



New Philadelphia City Schools

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NEW PHILADELPHIA CITY SCHOOLS

REQUEST FOR QUALIFICATIONS

for

ARCHITECTURAL PRE-BOND ISSUE ASSISTANCE SERVICES

New Philadelphia City Schools in Tuscarawas County Ohio is seeking Request for Qualifications for Architectural Pre-Bond Issue Assistance Services. This RFQ is being initiated to secure the services of a qualified firm to provide technical assistance as they prepare for a possible funding offer from OFCC in July 2019 and a subsequent ballot attempt November 2019.

The District is also seeking Request for Qualifications for Architectural Services for an additional project to remodel and repurpose part of an existing sports complex to house our preschool students. This is independent of the OFCC pre-bond architectural services. This project needs to be completed for occupancy by August 20, 2019.

The Request for Qualifications will be submitted to and received by the New Philadelphia City Schools office, via email by sending to brandd@npschools.org (David Brand, Superintendent). The proposal shall be marked "Architectural Pre-Bond Issue Assistance Services for New Philadelphia City Schools." Proposals received after the deadline of 3:00 pm on August 13, 2018, will be not be accepted. It is the proposer's responsibility to ensure that the proposal is received prior to the deadline as no exception to this policy will be made.

BACKGROUND

The New Philadelphia City School District (the "School District") operates under a locally-elected Board form of government and provides educational services as authorized by State statute and/or federal guidelines. This Board controls the School District's 10 instruction/support facilities staffed by 138 non-certificated employees, 219 certificated full-time teaching personnel and 18 administrative employees who provide services to 3,286 students and other community members.

The School District was established in 1808, the first in the State of Ohio, and is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio. Under such laws there is no authority for a School District to have a charter or adopt local laws. The legislative power of the School District is vested in the Board of Education, consisting of five members elected at-large for staggered four-year terms.

The School District serves an area of approximately 72 square miles. It is located in Tuscarawas County, and includes all of the City of New Philadelphia, the Village of Stone Creek and portions of nine townships. The School District currently operates seven instructional buildings (five elementary, one middle, and one high school), an administration building, a warehouse building, and a sports complex.

SCOPE OF SERVICES

Generally assist the District (and cooperate with OFCC) with technical expertise for preparing to move forward with a project in 2019 to replace or renovate facilities. The district has just begun working with OFCC under the CFAP Program and is in the early planning stages.

1. Assist in OFCC's effort to validate the current OFCC assessments. Includes investigating LEED implications and potential Enhanced Re-Programming as applicable.
2. Cooperate with the OFCC in exploring Master Plan options which will include comparing new construction options vs. renovation options.
3. Assist the district in determining need/desire of any LFIs including estimates of cost. This may include POR exercises and/or conceptual plan studies. It should consider such things as potential off site work scope.
4. Create conceptual site plan(s) to assist with feasibility study of sites/buildings and serve as a promotional tool for the potential bond issue.
5. Attend Community Meetings to present information and provide technical assistance.
6. Other scope that would assist the district in being prepared to accept the OSFC offer.

This scope would be limited to Pre-Design and does not imply continuance into full design service for the project should the OFCC project become funded. A separate selection process for A/E services would occur only after the District has obtained their local share of funding.

Please submit your qualifications to the following:

New Philadelphia City School District
Attn: Julie Erwin, Treasurer
248 Front Street Southwest
New Philadelphia, Ohio 44663