OAKS
Capital Improvements

Energy Contractor Training

OFCC
OHIO FACILITIES CONSTRUCTION COMMISSION

Today's Agenda

- Introduction to OAKS CI
  - System Navigation:
    - Tasks, Notifications, Drafts, Document Manager, Logs
  - Creating Records in Logs
  - Working with Tasks
  - Document Manager and Attachments

- Subcontractor/Material Supplier Declaration
- Contract Schedule of Values (SOV)
- Change Orders

Training Purpose

- To give all users a basic understanding of navigating the OAKS CI system and a general overview of the necessary records pertaining to their project

- **We're Here for you!**
  - Additional training is always available, just contact us!
  - Support Desk assistance is just a call or email away!
    - oaksci@ofcc.ohio.gov
    - 614-644-2211

Topics

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Click the Home button from any slide to return to this page

OAKS CI Process

Step 1

- Contract created in OAKS CI by Project Coordinator (PC) and Sent for approval via DocuSign. Once all parties sign, contract will be approved in OAKS CI by PC

Step 2

- Subcontractor Supplier Declarations created by Contractor then approved by Project Manager (PM) and validated by PC

Step 3

- Contract Schedule of Values is created by Contractor and must identify any EDGE providers

Step 4

- Contractor can now create Pay Requests that will bill against the schedule of values record

OAKS
Capital Improvements

Introduction to OAKS CI

October, 2020

OFCC
OHIO FACILITIES CONSTRUCTION COMMISSION

What does OAKS CI do for you?

- Tracks your project progress
- Automates workflows (based on Ohio Facilities Construction Commission forms and procedures)
- Allows for improved project communication and collaboration
- Housed in the Cloud so you can utilize any browsing tool to access (Chrome recommended)

System Navigation

Browser Information

- When using the OAKS CI system, we recommend using **Google Chrome** or **Mozilla Firefox**. These browsers will give you the best user experience in the system.

Chrome

mozilla Firefox®

Navigate to OAKS CI

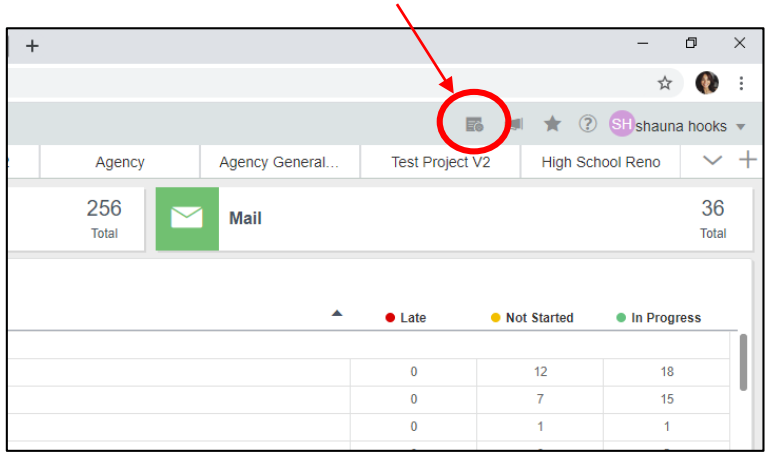
- Navigate to this URL: https://ohio-unifier.oracleindustry.com/bluedoor
- Enter your assigned Username and Password
- Click “Sign In”

Note: Please ensure that your pop-up blocker is disabled for this site

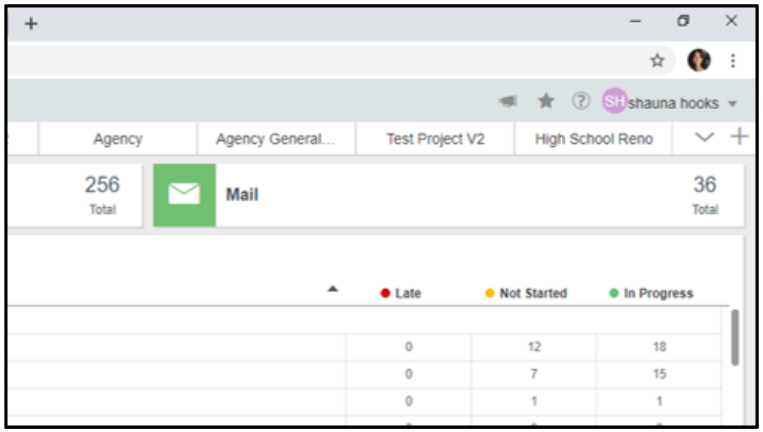
Important Notice – View Changes

OAKS CI has recently been upgraded to version 19.12, making the new view permanent

Previously, you could switch between views with the button near the top right of your OAKS CI screen. When clicked, your view would toggle between the **Old View** and **New UI View**.



When OAKS CI was upgraded to version 19.12, the was removed, and you can no longer switch between the two views. All new records created will automatically be in the **New UI View**.

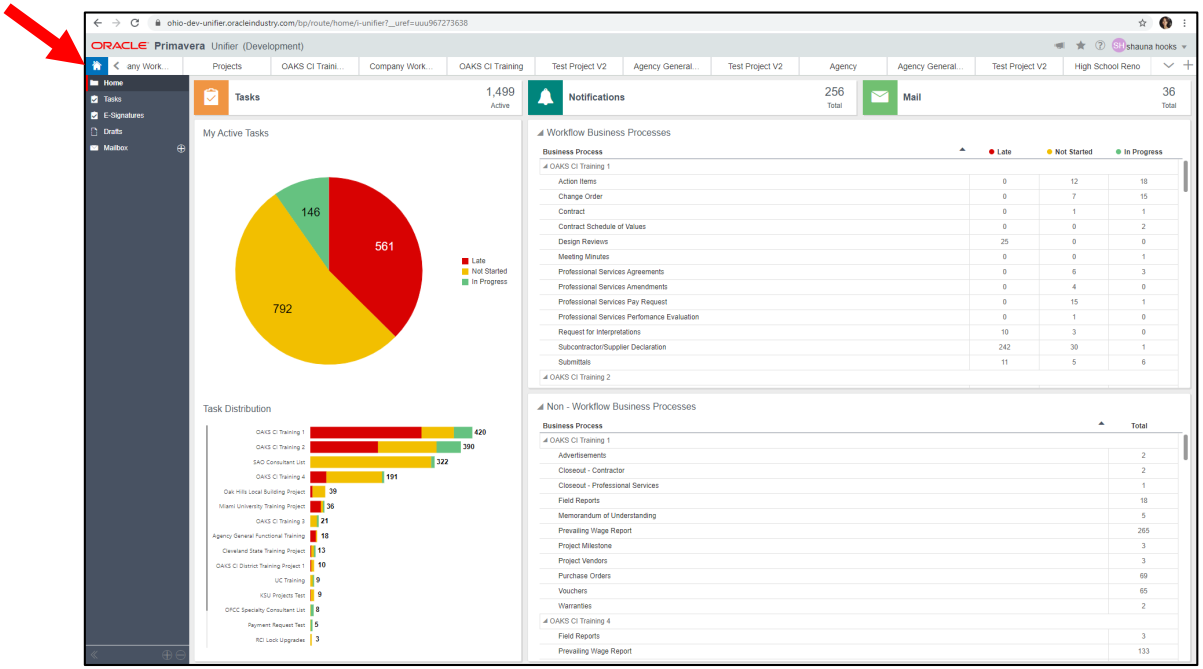


New User Interface (UI) View

- Some steps and screen images will be different in the new view
- When different, the following slides will show screenshots and steps for the for both the old view and New UI View to highlight changes
- OAKS CI job aids have been updated to reflect the new view. Please visit our webpage at www.ofcc.ohio.gov/oaks-ci for user and process specific instructions

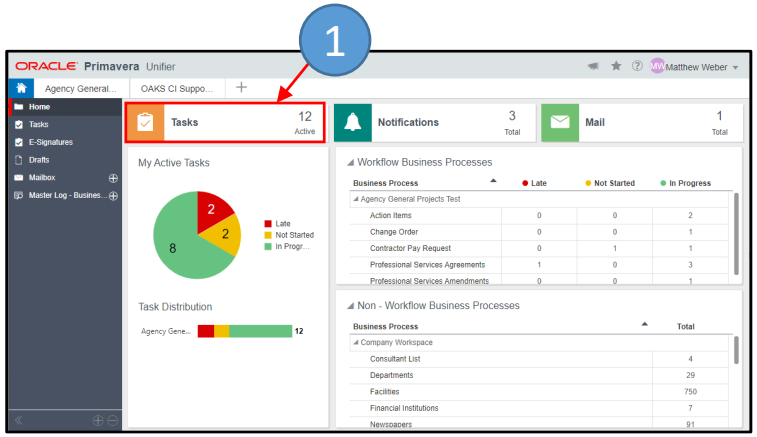
Home Page

- The Home butt is located on the left-hand side of screen
- Your Home Page allows you to see all tasks for any of your projects

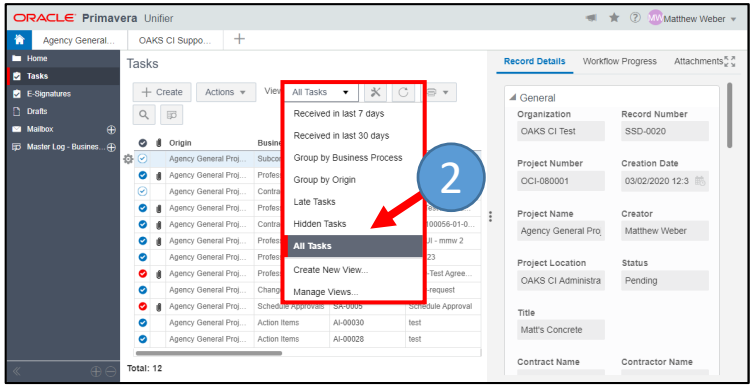


Home Page – Tasks

1. From the Home Page, you can click on Tasks to view tasks for all projects

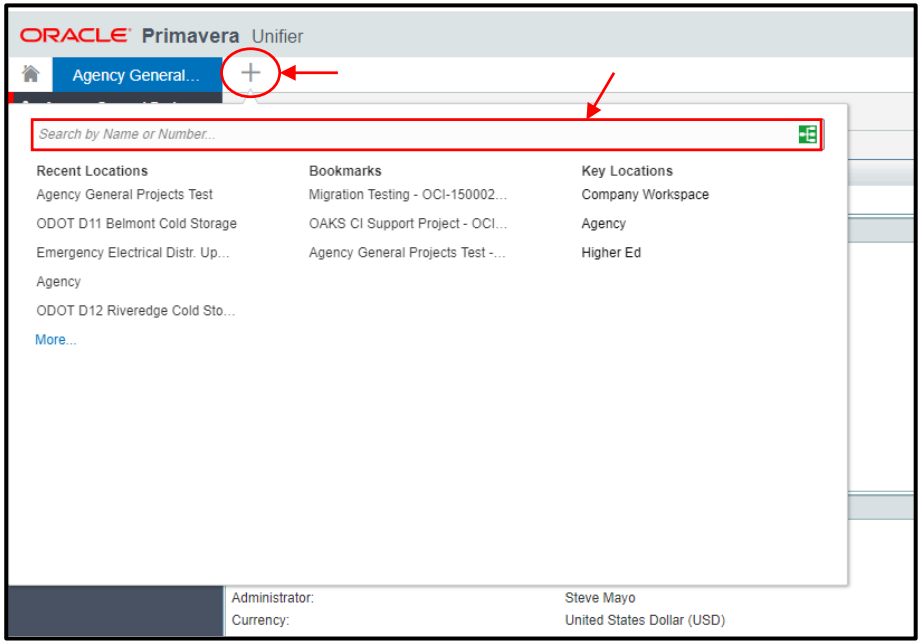


2. Note: Your default view shows "Received in the last 7 days". Change this view to **"All Tasks"** and that will remain your default for all projects.



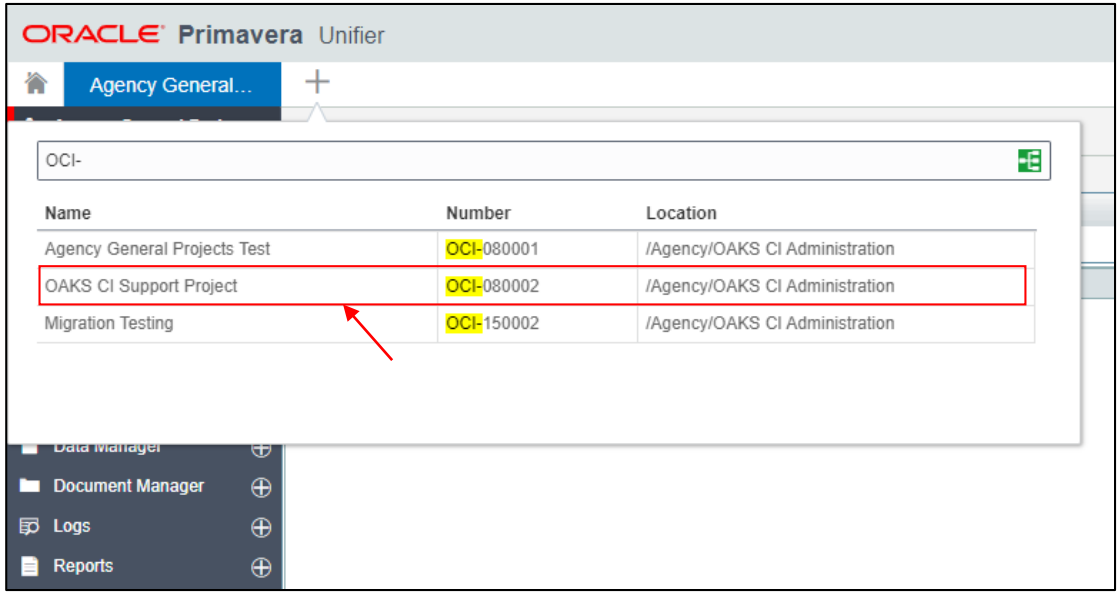
Find your Project

- To locate your project, click on the + sign to the right of the home or project tabs
- In the secondary screen you will see a search box, a list of Recent Locations, Bookmarks, and Key Locations
- Click inside the search box



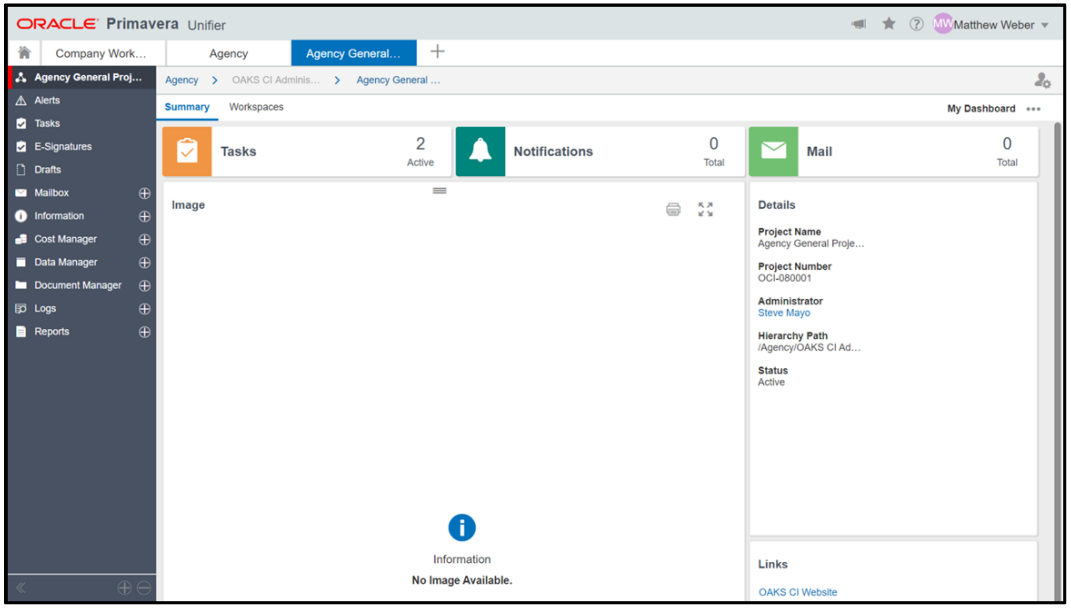
Find your Project

- Type the name or number of the project you are searching for
- The results will begin to auto-populate as you type
- Click on your project from the list to open it



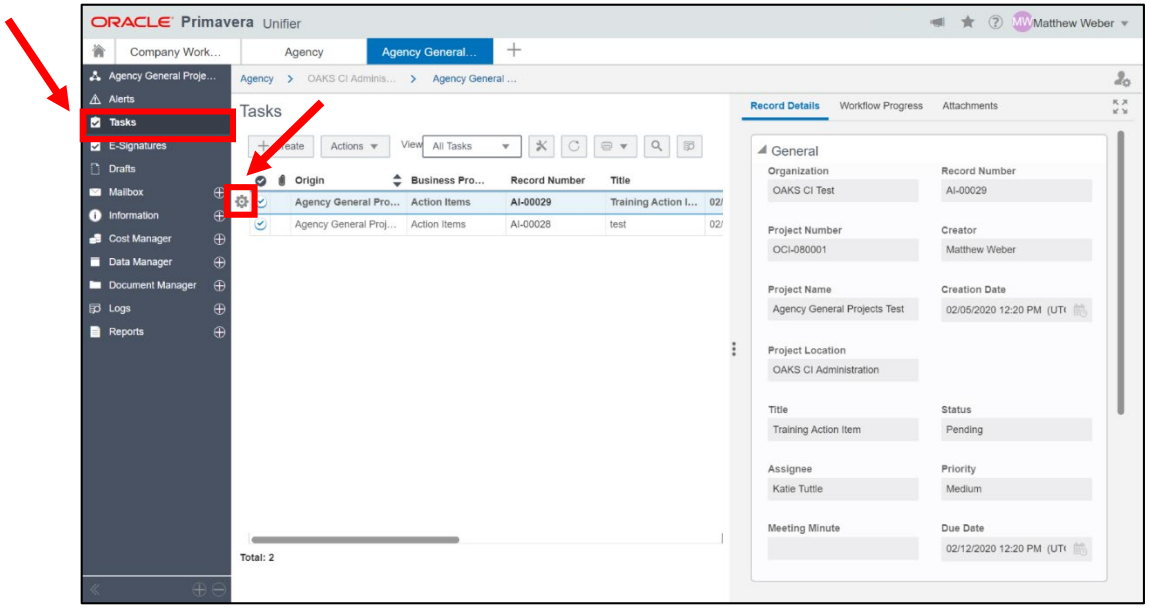
Project Home Page

- From your Project Home Page, you can navigate to your work and information
- In the Main Menu, you will see: **Tasks, Mailbox, Drafts, Document Manager, and Logs** (most of your work will be completed in **Tasks** and **Logs**)



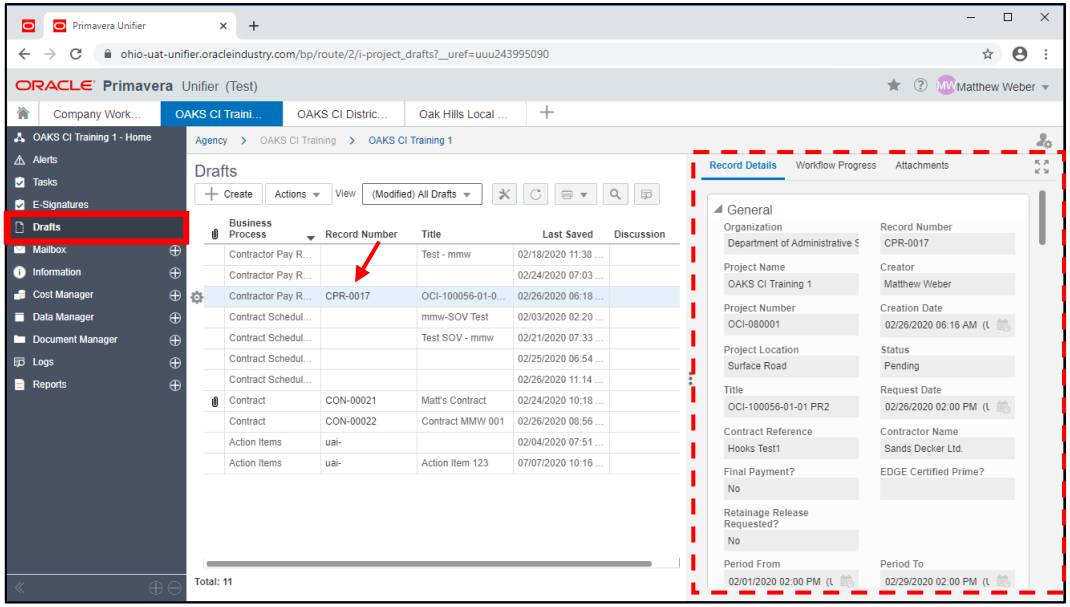
Tasks (Your Work)

- Tasks are records that come to you for your review or approval
- Use the gear icon or **double-click** the Task to open it



Drafts

- Drafts are any unfinished records that you have created and saved for later
- Click any record to preview the details in the right pane
- You can delete any drafts you no longer need



Drafts and Timeout

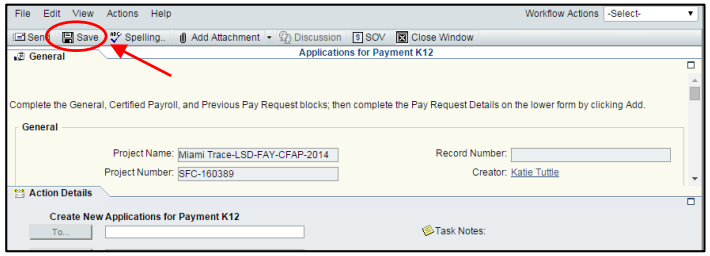
OAKS CI times out after 60 Minutes of Inactivity

- All unsaved work will be lost
- No warning will be given
- Use the **Save** button to save your work as a Draft

Note: Typing General Comments is not recognized as accessing the system and the system will time out after 60 minutes. If you're typing extensive notes, first type them in a Word doc then copy and paste into General Comments.

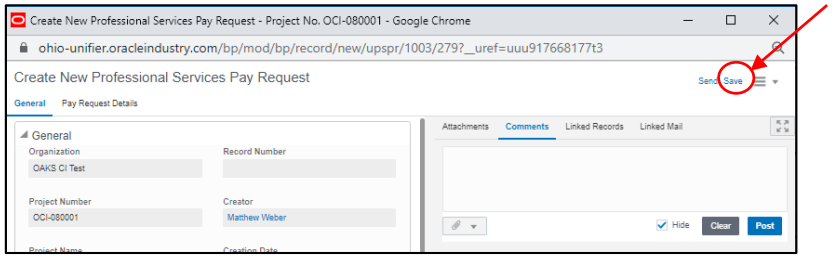
Old View:

Save was found at the top left of the record



New View:

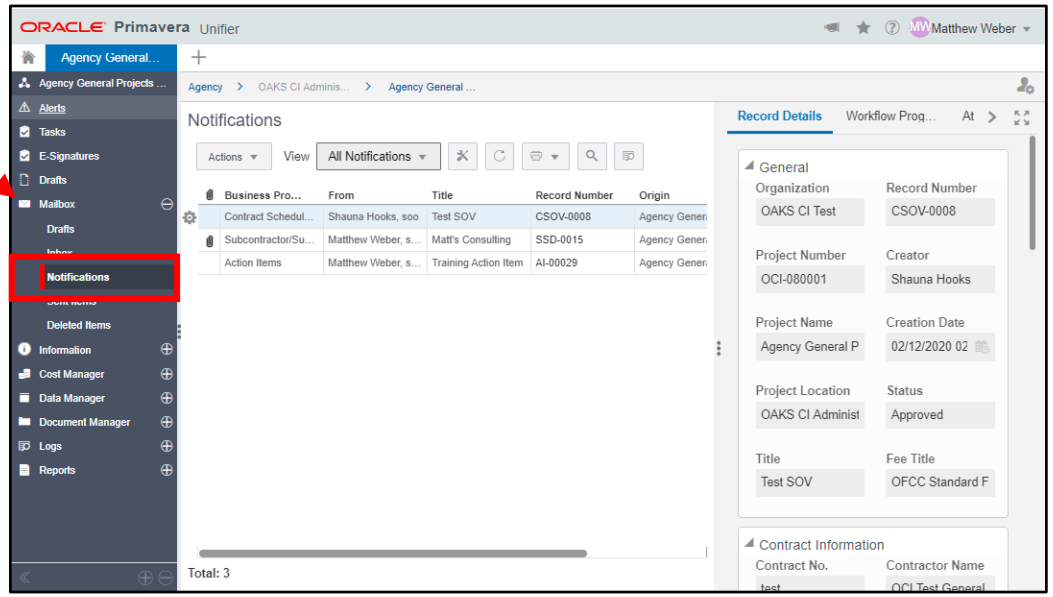
Save is found at the top right of the record



Mailbox – Notifications

Within your Mailbox you will find Notifications

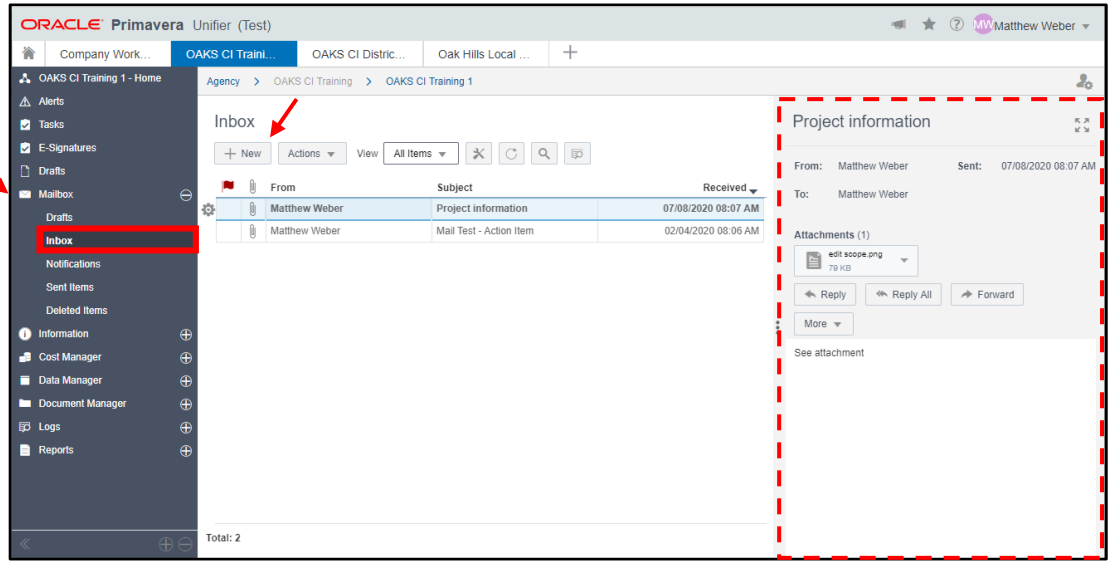
- Notifications are any records that you have been carbon copied on
- You can delete them if you choose
- **Meeting Minutes will always be a Notification**



Mailbox – Inbox

Within your Mailbox you will also find your Inbox

- You can create and send a new message from your Inbox
- You can view the full message by double clicking the record, or view the selected message in the right pane



Document Manager Uploading

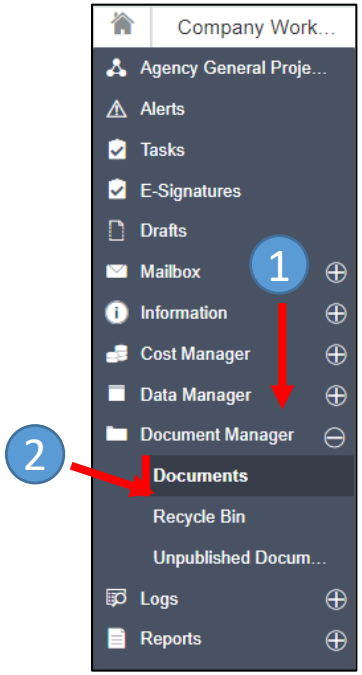
About Document Manager

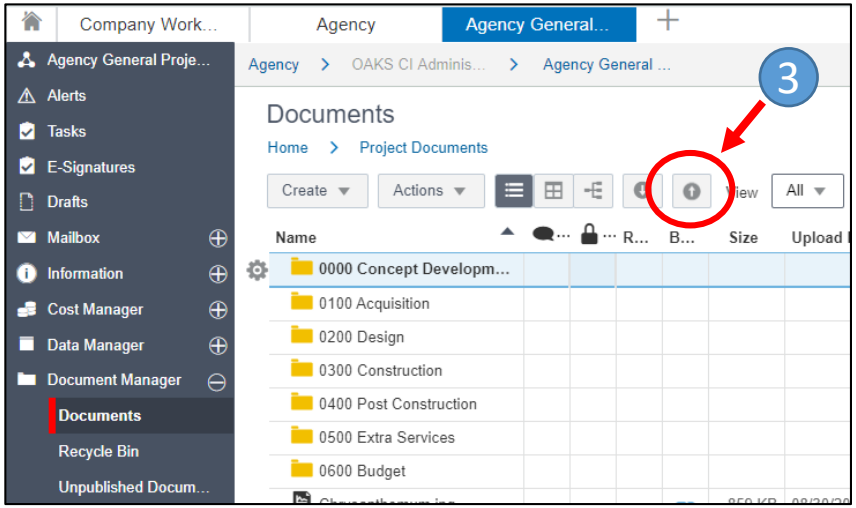
* ***If you are a School District Project user, you may or may not utilize Document Manager. Please follow up with your Project Manager for guidance.***

- Document Manager houses all your supporting documentation
- All documents must be uploaded into Document Manager **first** before they can be attached to a record
- Provides a platform for maintaining a wide variety of files and documents
- Ensures that project participants are always working on the most current versions
- Provides ready access to all documents from anywhere at any time

Document Upload

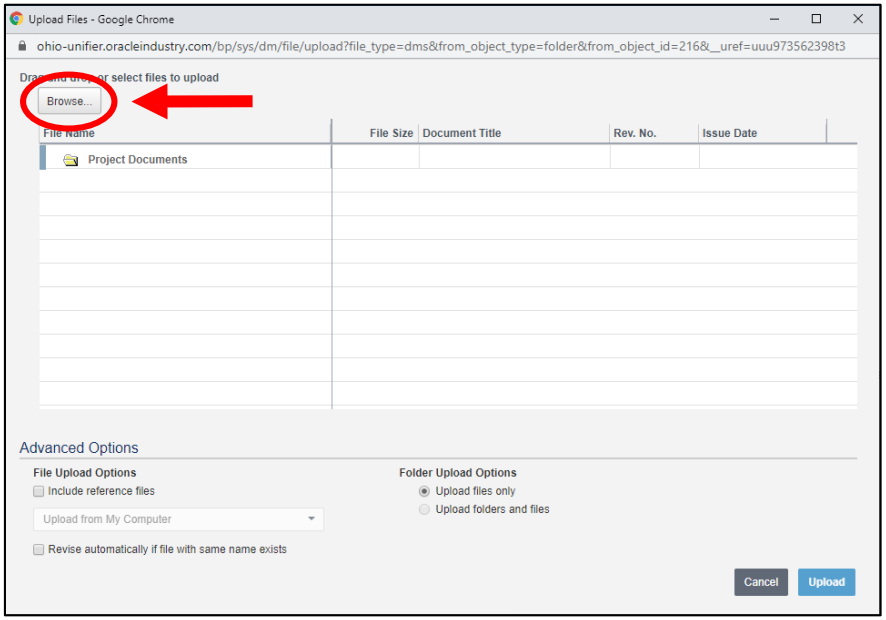
1. Navigate to Document Manager
2. Click on Documents
3. Click the **Upload Arrow button**





File Upload Window

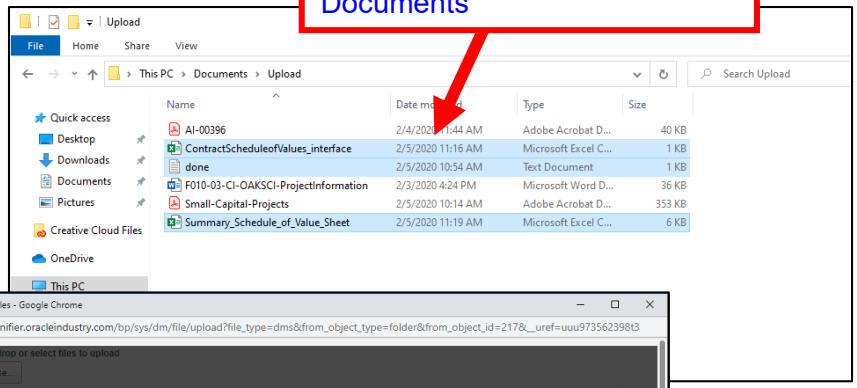
- A new window will appear for you to add files
- Click **Browse** to choose files for upload



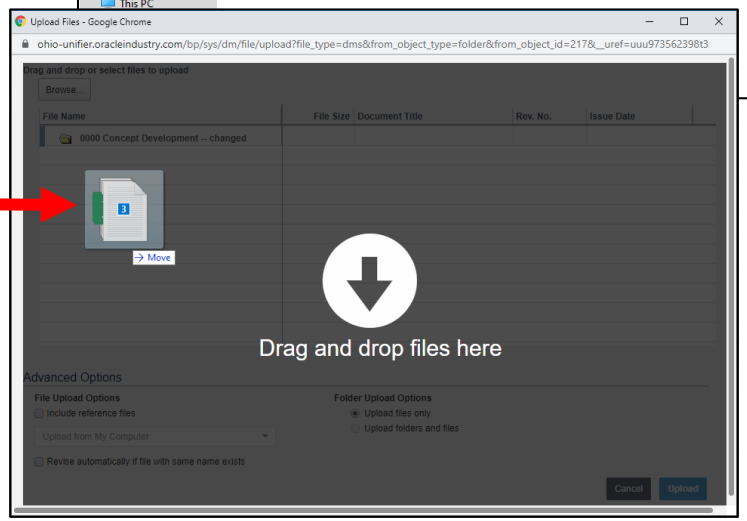
Drag and Drop files

- Find the document(s) your computer you want to upload
- Drag and Drop the document into the Upload Files window

Choose your folder of Documents or Select Multiple Documents

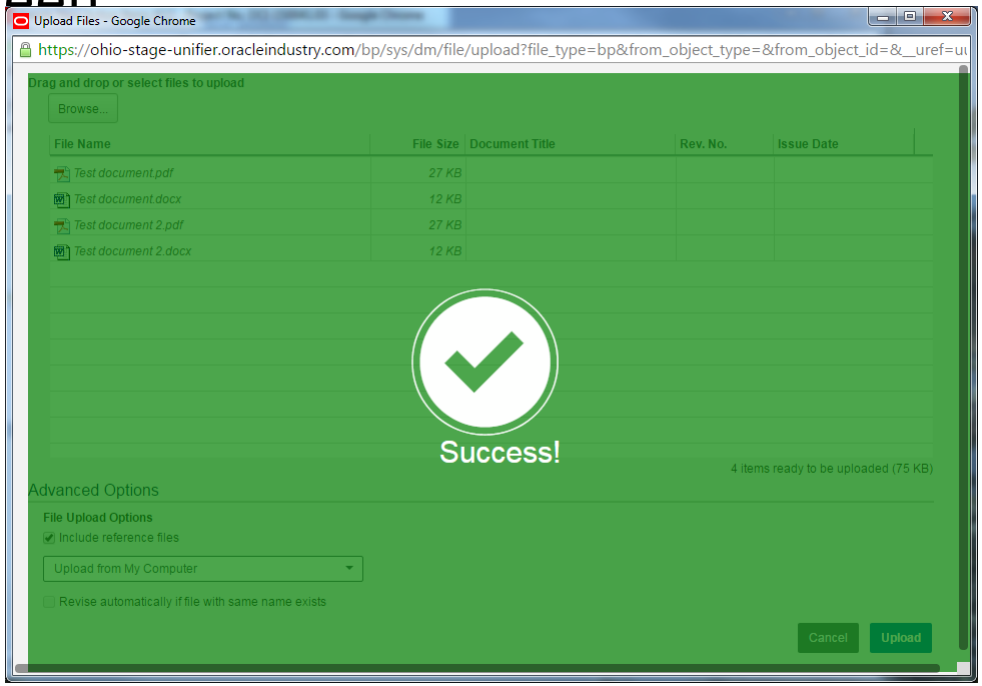


Drag and Drop the documents into the Upload Files window



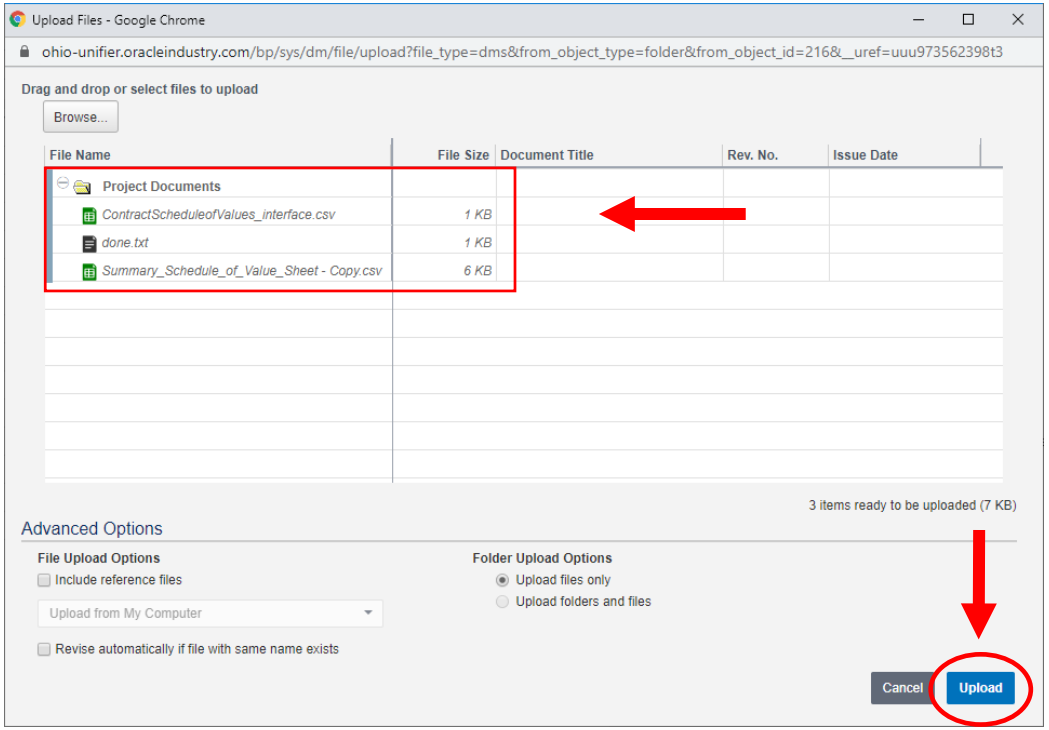
Adding Documents

- If all files have been added, you will see a green “Success!” screen



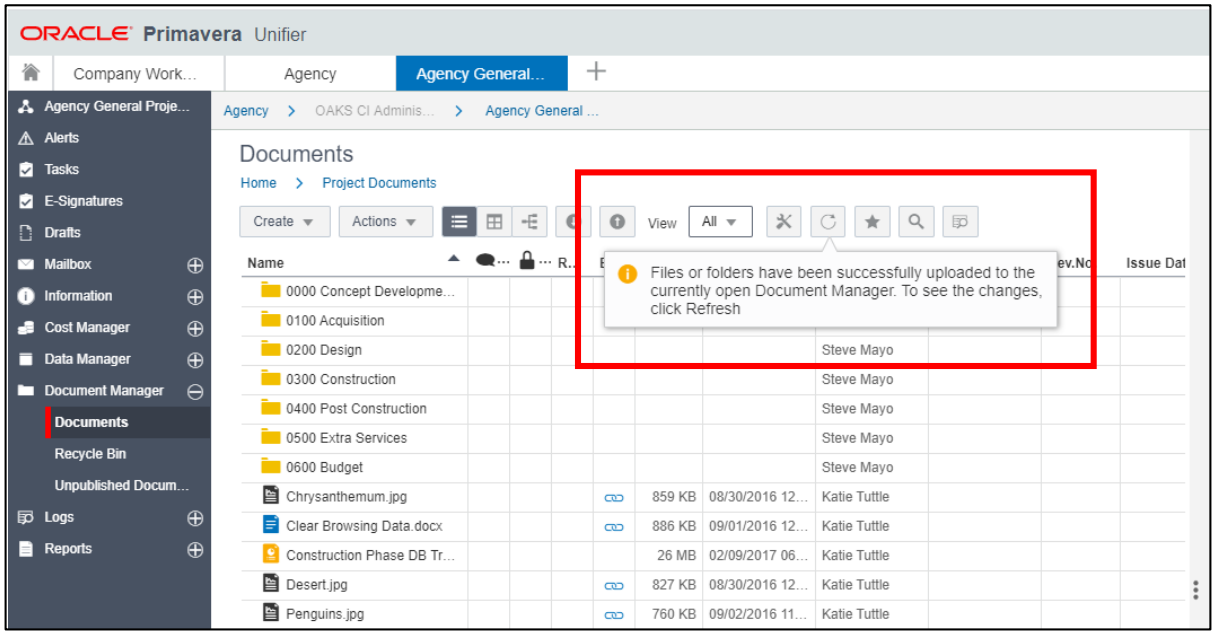
Upload Documents

- You should see all your documents in the Upload Files window
- Click **Upload** button



View Documents

- The window will close, and you will receive a message that your files have been uploaded
- Click the **Refresh** button to see the new files

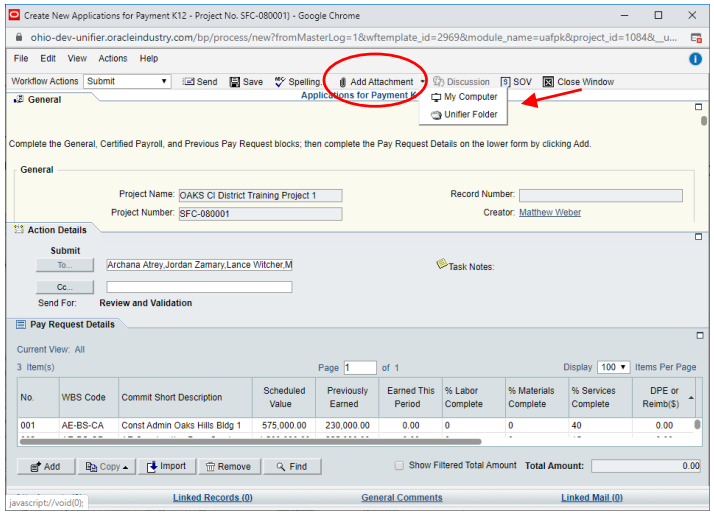


Attaching Documents to Records

Attach Documents to your Record

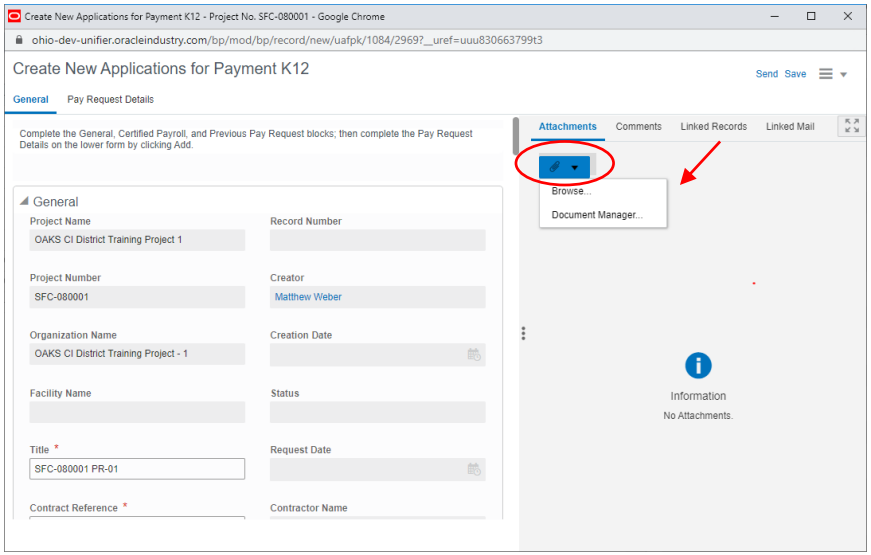
Old View:

- To attach documents to your record, user would click **Add Attachment** and choose either **My Computer** or **Unifier Folder**



New View:

- To attach documents to your record, click the attachment button and select either **Browse** to select a file from your computer or **Document Manager**

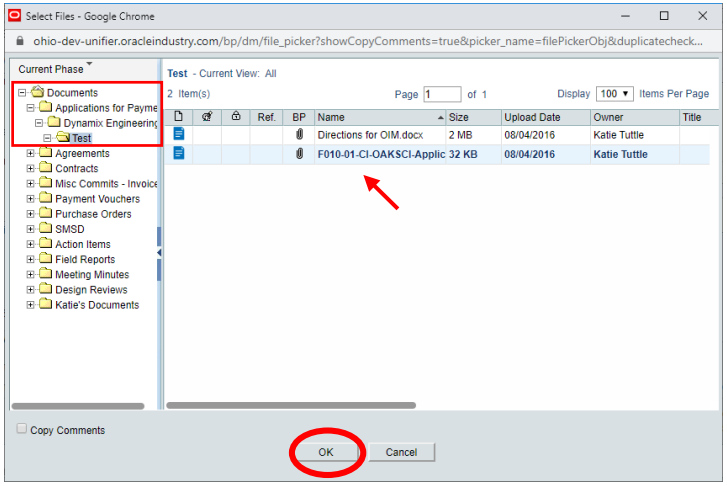


Attach Documents to your Record

- If you choose to attach a file from your computer, follow the directions starting from the [File Upload] section
- If you choose to attach a file from the Unifier folder / Document Manager, follow these steps:

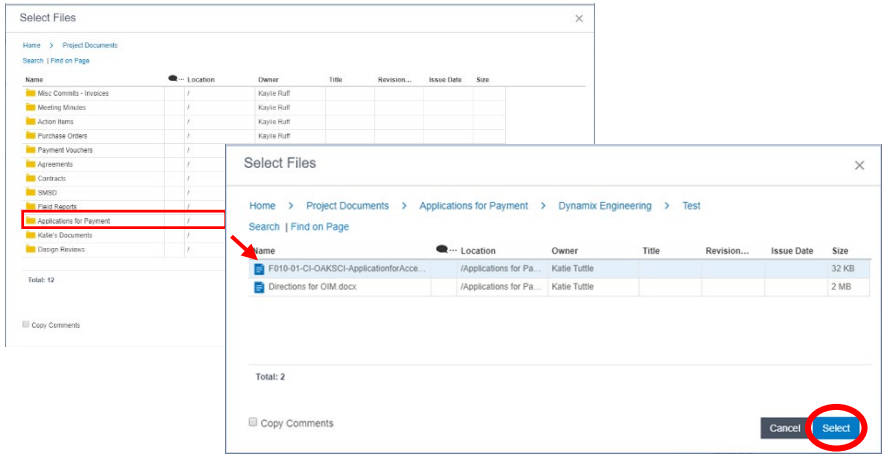
Old View:

- Choose the folder where your documents are saved
- Select the document on the right
- Click OK



New View:

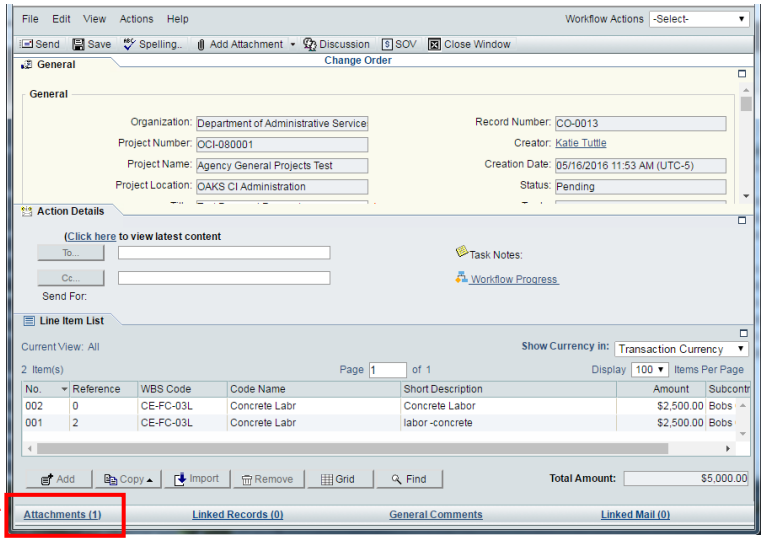
- Choose the folder (double click) where your documents are saved
- Select your document
- Click Select



View Attachments

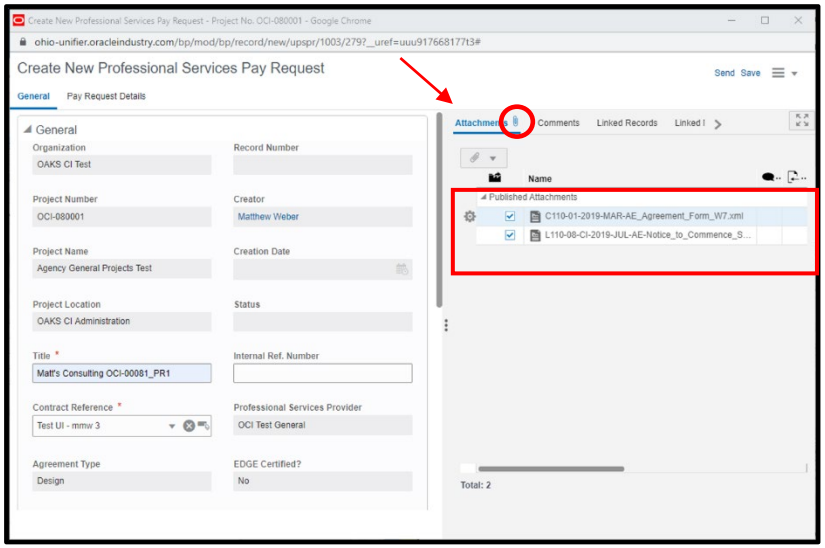
Old View:

- User could view the attachments at the bottom of the record
- The number of attachments in the record would display in the same location



New View:

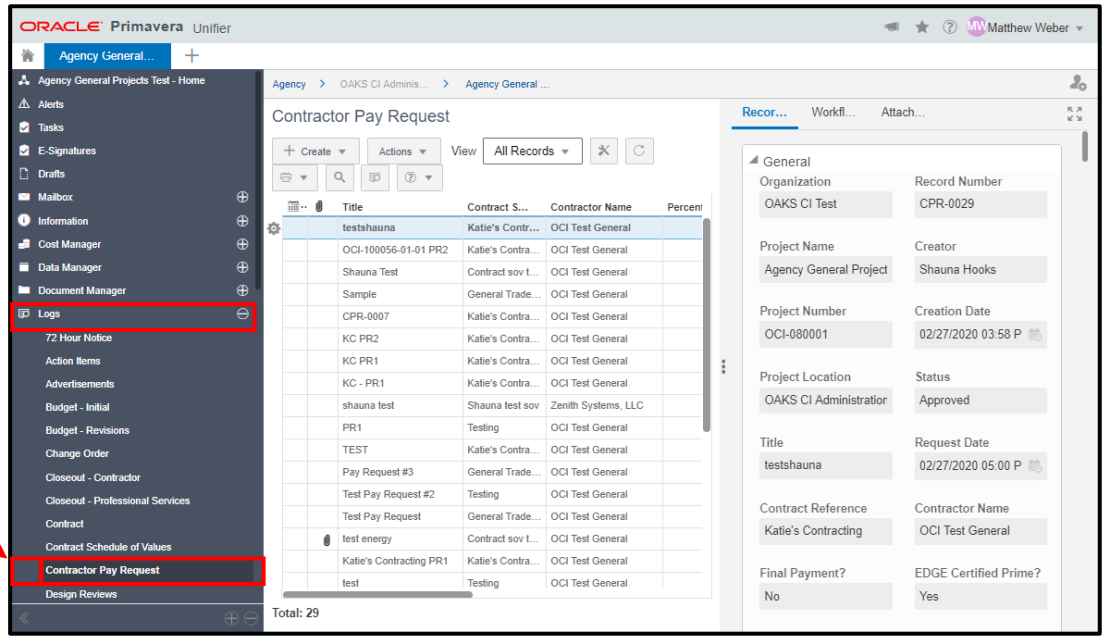
- Added attachments will now display in the right pane under the Attachments tab
- A paperclip icon will now appear next to the tab if the record has an attachment



Working in Logs

Logs

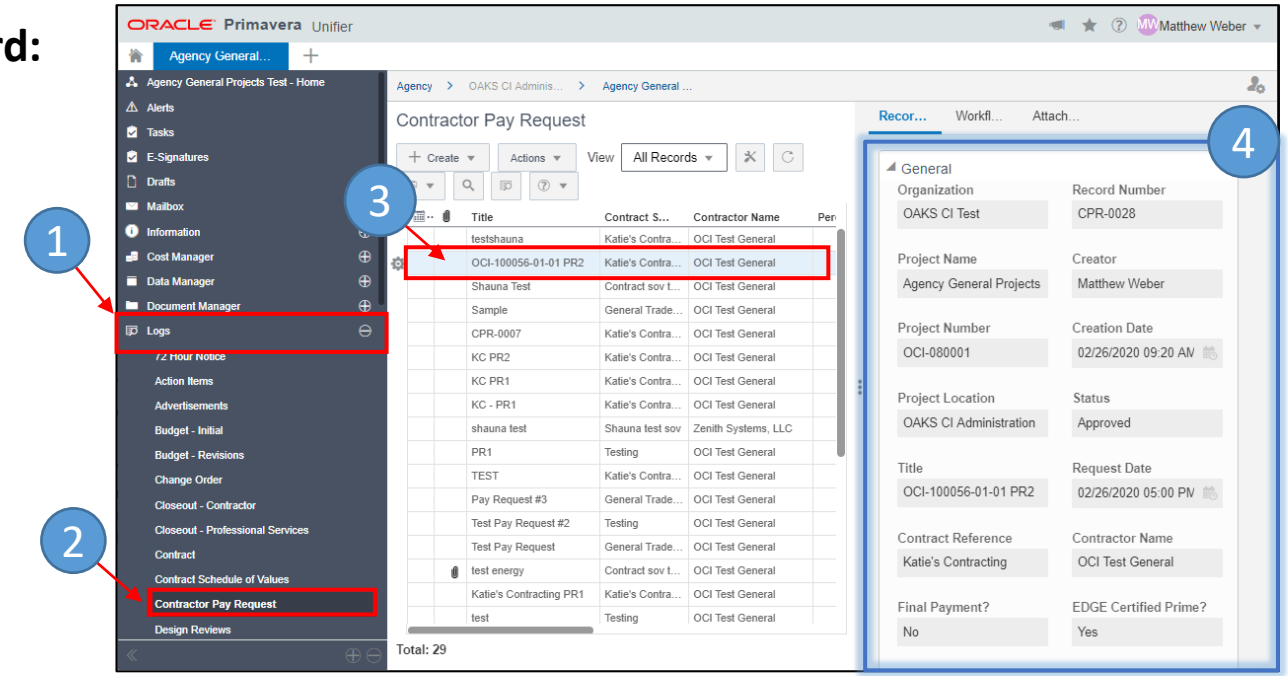
- **Logs** houses All Records for your project
- Click **Logs** in the dark gray menu to the left to show the different record types
- Select the record type you wish to view (ex: Contractor Pay Request)



Logs – View Record Details

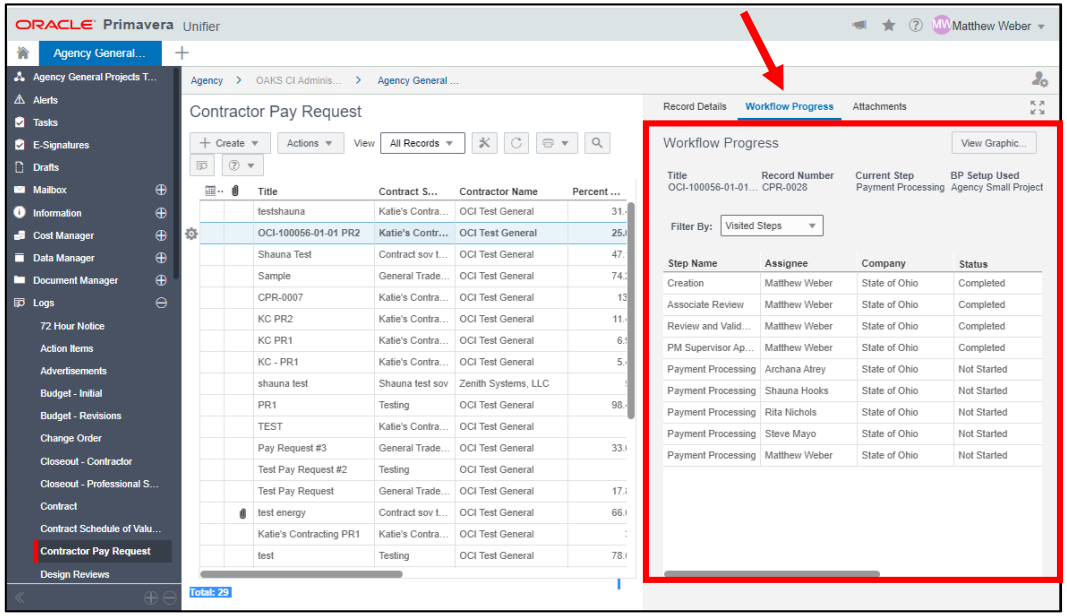
To view a specific record:

1. Click Logs to expand
2. Click the Record type that you wish to view
3. Click the specific Record you wish to view
4. The details of selected Record will populate to the right



Workflow Progress

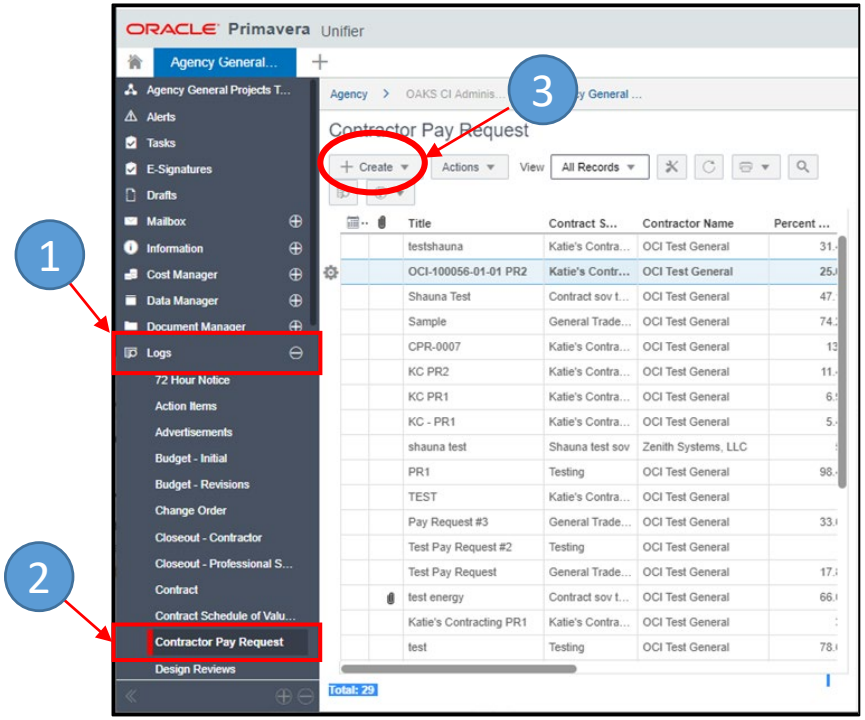
- Click “Workflow Progress” in the preview screen to view the step-by-step information about this record



Create a New Record In Logs

Create a New Record

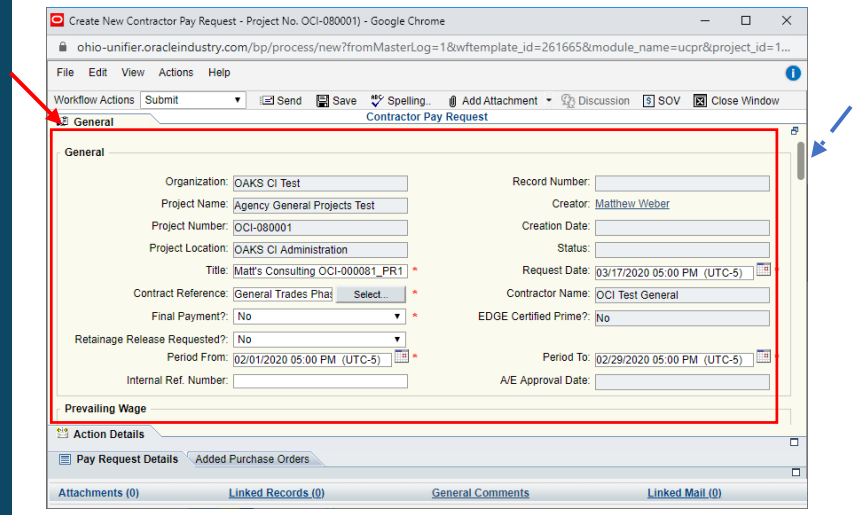
1. Click **Logs**
2. Select the appropriate **Record** type
3. Click the **Create** button



Add Information to the Record

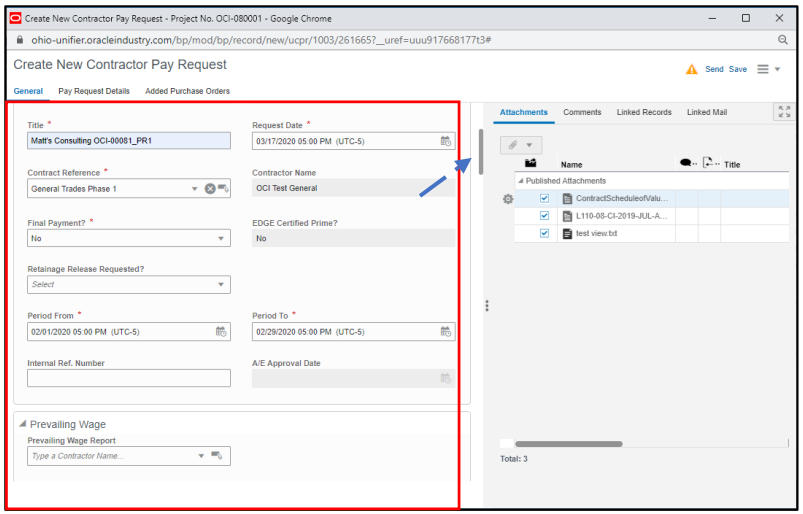
Old View:

- User entered required information in the General Tab
- Scroll down to view the entire record
- Required information is marked with a red *



New View:

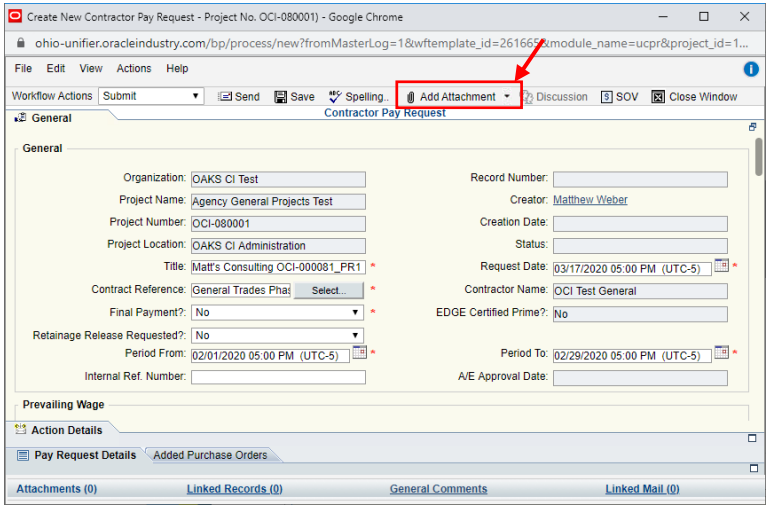
- Fill out all required information in the left pane
- Scroll down to view the entire record
- Required information is marked with a red *



Add Information to the Record

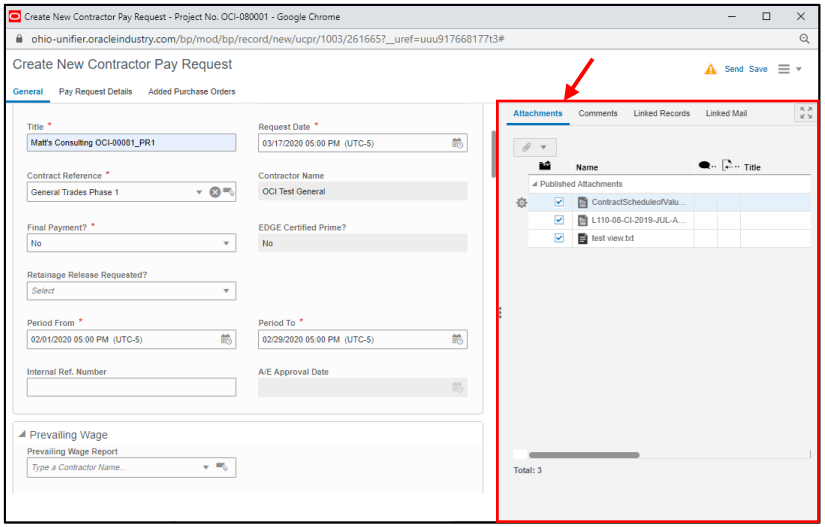
Old View:

- User would add attachments by clicking **Add Attachment** near the top-center of the Record



New View:

- In the right pane, click **Attachments** to add any necessary documents to the record

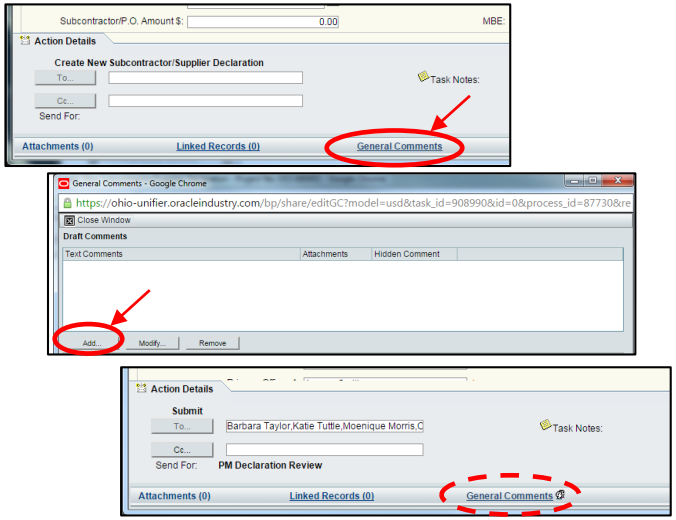


Add General Comments

- General Comments are a good way to communicate with team members about a specific record

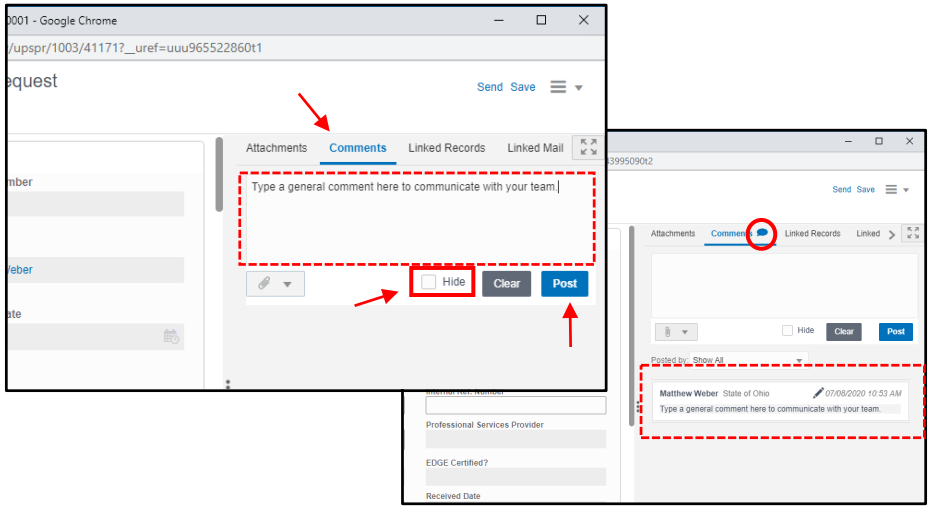
Old View:

- User clicked the General Comments at the bottom of the record
- Clicked Add
- Entered Comments and clicked OK



New View:

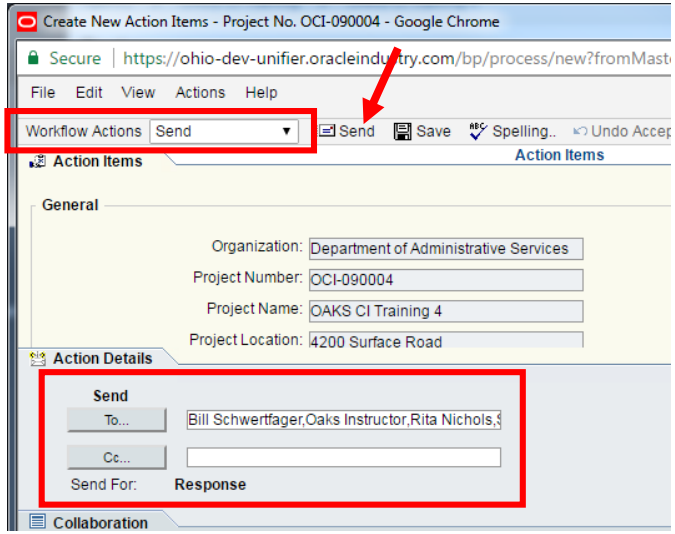
- Click the Comments tab located in the right pane of the record
- Type your comment in the text box
- **Important**: uncheck Hide to make the comment visible in the record
- Click Post (the comment will display below once posted)
- Once added, a blue comment icon will appear next to the tab



Send the Record

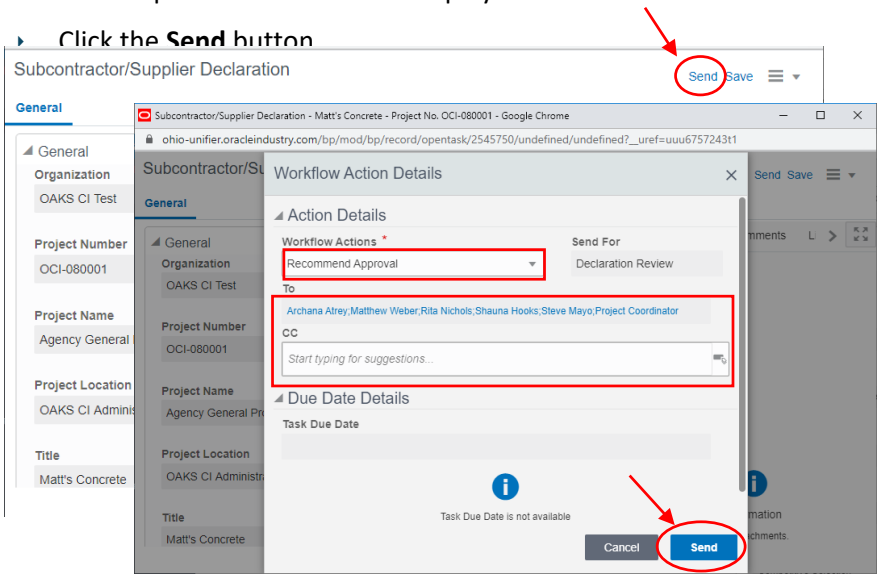
Old View:

- User would first choose or verify the correct Workflow Action is selected
- The Action Details section of the record would display the recipients of the next task



New View:

- Click the **Send** link (top right corner of the record)
- Choose or verify the correct Workflow Action is selected
- The recipients of the task are displayed below
- Click the **Send** button



Questions?

OAKS CI Support Desk Contact Info:

oaksci@ofcc.ohio.gov

614.644.2211

Subcontractor/Material Supplier Declaration

Purpose & Procedure

- The Subcontractor Supplier Declaration Business Process (BP):
  - Provides for the submittal, review, and approval of contractor's subcontractors and material suppliers
  - Tracks important EDGE and subcontractor information once a subcontractor/supplier is approved

- Workflow

  Created by: Contractor → Sent to: PM Declaration Approval → Sent to: PC Declaration Validation → Sent to: Contractor Validation Update and Subcontract Attachment (if necessary)

Roles & Responsibilities

- Contractor
  - Creates the declaration and submits it for review
  - Provides additional information regarding EDGE participation
- Project Manager (PM)
  - Reviews the declaration and accepts or rejects use of the subcontractor/supplier
- Project Coordinator
  - Reviews and validates the declaration for Drug Free WorkPlace (DFWP) enrollment and EDGE status

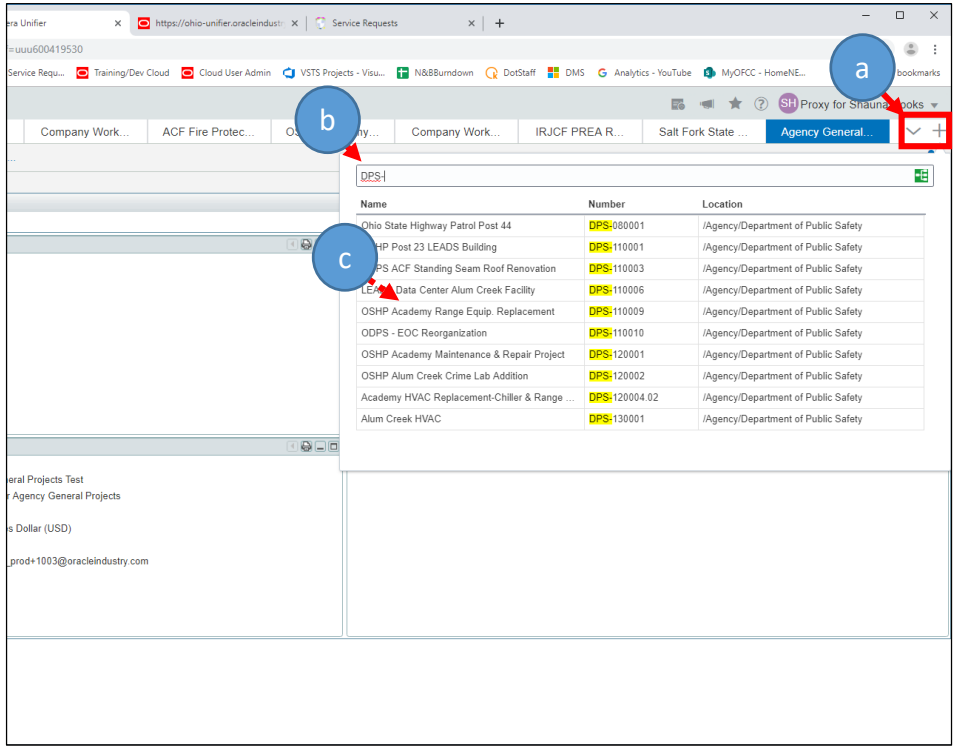
SMSD Initiation (Contractor)

- Log into OAKS CI

  a. Click + sign

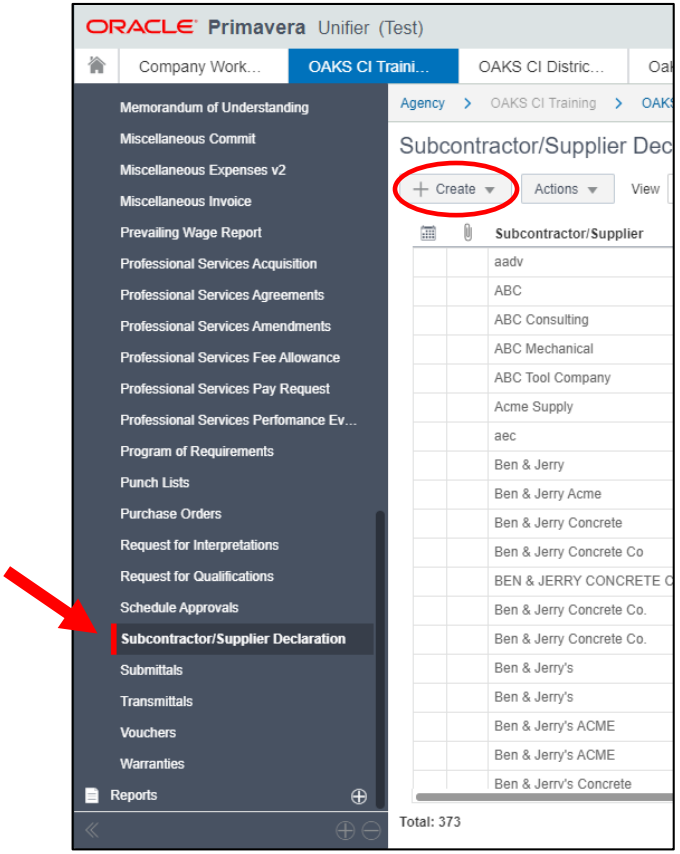
  b. Type project name or number in search bar

  c. Click appropriate project to open



SMSD Initiation (Contractor)

- To create the Contract record in OAKS CI navigate to:
  - Logs -> Subcontractor/Supplier Declaration
  - Click Create or New



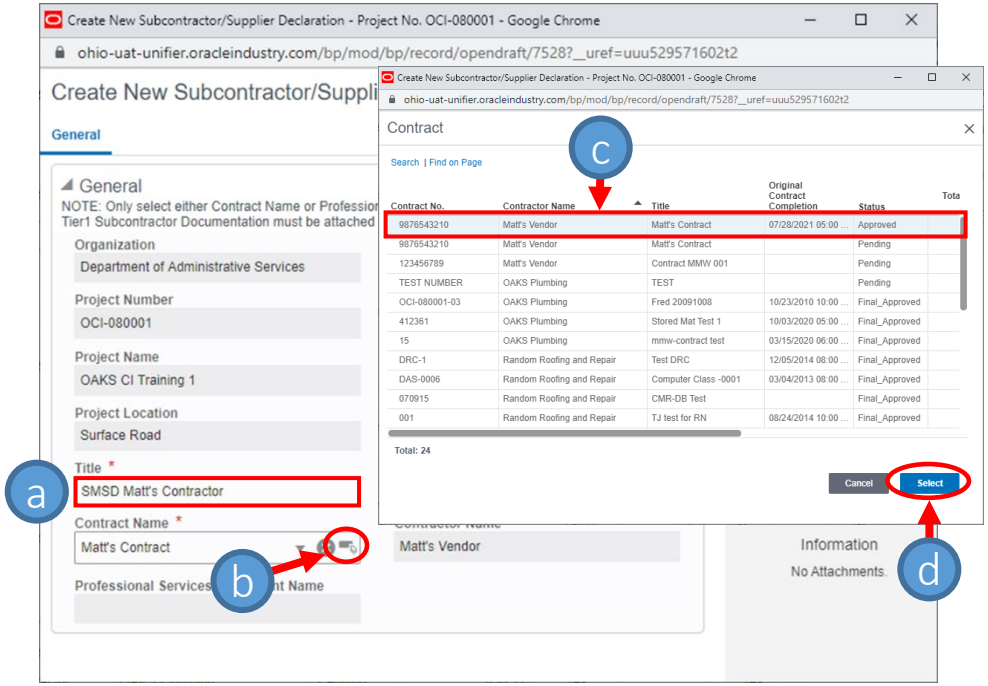
SMSD Initiation (Contractor)

a) Enter **Title** (the title should house the name of the company utilized)

b) Click the Select button next to **Contract Name**

c) Choose appropriate **Contract**

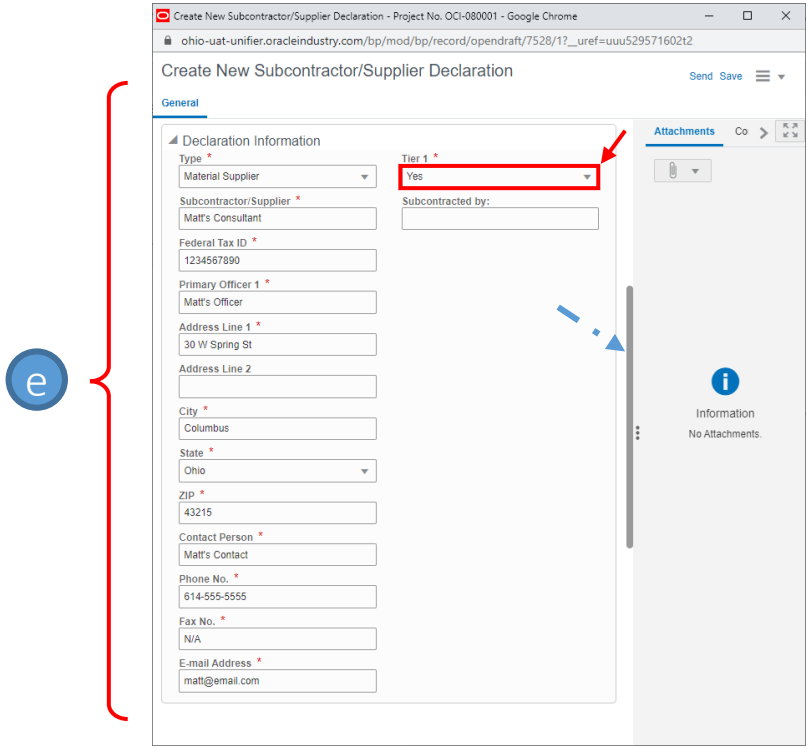
d) Click **Select**



SMSD Initiation (Contractor)

e) Scroll down the form to complete the **Declaration Information**

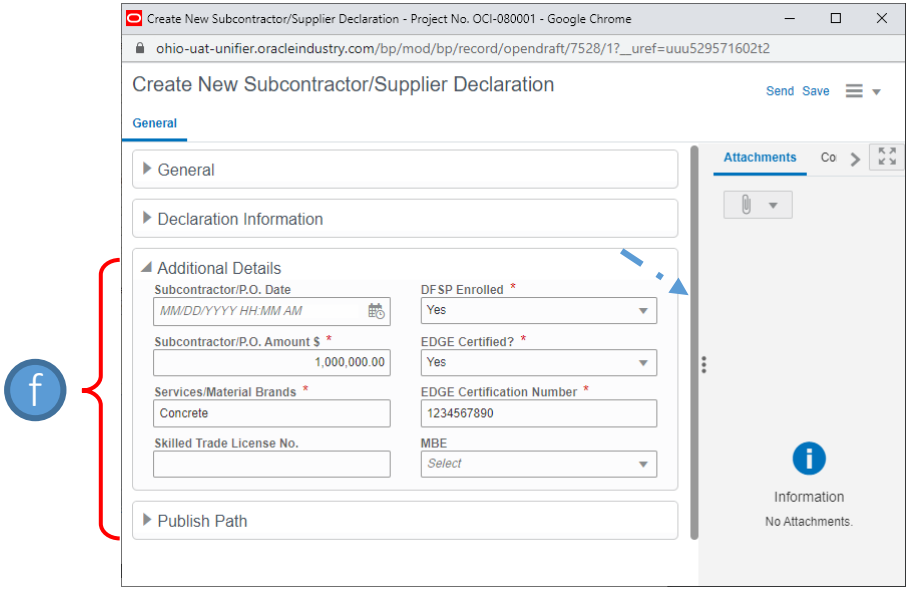
- Required fields are marked with *
- Use the Tier 1 dropdown box to indicate if this is a Tier 1 Sub



SMSD Initiation (Contractor)

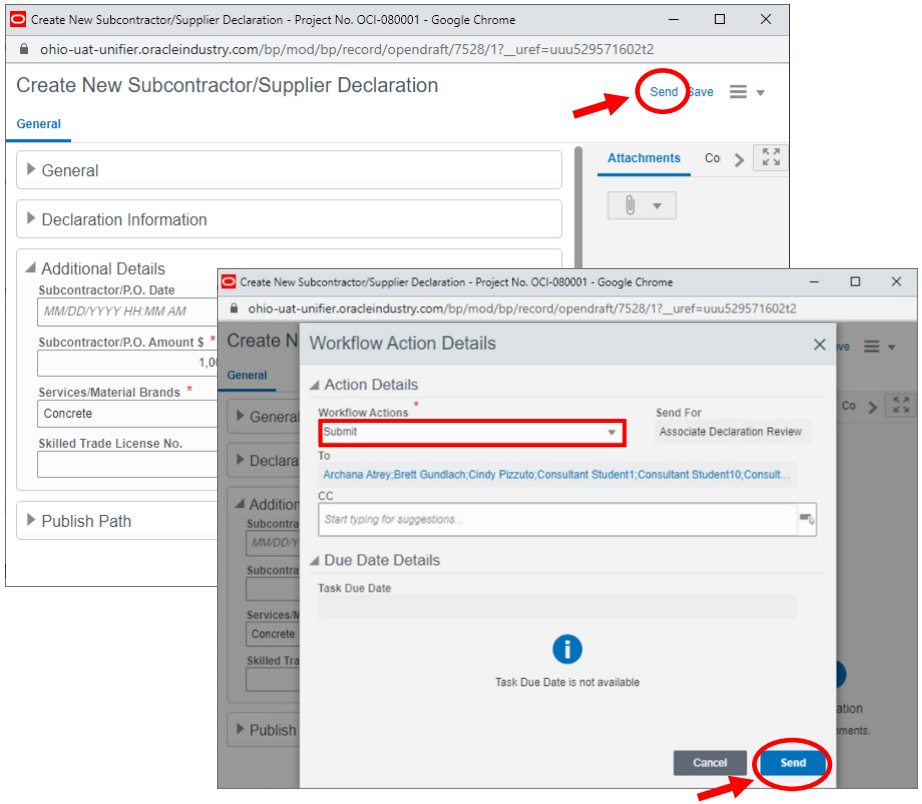
f) Scroll down the form to complete the **Additional Details** section

- Required fields are marked with *



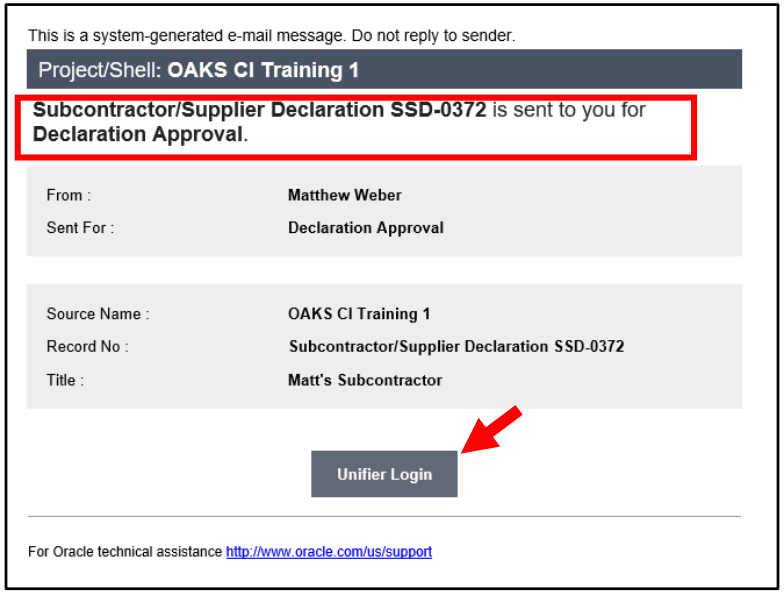
SMSD Initiation (Contractor)

- When the record is ready to move forward, click the **Send** button at the top of the record
- Verify Workflow Action: **Submit**
- Click **Send**



Project Manager Receives an Email

- Click on the “Unifier Login” button to access the task



This is a system-generated e-mail message. Do not reply to sender.

Project/Shell: **OAKS CI Training 1**

Subcontractor/Supplier Declaration SSD-0372 is sent to you for **Declaration Approval**.

From :	**Matthew Weber**
Sent For :	**Declaration Approval**

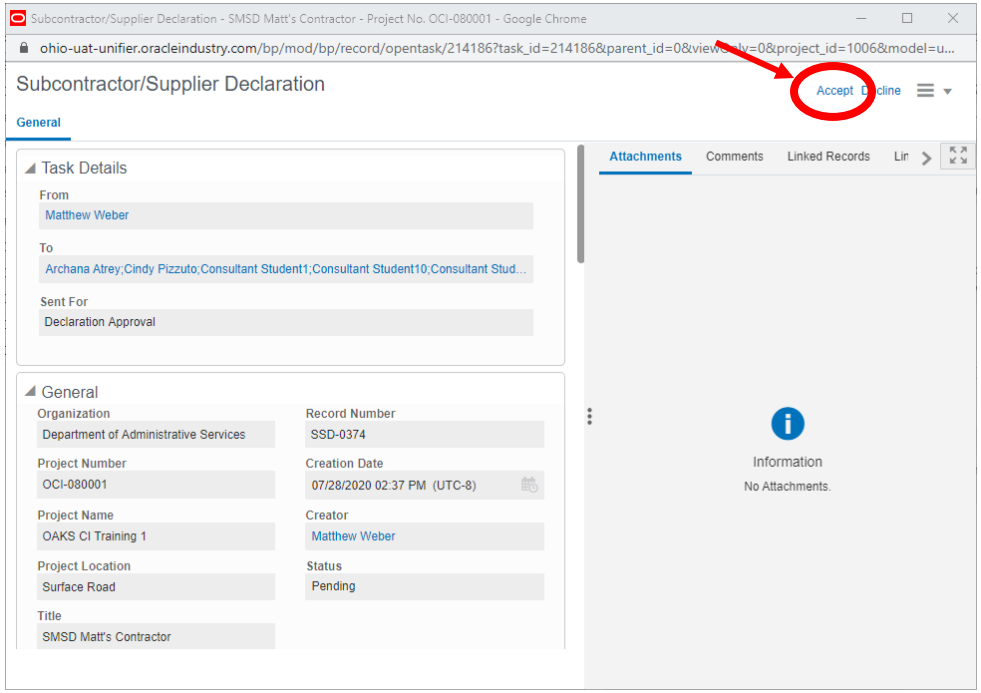
Source Name :	**OAKS CI Training 1**
Record No :	**Subcontractor/Supplier Declaration SSD-0372**
Title :	**Matt's Subcontractor**

Unifier Login

For Oracle technical assistance http://www.oracle.com/us/support

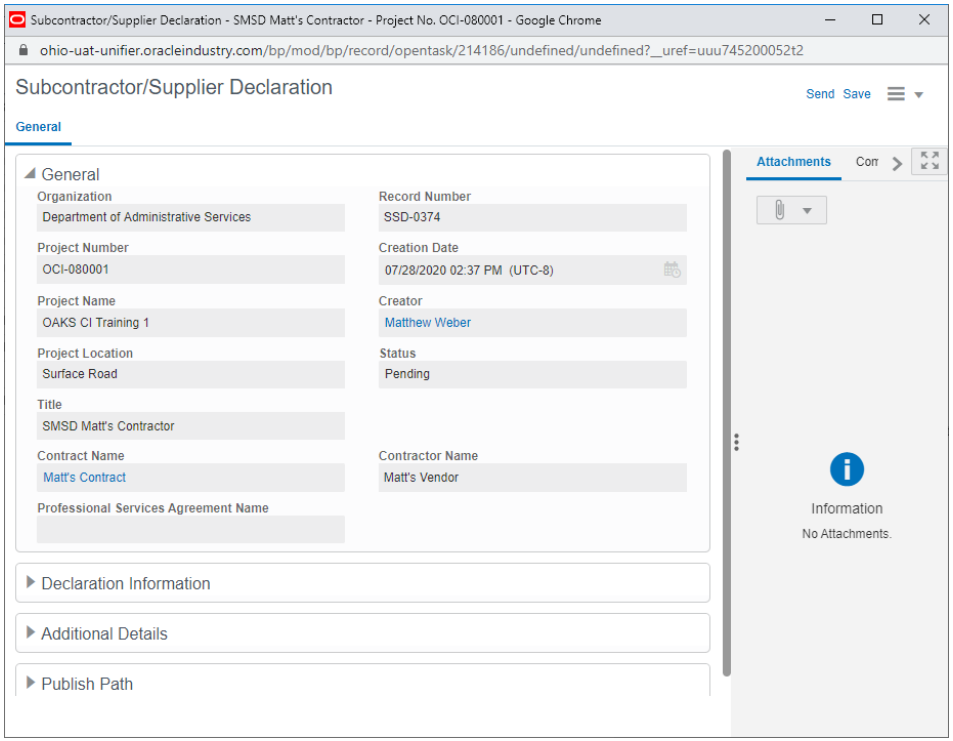
PM Declaration Approval

- Click Accept Task



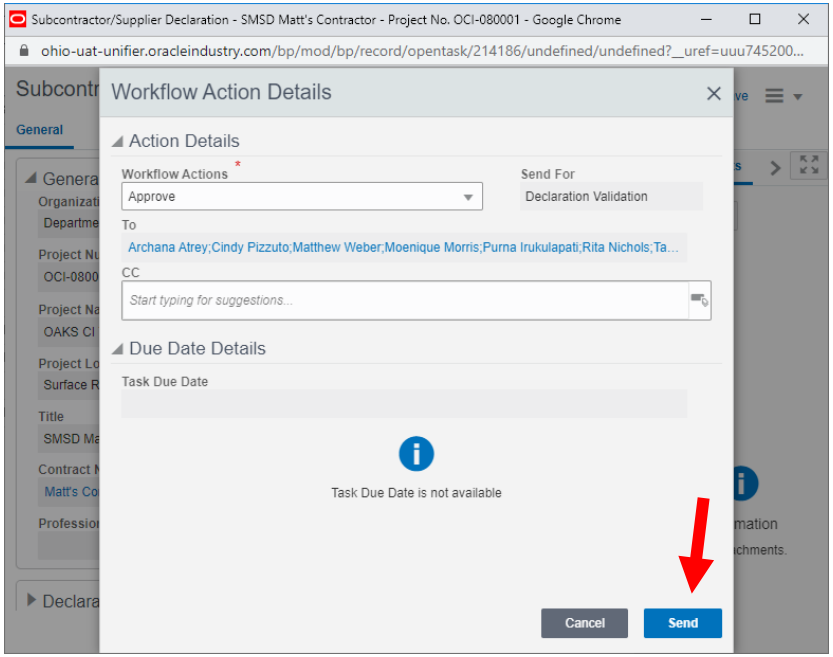
PM Declaration Approval

- Review the Subcontractor/Supplier Declaration record



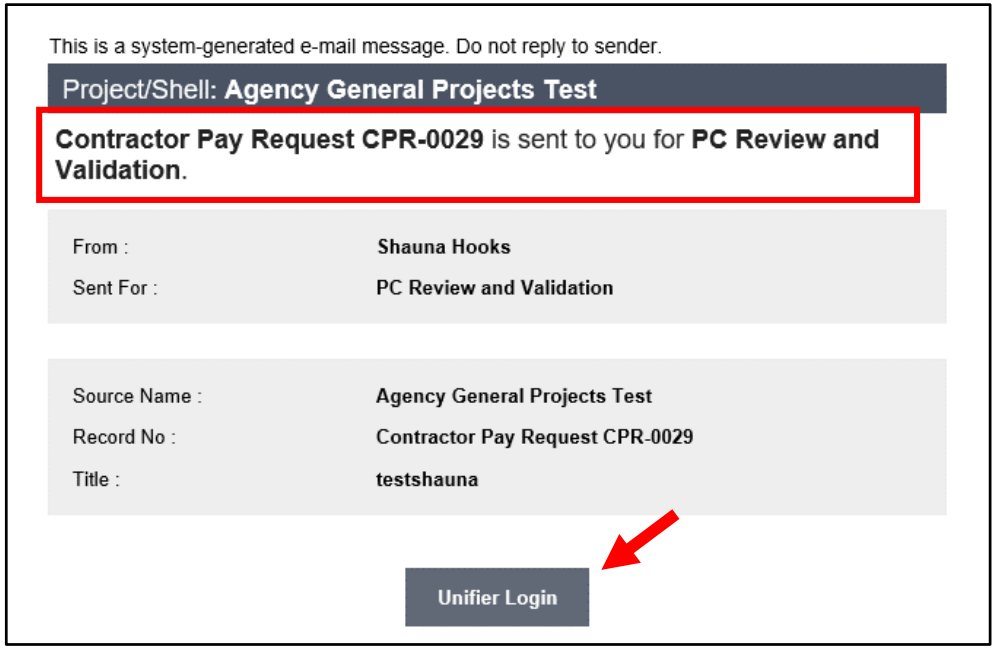
PM Declaration Approval

- Choose Workflow Action: **Approve**
- Click **Send**



PC Validation Step

- PC receives an Email
- Click on the “Unifier Login” button to access the task


This is a system-generated e-mail message. Do not reply to sender.

Project/Shell: **Agency General Projects Test**

Contractor Pay Request CPR-0029 is sent to you for **PC Review and Validation**.

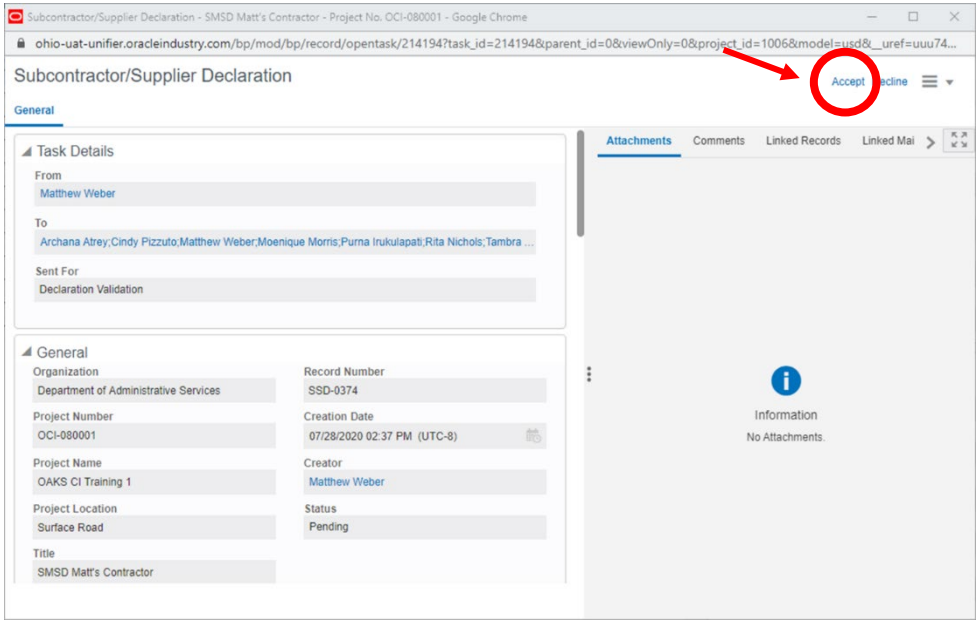
From :	**Shauna Hooks**
Sent For :	**PC Review and Validation**

Source Name :	**Agency General Projects Test**
Record No :	**Contractor Pay Request CPR-0029**
Title :	**testshauna**

Unifier Login

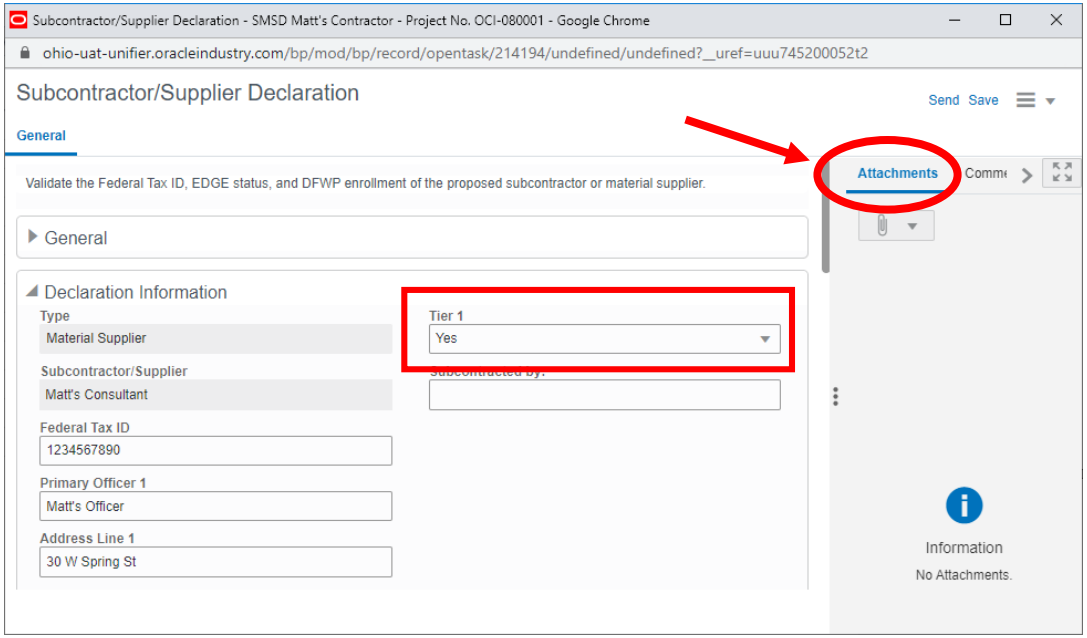
PC Validation Step

- Click Accept Task



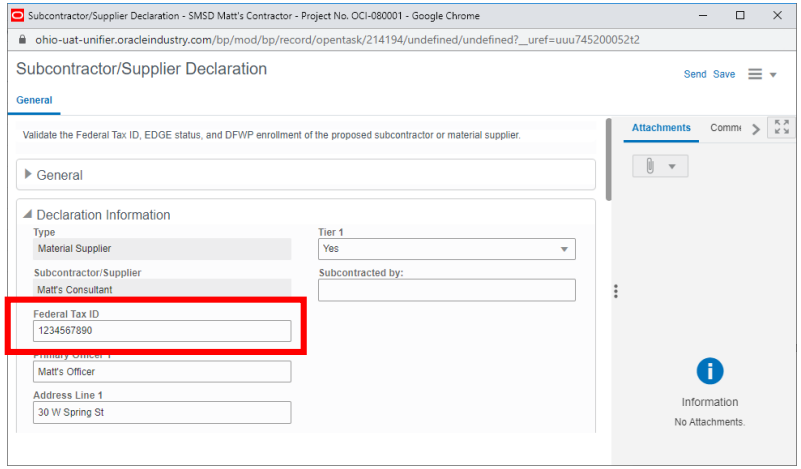
PC Validation Step

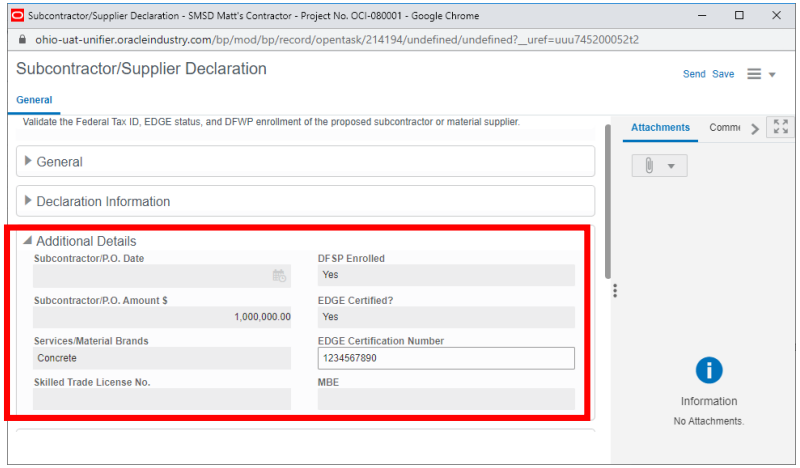
- If this is a Tier 1 Subcontractor attach the subcontractor agreement or return to Contractor for attachment



PC Validation Step

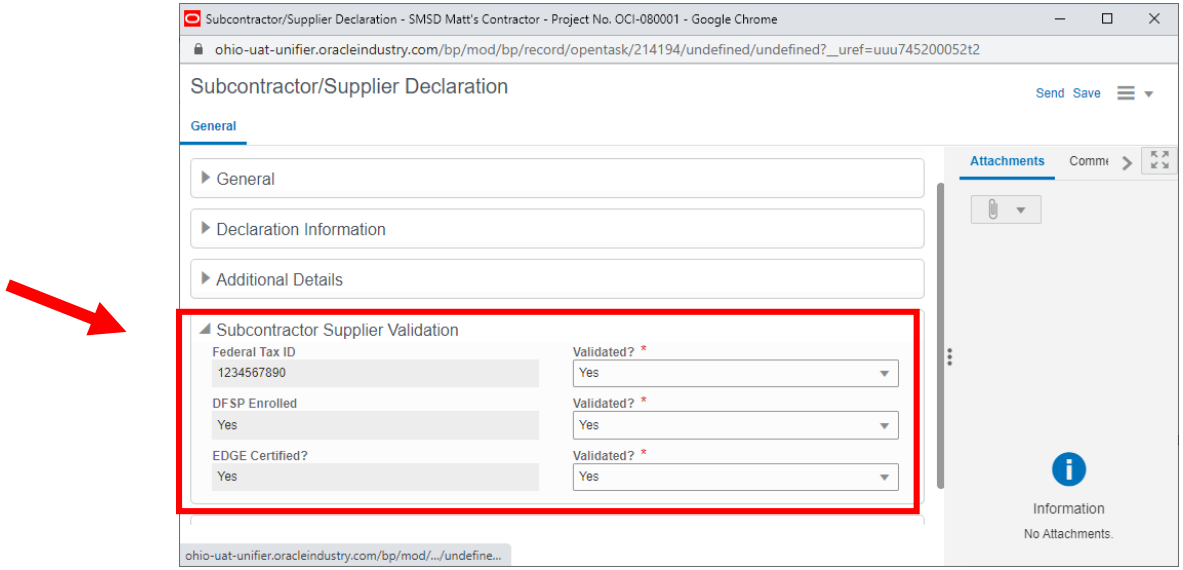
- Validate the Federal Tax ID, EDGE status, and DFWP enrollment of the proposed subcontractor or material supplier.





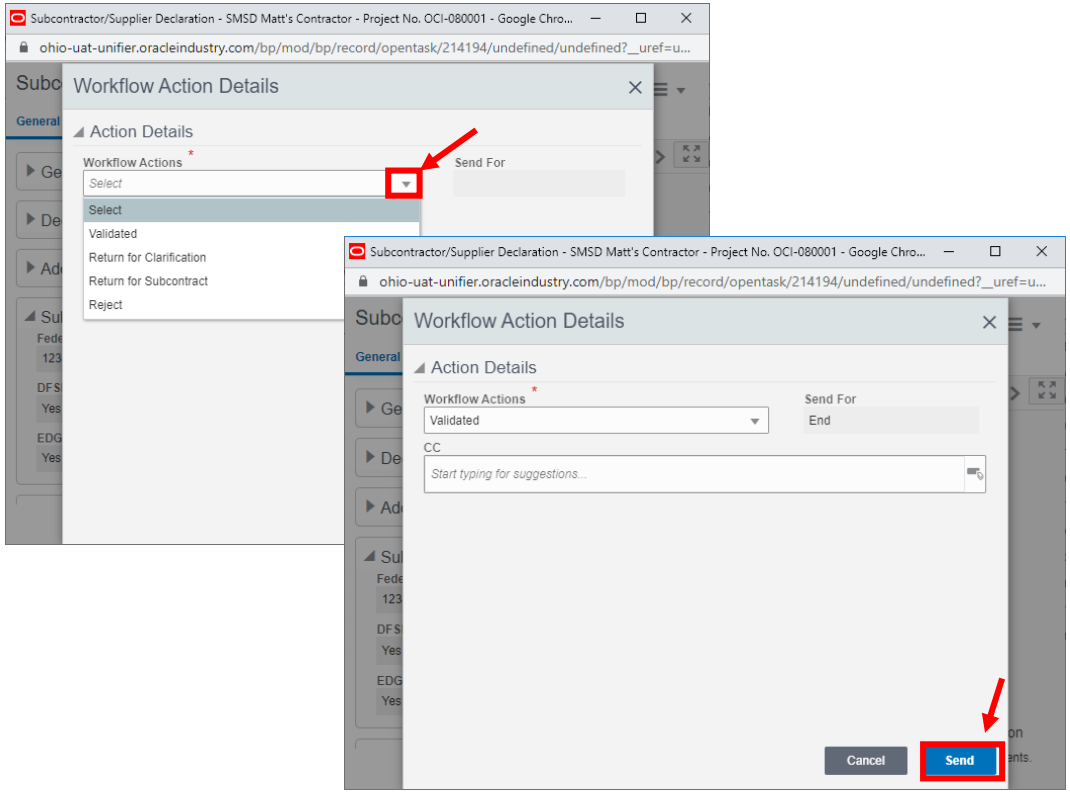
PC Validation Step

- Fill out Subcontractor Supplier Validation required fields



PC Validation Step

- Choose the appropriate Workflow Action and click **Send**



Validation Links

- Use this link to validate Drug Free Safety Workplace for subcontractors:
  - https://www.bwc.ohio.gov/employer/services/StateContract/nlbwc/StateContract1.aspx
- Use this link to validate EDGE for subcontractors and material suppliers:
  - https://eodreporting.oit.ohio.gov/edge-certification

Questions?

Please contact OAKS CI Support Desk:

oaksci@ofcc.ohio.gov

614.644.2211

Contract Schedule of Values (SOV)

Purpose & Procedure

- Provides for the submission, review, and approval of the Contractor's Schedule of Values.

- Submitted and approved SOV in this business process becomes the basis for all future Contractor Pay Requests.

- Workflow

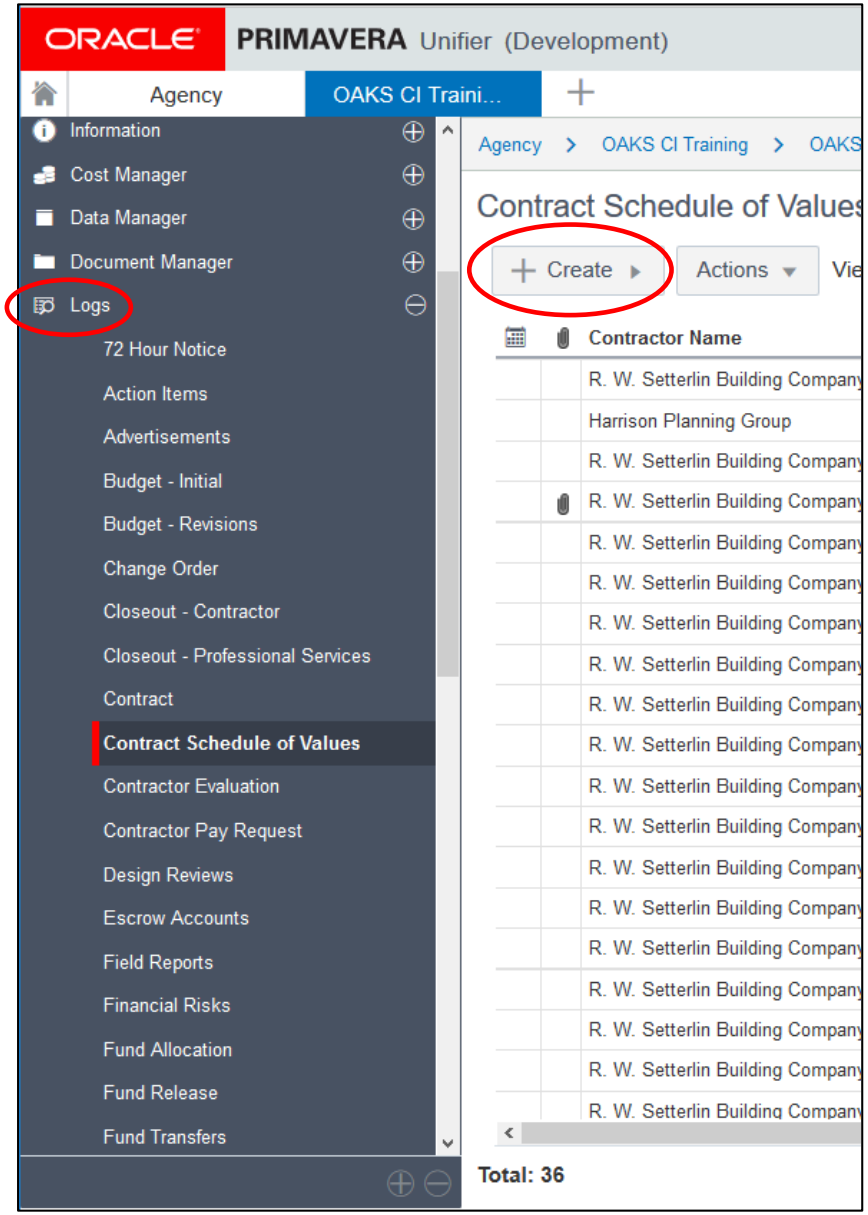
  Created by: Contractor → Sent to: PC Review → Sent to: Contractor Update (if necessary) → Sent to: PM Approval

Getting Started

- Prior to submitting any request for payment, the Contractor must prepare and have approved a detailed Schedule of Values (SOV) that clearly and accurately reflects the costs of labor and materials including profit and overhead for each item of work.

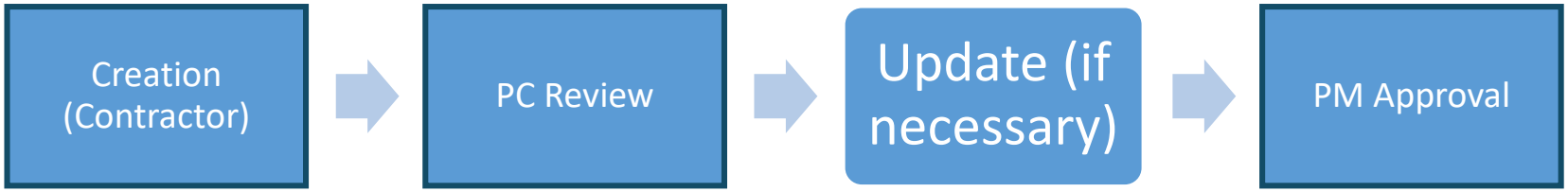
Create New Contract SOV Record

- In OAKS CI navigate to:
  - Logs -> Contract Schedule of Values
  - Click Create



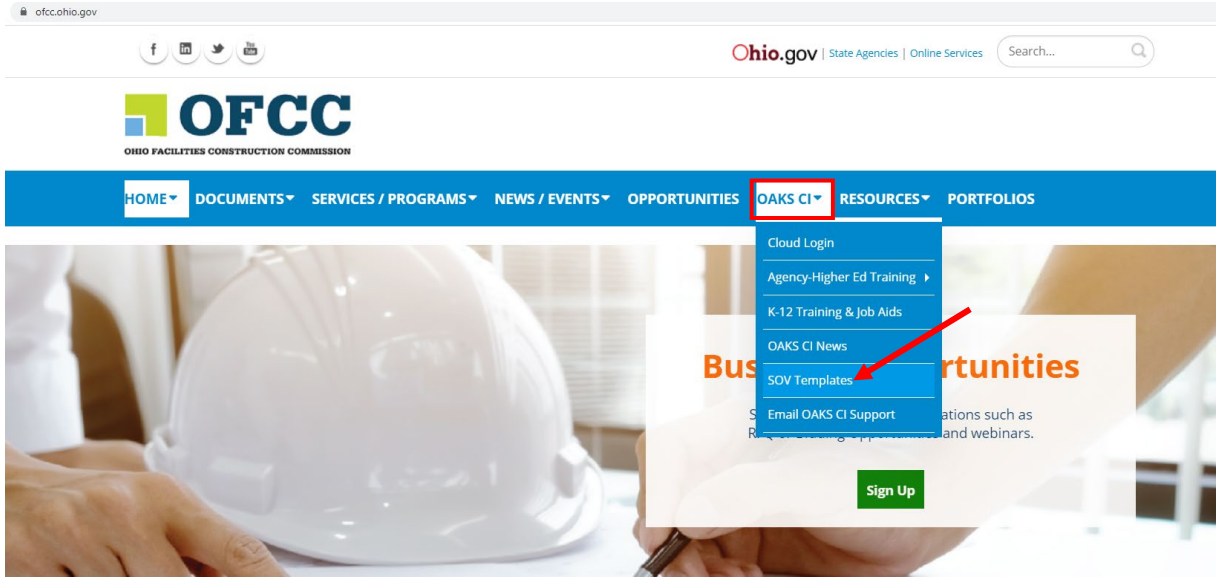
Contract Schedule of Values (SOV)

- Workflow Steps



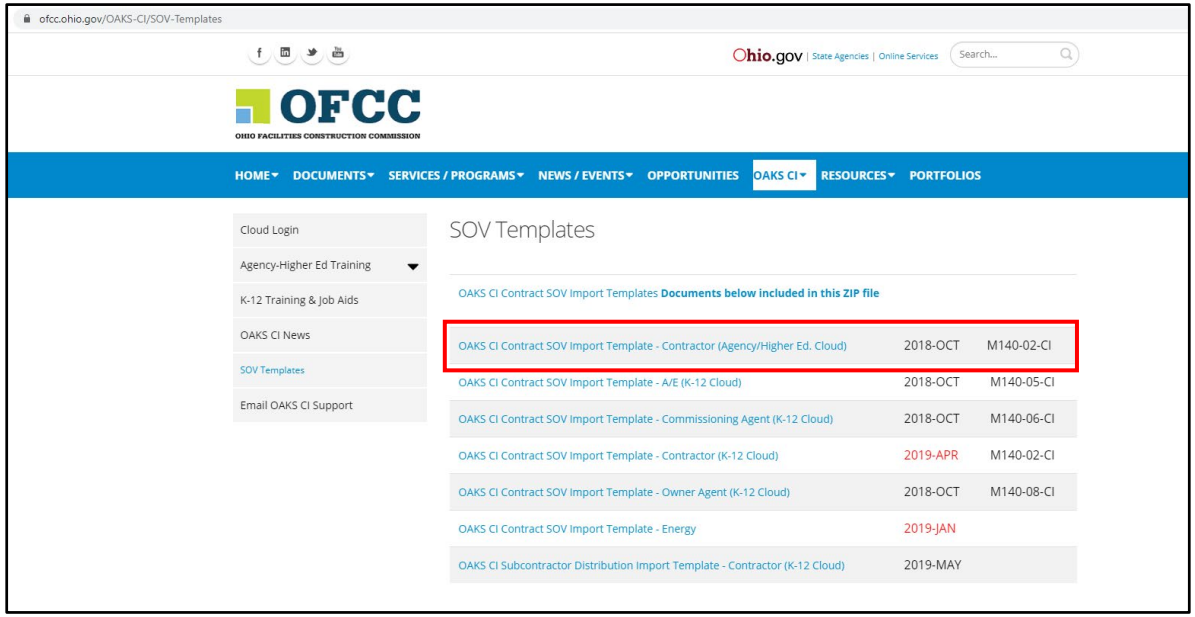
Locate the Spreadsheet (Contractor)

- Step 1: Download Excel spreadsheet from website: http://ofcc.ohio.gov
  - Hover your mouse over the OAKS CI tab
    - Click- SOV Templates



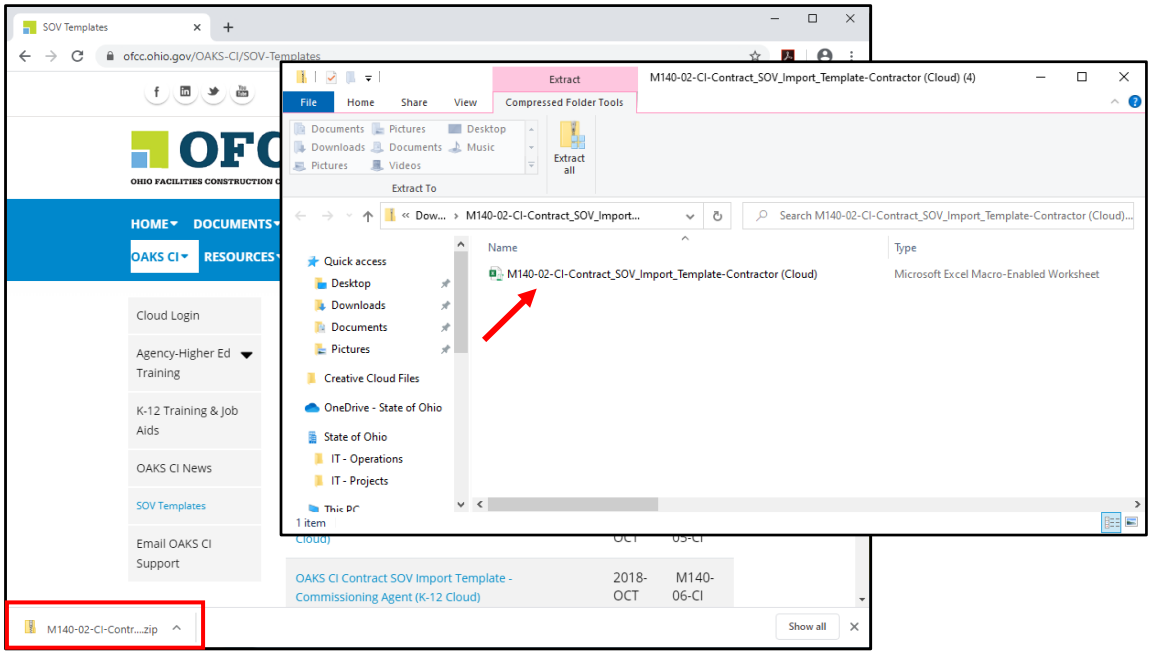
Locate the Spreadsheet (Contractor)

- Click - “OAKS CI Contract SOV Import Template – Contractor”



Open the Spreadsheet (Contractor)

- Step 2: Open downloaded Excel spreadsheet

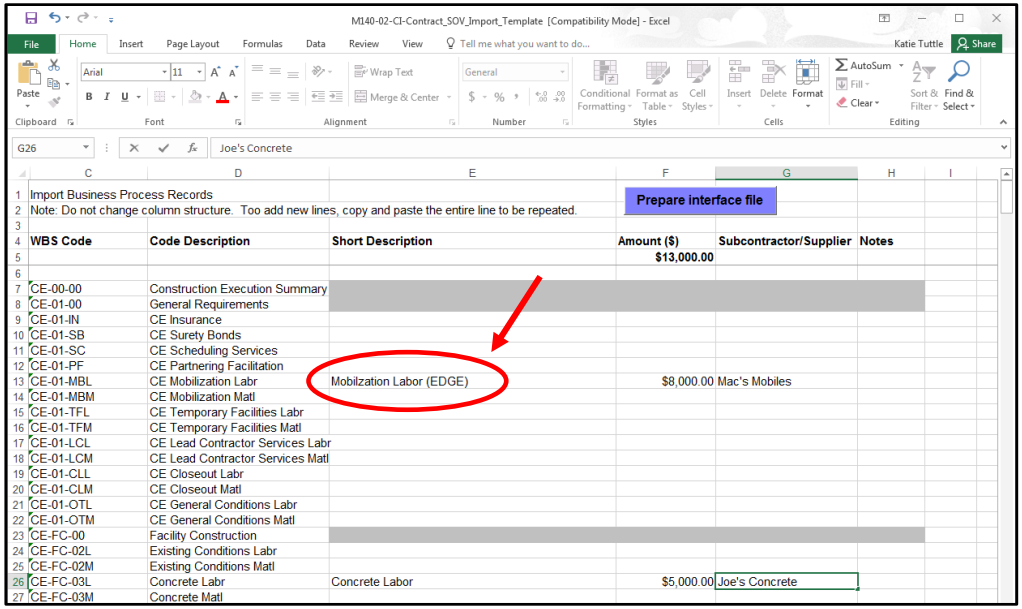


Enter Contract SOV Line Items (Contractor)

- Step 3:
  - Include **ONLY** EDGE Subcontractors/Suppliers

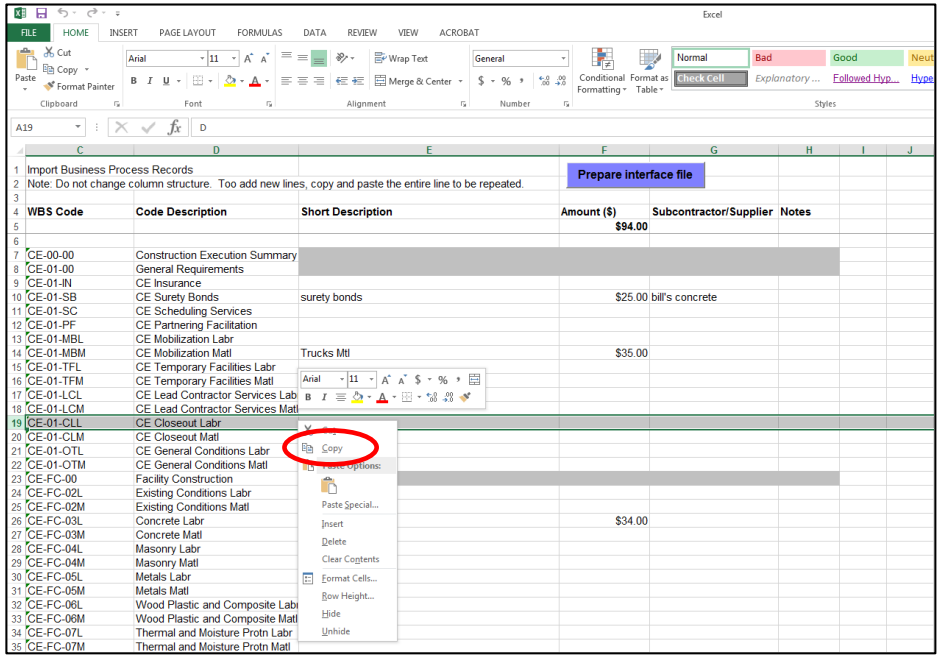
    Note: If the Subcontractor/Supplier is EDGE, type (EDGE) next to your short description

  - Make sure to spell the name of the Subcontractor/Supplier **EXACTLY** the way it is reflected on the Subcontractor/Supplier Declaration record in OAKS CI



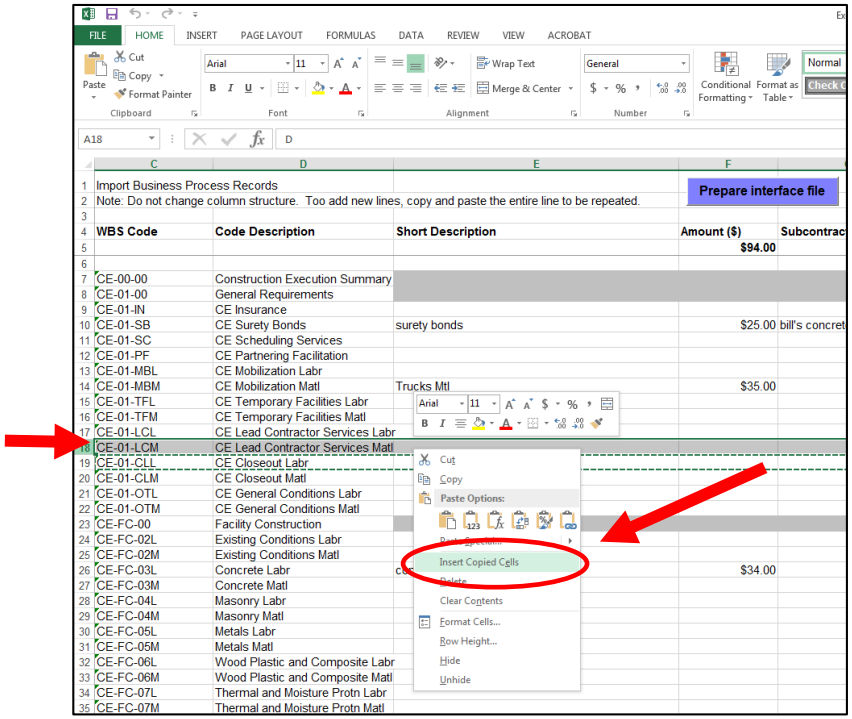
Adding Additional Lines (Contractor)

- Step 4: If necessary, add additional lines to the SOV spreadsheet
  - Left click on the number of the line to highlight it
  - Right click and choose copy



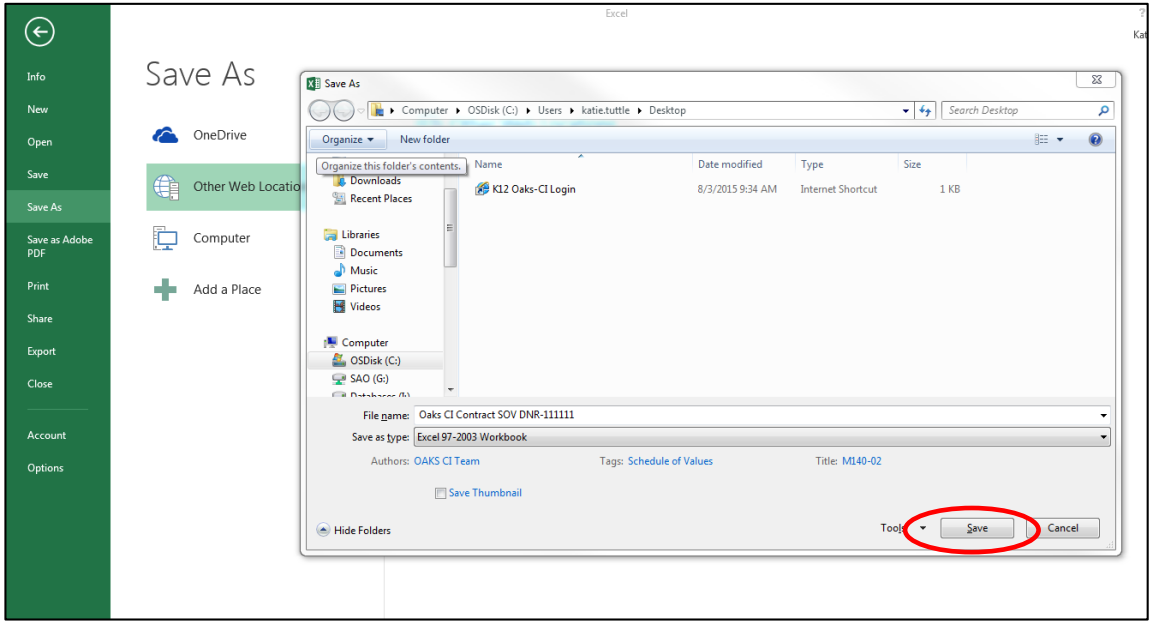
Adding Additional Lines (Contractor)

- Step 4 (cont.):
  - Right click on the line you want to be **below** the line you are inserting
  - Choose insert copied cells
  - Your line will show up above the selected line. You can edit the text in the line as necessary



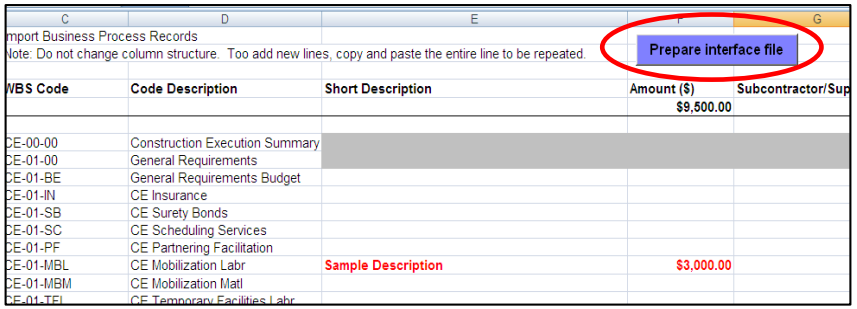
Save the Spreadsheet (Contractor)

- Step 5:
  - **Name and Save the Spreadsheet - Very Important!**



Prepare Spreadsheet (Contractor)

- Step 6:
  - **Make sure you have reviewed your spreadsheet with the A/E and PM**
  - Click “Prepare Interface File”



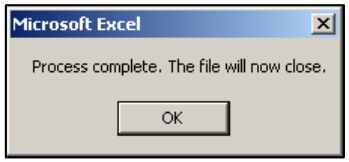
mport Business Process Records

Note: Do not change column structure. Too add new lines, copy and paste the entire line to be repeated.

Prepare interface file

WBS Code	Code Description	Short Description	Amount ($)	Subcontractor/Sup
			$9,500.00	
CE-00-00	Construction Execution Summary			
CE-01-00	General Requirements			
CE-01-BE	General Requirements Budget			
CE-01-IN	CE Insurance			
CE-01-SB	CE Surety Bonds			
CE-01-SC	CE Scheduling Services			
CE-01-PF	CE Partnering Facilitation			
CE-01-MBL	CE Mobilization Labr	Sample Description	$3,000.00	
CE-01-MBM	CE Mobilization Matl			
CE-01-TFL	CE Temporary Facilities Labr			

This box will appear indicating the file preparation is complete.



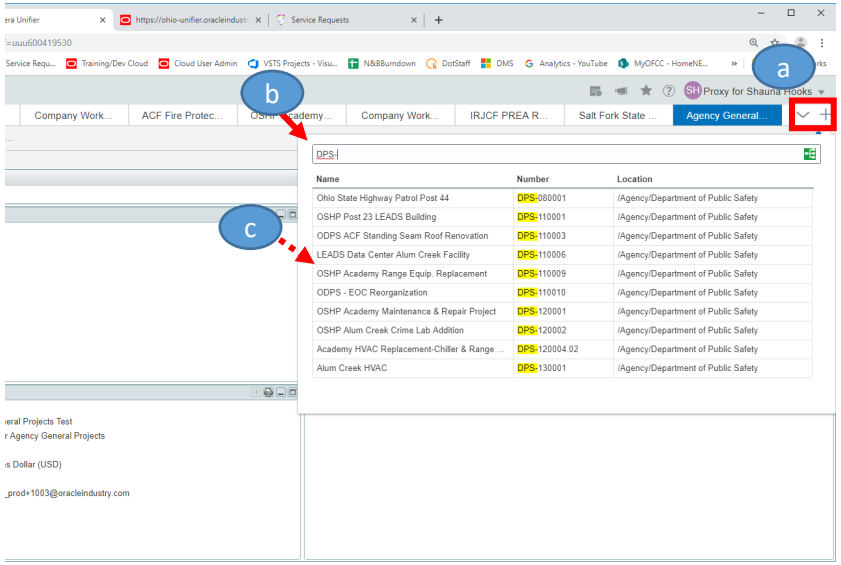
Create New Contract SOV Record (Contractor)

- Log into OAKS CI

  a. Click + sign

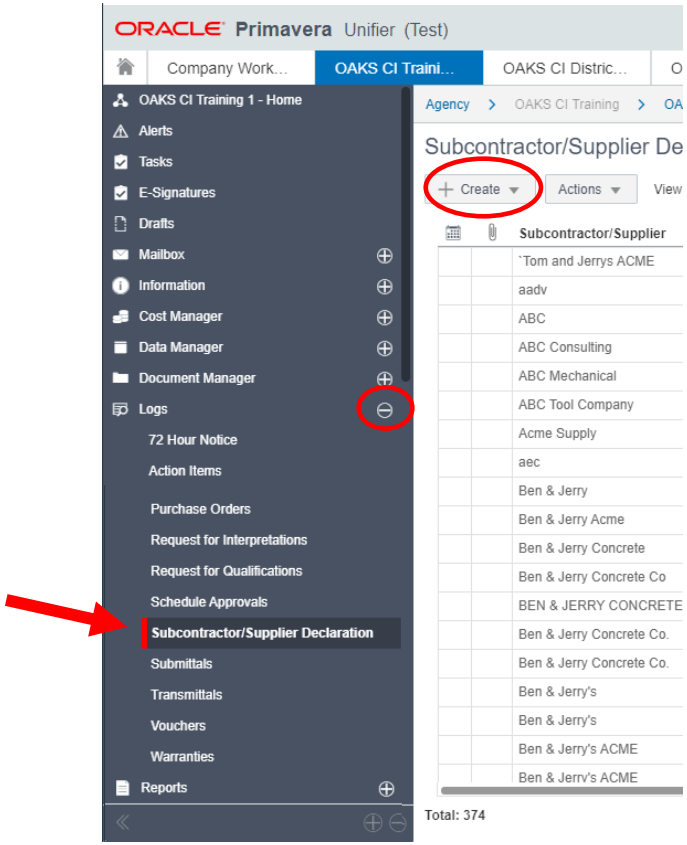
  b. Type project name or number in search bar

  c. Click appropriate project to open



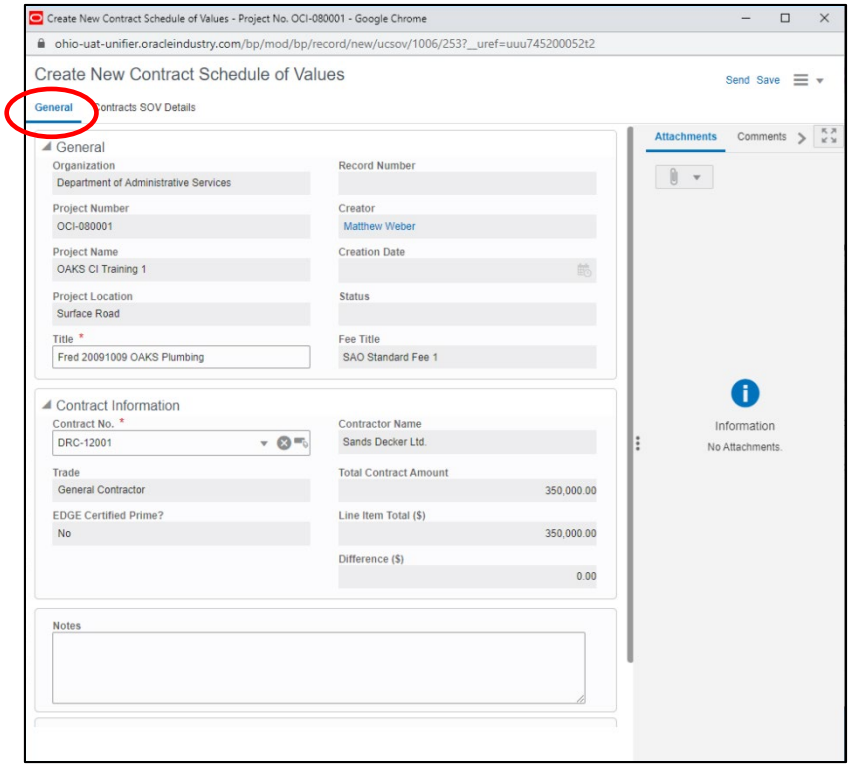
Create New Contract SOV Record (Contractor)

- In OAKS CI navigate to:
  - Logs -> Contract Schedule of Values
  - Click **Create**



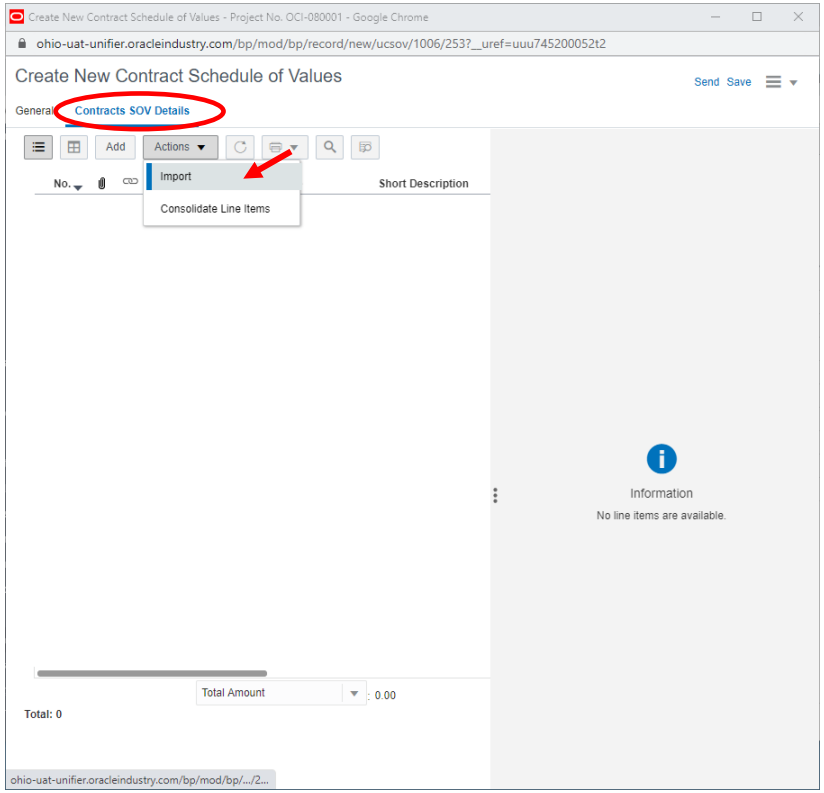
Enter Information Into the Record (Contractor)

- Complete the Upper Form (General Tab)
- Everything with a Red * is required



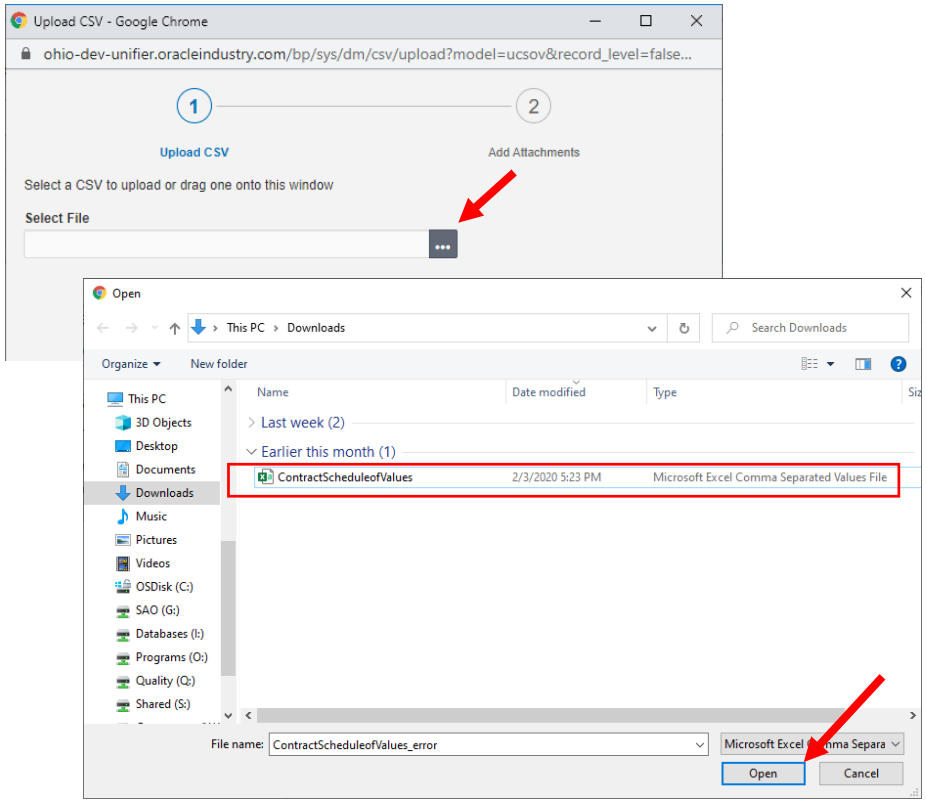
Import Spreadsheet (Contractor)

- Click on the Contract SOV Details Tab
- Click Actions -> Import



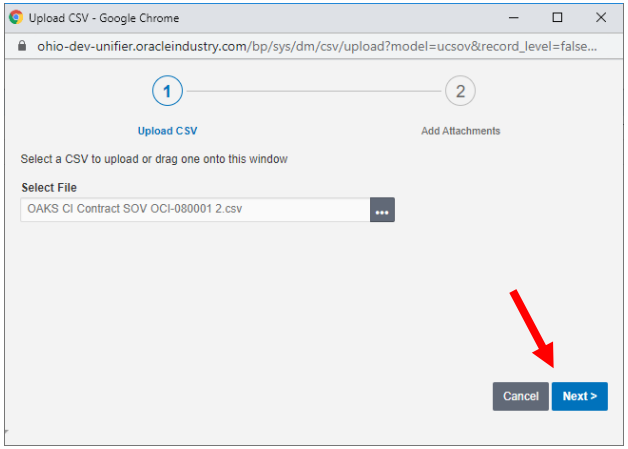
Import Spreadsheet (Contractor)

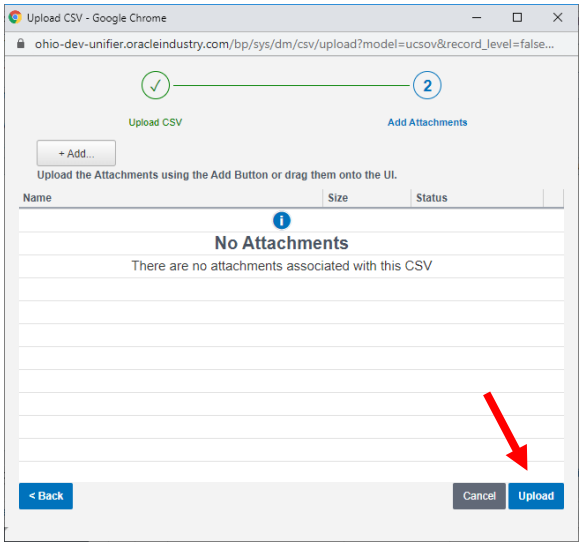
- Click the menu button next to Select File
- Navigate to and select the “Comma Separated Values (CSV File)” of your spreadsheet
- Click **Open**



Import Spreadsheet (Contractor)

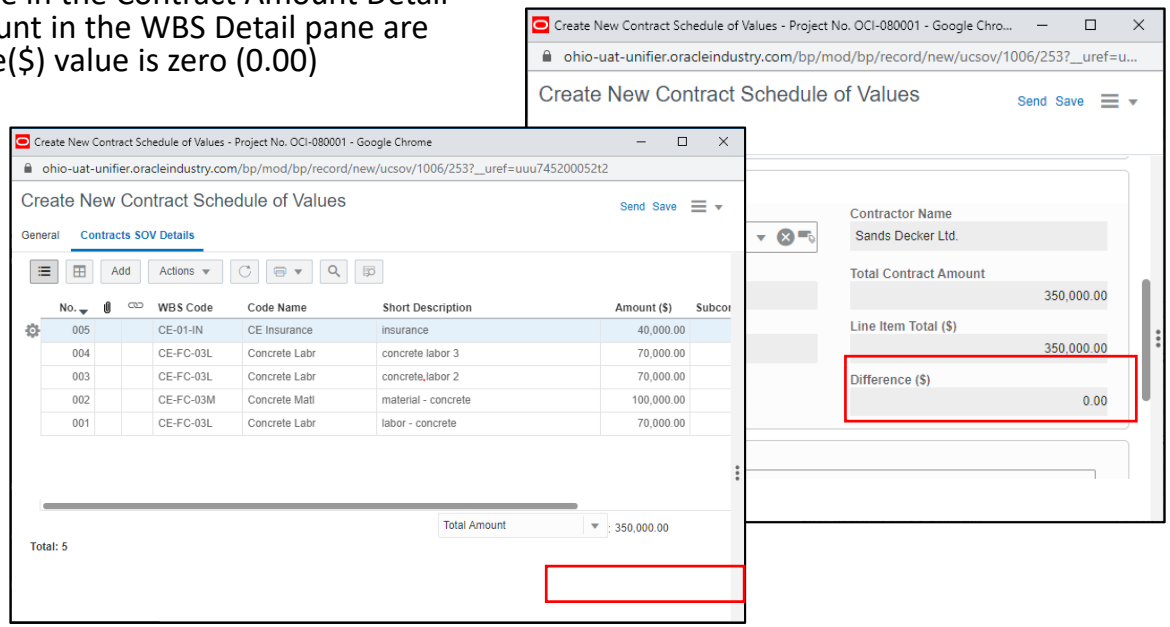
- Click the **Next** button
- Click the **Upload** button
  - If successful, the upload window will close, and the line items will be added
  - If you receive an error, see Contract SOV Error section





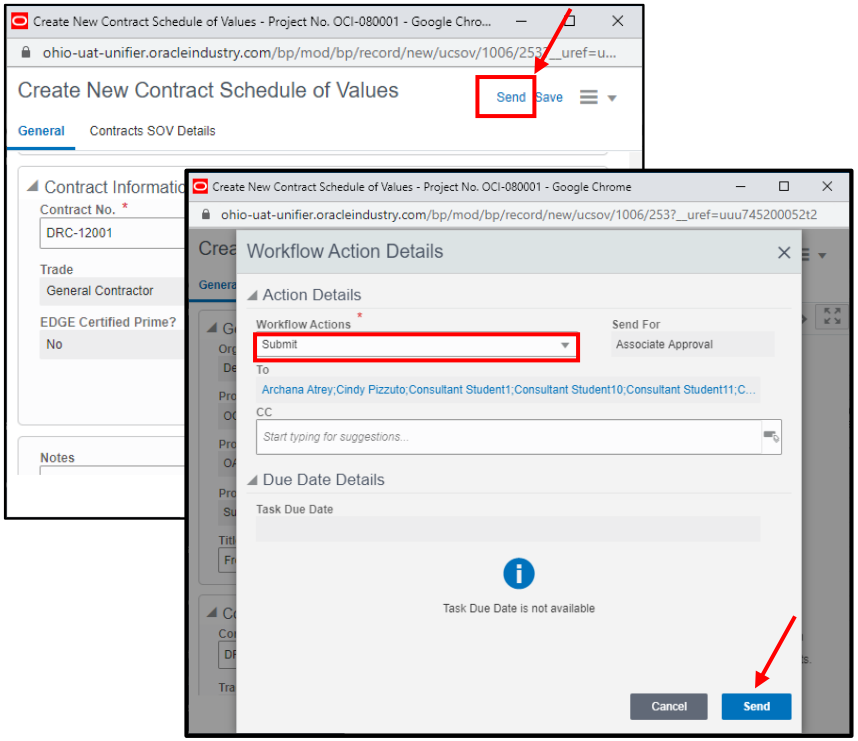
Review Imported Line Items (Contractor)

- When all SOV Line Item entries are imported:
  - Review the SOV information summary in the Contracts SOV Detail Pane
  - Verify that the total value in the Contract Amount Detail Block and the total amount in the WBS Detail pane are equal and the Difference($) value is zero (0.00)



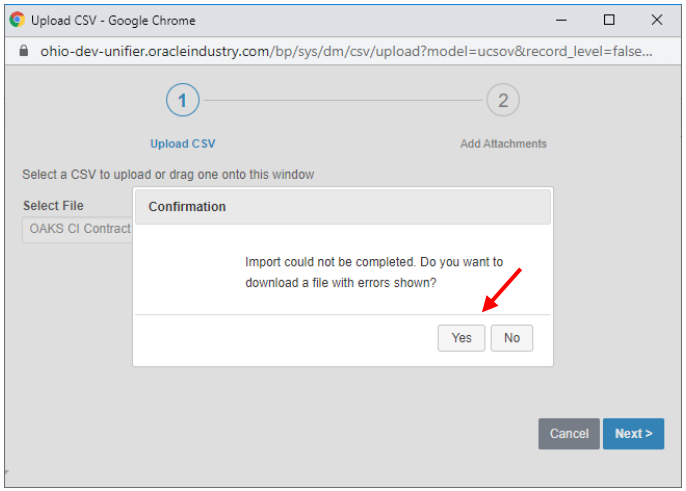
Complete Contract SOV (Contractor)

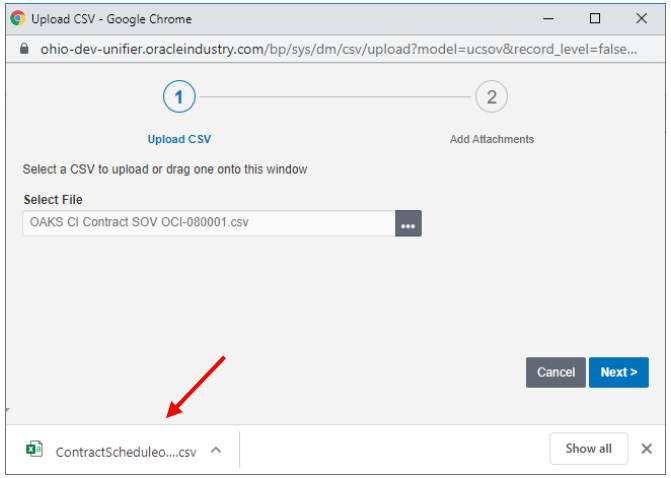
- When the record is ready to move forward, click **Send**
- Verify Workflow Action: **Submit**
- Click **Send**



SOV Import Error (Contractor)

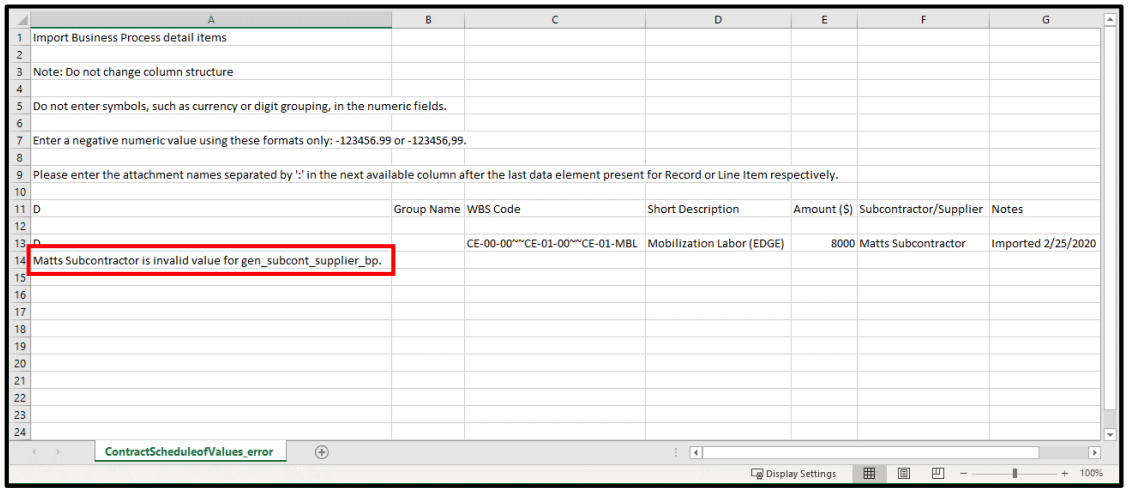
- If the CSV file had an error while importing, you will see the confirmation message below
- Click **Yes**
- An Excel file called **ContractScheduleofValues_error** will be downloaded
- Open the Excel File





SOV Import Error (Contractor)

- The error will be described in the bottom row of the file
  - If there is an error that states **"(Your Subcontractor Name) is invalid value for gen_subcont_supplier_bp"**, then the name of the subcontractor was likely entered differently than how it exists in OAKS CI.
  - If there is any other type of error, contact the [OAKS CI Help Desk] for assistance



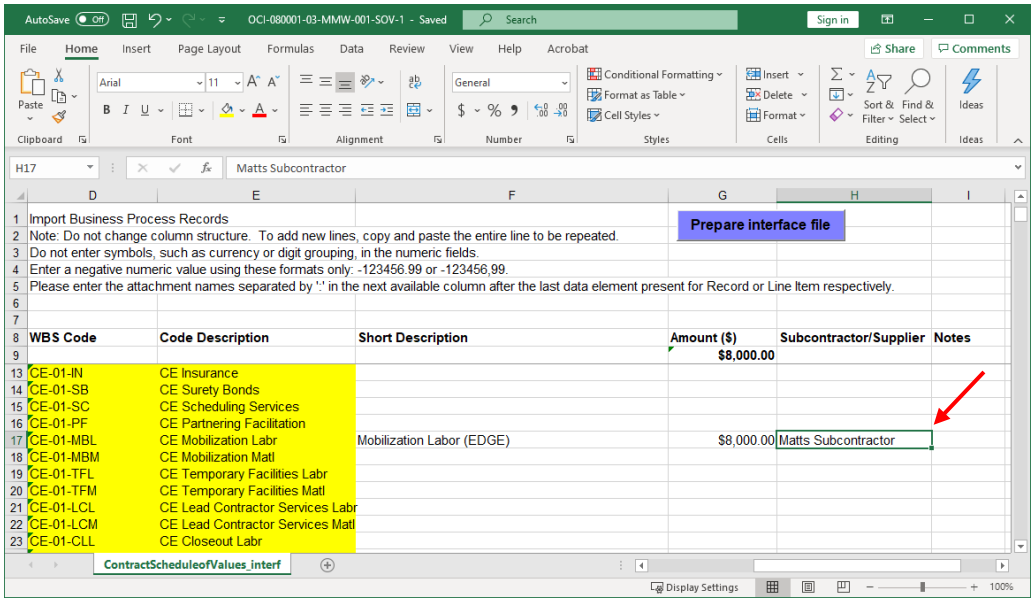
	A	B	C	D	E	F	G
1	Import Business Process detail items						
2							
3	Note: Do not change column structure						
4							
5	Do not enter symbols, such as currency or digit grouping, in the numeric fields.						
6							
7	Enter a negative numeric value using these formats only: -123456.99 or -123456,99.						
8							
9	Please enter the attachment names separated by ';' in the next available column after the last data element present for Record or Line Item respectively.						
10							
11	D	Group Name	WBS Code	Short Description	Amount ($)	Subcontractor/Supplier	Notes
12							
13	D		CE-00-00~~CE-01-00~~CE-01-MBL	Mobilization Labor (EDGE)	8000	Matts Subcontractor	Imported 2/25/2020
14	Matts Subcontractor is invalid value for gen_subcont_supplier_bp.						
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							

ContractScheduleofValues_error

Display Settings 100%

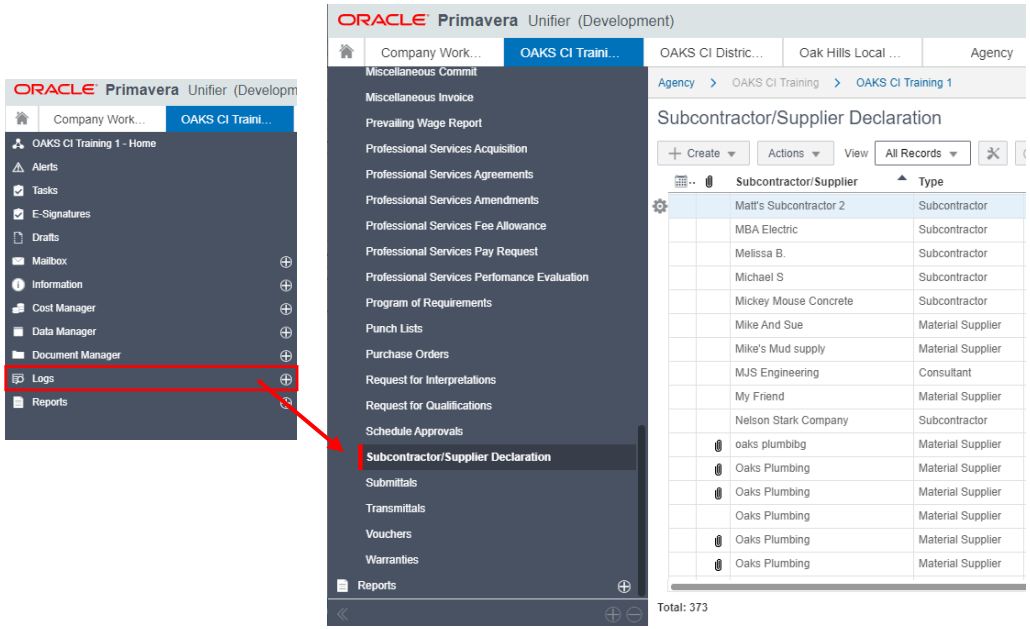
SOV Import Error (Contractor)

- Open the Excel file you saved in the previous section prior to clicking the Prepare Interface File button
- Find the Subcontractor/Supplier name referenced in the error file



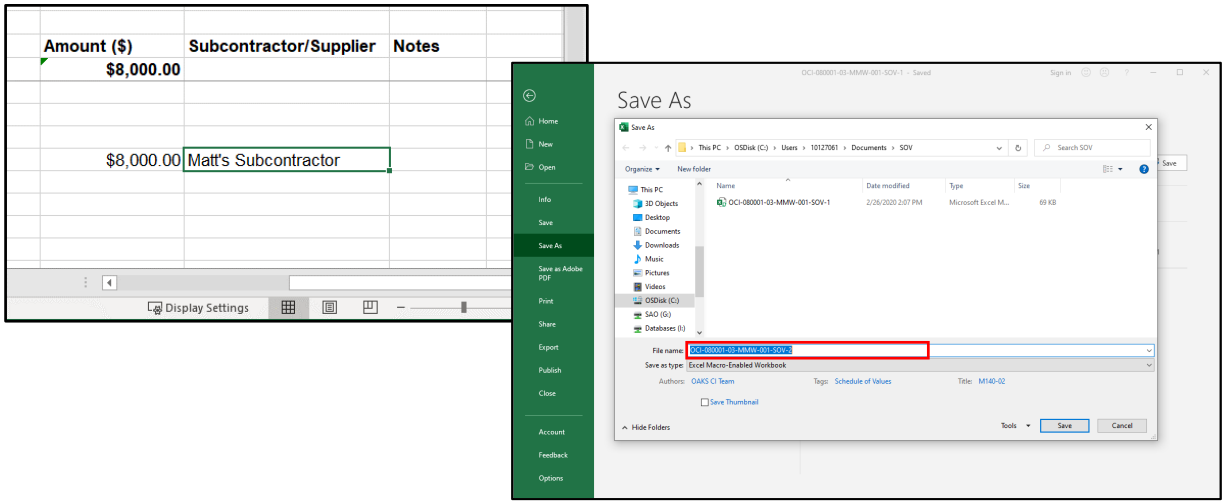
SOV Import Error (Contractor)

- Find the Subcontractor/Supplier name in OAKS CI
  - Navigate to: Logs -> Subcontractor/Supplier Declaration
- Find the record that had an error
- Take note of the exact spelling of the Subcontractor/Supplier name



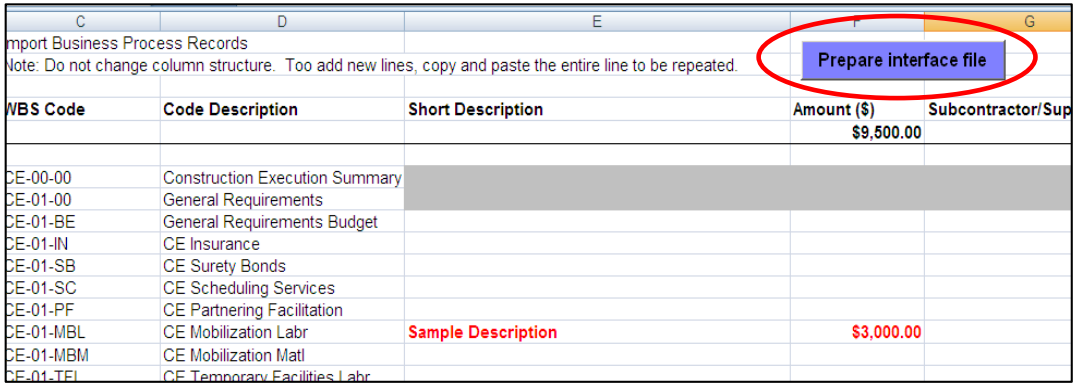
SOV Import Error (Contractor)

- Change the spelling of the Subcontractor/Supplier name to match the record exactly
- **Save the Excel file with a new name**
  - Do not use the same name as the file you saved during the previous section
  - If you choose the same name, the next step will not work properly



SOV Import Error (Contractor)

- Click “Prepare Interface File”
- Import the new CSV file into the Contract SOV Details Tab (follow the instructions again beginning with the [Import Spreadsheet](#) slide



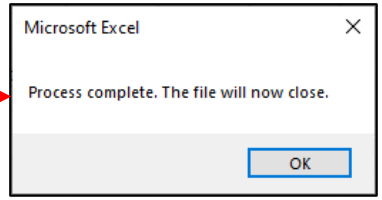
mport Business Process Records

Note: Do not change column structure. Too add new lines, copy and paste the entire line to be repeated.

Prepare interface file

WBS Code	Code Description	Short Description	Amount ($)	Subcontractor/Sup
			$9,500.00	
CE-00-00	Construction Execution Summary			
CE-01-00	General Requirements			
CE-01-BE	General Requirements Budget			
CE-01-IN	CE Insurance			
CE-01-SB	CE Surety Bonds			
CE-01-SC	CE Scheduling Services			
CE-01-PF	CE Partnering Facilitation			
CE-01-MBL	CE Mobilization Labr	Sample Description	$3,000.00	
CE-01-MBM	CE Mobilization Matl			
CE-01-TFL	CE Temporary Facilities Labr			

This box will appear indicating the file preparation is complete.



PC Review Step

- Project Coordinator
  - After the Contract SOV has been approved by Associate, the PC performs one of the following Workflow Actions:
    - **Accept**: Forwards the SOV to the PM for Approval
    - **Return for Clarification**: Returns the SOV to the Contractor for revisions

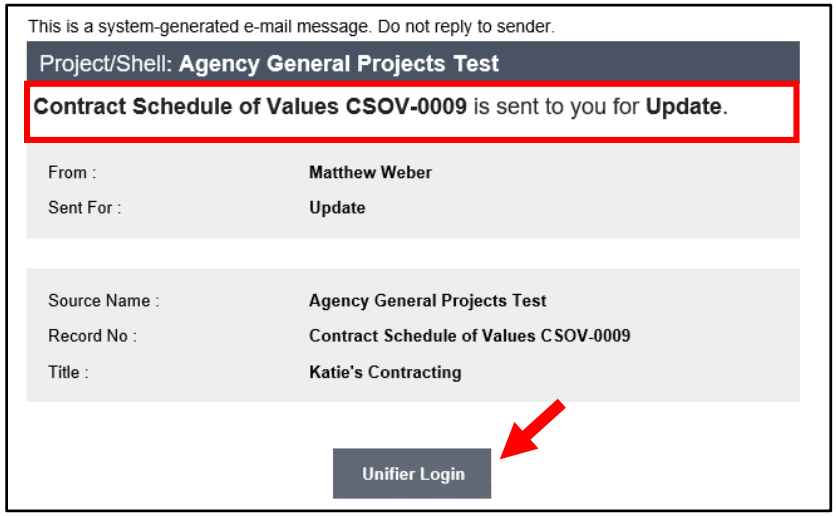
Update Step (Contractor)

If Project Coordinator returns the SOV for clarification:

- Contractor: Provides clarifications or revisions to the SOV record and resubmits it for another review
  - Review the Contract SOV information
  - Make corrections or Add Attachments as necessary

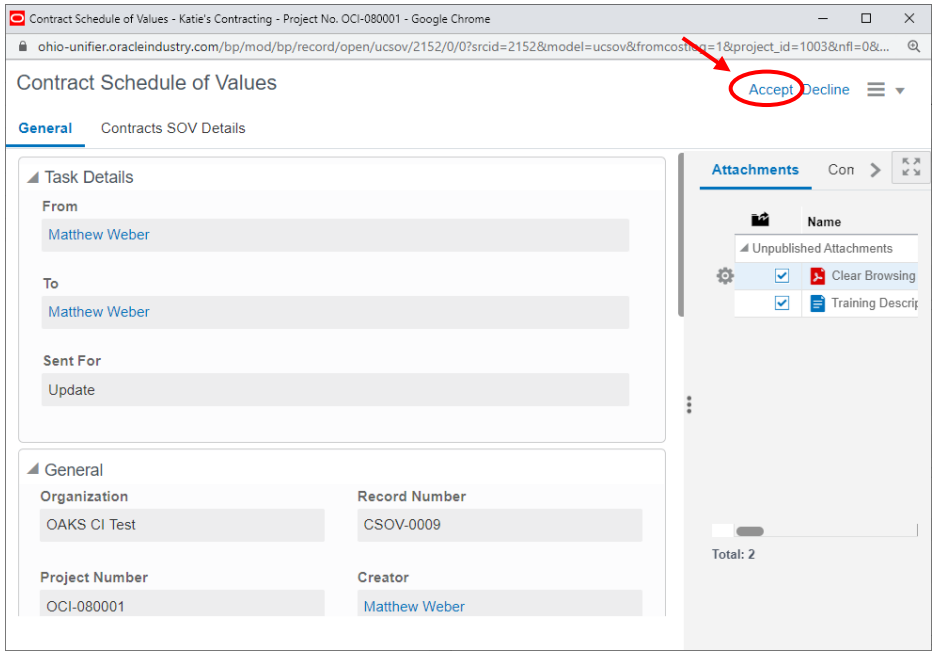
Update Step (Contractor)

- Contractor receives an Email
- Click on the “Unifier Login” button to access the task



Update Step (Contractor)

- Click **Accept** to begin working on the record



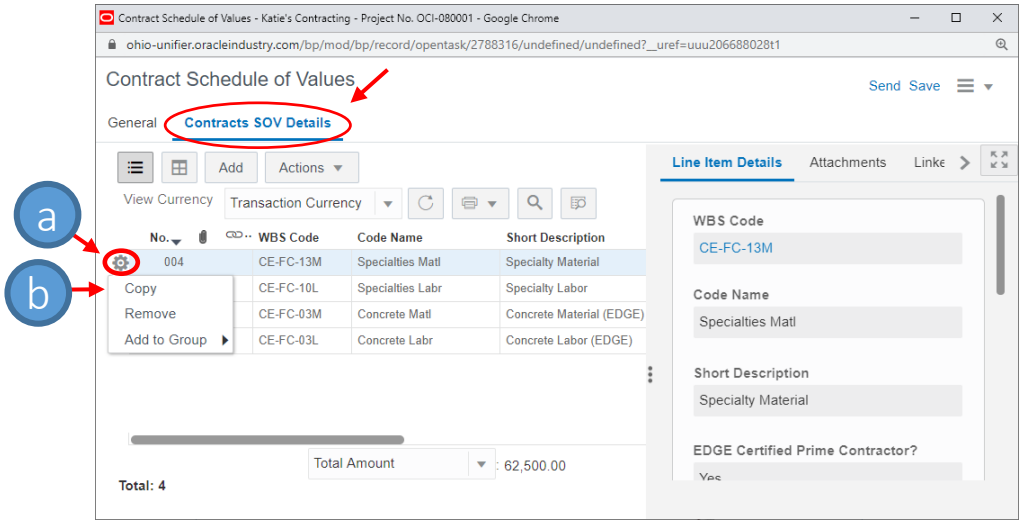
Update Step (Contractor)

- To make changes to Line Items, open the Contracts SOV Details tab

- Individual Line Items cannot be modified. Instead follow these steps:

  a) Click the gear icon next to the line you wish to change

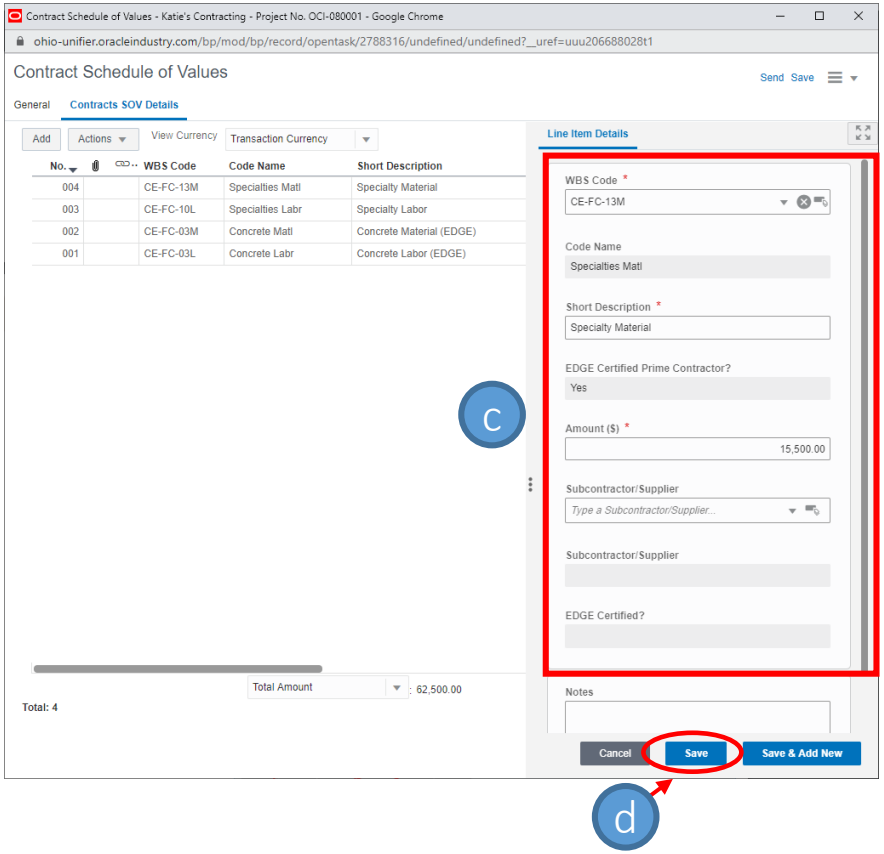
  b) Click **Copy**



Update Step (Contractor)

c) Make changes to the copied Line Item in the right pane

d) Click **Save**

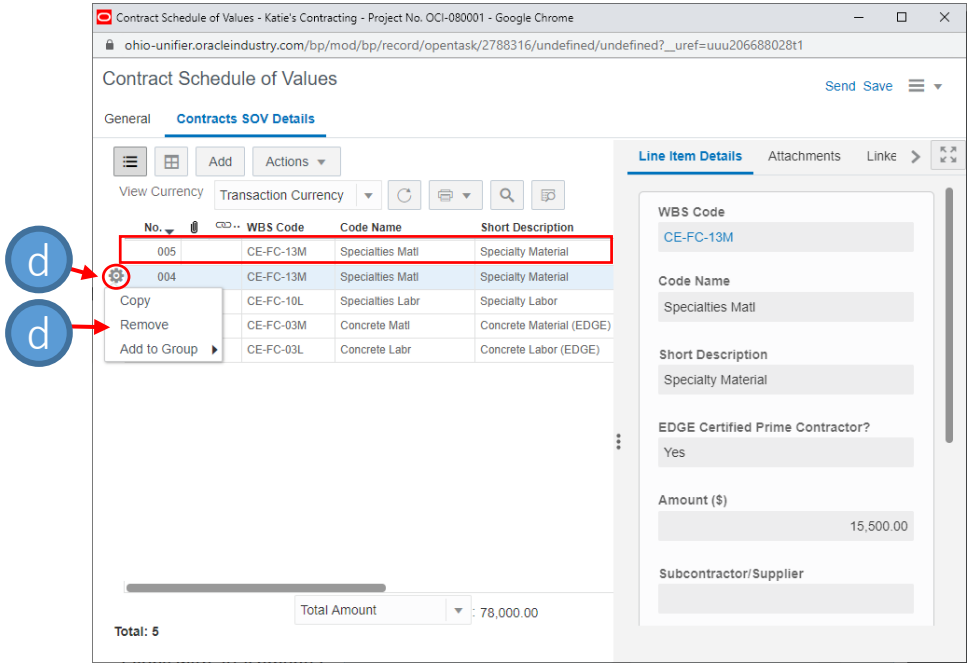


Update Step (Contractor)

- The new Line Item will appear in the left pane

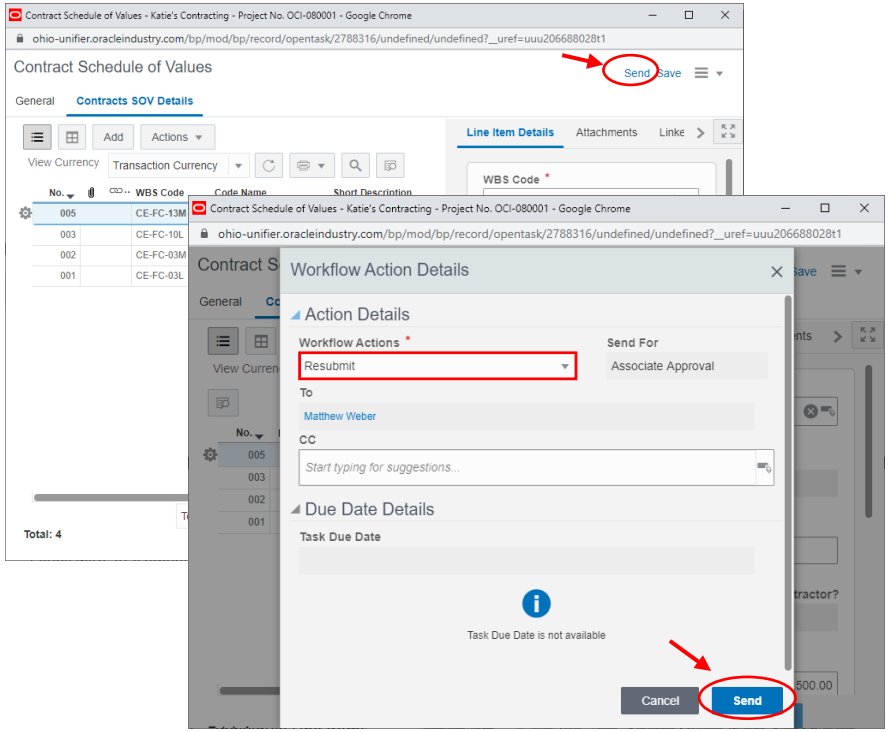
  c) Click the gear next to the original line item

  d) Click **Remove**



Update Step (Contractor)

- When all necessary changes have been made, click **Send**
- Verify Workflow Action: **Resubmit**
- Click **Send**



PC Review Step

- Project Coordinator
  - PC will take the following acctions
    - **Accept**: Forwards the SOV to the PM for Approval
    - **Return for Clarification**: Returns the SOV to the Contractor for revisions

PM Approval Step

- Project Manager
  - Performs one of the following Workflow Actions:
    - **Approve**: Approves the record
    - **Return for Clarification**: Returns the record for clarification, the submittal review and approval process is repeated

Once PM approves SOV, the PC will send the Contract record to the End step

Change Orders

Workflow Processes

DocuSign Enabled Record

- The Change Order record workflows now utilize DocuSign, which enables electronic signature of change orders. These include:
  - Proposal Request
  - Request for Change Order
  - Change Directive

- Users who are sent a Change Order for signature via DocuSign do not need a separate account to sign the document. However, it is recommended. You can create a free DocuSign account at docusign.net

- For more information about how to use DocuSign, please refer to the DocuSign Job Aid available on the OFCC Website

Change Order – Proposal Request

*DocuSign Enabled

Step 1

Proposal Creation

- Project Manager creates proposal request, attaches supporting documents
- **Submit to**: Contractor

Step 2

Contractor

- Create proposal
- Plug in cost information in lower form.
- Reference lines ONLY when deducting money from the SOV
- Attach documents as necessary
- **Submit to:** PM Review

Step 3

PM Review

Project Manager review record

Submit to: PC for DocuSign

Step 4

Project Coordinator

- Enter current contract completion date

- Send to Contractor via DocuSign

Submit to: Contractor via DocuSign

Change Order – Proposal Request

*DocuSign Enabled

- Step 6
- **Contractor**
- Review and Sign via DocuSign
- Sent to: OFCC Approval via DocuSign

Step 7

- **OFCC Review**
- Appropriate OFCC Staff reviews and signs via DocuSign
- Sent to: Project Coordinator via DocuSign

Step 8

- **Project Coordinator**
- Finish record in OAKS CI
- Attach DocuSign Documents
- Submit to: END

Critical Notes about Change Orders

Important Note

There are two critical issues we would like to remind everyone of during the creation of a deduct Change Order:

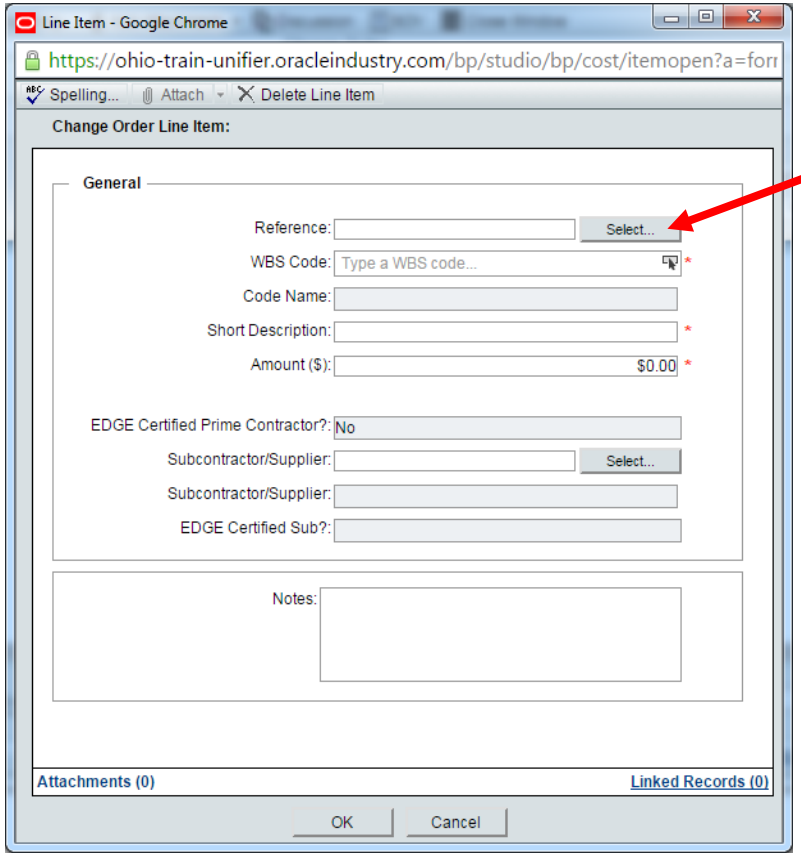
Any Change Order which contains lines that will deduct money from your contractor's contract WILL lock the Contract SOV, this means, they will not have the ability to create an Application for Payment until the modification has been Approved or Withdrawn. We have found that best practice is to submit the monthly pay request prior to creating the change order with the deduct lines.

Another issue that seems to slow down the approval of the deduct change order occurs when lines from the SOV are not referenced. When creating the change order, the contractor must ensure that they are referencing the line they wish to deduct from. ***EVERYONE reviewing*** the change order must review the lower form and ensure that all ***deduct lines*** reference a line from the SOV.

For walk thru instructions on how to create a change order please go to the OFCC Website under Resources and Training.

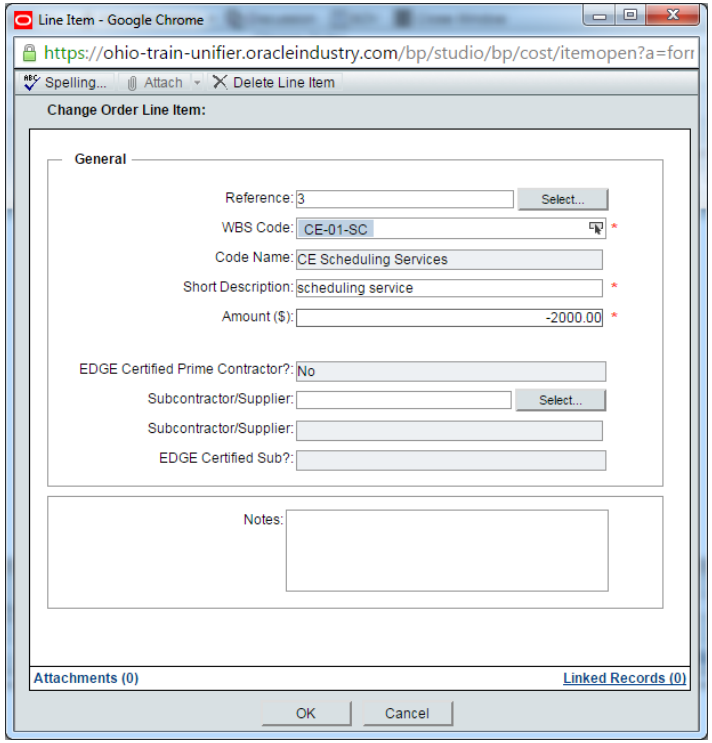
Reference a Line when Deducting

When creating a change order with a deduct lines you must ALWAYS reference the line from the SOV:



Click Select next to the Reference Line

Note: When deducting money, you must reference a line



Reviewing the Line Items

When reviewing a change order which contains deduct lines, you must look for the referenced SOV line, it should NEVER be zero:

Contract Modification - PR#03-Visual Display Boards - Project No. SFC-130315.32 - Windows Internet Explorer

File Edit View Actions Help

Save Spelling.. Add Attachment SOV Close Window

General — Contract Modification

General

Project Number: SFC-130315.32
Project Name: Prairie Lincoln - New Elementary
Organization Name: South-Western CSD
Facility Name: Prairie Lincoln - New Elementary
Title: PR#03-Visual Display Boards

Record Number: CM-0009
Creator: Haley Kurmas
Creation Date: 06/02/2015 08:23 AM Local (GMT-5)
Status: Approved

Task Details

Record has been closed. (Click here to view process details)

Line Item List

Current View: All

Show Currency in: Transaction Currency

1 Item(s) Page 1 of 1 Display 100 items per page

Correct

No.	Reference	WBS Code	Code Name	Short Description	Amount	LFI Percent	Subcontractor/Sup
001	194	CE-C10-10M	CE Interior Const Specialty M	Visual Display Surfaces - Material	-417.00	0	

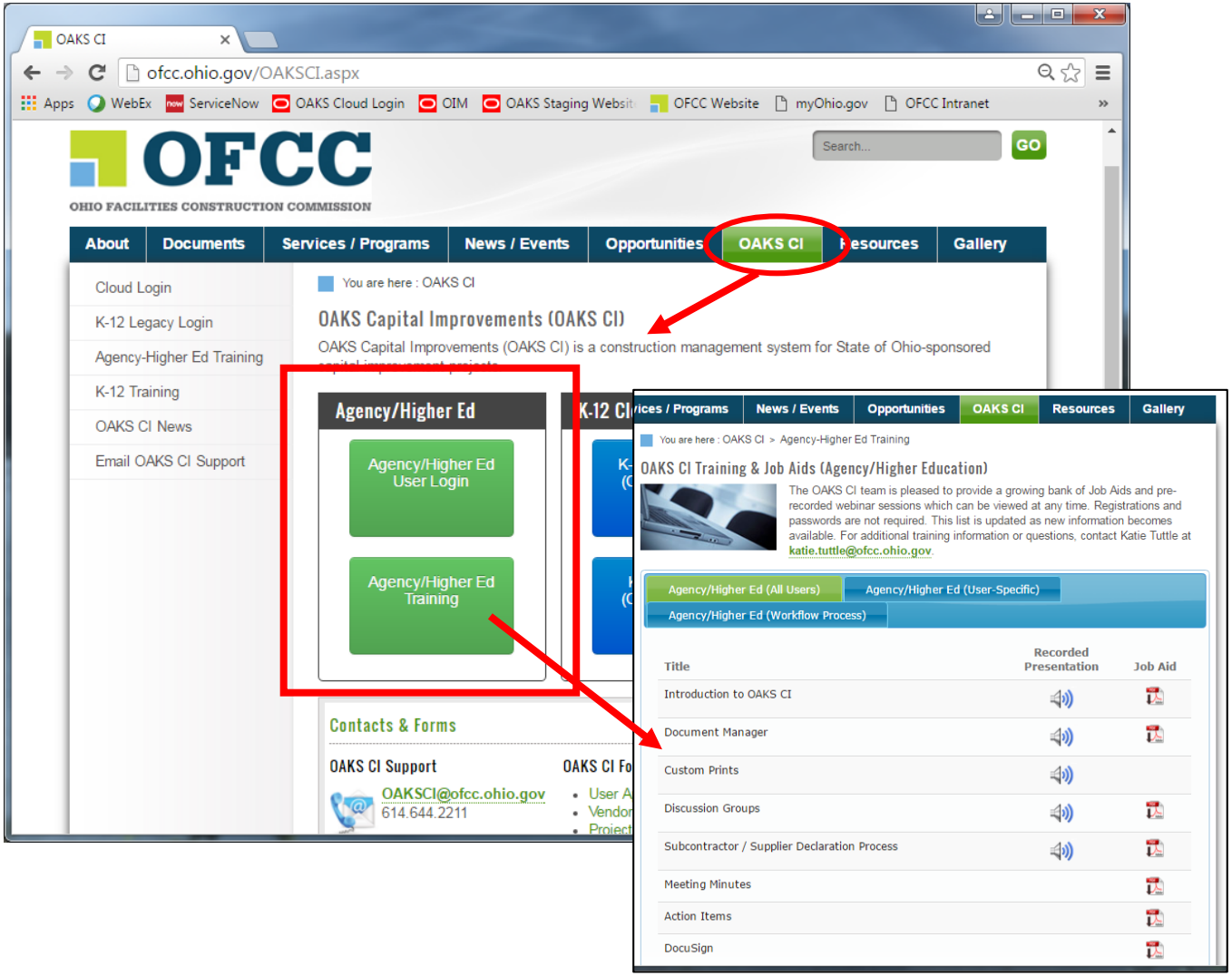
Grid Find

Total Amount: $ -417.00

Attachments (2) Linked Records (0) General Comments Linked Mail (0)

Job Aids

- For additional reference materials visit our website ofcc.ohio.gov
  - Click: OAKS CI -> Agency/Higher Ed Training



Questions?

OAKS CI Support Desk Contact Info:

oaksci@ofcc.ohio.gov

614.644.2211