



John R. Kasich / Governor
State of Ohio

Robert Blair / Director
Ohio Department of Administrative Services

OhioDAS

General Services
State Architect's Office

Ohio Register

Information of Interest for the
Architectural, Engineering and Construction Industry

Issue Number 210

February 2011

Response Deadline:

Varies by project

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Ohio Register: <http://ci.oaks.ohio.gov>
State Architect's Office website: <http://ohio.gov/sao>

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Ohio Register General Information and Requirements



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General Services Division
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General Requirements for Submittals of the Statement of Qualifications

Firms are required to submit the current State of Ohio version of Statement of Qualifications (SAO Form F110-330) available via the SAO website at <http://ohio.gov/sao> (click on Forms). The Federal version of the SF330 form will not be accepted.

Cover letters and transmittals are not necessary. Please place the appropriate project number in the space provided on the form.

Due to limited storage space, we request that paper copies, if requested, be stapled and please refrain from submitting three-ring binders, spiral binders and booklets. SAO requests that supplemental material not be submitted with the Statement of Qualifications. The use of a computerized or typed Statement of Qualifications form is preferred.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Facsimile or e-mailed copies of the Statement of Qualifications will not be accepted.

Reminders

SAO no longer requires an annual submittal of Part II of the Statement of Qualifications form for professional design services. However, professional design firms and construction managers responding to a request for qualifications for State of Ohio projects must submit Part II of the Statement of Qualifications (SAO Form #F110-330) for each firm on its team.

SAO Form #F110-330 (Statement of Qualifications) officially replaced both the ADM-0255 and ADM-0254 forms on March 1, 2008. The ADM-0255 and ADM-0254 forms are no longer accepted.

Declaration Regarding Material Assistance / Non-assistance to a Terrorist Organization

As a result of Ohio Senate Bill 9 (effective April 14, 2006) applicants seeking certain state issued business contracts and funding must fill out new forms indicating that they have not provided financial assistance or support to a terrorist organization.

Prior to executing the Architect/Engineer (A/E) agreement, the selected A/E must represent and warrant that it has not provided any material assistance, as that term is defined in ORC Section 2909.33 (C), to an organization that is identified by, and included on, the United States Department of State Terrorist Exclusion List and that it has truthfully answered "no" to every question on the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization, and that it has provided or shall provide such to the Contracting Authority and/or the Ohio Business Gateway at <https://ohiobusinessgateway.ohio.gov/OBG/Membership/Security.mvc>.

All DMA forms and reference information, including a list of licenses subject to DMA and the Terrorist Exclusion List, can be found on the Ohio Homeland Security website at http://homelandsecurity.ohio.gov/dma/dma_forms.asp.

The Contracting Authority is responsible for either directing applicants to the forms on the Web site or printing and providing hard copies to the applicant. The Contracting Authority will retain the completed forms along with the application.

Anyone with questions can contact Ohio Homeland Security by calling the DMA hotline number at 614.644.3892 or by email at dma-info@dps.state.oh.us.

ORC 9.24 – Auditor of State Unresolved Findings for Recovery

Effective June 1, 2004, Ohio Revised Code (ORC) 9.24 prohibits the State of Ohio from awarding a contract to any individual or organization against whom the [Auditor of State](#) has issued a findings for recovery if the findings for recovery is unresolved at the time of award of contract.

For more information about how this new statute requirement pertains to Associates, Construction Managers, Consultants, Contractors and Owners, visit the SAO website at: <http://ohio.gov/sao> (click on Auditor of State Findings for Recovery under the Hot Links section.)

EDGE Participation Required on State Design and Construction Projects

The Encouraging Diversity, Growth and Equity (EDGE) program became law July 1, 2003, when Section 123.152 of the Ohio Revised Code was enacted. The program creates a business development program for economically and socially disadvantaged Ohio businesses.

The EDGE business participation goal is usually 5 percent. Proposers for professional services agreements as well as Bidders on construction contracts must demonstrate actual participation in the EDGE program, or provide a demonstration of their good faith efforts (with a letter requesting a waiver of the advertised EDGE participation goal on its letterhead and supporting evidence) to participate in the EDGE program, or both, as indicated in the Ohio Revised Code (123.152) and the Ohio Administrative Code (123:2-16-09).

Interested A/E firms are required to submit the Commitment to Participate in the Edge Business Assistance Program form in its Statement of Qualifications (SAO Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the SAO website at <http://ohio.gov/sao> (click on Forms). The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises by the name that will participate in the delivery of the proposed professional services solicited in the RFQ.

To learn more about the qualifications for EDGE certification, the process to become an EDGE-certified business, and to find existing EDGE-certified businesses, go to <http://EDGE.ohio.gov>.

Ohio Ethics Law Provision

All professionals that submit or intend to submit proposals for consideration of a contract for professional design services with the state of Ohio are reminded that, as applicable, no sole proprietor, partner, shareholder or other principal of the Architect/Engineer or the spouse of such principal has made, as an individual, at any time within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to the Governor or to the Governor's campaign committee, consistent with Section 3517.13 of the Ohio Revised Code.



Short List Report (as of Feb. 28, 2011)

Published Date	Project Name	Total Project Cost	Short-listed A/E Firms <i>*Indicates short-listed firm</i>	Negotiated A/E Fee
12/15/2010 OR #208 Locally Administered	UCN-04132B MSB Rehabilitation - Phase 4 (CM) University of Cincinnati Cincinnati, Ohio	\$82,944,661	NEW Bovis Lend Lease Hunt Construction Group Messer Construction Company	TBD: Contact Agency / Institution
12/17/2010 OR #208 Locally Administered	UCN-09080A CARE Roof Fan Support Modifications University of Cincinnati Cincinnati, Ohio	\$450,000	NEW Jezerinac Geers Associates Steven Schaefer Associates THP Limited	TBD: Contact Agency / Institution
12/17/2010 OR #208 Locally Administered	OSU-110215 Street and Bridge Maintenance - Phase 1 Ohio State University Columbus, Ohio	\$2,146,000	NEW *American Structurepoint Korda/Nemeth Engineering Prime Engineering & Architecture Resource International	TBD: Contact Agency / Institution
11/22/2010 OR #207 Locally Administered	Project Number TBD 2010 Building Infrastructure Improvements: Computer Services Center (CSC) HVAC Improvements Ohio University Athens, Ohio	\$824,000	DLZ *Kramer Engineers SHP Leading Design W.E. Monks	TBD: Contact Agency / Institution
11/22/2010 OR #207 Locally Administered	Project Number TBD 2010 Building Infrastructure Improvements: Voight Hall, Electrical and Access Improvements and Gamertsfelder Hall Fire Alarm Improvements Ohio University Athens, Ohio	\$1,420,000	DLZ Kramer Engineers SHP Leading Design *W.E. Monks	TBD: Contact Agency / Institution
10/21/2010 OR #206 Locally Administered	CLS-101007 Main Classroom - Roof Replacement Cleveland State University Cleveland, Ohio	\$4,400,000	Architectural Vision Group Domokur Architects *Makovich & Pusti Architects mbi-k2m Architecture	TBD: Contact Agency / Institution
10/05/2010 OR #206 Locally Administered	UTO-111538 Clinical Simulation Center The University of Toledo Toledo, Ohio	\$1,000,000	BHPD Architecture SmithGroup, Inc. SSOE, Inc.	TBD: Contact Agency / Institution
09/21/2010 OR #205 Locally Administered	YSU-111202 Fifth Avenue Athletic Fields Youngstown State University Youngstown, Ohio	\$2,100,000	NEW GPD Group James Burkart Associates JJR	TBD: Contact Agency / Institution
09/09/2010 OR #205 Locally Administered	UTO-111564 UMC 3rd Floor Renovations The University of Toledo Toledo, Ohio	\$4,100,000	CBLH Design Hasenstab Architects URS	TBD: Contact Agency / Institution
09/28/2010 OR #205 Locally Administered	UCN-10093A Siddall MarketPointe Renovation University of Cincinnati Cincinnati, Ohio	\$2,300,000	*Champlin Architecture FRCH Design MSA Architects	TBD: Contact Agency / Institution
09/27/2010 OR #205 Locally Administered	OSU-108001 BRT-Site Electrical Improvements The Ohio State University Columbus, Ohio	\$2,700,000	Heapy Engineering *Korda/Nemeth Engineering M-Engineering	TBD: Contact Agency / Institution
09/21/2010 OR #205 Locally Administered	OSU-100398 McC Campbell Hall - Ambulatory Modifications The Ohio State University Columbus, Ohio	\$10,500,000	Bostwick Design Partnership CBLH Design Inc. *DesignGroup Perspectus Architecture LLC	TBD: Contact Agency / Institution
09/30/2010 OR #205 Locally Administered	UTO-10656R (readvertised) Center for Biosphere Restoration Research: Bowman-Oddy Laboratories and Wolfe Hall Renovations (CM at Risk) The University of Toledo Toledo, Ohio	\$7,888,000	AMEC E&C Services, Inc. *The Lathrop Company, Inc. The Whiting-Turner Contracting Company	TBD: Contact Agency / Institution
08/30/2010 OR #204 Locally Administered	YSU-111204 M1 & M2 Parking Deck Repair/Restoration Youngstown State University Youngstown, Ohio	\$5,200,000	Carl Walker, Inc. DESMAN Associates Walker Parking Consultants	TBD: Contact Agency / Institution
08/31/2010 OR #204 Locally Administered	WSU-110006 Rinzler Athletic Complex Wright State University Fairborn, Ohio	\$4,400,000	Annette Miller Architects Lorenz Williams, Inc. McGill Smith Punshon MSA Architects	TBD: Contact Agency / Institution

08/31/2010 OR #204 Locally Administered	WSU-090025 Concert Hall Renovation Wright State University Dayton, Ohio	\$4,228,000	H3 Hardy Collaboration Hardlines Design Company GBBN Architects Richard Fleischman	TBD: Contact Agency / Institution
07/01/2010 OR #203 Locally Administered	OSU-090468 Howlett - Kottman Steam Upgrades The Ohio State University Columbus, Ohio	\$1,982,907	Korda/Nemeth Engineering *RMF Engineering SSOE, Inc. Varo Engineers, Inc.	\$168,801.02
07/01/2010 OR #203 Locally Administered	OSU-100738 Pomerene - History of Art Renovation The Ohio State University Columbus, Ohio	\$400,000	Braun & Steidl Hardlines Design *Miller Watson Architects	\$45,548
06/18/2010 OR #202 Locally Administered	UTO-100656 Center for Biosphere Restoration Research: Bowman-Oddy Laboratories and Wolfe Hall Renovations (C/M at Risk), The University of Toledo Toledo, Ohio	\$7,888,000	Bostleman Mosser, LLC The Lathrop Co. Messer Construction	N/A: Project was readvertised on 09/30/2010 (see OR #205 above)
05/21/2010 OR #201 SAO Administered	DRC-090040 Roof Replacement - Ohio State Penitentiary Youngstown, Ohio	\$1,685,000	NEW N/A - Project Cancelled	N/A - Project Cancelled
05/21/2010 OR #201 SAO Administered	DRC-090053 HVAC Upgrade 2010 - Warren Correctional Institution Lebanon, Ohio	\$2,500,000	DLZ Ohio, Inc. Kramer Engineers *Prater Engineering Associates Scheeser Buckley Mayfield LLC	TBD / Contract not finalized
05/28/2010 OR #201 Locally Administered	MUN-100014 Harris Dining Hall HVAC Replacement Miami University Oxford, Ohio	\$1,400,000	Heapy Engineering KLH Engineers Prater Engineering	TBD: Contact Agency / Institution
05/28/2010 OR #201 Locally Administered	OSU-081047 John Herrick Drive Rebuild Phase 1 The Ohio State University Columbus, Ohio	\$6,300,000	DLZ Ohio, Inc. EMH&T Kleingers & Associates MS Consultants	TBD: Contact Agency / Institution
05/27/2010 OR #201 Locally Administered	DMR-100003 NODC Paving 2010 Northwest Ohio Developmental Center Toledo, Ohio	\$400,000	The Mannik & Smith Group Chevevey & Piccin *Buehrer Group	\$25,611
04/02/2010 OR #200 SAO Administered	CSU-100010 (CM at Risk) Emery Hall Preservation & Restoration Phase IV Central State University Wilberforce, Ohio	\$1,780,000	Messer Construction Co. *Miles-McClellan Construction Thomas & Marker Construction	TBD / Contract not finalized
02/24/2010 OR #198 Locally Administered	OSU-100266 Stone Lab Green Energy Program Ph 1 The Ohio State University Gibraltar Island Put-in-Bay, Ohio	\$320,000	*Metro DC Engineering, LLC Santee Consulting Services Poggemeyer Design Group	\$46,798
02/19/2010 OR #198 Locally Administered	OSU-080338 College of Medicine Renovation/Addition Hazardous Material Abatement The Ohio State University Columbus, Ohio	\$13,000,000	*Electro-Analytical Inc (dba EA Group) Lawhon & Associates Gandee & Associates	\$15,040
12/07/2009 OR #196 Locally Administered	DRC-090047 Domestic Water & Boiler Replacement Ohio Department of Rehabilitation and Correction Lebanon, Ohio	\$1,425,003	Advanced Engineering Consultants *Kramer Engineers Roger D. Fields & Associates	TBD: Contact Agency / Institution
12/07/2009 OR #196 Locally Administered	DRC-090049 Exterior Door Replacement - Warren Correctional Ohio Department of Rehabilitation and Correction Lebanon, Ohio	\$1,360,000	*eS Architecture & Development KZF Design Renouveau Design	TBD: Contact Agency / Institution
12/23/2009 OR #196 Locally Administered	OSU-090445 Dreese Exterior Sealant Repair The Ohio State University Columbus, Ohio	\$1,270,000	Abbot Studios Architects & Planners *Shremshock Architects, Inc. CTL Engineering	\$112,649.93
12/23/2009 OR #196 Locally Administered	UTO-010656 New Science Building University of Toledo Toledo, Ohio	\$30,000,000	BHDP Architecture *SSOE The Collaborative	TBD: Contact Agency / Institution
11/18/2009 OR #196 Locally Administered	OSU-091575 Patent Cafe Food Kitchens Renovation (Food Service Consultant) The Ohio State University Columbus, Ohio	\$10,747,694	*JEM Associates (NJ) Robert Rippe & Associates (MN) The Hysen Group (MI)	TBD: Contact Agency / Institution
12/07/2009 OR #196 Locally Administered	OSU-091576 Morehouse Parking Garage - Demolish and Construct Surface Lots The Ohio State University Columbus, Ohio	\$2,209,149	*EMH&T Jobes Henderson & Associates Resource International	\$226,551
11/05/2009 OR #195 Locally Administered	UCN-08085A Kettering North Demolition The University of Cincinnati Cincinnati, Ohio	\$3,000,000	*Champlin Architecture JL Bender TRIAD Architects	TBD: Contact Agency / Institution

11/04/2009 OR #195 Locally Administered	UCN-06040C Morgens Hall Renovation and Scioto Decommissioning The University of Cincinnati Cincinnati, Ohio	\$27,748,000	GBBN Moody Nolan *Richard Fleischman + Partners Architects	TBD: Contact Agency / Institution
11/18/2009 OR #195 Locally Administered	OSU-091575 Patent Cafe Food Kitchens Renovation (A/E) The Ohio State University Columbus, Ohio	\$10,747,694	*FRCH Design Worldwide Hendon & Redmond M+A Architects Perspectus Architecture	\$1,217,199
11/18/2009 OR #195 Locally Administered	OSU-100217 Mason Hall - First and Second Floor Renovations The Ohio State University Columbus, Ohio	\$5,974,259	Champlin Architecture *Kallmann McKinnell & Wood Architects (MA) with Bialosky + Partners Architects Phillip Markwood Architects Westlake Reed Leskosky	\$400,500
11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>Design Architect</i> The Ohio State University Columbus, Ohio	\$126,000,000	Bohlin Cywinski Jackson (PA) David Brody Bond Aedas (NY) Ellenzweig (MA) FLAD Architects (WI) Payette (NY) Pelli Clark Pelli (CT) Perkins + Will (IL) Pohlshek Partnership (NY) SmithGroup (MI) Tsoi-Kobus & Associates (MA) Wilson Architects (NY) Zimmer Gunsul Frasca (NY)	TBD: Contact Agency / Institution
11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>Architect of Record</i> The Ohio State University Columbus, Ohio	\$126,000,000	Anshen + Allen BHDP Braun & Steidl/IKM *Burt Hill Champlin Architecture NBBJ	\$8,425,000
11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>Commissioning</i> The Ohio State University Columbus, Ohio	\$126,000,000	*Four Seasons FTC&H Heapy Engineering Horizon Engineering	\$393,333.54
11/10/2009 OR #195 Locally Administered	OSU-090581 Chemical and Biomolecular Engineering and Chemistry Building - <i>MEP</i> The Ohio State University Columbus, Ohio	\$126,000,000	Affiliated Engineers (WI) ARUP (NY) HAWA (OH) M/E Engineering (NY) RMF (MD) Vanderweil (MA)	TBD: Contact Agency / Institution
11/24/2009 OR #195 Locally Administered	OSU-081230 William H. Hall Complex Expansion, Phase 2 - Commissioning The Ohio State University Columbus, Ohio	\$33,056,494	*Four Seasons Environmental Horizon Engineering Associates Scheeser Buckley Mayfield	\$68,088.05
11/24/2009 OR #195 Locally Administered	OSU-071589 Hopkins Hall Mechanical Improvements The Ohio State University Columbus, Ohio	\$5,668,290	Advanced Engineering DLZ Kramer Engineering *Prater Engineering	\$398,170
10/09/2009 OR #194 Locally Administered	OHU-091500 Clippinger Lab - Phase 2b-3 Ohio University Athens, Ohio	\$6,900,000	Burt Hill URS W.E. Monks & Co. Westlake, Reed, Leskosky	TBD: Contact Agency / Institution
10/19/2009 OR #194 Locally Administered	WSU-100012 Master Plan - Land Use and Development Wright State University Dayton, Ohio	\$200,000	Burt Hill NBBJ Sasaki	TBD: Contact Agency / Institution
09/21/2009 OR #193 SAO- Administered	NEM-090001 (CM) Campus Research and Academic Expansion NEOUCOM Rootstown, Ohio	\$37,930,000	Bovis Lend Lease, Inc. Donley's Inc. *The Ruhlin Company Welly Building Company	TBD / Contract not finalized
09/11/2009 OR #193 SAO- Administered	BWC-100001 BWC Chiller/Ice Tank Replacement Columbus, Ohio	\$1,550,000	DLZ Ohio, Inc. Korda/Nemeth Engineering Motz Engineering *Star Consultants	\$141,260
09/02/2009 OR #193 SAO- Administered	DOT-100001 Noble County Maintenance Facility / ODOT Caldwell, Ohio	\$4,800,000	*Jerome M. Scott Architects ms consultants, inc. Schorr Architects, Inc. Wachtel & McAnally Architects/Planners, Inc.	\$403,171
08/28/2009 OR #192 Locally Administered	WSU-090041 Halon Replacement Project Wright State University Dayton, Ohio	\$500,000	Heapy Engineering Helmig-Lienesch Engineers *Prater Engineering	TBD: Contact Agency / Institution
08/28/2009 OR #192 Locally Administered	WSU-090034 Elevator Upgrades Wright State University Dayton, Ohio	\$500,000	JL Bender Oregon Group Architects *Stilson & Associates, Division of DLZ	TBD: Contact Agency / Institution
08/28/2009 OR #192	WSU-090038 Health Science Roof Replacement		Annette Miller Architects	TBD: Contact

Locally Administered	Wright State University Dayton, Ohio	\$317,000	eS Architecture and Development *SFA Architects	Agency / Institution
08/28/2009 OR #192 Locally Administered	WSU-090029 Rike Hall Second Floor HVAC and General Renovation Wright State University Dayton, Ohio	\$520,000	*Annette Miller Architects Schorr Architects TRIAD Architects	\$50,000
07/14/2009 OR #191 SAO-Administered	NEM-090001 (A/E) Campus Research and Academic Expansion NEOUCOM Rootstown, Ohio	\$37,930,000	Burt Hill, Inc. Hasenstab Architects *TC Architects URS	TBD / Contract not finalized
06/15/2009 OR #190 Locally Administered	UCN-09101A Radiology Office Building The University of Cincinnati Cincinnati, Ohio	\$2,100,000	BSA LifeStructures *GBBN PFB Architects	TBD: Contact Agency / Institution
06/18/2009 OR #190 SAO-Administered	DRC-090026 Fire Alarm Upgrade Lebanon Correctional Institution Lebanon, Ohio	\$3,125,500	*Advanced Engineering Consultants DLZ Ohio KZF Design Kramer Engineers Roger D. Fields & Associates	\$235,213
06/18/2009 OR #190 SAO-Administered	DRC-090050 Roof Replacement Correctional Reception Center Orient, Ohio	\$2,604,199	*Archatas, Inc. Asebrook & Co. Architecture eS Architecture and Development Schorr Architects	\$199,750
06/18/2009 OR #190 SAO-Administered	DRC-090052 Medical/Dental Addition Lorain Correctional Institution Grafton, Ohio	\$1,735,000	Kaczmar Architects Incorporated *mbi k2m Architecture Ziska Architecture	\$268,125
05/06/2009 OR #189 SAO-Administered	EXP-090003 North Parking Lot Improvements Ohio Expositions Commission Columbus, Ohio	\$5,000,000	Kabil Associates, Inc. *Korda/Nemeth Engineering, Inc. Star Consultants, Inc.	\$345,975
04/09/2009 OR #189 SAO-Administered	DAS-010100 North High Street Complex Renovation, Phase 4 Ohio Dept. of Administrative Services Columbus, Ohio	\$52,505,945	*Acock Associates Architects Feinknopf Macioce Schappa Architects Schooley Caldwell Associates	\$4,005,429
04/09/2009 OR #188 SAO-Administered	OHU-071730 Scripps College of Communication - Phase 1 Ohio University Athens, Ohio	\$18,000,000	Feinknopf Macioce Schappa Architects Moody Nolan, Inc. NBBJ Schooley Caldwell Associates *The Collaborative, Inc.	\$1,159,650
02/12/2009 OR #186 SAO-Administered	DYS-050133 ORVJCF Classroom Addition - Phase 2 Ohio River Valley Juvenile Correctional Facility	\$6,800,000	KZF Design, Inc. Shremshock Architects, Inc. *Wachtel & McAnally Architects/Planners, Inc.	\$668,827
02/04/2009 OR #186 SAO-Administered	DOT-090005 Rest Areas Renovation Various locations throughout Ohio	\$12,000,000	Feinknopf Macioce Schappa Architects KZF Design *Shremshock Architects	\$889,360
01/30/2009 OR #185 SAO-Administered	CTI-090001 ERC Renovation (Columbus Hall) Columbus State Community College	\$5,400,000	Acock Associates Architects *BHDP Architecture McDonald, Cassell & Bassett Schooley Caldwell Associates	\$389,226
12/15/2008 OR #184 SAO-Administered	DMR-090010 Various Improvements Northwest Ohio & Tiffin Developmental Centers	\$1,655,500	Archatas Bodner & Kerik Architects, Inc. *Buehrer Group Architecture & Engineering, Inc.	\$107,200
12/18/2008 OR #184 SAO-Administered	DMR-090013 Various Improvements Southwest Ohio Developmental Center	\$1,260,000	Archatas *eS Architecture and Development Star Consultants, Inc.	\$158,802
12/01/2008 OR #184 SAO-Administered	DOT-090003 District 11 Re-roof Ohio Department of Transportation New Philadelphia, Ohio	\$4,800,000	Makovich & Pusti Architects, Inc. *Schorr Architects, Inc. Shremshock Architects, Inc.	\$389,000
11/18/2008 OR #183 SAO-Administered	EXP-090002 2008 Electrical Upgrades Ohio Expositions Commission	\$2,100,000	Advanced Engineering Consultants *Bennett Engineering, Inc. DLZ Ohio, Inc. Star Consultants, Inc.	\$180,892
11/10/2008 OR #183 SAO-Administered	EXP-090001 Sheep and Swine Barn Renovations Ohio Expositions Commission Columbus, Ohio	\$11,900,000	Davis Wince, Ltd. McDonald, Cassell & Bassett, Inc. *Schorr Architects, Inc. Star Consultants, Inc.	\$898,244
07/24/2008 OR #179 SAO-Administered	ADJ-090001 Delaware Training and Community Center Adjutant General's Department Delaware, OH	\$21,553,840	KZF Design, Inc. Maddox-NBD, Inc. *Poggemeyer Design Group	\$801,724

Request for Qualifications (A/E)

Columbus State Community College
550 East Spring Street
Columbus, Ohio 43216-1609

www.csc.edu
614-287-2400

Administration of Project: Local Administration

Project Name	<u>Columbus State Master Plan</u>	Response Deadline	<u>March 10, 2011 1:30 p.m. local time</u>
Project Location	<u>Columbus</u>	Project Number	<u>CTI-110001</u>
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Sally Cooper</u>
Agency/Institution	<u>Columbus State Community College</u>	Contracting Authority	<u>Columbus State</u>
No. of paper copies requested (stapled, not bound)	<u>3</u>	No. of electronic copies requested on CD (PDF)	<u>None</u>

Submit the requested number of Statements of Qualifications (SAO Form F110-330) directly to Beth Bates at 550 E. Spring Street, Rhodes Hall, Room 221, Columbus, Ohio 43216. See Section H for additional submittal instructions.

Project Overview

A. Project Description

Columbus State Community College (CSCC) is one of the largest community colleges in the State of Ohio, serving over 30,000 students at its Columbus and Delaware campuses, through its on-line program, and at 10 sites located within its four-county district.

Under the leadership of its new President, Dr. David Harrison, the College intends to develop a long-range plan that will address the College's role in meeting the higher education needs of central Ohioans. A master plan will provide a context for articulating strategic priorities and making informed decisions on how resources can be used most effectively to meet students' access and success needs.

Several challenges and opportunities face Columbus State that need to be considered in the Master Planning process, including:

1. A rapidly changing world that requires flexibility in strategy and execution.
2. Technological advances that impact on how teachers teach and students learn.
3. Increasing reliance on student tuition and fees to fund operational and other needs as funding from the State of Ohio is reduced in proportion to a growing student population.
4. Space utilization that will better advance student success and a stronger sense of community.
5. A clear and strong desire for community engagement in developing sustainable mutually beneficial partnerships that advance the community's greater good.
6. Integration of existing plans into one Master Plan, including the campus safety plan, the sustainability plan, and a facilities assessment plan.

B. Scope of Services

The College master planning process provides the opportunity for the academic community to reflect upon its history and heritage, to assess its current condition and needs to create a vision to prepare for the future. The College anticipates contracting with a qualified partner to help chart a course for its development and growth. Specifically, the Plan should:

1. Updated demographics using 2010 census data.
2. Consider the most advantageous growth opportunities and characteristics of the downtown Columbus campus, including partnership opportunities and synergies with other development projects.
3. Explore the relationship between the College's two campuses and its sites, particularly the future role of the Westerville and Dublin sites in regards to the Delaware Campus.
4. Analyze the College's current use of its facilities, classrooms, laboratories and office resources, and propose options for enhancing effectiveness, efficiency, and sustainability.
5. Recommend a strategic approach to the use of existing and potential parking resources on or near the downtown Columbus campus, and identify pedestrian friendly access routes and additional green spaces.
6. Provide a plan for future land/facility acquisition linked to projected needs.
7. Strengthen the linkage between future facility development and specific institutional goals and priorities.

Request For Qualifications (A/E) continued

Project Name Columbus State Master Plan

Project Number CTI-110001

Deliverables

It is expected that the Plan will produce the following minimum documents:

1. Composite College Master Plan, integrating all of the major planning issues and providing design direction for the future development of the College.
2. Land use Plan, indicating potential building sites and anticipated use.
3. Land Acquisition Plan, identifying "areas of interest" near the campus for future expansion.

C. Funding / Estimated Budget

Total Project Cost	<u>To be negotiated</u>	State Funding	<u>\$0</u>
Construction Cost	<u>N/A</u>	Other Funding	<u>100%</u>
Estimated A/E Fee	<u>N/A</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Master Planning</u>
Secondary	<u>Architectural</u>
	<u>Landscape Design</u>
	<u>Civil Engineering</u>
	<u>Parking</u>
	<u> </u>
	<u> </u>
Others	<u> </u>

E. Anticipated Schedule

A/E Services Start (mm/yy)	<u>05/10</u>
Construction Contracts Start (mm/yy)	<u>N/A</u>
Construction Contracts Completed (mm/yy)	<u>N/A</u>
A/E Services Completed (mm/yy)	<u>N/A</u>

F. EDGE Participation Goal

Percent of *initial* TOTAL A/E Fee 0%

NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to O.R.C. Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to O.R.C. Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to O.R.C. Chapter 4733.

G. Evaluation Criteria for Selection

Each proposal will be evaluated according to the quality of the product, the qualifications and experience of the firm and individual team members, response to the College's requirements, the ability of the project team to work in a compatible manner with College representatives and the project cost. Specific criteria include:

1. Experience in producing comprehensive campus master plans for large, complex organizations.
2. Design creativity in identifying and developing planning issues and analysis processes.
3. Effective communication, both verbally and graphically, especially in presenting innovative design solutions.
4. Technical expertise in parking, programming, space utilization, infrastructure, and landscape design.

The envelope containing the proposals shall be clearly marked on the front: "MASTER PLAN PROCESS PARTNER".

Request For Qualifications (A/E) continued

Project Name Columbus State Master Plan

Project Number CTI-110001

Other Terms and Conditions

Firms responding to this invitation should not contact the President, Senior Vice President of Business and Administrative Services, Board members or their respective staffs concerning the invitation from the date hereof until the selection process has been completed.

CSCC reserves the right to cancel and withdraw this invitation for proposals and to reject any and/or all proposals submitted. CSCC reserves the right to conduct an interview with any or all of the firms submitting a proposal, to request additional information from any or all of the firms, and to encourage partnerships between firms and/or other entities as CSCC deems necessary and appropriate.

Prior to executing the Architect/Engineer Agreement, the selected A/E must represent and warrant that it has not provided any material assistance, as that term is defined in O.R.C. Section 2909.33(C), to an organization that is identified by, and included on, the United States Department of State Terrorist Exclusion List and that it has truthfully answered "no" to every question on the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization, and that it has provided or shall provide such to the Contracting Authority and/or the Ohio Business Gateway (<https://ohiobusinessgateway.ohio.gov/OBG/Membership/Security.mvc>).

H. Submittal Instructions

Only firms with significant experiencing in producing master plans and the requisite resources to engage in a complex and extended planning process are encouraged to apply. Proposed partnerships between firms that have significant local experience and firms that have notable national experience in higher education master planning will be favorably considered. Proposals should discuss how all questions and required services detailed in this Invitation would be addressed. It should include a description of the firm and must identify all key members of the firm's proposed team, as well as their specific experience involving master plans for institutions of higher education. Additional information regarding your firm and services and past projects of similar nature may be included as addenda to the proposal. Proposals should be limited to 25 pages and be submitted in bound form. Telecopy (facsimile) or e-mail proposals will not be accepted in response to this RFQ.

Three signed copies of the proposal shall be delivered by 1:30 p.m., March 10, 2011 to:

Columbus State Community College
Attention: Beth Bates
550 E. Spring Street
Rhodes Hall, Room 221
Columbus, Ohio 43216

:

Architect/Engineer Selection Rating

[Columbus State Community College
550 East Spring Street
Columbus, Ohio 43216-1609

www.csc.edu
614-287-2400

Project Name Columbus State Master Plan Proposer Firm _____
Project Number CTI-110001 City, State, Zip _____

Selection Criteria		Value	Score
1. A/E Firm Location (5 points)			
Proximity of primary A/E firm office where majority of work is to be performed in relationship to project site	Less than 25 miles	4 - 5	
	25 to 100 miles	2 - 3	
	More than 100 miles	0 - 1	
2. A/E Firm Size (5 points)			
Number of relevant licensed professionals within primary A/E firm available to perform the work.	Small = Less than 6 licensed professionals	4-5 0 - 1	
	Medium = 6 to 15 licensed professionals	2 - 3	
	Large = More than 15 licensed professionals	0-4 4 - 5	
3. Current Workload (5 points)			
Amount of fees awarded by the Contracting Authority to the primary A/E Firm in the previous 24 months (exclude projects on hold)	Less than N/A	5	5
	N/A to N/A	5	
	More than N/A	5	
4. Primary A/E Qualifications (30 points)			
a. Project Management Lead	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Design Lead	Experience / creativity of lead designer to meet needs of owner	0 - 5	
c. Technical Staff	Experience / ability of technical staff to develop quality construction documents	0 - 5	
d. Construction Administration	Experience / ability of field representative to identify / solve issues during construction	0 - 10	
5. A/E Consultant Qualifications (10 points)			
Key Discipline Leads	Experience / ability of all key discipline leads to effectively perform the work	0 - 10	
6. Project Team Qualifications (15 points)			
a. Previous Team Collaboration Number of projects that a majority of the team members have worked together	Less than 2 projects (Low)	0 - 1	
	2 to 3 projects (Average)	2 - 3	
	More than 4 projects (High)	4 - 5	
b. LEED* Experience within Team	LEED AP(s)** on Team	0 - 1	
	LEED Registered Project(s)	0 - 2	
	LEED Certified Project(s)	0 - 2	
	Satisfies ALL above Criteria	Sum = 0 - 5	
c. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
7. Overall Project Team Experience (30 points)			
a. Budget and Schedule Management	Performance in completing projects within original budget and schedule limitations	0 - 5	
b. Experience with Similar Project Type	Less than 3 projects (Low)	0 - 3	
	3 to 7 projects (Average)	4 - 6	
	More than 7 projects (High)	7 - 10	
c. Past Performance	Level of performance as indicated by past A/E evaluations / letters of reference	0 - 5	
d. Knowledge of State of Ohio Capital Project Administration Process	Less than 5 projects (Low)	0 - 3	
	5 to 10 projects (Average)	4 - 6	
	More than 10 projects (High)	7 - 10	
		Subtotal	

* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council
** LEED AP = LEED Accredited Professional credential by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Columbus State Master Plan Question and Answer List



Ohio Department of Administrative Services
General Services Division
State Architect's Office ▪ 4200 Surface Road ▪ Columbus, Ohio 43228-1395

www.ohio.gov/sao
e: StateArchOff@das.state.oh.us
v: 614.466.4761 ▪ f: 614.644.7982

Project Name Columbus State Master Plan Project Number CTI-110001
Project Location Columbus

Date posted: 2/28/11
Date revised: N/A

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Question

The first page of the RFQ says to submit "stapled, not bound" copies, but page 3 says "submit in bound form". Which is correct?

A. Answer

Please submit only stapled, not bound, statements of qualification, so we may easily copy the document for review. Addenda may be stapled separately from the statement itself. Please remember the statement should not exceed 25 pages.

Request for Qualifications (A/E)

Division of Administration and Finance
Planning + Design + Construction
P.O. Box 210186 • Cincinnati, Ohio 45221-0186



Administration of Project: Local Administration

Project Name	<u>Crosley Tower – Air Handling Unit Replacement</u>	Response Deadline	<u>02-25-2011</u> <u>5:00 pm</u> local time
Project Location	<u>Crosley Tower</u>	Project Number	<u>UCN-11096A</u>
City / County	<u>Cincinnati / Hamilton</u>	Project Manager	<u>Peter J. Luken</u>
Agency/Institution	<u>University of Cincinnati</u>	Contracting Authority	<u>University of Cincinnati</u>
No. of paper copies requested (stapled, not bound)	<u>1</u>	No. of electronic copies requested on CD (PDF)	<u>3</u>

Submit the requested number of Statements of Qualifications (SAO Form F110-330) directly to Peter J. Luken at 51 Goodman Drive, Suite 600, Cincinnati, Ohio 45219 . See Section H for additional submittal instructions.

Project Overview

A. Project Description

Crosley Tower was built in 1968. It is served by one 100% outside air, 250,000 CFM, 40-year-old AHU, a constant volume dual-duct air handling unit. The air supply from the unit has been reduced over the years to approximately 150,000 CFM. The unit is a hot-deck/cold-deck system. The unit is to be replaced with a new air handling unit. The unit is configured so that it would be possible to remove half of the unit and replace it while the other half keeps the building in service. In order to size the replacement unit correctly and take advantage of any energy saving opportunities, an audit of the building usage will be made to determine the size and configuration of the new unit. The unit has a steam coil which will need to have a replacement condensate pump. The unit also serves building A-3, which includes a library and an auditorium. This space should be served by a stand-alone recirculation system.

B. Scope of Services

The scope of services would include a general assessment of the building and the air handling unit. The air handling unit is a 100% O.A. unit, and the building has large section and entire floors which have office occupancy. The balance of the building is used for chemistry research which does require 100% A.O. The assessment would be to determine if changes could be made to allow the unit to use less energy. The building has asbestos fire proofing on the steel structure, so any work above the ceiling would have to take that into consideration. The assessment of the unit would be to determine how to replace the unit with minimum disruption to the building occupants.

The selected Engineer, as a portion of its required Scope of Services, and prior to submitting its proposals, will discuss and clarify with the Owner the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participation in the Encouraging Growth, Diversity and Equity (EDGE) Program is required by statute and the Agreement.

As required by the Agreement and, as properly authorized, provide the following categories of services: Building Assessment, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Phase, Post-Construction Phase, and Extra Services and Additional Services of all types. Refer to *The SAO Manual* for additional information about the type and extent of services required for each.

The university will be doing the construction administration with the engineering firm reviewing shop drawings and making several site visits for quality control.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (SAO Form #F110-330), below is a list of relevant scope of work requirements for this RFQ:

- Experience configuration and controls of large built in place air handling unit used for laboratory buildings

Request For Qualifications (A/E) continued

Project Name Crosley Tower - Air Handling Unit Replacement Project Number UCN-11096A

C. Funding / Estimated Budget

Total Project Cost	<u>\$1,500,000</u>	State Funding	<u>\$0</u>
Construction Cost	<u>\$1,250,000</u>	Other Funding	<u>\$1,500,000</u>
Estimated A/E Fee	<u>6% to 9%</u>		

NOTE: The A/E fee percentage for this project includes all professional design services, and consultant services necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the Program of Requirements provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Fees may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Services Required (see note below)

Primary	<u>Mechanical and Electrical Engineering</u>
Secondary	<u>Asbestos Abatement</u>
	<u> </u>
Others	<u> </u>

E. Anticipated Schedule

A/E Services Start (mm/yy)	<u>03 / 11</u>
Construction Contracts Start (mm/yy)	<u>09 / 11</u>
Construction Contracts Completed (mm/yy)	<u>02 / 11</u>
A/E Services Completed (mm/yy)	<u>02 / 11</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>TBD%</u>
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NOTE: The primary A/E shall be (1) a registered architect holding a license and certificate of authorization issued by the Ohio Architects Board pursuant to O.R.C. Chapter 4703, (2) a landscape architect holding a license and certificate of authorization issued by the Ohio Landscape Architects Board pursuant to O.R.C. Chapter 4703, or (3) a professional engineer or professional surveyor holding a license and certificate of authorization issued by the Ohio Engineers and Surveyors Board pursuant to O.R.C. Chapter 4733.

G. Evaluation Criteria for Selection

Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects. Previous experience compatible with the proposed project (e.g., type, size). Relevant past work of prospective firm's proposed consultants. Past performance of prospective firm and its proposed consultants. Qualifications and experience of individuals directly involved with the project. Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants. Specification writing credentials and experience. Proximity of prospective firms to the project site. Proposer's apparent resources and capacity to meet the needs of this project. The selected A/E and all its consultants must have the capability to use the Internet within their normal business location(s) during normal business hours.

Prior to executing the Architect/Engineer Agreement, the selected A/E must represent and warrant that it has not provided any material assistance, as that term is defined in O.R.C. Section 2909.33(C), to an organization that is identified by, and included on, the United States Department of State Terrorist Exclusion List and that it has truthfully answered "no" to every question on the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization, and that it has provided or shall provide such to the Contracting Authority and/or the Ohio Business Gateway (<https://ohiobusinessgateway.ohio.gov/OBG/Membership/Security.mvc>).

Request For Qualifications (A/E) continued

Project Name Crosley Tower - Air Handling Unit Replacement

Project Number UCN-11096A

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (SAO Form F110-330) available via the SAO website at <http://ohio.gov/sao> (click on Forms).

Paper copies of the Statement of Qualifications should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Peter Luken at peter.luken@uc.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The Question & Answer (Q&A) document can be found by downloading a new version of the RFQ or by clicking on the Q&A link to the right of the project listing. The name of the party submitting a question will not be included on the Q&A document.

Architect/Engineer Selection Rating



Division of Administration and Finance
 Planning + Design + Construction
 P.O. Box 210186 • Cincinnati, Ohio 45221-0186

Project Name Crosley Tower - Air Handling Unit Replacement Proposer Firm _____
 Project Number UCN-11096A City, State, Zip _____

Selection Criteria		Value	Score
1. A/E Firm Location (5 points)			
Proximity of primary A/E firm office where majority of work is to be performed in relationship to project site	Less than 50 miles	4 - 5	
	50 to 125 miles	2 - 3	
	More than 125 miles	0 - 1	
2. A/E Firm Size (5 points)			
Number of relevant licensed professionals within primary A/E firm available to perform the work.	Small = Less than 10 licensed professionals	5	
	Medium = 10 to 30 licensed professionals	3	
	Large = More than 30 licensed professionals	1	
3. Current Workload (5 points)			
Amount of fees awarded by the Contracting Authority to the primary A/E Firm in the previous 24 months (exclude projects on hold)	Less than \$500,000	4 - 5	
	\$500,000 to \$1,000,000	2 - 3	
	More than \$1,000,000	0 - 1	
4. Primary A/E Qualifications (30 points)			
a. Project Management Lead	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Design Lead	Experience / creativity of lead designer to meet needs of owner	0 - 5	
c. Technical Staff	Experience / ability of technical staff to develop quality construction documents	0 - 5	
d. Construction Administration	Experience / ability of field representative to identify / solve issues during construction	0 - 10	
5. A/E Consultant Qualifications (10 points)			
Key Discipline Leads	Experience / ability of all key discipline leads to effectively perform the work	0 - 10	
6. Project Team Qualifications (15 points)			
a. Previous Team Collaboration Number of projects that a majority of the team members have worked together	Less than 10 projects (Low)	0 - 1	
	10 to 25 projects (Average)	2 - 3	
	More than 25 projects (High)	4 - 5	
b. LEED* Experience within Team	LEED AP(s)** on Team	0 - 1	
	LEED Registered Project(s)	0 - 2	
	LEED Certified Project(s)	0 - 2	
	Satisfies ALL above Criteria	Sum = 0 - 5	
c. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
7. Overall Project Team Experience (30 points)			
a. Budget and Schedule Management	Performance in completing projects within original budget and schedule limitations	0 - 5	
b. Experience with Similar Project Type	Less than 1 projects (Low)	0 - 3	
	1 to 10 projects (Average)	4 - 6	
	More than 10 projects (High)	7 - 10	
c. Past Performance	Level of performance as indicated by past A/E evaluations / letters of reference	0 - 5	
d. Knowledge of State of Ohio Capital Project Administration Process	Less than 5 projects (Low)	0 - 3	
	5 to 10 projects (Average)	4 - 6	
	More than 10 projects (High)	7 - 10	
		Subtotal	

* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council
 ** LEED AP = LEED Accredited Professional credential by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications

Department of Administrative Services
General Services Division ▪ State Architect's Office
4200 Surface Road ▪ Columbus, Ohio 43228



<http://ci.oaks.ohio.gov>

v: 614.466.4761 ▪ f: 614.644.7982

Project Name	<u>Constructability Review Consultant List</u>	Response Deadline	<u>03/10/2011</u>	<u>5:00 p.m.</u> local time
Project Location	<u>Various</u>	Project Number	<u>DAS-11C888</u>	
City / County	<u>Various / Various</u>	SAO Project Manager	<u>Various</u>	
Agency/Institution	<u>Various</u>	Contracting Authority	<u>State Architect's Office</u>	
No. of Paper Copies (stapled, not bound)	<u>0</u>	No. of Electronic Copies on CD (PDF)	<u>1</u>	

Mail or deliver the requested number of Statements of Qualifications (SAO Form F110-330) directly to the State Architect's Office (Attention: Program Services) at the address above. Submit all questions regarding this RFQ in writing to StateArchOff@das.state.oh.us with the project number included in the subject line. See Section G for additional submittal instructions.

Project Overview

A. Project Description

The State Architect's Office (SAO) intends to pre-qualify firms to provide constructability review services for projects. Services are in support of the SAO design and management of projects, as well as to support state agency administration of projects.

This pre-qualification process will determine the list of firms that will be eligible for award of contracts for the period beginning July 1, 2011 and ending June 30, 2013. The current Consultant List for constructability review services expires on June 30, 2011.

Upon completion of the selection process, SAO will seek Controlling Board approval for total contract awards to each pre-qualified firm up to the amount of \$150,000 for the two-year period. Fees are negotiated for each assignment.

The number of pre-qualified constructability review consultants selected through this process is within the discretion of SAO. While pre-qualified status means that a firm is eligible for award of contracts, SAO does not guarantee that a firm will be awarded any work or make a representation of the amount of work a firm may receive within the two-year period.

B. Scope of Services

Meet with owner and design consultants to review the project objectives regarding the program, current plans and specifications and cost estimates to get an overview of the project. Evaluate the plans and specifications with regard to the feasibility of construction considering such factors as project schedule, project interfaces, utility relocations or shutdowns, etc. Analyze any construction constraints imposed by design requirements, sequence of construction or construction materials.

Verify the logic and clarity of the breakdown of the work to be performed by the proposed prime construction contracts and verify that the documents contain the information necessary to define which of the several prime contractors will perform the work needed to bridge between two or more prime contractor areas of responsibility or scope of work. Analyze the proposed work relative to the recommended construction time period and identify any perceived constraints. Analyze all of the various components of contract documents for consistency of descriptive terminology and references between General and Supplementary Conditions, Drawings and Specifications. Identify incorrect, unclear and omitted items.

Evaluate the plans and specifications for completeness, clarity, consistency and coordination including actual and potential conflicts, between all components of the contract documents. Analyze addenda issued during the bidding process. Provide specification review comments listed by specification section which will include the front-end documents, instruction to bidders, general conditions, supplementary conditions, and all technical sections, etc.

Provide drawings review comments listed by drawing sheet number and appropriate detail references and provide relative cross-referencing information. Review the plans and specifications prior to release of publication for bidding to ensure that the modifications conform to the constructability review. Evaluate the Cost Estimate compared to the indicated construction, project phasing and prime construction contract sums. Evaluate the proposed time of completion. Ascertain overall completeness and organization of Contract Documents.

Request For Qualifications continued



Project Name Constructability Review Consultant List

Project Number DAS-11C888

Review and analyze the proposed construction contract time frame. Recommend milestone dates that will reinforce project requirements. Prepare a 120-day preliminary schedule to be incorporated in bidding. Produce a report indicating findings with each review. Meet with the Owner and Design Consultants to present, review and discuss the findings.

Services will be provided in accordance with a standard form of consultant agreement. As a project is identified for services, SAO will notify a pre-qualified firm of the project and provide a scope of work. The scope of work and schedule for a specific project will be described in an exhibit document attached to the agreement.

Upon failure to negotiate a contract with an identified pre-qualified firm, SAO will inform the firm in writing of the termination of negotiations and enter into negotiations with another firm on the pre-qualified list.

C. Funding / Estimated Budget

Total Project Cost	<u>Varies with each project</u>	State Funding	<u>Operating Funds</u>
Construction Cost	<u>Varies with each project</u>	Other Funding	<u>As applicable</u>
Estimated Design Fee	<u>TBD</u>		

NOTE: The design fee percentage for this project includes all professional design services, and any necessary reimbursable expenses and allowances necessary for proper completion of the Basic Services for the successful completion of the project, including but not limited to: review and verification of the scope of services provided by the Owner, validation of existing site conditions (but not subsurface or hidden conditions), preparation of cost estimates and design schedules for the project. Reimbursable expenses and allowances may be negotiated and allocated for Additional Services (e.g., creation of a Program of Requirements, extensive evaluation or validation of site conditions, extensive pre-design investigations, code-required special inspection and testing, Quality Assurance testing during the construction period, and testing due to unforeseen conditions).

D. Anticipated Schedule

Response Deadline: March 10, 2011
Announce List for Presentations: April 2011
Presentations in Columbus: April-May 2011
Pre-Qualification will be effective for the period covering July 1, 2011 – June 30, 2013

E. EDGE Participation Goal

Percent of initial TOTAL Fee: 0%

F. Evaluation Criteria for Selection

Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects. Relevant past performance of prospective firm.

Qualifications and experience of individual firm's staff. Specification writing credentials and experience. Proposer's apparent resources and capacity to meet the needs of a typical project. The selected firm must have the capability to use the Internet within their normal business location(s) during normal business hours.

Prior to executing the Agreement, the selected firm must represent and warrant that it has not provided any material assistance, as that term is defined in O.R.C. Section 2909.33(C), to an organization that is identified by, and included on, the United States Department of State Terrorist Exclusion List and that it has truthfully answered "no" to every question on the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization, and that it has provided or shall provide such to the Contracting Authority and/or the Ohio Business Gateway (<https://ohiobusinessgateway.ohio.gov/OBG/Membership/Security.mvc>).

Prior to executing the Consultant Agreement, the selected firm must represent and warrant that it will not perform any of its services outside of the United States.

All questions regarding this Request for Qualifications are to be submitted in writing (absolutely no answers will be provided to phone inquires) to the attention of "RFQ-DAS-11C888" at StateArchOff@das.state.oh.us. Questions will be answered and posted to the OAKS Capital Improvements Web site at <http://ci.oaks.ohio.gov> on a regular basis until one week before the time of proposal submittal. The name or firm of the party submitting a question will not be included on the Question and Answer Document posted by SAO.

Request For Qualifications continued



Project Name Constructability Review Consultant List

Project Number DAS-11C888

G. Submittal Instructions

Firms are required to submit a current SAO-F110-330 Statement of Qualifications (blank forms are available as a free download from the SAO website). A CD-ROM with all pages consolidated into a single PDF file must be submitted enclosed in an envelope, sealed, addressed, and mailed or delivered to the State Architect's Office, Attn: Program Services, 4200 Surface Road, Columbus, Ohio 43228-1395. Label the CD-ROM with the project number listed on the RFQ and your firm's name.

Paper copies or submittals that are e-mailed or faxed will NOT be accepted.

Electronic submittals must be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer.

The following special instructions apply to completing the SAO-F110-330 form for this selection:

- Firms are requested to list the Project No. (indicated on Page 1 of this RFQ) on the first page of Part I and on Part II of the SAO-F110-330.
- Firms are requested to indicate their EDGE-certified business status as either "Certified" or Non-certified" on Part I Section C (Proposed Team).
- Firms performing current Consultant List projects should identify those projects on Page 1 of Section F (Example Projects Which Best Illustrate Proposed Firm's Qualifications for this Contract).
- Do not submit Page 2 of Section F (Relevant Projects Experience Matrix).
- Do not submit Page 3 of Section H (Commitment to Participate in the EDGE Business Assistance Program).
- Firms are requested to identify their experience, preparedness, software, and training relevant to their use of building information modeling (BIM) authoring and analysis tools. This information is being collected for statistical purposes and will not be used as criteria for scoring submissions. Provide in narrative form in Section H of the SAO-F110-330 form.
- Firms are requested to identify professional registrations, memberships, and certifications including but not limited to: CCCA, CCM, CCS, CDT, LEED (Green Associate), LEED AP (legacy), LEED AP+ (with specialty), and any other appropriate design and construction industry certifications.* Identify this information on the resume page for each individual in Block 22, Section E the SAO-F110-330 form.

* CCCA: Certified Construction Contract Administrator (Construction Specifications Institute (CSI))

CCM: Certified Construction Manager (Construction Management Association of America)

CCS: Certified Construction Specifier (CSI)

CDT: Construction Documents Technologist (CSI)

LEED Credentials: Leadership in Energy & Environmental Design (Green Building Certification Institute)

GA: Green Associate

AP: LEED AP (Legacy LEED Accredited Professional without specialty)

AP +: (see below)

LEED AP BD+C (Building Design and Construction specialty)

LEED AP ID+C (Interior Design and Construction specialty)

LEED AP O+M (Operations and Maintenance specialty)

LEED AP ND (Neighborhood Development specialty)

LEED AP Homes (Specialty for residential LEED construction)

I. Additional Information

Following this submission, SAO will evaluate the proposals submitted and identify a list of firms for pre-qualification interviews. These interviews are designed to familiarize SAO staff with the qualifications of firms by further exploring their proposals and the scope and nature of the consulting services they provide. SAO will seek Controlling Board approval of all selected firms for contracting eligibility through June 30, 2013.

Consultant Selection Rating

Department of Administrative Services
 General Services Division • State Architect's Office
 4200 Surface Road • Columbus, Ohio 43228



<http://ci.oaks.ohio.gov>

v: 614.466.4761 • f: 614.644.7982

Project Name Constructability Review Consultant List Proposer Firm _____
 Project Number DAS-11C888 City, State, Zip _____

Selection Criteria		Value	Score
1. Firm Location and EDGE Status			
Location of firm and EDGE-certified status	Out of State	0	
	Ohio Firm	5	
	EDGE Certified	10	
2. Firm Size			
Number of professional staff within primary firm available to perform the work.	Small = Less than 6 professionals	4 - 5	
	Medium = 6 to 8 professionals	2 - 3	
	Large = More than 8 professionals	0 - 1	
3. Current Workload			
Amount of fees awarded by the Contracting Authority to the primary firm in the previous 24 months (exclude projects on hold)	Less than \$100,000.00	4 - 5	
	\$100,000.00 to \$300,000.00	2 - 3	
	More than \$300,000.00	0 - 1	
4. Primary Firm Qualifications			
a. Project Management Lead	Experience / ability of project manager to manage scope / budget / schedule / quality	0 - 10	
b. Constructability Review Lead	Experience / creativity of lead reviewer to meet needs of owner	0 - 10	
c. Constructability Review Technical Staff	Experience / ability of review staff to develop quality construction documents	0 - 10	
d. Construction Scheduling	Experience / ability of scheduling staff to create target schedule for bid documents	0 - 10	
5. Project Team Qualifications			
a. Previous Team Collaboration (Internal) Number of projects that a majority of the team members have worked together	Less than 4 projects (Low)	0 - 1	
	4 to 7 projects (Average)	2 - 3	
	More than 7 projects (High)	4 - 5	
b. LEED* Experience within Team	LEED AP Credentials** (Maximum of 3 points)	GA	1
		AP	2
		AP+	3
	LEED Registered (RP) projects -OR- LEED Certified (CP) projects (Maximum of 2 points)	RP	1
		CP	2
Satisfies ALL above Criteria		Sum = 0 - 5	
c. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
6. Overall Project Team Experience			
a. Budget & Schedule Management	Performance in completing projects within original budget and schedule limitations	0 - 5	
b. Experience with SAO Consultant List Projects in the previous 24 months	Less than 2 projects (Low)	7 - 10	
	2 to 3 projects (Average)	4 - 6	
	More than 3 projects (High)	0 - 3	
c. Past Performance	Level of performance as indicated by past evaluations / letters of reference	0 - 5	
d. Knowledge of State of Ohio Capital Project Administration Process	Less than 2 projects (Low)	0 - 3	
	2 to 3 projects (Average)	4 - 6	
	More than 3 projects (High)	7 - 10	
* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council ** See list of LEED credentials in Section H of the RFQ		Subtotal	

Notes:

SAO Evaluation:

Name _____

Signature _____ Date _____

Constructability Review Consultant List Question and Answer List



Ohio Department of Administrative Services
General Services Division

www.ohio.gov/sao
e: StateArchOff@das.state.oh.us
v: 614.466.4761 ▪ f: 614.644.7982

State Architect's Office ▪ 4200 Surface Road ▪ Columbus, Ohio 43228-1395

Project Name	<u>Constructability Review Consultant List</u>	Project Number	<u>DAS-11C888</u>
Project Location	<u>Various</u>		

Date posted: March 2, 2011

Date revised: N/A

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. If the submitting firm is selected for assignments under this contract, will they be precluded or disallowed from proposing on CM or CA assignments on those same projects in the future?
 - A. Constructability review services are provided by the project construction manager (CM) for any project where a CM is engaged. The constructability review services firm would be precluded from bidding any contracts on the assigned project.
2. Can a firm still submit application for prequalification to be added to the list or will they have to wait for another two years?
 - A. Proposals are due Thursday, March 10, 2011, for eligibility during the two-year period beginning July 1, 2011.
3. We are interested in submitting an RFQ for project number DAS-11C888. We would like to know if we need to submit our information alone or a team of engineers as well?
 - A. A firm should be prepared to provide the scope of services listed in the RFQ for a variety of types of projects. Propose a team that can provide complete and thorough review of the various projects.
4. Should submission of the SAO Form F110-330 include qualifications for only the individual firm or should it also include potential consultants?
 - A. See answer to question 3 above.
5. Concerning G. Submittal Instructions – special instructions bullet 3: Are the 'current Consultant List projects' those projects for which the submitting firm is currently performing Constructability Reviews?
 - A. No, you may list all project experience relevant to this RFQ, including other types of services.

Request for Qualifications (A/E)

Division of Administration and Finance
Planning + Design + Construction
P.O. Box 210186 • Cincinnati, Ohio 45221-0186



Administration of Project: Local Administration

Project Name	<u>Primary Electric Substation</u>	Response Deadline	<u>02-28-2011</u>	<u>4:00pm</u>	local time
Project Location	<u>UC Main Campus by Central Utility Plant</u>	Project Number	<u>UCN-10016B</u>		
City / County	<u>Cincinnati / Hamilton</u>	Project Manager	<u>Ronald P. Heile P.E.</u>		
Agency/Institution	<u>University of Cincinnati</u>	Contracting Authority	<u>University of Cincinnati</u>		
No. of paper copies requested (stapled, not bound)	<u>5</u>	No. of electronic copies requested on CD (PDF)	<u>1</u>		

Submit the requested number of Statements of Qualifications (SAO Form F110-330) directly to Ronald P. Heile at 51 Goodman Drive, Suite 600, Cincinnati, Ohio 45219. See Section H for additional submittal instructions.

Project Overview

A. Project Description

The University of Cincinnati desires to construct a new primary electric substation which would allow the University to purchase power at the transmission voltage of 138 kV. This work includes two 138 - 12.47kV transformers, switches, and associated wiring required to transform the power from 138 kV to 12.47 kV. The substation is to be built in conjunction with Duke Energy's upgrade and expansion of the Rochelle Substation. Duke will perform the site preparation for the new substation, construct the 138kv termination structure and install main switches. UC is to provide the disconnect switches, primary wiring from the main switch to the transformers, the transformers and secondary wiring to the existing switchgear located in the UC Central Utility Plant. A payback study will be performed as part of this work. The University is also going to pre-purchase the transformers. The successful A/E shall review Owner's Specifications and the Vendor's submittals to determine if the transformers meet all requirements for the project.

Duke Energy Substation address – 3003 Glendora Avenue, Cincinnati, OH 45219

Central Utility Plant address – 3000 Glendora Avenue, Cincinnati, OH 45219

B. Scope of Services

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participation in the Encouraging Growth, Diversity & Equity (EDGE) Program is required by statute and the Agreement.

The Program Statement will be made available to the successful A/E for verification of the scope and estimate. After the Program Statement is verified and any adjustments made; the successful A/E shall perform a payback study to verify UC estimate payback timeframe.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Phase, Post-Construction Phase, and Extra Services and Additional Services of all types. Refer to *The SAO Manual* for additional information about the type and extent of services required for each.

During the construction period, provide not less than 8 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (SAO Form #F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Program and estimate verification
2. Payback analysis for electrical systems
3. Substation design experience
4. Coordination of substation design with a utility company

Request For Qualifications (A/E) continued

Project Name Primary Electric SubstationProject Number UCN-10016B

Prior to executing the Architect/Engineer Agreement, the selected A/E must represent and warrant that it has not provided any material assistance, as that term is defined in O.R.C. Section 2909.33(C), to an organization that is identified by, and included on, the United States Department of State Terrorist Exclusion List and that it has truthfully answered "no" to every question on the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization, and that it has provided or shall provide such to the Contracting Authority and/or the Ohio Business Gateway (<https://ohiobusinessgateway.ohio.gov/OBG/Membership/Security.mvc>).

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (SAO Form F110-330) available via the SAO website at <http://ohio.gov/sao> (click on Forms).

Paper copies of the Statement of Qualifications should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Ronald P. Heile at Ronald.Heile@uc.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The Question & Answer (Q&A) document can be found by downloading a new version of the RFQ or by clicking on the Q&A link to the right of the project listing. The name of the party submitting a question will not be included on the Q&A document.

Architect/Engineer Selection Rating

Division of Administration and Finance
 Planning + Design + Construction
 P.O. Box 210186 • Cincinnati, Ohio 45221-0186



Project Name Primary Electric Substation Proposer Firm _____
 Project Number 10016B City, State, Zip _____

Selection Criteria		Value	Score
1. A/E Firm Location (5 points)			
Proximity of primary A/E firm office where majority of work is to be performed in relationship to project site	Less than 100 miles	4 - 5	
	100 to 300 miles	2 - 3	
	More than 300 miles	0 - 1	
2. A/E Firm Size (5 points)			
Number of relevant licensed professionals within primary A/E firm available to perform the work.	Small = Less than 5 licensed professionals	0 - 1	
	Medium = 5 to 15 licensed professionals	4 - 5	
	Large = More than 15 licensed professionals	2 - 3	
3. Current Workload (5 points)			
Amount of fees awarded by the Contracting Authority to the primary A/E Firm in the previous 24 months (exclude projects on hold)	Less than \$100,000	4 - 5	
	\$100,000 to \$250,000	2 - 3	
	More than \$250,000	0 - 1	
4. Primary A/E Qualifications (30 points)			
a. Project Management Lead	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Design Lead	Experience / creativity of lead designer to meet needs of owner	0 - 5	
c. Technical Staff	Experience / ability of technical staff to develop quality construction documents	0 - 5	
d. Construction Administration	Experience / ability of field representative to identify / solve issues during construction	0 - 10	
5. A/E Consultant Qualifications (10 points)			
Key Discipline Leads	Experience / ability of all key discipline leads to effectively perform the work	0 - 10	
6. Project Team Qualifications (15 points)			
a. Previous Team Collaboration Number of projects that a majority of the team members have worked together	Less than 1 projects (Low)	0 - 1	
	1 to 2 projects (Average)	2 - 3	
	More than 2 projects (High)	4 - 5	
b. LEED* Experience within Team	LEED AP(s)** on Team	0 - 1	
	LEED Registered Project(s)	0 - 2	
	LEED Certified Project(s)	0 - 2	
	Satisfies ALL above Criteria	Sum = 0 - 5	
c. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
7. Overall Project Team Experience (30 points)			
a. Budget and Schedule Management	Performance in completing projects within original budget and schedule limitations	0 - 5	
b. Experience with Similar Project Type	Less than 4 projects (Low)	0 - 3	
	4 to 5 projects (Average)	4 - 6	
	More than 5 projects (High)	7 - 10	
c. Past Performance	Level of performance as indicated by past A/E evaluations / letters of reference	0 - 5	
d. Knowledge of State of Ohio Capital Project Administration Process	Less than 1 projects (Low)	0 - 3	
	1 to 3 projects (Average)	4 - 6	
	More than 3 projects (High)	7 - 10	
		Subtotal	

* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council
 ** LEED AP = LEED Accredited Professional credential by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____ Date _____

Request for Qualifications (A/E)

The Ohio State University
400 Central Classroom Building – 2009 Millikin Road
Columbus, OH 43210



www.fod.osu.edu
v: 614.292.4458 • f: 614.292.2539

Project Name	<u>Community Heritage Art Gallery</u>	Response Deadline	<u>03/09/2011 4:30 pm</u> local time
Project Location	<u>OSU Lima Campus</u>	Project Number	<u>315-2003-976 OSU-030976</u>
City / County	<u>Lima / Allen</u>	Project Manager	<u>Nikolina Sevis</u>

Local Administration

Agency/Institution	<u>The Ohio State University</u>	Phone Number	<u>614-292-0962</u>
Inquiries to*	<u>Nikolina Sevis, Project Manager</u>	Fax Number	<u>614-292-2539</u>
Address 1	<u>2009 Millikin Road</u>	E-mail Address	<u>sevis.2@osu.edu</u>
Address 2	<u>Suite 400</u>	No. of Paper Copies (stapled, not bound)	<u>3</u>
City, State ZIP	<u>Columbus, Oh. 43210</u>	No. of Electronic Copies on CD (PDF)	<u>1</u>

* Mail or deliver the requested number of Statements of Qualifications (SAO Form F110-330) directly to this contact. Do not send submittals to the State Architect's Office. See Section H for additional submittal instructions.

Project Overview

A. Project Description

This project consists of the renovation of Reed Hall Room 160 located at the OSU-Lima Campus. The existing space is currently used as a multi function meeting space. This project will modify the use to an art Gallery for the OSU Lima Campus Department of ~~Dance~~ **Art**.

The project scope will include removal of the existing doors, ceiling grid & tile, wall base, carpet, lighting, potential asbestos containing floor tiles. The new scope of work will include new glass entrance, reconfiguration of existing perimeter walls to allow for art display, reconfiguration of HVAC, general lighting and art display lighting, reconfiguration of ceiling structure to allow for additional overhead mounted art display panels, and new flooring. Special design features will include art display cases, and donor signage.

The Architect/Engineer (A/E) will prepare a POR as an Additional Service

B. Scope of Services

For projects without a POR, upon award of the Agreement, commence by developing the Program of Requirements.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity and Equity (EDGE) Program as required by statute and the Agreement. Design must comply with the requirements of House Bill 251 Inter-University Council guidelines for energy use reduction and the University's Green Build Policy.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Phase, Post-Construction Phase, and Extra Services and Additional Services of all types. Refer to *The SAO Manual* for additional information about the type and extent of services required for each.

Continued on next page...

Request For Qualifications (A/E) continued

Project Name Community Heritage Art Gallery

Project Number ~~345-2003-976~~ OSU-030976

G. Evaluation Criteria for Selection

Demonstrated ability to meet Owner's programmed project vision, scope, budget, and schedule on previous projects. Previous experience compatible with the proposed project (e.g., type, size). Relevant past work of prospective firm's proposed consultants. Past performance of prospective firm and its proposed consultants. Qualifications and experience of individuals directly involved with the project. Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants. Design quality and demonstrated ability of prospective firm and its proposed consultants to provide design services which represent the University's [Design Values for Campus Development](#) (click to open document). Proximity of prospective firms to the project site. Proposer's apparent resources and capacity to meet the needs of this project. The selected A/E will be required to sign the Professional Design Services Agreement, which can be accessed at fod.osu.edu/vendor. No modifications to the requirements in the contract will be accepted. Interested AE firms are required to submit current proof of licensure provided by State of Ohio, Board of Examiners of Architect and Engineers.

Interested A/E firms are required to submit the Commitment to Participate in the Edge Business Assistance Program form in its Statement of Qualifications (SAO Form #F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed fod.osu.edu/vendor. The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

Prior to executing the Architect/Engineer Agreement, the selected A/E must represent and warrant that it has not provided any material assistance, as that term is defined in O.R.C. Section 2909.33(C), to an organization that is identified by, and included on, the United States Department of State Terrorist Exclusion List and that it has truthfully answered "no" to every question on the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization, and that it has provided or shall provide such to the University (www.homelandsecurity.ohio.gov/dma/dma_forms.asp)

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (SAO Form F110-330) available via the SAO Web site at <http://www.ohio.gov/sao> (click on Forms).

Paper copies of the Statement of Qualifications should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please mark or label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing via email to the Project Manager indicated on page 1 with the project number included in the subject line (no phone calls please).

Architect/Engineer Selection Rating

The Ohio State University
400 Central Classroom Building – 2009 Millikin Road
Columbus, OH 43210



www.fod.osu.edu
v: 614.292.4458 • f: 614.292.2539

Project Name Community Heritage Art Gallery Proposer Firm _____
Project Location OSU Lima Campus City, State, Zip _____
Project Number ~~345-2003-976~~ OSU-030976

Selection Criteria		Value	Score
1. A/E Firm Location			
Proximity of primary A/E firm office where majority of work is to be performed in relationship to project site	Less than 100 miles	4 - 5	
	100 to 150 miles	2 - 3	
	More than 150 miles	0 - 1	
2. A/E Firm Size			
Number of relevant licensed professionals within primary A/E firm available to perform the work.	Small = Less than 2 licensed professionals	5	
	Medium = 2 to 5 licensed professionals	3	
	Large = More than 5 licensed professionals	1	
3. Current Workload			
Amount of fees awarded by the Contracting Authority to the primary A/E Firm in the previous 24 months (exclude projects on hold)	Less than \$50,000	4 - 5	
	\$50,000 to \$150,000	2 - 3	
	More than \$150,000	0 - 1	
4. Primary A/E Qualifications			
a. Project Management Lead	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Design Lead	Experience / creativity of lead designer to meet needs of owner	0 - 5	
c. Technical Staff	Experience / ability of technical staff to develop quality construction documents	0 - 5	
d. Construction Administration	Experience / ability of field representative to identify / solve issues during construction	0 - 10	
5. A/E Consultant Qualifications			
Key Discipline Leads	Experience / ability of all key discipline leads to effectively perform the work	0 - 10	
6. Project Team Qualifications			
a. Previous Team Collaboration Number of projects that a majority of the team members have worked together	Less than 2 projects (Low)	0 - 1	
	2 to 4 projects (Average)	2 - 3	
	More than 4 projects (High)	4 - 5	
b. LEED* Experience within Team	LEED AP(s)** on Team	0 - 1	
	LEED Registered Project(s)	0 - 2	
	LEED Certified Project(s)	0 - 2	
	Satisfies ALL above Criteria	Sum = 0 - 5	
c. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
7. Overall Project Team Experience			
a. Budget & Schedule Management	Performance in completing projects within original budget and schedule limitations	0 - 5	
b. Experience with Similar Project Type	Less than 3 projects (Low)	0 - 3	
	3 to 6 projects (Average)	4 - 6	
	More than 6 projects (High)	7 - 10	
c. Past Performance	Level of performance as indicated by past A/E evaluations / letters of reference	0 - 5	
d. Knowledge of State of Ohio Capital Project Administration Process	Less than 3 projects (Low)	0 - 3	
	3 to 6 projects (Average)	4 - 6	
	More than 6 projects (High)	7 - 10	
		Subtotal	

* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council
** LEED AP = LEED Accredited Professional credential by the Green Building Certification Institute

Notes:

Agency/Institution Evaluation:

Name _____

Signature _____ Date _____

Request for Qualifications (A/E)

Division of Administration and Finance
Planning + Design + Construction
P.O. Box 210186 • Cincinnati, Ohio 45221-0186



Administration of Project: Local Administration

Project Name	Storm Water Demonstration Project at the University of Cincinnati's Uptown Campus West	Response Deadline	March 9, 2011 5:00 PM local time
Project Location	Campus Green and the adjacent areas , including Campus Green Drive, the Alumni Center parking lot, Morgen's Residence Hall, and the area between the Rec. Center and the Steger Student Life Center	Project Number	UCN-09137A
City / County	Cincinnati / Hamilton	Project Manager	Kit Pearson
Agency/Institution	University of Cincinnati	Contracting Authority	University of Cincinnati
No. of paper copies requested (stapled, not bound)	6	No. of electronic copies requested on CD (PDF)	2

Submit the requested number of Statements of Qualifications (SAO Form F110-330) directly to Kit Pearson at University Hall , 51 Goodman Drive, Suite 600, Cincinnati, Ohio 45219. See Section H for additional submittal instructions.

Project Overview

A. Project Description

The responsible management of storm water is an issue that impacts the health, infrastructure, and environmental integrity of all cities.

Federal and State regulators, including the United States Environmental Protection Agency, the Ohio Environmental Protection Agency, and the Ohio River Valley Water Sanitation Commission (ORSANCO) have mandated that the Metropolitan Sewer District of Greater Cincinnati (MSDGC) capture, treat, or remove 85% of the annual overflow from the combined sewers. This storm water management initiative is known as MSDGC's "Green Infrastructure" program. The University of Cincinnati, in cooperation with, and sponsorship from the MSDGC, has recently completed an investigation of the impacts of storm water runoff from its Uptown Campus on the existing combined sewer system identified as CSO # 12, the Bates Run Regulator.

The focus of this preliminary evaluation was the University's West Campus, with primary emphasis on the northeast quadrant, more specifically, the Campus Green area, and its adjacent buildings, roadways, walks, and landscape, an area of approximately 10 acres.

The physical boundaries include Martin Luther King Blvd. on the north, Woodside Drive on the west, Jefferson Ave. on the east, and the south boundary features the extension of University Ave. from Jefferson Ave. west to its conclusion at Woodside Dr.

In addition, the project will extend into the campus and include the Rec. Center and the adjacent MainStreet District between the Steger Student Life Center and the Rec. Center.

The study introduced multiple storm water management features that could be incorporated into potential containment strategies. These include, but are not limited to, detention / retention improvements and retrofits, bio-infiltration, site specific best management practices (BMP's), green streets, and storm water off-loading from sewer separation. As a condition of sponsorship, MSDGC, in compliance with the Federal and State EPA and ORSANCO consent decree, has indicated that only those projects that demonstrate the capacity to capture a minimum of 10 million gallons of storm water annually will be eligible for funding.

The Part 1 Green Demonstration Project Proposal – Concept Application has been submitted to MSDGC by the University.

Request For Qualifications (A/E) continued

Project Name Storm Water Demonstration Project at the University of Cincinnati's Uptown Campus West

Project Number UCN-09137A

Within this application the following criteria were addressed:

1. Ability of the proposed controls to significantly reduce the volume of storm water reaching Hamilton County, Ohio's combined and sanitary sewer systems.
2. Applicability, effectiveness and cost of traditional and emerging green storm water management controls.
3. Long-term sustainability of green infrastructure
4. Project to be located in a highly visible area, accessible to the public.

The A / E firm(s) selected to design the implementation phases for this project will be responsible for preparing the applicable design and engineering details / information as requested.

B. Scope of Services

The area that will be designed and engineered to comply with MSDGC and University of Cincinnati expectations is a primary open space (Campus Green) on the University campus, and was completed in October 2000 as part of the University's Master Plan., and is comprised of expansive lawns, landforms, water features, runnels, and an extensive collection of ornamental plantings.

Campus Green is an internationally recognized sculptural landscape, designed by Hargreaves and Associates. Any modifications to this district should be designed with respect to maintaining, as much as possible, the existing character of the space, while simultaneously, demonstrating structural and non-structural storm water containment solutions and strategies that conform to MSDGC's Green Infrastructure program.

The Green Demonstration Project Proposal: Part 1- Concept Application serves as the Program of Requirements for this project, and will be presented to those firms that are short-listed candidates for this project. Upon award of the Agreement, the A/E firm selected to develop the Storm Water Demonstration Project for the University of Cincinnati should proceed with design.

The selected Architect/Engineer (A/E), as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and the Contracting Authority, the cost breakdown of the Architect/Engineer Agreement detailed cost components to address the Owner's project requirements. Participation in the Encouraging Growth, Diversity & Equity (EDGE) Program is required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Program Verification, Schematic Design, Design Development, Construction Document Preparation, Bid and Award Support, Conformed Documents, Construction Phase, Post-Construction Phase, and Extra Services and Additional Services of all types. Refer to *The SAO Manual* for additional information about the type and extent of services required for each.

During the construction period, provide not less than 8 hours (excluding travel time) on-site construction administration services each week, including (1) attendance at progress meetings, (2) a written field report of each site visit, (3) on-site representation comprised of the A/E and its consultant staff involved in the primary design of the project, all having relevant and appropriate types of construction administration experience.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (SAO Form #F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. Qualifications and experience in the design and preparation of construction bid documents and administration of the construction phase of contracts following the State of Ohio, Department of Administrative Services, Guide for Capital Improvements and the Department of Industrial Compliance
2. Qualifications and experience in past relevant projects (at the University of Cincinnati and/or other institutional environments) that address the design and construction requirements of a major open space storm water / landscape project involving multiple stake holders.
3. Qualifications and experience in the design of structural and non-structural storm water controls as part of a comprehensive storm water demonstration project that includes the following:

Request For Qualifications (A/E) continued

Storm Water Demonstration Project at the University of
Project Name Cincinnati's Uptown Campus West

Project Number UCN-09137A

Interested A/E firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (SAO Form #F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the A/E's team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the A/E's Technical Proposal. Both forms can be accessed via the SAO website at <http://ohio.gov/sao> (click on Forms). The Intent to Contract and to Perform form is again required at the Fee Proposal stage.

For all Statements of Qualifications, please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

Prior to executing the Architect/Engineer Agreement, the selected A/E must represent and warrant that it has not provided any material assistance, as that term is defined in O.R.C. Section 2909.33(C), to an organization that is identified by, and included on, the United States Department of State Terrorist Exclusion List and that it has truthfully answered "no" to every question on the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization, and that it has provided or shall provide such to the Contracting Authority and/or the Ohio Business Gateway (<https://ohiobusinessgateway.ohio.gov/OBG/Membership/Security.mvc>).

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (SAO Form F110-330) available via the SAO website at <http://ohio.gov/sao> (click on Forms).

Paper copies of the Statement of Qualifications should be stapled only. Do not use special bindings or coverings of any type. Cover letters and transmittals are not necessary.

Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat Professional or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Adobe Acrobat Professional, go to Advanced, then PDF Optimizer. Also, please label the CD and the CD cover with the project number and firm name.

Submit all questions regarding this RFQ in writing to Kit Pearson at Kit.Pearson@uc.edu with the project number included in the subject line (no phone calls please). Questions will be answered and posted to the OAKS Capital Improvements (OAKS CI) website at <http://ci.oaks.ohio.gov> on a regular basis until one week before the response deadline. The Question & Answer (Q&A) document can be found by downloading a new version of the RFQ or by clicking on the Q&A link to the right of the project listing. The name of the party submitting a question will not be included on the Q&A document.

Architect/Engineer Selection Rating

Division of Administration and Finance
 Planning + Design + Construction
 P.O. Box 210186 • Cincinnati, Ohio 45221-0186



Project Name Storm Water Demonstration Project at the University of Cincinnati's Uptown Campus West Proposer Firm _____
 Project Number 09137A City, State, Zip _____

Selection Criteria		Value	Score
1. A/E Firm Location (5 points)			
Proximity of primary A/E firm office where majority of work is to be performed in relationship to project site	Less than 25 miles	4 - 5	
	25 to 100 miles	2 - 3	
	More than 100 miles	0 - 1	
2. A/E Firm Size (5 points)			
Number of relevant licensed professionals within primary A/E firm available to perform the work.	Small = Less than 10 licensed professionals	0-2	
	Medium = 10 to 20 licensed professionals	3-4	
	Large = More than 20 licensed professionals	5	
3. Current Workload (5 points)			
Amount of fees awarded by the Contracting Authority to the primary A/E Firm in the previous 24 months (exclude projects on hold)	Less than \$50,000	4 - 5	
	\$50,000 to \$100,000	2 - 3	
	More than \$100,000	0 - 1	
4. Primary A/E Qualifications (30 points)			
a. Project Management Lead	Experience / ability of A/E project manager to manage scope / budget / schedule / quality	0 - 10	
b. Project Design Lead	Experience / creativity of lead designer to meet needs of owner	0 - 5	
c. Technical Staff	Experience / ability of technical staff to develop quality construction documents	0 - 5	
d. Construction Administration	Experience / ability of field representative to identify / solve issues during construction	0 - 10	
5. A/E Consultant Qualifications (10 points)			
Key Discipline Leads	Experience / ability of all key discipline leads to effectively perform the work	0 - 10	
6. Project Team Qualifications (15 points)			
a. Previous Team Collaboration Number of projects that a majority of the team members have worked together	Less than 4 projects (Low)	0 - 1	
	4 to 6 projects (Average)	2 - 3	
	More than 6 projects (High)	4 - 5	
b. LEED* Experience within Team	LEED AP(s)** on Team	0 - 1	
	LEED Registered Project(s)	0 - 2	
	LEED Certified Project(s)	0 - 2	
	Satisfies ALL above Criteria	Sum = 0 - 5	
c. Team Organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
7. Overall Project Team Experience (30 points)			
a. Budget and Schedule Management	Performance in completing projects within original budget and schedule limitations	0 - 5	
b. Experience with Similar Project Type	Less than 4 projects (Low)	0 - 3	
	4 to 8 projects (Average)	4 - 6	
	More than 8 projects (High)	7 - 10	
c. Past Performance	Level of performance as indicated by past A/E evaluations / letters of reference	0 - 5	
d. Knowledge of State of Ohio Capital Project Administration Process	Less than 3 projects (Low)	0 - 3	
	3 to 5 projects (Average)	4 - 6	
	More than 5 projects (High)	7 - 10	
		Subtotal	

* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council
 ** LEED AP = LEED Accredited Professional credential by the Green Building Certification Institute

Notes:

Evaluator:

Name _____

Signature _____ Date _____

