

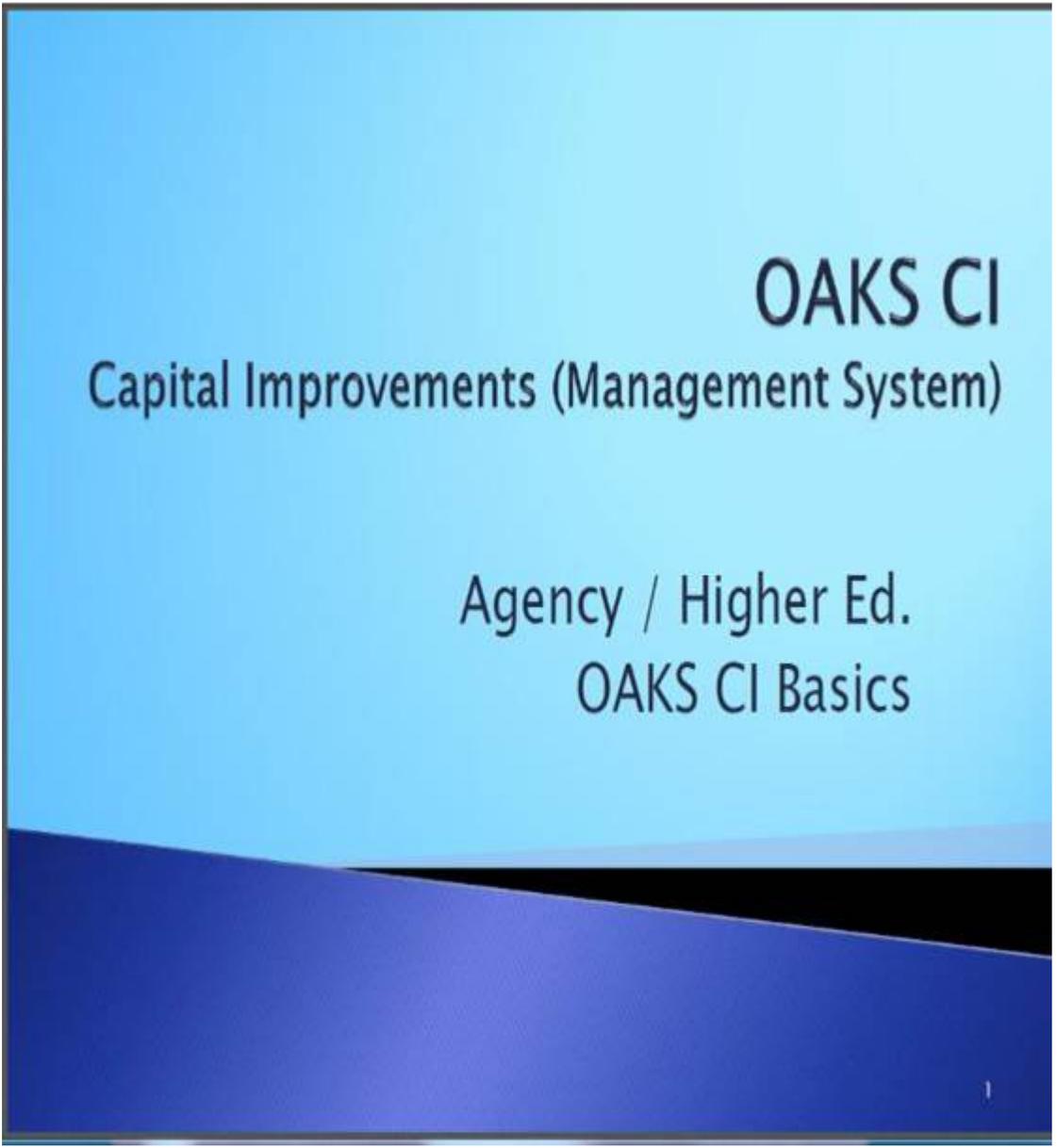
ANNOUNCEMENT**To: OAKS CI Users****Subject: OAKS CI, 5th Wave of Conversion to Shells****Quick Links**[OFCC Website](#)[OSFC Website](#)

Hello everyone,

OAKS CI is converting projects in our Agency environment from "standard projects" into "shells" in preparation for the transition to the Oracle cloud.

On the morning of Friday November 7th from 4 AM to 6 AM, we will convert all existing and historical projects from the Department of Development and Wright State University. Please refrain from logging in or attempting to do OAKS CI work during this time.

You will notice that your projects will physically move from the Projects tab to the Agency or Higher Ed tab in OAKS CI. In most cases, the Projects tab will disappear. Each affected project will become a project within an Organization. All existing records and documents will be moved into the new environment and will be accessible as before. Individual access permissions will also remain unchanged within the projects. Please see the attached navigational job aid for assistance, or call the OAKS CI support desk at 614.644.2211 or email us at oaksci@ofcc.ohio.gov.



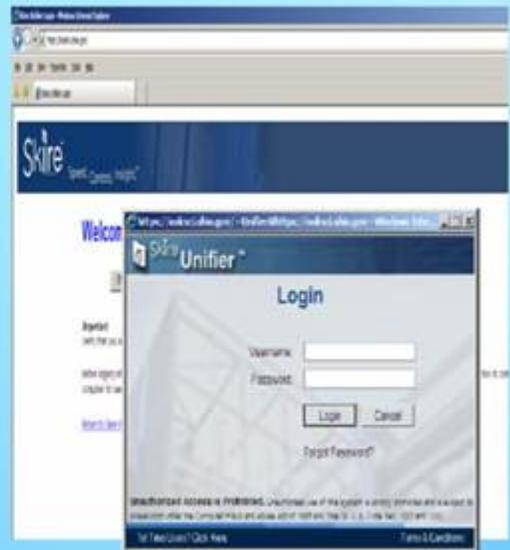
OAKS CI

Capital Improvements (Management System)

Agency / Higher Ed.
OAKS CI Basics

Unifier Login

- ▶ Open Internet Explorer
- ▶ Navigate To
<https://oaksci.ohio.gov>
- ▶ Username:
your assigned user name
- ▶ Password:
your assigned password
- ▶ Click "Login"



Agency and Higher Education Project Access

Agency and Higher Education Organization/Project Access

Table Security Notification
@OHIO Ohio is a State of Ohio computer system which may be accessed and used only for official state business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil and/or administrative action.

Number	Name	Tasks	Status	Company Name
WGU Test Proj	Single State Test Project	1 Total, 1 New, 0, 0%		State of Ohio
UCN 129681	UC Training	8 Total, 8 New, 0, 0%		State of Ohio
WGO 176848	OHIO Speech Consultant List	1 Total, 0 New, 0, 0%		State of Ohio
OO-10001	Agency General Fund Social Training	10 Total, 14 New, 0, 0%	1 New	State of Ohio
OO-16001	SAC Crosswalk List	322 Total, 310 New, 0, 0%	2 New	State of Ohio
OO-88004	DWS ID Training 4	1 Total, 1 New, 0, 0%		State of Ohio
OO-89003	DWS ID Training 3	8 Total, 2 New, 0, 0%		State of Ohio
OO-89001	Agency General Projects Test	2 Total, 2 New, 0, 0%		State of Ohio
OO-88002	DWS ID Training 2	208 Total, 214 New, 0, 0%	8 New	State of Ohio
OO-88001	DWS ID Training 1	308 Total, 300 New, 2, 0%	13 New	State of Ohio
MSU-198081	More University Training Project	35 Total, 34 New, 0, 0%	1 New	State of Ohio
WGU-000002	WGU Projects Test	10 Total, 10 New, 0, 0%		State of Ohio
CLD-176004	Classical State Training Project	12 Total, 8 New, 0, 0%		State of Ohio

Project Access

By choosing a tab you now see the organizations that you may access

Click on the Organization, to view the projects housed within

Agency Name	Agency OAC#	Contact Name	Status
Cleveland State	CL001	Gayle Beth McQueen, AA	Active
Cleveland State	CL001	Edward Schmitz, AA	Active
North State University	NSU01	Michael Bricker	Active
State University	UN001	David Christian	Active
Ohio State	OSU01	David L. Pappas, PE	Active
Thompson State University	TSU01	John Hosen	Active

Project Access

ments: View file attachments

Double click on the project to navigate to it's home page

Project Number	Project Name	Setup Template	Administration	Setup Date	Status
CL0110001	Cleveland State Training Project			01/14/2011	Active

Project Home Page

Cleveland State Training Project - Home

Summary

Items Requiring Your Attention

Tasks	13 New, 8, 1
Drafts	1 New
Draft Records	4 New
Alerts	3 New

Details

Project Number	CLS-110001
Project Name	Cleveland State Training Project
Description	
Administrator	Shirley Hicks
Currency	United States Dollar (USD)
Status	Active
Email Address	6024.cunsl@cscommunity.edu.usd.gov

Project Home Page

Project Home Page

Cleveland State General Staff Template - Home

Summary

Items Requiring Your Attention

Tasks	5 New, 5, 1
Drafts	3 New
Draft Records	3 New

Details

Project Number	CLS-110001
Project Name	Cleveland
Description	General Template for all Cleveland State projects
Administrator	Project Manager of the CLS system
Currency	United States Dollar (USD)
Status	Active
Email Address	6024.cunsl@cscommunity.edu.usd.gov

As you can see, only the navigation to your project changed, nothing else.

Questions?

Please contact OAKS CI
Support Desk:

OAKSCI@OFCC.OHIO.GOV

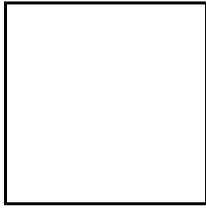
or

614.644.2211

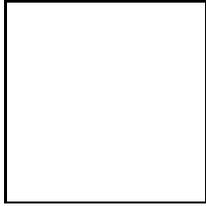
Shauna K. Hooks
IT - Customer Support Supervisor

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