OFCC

Ohio Facilities Construction Commission | September 25, 2014

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ANNOUNCEMENT

To: OAKS CI Users

Subject: OAKS CI, 3rd Wave of Conversion to Shells

Hello everyone,

OAKS CI is converting projects in our Agency environment from "standard projects" into "shells" in preparation for the transition to the Oracle cloud.

On the morning of Friday October 3rd from 4 AM to 6 AM, we will convert all existing and historical projects from the Attorney General, ODOT, Veteran Services, School for the Deaf, School for the Blind, Belmont College and Columbus State. Please refrain from logging in or attempting to do OAKS CI work during this time.

You will notice that your projects will physically move from the Projects tab to the Agency or Higher Ed tab in OAKS CI. In most cases, the Projects tab will disappear. Each affected project will become a project within an Organization. All existing records and documents will be moved into the new environment and will be accessible as before. Individual access permissions will also remain unchanged within the projects. Please see the attached navigational job aid for assistance, or call the OAKS CI support desk at 614.644.2211 or email us at oaksci@ofcc.ohio.gov.

OAKS CI

Capital Improvements (Management System)

Agency / Higher Ed.
OAKS CI Basics

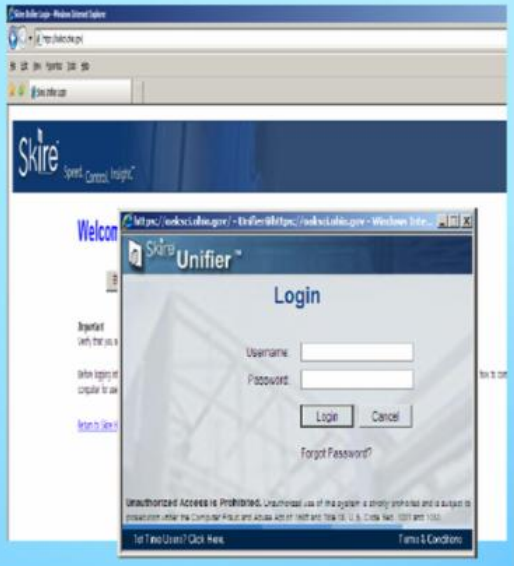
1

Unifier Login

- Open Internet Explorer
- Navigate To

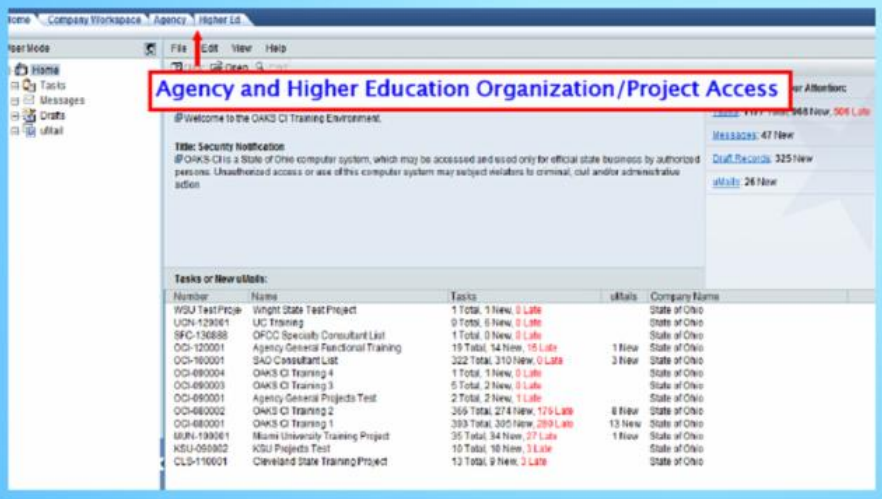
https://oaksci.Ohio.gov

- Username:
  your assigned user name
- Password:
  your assigned password
- Click "Login"

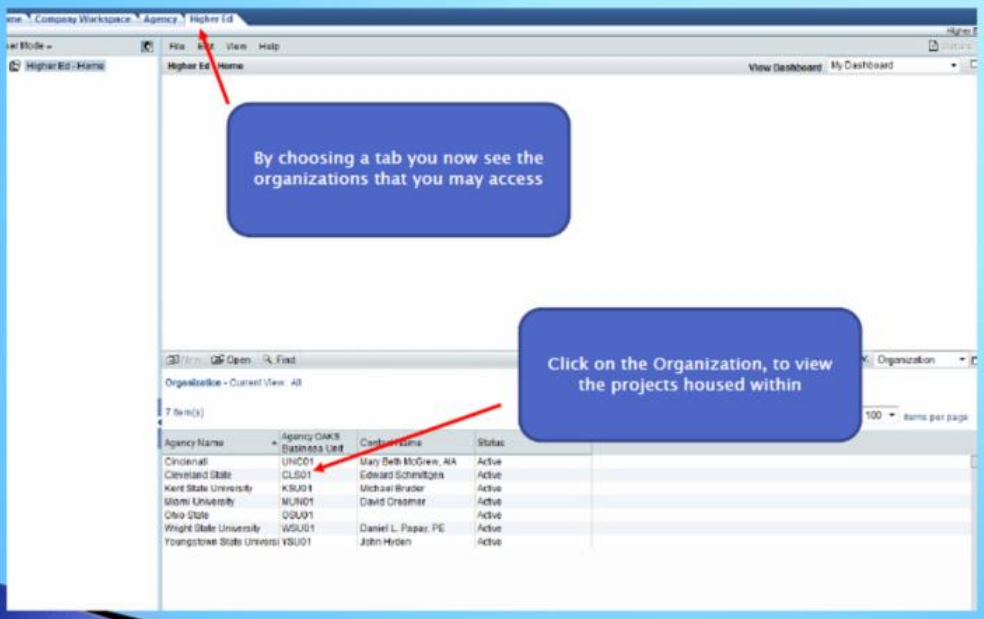


2

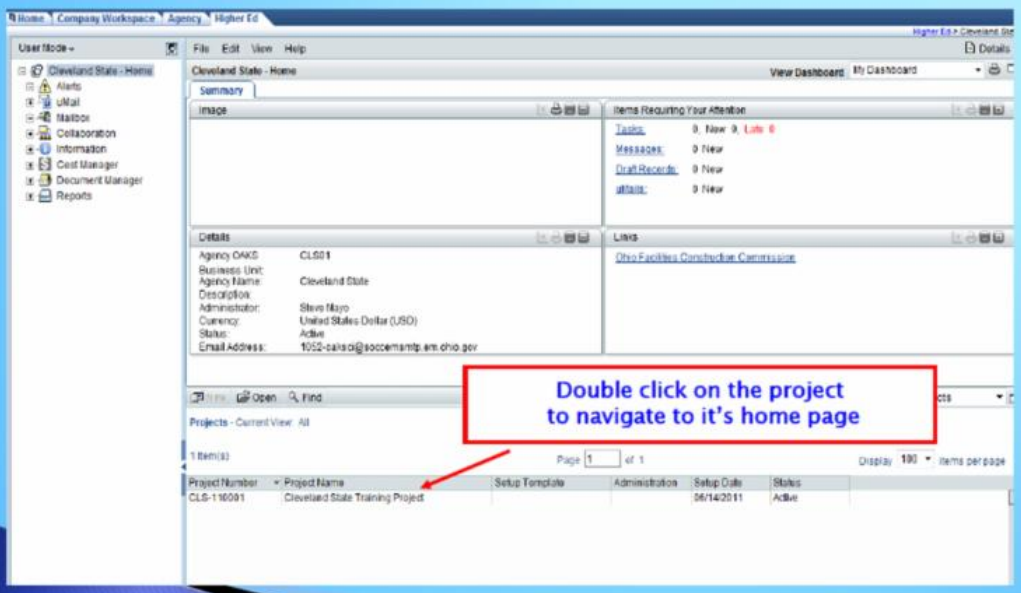
Agency and Higher Education Project Access



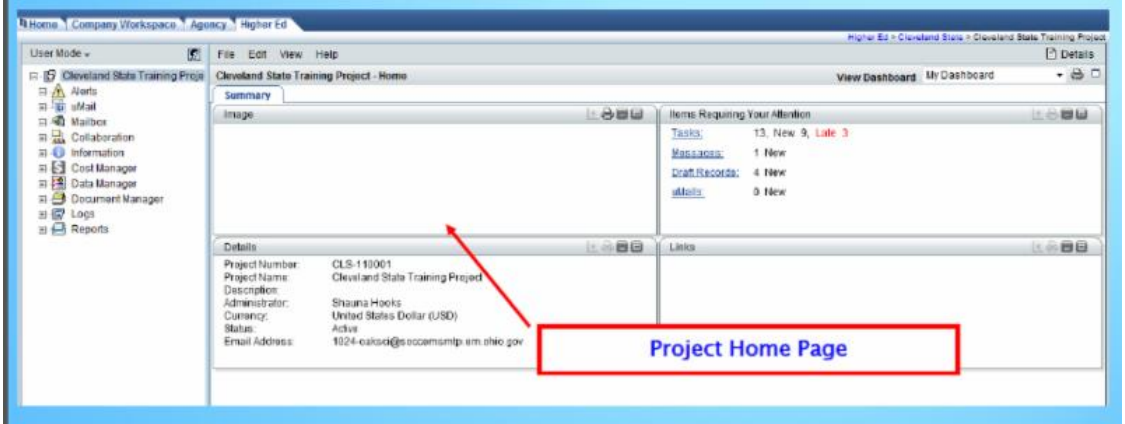
Project Access



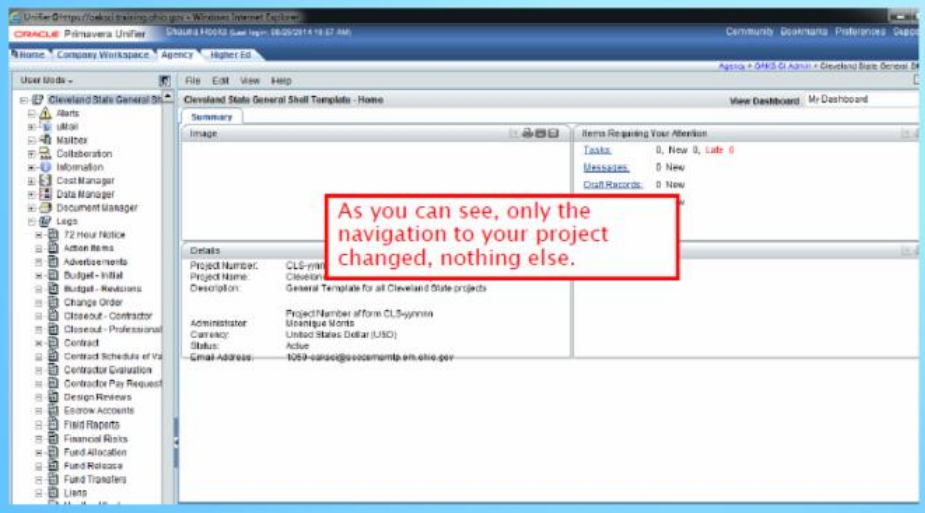
Project Access



Project Home Page



Project Home Page



• Today • Tomorrow • Together •

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Questions?

Please contact OAKS CI Support Desk:

OAKSCI@OFCC.OHIO.GOV
or
614.644.2211

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