

Ohio Facilities Construction Commission
March 28, 2019 Meeting
William McKinley Room, Statehouse
1:30 PM

MINUTES

Madam Chair Murnieks called the meeting to order at 1:30 PM.

Madam Chair Murnieks welcomed everyone to the March 28, 2019 meeting of the Ohio Facilities Construction Commission. Madam Chair Murnieks also welcomed the newest member of the Ohio Facilities Construction Commission, Director Mary Mertz from the Ohio Department of Natural Resources.

Roll Call

Members present: Madam Chair Kimberly Murnieks, Vice Chair Matthew Damschroder, Director Mary Mertz and Senator Nathan Manning.

Adoption of the February 28, 2019 Minutes

Vice Chair Damschroder moved to approve the February 28, 2019 minutes. Director Mertz seconded the motion.

Approval: Vote 3-0.

ELPP Master Facilities Plan and Project Agreement Amendment Approval
Presented by Steve Roka – *Resolution 19-10*

Steve Roka presented a Master Facilities Plan and Project Agreement Amendment for the Pleasant LSD (Marion) for Commission approval. Pleasant LSD (Marion) is in the Expedited Local Partnership Program referred to as ELPP.

School districts participating in ELPP can use local funds to address the most pressing facility needs by doing a discrete portion of their overall Master Facilities Plan. In the future, when the district becomes eligible for state funding, their approved expenditures under ELPP are credited against the local share of the entire project.

The planning process with districts, often a multi-year engagement, culminates with the District Board of Education and then the Commission approval of a Master Facility Plan. The Master Facility Plan and the Project Agreement Amendment being presented for your consideration today has been approved by the Pleasant LSD (Marion) Board of Education.

Pleasant LSD (Marion) established a credit after entering the ELPP program in 2000. In 2000, the Master Facility Plan for Pleasant LSD (Marion) consisted of: building a new HS to house grades 9-12; Additions

and Renovations to the existing HS to house grades 5-8; and Additions and Renovations to the existing ES to house grades K-4.

In the past 2 years the district asked OFCC to explore facility options as the district’s interest in pursuing a building project revived. Under the 2000 ELPP Agreement, Pleasant LSD’s (Marion) share of project cost had been locked at 61%.

Due to declining enrollment, the district opted to combine the 3 buildings in the earlier plan into a single facility to house grades 1-12. Updates to the enrollment projections were completed and newer, current cost sets were applied.

As part of the project agreement amendment discrete portion, Pleasant LSD (Marion) intends to construct the 6-12 portion of the 1-12 building.

This portion also includes enough common area to support the future elementary wing to be built pending OFCC funding. The Discrete Portion scope also includes an Allowance to Abate and Demolish Pleasant Middle School.

Master Facilities Plan Amendment:

School District (County)	Master Facilities Plan Scope	Project Budget
Pleasant LSD (Marion) Amendment 1	Build one New Elementary/Middle/High School to house Grades 1-12. Allowance to Abate/Demo Pleasant ES, Pleasant MS and Pleasant HS.	\$15,434,140 State Share
		\$24,140,579 Local Share
		\$39,574,719 TOTAL

Project Agreement Amendment:

School District (County)	Discrete Portion	Project Budget
Pleasant LSD (Marion) Amendment 1	Build Middle/High School section of the 1-12 facility. Build 9,385 sf of the ES section of the 1-12 facility. Allowance to Abate/Demo Pleasant MS.	\$10,683,111 State Share
		\$16,709,481 Local Share
		\$27,392,592 TOTAL

Vice Chair Damschroder moved to approve Resolution 19-10.
 Director Mertz seconded the motion.

Approval: Vote 3-0.

**Guidelines and Policies Update Presentation
 Presented by Jon Walden**

Mr. Walden explained that the policy edits follow the direction from the last meeting with one slight modification. Instead of bringing the policies directly for approval, staff is bringing

the policies for any questions this month and will return for potential approval consideration at the next meeting.

Mr. Walden presented potential edits to the Priority Order of Assistance Policy, the VFAP Program Guidelines, and the Segmenting Projects Policy. Mr. Walden explained that consistent with last month's presentation, the policy edits are typically within three categories. First, the major edits related to denoting action taken by Commission staff versus Commission resolution voting approval. Commission staff also made additional clarity edits that should assist the various stakeholders that use the Guidelines and policies. Finally, other program edits were made as necessary to better align across programs.

For the Priority Order of Assistance Policy, Mr. Walden explained that this policy is being brought because it is relevant with the presentation being made next on the agenda. This policy provides guidance to staff and stakeholders concerning the relative order of funding with multiple statutory programs and demand for state funding. Mr. Walden noted that some of the edits worked to clarify the timeline and procedures used in making funding offers to districts and that the edits will assist in helping Commission staff plan within available funding resources.

Mr. Walden further indicated that the VFAP Program Guidelines were brought to make edits consistent with the previously approved VFAP ELPP Guidelines and the edits are consistent with the other categories of edits. Mr. Walden noted that one substantial edit resulted from using language from the February 2019 approved VFAP ELPP Guidelines which added broader consistency across programs.

For the Segmenting Projects Policy, Mr. Walden explained that this policy works in conjunction with the statutory authority to finance only a portion of the District's entire plan. The proposed edits again fit with edits made in the other approved policies to make sure the Commission is better aligned across programs.

In presenting the policies, Mr. Walden noted to the Commission that there is no urgency facing these policy edits and staff is working its way through approximately 40 outward facing policies for potential edit. Mr. Walden explained that staff is being mindful of recent legislation and requirements that come into play later in 2019 for any proposed edits.

Madam Chair Murnieks thanked Mr. Walden and Commission staff for their hard work on reviewing and updating the policies for clarity. Madam Chair Murnieks believes it is helpful to have the policies reviewed and updated to ensure that there is clarity. Madam Chair Murnieks indicated that we will take these policies and review them with expected action at a future meeting and possibly at the April meeting.

K-12 Process Presentation Presented by Melanie Drerup and Shawn Smith

Madam Chair Murnieks noted that this presentation is in response to a request that she made at the March Commission meeting for a presentation on the funding process.

Executive Director Williamson started the presentation by providing insight on the K-12 budgeting and planning process. Director Williamson noted that the process aligns statutorily, fiscally and the operational requirements are met in an effective and efficient manner. The process is collaborative, documented at each step, and the process is fully defined, but allows for adaptability.

Melanie Drerup and Shawn Smith presented an overview of the planning and budgeting for the K-12 process.

Planning Development by Melanie Drerup

In August of each year the Department of Education provides the Commission with the equity list which ranks the districts from low to high wealth establishing each districts percentile.

Using the equity list and recording district status changes, Commission staff update the Priority Order of Assistance List. This is a combination of taking additional districts from that equity list and adding them to the P-List. The districts that change status on the list are also moved from that P-List. As an example, if a district fails at the ballot level, and 13 months have lapsed, we move that district to the lapsed list. If the district is a P-List district, and they elected to segment and are successful and have a project agreement, then they move to the S-List. This list is then recommended to the Commission for approval by resolution in October of each year.

If additional districts are needed to utilize the biennial appropriation, Commission staff will initiate an Outreach effort to all districts on the Priority Order of Assistance List.

In response to the OFCC outreach, interested School districts will pass a resolution formally requesting to enter an active planning process. Commission staff track these active planning districts.

Upon receipt of the district resolution, Planners will meet with each active planning district to begin the planning effort which includes a facility condition assessment, an environmental assessment and a 10-year enrollment projection study.

Once the facility condition assessments and the enrollment are complete, the planner will work with the district to develop a master plan in Compliance with the Ohio School Design Manual which indicates the square foot per child as well as the cost per square foot.

These steps in the process are largely defined by ORC. Most steps have been in place through the life of the program.

Funding Development by Shawn Smith

Vice Chair Damschroder asked Mr. Smith about the planning phase if the Commission has an average time frame it takes once the school district passes its Resolution to get a Master Facilities Plan and

finalize the funding? Ms. Drerup responded by indicating we can do this as quickly as 6 months, OFCC's recommendation is that a district takes 19 months to 2 years. Ms. Drerup explained that not only are we doing physical evaluations of the facilities, but we also want to step back and think about how we can deliver education into the future.

The funding phase has an annual structure to align with our capital appropriations. We conduct an annual review in the Spring to look at our available budgetary resources. Commission staff views the construction schedule for those projects that are currently in process to see how many expenditures we will have over the next year. Whatever is available beyond that, we will look to make offers to new districts to move forward. This is a baseline for us to maintain structure around how we make offers to districts. There is nothing that prohibits the Commission from offering off cycle. For example, if we have a district who intends to go to the ballot in November, then for whatever reason they decide to not move forward, they can come back to the Commission with those available resources to approve other districts.

In March we utilize the OFCC Priority Order of Assistance List and do an outreach to districts seeking their intent to participate in the program and secure funding on their end. Once we have the Notice of Intent from districts, we determine what districts we can fund over the next fiscal year balancing their intent and available resources.

In May we mail out a Notice of Conditional Approval to districts. Districts are required to provide the Commission with a Resolution to participate by June. Commission staff will bring the formal approvals from the districts who want to participate to the Commission in July for approval. Once the approval is obtained, Commission staff will go to controlling board seeking release of funds and approval. In August, upon receiving controlling board approval, Commission staff will send out a Certification of Conditional Approval to identify districts. The district then has 120 days to pass a Resolution of Acceptance. If the district is not lapsed, the district can then secure funding within 13 months. The project agreement is then developed based on the Master Facilities Plan and approved by both parties. Upon execution of the project agreement, we move into the construction and funding phase.

Lapsed Process by Melanie Drerup

If a district is unable to obtain funding within 13 months the district becomes lapsed and placed on the L-List.

Once a district becomes lapsed, the district may pass a Resolution A that will allow the district to go to their electorate and seek a bond issue to proceed with funding. This is risky since the district does not know the cost of their Master Plan because they have not re-engaged the Commission on their planning efforts.

I believe it is a wiser choice to go with Resolution B that allows Commission staff to re-assess the district, do a new enrollment projection, and re-establish the Master Facilities Plan with an updated cost set. That plan is then available to them for 13 months, and this allows the district to seek a ballot knowing their estimated cost.

If the district is successful, and funds are available, Commission staff would recommend this district for Commission approval by Resolution and seek approval of the controlling board.

A district who is successful at passing a Resolution A, can come to us indicating how much funding they have raised. We will update their Master Facilities Plan, if the amount of funding they have equals the amount of funding that is required. We will then come back to the Commission when we have available funding and to the controlling board for approval. The district would then enter into a project agreement and the Commission will move forward with disbursements.

Executive Director Report

David Williamson reported since the last meeting we are still on track with our Commission Task initiatives.

Management Actions/Activities: FY 2020-2021 Operating Budget, FY 2021-2022 Capital Budget, K-12 Program Funding, Commission Directed Actions Regarding Clarity, Transparency, Policies and Procedures, and Management Task Action Timelines.

Process Improvement Initiatives: Process Management (VSM & L6S), OAKS-CI 2.0 Upgrade, and Metrics and Performance Excellence /TPE.

Current Actions and Topics of Interest: S.B. 4 and District Discussions.

State Agency & Public Outreach: Public Affairs, Workshops, Webinars and Conferences.

Director Williamson concluded his report by introducing Joe Macneil, OFCC Planning Manager, who gave a presentation on the OFCC K-12 Portfolio.

The K-12 building program began in 1997. Now nearly 61% of all school districts have been fully or partially served. Multiple Governors and General Assemblies have supported school construction and committed more than \$12.1 billion dollars, this is not including the district's local share. We have built 1,193 school buildings, which averages out to a new school building every week for 21 years. Also, we have made Ohio the number 1 state in the nation for LEED schools. LEED schools are environmentally friendly, and have more natural light, cleaner indoor air quality, energy usage and water usage.

The purpose of building the OFCC K-12 Portfolio Catalogue was to become a resource for School Districts planning new facilities. As we assembled the K-12 Portfolio Catalogue, it became apparent that we were building the OFCC's K-12 portfolio of work. The catalogue was only intended to be a resource to school districts. We learned during the process, the catalogue also allows the public to see what the Ohio school building program has achieved and what can be achieved.

OFCC has worked with hundreds of Ohio school districts assisting in planning their new facilities. During the planning process, districts would have a lot of questions about how other school districts constructed their buildings. In the past, a select group from districts would meet during the summer or weekend breaks and travel a reasonable distance by bus to visit another school building. If school districts were to continue to travel by bus to visit schools, at a rate of one per weekend, it would take over 3 years to view all the 169 schools currently on the portfolio. The K-12 building catalogue was conceived to find a better way for districts and the public to view other school districts to conduct independent research on their own time.

The K-12 Portfolio is located on the main OFCC website and was published for the first time in December 2018. This is the first installment in showcasing what has been one of the largest capital expenditures ever in Ohio. The K-12 portfolio has been a collaboration effort between all departments of the OFCC, DAS/OIT, Shared Services and DAS/OGRIP. The K-12 portfolio features schools built between 2012 and 2018.

The K-12 Portfolio is designed to be user friendly. You can simply search by typing in an area or a specific school district you would like to view in the search box. Your search will populate a school shortlist to view on a map. When you click on a school you would like to view, you are able to access summary information about the project, a printable fact sheet about the school, and notes about the budgeting process.

The next steps are currently underway for Phase II of the K-12 Portfolio and later this year we intend to more than double the amount of schools in the K-12 portfolio. We intend to keep adding schools until we have every school we have ever completed in the portfolio. Also, OFCC Communications staff is currently working on a map of EDGE certified companies and a map of Cultural Facility Projects.

Madam Chair Murnieks thanked Mr. Macneil for a great presentation. She indicated that the K-12 Portfolio is a really great tool. Madam Chair Murnieks stated that she came across the tool on OFCC's website and was very happy to scan through the projects that the Commission has worked on over the years.

Public Testimony

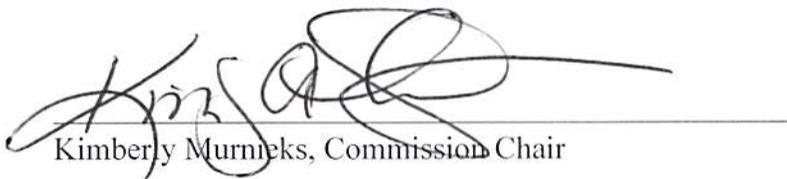
Mr. Mike Ziegelhofer, Superintendent from the Lexington LSD (Richland) presented for public testimony to discuss changes his district would like to see with the current ELPP and Lapsed rules and regulations. Superintendent Ziegelhofer previously presented testimony at the February 28, 2019 Commission meeting. Superintendent Ziegelhofer's written comments are incorporated into the minutes.

Superintendent Ziegelhofer thanked the Commission for the opportunity to share his district's situation. He also thanked the Commission for considering and approving the changes to the requirements for eligibility to participate in ELPP. The changes gave OFCC the ability to evaluate district's participation in ELPP on a district by district basis. The changes have given his school district the opportunity to apply for participation in ELPP. Superintendent Ziegelhofer also thanked OFCC representatives for their advice, assistance and willingness to meet with the district as we worked through the ELPP application process.

Superintendent Ziegelhofer is concerned that the greatest negative impact results from the current policy of reinserting lapsed districts into their original places in line to receive state funding. If the policy of reinstating lapsed districts continues, districts currently in line will be bumped down the list, without having any idea of when they can reasonably expect to receive state funds to finish projects. Superintendent Ziegelhofer also asked the Commission and OFCC staff to consider allowing OFCC and the district to co-select the Architect to do the project design work now for both of their new buildings once their application to participate in ELPP has been approved, although there may be over a decade between construction of the ELPP building and construction of the CFAP building. This will allow their students to enter a much needed 21st Century facility up to 16 months earlier, by eliminating the design period prior to construction of the CFAP building.

Madam Chair Murnieks thanked Superintendent Ziegelhofer for his testimony.

The meeting was adjourned at 2:22 PM.



Kimberly Murnieks, Commission Chair



These meeting minutes were prepared by
Elizabeth Perry, Secretary to the Commission (Interim)



OHIO FACILITIES CONSTRUCTION COMMISSION

Testimony Request Slip

Commission Meeting Date March 28, 2019

Please return the completed form and **ten (copies)** of your testimony and materials to the Commission Secretary prior to the start of the meeting.

Name: Mike Ziegelhofer

Title/Organization Representing: Supt. Lexington Local Schools, Richland County

Address: 103 Clever Lane
Lexington, OH 44904

Phone: 419-884-2132 E-mail: ziegelhofer.mike@lexington.k12.oh.us
419-571-0962

Topic to be addressed in testimony:

1. Thank you to the Commission and the OFCC on behalf of
the Lexington Schools
2. The LAPSE district policy
3. doing the co-selection process with the OFCC and the design process for
both buildings upfront prior to participating in ELPP

Check if handouts or materials are provided

I will bring 10 copies of my testimony to the March 28, 2019 meeting.

Thank you.

Mike Ziegelhofer 3-26-2019

March 27, 2019

Mrs. Kimberly Murnieks, Chairwoman
OFCC Commission
30 West Spring Street, 4th Floor
Columbus, OH 43215

Dear Chairwoman Murnieks and Commission members,

My name is Mike Ziegelhofer. I am the Superintendent of the Lexington Local School District in Richland County. I was given the opportunity to address the Commission at the February 28, 2019 Commission meeting.

I want to thank the OFCC and the Commission for the opportunities to share our school district's situation. I also want to thank the Commission for considering and approving the changes to the requirements for eligibility to participate in ELPP. It was stated that the changes gave the OFCC the ability to make decisions regarding the participation in ELPP on a district by district basis, taking into consideration the specifics of each individual district's situation. That change has now given our school district the opportunity to apply for participation in ELPP. This is something for which everyone associated with the Lexington Local School district is most thankful. I also want to thank the representatives of the OFCC for their advice, assistance and willingness to meet with us as we work through the ELPP application process. The opportunity to get started on our project has been a tremendous boost to our entire area.

Last month I shared our concerns regarding the current policy of reinserting lapse districts into their original places "in line" to receive state funding. I want to share that for a potential participant in ELPP, the practice of reinserting lapse districts into the original places "in line" has an even greater negative impact. In our situation, our local share will cover 100% of the cost of either of our two new buildings, making the timeline for when we can expect to receive the state share to finish the second building even more critical. If the policy of reinserting lapse districts into "the line" continues, districts in our situation will continue to have their place "in line" bumped down, not having any idea when we can reasonably expect to receive state funds to finish an already started project.

On March 12, 2019 representatives from Lexington Schools, TDA, the OFCC, Regency Construction Services and Bricker & Eckler met to review the ELPP application process, discuss the status of our new facilities project, review our funding situation with regard to possible future increases in construction costs and/or interest rates and the request we made to do the co-selection process with OFCC now in order to do the design work for both new buildings "up

*An excellent school district working to be even **better!***

J. Michael Ziegelhofer – Superintendent
Jeremy Secrist – Assistant Superintendent
Jason Whitesel – Treasurer

Administrative Offices – 419.884.2132
Treasurer's Office – 419.884.1192
Fax – 419.884.3129

front". On March 20, 2019 all those in attendance at the March 12, 2019 meeting received the meeting minutes from Monica Bruaw of Regency Construction Services (see the enclosed meeting minutes).

Item 5 of the meeting minutes contains the OFCC response that we cannot do the design work of both buildings and the co-selection of the Architect now and the rationale for that determination. I would like to discuss that rationale.

1. The uncertainty of when OFCC will fund Lexington for the next project. The uncertainty is compounded by the current policy of reinserting lapse districts into the original place "in line". Eliminating the current lapse district policy will have a significant impact on better knowing the timeline to receive state funding.
2. Enrollment could change dramatically enough that the 7-12 building may need to be changed to a K-12 building. We understand enrollment could go up or down over time. Based on our past history and the March 22, 2018 enrollment projection it is highly unlikely our district will experience this type of dramatic change in enrollment. Should our enrollment increase or decrease enough over time between now and when we receive state funding to alter the design, architects advise us that changes can be made to the design work rather easily. Our master plan is based on the March 22, 2018 enrollment projection which we believe will prove to be more accurate than not.
3. There could be personnel changes at the Architect firm or at the District that make for strained relationships. It is my understanding part of the contractual agreement can contain a provision for either party to opt out of the contract given certain circumstances. Our district leadership will maintain continuity as the current Assistant Superintendent will likely become the Superintendent upon my retirement. We have been working with TDA for our pre-bond phase and will work with TDA for our ELPP project. If we and OFCC were to co-select TDA, we do not foresee any strained relationship moving forward.
4. Costs (construction and interest rate) will continue to increase. This was discussed at length during the March 12, 2019 meeting. All participants in that meeting confirmed that the finances of our project are very solid with built in contingency funds in our local share to cover current projected cost increases over the next 2-3 years.

I would ask that the OFCC and the Commission consider our request in a similar manner as the rationale to modify the policy for districts to be eligible to participate in ELPP – on a district by district basis, taking into considering the specifics of each district's situation.

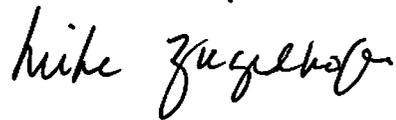
The various district situations will rarely be the same. Therefore, a similar answer to such a request to all districts would not be in the best interests of all the district.

We do not believe the rationale for the OFCC determination will impact our specific situation as described. We know that by co-selecting and doing the project design work now, our PK-6 students will enter the 21st Century facility they need and deserve up to 16 months sooner. On behalf of the Lexington Local School District, the Lexington Community and other school districts in a similar situation, we request the Commission give serious consideration to allowing

our district to co-select with the OFCC and do the design work for both new buildings once our application to participate in ELPP has been approved by the Commission and the Controlling Board.

Thank you for allowing me the opportunity to speak with you, for taking the time to read my letter and for giving our situation and request your serious consideration.

Respectfully,

A handwritten signature in cursive script that reads "Mike Ziegelhofer".

Mike Ziegelhofer
Superintendent

cc: Mark Romahchuck

Meeting Minutes



**Ohio Facilities Construction Commission
Lexington Local School District
Richland County
103 Clever Lane
Mansfield, Ohio 44904**

Date: March 12, 2019
Meeting No.: 4
Meeting Type: Expedited Local Partnership Program (ELPP)
Location: Lexington Board of Education

Meeting Attendees	Name	Firm
	Mike Ziegelhofer	Lexington Local School District
	Jeremy Secrist	Lexington Local School District
	Martin Gottschling	Lexington Local School District
	Rebecca Princehorn	Bricker & Eckler
	Cheryl Fisher	ThenDesign Architecture
	Chris Smith	ThenDesign Architecture
	Valerie Montoya	Ohio Facilities Construction Commission
	Monica Bruaw	Regency Construction Services, Inc.

1. Lexington Local School District is currently ranked 284th on the 2019 equity ranking with a local share of 47%. Equity rankings are updated by the Ohio Department of Education every September.
2. The District was successful in securing their local share at the November 2018 ballot. However, over the past several months, OFCC has had to revise timing estimates for Districts receiving CFAP funding. There are over 100 Districts in the planning process pipeline waiting for their opportunity making the demand for funds higher than the supply. There have also been several lapsed Districts that have been successful in securing their local share that moved them to the head of the line for these limited funds. With a new Ohio Governor as well as many new Commission members who began in 2019, OFCC's forecasting for funding is unclear at this time.
3. OFCC recently opened the Expedited Local Partnership Program (ELPP) application process for all Districts expected to be beyond the 2-year CFAP funding window enabling a District to move forward with local funds to complete part of their Master Plan. Lexington LSD elected to apply for ELPP and identified their Discrete Portion as the construction of the New 7-12 Combination School and the abatement and demolition of Lexington Junior High and Lexington High School. This totals \$42,680,628 as the maximum amount of ELPP credit they could earn towards their local share in CFAP.
4. The District plans Locally Funded Initiatives (LFI) totaling \$9,306,800. The scope includes a new Auditorium, an Auxiliary Gym with Locker Rooms, additional space for a Board Office, additional seating in the Competition Gym and relocation of ball fields.

Meeting Minutes



5. It was discussed and later determined by OFCC that the design work of the Elementary School and early selection of the Architect and/or CMR cannot be included as a co-funded discrete portion at this time. Though the desire for continuity of team members would help speed up the process in CFAP, there are many risks and factors that could potentially change the Master Plan and negate this early work. Most importantly is the uncertainty of when OFCC will fund Lexington for the next project. A lot can change between now and CFAP particularly with a new enrollment report. The size of the Elementary School could change dramatically enough that the best solution could be to add on to the High School to making it a K-12 building. There could be personnel changes at the Architect and CMR firms and even at the District that could make for a strained relationship. Construction cost sets will also continue to increase which could impact the District's CFAP Master Planning decisions.
6. The District plans to approve the ELPP Application at the March 20th Board Meeting. It is likely that they will need to hold a special meeting to approve their Final Master Plan prior to April 8th. The goal is to have the District's Final Master Plan package on the April 25th Commission meeting agenda for their approval. From there it will go to the May 20th Controlling Board meeting for approval.
7. The District cannot issue contracts until after the controlling board meeting if they want those costs to be eligible for co-funding. The District can solicit for the Architect and they are responsible for the RFQ though OFCC can assist by advertising it on their website. The District plans to sell their bonds immediately after the controlling board approval.
8. Once the District selects their Architect and other Consultants, the Design Stage begins. Regency and OFCC will complete Design Phase Reviews to ensure that the design is compliant with the Ohio School Design Manual. During the Construction Stage, quarterly meetings will be held to review financial paperwork and to track the creditable expenses of the District. At the end of the project, a credit close-out summary report will be produced establishing the District's credit towards their local share in CFAP.
9. The District passed a continuing ½ mill maintenance levy in November 2018 which they will likely defer until the start of their CFAP project.

Please contact Monica Bruaw at (216) 529-1188 if there are any inaccuracies in these minutes.