



New Look and Features

System Upgrade, May 2017

Navigation Changes

- ▶ Upon login, you will notice some changes including:
 - ▶ Location of Home Button
 - ▶ Project Search Location
 - ▶ Tasks, Notifications (*previously: messages*), and Drafts
 - ▶ Look and Use of Document Manager & Logs

The screenshot displays the Oracle Primavera Unifier web interface. The top navigation bar includes the Oracle logo, the text 'PRIMAVERA Unifier', and the user name 'Katie Tuttle' with a 'Sign Out' link. Below this is a breadcrumb trail: 'School Facilities > OAKS CI District... > Oak Hills Local ... > OAKS CI Trainin...'. The main content area is titled 'OAKS CI Training 4 - Home' and features a 'View Dashboard' button and a 'My Dashboard' dropdown menu. The interface is divided into several sections:

- Summary:** A section with a sub-section for 'Image'.
- Items Requiring Your Attention:** A summary table showing counts for various items:

Category	Count
Tasks	164, New 154, Late 38
Notifications	39 New
Draft Records	11 New
uMails	0 New

- Details:** A section providing project information:

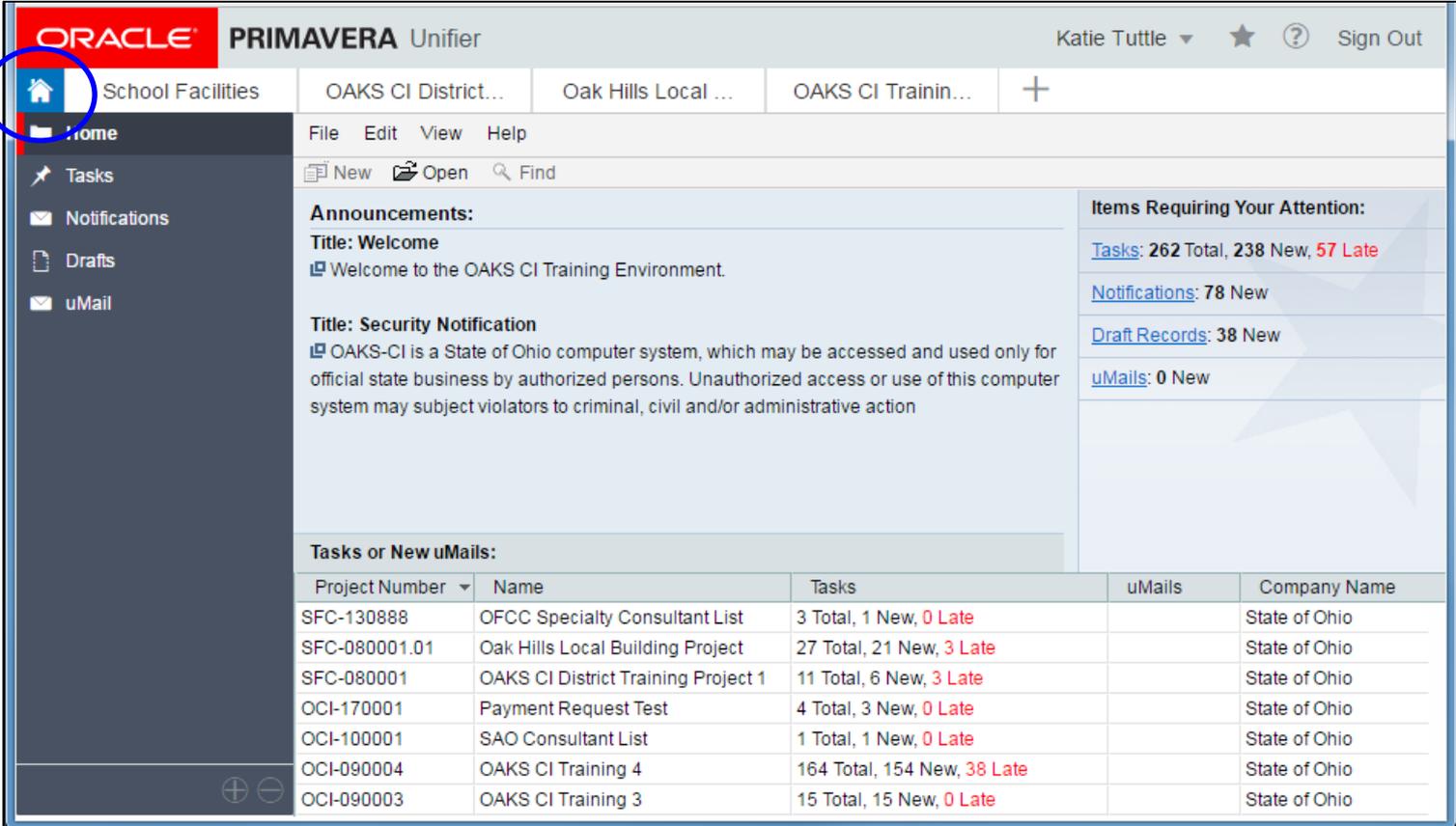
Project Number:	OCI-090004
Project Name:	OAKS CI Training 4
Description:	General template for agency sponsored projects
Administrator:	Shauna Hooks

- Links:** A section with a link to 'OAKS CI Website'.

The left sidebar contains a navigation menu with the following items: Alerts, Tasks, Notifications, Drafts, uMail, Information, Cost Manager, Data Manager, Document Manager, Logs, and Reports. Each item has a plus sign next to it, indicating it can be expanded.

Home Button

- ▶ The Home button  is now permanently located on the left hand side of project tabs



The screenshot displays the Oracle Primavera Unifier interface. The top navigation bar includes the Oracle logo, the text "PRIMAVERA Unifier", and user information "Katie Tuttle" with a dropdown arrow, a star icon, a help icon, and a "Sign Out" link. Below this, a row of project tabs is visible: "School Facilities", "OAKS CI District...", "Oak Hills Local ...", and "OAKS CI Trainin...". A blue arrow points to a home icon (a house symbol) located on the left side of the "School Facilities" tab. A blue circle highlights this icon. Below the tabs, a sidebar on the left contains navigation options: "Home", "Tasks", "Notifications", "Drafts", and "uMail". The main content area shows a menu with "File", "Edit", "View", and "Help", followed by "New", "Open", and "Find" options. The content includes "Announcements" with a "Welcome" message and a "Security Notification" regarding OAKS-CI system access. On the right, a section titled "Items Requiring Your Attention" lists statistics for Tasks (262 Total, 238 New, 57 Late), Notifications (78 New), Draft Records (38 New), and uMails (0 New). At the bottom, a table titled "Tasks or New uMails:" provides a summary of tasks and uMails for various projects.

Project Number	Name	Tasks	uMails	Company Name
SFC-130888	OFCC Specialty Consultant List	3 Total, 1 New, 0 Late		State of Ohio
SFC-080001.01	Oak Hills Local Building Project	27 Total, 21 New, 3 Late		State of Ohio
SFC-080001	OAKS CI District Training Project 1	11 Total, 6 New, 3 Late		State of Ohio
OCI-170001	Payment Request Test	4 Total, 3 New, 0 Late		State of Ohio
OCI-100001	SAO Consultant List	1 Total, 1 New, 0 Late		State of Ohio
OCI-090004	OAKS CI Training 4	164 Total, 154 New, 38 Late		State of Ohio
OCI-090003	OAKS CI Training 3	15 Total, 15 New, 0 Late		State of Ohio

Finding your Project

- ▶ To locate your project, click on the Plus sign to the right of the project tabs
- ▶ When the second screen pops up, type your project number or type the Project Name
- ▶ Click the appropriate project to select it

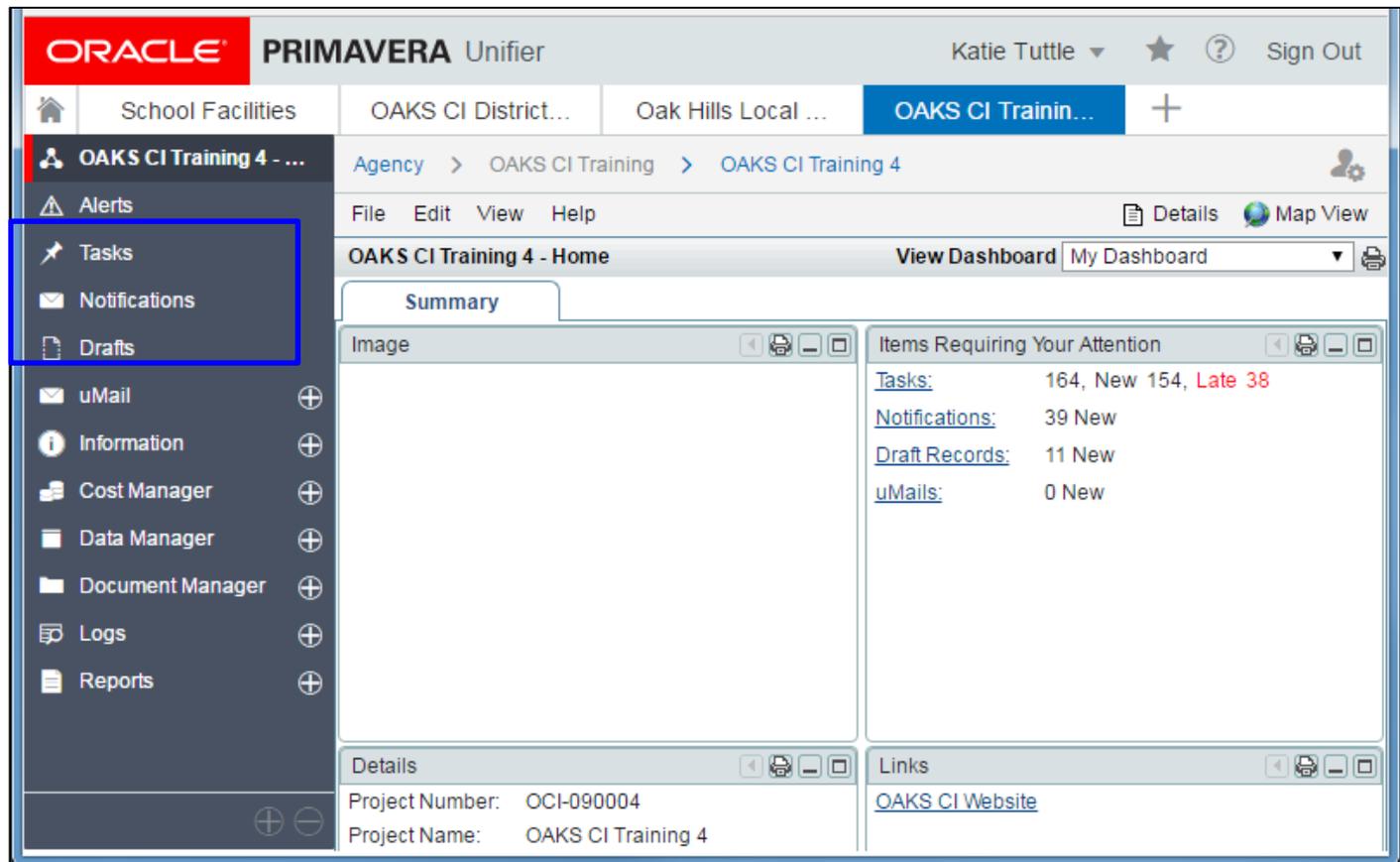
The screenshot shows the Oracle Primavera Unifier interface. At the top, the user is identified as Katie Tuttle. The main area displays project tabs: School Facilities, OAKS CI District..., Oak Hills Local..., and OAKS CI Trainin... A blue circle highlights a plus sign (+) to the right of the 'OAKS CI Trainin...' tab, with a blue arrow pointing to it from the right. A search window titled 'Recent Locations' is open, showing a table of project data. The table has columns for Number, Name, and Location. The data rows are:

Number	Name	Location
OCI	Filter	Filter
OCI-090004	OAKS CI Training 4	/Agency/OAKS CI Training
OCI-080002	OAKS CI Training 2	/Agency/OAKS CI Training
OCI-090003	OAKS CI Training 3	/Agency/OAKS CI Training
OCI-100001	SAO Consultant List	/Agency/Ohio Facilities Construction...

Below the table, there is a summary: '35 Total, 35 New, 13 Late'. The bottom right corner of the window shows 'State of Ohio'.

Tasks, Notifications, Drafts

- ▶ Messages (CC's) are now called **Notifications**
- ▶ Tasks, Notifications and Drafts are now located independently in the dark gray menu bar on the left hand side
- ▶ *Collaboration no longer exists*



The screenshot displays the Oracle Primavera Unifier interface. The top navigation bar includes the Oracle logo, the text 'PRIMAVERA Unifier', the user name 'Katie Tuttle', and a 'Sign Out' button. Below this, a breadcrumb trail shows 'School Facilities' > 'OAKS CI District...' > 'Oak Hills Local ...' > 'OAKS CI Trainin...'. The left-hand menu bar is dark gray and contains several items: 'OAKS CI Training 4 - ...', 'Alerts', 'Tasks', 'Notifications', 'Drafts', 'uMail', 'Information', 'Cost Manager', 'Data Manager', 'Document Manager', 'Logs', and 'Reports'. The 'Tasks', 'Notifications', and 'Drafts' items are highlighted with a blue box, and a blue arrow points to the 'Tasks' item. The main content area shows a 'Summary' tab for 'OAKS CI Training 4 - Home'. A 'View Dashboard' section shows 'My Dashboard'. A table titled 'Items Requiring Your Attention' displays the following data:

Category	Count
Tasks:	164, New 154, Late 38
Notifications:	39 New
Draft Records:	11 New
uMails:	0 New

At the bottom, a 'Details' section shows 'Project Number: OCI-090004' and 'Project Name: OAKS CI Training 4'. A 'Links' section contains a link to 'OAKS CI Website'.

Questions?

Please contact OAKS CI Support Desk:

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