
FACILITIES ASSESSMENT PROGRAM GUIDELINES

Subject: Assessment
Approval: Resolution 19-27
Code Section/Reference: ORC 3318.022
Owner: Planning

Policy Number: PL-05
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Revised: December 2017; June 2019

APPLIES TO

School Districts Who Request an Assessment of
Classroom Facility Needs Before Eligibility for State Assistance

I. Application

Pursuant to Ohio Revised Code Section 3318.022, any school district may request an assessment of the current conditions of their classroom facilities. School districts wishing to request such an assessment shall apply to the Commission by submitting a Facilities Assessment Application Form requesting the Commission to assess the current conditions of the classroom facility needs of the school district.

II. Notification

Upon receipt of the application form, Commission staff will contact the school district to schedule the onsite evaluation of their facility assessments. The Commission staff will perform a facilities assessment no later than two (2) years following the receipt of the assessment request by the school district.

III. Assessment

The Commission staff will report the results of the facilities assessment to the school district. This assessment process does not constitute any agreement between the Commission and the School District as to the basic project cost of the school district's classroom facilities needs.

The assessment will include the following:

- On-site evaluation of all classroom facilities
- A summary of the assessment in narrative form
- 10-year enrollment projection
- An initial master plan*
- An estimate of the basic project cost*

** Any provided master facility plan and estimated basic project is not a final product. The intent of the facility assessment program is simply to provide data related to facility needs. Once a school district is eligible for a Commission program (e.g., Classroom Facilities Assistance, Exceptional Needs or the*

Expedited Local Partnership), the Commission staff and the school district will collaborate on a final master facilities plan. Upon completion of the final master facilities plan, the Commission will determine the basic project cost of the school district's classroom facilities needs.

Contact for Assistance

If you have questions regarding a Facilities Assessment Program, please contact the Commission staff by phone at (614) 466-6290 or e-mail at info@ofcc.ohio.gov.