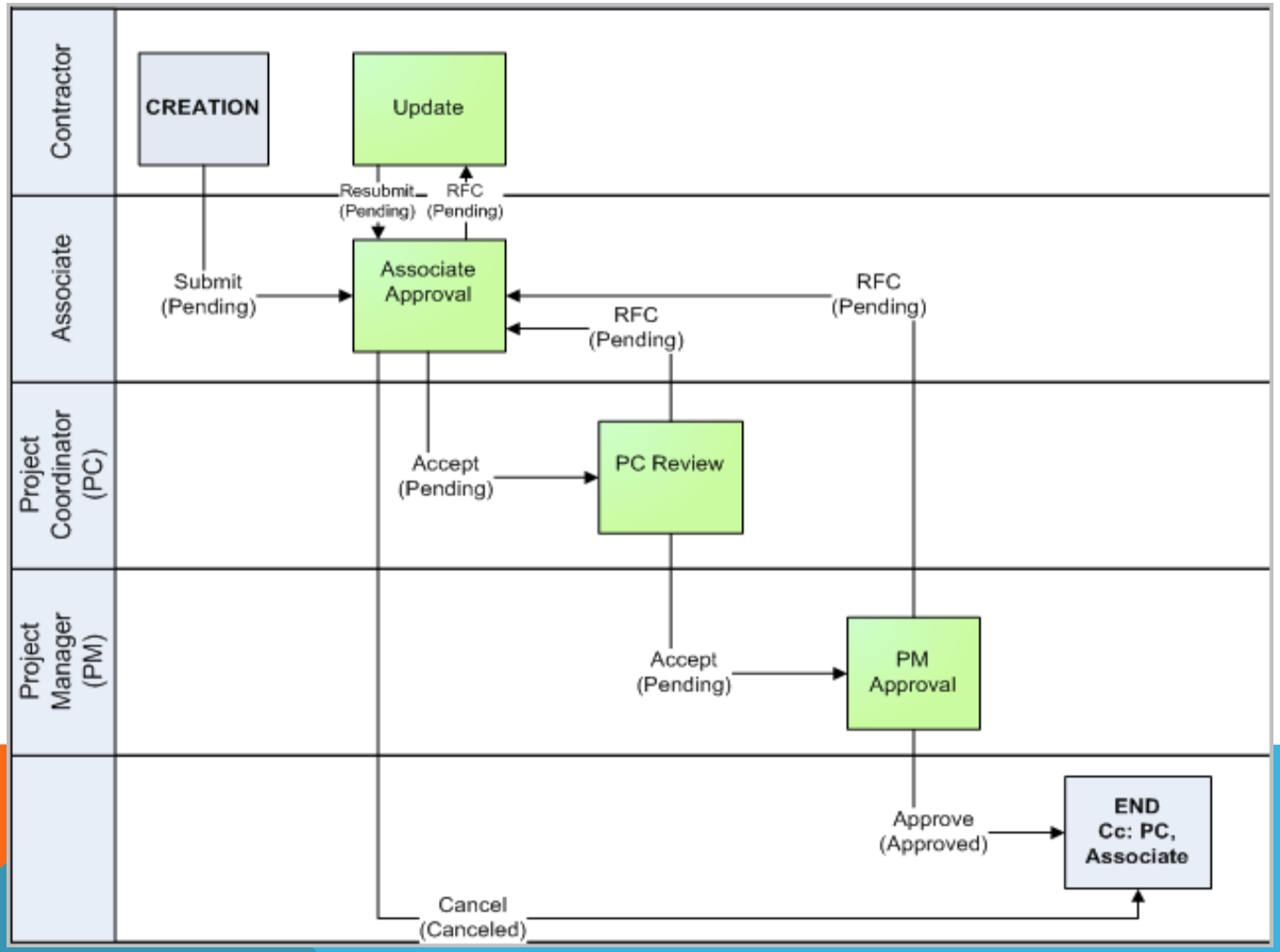
K12 Contractor SOV

CONTRACT SOV PURPOSE

Provides for the submission, review, and approval of the Contractor's SOV.

Submitted and approved SOV in this business process becomes the basis for all future Contractor pay requests.

CONTRACT SOV WITHOUT CM



GETTING STARTED

- With execution of the Contract, the Contractor is required to initiate the procedures and processes to perform its contracted requirements.
- Prior to submitting any request for payment, the Contractor must prepare a detailed Schedule of Values (SOV) that clearly and accurately reflects the costs of labor and materials including profit and overhead for each item of work.

COMPLETE THE SPREADSHEET

NEW

http://ofcc.ohio.gov/Documents.aspx

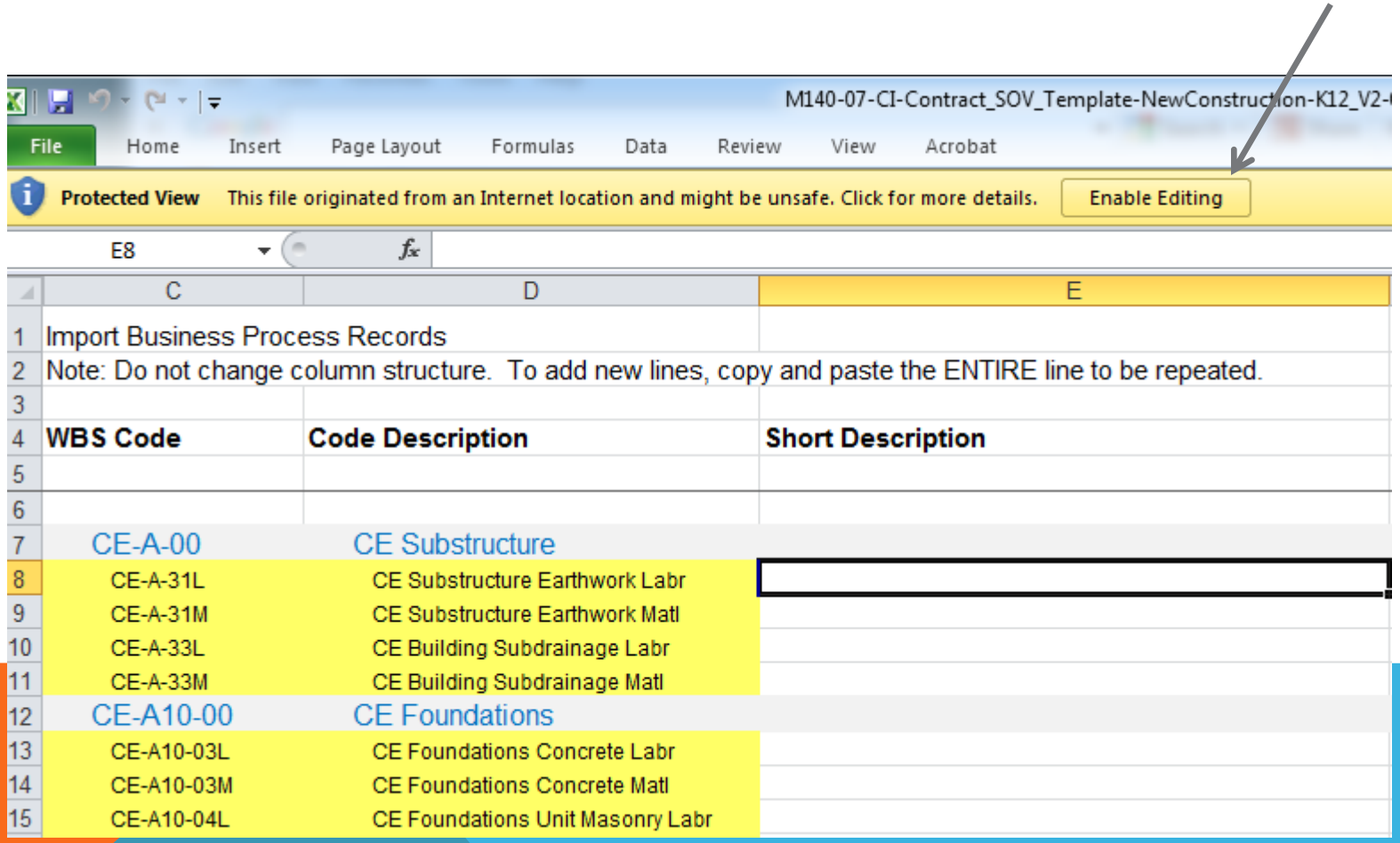
Go to above link:

Click- Procurement Tab

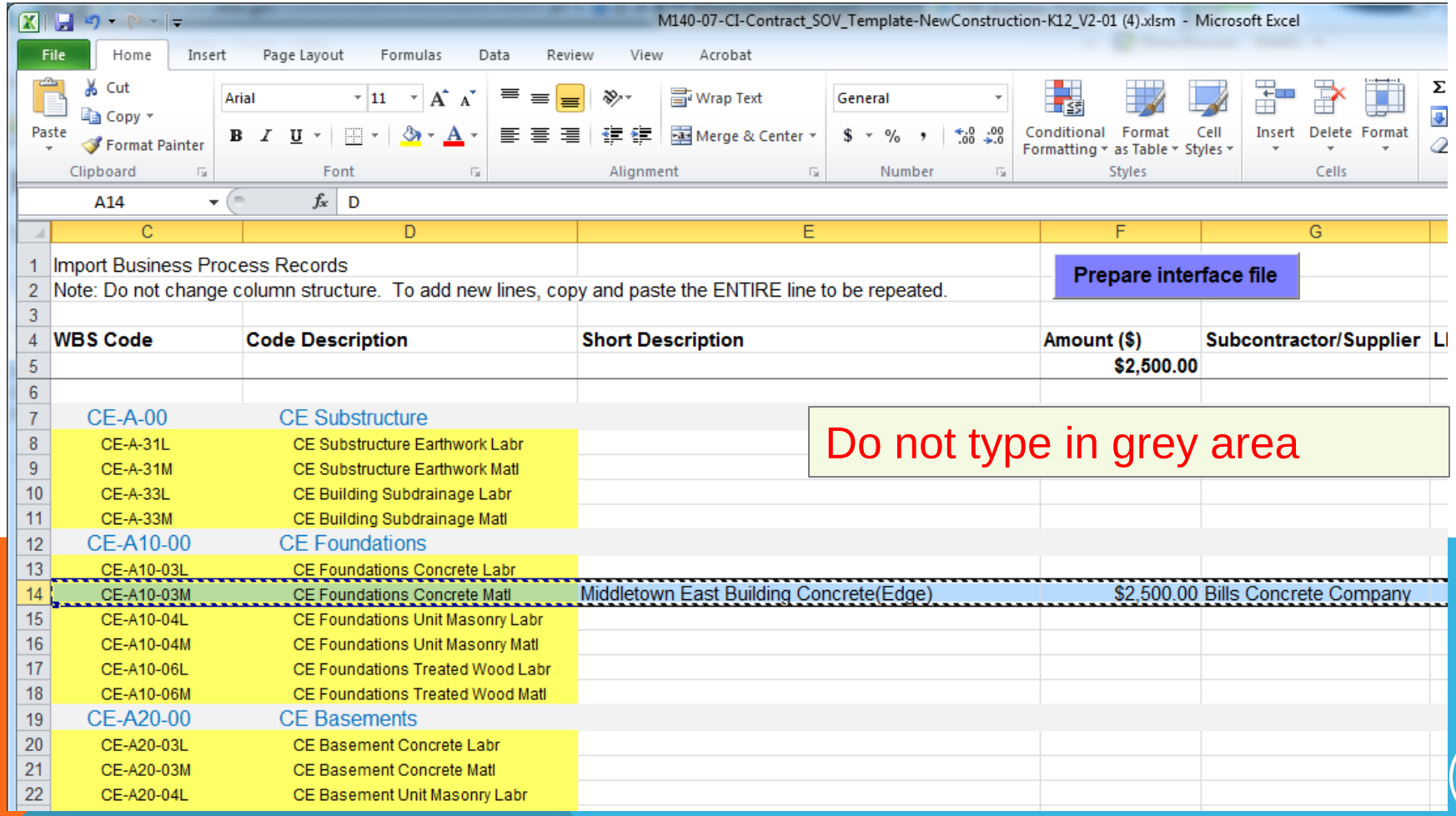
Find appropriate SOV import template

Save then open document

Step 1: Before entering information, click Enable Editing



Step 2: Enter short descriptions and dollar amounts for applicable lines, to copy a line- highlight entire line, copy and insert copied cell.



Rename Copied cell with appropriate name.

M140-07-CI-Contract_SOV_Template-NewConstruction-K12_V2-01 (4).xlsm - Microsoft Excel

Import Business Process Records

Note: Do not change column structure. To add new lines, copy and paste the ENTIRE line to be repeated.

Prepare interface file

WBS Code	Code Description	Short Description	Amount ($)	Subcontractor/Supplier	LFI Pe
			$5,000.00		
CE-A-00	CE Substructure				
CE-A-31L	CE Substructure Earthwork Labr				
CE-A-31M	CE Substructure Earthwork Matl				
CE-A-33L	CE Building Subdrainage Labr				
CE-A-33M	CE Building Subdrainage Matl				
CE-A10-00	CE Foundations				
CE-A10-03L	CE Foundations Concrete Labr				
CE-A10-03M	CE Foundations Concrete Matl	Middletown East Building Concrete(Edge)	$2,500.00	Bills Concrete Company	
CE-A10-03M	CE Foundations Concrete Matl	Middletown East Building Concrete(Edge)	$2,500.00	Bills Concrete Company	
CE-A10-04L	CE Foundations Unit Masonry Labr				
CE-A10-04M	CE Foundations Unit Masonry Matl				
CE-A10-06L	CE Foundations Treated Wood Labr				

The sample below shows that we split out the Edge and identified the subcontractor providing Edge work.

Clipboard | Font | Alignment | Number | Styles | Cells | Editing

C1 | Import Business Process Records

Import Business Process Records

Note: Do not change column structure. To add new lines, copy and paste the ENTIRE line to be repeated.

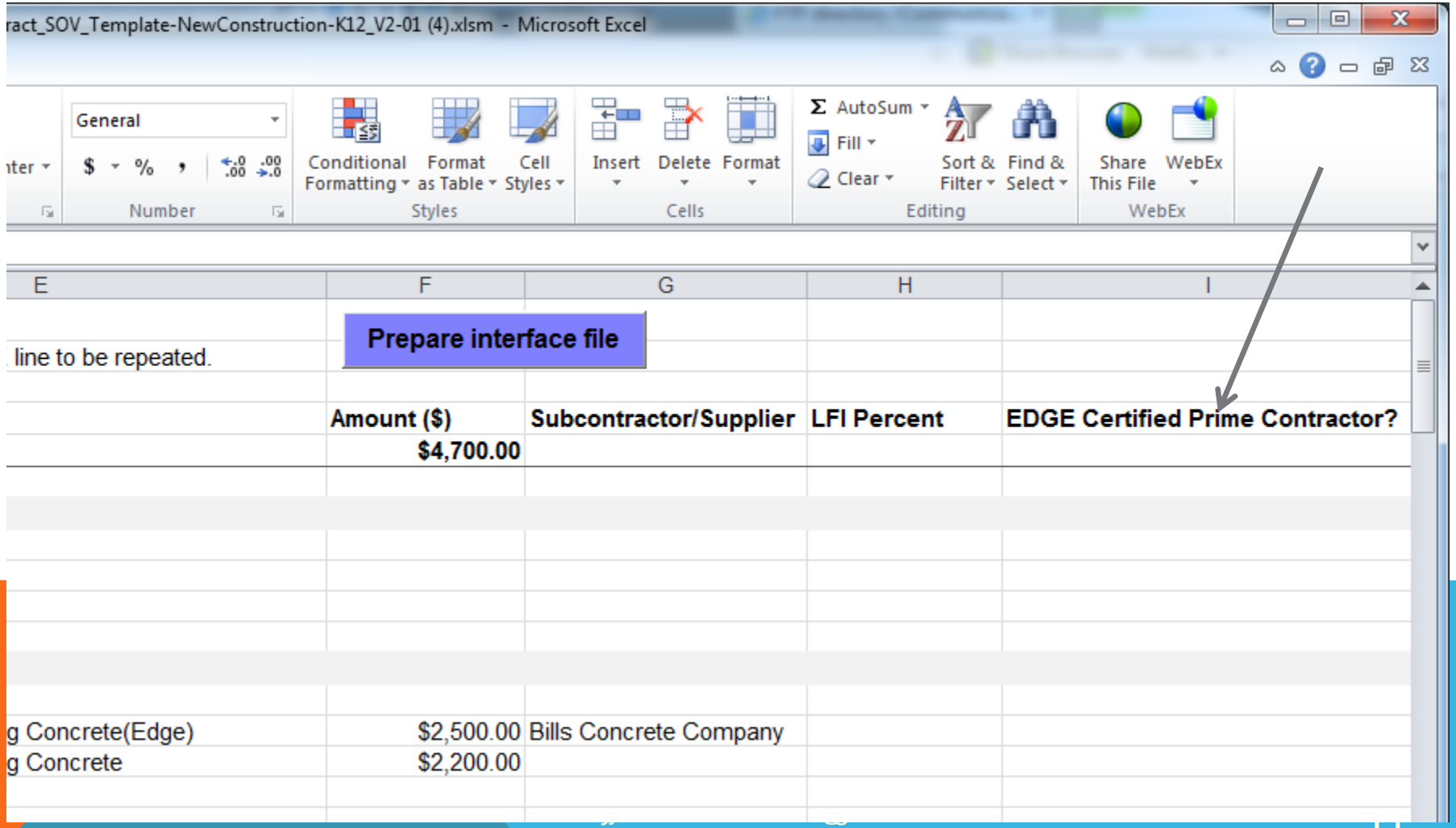
Prepare interface file

WBS Code	Code Description	Short Description	Amount ($)	Subcontractor/Supplier	LFI Percent
			$4,700.00		
CE-A-00	CE Substructure				
CE-A-31L	CE Substructure Earthwork Labr				
CE-A-31M	CE Substructure Earthwork Matl				
CE-A-33L	CE Building Subdrainage Labr				
CE-A-33M	CE Building Subdrainage Matl				
CE-A10-00	CE Foundations				
CE-A10-03L	CE Foundations Concrete Labr				
CE-A10-03M	CE Foundations Concrete Matl	Middletown East Building Concrete(Edge)	$2,500.00	Bills Concrete Company	
CE-A10-03M	CE Foundations Concrete Matl	Middletown East Building Concrete	$2,200.00		
CE-A10-04L	CE Foundations Unit Masonry Labr				
CE-A10-04M	CE Foundations Unit Masonry Matl				
CE-A10-06L	CE Foundations Treated Wood Labr				
CE-A10-06M	CE Foundations Treated Wood Matl				
CE-A20-00	CE Basements				
CE-A20-03L	CE Basement Concrete Labr				
CE-A20-03M	CE Basement Concrete Matl				

Do not include any Subcontractor/Suppliers that are <u>NOT</u> EDGE, spell the name of the Subcontractor / Supplier EXACTLY the way you typed it on the Subcontractor / Supplier Declaration record in OAKS CI

				G	H
				rface file	
				Subcontractor/Supplier	Notes
14	CE-01-MBL	CE Mobilization Labr	Sample Description	$0,000.00	
15	CE-01-MBM	CE Mobilization Matl			
16	CE-01-TFL	CE Temporary Facilities Labr			
17	CE-01-TFM	CE Temporary Facilities Matl			
18	CE-01-LCL	CE Lead Contractor Services Labr			
19	CE-01-LCM	CE Lead Contractor Services Matl			
20	CE-01-CLL	CE Closeout Labor			
21	CE-01-CLM	CE Closeout Material			
22	CE-01-OTL	CE General Conditions Labor			
23	CE-01-OTM	CE General Conditions Material			
24	CE-FC-00	Facility Construction			
25	CE-FC-BE	Facility Construction Budget	Sample Description	$1,000.00	Sample Subcontractor
26	CE-FC-02L	Existing Conditions Labr			

YOU WILL ONLY COMPLETE THE EDGE CERTIFIED PRIME CONTRACTOR? FIELD IF YOU (THE PRIME CONTRACTOR) ARE EDGE CERTIFIED, IF NOT LEAVE THIS FIELD BLANK



Sample of SOV

M140-07-CI-Contract_SOV_Template-NewConstruction-K12_V2-01 (4).xlsm - Microsoft Excel

Import Business Process Records

Note: Do not change column structure. To add new lines, copy and paste the ENTIRE line to be repeated.

Prepare interface file

WBS Code	Code Description	Short Description	Amount ($)	Subcontractor/Supplier	LFI Percent	EDGE Certified Prime Contractor?
			$17,400.00			
CE-A-00	CE Substructure					
CE-A-31L	CE Substructure Earthwork Labr					
CE-A-31M	CE Substructure Earthwork Matl					
CE-A-33L	CE Building Subdrainage Labr					
CE-A-33M	CE Building Subdrainage Matl					
CE-A10-00	CE Foundations					
CE-A10-03L	CE Foundations Concrete Labr					
CE-A10-03M	CE Foundations Concrete Matl	Middletown East Building Concrete(Edge)	$2,500.00	Bills Concrete Company		
CE-A10-03M	CE Foundations Concrete Matl	Middletown East Building Concrete	$2,200.00			
CE-A10-03M	CE Foundations Concrete Matl	Middletown West Building Concrete(Edge)	$2,500.00	Bills Concrete Company		
CE-A10-03M	CE Foundations Concrete Matl	Middletown West Building Concrete	$2,200.00			
CE-A10-06L	CE Foundations Treated Wood Labr					
CE-A10-06M	CE Foundations Treated Wood Matl					
CE-A20-00	CE Basements					
CE-A20-03L	CE Basement Concrete Labr	Middletown West Building Basement	$5,000.00			
CE-A20-03M	CE Basement Concrete Matl	Middletown West Building Basement	$3,000.00			
CE-A20-03L	CE Basement Concrete Labr					
CE-A20-03M	CE Basement Concrete Matl					
CE-A20-04L	CE Basement Unit Masonry Labr					
CE-A20-04M	CE Basement Unit Masonry Matl					
CE-A20-07L	CE Basement Therm and Moist Labr					
CE-A20-07M	CE Basement Therm and Moist Matl					
CE-A20-09L	CE Basement Finishes Labr					
CE-A20-09M	CE Basement Finishes Matl					
CE-A40-00	CE Slabs-on-Grade					
CE-A40-03L	CE Slab-on-Grade Concrete Labr					
CE-A40-03M	CE Slab-on-Grade Concrete Matl					
CE-A40-07L	CE Slab Thermal and Moist Labr					
CE-A40-07M	CE Slab Thermal and Moist Matl					
CE-A40-31L	CE Slab-on-Grade Subbase Labr					
CE-A40-31M	CE Slab-on-Grade Subbase Matl					

ContractScheduleofValues_interf

Once complete , save spreadsheet and email to your Project Coordinator for review and upload into OAKS CI

If you have questions about the form or any other OAKS CI related questions , please contact OAKS CI at 614.644.2211 or oaksci@ofcc.ohio.gov