

**ANNOUNCEMENT****To: OAKS CI Users****Subject: OAKS CI, 4<sup>th</sup> Wave of Conversion to Shells****Quick Links**[OFCC Website](#)[OSFC Website](#)

Hello everyone,

OAKS CI is converting projects in our Agency environment from "standard projects" into "shells" in preparation for the transition to the Oracle cloud.

On the morning of Friday October 24th from 4 AM to 6 AM, we will convert all existing and

historical projects from Health, Department of Youth Services, Hocking College and Central State University. Please refrain from logging in or attempting to do OAKS CI work during this time.

You will notice that your projects will physically move from the Projects tab to the Agency or Higher Ed tab in OAKS CI. In most cases, the Projects tab will disappear. Each affected project will become a project within an Organization. All existing records and documents will be moved into the new environment and will be accessible as before. Individual access permissions will also remain unchanged within the projects. Please see the attached navigational job aid for assistance, or call the OAKS CI support desk at 614.644.2211 or email us at [oaksci@ofcc.ohio.gov](mailto:oaksci@ofcc.ohio.gov).

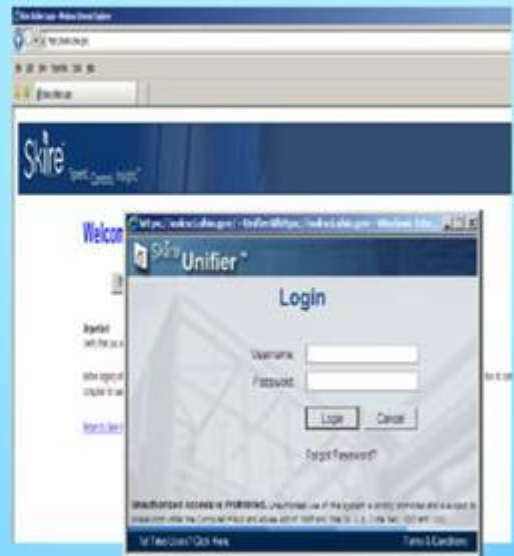
# OAKS CI

## Capital Improvements (Management System)

Agency / Higher Ed.  
OAKS CI Basics

# Unifier Login

- ▶ Open Internet Explorer
- ▶ Navigate To  
<https://oaksci.ohio.gov>
- ▶ Username:  
your assigned user name
- ▶ Password:  
your assigned password
- ▶ Click "Login"



## Agency and Higher Education Project Access

**Agency and Higher Education Organization/Project Access**

| Number        | Name                                | Tasks                         | Units  | Company Name  |
|---------------|-------------------------------------|-------------------------------|--------|---------------|
| WGU Test Proj | Single State Test Project           | 1 Total, 1 New, 0,000         |        | State of Ohio |
| UCN 12967     | UC Training                         | 8 Total, 8 New, 0,000         |        | State of Ohio |
| WGO 170848    | OHIO Speech Consultant List         | 1 Total, 0 New, 0,000         |        | State of Ohio |
| OO-10001      | Agency General Fund Social Training | 10 Total, 14 New, 0,000       | 1 New  | State of Ohio |
| OO-16001      | SAC Crosswalk List                  | 322 Total, 310 New, 0,000     | 2 New  | State of Ohio |
| OO-89004      | DWS ID Training 4                   | 1 Total, 1 New, 0,000         |        | State of Ohio |
| OO-89003      | DWS ID Training 3                   | 8 Total, 2 New, 0,000         |        | State of Ohio |
| OO-89001      | Agency General Projects Test        | 2 Total, 2 New, 0,000         |        | State of Ohio |
| OO-89002      | DWS ID Training 2                   | 208 Total, 214 New, 0,000,000 | 8 New  | State of Ohio |
| OO-89001      | DWS ID Training 1                   | 308 Total, 300 New, 200,000   | 13 New | State of Ohio |
| MSU-19901     | More University Training Project    | 35 Total, 34 New, 0,000       | 1 New  | State of Ohio |
| WGU-00002     | WGU Projects Test                   | 10 Total, 10 New, 0,000       |        | State of Ohio |
| CLD-19001     | Classical State Training Project    | 12 Total, 8 New, 0,000        |        | State of Ohio |

# Project Access

By choosing a tab you now see the organizations that you may access

Click on the Organization, to view the projects housed within

| Agency Name               | Agency OAC | Contact Name         | Status |
|---------------------------|------------|----------------------|--------|
| Cleveland State           | CL001      | Gay Beth McQueen, AA | Active |
| Cleveland State           | CL001      | Edward Schmitz, AA   | Active |
| North State University    | NSU01      | Michael Bricker      | Active |
| State University          | UN001      | David Christian      | Active |
| Ohio State                | OSU01      | David L. Pappas, PE  | Active |
| Thompson State University | TSU01      | John Hosen           | Active |

# Project Access

ments: View file attachments

Double click on the project to navigate to it's home page

| Project Number | Project Name                     | Self Terminate | Renewal Date | Setup Date | Status |
|----------------|----------------------------------|----------------|--------------|------------|--------|
| CL0110001      | Cleveland State Training Project |                |              | 01/14/2011 | Active |

# Project Home Page

Project Home Page

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As you can see, only the navigation to your project changed, nothing else.

# Questions?

Please contact OAKS CI  
Support Desk:

OAKSCI@OFCC.OHIO.GOV

or

614.644.2211

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IT - Customer Support Supervisor

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