

# Ohio School Facilities Commission STEM School Facilities Assistance Proposal

## School Information

STEM School Name	
IRN	
Address	
Year Opened	
Grade Configuration	

## Chief Administrative Officer Information

Name	
Working Title	
Phone	
E-mail Address	

## Treasurer Information

Name	
Phone	
E-mail Address	

## Project Contact Information (complete if different from the Chief Administrative Officer)

Contact Person, Title	
Phone	
E-mail Address	

## Governing Body Information

List the names of all members of the governing body and designate the officers.

## Faculty and Staff Information

State the number of teachers and administrative staff and list the position titles.

## Enrollment Information by Grade (use official October Head Count)

Grade:	2013-2014 School Year	2014-2015 School Year	2015-2016 School Year

Does this enrollment reflect the projected enrollment in the business plan as approved by the STEM Committee? If no, please explain.

## Program Description

Please provide a brief description of the educational program and student demographics.

## Project Description

Project is (check any that apply)

- New Construction
- Renovation of existing structure
- Addition to existing structure

If the proposed project is a renovation or addition:

- Does the school own the facility(s) for which the funds are being requested?    Yes    No
- Does the school lease the facility(s) for which the funds are being requested?    Yes    No
- If **yes**, indicate number of years until the expiration of the lease \_\_\_\_\_

## Project Narrative

Please complete a Project Narrative demonstrating the need for facilities assistance and include:

- A. Complete description of work to be done (drawings and photos may be included).
- B. Cost analysis of work to be done, including fees and any other allowable costs associated with the project.
- C. Projected timeline for project activities.
- D. If the proposal is to renovate or add to an existing building, please describe the current condition of the facilities and include documentation such as: inspection reports from insurance, health and safety related agencies; photographs, age of buildings, condition assessment report by an architect or engineer.
- E. Any other information demonstrating the need for the work called for in the project.

## Project Budget and Funding

Please provide a breakdown of your budget for the project. Indicate both the total amount of state funding requested and the amount of non-state funding pledged for the acquisition of the classroom facilities. The non-state funding cannot be less than the total amount of state funding requested.

## Certification

I hereby certify that this proposal is complete and accurate to the best of my knowledge and has been approved by the governing body of this STEM school.

Chief Administrative Officer:

Treasurer:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date