

NOTICE TO A&E – ARCHITECT/ ENGINEERING VENDORS

“RFQ - REQUEST FOR QUALIFICATIONS”

Overview and Objectives

Sinclair Community College is soliciting RFQs in order to develop an annual pool of prequalified A&E vendors to provide Professional Design Services. The prequalified pool will be used for FY 2020-21 Construction Projects with established construction costs over \$100,000. *(Please see F110-02 Form and Project List posted on the below website).*

Additionally, there may be small to moderate renovation projects, deferred maintenance, utility systems, feasibility studies, code reviews, planning services, cost estimates, hazardous material evaluations and small construction projects.

* *Selection of a vendor to the prequalified list is **not** a guarantee or award of business, only the selection of prequalified A&E firms.*

RFQs – REQUEST FOR QUALIFICATIONS will be received by the Purchasing Department, Room 7324, 444 W. Third Street, Dayton, Ohio 45402 until

Friday, August 28, 2020, at 2:00pm.

- **All submittals with regard to this effort **must** be sent via email to Sinclair College at RFP@sinclair.edu.**
- Subject Line of emails should read: **“RFQ – REQUEST FOR QUALIFICATIONS
#2021 A&E PREQUALIFICATION
SUBMITTAL”**
- **The deadline for submission of written questions is Wednesday, August 12, 2020 at 2:00pm.** Answers to vendor’s questions will be posted to the Purchasing website in the form of an Addendum on Wednesday, August 19, 2020.
- Notification of RFQ Award Friday, September 11, 2020.

<http://www.sinclair.edu/about/offices/purchasing/how-to-do-business-with-the-college/>

All RFQs must be received by the Purchasing Department by the specific deadline.

Any RFQ received after the required date and time specified for receipt shall be considered late and non-responsive. *Late RFQs will not be accepted.*