

Request for Qualifications (Planning Services)

State of Ohio Standard Forms and Documents

Administration of Project: Local Higher Education

Project Name	<u>Comprehensive Transportation and Parking Plan</u>	Response Deadline	<u>April 30, 2019</u>	<u>2:00 p.m.</u> local time
Project Location	<u>Columbus Campus</u>	Project Number	<u>OSU-190450</u>	
City / County	<u>Columbus / Franklin</u>	Project Manager	<u>Kimberly Moss</u>	
Owner	<u>The Ohio State University</u>	Contracting Authority	<u>Local Higher Education</u>	
No. of paper copies requested (stapled, not bound)	<u>0</u>	No. of electronic copies requested (PDF)	<u>1</u>	

Submit the Statements of Qualifications (Form F110-330) via email to 330Submittals@osu.edu. In the subject line, include the project number and name for the RFQ you are responding to. See Section H of this RFQ for additional submittal instructions.

Submit all questions regarding this RFQ in writing to Kimberly Moss at moss.58@osu.edu with the project number and name included in the subject line (no phone calls please). Questions will be answered and posted to the Opportunities page on the OFCC website at <http://ofcc.ohio.gov> on a regular basis until one week before the response deadline. The name of the party submitting a question will not be included on the Q&A document.

Project Overview

A. Project Description

The Ohio State University (OSU) campus master plan, Framework 2.0, is a long-term guiding vision that imagines transformational, clinical, research and learning environments over the next decade and beyond. While the Framework Plan, adopted in 2017, establishes a very high-level transportation strategy, more detailed guidance is needed as to how these goals are to be achieved. To begin building out implementation concepts, two previous Comprehensive Transportation and Parking Plans have been conducted (one in 2014, and a follow-up with a more narrow focus in 2016). Both studies have identified the need for a paradigm shift for transportation that will support key principles embodied in the university's Framework Plan. These principles include the support of a more pedestrian-oriented core by moving parking to the edges of campus as it is displaced with construction, implementing a park-once strategy to minimize the amount of traffic on the campus, and migrating, over time, to an integrated parking and transit system designed to achieve the vision while providing convenience and satisfaction to the campus community and visitors.

The goal of this Comprehensive Transportation and Parking Plan update is to outline, price and prioritize a path to an efficient and sustainable Transportation and Parking system that is effective for everyday users, yet easy for visitors. It must also enable the university to grow and evolve over time. In addition, projects and plans being implemented outside the boundaries of the university need to be understood as they impact the Ohio State transportation system.

Short-term deliverable: Strategies and solutions must be prepared to address near-term, changing needs and the impacts of projects in progress. Recommendations are needed for the Wexner Medical Center/Health Sciences, West Campus and Arts Districts by the end of 2019.

Long-term deliverable: A very high-level future "mobility vision" has been drafted and there is a need to take that vision, test it for reasonableness, adjust where necessary, and facilitate the adoption of The Ohio State University Mobility Framework which can guide future decision-making regarding cost effective transportation solutions today that will support a long-term vision for the campus into the future.

B. Scope of Services

The Ohio State University campus has two aspects that directly impact transportation and parking that need to be considered - the campus contains very large teaching and research hospitals and several major event facilities that have concurrent schedules. To create a pedestrian-oriented core campus, previous plans recommended relocating substantial surface parking from the core campus to remote locations. This has a direct impact on the behavior and parking pattern for faculty, staff, students and visitors. The removal of parking from the core creates opportunities to concentrate academic and research activity on land better suited for buildings or open space. The system will need to depend on enhanced transit service to better connect the campus internally to facilities and parking reservoirs as well as externally to

Request for Qualifications (Architect / Engineer) continued

the greater Columbus region and, to ensure the system remains sustainable, will require changes to policies and funding for both the transportation and parking systems.

The purpose of this updated plan is to recommend a comprehensive, multi-modal, transportation system that addresses the current needs and future growth of the university. Recommendations will include both near-term and long-term strategies that address the needs of vehicles, integrate and improve area transit, address traffic congestion with mitigation options, and increase functionality and safety for alternative modes including bicyclists, pedestrians, and scooters. The end result of the study will produce a near-term and long-term comprehensive plan, summarize mobility and logistical best practices that can provide efficient and effective mobility, identify project priorities and estimate planning level costs appropriate for inclusion in future capital plans. This project will also document current parking supply/utilization and project future faculty, staff, student and visitor population levels related to transportation and parking needs.

Each firm should outline a phased approach for completing the Comprehensive Transportation and Parking Plan including a scope of services, proposed process, deliverables, and schedule. The boundary of the planning area will include the Columbus campus as outlined in the Framework Plan. Parking and traffic data that has been collected will be provided to the selected firm.

The selected Consultant, as a portion of its required Scope of Services and prior to submitting its proposals, will discuss and clarify with the Owner and/or Contracting Authority, the cost breakdown of the Agreement detailed cost components to address the Owner's project requirements. Participate in the Encouraging Growth, Diversity & Equity ("EDGE") Program as required by statute and the Agreement.

As required by the Agreement, and as properly authorized, provide the following categories of services: Assessment of Current Conditions, Projection of Future Needs, Develop Action Plan and Assess Impact, Master Planning, Meeting Facilitation, Conceptual Cost Estimating, Phasing and Budgeting, and any Additional Services as agreed upon as provided by the Consultant and their sub-consultants.

For purposes of completing the Relevant Project Experience Matrix in Section F of the Statement of Qualifications (Form F110-330), below is a list of relevant scope of work requirements for this RFQ:

1. **Integrated transportation and parking plans** in a university, clinical or research setting
2. **Transit and parking supply and demand projections** in a university, clinical or research setting
3. **Mobility options and recommendations** in and around a university setting
4. **Developing conceptual roadway and streetscape designs** in a university or urban setting
5. **Planning or Design Excellence** as determined by the university and supported by third party endorsement (i.e. design awards)
6. **Visionary approach to balancing demand and creating economic support for transportation and parking modes and services** in a university, clinical, or research setting

C. Funding / Estimated Budget

Total Project Cost	<u>\$300,000.00</u>	State Funding	<u>\$0.00</u>
		Other Funding	<u>\$300,000.00</u>

D. Services Required (see note below)

Primary	<u>Transportation Planner</u>
Secondary	<u>Urban / Campus Planner</u>
	<u>Transportation Engineer</u>
	<u>Civil Engineer</u>
	<u>Cost Estimator</u>
Others	<u></u>

E. Anticipated Schedule

Planning Services Start	<u>06 / 19</u>
Planning Services Completed	<u>02 / 20</u>

F. EDGE Participation Goal

Percent of <i>initial</i> TOTAL A/E Fee	<u>5.0%</u>
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G. Evaluation Criteria for Selection

- Demonstrated ability to meet Owner's budget, and schedule on previous projects.

- Previous experience compatible with the proposed project (e.g., type, size).
- Relevant past work of prospective firm's proposed consultants.
- Past performance of prospective firm and its proposed consultants.
- Qualifications and experience of individuals directly involved with the project.
- Proposer's previous experience (numbers of projects, sizes of projects) when working with its proposed consultants.
- Proximity of prospective firms to the project site.
- Proposer's apparent resources and capacity to meet the needs of this project.
- Selection Criteria 4b (LEED Registered/Certified consultant participation) will not be scored.

Interested firms are required to submit the Commitment to Participate in the EDGE Business Assistance Program form in its Statement of Qualifications (Form F110-330) submitted in response to the RFQ, to indicate its intent to contract with and use EDGE-certified Business Enterprise(s), as a part of the team. The Intent to Contract and to Perform and / or waiver request letter and Demonstration of Good Faith Effort form(s) with complete documentation must be attached to the Technical Proposal. Both forms can be accessed via the OFCC website at <http://ofcc.ohio.gov>.

The **EDGE Participation Statement of Intent to Contract and Perform** from Section H. Additional Information must also be submitted. Please identify the EDGE-certified Business Enterprises, by name, which will participate in the delivery of the proposed professional services solicited in the RFQ.

H. Submittal Instructions

Firms are required to submit the current version of Statement of Qualifications (Form F110-330) available via the OFCC website at <http://ofcc.ohio.gov>.

PDF file: Electronic submittals should be combined into one PDF file named with the project number listed on the RFQ and your firm's name. Use the "print" feature of Adobe Acrobat or similar software for creating a PDF rather than using a scanner. If possible, please reduce the file size of the PDF. In Acrobat, go to Advanced, then PDF Optimizer.

Firms are requested to identify professional registrations, memberships, and any other appropriate design and construction industry credentials. Identify that information on the resume page for individual in Block 22, Section E of the F110-330 form.

Planning Services Selection Rating Form

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Project Name Comprehensive Transportation and Parking Plan Proposer Firm _____
 Project Number OSU-190450 City, State, Zip _____

Selection Criteria		Value	Score
1. Primary Firm Location, Workload and Size (Maximum 15 points)			
a. Proximity of firm to project site	Less than 150 miles	5	
	150 miles to 300 miles	2	
	More than 300 miles	0	
b. Amount of fees awarded by Contracting Authority in previous 24 months	Less than \$200,000	5	
	\$200,000 to \$1,000,000	2	
	More than \$1,000,000	0	
c. Number of relevant professionals	Less than 10 planning professionals	0	Max = 5
	10 to 20 planning professionals	2	
	More than 20 planning professionals	5	
2. Primary Firm Qualifications (Maximum 30 points)			
a. Master planning lead	Experience / ability of lead master planner to manage visioning / capital improvement plans	0 - 10	Max = 20
b. Assessment lead	Experience / ability of lead to manage assessors of various disciplines	0 - 0	
c. Planning staff	Experience / ability of planning staff to develop long range master plans	0 - 15	
d. Technical staff	Experience / ability of assessors to accurately collect data and evaluate systems and components	0 - 5	
3. Sub-Consultant Qualifications (Maximum 10 points)			
a. Key discipline leads	Experience / ability of key consultants to perform effectively and collaboratively	0 - 10	
4. project Team Qualifications (Maximum 15 points)			
a. Previous team collaboration	Less than 2 sample projects (Low)	0	Max = 5
	2 to 4 sample projects (Average)	2	
	More than 4 sample projects (High)	5	
b. LEED* Registered / Certified consultant participation	No projects	0	Max = 5
	Registered	2	
	Certified	5	
d. Team organization	Clarity of responsibility / communication demonstrated by table of organization	0 - 5	
5. Overall Team Experience (Maximum 30 points)			
a. Criteria development and prioritization	Performance in establishing owner criteria for capital improvement plans	0 - 10	
b. Experience with similar planning projects	Less than 5 projects (Low)	0 - 3	
	5 to 7 projects (Average)	4 - 6	
	More than 7 projects (High)	7 - 10	
c. Past Performance	Level of performance as indicated by past evaluations / letters of reference	0 - 10	
* LEED = Leadership in Energy & Environmental Design developed by the U.S. Green Building Council		Subtotal	

Notes:

Evaluator:

Name _____

Signature _____ Date _____