

# RFQ Question and Answer List

## State of Ohio Standard Forms and Documents

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Project Name Statewide Technical Services Capital Project Number DNR-190001  
Project Location Various Locations

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Date posted: 07/25/2018

For clarification, the RFQ is for an Indefinite Delivery Contract, projects will be assigned on a “task order” basis.

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Can the Lead Firm be an Engineering firm?
  - A. Per Section G of the RFP, the Lead Firm must be able to provide Architectural services.
2. Does the Lead Firm need to provide all requested specialties “in-house” or can it put together a team?
  - A. While the Lead Firm may be able to provide all requested specialties, it is anticipated that the Lead Firm will put together a team of sub-consultants to provide the services it does not offer “in-house”.
3. Is it acceptable for a Lead Firm to also submit as a sub-consultant on another team?
  - A. Each SOQ will be reviewed on its own merits. There is no penalty for a firm to submit an SOQ as a Lead Firm and also as a sub-consultant on another firm’s team.
4. Will three firms be awarded contracts?
  - A. A total of \$750,000 is allocated to design services for various as-yet unidentified projects. Up to three contracts will be awarded for these services. The dollar amounts may vary depending on how many firms are awarded contracts, however it is anticipated that contracts will be awarded to a maximum of three firms for a total of \$250,000 per contract. Project construction budgets will vary and are separate from these contracts.
5. Will firms be assigned “project regions” based on proximity to potential projects?
  - A. The contracts will not be awarded “regionally”, projects may or may not be assigned based on proximity to a selected firm. Per page 4 of the RFQ, Section 1 of the Selection Criteria, scoring is based on whether or not a firm has offices in Ohio.
6. There seems to be a conflict in what is to be listed in the Section F matrix. The paragraph starting with “Please list...” seems to request that we come up with our own list of major scope of services for difference building types and include LEED and BIM, but the next paragraph provides a list of 10 items for the Section F matrix. Which one should we follow??
  - A. Page 2, paragraph 4 is a general statement describing the types of services that may be used for selection criteria. As stated in the RFQ on page 2, paragraph 5, “For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:”.