms prepare their responses to the RFP. The Contracting Authority will notify each short-listed firm to schedule individual times for the pre-proposal meetings.

Interview: After submitting responses to the RFP, the short-listed firms will be interviewed by the Contracting Authority and representatives of the Owner. The purpose of the interview will be to meet the proposed Project team, become familiar with key personnel, and understand the project approach and ability to meet the stated objectives for the Project. Please be prepared to discuss with specificity the firm's capacity to conduct this work in compliance with the timetable, budget and EDGE expectations. The Contracting Authority will notify each short-listed firm to schedule individual times for the interviews.

Selection Schedule: Tentative schedule is subject to change.

RFP issued to the Short-Listed Firms	July 2016
Interviews	July 2016
Selection of DB	August 2016

Cancellation and Rejection: The Contracting Authority reserves the right to reject all proposals and cancel at any time for any reason this solicitation, any portion of this solicitation or any phase of the Project. The Contracting Authority shall have no liability to any proposer arising out of such cancellation or rejection. The Contracting Authority reserves the right to waive minor variations in the selection process.

Interested DB firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the DB's team. The EDGE Affidavit and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the DB's Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

G. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Unless otherwise noted or exempt, all documents submitted to the Contracting Authority in response to this RFQ and subsequent RFP are public and will be available for inspection at the conclusion of the selection process. The following information shall remain confidential and will not be released: (1) Proposal Form(s), except for cost category subtotals which will be transferred to the Best Value Rating Form; (2) Financial Capacity; and (3) Bonding/Insurance.

Proposers are requested to submit the following information in response to this RFQ within Section H of Form F110-330.

1. **Summary:** Provide a summary, on one page or less, describing why your firm/team is the most qualified for the Project.
2. **Bonding/Insurance:** Provide evidence of capacity to provide bonding in the amount of the construction budget (e.g. a letter from your Surety agent stating that one or more Sureties will issue Bonds in the amount of the construction budget if your team is selected) and a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, employer's liability, business automobile liability, and professional liability insurance.
3. **Management Systems:** Describe the scheduling and cost control systems the firm would propose to use for the Project

Request for Qualifications (Design-Build Contract) continued

4. Self-Performed Work: Indicate whether the firm intends to self-perform any work on the Project through a competitive process and, if so, the nature of the work and capability to self-perform.
5. Estimating: Demonstrated track record of performance of in-house estimating on projects comparable to the Project.
6. Scheduling: Demonstrated track record of performance of managing projects to the original schedule.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Design-Build Selection Rating Form

State of Standard Forms and Documents

Project Name ProjeMcKie Field at Hayden Park - Synthetic Turf Conversion Proposer Firm _____
 Project Number MUN-10066 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location and Workload (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 150 miles	2	
	More than 150 miles	0	
b. Amount of contracts awarded by Contracting Authority in previous 24 months	Less than \$500,000	5	
	\$500,000 to \$5,000,000	2	
	More than \$5,000,000	0	
2. Primary Qualifications (Maximum 35 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 25
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to coordinate construction documents and develop accurate estimates and schedules	0 - 10	
d. Construction administration staff	Experience / ability of field representatives to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 15 points)			
a. Key consultants	Experience / ability of key consultants to perform effectively and collaboratively	0 - 10	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in Services compensation** over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	0	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED*** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	3 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 2 projects	0 - 1	
	2 to 4 projects	2 - 3	
	More than 4 projects	4 - 5	
* Must be comprised of consulting firm(s) and NOT the lead firm ** Preconstruction Stage Compensation plus Contract Sum minus Subcontracted Work, Self-performed Work, and DB's Contingency *** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Ohio Facilities Construction Commission

Project Name	School of Hospitality Management and Culinary Arts	Response Deadline	July 8, 2016	4:00 pm	local time
Project Location	CSCC Columbus Campus	Project Number	CTI-170001		
City / County	Columbus / Franklin	Project Manager	Thomas Baker		
Owner	Columbus State Community College	Contracting Authority	OFCC		
Delivery Method	CM at Risk	Prevailing Wages	State		
No. of paper copies requested (stapled, not bound)	0	No. of electronic copies requested via email (PDF)	1		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Sarah Haight at sarah.haight@ofcc.ohio.gov. See Section H of this RFQ for additional submittal instructions.

Please Submit all questions regarding this RFQ in writing to Sarah Haight with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

Columbus State Community College seeks to build a signature building on its Columbus campus – a symbolic front door. The building will feature a state-of-the-art School of Hospitality Management and Culinary Arts that includes a teaching restaurant, with the goal of at least doubling the School's enrollment to meet the workforce needs of Central Ohio's hospitality industry. The culinary program, currently housed in outdated and cramped space in the basement of a 47-year old building, is regarded by *FSR* magazine as one of the top 20 culinary programs in the United States. *FSR* serves the full-service restaurant industry, from fine dining to casual cafes, national chains to locally-owned landmark restaurants.

A preliminary program contemplates multi-purpose academic classrooms and labs, cooking and baking kitchens, and faculty offices. Additionally, the program contemplates at least 25,000 square feet of general office space to support partnership opportunities, conference space, and a board room. The program may also include exterior dining and green space.

The project budget will be within a range of \$25-30 million. A specific program of requirements plus the size and cost of the building will be determined during Phase I of this two-phase process.

B. Scope of Services

The Scope of Services will comprise two phases. Only Phase I will be contracted at this time.

Phase I: Upon award of the Agreement, the initial study phase will commence with the Architect/Engineer ("A/E"), at the direction of the Senior Advisor to the President in cooperation with the College's Facilities Management Department, developing the Program of Requirements, conceptual design alternatives, cost estimates, and building and site analysis. During this phase the A/E will coordinate with the College's effort to address specific parking needs for this new building. An independent cost analysis will be conducted to by the Ohio Facilities Construction Commission as part of Phase I.

The A/E will also prepare high quality presentation material suitable for use in private fundraising. This includes visuals to support solicitation of naming rights of specific physical areas of the building and site.

Phase II: At the discretion of the owner, and contingent on funding, the project may proceed towards construction of a new building, engaging the selected A/E as the Associate. If the project proceeds into full design and construction, as required by the Agreement and as properly authorized and funded, the Associate will provide the following category of services: Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Phase, Post-Construction Phase, and Extra Services and Additional Services of all types as authorized.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>. During the construction period, provide not less than 16 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

The selected Associate, as a portion of its required scope of services and prior to submitting its proposals, will consult and clarify with the Owner the cost breakdown of the Architect/Engineering Agreement detailed cost components to address the Owner's project requirements.

Please list all major scope services needed to complete the selection process for successful project delivery. The specific scope of services must state particular building types, functional design or specialized professional services required to evaluate the level of experience of each applicant firm (e.g. parking garage, kitchen design, correctional facility, medical facility). The scope of services should also define the types of basic and additional professional design and administration services necessary for the project (e.g. LEED credentials and experience, previous experience with local jurisdiction or similar sites, previous experience working with the State of Ohio, Building Information Modeling ("BIM") experience and training, specific BIM and Owner-defined requirements, level of development to be achieved within BIM models, BIM deliverables, and Owner's intended use of BIM models after construction). This information will be used by each applicant to populate the Relevant Project Experience Matrix in Section F of Form F110-330.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of services requirements for this RFQ:

1. Project Delivery Method (MP, GC, CMR, DB)
2. Role on Project (AE, OA, CMA, CMR, DB, GC, Trade)
3. Program Documents
4. State of the Art Higher Education Academic/Instructional Culinary Spaces
5. State of the Art Higher Education Classrooms, Lecture Spaces, Conference Spaces, and Office Spaces
6. Restaurant Design
7. Parking Solution Coordination
8. Probable Project Cost Estimating
9. Probable Project Activity Scheduling
10. Higher Education Campus Master Planning

C. Funding / Estimated Budget

Total Project Cost	<u>\$25 - 30 million</u>	State Funding	<u>\$10 million</u>
Construction Cost	<u>\$TBD</u>	Other Funding	<u>\$15 - 20 million</u>
Estimated A/E Fee	<u>6.00% to 6.65%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Architectural</u>
Secondary	<u>Structural & Civil Engineering</u>
	<u>MEP Engineering</u>
	<u>IT/AV Engineering</u>
	<u>Food Service Consultant</u>
	<u>Interior Design</u>
Others	<u>Estimating</u>

E. Anticipated Schedule

Professional Services Start	<u>08 / 16</u>
Construction Notice to Proceed	<u>09 / 17</u>
Substantial Completion of all Work	<u>12 / 18</u>
Professional Services Completed	<u>01 / 19</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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Request for Qualifications (Architect / Engineer) continued

NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please insert the project number and firm name followed by "SOQ" in the e-mail submit line.

Statements of Qualifications are to be submitted electronically by e-mail. Submittals are to be limited to a maximum of one e-mail with the total file size of 25 MB.

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name School of Hospitality Management and Culinary Arts Proposer Firm _____
 Project Number CTI-170001 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 150 miles	5	
	150 miles to 200 miles	2	
	More than 200 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$1,000,000	2	
	\$1,000,000 to \$2,000,000	1	
	More than \$2,000,000	0	
c. Number of licensed professionals	Less than 5 professionals	0	Max = 3
	5 to 20 professionals	3	
	More than 20 professionals	2	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 4 projects	0 - 3	
	4 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 2 projects	0 - 1	
	2 to 4 projects	2 - 3	
	More than 4 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the lead firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____

RFQ Question and Answer List

State of Ohio Standard Forms and Documents

Project Name CSCC School of Hospitality Management and Culinary Arts Project Number CTI-170001

Date posted: June 27, 2016

Date revised: [If needed]

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. The RFQ states that a preliminary program has been created. Was this document created by the College, OFCC or an architectural firm? And if an architectural firm, are they permitted to submit?
 - A. The preliminary program was created by the college.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Mack - Restroom Renovations</u>	Response Deadline	<u>July 14, 2016</u>	<u>2:00 p.m.</u> local time
Project Location	<u>Mack Hall, 1698 Neil Avenue</u>	Project Number	<u>OSU-160464</u>	
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Nathaniel Thomas</u>	
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>	
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>	
No. of paper copies requested (stapled, not bound)	<u>2</u>	No. of electronic copies requested (PDF)	<u>1</u>	

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Nathaniel Thomas at 400 Enarson Classroom Building, 2009 Millikin Rd, Columbus, OH 43210. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Nathaniel Thomas at thomas.2651@osu.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

This project is on the Columbus Campus of The Ohio State University. The scope will include the demolition and renovation of residence rooms, bathrooms, and electrical branch service and wiring in the A and B wings wiring of Mack Hall. The completed design will be consistent with the previous renovation of the C and D wings.

It is anticipated that B wing residence rooms (approx. 2-3 rooms) will be removed to accommodate the new private bathrooms and existing A wing bathrooms will be converted to residence rooms. No work is planned within the hall director apartment or in the Ground Floor bathrooms.

Creating private bathroom space is a priority and the design should incorporate a number of community sinks into all configurations. The goal bathroom counts will be a 1 to 6 ratio with ADA considerations. The design team will work closely with Student Life and FDC to ensure all needs are addressed and lessons learned from other recent projects are considered.

The electrical portion of the renovation is anticipated to allow for approximately 20A per pillow and in wall conduit. Panels located on each floor will need to be updated to accommodate the new branch wiring for each wing, as well as the additional power needs for the new bathrooms and residence rooms. The main switchgear is located on the ground floor and has been updated; it is not anticipated to be part of this renovation.

Hazardous material is anticipated to be encountered. After consultation with the Ohio State University a hazardous material consultant will be hired by the A/E.

The selected A/E will evaluate the project to determine if LEED Certification is attainable as a part of the basic services.

The selected A/E will evaluate the project to determine if designing and delivering within a collaborative BIM-enabled environment following The Ohio State University BIM Project Delivery Standards is beneficial. The Primary firm submitting for the project should have the BIM expertise capable of meeting the evaluating the project and performing the design with aforementioned standards. The Ohio State University BIM Project Delivery Standards can be accessed via the OSU FOD website: [ohio-state_bim_pds.pdf](#). Unless noted otherwise, the minimum required BIM Use Cases are outlined in Section 2.

**** NOTE: Interviews with the short-listed firms are expected to take place July 21, 2016 between 9am and 11am lasting no longer than 55 minutes each. ****

Request for Qualifications (Architect / Engineer) continued

B. Scope of Services

All work shall be performed in accordance with the OSU Building Design Standards. The POR has been developed, upon award of the contract the A/E team will be required to verify the POR, schedule, cost estimate, and commence with Design.

The selected A/E, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement. Required Professional Liability Insurance will be per Exhibit A – A/E Terms and Conditions Article 7.2.6.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Administration, Post-Construction, and Additional Services of all types.

Refer to the *Ohio Facilities Construction Manual* for additional information about the type and extent of services required for each. A copy of the standard Agreement can be obtained at the OFCC website at <http://ofcc.ohio.gov>. The selected A/E will be required to sign the standard agreement. No modifications to the requirements in the agreement will be accepted.

During the construction period, provide not less than 12 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Experience with residence hall construction
2. Experience with construction within historic buildings
3. Experience with constrained construction duration

For the purpose of the selection of 10 Relevant Projects in Section F of the Statement of Qualification (Form F110-330), projects must be designed by the Lead Firm.

C. Funding / Estimated Budget

Total Project Cost	<u>\$4,229,739</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$3,365,505</u>	Other Funding	<u>\$4,229,739</u>
Estimated A/E Fee	<u>7.49%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Architecture</u>
Secondary	<u>MEP Engineering</u>
	<u>The following services will be selected in consultation with the University: Hazardous Materials Consultant</u>
	<u>Structural Engineer (if necessary)</u>
	<u> </u>
	<u> </u>
Others	<u>N/A</u>

E. Anticipated Schedule

Professional Services Start	<u>09 / 16</u>
Construction Notice to Proceed	<u>05 / 17</u>
Substantial Completion of all Work	<u>07 / 17</u>
Professional Services Completed	<u>09 / 17</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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Request for Qualifications (Architect / Engineer) continued

NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to ORC Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to ORC Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to ORC Chapter 4733.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Design quality and demonstrated ability of prospective firm and its proposed consultants to provide design services which represent the University's *Design Guidelines for Buildings and Landscape* [buildings-landscape.pdf](#)
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.

Interested firms are required to address their BIM project delivery experience and how they will implement Building Information Modeling ("BIM") on the project by documenting:

- The ability for the entire team to effectively collaborate and share models and data.
- Each discipline model manager and their relevant experience.
- How you support a subcontractor that does not have sufficient BIM experience to meet the above expectations.

Interested A/E firms are required to address how they will implement Building Information Modeling ("BIM") on the project, experience and level of training of staff related to BIM, incorporation of team partners that have previous BIM experience, and an understanding of collaborative BIM processes, including but not limited to the *State of Ohio BIM Protocol* available at the OFCC website at <http://ofcc.ohio.gov>.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) Section H. Additional Information submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer. Also, please label the CD or DVD and the sleeve with the project number and firm name if applicable.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Facsimile copies of the Statement of Qualifications will not be accepted.

Do not submit subconsultants for the following services as they will be selected in consultation with the University: Hazardous Materials, Testing, and Geotechnical Services. These subconsultants are not eligible for consideration in meeting the stated EDGE goals.

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Firms are requested to identify professional registrations, memberships and credentials including: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, CPE, DBIA, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect / Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name Mack - Restroom Renovations Proposer Firm _____
 Project Number OSU-160464 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 100 miles	2	
	More than 100 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$200,000	2	
	\$200,000 to \$1,000,000	1	
	More than \$1,000,000	0	
c. Number of licensed professionals	Less than 2 professionals	1	Max = 3
	2 to 20 professionals	3	
	More than 20 professionals	2	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 5	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 10	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One point for every 2 percent increase in professional services over the EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 2 sample projects	1	Max = 3
	2 to 4 sample projects	2	
	More than 4 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 4 projects	0 - 3	
	4 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 3 projects	0 - 1	
	3 to 6 projects	2 - 3	
	More than 6 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the lead firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____

Request for Qualifications (Architect / Engineer)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>James Hall Heating Upgrade</u>	Response Deadline	<u>July 19, 2016</u>	<u>2:00 p.m.</u>	local time
Project Location	<u>Ohio University - James Hall</u>	Project Number	<u>OHU-TBD</u>		
City / County	<u>Athens / Athens</u>	Project Manager	<u>Gary Alexander</u>		
Owner	<u>Ohio University - Athens Campus</u>	Contracting Authority	<u>Local Higher Education</u>		
Delivery Method	<u>General Contracting</u>	Prevailing Wages	<u>State</u>		
No. of paper copies requested (stapled, not bound)	<u>3 each</u>	No. of electronic copies requested on CD (PDF)	<u>1 each</u>		

Submit the requested number of Statements of Qualifications (Form F110-330) directly to Gary Alexander at 160 West Union Street, Suite 280, Athens, Ohio 45701. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Gary Alexander at alexandg@ohio.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

James Hall is a residence hall with approximately 84,900 square feet and houses approximately 365 students. It is located on the West Green area of the Ohio University Athens Campus. James Hall was built in 1963 and consist of four floors above a parking garage.

This first phase of this project will be to submit a written report describing the method(s) to bring chilled water services (based upon the existing campus chilled water system) to this building for the installation of a new heating/cooling system (4 pipe). Chilled water services should have the future potential capacity to serve two additional residence halls (total of three residence halls) in this area. The new chilled water mechanical system will replace the existing fin tube mechanical systems and window mounted air conditioners.

An option to continue with the design, preparation of construction documents, bid and construction administration services for the installation of the new heating/cooling system for James Hall will be determined after review and approval of the written report prepared by the design professional. Potential alternates to be considered at James Hall include window replacement (entire building) and new water heating system.

The anticipated project delivery method for this project is General Contracting.

State Prevailing Wages apply to this project.

B. Scope of Services

The Architect/Engineer (A/E), as a portion of the required Scope of Services, and after the A/E is selected will submit qualifications for at least two Abatement Consultants. The Owner will then interview and select the Abatement consultant. The successful consultant will then be added to the A/E's contract.

The A/E will evaluate building systems, including MEP, chilled water service and metering and review upgrades based on University Standards.

The A/E will assist the Owner with a 9 month project warranty walk through inspection of the facility.

For projects advertised with an appropriately developed Program of Requirements (POR), upon award of the Agreement, commence with Design. For projects without such a POR, upon award of the Agreement, commence by developing the Program of Requirements.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity (EDGE) Program as required by statute and the Agreement.

G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects.
- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Specification writing credentials and experience.
- Experience and capabilities of creating or using Critical Path Method (CPM) schedules and of using CPM schedules as a project management resource.
- Approach to and success of using partnering and Alternative Dispute Resolution.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

Paper copies of the Statement of Qualifications, if requested, should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Firms are requested to identify professional registrations, memberships and credentials including but not limited to: LEED GA, LEED AP, LEED AP+, CCCA, CCM, CCS, CDT, DBIA, CPE, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Architect/Engineer Selection Rating Form

State of Ohio Standard Forms and Documents

Project Name James Hall Heating Upgrade Proposer Firm _____
 Project Number OHU-TBD City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 10 points)			
a. Proximity of firm to project site	Less than 50 miles	5	
	50 miles to 250 miles	2	
	More than 250 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$200,000	2	
	\$200,000 to \$1,000,000	1	
	More than \$1,000,000	0	
c. Number of licensed professionals	Less than 4 professionals	1	Max = 3
	4 to 10 professionals	2	
	More than 10 than professionals	3	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Project management lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	Max = 20
b. Project design lead	Experience / creativity of project designer to achieve owner's vision and requirements	0 - 10	
c. Technical staff	Experience / ability of technical staff to create fully coordinated construction documents	0 - 5	
d. Construction administration staff	Experience / ability of field representative to identify and solve issues during construction	0 - 5	
3. Key Consultant Qualifications (Maximum 20 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 15	
b. Proposed EDGE-certified Consultant participation*	One additional point for every 2 percent increase in professional services over the advertised EDGE participation goal	0 - 5	
4. Overall Team Qualifications (Maximum 10 points)			
a. Previous team collaboration	Less than 3 sample projects	1	Max = 3
	3 to 6 sample projects	2	
	More than 6 sample projects	3	
b. LEED** Registered / Certified project experience	Registered projects	1	Max = 2
	Certified projects	2	
c. BIM project experience	Training and knowledge	1	Max = 3
	Direct project experience	3	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 2	
5. Overall Team Experience (Maximum 30 points)			
a. Previous team performance	Past performance as indicated by evaluations and letters of reference	0 - 10	
b. Experience with similar projects / delivery methods	Less than 3 projects	0 - 3	
	4 to 6 projects	4 - 6	
	More than 6 projects	7 - 10	
c. Budget and schedule management	Performance in completing projects within original construction budget and schedule	0 - 5	
d. Knowledge of Ohio Capital Improvements process	Less than 4 projects	0 - 1	
	4 to 8 projects	2 - 3	
	More than 8 projects	4 - 5	
* Must be comprised of professional design services consulting firm(s) and NOT the primary firm ** Leadership in Energy & Environmental Design administered by the Green Building Certification Institute		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____

Date _____