

# RFQ Question and Answer List

## State of Ohio Standard Forms and Documents

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Project Name Owner Agent Services FY 19-20 Project Number DNR-190009  
Project Location Various

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Date posted: 8/10/18

Date revised: 8/23/18

Below are the questions that have been received to date for the RFQ of the above-referenced project:

1. Is there a list of projects the OA will work on? Or is there a percentage between the different project types, i.e. architectural, dams, wastewater, etc.?
  - A. The project list is still in development and not completely finalized. However, based on current projections, the split between the project types is approximately:
    - i. Engineering (Bridges, Trails, Environmental): 9%
    - ii. Architectural: 46%
    - iii. Water/Wastewater: 6%
    - iv. Dams, Impoundments & Waterways: 39%
2. Regarding the scoring matrix — Section 1c mentions number of relevant professionals with 0-10, 10-20 and 20+. Is the intention of this question for us to include 20+ qualified resumes or are we to just state the number of qualified persons in our firm and then show the resumes for our core team?
  - A. Relevant Professionals are scored based on the SOQ Part 2, Section 9c, Column 1 (lead firm only). Submit resumes as needed to demonstrate the qualifications of the team proposed.
3. This coincides with section 2 of the criteria as well. Section 2 mentions a 'Project Lead' and 'Project Admin Lead'. Are we to identify 1 person each as the lead or do we show multiple leads and multiple Admin/controls to show a vast reach of professionals.
  - A. How any firm proposes to address the need to have project management leadership to "manage scope/budget/schedule/quality" and project administration leadership to "effectively administer project controls and processes" is up to the proposer.